

Second Township Monthly Meeting

June 18, 2025

10:00 am

Meeting was called to order by Supervisor, Joel Vernier at 10:00 am with everyone standing reciting the Pledge of allegiance.

Roll Call:

Supervisor Joel Vernier Present
Treasurer Cheryl Stiehl Present
Clerk Kristine Panetta Present
Trustee Maria Alward Present
Trustee Harold Day Present
10 registered interested residents in attendance

Minutes of May 1, 2025 regular meeting minutes were reviewed

Motion to accept by Maria Alward/Kristine Panetta -All Ayes

Consent Agenda/Changes to Agenda: Changes to the Agenda were made for the following:

- Cheryl Stiehl added the removal of 3 home owners Garbage assessment fee due to more than one primary living parcel for each. The residents included in the assessment change are as follows:
 1. Bruce Reischling & Laura Kotschitsch Parcel No. 130-170-026-001-01 \$206.37
 2. Richard Leidal Parcel No. 130-003-303-002-00 \$206.37
 3. Don & Ann Marie Balmes Parcel No. 130-155-000-026-01 \$206.37

Roll call taken to accept the changes:

Supervisor Joel Vernier- Yes
Treasurer Cheryl Stiehl -Yes
Clerk Kristine Panetta -Yes
Trustee Maria Alward -Yes
Trustee Harold Day -Yes

Motion made to accept by Cheryl Stiehl and Kristine Panetta-all ayes by Board

- Joel Vernier **motioned to accept Fire Board Budget**, Maria Alward seconded the motion; Roll call taken:

Supervisor Joel Vernier -Yes
Treasurer Cheryl Stiehl -Yes
Clerk Kristine Panetta -Yes
Trustee Maria Alward-Yes
Trustee Harold Day -Yes

All Ayes by Board

Resolution 06-18-25-2 will be drafted for the Fire Budget

Guest:

Mike Visnaw- County Commissioner-

County is beginning their new budget

Discussion on Tout Lake with Joel Vernier, Superior Concrete to possibly supply materials needed for dam at no charge, further confirmation from Joel on subject

APM Mosquito Control-Josh- discussed the drones being used at Wixom Lake to find and treat standing water. They would like an opportunity to bid on next contract

Public Comments:

None

Treasurer's Report:

General Fund Checking Balance	\$237,278.28
12 Mo. CD #S50	\$ 57,006.83
12 Mo. CD #S51	\$ 56,732.63
General Ledger Fund Balance Available:	\$351,017.74
Fire Fund Money Market (Checking Acct)	\$ 73,627.85
12 Mo. CD #S52	\$ 48,626.09
Fire Funds Total Balance Available:	\$122,253.94
Garbage Fund Balance:	\$325,422.70
Weed Control Improvement Fund	\$585,907.12
9 Mo. Add On CD Capital Reserve	\$259,170.74
Lake/Weed Improvement Fund Balance:	\$845,077.86
Mosquito Fund Balance	\$114,310.48
Road Fund Balance	\$555,861.96
Total Funds	\$ 2,313,944.68

Motion by Kristine Panetta and Cheryl Stiehl to receive and file Treasurer's report and file -all Ayes

Discussion by Cheryl Stiehl on CD expiring and moving it to a 12 Month CD at Credit Union with 3.7% interest:

Roll call taken to accept moving CD:

Supervisor Joel Vernier-Yes

Treasurer Cheryl Stiehl -Yes

Clerk Kristine Panetta -Yes

Trustee Maria Alward Present-Yes

Trustee Harold Day -Yes

Motion to accept by Cheryl Stiehl and Kristine Panetta, all ayes by board

Bills To Be Paid: Clerk Kristine Panetta presented bills:

General Fund: \$45,328.77 (Election expenses to be reimbursed)

Fire: \$24,752.97

General Payroll : \$11,446.46

Fire payroll: \$2790.00

Motion by Cheryl Stiehl and Maria Alward to pay the bills as presented - All Ayes

Correspondence Received: None to Report by Clerk Kristine Panetta

Reports:

Planning & Zoning : Trustee Maria Alward reported. They had a meeting this week: 2 new Board Members: Jan and John Kuksa; Joel Vernier requested to update Zoning books to bring to date

Fire Board: Pete Doyle reported: Fire Board met last week; discussed fire hall appearance; 5 medical runs, 2 fire runs last month; training has been going very well.

Fire Chief: Chief Fred Shavers reported. Fireworks can be set off from June 29-July 4th from 11am-11:45pm. May not use Fireworks on public or church properties

The fire hall is adding rocks to landscape

July 26th is 2nd annual Pontoon Tour Funday open to public 12pm-4pm

Road Committee: Ken Douglas reported: Secord Dam Rd construction beginning after July 4th; first mowing has been completed; culverts being prepped for repairs; Sugar River Rd paving completed; New city road maps available at no charge; any new driveway installations must contain drain tiles

Constable: Maxine reported. All is Well at Eagles.

Zoning Administrator: Harold Day reported: 8 new permits; 3 Pole Barns, 1 shed, land clearing, new deck and home addition.

Rogers Pizza is now open

Blight Officer: Tim reported. 4 tall grass complaints (2 already taken care of) 2 cannot be reached, sent letters and posting on the property, lakeshore & Ridge follow up being done

Well and Septic: Maria reported. 8 reports on Septic: all passed 5 Wells passed

Other Business:

Purchasing of lateral filing cabinets (2) for Assessors files kept at Township Hall:

Purchasing from Walmart for \$239.99 and minimal delivery

Roll call to approve purchase:

- Supervisor Joel Vernier Yes
- Treasurer Cheryl Stiehl Yes
- Clerk Kristine Panetta Yes
- Trustee Maria Alward Yes
- Trustee Harold Day Jr. Yes

Motion by Kristine Panetta and Joel Vernier -all ayes by board

Bids for Lean-To at Township Hall: Motion to hold until September by Joel Vernier; Kristine Panetta seconded

Contract renewal for CPA Weiland Fitzhugh: Motion to continue contract by Joel Vernier & Maia Alward

Contract for renewal for Insurance: Motion to continue contract by Joel Vernier & Cheryl Stiehl. Rebid next year

Public Comment: None

Supervisor Comments: Reiterated Lake Bed clearing to prepare for water returning

Motion to Adjourn Meeting by Joel Vernier/Kristine Panetta @ 10:57am All Ayes by Board

Next Meeting July 16, 2025@ 10:00 am

Email for Township Supervisor: supervisor@secordtwp.com

Kristine Panetta

Clerk

Minutes prepared by Christine Grace, Deputy Clerk