

## Secord Township Monthly Meeting

October 15, 2025

10:00 am

Meeting was called to order by Supervisor, Joel Vernier at 10:00 am with everyone standing reciting the Pledge of allegiance.

### Roll Call:

Supervisor Joel Vernier Present  
Treasurer Cheryl Stiehl Present  
Clerk Kristine Panetta Present  
Trustee Maria Alward Present  
Trustee Christine Grace Present  
12 registered residents in attendance

Minutes of September 17, 2025 regular meeting minutes were reviewed

**Motion** to accept by Joel Vernier/Cheryl Stiehl - All Ayes

### Consent Agenda/Changes to Agenda

**Motion made** to accept agenda by Joel Vernier and Kristine Panetta- All Ayes

### Public Comments:

None

### Guest:

#### Mike Visnaw- County Commissioner-

-Budget settled-reallocated funds to repair elevator at the county courthouse. Approx. cost of \$140,000.00, a grant has been used to cover most of the expense.

-Boilers approved for winter- Approx. cost \$8,000.00

-Incentive program with Sherriff's Department to entice new hires

-Meeting coming up with Midstate Medical Board and Meeting to begin new Master Plan for Gladwin County

#### Hunter Kerry- Rose Pest Control-

-Hunter spoke on the yearly treatments applied for larvicide, fogging and barrier treatments.

-He stated that ticks are most prevalent in early spring, typically by warmer months they are less in umbers. All residuals used, such as barrier treatments, are good for 30 days and safe for pests and people once dry.

**Mary Maylan- Chair for Gladwin County Republicans-** discussions on current petitions and expressed the importance of knowing what is being signed, not what is being told to you.

**Allison Thompson-** New Assistant Assessor- introduction of herself and her role with Assistant Assessor

### Treasurer's Report:

General Fund Checking Balance	\$149,353.28
12 Mo. CD #S54	\$ 57,708.51
12 Mo. CD #S51	\$ 57,459.56

General Ledger Fund Balance Available: **\$264,521.35**

Fire Fund Money Market (Checking Acct) \$ 27,883.88

12 Mo. CD #S52 \$ 49,249.15

Fire Funds Total Balance Available: **\$ 77,133.03**

Garbage Fund Balance: **\$348,005.13**

Weed Control Improvement Fund	\$594,451.81
12 Mo CD S53 Capital Reserve	\$263,432.85
Lake/Weed Improvement Fund Balance:	<b>\$857,884.66</b>
Mosquito Fund Balance	<b>\$129,546.38</b>
Road Fund Balance	<b><u>\$573,315.31</u></b>
Total Funds	<b>\$ 2,250.405.86</b>

**Motion** by Cheryl Stiehl and Maria Alward to receive and file Treasurer's report and file -All Ayes

**Bills To Be Paid:** Clerk Kristine Panetta presented bills:

**General Fund:** \$73,033.16

**Fire:** \$3,433.62

**General Payroll:** \$12,009.88

**Fire payroll:** \$3,335.00

**Motion** by Maria Alward and Christine Grace to pay the bills as presented – All Ayes

**Correspondence Received:** None to Report by Clerk Kristine Panetta

#### **Reports:**

**Planning & Zoning:** John Kuksa reported. Table of contents for Zoning Book to be completed before print of new books. Public meetings to be held in order to make any changes to ordinances.

**Fire Board:** Fred Shavers reported- 7 total rescues - 3 fire runs- 4 medical runs

**Fire Chief:** Chief Fred Shavers reported – Reiterated NO BURNING in ditches. Main Fire truck is under warranty and going in for maintenance

**Road Committee:** Ken Douglas absent- no report given

**Constable:** Maxine reported. All is Well at Eagles. Inspection completed on October 10.

**Zoning Administrator:** Cherie Mascarello reported-Very busy the past month. Over 11 zoning permits and 2 variance requests

**Blight Officer:** Tim Seagraves reported- 1 Lakeshore Blight citation given. Wirtz Rd. house-some work has been done but minimal and October 9<sup>th</sup> is the deadline. Lakeshore and Ridge-owner spoke with Tim, he is willing to begin cleaning up and cooperate. Moose Dr- Tony Marshall- must get a land use permit, well and septic. Signs were taken down for advertising. Holding for 30 days then being disposed of.

**Well and Septic:** Maria reported.

6 reports: 4 well and septic, all approved. 1 new septic and 1 that had to be treated

#### **Other Business:**

**Assistant Assessor, Mike Houseman's resignation effective October 15, 2025. Replacement is Allison Thompson. Pay to remain the same.**

Roll Call to accept:

Supervisor Joel Vernier YES

Treasurer Cheryl Stiehl YES  
Clerk Kristine Panetta YES  
Trustee Maria Alward YES  
Trustee Christine Grace YES  
All Ayes

**Bids for Lean too over Township Hall generator-**

S&S Home Maintenance LLC \$7850.00 awarded bid

Supervisor Joel Vernier YES  
Treasurer Cheryl Stiehl YES  
Clerk Kristine Panetta YES  
Trustee Maria Alward YES  
Trustee Christine Grace YES

Motion by Maria Alward and Christine Grace- All Ayes

**Prescription Rain Irrigation Sprinkler System Maintenance Program for renewal: 3 Year contract- \$400.00 Total**

Supervisor Joel Vernier YES  
Treasurer Cheryl Stiehl YES  
Clerk Kristine Panetta YES  
Trustee Maria Alward YES  
Trustee Christine Grace YES

Motion by Kristine Panetta and Joel Vernier- All Ayes

**Printing of Zoning Books: 16 Books needed for print-**

**Township Board (5)**

**P&Z (7)**

**Ordinance Enforcement Officer (1)**

**Attorney (1)**

**Gladwin County Courthouse (1)**

**Gladwin County Clerk (1)**

**Vote to approve printing:**

Supervisor Joel Vernier YES  
Treasurer Cheryl Stiehl YES  
Clerk Kristine Panetta YES  
Trustee Maria Alward YES  
Trustee Christine Grace YES

Motion by Joel Vernier and Kristine Panetta-All Ayes

**Winter 2025 Newsletter approval:**

**Winter newsletter sent to Jamie Houserman to be inserted with winter tax bills.**

**Vote to approve newsletter:**

Supervisor Joel Vernier YES  
Treasurer Cheryl Stiehl YES  
Clerk Kristine Panetta YES  
Trustee Maria Alward YES  
Trustee Christine Grace YES

Motion by Joel Vernier and Maria Alward- All Ayes

Public Comments:

No Public comment

**Announcements:**

**FLTF Board Meeting on October 14, 2025. Discussions on water coming back and budget. New 9.8 million grant received from State of Michigan. Possible order of water return: Sanford, Smallwood, Secord and then Wixom.**

**2026 Republic Waster schedule available at Township Hall**

**Assessor Site Visits Posting Announcement made. 20% of township properties completed each year. Site visits completed every 5 years.**

Motion to adjourn by Joel Vernier and Maria Alward at 11:16am

**Next Monthly Board Meeting scheduled for Wednesday, November 19, 2025**

[www.secordtwp.com](http://www.secordtwp.com)