

## Secord Township Monthly Meeting December 18, 2024 10:00 am

Meeting was called to order by Supervisor Joel Vernier at 10:00 am with everyone standing reciting the Pledge of Allegiance

Roll Call:

Supervisor Joel Vernier Absent

Treasurer Cheryl Stiehl Present

Clerk Karen Gawron Present

Trustee Maria Alward Present

19 registered interested residents in attendance

Minutes of November 20, 2024 Regular & November 25, 2024 Special Meeting minutes were reviewed.

**Motion** to accept November 20, 2024 Regular & November 25, 2024 meeting minutes

Stiehl / Alward All Ayes M/C

Consent Agenda/Changes to Agenda: 1. Board of Review; Training to certify Maxine Larson

2. ARPS: Report

**Motion** to add to the Agenda Vernier /Alward All ayes M/C

**Public Comment:** None

**Guest:** Mike Visnaw/County Commissioner reported on County business

Hay Twp. Supervisor/Secord Township Fire Board Chairperson

### Treasurer's Report:

|              |              |
|--------------|--------------|
| General Fund | \$386,429.29 |
|--------------|--------------|

|                |           |
|----------------|-----------|
| 12 Mo. CD #S50 | 55,636.37 |
|----------------|-----------|

|                |           |
|----------------|-----------|
| 12 Mo. CD #S51 | 55,368.77 |
|----------------|-----------|

|           |            |
|-----------|------------|
| Fire Fund | 163,636.35 |
|-----------|------------|

|              |            |
|--------------|------------|
| Garbage Fund | 252,222.77 |
|--------------|------------|

|                   |            |
|-------------------|------------|
| Weed Control Fund | 801,463.56 |
|-------------------|------------|

|               |            |
|---------------|------------|
| Mosquito Fund | 100,086.26 |
|---------------|------------|

|           |                   |
|-----------|-------------------|
| Road Fund | <u>478,648.84</u> |
|-----------|-------------------|

|             |                |
|-------------|----------------|
| Total Funds | \$2,182,487.07 |
|-------------|----------------|

**Motion** to Receive and File Treasurers Report Alward/Panetta All Ayes M/C

**Bills To Be Paid:** Clerk Kristine Panetta presented Bills: General Fund \$ 37,505.13

Fire \$2,013.54 Payroll: General: \$9,046.99 Fire: \$2,630.00

**Motion** to pay bills as presented Panetta / Stiehl All Ayes M/C

### Correspondence Received:

October Fire Board, Planning & Zoning and December Board of Review Meeting Minutes,

Charter Channell Changes, Thank you card from FED.

**Reports:**

*Planning Commission:* P. Sawka Reported. Next meeting March 12

*Fire Board:* Chairman Peter Doyle reported 10 runs; 10 Medical. Due to lack of Quorum,  
December 2024 Business was Tabled to January 2025 Meeting.

*Fire Chief:* Fire Chief Fred Shavers reported: Contacting Vendors for correct information.  
4 X 4 air bags, Working with BS&A for the Fire Department. Radio is in and  
process of programing. New members to the Fire Department.

**Motion** to authorize Fire Chief to hire Personnel to the Fire Department.

Vernier/Alward All Ayes M/C

*Constable:* All is well

*Road Committee:* Ken Douglas reported chip & Seal completed. Work to be completed [roads & bridges]  
2025 improvements under \$204,000.00

*Zoning Administrator:* Absent/Excused-Tim Seagraves if filling in for Harold Day at this time;  
Reported 2 permits.

*Blight Officer:* 4 tasks in progress

*Well and Septic:* M. Alward had 1 inspection; passed,

**Other Business:**

Resolution 12-18-24-1; Poverty Exemption

**RESOLUTION 12-18-24-1  
2025 RESOLUTION FOR POVERTY EXEMPTION**

**WHEREAS**, the adoption of guidelines for poverty exemptions is required of the Secord Township Board; and  
**WHEREAS**, the principal residence of persons, who the Supervisor/Assessor and Board of Review determines by reason of poverty to be unable  
to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and  
**WHEREAS**, pursuant to PA 390 of 1994, the Township of SECORD, GLADWIN County adopts the following guidelines for the Board of Review  
to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the  
household, including any property tax credit returns, filed in the current or immediately preceding year;  
To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the supervisor/assessor or Board of Review, accompanied by federal and state income tax returns for all persons  
residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the  
current year.
- 3) File a claim reporting that the combined assets of all persons do not exceed the overall asset limit of \$20,000. Assets include but are  
not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment,  
certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 4) Produce a valid driver's license or other form of identification.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and  
Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide  
eligibility requirements less than the federal guidelines.
- 7) The application for an exemption shall be filed after January 1, but one day prior to the last day of the Board of Review. The filing  
of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan  
Tax Tribunal.

The following are the federal poverty income guidelines which are updated annually by the United States Department of Health and Human  
Services. The annual allowable income includes income for all persons residing in the principal residence.

*Federal Poverty Guidelines for the 2025 Assessment Year*

**Number of Persons Residing Poverty Guidelines  
in the Principal Residence Annual allowable income**

|                             |          |
|-----------------------------|----------|
| 1 Person                    | \$15,060 |
| 2 Persons                   | \$20,440 |
| 3 Persons                   | \$25,820 |
| 4 Persons                   | \$31,200 |
| 5 Persons                   | \$36,580 |
| 6 Persons                   | \$41,960 |
| 7 Persons                   | \$47,340 |
| 8 Persons                   | \$52,720 |
| Each additional person, add | \$5,380  |

**2025 RESOLUTION FOR POVERTY EXEMPTION - Continued**

The following is a limit on the amount of assets an applicant can have (or insert see attachment):

- Limit on Cash Balances: \$2,500 (check/savings). All bank statements must be submitted with application.
- 1 personal vehicle is exempt from overall asset value limit
- Primary Residence is excluded, however, excess land over 5 acres will count toward overall asset limit.
- Annual dividend income (taxable & non-taxable) must be less than \$1,000
- Overall Asset Value Limit: \$20,000

***NOW, THEREFORE, BE IT HEREBY RESOLVED*** that the supervisor/assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption. As this policy and resolution do not establish specific guidelines for granting a 25% or 50% reduction in taxable value as allowed by MCL 211.7u, the Board of Review shall be limited to a 0% reduction (denial) or 100% reduction (approval).

The foregoing resolution offered by Board Member Supervisor Joel Vernier

and supported by Board Member Trustee Maria Alward.

Upon roll call vote, the following voted:

Roll Call:

Supervisor Joel Vernier Aye

Clerk Kristine Panetta Aye

Treasure Cheryl Steihl Aye

Trustee Maria Alward Aye

Aye Four (4)

Nay Zero (0) All Ayes M/C

Replace Township Hall Main Doors (Two [2]) to be allocated from the ARPA funds

**Motion** to Replace Township Hall Main Doors (two [2]) at a cost of \$4,672.79 to be allocated from the ARPA Fund. Vernier/Panetta

Roll Call:

Supervisor Joel Vernier Aye

Clerk Kristine Panetta Aye

Treasure Cheryl Steihl Aye

Trustee Maria Alward Aye All Ayes M/C

Appoint Board of Review Members for 2025

**Motion** to Appoint 2025 Board of Review Members Ken Douglas, Kyle Proctor, Maxine Larson and alternate Douglas Proctor. Vernier/Alward All ayes M/C

Board of Review Training: Maxine Larson

**Motion** to train Maxine Larson for the Board of Review certification at a cost of \$137.40  
Vernier/Alward All Ayes M/C

Approve 2025 Meeting Dates

**Motion** to Approve 2025 Township Board Meeting Dates to meet the third Wednesday at 10:00 am of every month. Vernier/Alward All ayes M/C

ARPA Funds: Breakdown and allocation of ARPA funds.

**Public Comment:** One (1)

**Motion** to Adjourn by Vernier / Alward @ 10:46 am

E-Mail for Supervisor: members to the Fire Department.