

**MINUTES OF THE REGULAR MEETING
OF THE MIDDLETON HOUSING AUTHORITY**

**Orchard Circle, Middleton, Massachusetts
May 15, 2024
4:15 pm**

PRESIDING: Douglas LeColst, Chairperson

RECORDING SEC'Y: Cindy Dunn

COMMISSIONERS PRESENT Douglas LeColst, Karen McCafferty, Sharon Purchase,
and Maria Paikos

COMMISSIONERS ABSENT: Ilene Twiss

Douglas LeColst, Chairperson, called the Regular Meeting to order at 4:15 pm.

The Board reviewed the Regular Meeting Minutes of April 10 ,2024. Upon motion duly made by Maria Paikos and seconded by Karen McCafferty it was **VOTED 4-0: To accept the minutes.**

The Board reviewed the bills for April. There were no questions on the bills.

JD&D Construction submitted the low bid on the Orchard Circle roof project in the amount of \$332,500. Upon motion duly made by Sharon Purchase and seconded by Karen McCafferty it was **VOTED 4-0: To approve the bid.**

Cindy advised the Board that the roof project is over budget by \$93,000. Upon motion duly made by Karen McCafferty and seconded by Maria Paikos it was **VOTED 4-0: To approve spending up to \$95,000 in operating reserves toward the roof project.**

The Board reviewed the revised Grievance Policy. Upon motion duly made by Karen McCafferty and seconded by Sharon Purchase it was **VOTED 4-0: To approve the policy.**

There being no further business, and upon motion by Sharon Purchase the meeting adjourned at 4:45 pm.

Cynthia Dunn, Recording Secretary