



Procurement & Acquisition Center of Excellence (PACE) LLC

Leadership, experience, quality, and performance ... The PACE of Acquisition Excellence!

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*®, a menu-driven database system. The INTERNET address GSA *Advantage!*® is: GSAAdvantage.gov.

Multiple Award Schedule (MAS)

FSC Group: Professional Services

Contract number: 47QRAA22D0021

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contract period: 11/17/2021 - 11/16/2026

Procurement & Acquisition Center of Excellence (PACE), LLC

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Business Size: 8a, Service-Disabled Veteran Owned Small Business Owned

Price list current as of Modification # A815 effective Nov. 21, 2021

Prices Shown Herein are Net (discount deducted)

CUSTOMER INFORMATION:

1a. Table of awarded special item number(s) with appropriate cross reference to item descriptions and awarded price(s):

SIN	Recovery	SIN Description
541611	541611RC	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
611430	611430RC	Professional and Management Development Training
611710	611710RC	Educational Support Services
OLM		Order Level Materials

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See page 5

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See page 6

2. Maximum order: \$1,000,000.00

3. Minimum order: \$100.00

4. Geographic coverage (delivery area): Domestic, 48 states, DC

5. Point(s) of production (city, county, and State or foreign country): Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).

7. Quantity discounts: None

8. Prompt payment terms: Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.



- 9. Foreign items (list items by country of origin):** None
- 10a. Time of delivery (Contractor insert number of days):** Specified on the Task Order
- 10b. Expedited Delivery.** The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery: Contact Contractor
- 10c. Overnight and 2-day delivery.** The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor
- 10d. Urgent Requirements.** The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor
- 11. F.O.B. point(s):** Destination
- 12a. Ordering address(es):** Same as Contractor
- 12b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.
- 13. Payment address(es):** Same as company address
- 14. Warranty provision:** Contractor’s standard commercial warranty.
- 15. Export packing charges, if applicable:** N/A
- 16. Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 17. Terms and conditions of installation (if applicable):** N/A
- 18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 18b. Terms and conditions for any other services (if applicable):** N/A
- 19. List of service and distribution points (if applicable):** N/A
- 20. List of participating dealers (if applicable):** N/A
- 21. Preventive maintenance (if applicable):** N/A



22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g., contractor's website or other location.) N/A per I-FSS-600

23. Data Universal Number System (DUNS) number: 051411339

24. Notification regarding registration in System for Award Management (SAM) database:
Registered

Final Pricing shown on next page: The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.



Final Pricing: The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

SIN	Labor Category	Year 1	Year 2	Year 3	Year 4	Year 5
		11/17/2021 - 11/16/2022	11/17/2022 - 11/16/2023	11/17/2023 - 11/16/2024	11/17/2024 - 11/16/2025	11/17/2025 - 11/16/2026
541611, 611430, 611710, OLM	Analyst	\$123.66	\$126.38	\$129.16	\$132.00	\$134.91
541611, 611430, 611710, OLM	Consultant	\$171.50	\$175.27	\$179.13	\$183.07	\$187.10
541611, 611430, 611710, OLM	Contract Specialist	\$112.70	\$115.18	\$117.71	\$120.30	\$122.95
541611, 611430, 611710, OLM	Document Specialist	\$75.90	\$77.57	\$79.28	\$81.02	\$82.80
541611, 611430, 611710, OLM	Procurement Specialist	\$102.30	\$104.55	\$106.85	\$109.20	\$111.60
541611, 611430, 611710, OLM	Program Manager	\$135.88	\$138.87	\$141.92	\$145.05	\$148.24
541611, 611430, 611710, OLM	Program Specialist	\$115.50	\$118.04	\$120.64	\$123.29	\$126.00
541611, 611430, 611710, OLM	Project Manager	\$138.48	\$141.53	\$144.64	\$147.82	\$151.07
541611, 611430, 611710, OLM	Senior Analyst	\$135.88	\$138.87	\$141.92	\$145.05	\$148.24
541611, 611430, 611710, OLM	Subject Matter Expert (SME)	\$147.25	\$150.49	\$153.80	\$157.18	\$160.64
541611, 611430, 611710, OLM	Trainer	\$131.25	\$134.14	\$137.09	\$140.10	\$143.19

SIN/SIN(s) Proposed*	Course Title*	Course Length*	Minimum Participants	Maximum Participants	Per Participant Price
611430, 611710	Acquisition Training	2 hours	5	25	\$ 819.49
611430, 611710	Acquisition Training	4 hours	5	25	\$ 1,229.23
611430, 611710	Acquisition Training	8 hours	5	25	\$ 2,553.02
611430, 611710	Acquisition Training	16 hours	5	25	\$ 5,295.15



Procurement & Acquisition Center of Excellence (PACE), LLC Labor Category Descriptions

Analyst

Functional Responsibility: Possesses demonstrated knowledge and experience applying analytic methodologies and principles to address client needs. Applies analytic techniques in the evaluation of project objectives and contributes to the implementation of strategic direction, providing strong analytical support. Performs analyst functions including data collection/research, interviewing, data modeling, project testing, and creation of performance measurements to help identify the scope and objectives of project. Conducts activities in support of project team's objectives. Works closely with Task Leads, or Project Manager to completes tasks within the project scope and budget, while meeting deliverable requirements.

Minimum/General Experience: Three (3) years of relevant experience with data collection and analysis, information systems or similar. Provides analytical support while serving to help identify the scope and objectives of project engagements, as well as remain focused on performance measures and indicators.

Minimum Education: Bachelor's Degree in Business, Mathematics, Statistics, Information Technology, Finance, Economics or similar concentration, or equivalent experience.

Consultant

Functional Responsibility: Responsible for the completion of all aspects of the project delegated by management. Conducts research, surveys, interviews and analysis, drafts reports and findings, supervises and reviews the work of junior staff and contributes to the engagement planning. Documents, catalogues, and/or maintains records of project activities. Assists client to improve their position or profile by helping to resolve issues, manage change and improve efficiency. A Consultant provides assistance on completing work plan activities, analyzes relevant data and information, and institutes and supports business solutions. Provides group facilitation, interviewing, training, and provides additional forms of knowledge transfer.

Minimum/General Experience: Five (5) years in the consulting field or other professional related business experience. A Consultant III requires a minimum of two years in the consulting field or other related work experience. Experience includes proficiency in analysis and defining business needs, support of program management, exposure to client issues, and development of project deliverables.

Minimum Education: Bachelor's Degree or equivalent experience.



Contract Specialist

Functional Responsibility: Possesses demonstrated knowledge with cradle-to-grave (full lifecycle) contract management from customer request to closeout. Provides identification, development and implementation of entire range of contract formation, negotiation and administration policies and processes in accordance with customer expectations, project and organizational objectives. Implements new and revised contract policy and process. Manages contracting actions, and provides pricing, proposal, subcontracting and contract reporting and/or audit support. Participates in negotiations and advises leadership on contractual actions. Monitors work performed under contract requirements to ensure compliance with time, quality, cost and other terms and conditions.

Minimum/General Experience: Five (5) years of relevant experience with procurement, acquisition, contracts administration or similar. Must have knowledge of procurement regulations and/or contracting principles.

Minimum Education: Bachelor's Degree in Business, Finance, Economics or similar concentration, or equivalent experience.

Document Specialist

Functional Responsibility: Responsible for maintenance of company documents. The Documentation Specialist will create, store, catalogue and retrieve documents. This may involve maintaining paper files, electronic files, or even databases. The documentation specialist will develop and maintain systems for document storage and is responsible for document security and access.

Minimum/General Experience: Two (2) years of general work experience.

Minimum Education: High School Diploma.

Procurement Specialist

Functional Responsibility: Provides support with contracts, subcontracts and/or general procurement related activities. Ensures compliance with applicable public law (i.e., FAR, DFAR, etc.). Builds and maintains relationships with suppliers, prime contractors and/or subcontractors as appropriate.

Minimum/General Experience: Three (3) years of experience with business, procurement, contracts administration, acquisition or similar.

Minimum Education: Bachelor's Degree in Business, Finance, Economics or similar concentration, or equivalent experience.

Program Manager

Functional Responsibility: Provides oversight and executive level management to overall program operations often involving multiple projects/tasks and groups of personnel at multiple



locations. Maintains and manages relationships with senior level management within the client organization. Responsible for ensuring senior level management within the client organization is aware of overall program status, including all relevant projects and their potential impact on higher level organizational strategic vision, this may include subject matter and unique technical knowledge. Responsible for managing multiple program operations, ensuring quality standards and work performance on all task orders and projects, plans, organizes and oversees work efforts, assigns resources, manages personnel, provides risk management, ensures quality management, monitors overall project and contract performance, etc.

Minimum/General Experience: Eight (8) years of project related experience.

Minimum Education: Bachelor's Degree in Business, Economics, Information Technology, Finance or similar concentration, or equivalent experience.

Program Specialist

Functional Responsibility: Provides support and expertise for contracts. Overall responsibilities include supporting various aspects of contract management and financial analysis. Supports requirements assessment and creation of technical documentation. Provides expertise to support and/or develop project related documents that include Plans and justifications; Screening Information Requests (SIRs); Source Selection Plans, including development of evaluation criteria; Statements of Work (SOW) and Task statements; Requests for Proposals (RFP); Requests for Information (RFI) and Contract pricing structures.

Minimum/General Experience: Five (5) years of relevant experience with business, contracts administration, procurement, acquisition or similar.

Minimum Education: Bachelor's Degree in Business, Finance, Information Technology, Economics or similar concentration, or equivalent experience.

Project Manager

Functional Responsibility: Performs day-to-day management of contract support operations, possibly involving multiple tasks and groups of personnel at multiple locations, on a single project. Demonstrates skills in the scope of work encompassed by the contract; provides technical guidance to the project team in performance of the work and reviews the quality of all work products. Organizes, directs, and coordinates the planning and production of all project support activities. Responsible for staffing, project planning, project financials, and staff direction and oversight. Maintains and manages the client interface. Assists the Program Manager as required in managing project performance.

Minimum/General Experience: Three (3) years of project related experience.

Minimum Education: Bachelor's Degree in Business, Economics, Information Technology, Finance or similar concentration, or equivalent experience.

Senior Analyst

Functional Responsibility: Senior expert with extensive knowledge and experience developing and applying analytic methodologies and principles and is recognized as a leader within Professional Services Schedule (PSS) functions. Leads the application of analytic techniques and helps define project objectives and strategic direction. Is responsible for providing leadership and vision to client and project teams around the methodology. Resolves complex problems, which require an in-depth knowledge of analytic methodologies and principles. Directs the activities of more junior analysts or other staff as necessary on activities related to the application of analytical techniques and methodologies. Demonstrated managerial and supervisory skills.

Minimum/General Experience: Five (5) years of relevant professional experience with data collection and analysis, information systems or similar.

Minimum Education: Bachelor's Degree in Business, Mathematics, Statistics, Information Technology, Finance, Economics or similar concentration, or equivalent experience.

Subject Matter Expert (SME)

Functional Responsibility: Senior expert with extensive, enterprise-wide knowledge and experience in one or more designated functional and/or domain areas. Provides insight and advice concerning strategic direction and applicability of up to date, industry standard solutions. Responsible for providing high level vision to program/project manager or senior client leadership to influence objectives of complex efforts. Primarily utilized on projects for specific expertise in support of project requirements.

Minimum/General Experience: Eight (8) years of related professional experience.

Minimum Education: Bachelor's Degree in related concentration or equivalent experience.

Trainer

Functional Responsibility: Responsible for assessing training needs and developing and delivering relevant and appropriate training curricula. Develops and maintains budgets for work provided.

Minimum/General Experience: Two (2) years of experience with training, presentations, education, course development or similar.

Minimum Education: Bachelor's Degree Business, Education or similar concentration, or equivalent experience.