



Gounaris Housekeeping

Cleaning Checklist & Client Satisfaction Feedback

Today's Service /Date: _____

Next Scheduled Service Date: _____

€ Maintenance Cleaning:

Kitchen

- Clean & Polish Appliances, Stovetop
- Clean Counters
- Scrub & Disinfect Sink
- Polish Garbage Can
- Vacuum & Mop Floors
- Wipe Kitchen Table & Chairs

Living Room

- Dust Mantels & Shelves, Tabletops
- Dust Electronics
- Vacuum, Mop, Dust Floors

Dining Room

- Dust all Surfaces, Vacuum
- Wipe Table & Chairs

Bedrooms

- Dust Furniture & Headboards
- Make Bed
- Vacuum all accessible floorspace

Office

- Dust Desktop & Furnishings
- Clean accessible Electronics
- Vacuum all

Bathrooms

- Shower/Bathtub Clean & Disinfect
- Clean Mirrors, Shower Doors
- Clean Countertops & Fixtures
- Toilets Cleaned and Disinfected
- Vacuum Rugs
- Wipe Down Cabinets
- Change Towels upon Request

Miscellaneous

- Change Air Filters (Quarterly upon Request)
- Dust Ceilings and Corners
- Dust Baseboards
- Light & General Cleaning Up
- **Empty/Bag Trash; all rooms**
- **Stairs vacuumed**
- **Window Sills & Ledges Cleaned**

Deep Cleaning:

All Maintenance Cleaning Plus

<https://www.angieslist.com/articles/general-house-cleaning-vs-deep-cleaning.htm>

Kitchen

- Wash & Put Away Dishes
- Wipe Cabinets
- Clean & Organize Inside Refrigerator
- Wipe inside of Microwave
- Disinfect Garbage Disposal
- Disinfect Garbage Can

Living Room

- Dust & Polish all Knickknacks/Chachkies

Dining Room

- Dust all Surfaces, Vacuum
- Dust & Polish all Knickknacks/Chachkies
- Vacuum Upholstery

Bedrooms

- Dust & Polish all Knickknacks/Chachkies
- Dust/Wipe Lampshades
- Clean and vacuum under Beds
- Linens Changed (Upon Request)

Office

- Taking Books off Shelves and Dusting

Bathrooms

- Shower Doors Detailed
- Towel Grout Scrubbed
- Wipe/Disinfect Walls
- Mildew Chemically Treated

Miscellaneous

- Dust Ceiling Fans
- Change Light Bulbs (Upon Request)
- Clean Blinds
- Wash Windows
- Dust Light Fixtures
- Hand Detail Baseboards
- Clean/Dust Doors & Frames



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Optional Services:

- Deep Cleaning (See above in comparison to Maintenance Cleaning)
- Steam Cleaning Carpets
- Cleaning Supplies
- Professional Organizing
- Hardwood Flooring Refinishing
- Event Planning & Catering
- Cleaning HVAC Ducts

Client Request

Start Date: _____

1. _____

2. _____

3. _____

Client Referral

(Name & Phone Number)

(10% Referral Fee, Applied toward next Service Invoice)

➤ _____

Client Comments:

Client Satisfaction Survey:

www.surveymonkey.com/r/NXD9ZJ5