

Johnson County Republicans

Bylaws

Approved by Central Committee October 6, 2025

I. Purpose and Membership

I.1. **Name:** The Johnson County Republican Central Committee (abbreviated herein as "CC")

I.2. Purpose:

The purpose of this organization shall be to coordinate the activities of the Republican Party of Johnson County, to increase the number of Republican voters, to strengthen conservative principles, to cooperate and assist in the conduct of national, state, and local political campaigns, and to discharge such duties as are required by law.

I.3. **Membership:** Membership: Members of the Central Committee shall be elected at precinct caucuses, in accordance with Iowa State Code. The number of members per precinct shall be two plus the integer part of the number of votes recorded in that precinct for the most recent Republican Presidential candidate in the most recent General Election divided by 67 (using floor division, with no rounding up for remainders).

I.4. **Term:** The term of office of each member of the Central Committee shall begin immediately following the precinct caucus and shall continue until the next caucus.

I.5. **Revocation:** Membership may be revoked or suspended by a two-thirds majority vote for

- a) the commission of a crime,
- b) failure to attend meetings,
- c) death, relocation or resignation,
- d) active support of a non-Republican candidate for public office, or
- e) any action that brings Republican(s) into disrepute.

I.6. **Vacancies:** The Chair shall nominate candidates to fill vacancies, who shall become members on affirmative vote by the CC.

II. **Officers**

II.1. The CC shall elect from its membership by majority secret vote at a meeting one year after the caucus organizational meeting following the caucus, a **Chair**, **Co-Chair**, **Secretary** and **Treasurer**, to serve a term of two years.

II.2. **The Chair** shall

- (a) Preside at all meetings of the CC.
- (b) Act as the administrative officer of the CC.
- (c) Carry out statutory obligations with respect to elections to public office.
- (d) Make policy recommendations to the CC.
- (e) Nominate a chair and two additional members subject to approval by the CC for each standing committee and any ad-hoc committee deemed necessary.
- (f) Confer with the Co-Chair in connection with the duties of the Chair.
- (g) Direct an audit of the affairs of the CC at least every two years.

II.3. **The Co-Chair** shall act in the absence of the Chair with respect to the duties assigned to the Chair.

II.4. **Secretary** of the CC:

- (a) Supervise the taking and approval and storage of all **minutes** at meetings of the CC.
- (b) **Communicate** with the membership.
- (c) Perform such **other duties** as may be assigned by the Chair.

II.5. The **Treasurer** of the CC shall be responsible for:

- (a) **Safekeeping** of the funds of the CC, the keeping of appropriate records of bank balances, receipts and disbursements, and making a report on receipts, disbursements, balances and future commitments at each CC meeting.
- (b) Keeping the CC **checkbook** and shall sign checks to pay amounts of less than \$500. Any check for more than \$500 shall be signed by the treasurer and one other officer.
- (c) Work with the **Iowa Ethics and Campaign** Disclosure Board to make accurate and timely reports. Promptly respond to any questions which arise of these reports.
- (d) Ensure that the following polices are adhered to:
 - (i) Each officer shall have authority to review any CC **bank statement**.
 - (ii) With the prior consent of one officer, any member of the CC may make a purchase intended for the CC on their own account for an amount **less than \$500**. This amount may be reimbursed by affirmative vote the CC at the next meeting on presentation of the receipt. In the event that the item is not approved for reimbursement, the member shall either donate the item to the CC or reclaim ownership of it.
 - (iii) Any expenditure for **greater than \$500** must receive prior approval by the CC
- (e) maintaining an **inventory** of any real property owned by the organization, such as furniture used in election-year headquarters, materials for participating in parades, etc., and shall oversee the safe storage of it between uses.
- (f) The Treasurer shall perform such **additional** duties as delegated by the Chair or CC.

II.6. Officers shall **remain neutral** toward Republican candidates prior to the completion of primary elections, excepting that officers may act as a candidate's treasurer with the consent of the CC.

III. Meetings of the CC

III.1. **Meetings** may be called by

- (a) The Chair, or
- (b) The Co-Chair, or
- (c) Any twelve members of the CC.

III.2. The **quorum** for the conduct of business shall consist of 20 members of the CC.

- III.3. **Notice** of meetings shall be communicated to the membership by each member's method of choice at least seven days in advance.
- III.4. There shall be no **proxy votes** at meetings of the CC.
- III.5. All meetings of the CC shall be **open to the public**, except when an executive session is called by majority vote of the voting members.
- III.6. Meetings of the CC may be conducted by **teleconference**, or other computerized communication at the preference of the Chair.
- III.7. Meetings may be addressed by **candidates** for and incumbents of elected office for agreed periods of time. These speakers shall be encouraged not to disparage other Republicans.
- III.8. **Robert's Rules of Order**, Newly Revised, shall govern at all meetings of the CC except as required by the Code of Iowa, the Constitution or Bylaws of Republican Party of Iowa, or these Bylaws. These rules may be suspended or amended by a two-third (2/3) vote of the members who are present and voting.

IV. Committees

- IV.1. Each Committee chair should deliver a **report** to each CC meeting.
- IV.2. Committee chairs may add **additional members** (including persons who are not members of the CC) with the approval of the CC.
- IV.3. The CC Chair (or, in the absence of the Chair, the Co-Chair) shall be a voting member of each committee **ex-officio**.

V. Standing Committees

V.1. Executive Committee:

- (a)** The executive committee shall consist of Chair, Co-Chair Chairman, Secretary, Treasurer, Chairs of Standing Committees, and up to three at-large members chosen by the Chair from the membership of CC.
- (b)** The Executive Committee shall conduct business on behalf of the CC, but must notify the CC at its next meeting of all actions taken.

V.2. Caucus and Convention Committee shall:

- (a)** Secure caucus site locations; recruit and train temporary caucus chairmen.
- (b)** Prepare caucus packets and publicity.
- (c)** Prepare for election of delegates to county convention.
- (d)** Obtain county convention location.
- (e)** Maintain delegate lists for county convention.
- (f)** Issue a Call to Convention to county delegates at least 10 days before convention.
- (g)** Prepare for electing delegates to district and state conventions.

V.3. Campaign Committee shall:

- (a)** Secure and manage campaign office site(s).
- (b)** Facilitate Absentee ballots and voter registration.
- (c)** Recruit poll workers and train poll watchers.
- (d)** Distribute yard signs and literature drops in conjunction with candidate campaigns.

V.4. Communications Committee:

- (a) Provide a consulting service to the Chair, for development of public relations.
- (b) Media team (editorial, press releases) to publicize and promote Republican activities and events.
- (c) Develop advertising strategy/budget.
- (d) Build on development of our relationship with Republican organizations and local community organizations.
- (e) Maintain county registered voter database.
- (f) Social media, email and website development.
- (g) Database development and data analysis.
- (h) Coordination with other committees for mailings, voter contact, record keeping of volunteers, and other computer-related needs.

V.5. Fund-Raising and Budget Committee shall:

- (a) develop an annual budget for the CC.
- (b) solicit funds from major donors.

V.6. Nominations Committee shall: recruit and support candidates for public office; suggest to the Chair candidates for officers, membership, other positions in CC and membership of the District Executive Committee.

V.7. Liaison Committee

- (a) Inform the CC about issues and concerns with our elected officials or what positive impacts elected officials are having on our lives.
- (b) Inform the CC of upcoming votes we should be aware of and how to take action.
- (c) Communicate with our elected officials.

V.8. Issues Committee

- (a) Research and report specific issues as identified by the CC.
- (b) Prepare and distribute resolutions for proposed action in conjunction with the Liaison Committee.
- (c) Compile and prepare a Platform Committee Report at County Conventions.

V.9. Events Committee

- (a) Propose list of annual fund-raising and publicity events and budget for approval by the CC.
- (b) Determine date, time, and place for each approved event.
- (c) Manage contract and insurance issues for rental facilities.

V.10. Parades and Fair Committee

- (a) Identify appropriate public parades and county fairs suitable for entries by the CC
- (b) Create and maintain suitable floats for parades.
- (c) Recruit volunteers to decorate and staff floats.
- (d) Create suitable materials for display and distribution at fairs.
- (e) Recruit volunteers to staff the fair site.

VI. Revision to Bylaws

- VI.1. These Bylaws may be revised by a two-thirds majority vote of members in attendance at a meeting of the CC, provided that written notice of the proposed amendment was communicated to the members at least seven (7) days before the meeting.