

New Subhauler Packet



"Keep on Shining, Like a Star"

**USDot - 3575586
828 S Laverne Ave
Fresno Ca 93727**

Please take the time to review and complete return to hr@fsti.us

CHECKLIST:

- 1. Copy of Authority.**
- 2. W9 Form.**
- 3. Contract Signed.**
- 4. Certificate of Insurance.**
 - **Minimum of \$1,000,000 in auto liability and \$100,000 in cargo.**
 - **Five Star Trans Inc must be listed as additionally insured.**

Important Notes

- **At least 2 check calls DAILY, weekends included.**
- **Rate confirmation must be signed and returned before the driver is dispatched.**
- **Any additional charges must be approved.**
- **Unloading will only be reimbursed with a valid receipt.**
- **Detention is only paid when the driver is ON TIME and must be reported within 3 hours of appointment time.**



"Keep on Shining, Like a Star"

Welcome to Five Star Trans Inc.

MC# _____

DOT# _____

SCAC CODE _____

SMARTWAY# _____

Company Name: _____

Contact Name: _____

Physical Address: _____

Mailing Address (if different): _____

Phone Number: _____

Fax: _____

Dispatch Email: _____

Accounting Email: _____

TAX ID OR SSN: _____

Factor or Remit to Name: _____

Factoring Contact (Ph/Email): _____

Equipment types and no.

_____ VAN

_____ REEFER

_____ FLATS
_____ HOTSHOT
_____ OTHER

TEAMS: Y/N IF YES HOW MANY? _____

Preferred Lanes:

Important Notes

- Dispatch Number:
- PLEASE EMAIL CLEAR PICTURES OF BOLTS WITHIN 1 HOUR OF DELIVERY AT Dispatch@fsti.us OR \$100.00 LATE FEE PER DAY LATE WILL BE DEDUCTED FROM YOUR PAYMENT.

Billing Instructions and Information

- ALL receipts must be submitted with the original invoice to be reimbursed. Any receipts received after paperwork submission will not be reimbursed.
 - ALL invoices must be submitted through email Dispatch@fsti.us and originals must be mailed to 828 S. Laverne Ave Fresno, CA 93727.
 - ALL paperwork must be legible and full-sized copies must be issued.
- *Please note instructions and information are subject to change at any time.

Pay Terms

- Regular Pay – 45 days from receipt of all required paperwork ORIGINALS.
- Same day Comcheck pay available with 7% fee plus comcheck fee (see below)

Comcheck fee:

- \$100 - \$400 = \$5.00
- \$401 - \$900 = \$10.00
- \$901 - \$1400 = \$15.00
- \$1401 and above = \$30.00

Any payment status must be requested by email to Dispatch@fsti.us

Payee Information

PAYEE NAME _____

REMIT ADDRESS _____

REMIT EMAIL _____

Bank Information

BANK NAME _____

ACCOUNT NAME _____

ACCOUNT # _____

ROUTING # _____

Name (please print) _____ Title _____

Authorized Signature _____ Date _____



"Keep on Shining, Like a Star"

REQUEST FOR INSURANCE CERTIFICATE

Show certificate holder as:

**Five Star Trans Inc.
828 S Laverne Ave Fresno CA 93727**

Important Notes

- **CERTIFICATE HOLDER & ADDITIONAL INSURED REQUIRED**
- **Please have your insurance agent send it directly to Hr@fsti.us**



"Keep on Shining, Like a Star"

Workers Compensation Hold Harmless

_____ ("Carrier" agrees to hold harmless and indemnify
Five Star Trans Inc against any award by a Workers Compensation Court or similar
administrative body or court of law, arising out of claims by any employee or agent of
Carrier for any work-related injuries.

Name of Representative _____

Signature _____

Date _____

Five Star Trans Inc.
Sub Hauler/ Independent Contractor Contract

This Contract (hereinafter referred to as the "Contract") is made and entered into this _____ by and between MC# _____
Name _____ (Hereinafter referred to as
"Carrier") and **Five Star Trans Inc. MC# 1205947**, with its principal place of business at 828
South Laverne Ave Fresno CA 93727

In consideration of the terms and conditions contained in this Contract, the parties agree as follows:

1. Carrier shall provide transportation services for such commodities as may be tendered to it by provision of the Carrier's operating authority. During the term of this Contract, the Carrier agrees to comply with the rules and regulations pertaining to Motor Carriers, as published in the code of Federal Regulations at 49 CFR, Chapter III.
2. In consideration of the terms of this Contract, FIVE STAR TRANS INC. agrees to tender the Carrier a minimum of two shipments if Carrier agrees during this period of Contract. Further, the Carrier agrees to assign vehicles for the exclusive use of FIVE STAR TRANS INC., during that period., but the parties agree that said vehicle shall not be dedicated solely to meeting the transportation needs of the FIVE STAR TRANS INC. and may be used by Carrier to meet the other customer's needs. During the term of this Contract, the Carrier agrees to not double broker or subcontract any shipment tendered to the Carrier by FIVE STAR TRANS INC.
3. As in accordance with DOT regulations, Owner/Operators are personally responsible or accountable to such actions leading to any obligation or act and acknowledge that FIVE STAR TRANS INC. is an independent company that has no authority or responsibility to the Carrier.
4. During the term of this Contract, the Carrier agrees to carry and keep in force, at its own expense, \$100,000.00 of cargo liability insurance coverage, and \$1,000,000.00 in automobile liability insurance applicable to the transportation service provided to FIVE STAR TRANS INC. Further, the Carrier agrees to provide evidence of such coverage, and amend or change thereto, for the duration of this Contract.
5. Carrier shall be liable for full actual loss resulting from loss, damage, injury, or delay on shipment transportation under the term of this Contract; full actual loss is the

replacement of cost of goods and cost of freight tendered to the Carrier for transport. All claims for loss and damage shall be handled and processed in accordance with regulation published in the Code of Federal Regulation at 49 CFR Part 370. The term, conditions, or provision of the governing bill of lading or any other shipping form, tariff or rule utilized shall be subject and subordinate to the terms of this Contract and, in the event of a conflict, this Contract shall govern. This Contract cannot be changed, modified, limited or supplemented by reference to any Carrier rate, rule, classification, practice, schedule, or tariff.

6. Carrier agrees to indemnify and save harmless FIVE STAR TRANS INC. from any and all nature whatsoever rising out of the Carrier's operation and activities hereunder without limitation, claims, losses, or liability for personal injury, property damage, cargo loss or damage, auto liability, or any combination thereof resulting from the negligence of legal Carrier, its employees or agent which may occur during the performance of service under this Contract, including court costs and attorney's fees incurred in defending or prosecuting such claims. Carrier shall provide an Endorsement from their insurance company and list FIVE STAR TRANS INC. as additional insured for Liability insurance and Cargo insurance.
7. The Carrier shall promptly issue freight bills to FIVE STAR TRANS INC. for shipment transport under this Contract and FIVE STAR TRANS INC. agrees to pay such freight bills within 28 to 30 days of receipt thereof. Subject to the terms and conditions, this Contract remains in force and in effect for an initial period of one year and is preset to renew annually. Either party may cancel this Contract upon 30 days written notice to the other, given at any time during the life of the Contract.
8. The terms and provisions of this Contract shall be interpreted under the Laws of the State of California. Further, this Contract and appendices attached shall not be modified, except in writing and signed by both parties thereto. Finally, this Contract shall cancel and supersede all other Contracts previously entered by the parties. This contract will stay in agreement for one year minimum and will automatically renew for the following year. At any time if either party decides to cancel the agreement, they will have to notify the other party with a 30-day notice.

Carrier _____

Print Name _____

Signature: _____

Date _____

Five Star Trans Inc.

Print Name _____

Signature: _____

Date _____