



DOCUMENT CHECKLIST



YOUR HOME MAY BE REPOSSESSED IF YOU DO NOT KEEP UP REPAYMENTS ON YOUR MORTGAGE.

AS WITH ALL INSURANCE POLICIES, CONDITIONS AND EXCLUSIONS WILL APPLY

PROOF OF IDENTITY & ADDRESS : PASSPORT OR DRIVING LICENCE AND A RECENT UTILITY BILL (NORMALLY IN THE LAST THREE MONTHS).

PROOF OF INCOME : IF YOU ARE EMPLOYED, THIS WILL BE FOUR MONTHS PAYSLEIPS. IF YOU ARE SELF EMPLOYED, YOUR TAX COMPUTATIONS & OVERVIEWS FOR TWO YEARS. WE WILL ADVISE IF WE NEED ANYTHING DIFFERENT.

PROOF OF DEPOSIT FOR A PURCHASE : FOR SAVINGS, THIS WILL BE THREE MONTHS STATEMENTS, ANY GIFT WILL REQUIRE A LETTER OR, IF YOU ARE SELLING A HOUSE, IT WOULD BE A MEMORANDUM OF SALE.

BANK STATEMENTS : THESE WILL COVER A FOUR MONTH PERIOD AND WILL BE OFFICIAL STATEMENTS SHOWING YOUR NAME, ADDRESS AND TRANSACTIONS. THIS WILL BE FOR ALL ACCOUNTS HELD AND USED.

CREDIT REPORT : TO ENSURE WE HAVE ACCURATE BALANCES AND PAYMENTS FOR ANY DEBTS AND TO TRACK CREDIT ACTIVITY, A CREDIT REPORT IS NEEDED. WE USE CHECK MY FILE ([FOUND HERE](#)) AND WE CAN ASSIST WITH HOW TO SIGN UP AND HOW TO CANCEL.

OTHER USEFUL INFORMATION : TO ENSURE WE CAN ACCURATELY PROTECT YOUR MORTGAGE AND HOME, ANY INFORMATION ON YOUR EXISTING WORK BENEFITS FOR SICKNESS AND DEATH, ANY EXISITING LIFE POLICIES OR ANY HOME INSURANCE POLICIES WOULD BE BENEFICIAL.

