



Emergency Medical Care Policy

Name of Program: Little Beginner's LLC		(License/Registration/CC Number):	
Program Type (Choose One): <input checked="" type="checkbox"/> Child Care Center <input type="checkbox"/> License Exempt Program <input type="checkbox"/> Family/Group Child Care <input type="checkbox"/> Head Start		Director/Administrator/Owner Name: Ceundra Murphy	Contact Phone Number: 864-249-0227
Address: 120 Gibbs Rd			
City/Zip Code: Wellford SC, 29385			

Rationale:

Many children who have an allergy have their first allergic reaction in the child care setting. Child care providers need to be aware of the signs and symptoms that indicate an allergic reaction as well as be prepared to call 911/emergency services when required for life threatening situations and injuries. In cases of emergency, it is important to respond calmly. Posting information (address and any building access) in visible areas throughout the program is important to have so any staff member making the call can give clear information to the dispatcher.

Allergies/Allergic Reaction Overview

The Asthma and Allergy Foundation of America defines an allergy as "An allergy occurs when the body's immune system sees a substance as harmful and overreacts to it." There are multiple ways an allergen can make its way into your body and cause an allergic reaction.

1. You can inhale allergens into your nose and lungs. (E.g., pollen, mold spores, dust, animal dander, and latex dust).
2. You can ingest allergens by mouth. (This includes foods and medications you eat or swallow).
3. Your body can have allergens injected into it. (This includes medicine by needles and venom from insect stings and bites).
4. Your skin can absorb allergens. (Plants such as poison ivy, sumac and oak can cause reactions when touched. Latex, metals and ingredients in beauty care and household products are other examples).



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Allergic reactions can present in a few different ways and can be mild to life threatening. Some symptoms of an allergic reaction include but are not limited to:

Itchy, watery eyes	Itchy nose	Sneezing
Runny nose	Rashes	Hives (a rash with raised red patches)
Redness	Pain	Tongue swelling
Coughing	Wheezing (a whistling sound when breathing)	Chest tightness and losing breath
Feeling faint, light-headed, or blacking out	Throat closing	Swelling
Stomach cramps	Diarrhea	Bloating

Other Medical Emergencies

Other medical emergencies and accidents are always a possibility in the child care setting no matter how much we plan or try to prevent them. Some examples of other medical emergencies that may take place include but are not limited to:

- Injuries (scrapes, cuts, bruises, broken bones)
- Burns
- Suffocation
- Choking
- Poisoning
- Traffic accidents
- Pedestrian accidents

Policy:

Little Beginner's LLC provides the appropriate medical care in case of an emergency due to allergies and/or other medical emergencies. Our program obtains health information about children that includes allergies, this information is shared with program prohibits some foods being served in cases of medically documented food allergies.

Describe how you collect information about children's allergies.

We collect information about children's allergies during the enrollment process through the child's health and emergency forms completed by parents/guardians. Families are asked to update this information whenever changes occur, and staff review and post allergy information in appropriate classroom and kitchen areas to ensure children's safety.

Where do you keep information about children's allergies? How do you share this information with staff?

Children's allergy information is kept in their individual files and posted in a confidential but visible location in classrooms, the kitchen, procare app, and food preparation areas. Information is also shared with staff during orientation, classroom transitions, and staff meetings to ensure all caregivers are aware of each child's needs.

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Describe your program's procedure for medical emergencies related to allergies. What steps do you take?

In the event of a medical emergency related to allergies, staff follow the child's individual allergy action plan (if provided by a physician). Immediate steps include administering prescribed medication such as an EpiPen (if applicable), calling 911, and then notifying the child's parents/guardians. A staff member remains with the child at all times while another ensures emergency services are guided to the location. The incident is documented according to program policy, and a report is completed for both the family and licensing.

Describe symptoms when staff will seek emergency medical help.

Staff will seek emergency medical help if a child shows symptoms such as difficulty breathing, swelling of the face or throat, severe rash or hives, persistent vomiting, loss of consciousness, or any signs of anaphylaxis or other life-threatening reaction. In these cases, staff will call 911 immediately, administer emergency medication if prescribed, and notify the child's parents/guardians.

List the persons responsible/authorized to give emergency medical medication to a child (EpiPen, Benadryl, etc.) and call 911 or other emergency services.

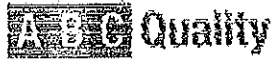
Only trained and authorized staff members are permitted to administer emergency medications such as an EpiPen or Benadryl. This includes the Director, Assistant Director, Lead Teachers, and other staff who have completed medication administration training. Any of these staff members are also authorized to call 911 or other emergency services immediately in the event of a medical emergency.

List the persons responsible/authorized to call the child's parent/guardian.

The Director, Assistant Director, or Lead Teacher are responsible and authorized to call the child's parent/guardian in the event of an emergency or other important situation.

List the persons responsible/authorized to travel to the doctor/hospital with the child until parent/guardian arrives.

The Director, Assistant Director, or the child's Lead Teacher are responsible and authorized to accompany a child to the doctor or hospital and remain with the child until the parent/guardian arrives.



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Our program uses the following numbers or emergency contacts for non-life-threatening events.

Closest Hospital	Greer Memorial
EMS/EMT	911
Local Police	911
Local Police Non-Emergency Line	864-596-2222 or 864-439-4875
Local Fire Department	911
Local Weather Channel (TV/Radio)	WSPA-TV / WYRD-FM 98.9
Poison Control	1-800-222-1222
Pest Control	1-844-783-4821
Animal Control	(864) 596-3582

Little Beginner's LLC, staff have been informed, read, understand, and agree to implement/abide by the Emergency Medical Care policy as written. Our program understands that non-compliance with this policy can result in adverse actions.

Print Name of Authorized Personnel:	
Signature of Authorized Personnel:	Date:



Swimming Policy

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Program Type (Choose One): <input checked="" type="checkbox"/> Child Care Center <input type="checkbox"/> License Exempt Program <input type="checkbox"/> Family/Group Child Care <input type="checkbox"/> Head Start		Director/Administrator/Owner Name: Ceundra Murphy	Contact Phone Number:
Address: 120 Gibbs Rd			
City/Zip Code: Wellford SC, 29385			

Policy:

Choose one of the following:

1. Little Beginner's LLC does not provide swimming or take children to swimming events. Any other onsite water sources (i.e., stationary wading pools, ditches, streams, ponds and/or lakes) are made inaccessible to children and made secure by fencing (4 feet high). The use of hot tubs, spas or saunas are prohibited for children.

Little Beginner's LLC, staff have been informed, read, understand, and agree to implement/abide by the Swimming policy as written. We understand that non-compliance with this policy can result in adverse actions.

Print Name of Authorized Personnel:	
Signature of Authorized Personnel:	Date:

***If you do not provide swimming activities do not fill out the remainder of the form.**

Onsite or off-site location. Please check which is applicable to your program in the policy as follows:

2a. Little Beginner's LLC has an onsite swimming pool available to children at our program. Our program follows all public swimming pool regulations required by DHEC (construction, use, and maintenance). Parents provide written permission for children to use the onsite swimming pool. All onsite water sources (i.e., swimming pools, stationary wading pools, ditches, streams, ponds and/or lakes) are made inaccessible to children and secured by fencing (4 feet high); exits and entrances have a self-closing, positive latching gates with lock devices. The use of hot tubs, spas or saunas are prohibited for children. All swimming activities are supervised by a person with a current lifeguard training certification. All ABC Quality Water Ratios* are followed (Children aged 5-years-old – Staff: Child Ratio is 1:6, Children aged 6-years-old and older -Staff: Child Ratio is 2:25).



Transportation Policy

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Policy:

Choose one of the following:

1. Little Beginner's LLC does not provide transportation.

Little Beginner's LLC, staff have been informed, read, understand, and agree to implement/abide by the Transportation policy as written. We understand that non-compliance with this policy can result in adverse actions.

Print Name of Authorized Personnel:	
Signature of Authorized Personnel:	Date:

**If you do not provide transportation, do not fill out the remainder of the form.*

Classroom, Outdoor and Field Trip Ratios:

The child to staff ratio is the minimum requirements for health and safety for transportation activities. Licensed child care centers and licensed/registered family child care homes/groups follow child to staff ratios established in SC Child Care Law. These always apply when children are present on the premises and during activities away from the program such as field trips. The license-exempt center child to staff ratios are as follows:

Child's Age	Staff: Child Ratio
Five to six years	1:20
Six to twelve years	1:23

2. Little Beginner's LLC does provide transportation. Prior to each event parents must provide written permission to consent that includes detailed information (e.g., designation to and from, emergency contact information) for any transportation provided to their child. All written permissions are stored in the child's file at the program. Children are only released to person's authorized by parents on the written permission/consent. The vehicle used