



**CITY OF HARPER WOODS
REGULAR COUNCIL MEETING
MARCH 18, 2024
7:00 P.M.**

**19617 HARPER AVENUE, HARPER WOODS, MI 48225
CITY COUNCIL CHAMBERS**

MEETING AGENDA

A. CALL TO ORDER - MOMENT OF SILENCE - PLEDGE OF ALLEGIANCE:

B. ROLL CALL:

C. APPROVAL OF MINUTES:

- 1) Regular City Council meeting held on March 4, 2024
- 2) Beautification Commission meeting held on January 29, 2024
- 3) Beautification Commission meeting held on February 26, 2024

D. PUBLIC COMMENTS ON AGENDA ITEMS:

E. CONSENT AGENDA:

- 1) Approval of Accounts Payable Listing. (\$1,678,028.34).
- 2) Payment to Guardian Sewers. (\$35,100.00).
- 3) Payment to Turf & Timber LLC. (\$27,600.00).
- 4) Payment to Wolverine Contractors. (\$13,142.00).
- 5) Payment to SAFEbuilt. (\$36,005.40).
- 6) Payment to Doxim, Inc. (\$6,711.66).
- 7) Payment to Anderson, Eckstein & Westrick, Inc. (\$49,201.73).
- 8) Approval of Payment - Intrado Life and Safety Solutions Corp. (\$13,509.04)

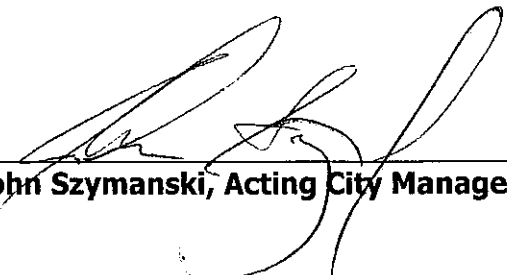
F. OLD BUSINESS:

G. NEW BUSINESS - CITY MANAGER'S REPORTS:

- 1) Kelly Road Corridor Plan - Discussion
- 2) Progress Payment No. 2 (Final) - 2023 Sewer Rehabilitation by Full Length CIPP Lining, #180-316
- 3) Grant Award - Michigan State Housing Development Authority (MSHDA)
- 4) General Obligation Library Bond - Principal and Interest
- 5) State of Michigan Clean Water Program Project - Principal and Interest
- 6) Contract Extension - 2024 Miscellaneous Concrete Repair Project, #180-338
- 7) Contract Extension - 2024 Pavement Joint and Crack Sealing, #180-341
- 8) Contract Extension - 2024 Storm Sewer and Catch Basin Repair Project, #180-337

CONTINUED . . .

- H. CALL TO AUDIENCE:**
- I. CALL TO COUNCIL:**
- J. OTHER BUSINESS:**
- K. ADJOURNMENT:**



John Szymanski, Acting City Manager

"This meeting is open to all members of the public under Michigan's Open Meetings Act."

CITY OF HARPER WOODS
CITY COUNCIL TRANSMITTAL
CITY COUNCIL MEETING OF MARCH 18, 2024

AGENDA EXPLANATION

E. CONSENT AGENDA:

Items 1 through 8.

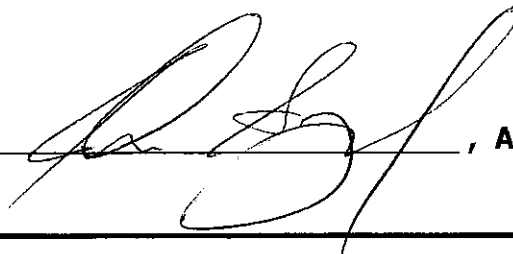
Explanation/Remarks:

See attached listing.

Recommended Action:

By RESOLUTION, approve the Consent Agenda Items 1 through 8.

Respectfully Submitted



, Acting City Manager

CITY COUNCIL ACTION:

☐ Approved ☐ Disapproved

☐ Vote ☐ Tabled

CITY OF HARPER WOODS

CITY COUNCIL MEETING

MARCH 18, 2024

CONSENT AGENDA

The following items are presented under the Consent Agenda for your review and approval.

1. ACCOUNTS PAYABLE LISTING / PAYROLL VENDOR LISTING

The Accounts Payable/Payroll Vendor listing for the most recent accounting period is attached for your review and approval.

Recommended Action: By Resolution, approve the Accounts Payable/Payroll Vendor listing for Check Numbers 129497 through 129625 in the amount of \$1,678,028.34 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. PAYMENT TO GUARDIAN SEWERS

Attached is a memorandum from the DPW Superintendent transmitting invoices from Guardian Sewers for their assistance with several water main breaks, replacement of stop boxes and service line repairs at various residential locations. I have reviewed these and recommend that payment be approved.

Recommended Action: By Resolution, to approve payment in the amount of \$35,100.00 to Guardian Sewers for their assistance with several water main breaks, replacement of stop boxes and service line repairs at various residential locations.

3. PAYMENT TO TURF AND TIMBER LLC

Attached is a memorandum from the DPW Superintendent transmitting invoices for the removal of trees in conjunction with several water main breaks and also for the removal of dead and downed trees/limbs at several locations. I have reviewed this and recommend that this payment be approved.

Recommended Action: By Resolution, to approve payment to Turf and Timber LLC in the amount of \$27,600.00 for the removal of trees in conjunction with several water main breaks and for the removal of dead and downed trees/limbs.

4. PAYMENT TO WOLVERINE CONTRACTORS

Attached are invoices from Wolverine Contractors, Inc. for the removal of main break spoils, ground fill supplies and cold patch for filling potholes. I have reviewed these and recommend that these payments be approved.

Recommended Action: By Resolution, approve payment to Wolverine Contractors, Inc. in the amount of \$13,142.00 for the removal of main break spoils, ground fill supplies and cold patch for filling potholes.

5. PAYMENT TO SAFEUILT LLC

Attached is an invoice for contractual building department services performed by SAFEuilt, LLC for the month of February 2024. I have reviewed this and recommend that this payment be approved.

Recommended Action: By Resolution, approve payment to SAFEuilt, LLC in the amount of \$36,005.40 for the contractual building department services performed during the month of February 2024.

6. PAYMENT TO DOXIM, INC.

Attached is an invoice from Doxim, Inc. for the printing, folding and mailing of the monthly water bills. I have reviewed this and recommend that this payment be approved.

Recommended Action: By Resolution, approve payment to Doxim, Inc. in the amount of \$6,711.66 for the printing, folding and mailing of the monthly water bills.

7. PAYMENT TO ANDERSON, ECKSTEIN & WESTRICK, INC.

Attached are invoices from Anderson, Eckstein & Westrick, Inc. for professional services during the month of February 2024 for various projects in the City. I have reviewed these and recommend that these payments be approved.

Recommended Action: By Resolution, to approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$49,201.73 for professional services during the month of February 2024 for the following projects: Beaconsfield Resurfacing, #180-253; 2024 Pavement Striping, #180-342; 2024 Misc. Concrete Repairs, #180-338; Eastland Center Red. #180-244; 2023 and 2024 Joint/Crack Sealing, #180-318 and #180-341; Roscommon Park, #180-329; City Hall Generator, #180-291; Harper/Van Antwerp Dev. #180-313; 2023 and 2024 San. Sewer FCIPP, #180-316 and 180-339; 2023 and 2024 Storm Sewer, #180-314 and #180-337; 2023 and 2024 San. Sewer Cleaning, #180-317 and #180-340; DWRF Lead Water Svc. Repl. #180-331; Temp Water Operator, #180-303 and EGLE Support Grant, #180-343.

8. APPROVAL OF PAYMENT - INTRADO LIFE AND SAFETY

Attached is a memorandum from the Public Safety Director requesting approval to purchase the extended maintenance renewal of the Viper dispatch system. I have reviewed this with him and concur with his recommendation that this payment be approved.

Recommended Action: By Resolution, to approve payment to Intrado Life and Safety Solutions Corporation in the amount of \$13,509.04 for the renewal of an extended maintenance plan for the Viper dispatch call-taking console.



John Szymanski, Acting City Manager

Check Date	Check	Vendor Name	Description	Amount
Bank GEN GENERAL				
Check Type: Paper Check				
03/07/2024	129497	ADT SECURITY SERVICES	ANNUAL MONITORING SERVICES BLDG 2-REC ANNUAL MONITORING SERVICES BLDG 1-REC	506.28 798.60 <hr/> 1,304.88
03/07/2024	129498	ADVANCED MARKETING PARTNERS	OFFICE SUPPLIES/2000 BUSINESS CARDS-HWPD	444.97
03/07/2024	129499	AFFORDABLE TESTING SERVICES LLC	TESTING SERVICES ADC-COURT	50.00
03/07/2024	129500	ALEXIS TOUTANT	FEB 27, 2024 EV-CLERK	190.00
03/07/2024	129501	AMY C. COHEN	FEB 27, 2024 EV/ED-CLERK	479.00
03/07/2024	129502	APOLLO FIRE APPARTUS SALES AND SVCS	E-1 PARTS-MAINTENANCE/REPAIR-HWFD	3,947.90
03/07/2024	129503	ARROW CONCRETE CUTTING	MAIN BREAK REPAIR-DPW	526.20
03/07/2024	129504	WAYNE METRO ACTION AGENCY	WATER REFUND	167.83
03/07/2024	129505	BADGER METER, INC.	(2) BADGER WATER METERS AG030424-DPW	9,812.60
03/07/2024	129506	BAKER & TAYLOR	4 LIBRARY CDS/DVDS AM	73.21
03/07/2024	129507	BARTON LAW, PLLC	MIDC HOUSE COUNSEL/ON CALL-2/21/2024 MIDC ATTORNEY-23-92243A-OD	500.00 690.00 <hr/> 1,190.00
03/07/2024	129508	BCSEM MEMBERSHIP	MEMBERSHIP RENEWAL-CLERK	25.00
03/07/2024	129509	BLUE CROSS & BLUE SHIELD OF MI	MEDICAL PREM/MEDICARE MARCH24-CLERK	26,617.68
03/07/2024	129510	BLUE WATER INDUSTRIAL PRODUCTS	OXYGEN CYLINDER RENTAL-HWFD	115.00
03/07/2024	129511	BMS CAT/JARVIS PROP RESTORATION	LOWER LEVEL WORK 3RD PYMT AG030424-LIB	39,499.31
03/07/2024	129512	BONNIE GARMAN	FEB 2024 ELECTION VICE CHAIR-CL	210.00
03/07/2024	129513	BRODART CO.	5 LIBRARY BOOKS AM 5 LIBRARY BOOKS AM 1 LIBRARY BOOK AM 2 LIBRARY BOOKS AM 3 LIBRARY BOOKS AM 12 LIBRARY BOOKS-AM	84.74 79.67 16.58 40.05 66.81 540.78 <hr/> 828.63
03/07/2024	129514	CADILLAC ASPHALT, LLC	22.31 TONS COLD PATCH-DPW	3,011.85
03/07/2024	129515	CENGAGE LEARNING	2 LIBRARY BOOKS-AM 1 LIBRARY BOOK-AM	47.43 17.54 <hr/> 64.97
03/07/2024	129516	CHARLES GARMAN	FEB 27, 2024 EV/ED-CLERK	609.00
03/07/2024	129517	CHERYL GARMAN	FEB 2024 ELECTION CHAIRPERSON-CL	225.00
03/07/2024	129518	CINTAS CORPORATION #721	2/26/24 UNIFORM RENT/CLEAN-DPW	137.16
03/07/2024	129519	CITY OF HARPER WOODS REFUSE	REFUSE VARIOUS CITY PROPERTIES DEC 2023	504.00
03/07/2024	129520	CIVIC PLUS LLC	MUNICODE ORDINANCE SUPPLEMENT AG030424-C	6,660.29
03/07/2024	129521	COLLABORATIVE SUMMER LIBRARY PROG	SUMMER READING PROG ITEMS-LIB	124.10
03/07/2024	129522	COMCAST	FEB/MARCH24 MONTHLYINTERNET/PHONE SERVS-	2,734.24
03/07/2024	129523	COMCAST BUSINESS	JAN/FEB24-MONTHLY RECURRING CHARGE-CM JAN/FEB24-MONTHLY RECURRING CHARGE BANDW	720.08 1,320.00 <hr/> 2,040.08
03/07/2024	129524	CONTRACTORS CONNECTION	EQUIPMENT MAINT-SUPPLIES-DPW	448.00

Check Date	Check	Vendor Name	Description	Amount
03/07/2024	129525	CRANDALL-WORTHINGTON, INC.	JANITORIAL SUPPLIES-DPW JANITORIAL SUPPLIES-DPW	240.00 60.00 300.00
03/07/2024	129526	CRYSTAL WHEELER	FEB 2024 ELECTION VICE CHAIR-CL	210.00
03/07/2024	129527	CYNTHIA CZECH	MIDC HOUSE COUNSEL-2/23/2024 MIDC HOUSE COUNSEL/ON CALL-03/06/24	350.00 560.00 910.00
03/07/2024	129528	CYNTHIA MADDIGAN	FEB 27, 2024-EV/ED-CLERK	473.00
03/07/2024	129529	DAPHNE R. BRADFIELD	MIDC HOUSE COUNSEL/ON CALL-02/27/24	280.00
03/07/2024	129530	DAVIS VISION, INC.	MARCH24 EMPLOYEE OPTICAL INS PREMIUM	400.52
03/07/2024	129531	DAVONNE DABBY	MIDC ATTORNEY-24-92356-OM	534.00
03/07/2024	129532	DAYLAN WENTLAND	FEB 27, 2024 EV/ED-CLERK	458.00
03/07/2024	129533	DEPATIE FLUID POWER	MAINTENANCE/REPAIR-DPW	998.90
03/07/2024	129534	DOETSCH ENVIRONMENTAL SERVICES	80-317 2023 SANITARY SEWER 2ND PYT AGO 180-285 2022 SANITARY SEWER CLEANING AGO	8,676.00 78,181.70 86,857.70
03/07/2024	129535	DOMINION VOTING SYSTEMS, INC	ELECTION SUPPLIES-CM	155.70
03/07/2024	129536	DORIS NEAL	MIDC ARRAIGNMENTS/ ON CALL-2/22/24 MIDC ARRAIGNMENTS/ON CALL-2/26/24	530.00 650.00 1,180.00
03/07/2024	129537	FEDEX	SHIPPING-POSTAGE-CM	14.34
03/07/2024	129538	FIRST CHOICE COFFEE	MARCH24 WATER UNIT RENTAL-CC	200.00
03/07/2024	129539	FIRST-CITIZENS BANK & TRUST CO	FEB24 COPIER LEASE-LIBRARY	157.00
03/07/2024	129540	FORD MOTOR CREDIT COMPANY	2024 FORD VEHICLE 1ST PAYMENT AG091823-H	34,505.68
03/07/2024	129541	GAIL ROCHELEAU	FEB 2024 ELECTION INSPECTOR-CL	195.00
03/07/2024	129542	GEORGE'S DISCOUNT AUTO PARTS	#648 VEHICLE PARTS-MAINT-PARKS & REC SUPPLIES/MAINT J. PARK GARAGE-PARKS & RE 602 VEHICLE PARTS-MAINT-DPW 610/612 VEHICLE PARTS-MAINT-DPW VEHICLE PARTS-MAINT-DPW	9.87 96.32 26.39 32.94 51.78 217.30
03/07/2024	129543	GILBERT'S PRO HARDWARE; INC.	HARDWARE-MAINT-HWPD HARDWARE-MAINT JOHNSON-PARKS & REC HARDWARE-MAINT-DPW	3.49 6.88 8.99 19.36
03/07/2024	129544	GLOCK, INC.	FIREARM MAINT/SUPPLIES-HWPD	197.00
03/07/2024	129545	GREAT LAKES CONTRACTING SOLUTIONS	180-314 2023 STORM SEWER REP PYMT 3 AG03	6,250.00
03/07/2024	129546	GREAT LAKES WATER AUTHORITY	FEB24 SEWAGE DISPOSAL-TR	18,700.00
03/07/2024	129547	GREAT LAKES WATER AUTHORITY	JAN24 WATER PURCHASES 6243 MCF-TR	96,597.69
03/07/2024	129548	GROSSE POINTE ANIMAL ADOPTION	JAN24 ANIMAL CONTROL SERVICES-HWPD	256.00
03/07/2024	129549	GROSSE POINTE NEWS	#1 HW 2/22 SYN REG MTG-CLERK #5 HW 2/29 MARCH BOR 2024-CLERK #5 HW 2/22 MARCH BOR 2024-CLERK	416.25 249.75 249.75 915.75

Check Date	Check	Vendor Name	Description	Amount
03/07/2024	129550	GUARDIAN SEWERS	REPAIR SERVICE LINE AG030424-DPW MAIN BREAK/REPAIR AG030424 3 STOP BOX REPAIRS AG030424-DPW MAIN BREAK/REPAIR AG030424-DPW MAIN BREAK/REPAIR AG030424-DPW WATER GATE REPAIR AG030424-DPW	650.00 3,600.00 1,500.00 3,700.00 3,900.00 5,300.00 <u>18,650.00</u>
03/07/2024	129551	HARPER WOODS WATER DEPARTMENT	WATER SERVICES VAR CITY PROPERTIES	1,315.25
03/07/2024	129552	HOME DEPOT CREDIT SERVICES	HARDWARE-MAINT SUPPLIES-HWPD	79.97
03/07/2024	129553	HOUSE ARREST SERVICES, INC.	DRUG COURT SCVS-TESTING-ADC DRUG COURT SCVS-TESTING-CTC DRUG COURT SCVS-TESTING-CTC	100.00 85.00 34.00 <u>219.00</u>
03/07/2024	129554	HYDROCORP	FEB2024 CROSS CONT CONTROL PROG-DPW	534.00
03/07/2024	129555	IMAGEFIRST	FEB24 PRISONER BLKTS/WATS CLEANED-HWPD	385.08
03/07/2024	129556	JACALYN SCHUBECK	FEB 27, 2024 EV-CLERK	190.00
03/07/2024	129557	JASON HAMMERLE	REFLENISH PETTY CASH-HWPD	162.44
03/07/2024	129558	JOHN CAHALAN	MIDC ATTORNEY-24-92330-OM MIDC ARRAIGNMENTS/ON CALL-2/28/24	600.00 590.00 <u>1,190.00</u>
03/07/2024	129559	JOHN GERLACH	MIDC ATTORNEY-24-92374 & 24-92375 MIDC ATTORNEY-23-9227	460.00 920.00 <u>1,380.00</u>
03/07/2024	129560	JULI BASTIEN	FEB 27, 2024 EV/ED-CLERK	481.00
03/07/2024	129561	K & S VENTURES, INC.	REBUILT BOILER FILL VALVE-DPW	1,017.50
03/07/2024	129562	KARL HARTWIG	FEB 2024 ELECTION INSPECTOR-CL	195.00
03/07/2024	129563	KATHY ADAMSKI	FEB 27, 2024 EV/ED-CLERK	419.00
03/07/2024	129564	KATRINA FRANK	FEB 27, 2024 EV/ED-CLERK	420.00
03/07/2024	129565	KCI	2024 PPT/WCA PROPOSAL 330101-TR	34.57
03/07/2024	129566	KEITH NABOZNY	FEB 2024 ELECTION INSPECTOR-CL	195.00
03/07/2024	129567	KRISTINA MADDIGAN	FEB 27, 2024 EV/ED-CLERK	458.00
03/07/2024	129568	L. ANTHONY CONSTRUCTION, INC.	180-283 PRG PAYMENT 5 CONCRETE REPAIR AG	18,517.11
03/07/2024	129569	LAUREL LOMBARDI	FEB 27, 2024 ED-CLERK	190.00
03/07/2024	129570	LAUREN MERCER	FEB 2024 ELECTION INSPECTOR-CL	195.00
03/07/2024	129571	LAVONDA DUKES	UB deposit refund for account: 000020661	300.00
03/07/2024	129572	LB OFFICE SUPPLY	OFFICE SUPPLIES-DPW OFFICE SUPPLIES(CREDIT)-DPW	2,042.46 (1,158.46) <u>884.00</u>
03/07/2024	129573	LOU'S PET SHOP	K9 SUPPLIES-HWPD	22.09
03/07/2024	129574	LOWE'S	HARDWARE/SUPPLIES-REC HARDWARE/SUPPLIES-DPW	27.09 13.26 <u>40.35</u>
03/07/2024	129575	LYNN KONCZAL	FEB 2024 ELECTION INSPECTOR-CL	195.00
03/07/2024	129576	MACOMB COUNTY	JAN 24 TRAFFIC SIGNAL MAINT-DPW	279.62
03/07/2024	129577	MARGRIT POYNTER	FEB 2024 ELECTION INSPECTOR-CL	195.00
03/07/2024	129578	METCOM	2000/ COURT FORMS	986.80
03/07/2024	129579	MICHELLE BLY	FEB 2024 ELECTION INSPECTOR-CL	225.00
03/07/2024	129580	MICHIGAN EMS EXPO	EMS EXPO REGISTRATIONHWF	320.00

Check Date	Check	Vendor Name	Description	Amount
03/07/2024	129581	MICHIGAN JOINT SEALING	180-318 J/C SEALING PROJ 2ND PYMT AG0304	3,750.00
03/07/2024	129582	MIK'AL CRAWFORD	MIDC HOUSE COUNSEL/ON CALL-DEC23	940.00
			MIDC ATTORNEY-23-92232A	390.00
			MIDC ATTORNEY-23-92085A	60.00
			MIDC ATTORNEY-23-92207 AZ DEC23	150.00
			MIDC ATTORNEY-23-92196	450.00
			MIDC ATTORNEY-23-92219	450.00
			MIDC ATTORNEY-23-92237	510.00
			MIDC ATTORNEY-23-92280	510.00
			MIDC HOUSE COUNSEL/ON CALL-JAN24	940.00
				<u>4,400.00</u>
03/07/2024	129583	MISS DIG SYSTEM; INC.	ANNUAL MEMBERSHIP DUES-DPW	2,177.66
03/07/2024	129584	MMI WORKERS' COMP FUND	2023 PAYROLL AUDIT-WORKERS COMP-FINANCE	4,313.00
03/07/2024	129585	MOBILE COMMUNICATIONS AMERICA, INC	TEST/SERVICE ON POLICE RADIOS-HWPD	1,870.00
03/07/2024	129586	NU APPEARANCE	HWPD ENTRANCE CLEANUP-DPW	100.00
			112 BAGS ICE MELT FOR CITY HALL USE-DPW	1,080.00
			FLOW/SALT MUNICIPAL LOC AG030424-DPW	1,820.00
			FLOW/SALT MUNIPAL LOCS AG030424-DPW	3,905.00
			SNOW REMOVAL AND SALT LOCATIONS AG 02052	1,630.00
			112 BAGS OF ICE MELTS FOR CITY USE-DPW	1,080.00
				<u>9,615.00</u>
03/07/2024	129587	O'REILLY, RANCILIO, P.C.	MARCH24 PROFESSIONAL SERVICES-CM	18,471.41
03/07/2024	129588	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES-CLERK	167.17
			OFFICE SUPPLIES-CLERK	26.71
			OFFICE SUPPLIES-CLERK	19.49
			OFFICE SUPPLIES-CLERK	25.84
			OFFICE SUPPLIES-CLERK	183.58
			OFFICE SUPPLIES-CLERK	4.18
			OFFICE SUPPLIES-CLERK	20.99
			OFFICE SUPPLIES-CLERK	13.29
			OFFICE SUPPLIES-CLERK	1.35
			OFFICE SUPPLIES-CLERK	11.99
				<u>474.59</u>
03/07/2024	129589	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES-LIBRARY	234.07
03/07/2024	129590	ON DUTY GEAR, LLC	UNIFORM SET-HWPD	144.98
03/07/2024	129591	OSCAR W LARSON COMPANY	VACTORED/DISPOSED OF DEBRIS-DPW	1,524.50
03/07/2024	129592	PETER VITALE	2023 Win Tax Refund 42 012 04 0237 000	425.74
03/07/2024	129593	PIRTEK MADISON HEIGHTS	#630 REPAIR/ MAINT-PARTS-DPW	152.59
03/07/2024	129594	PLANTE & MORAN, PLLC	022524 PROF SVCS ACCOUNTING MATTERS-FIN	1,575.00
03/07/2024	129595	POINTE ALARM LLC	APRIL24 PUMP STATION ALARM/MON-CM	2,166.20
			APRIL24 SECURITY SYSTEM-CITY HALL-CM	1,189.14
				<u>3,355.34</u>
03/07/2024	129596	PRINTING SYSTEMS	ELECTION SUPPLIES - CLERK	74.83
			ELECTION SUPPLIES - CLERK	46.83
				<u>121.66</u>
03/07/2024	129597	QUILL CORPORATION	OFFICE SUPPLIES-CLERK	27.99
			OFFICE SUPPLIES-CLERK	155.99

Check Date	Check	Vendor Name	Description	Amount
			OFFICE SUPPLIES-CLERK	59.76
			OFFICE SUPPLIES-CLERK	117.75
			OFFICE SUPPLIES-CLERK	64.78
				426.27
03/07/2024	129598	REAGAN BASTIEN	FEB 27, 2024 EV-CLERK	240.00
03/07/2024	129599	ROULO'S PLUMBING & HEATING CO	REPAIRED CLEAN FLUSH FIXTURES AT HWFD-DP	226.64
03/07/2024	129600	SAFEBUILD; INC.	JAN24 PROFESSIONAL SVCS AG030424-CM	23,746.74
03/07/2024	129601	SEAN BLY	FEB 2024 ELECTION VIC-CHAIR-CL	210.00
03/07/2024	129602	SHARON DAVIS	FEB 2024 ELECTION INSPECTOR-CL	195.00
03/07/2024	129603	SIMPLIFIED BUSINESS SOLUTIONS	FEB24 PROF SVCS NETWORK AG030424-CM	3,381.61
			JAN24 IT SUPPORT SERVICES 030424-CM	4,544.01
				7,925.62
03/07/2024	129604	SOUTHEAST MACOMB SANITARY DISTRICT	MARCH FIXED CHARGES-TR	109,006.80
03/07/2024	129605	STATE OF MICHIGAN	JAN 2024 SEX OFFENDER REGISTRATIONS-HWPD	30.00
03/07/2024	129606	STEPHANIE N. WINBIGLER	FEB 27, 2024 EV-CLERK	224.00
03/07/2024	129607	STEPHEN BLY	FEB 2024 ELECTION VICE CHAIR-CL	210.00
03/07/2024	129608	STUART STURTON	FEB 27, 2024 EV/ED-CLERK	315.00
03/07/2024	129609	TANESHA BRANTLEY	KELLY RD/NEDC CLEANING-MAINT 030224-DPW	150.00
			KELLY RD/NEDC CLEANING-MAINT 022424-DPW	150.00
				300.00
03/07/2024	129610	THE CRACKED EGG OF HARPER WOODS	PRISONER FOOD-HWPD	95.50
03/07/2024	129611	THOMAS W. JAKUC	MIDC ATTORNEY-23-92312-OM	444.00
			MIDC HOUSE COUNSEL/ON CALL	750.00
			MIDC ATTORNEY-23-92010	693.33
			MIDC ATTORNEY-24-92348	480.00
			MIDC HOUSE COUNSEL/ON CALL/MIDC ATTORNEY	800.00
				3,167.33
03/07/2024	129612	TIMOTHY C. OLINN	FEB 27, 2024 EV/ED-CLERK	559.00
03/07/2024	129613	TURF AND TIMBER TREE EXPERTS	TREE TRIM/CLEAN-UPAG030424-DPW	1,400.00
			EMERGENCY TREE REMOVAL AG030424-DPW	2,500.00
			EMERGENCY TREE REMOVAL AG030424-DPW	1,400.00
			TREE TRIM/CLEAN-UPAG030424	900.00
			TREE TRIM/CLEAN-UPAG030424	300.00
			EMERGENCY TREE TRIM AG030424-DPW	400.00
			TREE TRIM/CLEAN-UPAG030424	800.00
			TREETRIM/ ELEVATE AG030424-DPW	1,800.00
			TREETRIM/ ELEVATE AG030424-DPW	900.00
			STUMP GRINDING AG050123-DPW	2,200.00
			STUMP GRINDING AG050123-DPW	3,800.00
				16,400.00
03/07/2024	129614	TURNOUT RENTAL	FIRE GEAR RENTAL KIT-HWPD	630.00
03/07/2024	129615	WALKER CONSULTING	ADULT DRUG COURT JAN16/ FEB29, 2024-DC	324.00
			CTC COURT SERVICES FEB 15, 2024	423.00
				747.00
03/07/2024	129616	WANDA LARKINS	FEB 2024 ELECTION INSPECTOR-CL	195.00
03/07/2024	129617	WAYNE COUNTY	DEC23 BOARDING OF PRISONERS-HWPD	140.00

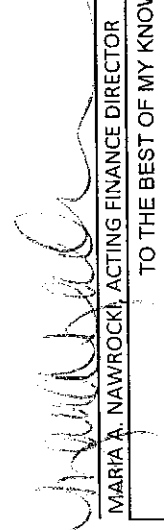
Check Date	Check	Vendor Name	Description	Amount
JAN24 TRAFFIC SIGNAL ENERGY-DPW				39.94
				179.94
03/07/2024	129618	WAYNE COUNTY	MLK RIVER PRINCIPAL/INTREST AG030424-TR	1,037,945.58
03/07/2024	129619	WCA ASSESSING	MARCH24 CONTRACT ASSESSMENT AG030424-CL	6,080.16
03/07/2024	129620	WENDY ALTHOUSE	FEB 2024 ELECTION INSPECTOR-CL	195.00
03/07/2024	129621	WITMER PUBLIC SAFETY GROUP	FIRE EQUIPMENT PARTS-MAINTENANCE SUPPLY	549.39
03/07/2024	129622	YVONNE LAMBERTI	FEB 27, 2024 EV/ED-CLERK	643.00
Total Paper Check:				1,665,748.13


GEN TOTALS:

Total of 126 Checks: 1,665,748.13

Less 0 Void Checks: 0.00

Total of 126 Disbursements: 1,665,748.13


MARIA A. NAWROCKI, ACTING FINANCE DIRECTOR


JOHN M. SZYMANSKI, ACTING CITY MANAGER

TO THE BEST OF MY KNOWLEDGE AND BELIEF THE ABOVE BILLS ARE VALID OBLIGATIONS OF THE CITY OF HARPER WOODS AND ARE DUE AND PAYABLE

LESLIE M. FRANK, CITY CLERK

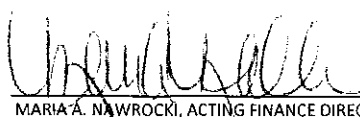
VALERIE J. KINDLE, MAYOR


BY RESOLUTION THE BILLS PROCESSED PRESENTED ABOVE ARE HEREBY APPROVED FOR PAYMENT AT THE REGULAR COUNCIL MEETING

PAYROLL DEDUCTION CHECK REGISTER FOR CITY OF HARPER WOODS
FOR CHECK DATES 3/2/2024-3/15/2024
CHECK NUMBERS 129623 thru 129625

Check Date	Check#	Vendor Name	Description	Amount
03/14/2024	129623	MISSION SQUARE	P/R DEDUCTIONS W/H 3/14/2024	\$8,594.00
03/14/2024	129624	MISDU	P/R DEDUCTIONS W/H 3/14/2024	\$1,486.21
03/14/2024	129625	NATIONWIDE 457 COMPENSATION PLAN	P/R DEDUCTIONS W/H 3/14/2024	\$2,200.00

GRAND TOTAL \$12,280.21


MARIA A. NAWROCKI, ACTING FINANCE DIRECTOR


JOHN M. SZYMANSKI, ACTING CITY MANAGER

TO THE BEST OF MY KNOWLEDGE AND BELIEF THE ABOVE PAYROLL DEDUCTIONS ARE VALID OBLIGATIONS
OF THE CITY OF HARPER WOODS AND ARE DUE AND PAYABLE

LESLIE M. FRANK, CITY CLERK

VALERIE J. KINDLE, MAYOR

BY RESOLUTION THE PAYROLL LIABILITIES PROCESSED ARE PRESENTED ABOVE ARE HEREBY APPROVED
FOR PAYMENT AT THE REGULAR COUNCIL MEETING



DEPARTMENT OF PUBLIC WORKS
19600 E. EIGHT MILE RD. • HARPER WOODS, MICHIGAN 48225-1139
Telephone : 313.343.2570 Fax : 313.343.2572 hwdpw@harperwoods.net

March 5, 2024

TO: John Szymanski, Acting City Manager
FROM: Heather Toutant – Director; Public Works
RE: Guardian Sewers Invoice (s) Over \$5000.00 –

Dear Mr. Szymanski,

Please submit to Council to pay Guardian Sewers \$ 35,100.00

Guardian assisted with emergency main break repairs (8) as well as stop box replacement / relocation (1) and service line repairs (2).

This included weekend / holiday repairs as well as cement/ road removal.

Due to the nature of the repairs, it was necessary to hire Guardian to assist the DPW.

Detailed invoices attached.

If you have any questions regarding these invoices, please call me.

Sincerely,

Heather Toutant
Department of Public Works

HT

GUARDIAN SEWERS

INVOICE

14429 HARBOR ISLAND
DETROIT, MI. 48215
313-995-1165

DATE: March 5, 2024
INVOICE # 9060
FOR: Stop Boxes

Bill To:
CITY OF HARPER WOODS

Service Date: 2/27

19600 EAST 8 MILE
HARPER WOODS, MI 48225
313-343-2570

PO # 36591

DESCRIPTION	AMOUNT
19708 Kenosha- Dug up and cut service off due to busted pipes, basement full of water and total loss fire.	\$ 500.00
20606 Woodside- Dug up and repaired leaking service line hit by DTE. Also Installed new box.	\$ 750.00
20874 Manchester- Dug up and installed a new stop box and valve for plumber to make repair to valves inside.	\$ 550.00
TOTAL	\$ 1,800.00

THANK YOU FOR YOUR BUSINESS!

INVOICE

DATE: March 5, 2024
INVOICE # 9061
FOR: 20026 East 8 Mile

2/29/2024

PO # 36591

DESCRIPTION	AMOUNT
*****EMERGENCY REPAIR*****	
Dug up and made repair on 8" water main, due to circular crack. Installed a 8X8" sleeve. Backfilled with existing dirt and cleaned up work site.	\$ 4,500.00
TOTAL	\$ 4,500.00

INVOICE

DATE: March 5, 2024
INVOICE # 9062
FOR: 19884 Anita

2/29/2024

PO # 36591

DESCRIPTION	AMOUNT
*****EMERGENCY REPAIR*****	
Dug up and made repair on 8" water main, due to circular crack. Installed a 8X8" sleeve. Had to remove concrete,Backfilled with 10 yards of sand and cleaned up work site.	\$ 4,200.00
TOTAL	\$ 4,200.00

INVOICE

DATE: March 5, 2024
INVOICE # 9063
FOR: 20404 Old
Homestead

2/29/2024

PO # 36591

DESCRIPTION	AMOUNT
*****EMERGENCY REPAIR*****	
Dug up and made repair on 8" water main, due to 3" hole in the top of the main. Installed a 8X25" repair clamp. Backfilled with 30 yards of sand and cleaned up work site.	\$ 3,400.00
TOTAL	\$ 3,400.00

INVOICE

DATE: March 5, 2024
INVOICE # 9064
FOR: 19902 Lancaster

Service Date: 2/21

PO # 36591

DESCRIPTION	AMOUNT
*****EMERGENCY REPAIR*****	
Dug up and made repair on 8" water main. Installed a 8X20" sleeve, backfilled to rough grade with 10 yards 21A stone. Cleaned up work site.	\$ 3,600.00
TOTAL	\$ 3,600.00

GUARDIAN SEWERS

INVOICE

14429 HARBOR ISLAND
DETROIT, MI. 48215
313-995-1165

DATE: March 5, 2024
INVOICE # 9065
FOR: 19255 Woodmont

Bill To:
CITY OF HARPER WOODS

Service Date: 2/21

19600 EAST 8 MILE
HARPER WOODS, MI 48225
313-343-2570

PO # 36591

DESCRIPTION	AMOUNT
*****EMERGENCY REPAIR*****	
Dug up and made repair on 6" water main, due to rotted section. Replaced approximatly 20-25' of main, installed two 6X15" and one 6X20" clamps. Backfilled to rough grade with 100 yards 21A stone. Cleaned up work site.	\$ 5,200.00
TOTAL	\$ 5,200.00

THANK YOU FOR YOUR BUSINESS!

INVOICE

DATE: March 5, 2024
INVOICE # 9066
FOR: 19225 *Eastbourne*

Service Date: 2/20

PO # 36591

THANK YOU FOR YOUR BUSINESS!

INVOICE

DATE: March 5, 2024
INVOICE # 9067
FOR: 20005 Lennon

Service Date: 2/19

PO # 36591

THANK YOU FOR YOUR BUSINESS!

GUARDIAN SEWERS

INVOICE

14429 HARBOR ISLAND
DETROIT, MI. 48215
313-995-1165

DATE: March 5, 2024
INVOICE # 9068
FOR: 20226 Woodmont

Bill To:
CITY OF HARPER WOODS

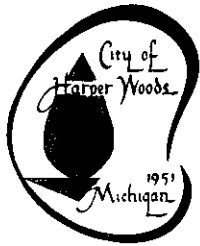
Service Date: 2/15

19600 EAST 8 MILE
HARPER WOODS, MI 48225
313-343-2570

PO # 36591

DESCRIPTION	AMOUNT
*****EMERGENCY REPAIR*****	
Dug up and made repair on 8" main, due to circular crack. Installed one 8X12.5" repair clamp. Also had to make repair to 3/4" service line with 4' of copper, corp, and coupler. Backfiled to rough grade with 15 yards of 21A and sand.	\$ 4,100.00
TOTAL	\$ 4,100.00

THANK YOU FOR YOUR BUSINESS!



DEPARTMENT OF PUBLIC WORKS
19600 E. EIGHT MILE RD. • HARPER WOODS, MICHIGAN 48225-1139

Telephone : 313.343.2570

Fax : 313.343.2572

hwdpw@harperwoods.net

March 5, 2024

TO: John Szymanski, Acting City Manager
FROM: Heather Toutant, Director Public Works
RE: Turf & Timber LLC. – Invoice(s) over \$5,000

Dear Mr. Szymanski,

Please submit to Council to pay Turf & Timber Tree Experts \$12,400.00 for tree removals (4) and disposal of debris.

A contractor was required due to the nature of the job(s). The DPW found itself short on manpower / equipment to rectify the situation.

Detailed invoices attached.

If you have any questions regarding these invoices, please call.

Sincerely,

Heather Toutant
Department of Public Works

HT



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080
313-885-9292

TREE SERVICE INVOICE

SERVICE ADDRESS:	BILL TO:
20669 WOODMONT HARPER WOODS MI 48225	DEPT OF PUBLIC WORKS HARPER WOODS MI 48225
INVOICE NO.: 1468 DATE: FEBRUARY 15, 2024	EMAIL: HWDPW@HARPERWOODS.NET

JOB DESCRIPTION	PRICE
2-2-2024 – DEAD OAK – REMOVAL + STUMP	\$5,000.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD, STUMP GRIND AND CLEAN UP	
AMOUNT DUE UPON RECEIPT	\$5,000.00

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC
21715 HARPER AVE
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!

1/20/2024

FEB 15 2024

21715 HARPER AVE



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080
313-885-9292

TREE SERVICE INVOICE

SERVICE ADDRESS:	BILL TO:
19725 KINGSVILLE HARPER WOODS MI 48225	DEPT OF PUBLIC WORKS HARPER WOODS MI 48225
INVOICE NO.: 1474 DATE: FEBRUARY 15, 2024	EMAIL: HWDPW@HARPERWOODS.NET

JOB DESCRIPTION	PRICE
2-12-2024 - (2) REMOVALS + STUMPS	\$3,700.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD GRIND STUMPS AND CLEAN UP	
AMOUNT DUE UPON RECEIPT	\$3,700.00

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC
21715 HARPER AVE
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!

RECEIVED

FEB 15 2024

HARPERWOODS.NET



TREE SERVICE INVOICE

SERVICE ADDRESS:	BILL TO:
19104 WOODLAND HARPER WOODS MI 48225	DEPT OF PUBLIC WORKS HARPER WOODS MI 48225
INVOICE NO.: 1467 DATE: FEBRUARY 15, 2024	EMAIL: HWDPW@HARPERWOODS.NET

JOB DESCRIPTION	PRICE
1-26-2024 – IMMEDIATE SERVICE – WATER MAIN BREAK – REMOVAL + STUMP	\$3,700.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD, STUMP GRIND AND CLEAN UP	
AMOUNT DUE UPON RECEIPT	\$3,700.00

PLEASE MAKE CHECK PAYABLE TO:

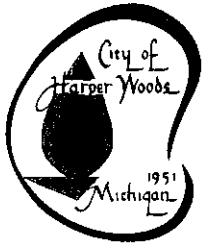
TURF & TIMBER LLC
21715 HARPER AVE
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!

2024 FEB 15

2024 FEB 15

2024 FEB 15



DEPARTMENT OF PUBLIC WORKS
19600 E. EIGHT MILE RD. • HARPER WOODS, MICHIGAN 48225-1139

Telephone : 313.343.2570

Fax : 313.343.2572

hwdpw@harperwoods.net

March 13, 2024

TO: John Szymanski, Acting City Manager
FROM: Heather Toutant, Director Public Works
RE: Turf & Timber LLC. – Invoice(s) over \$5,000

Dear Mr. Szymanski,

Please submit to Council to pay Turf & Timber Tree Experts \$15,200.00 for:
emergency water main break tree removals (1) over the span of 2 days, dead tree removal
(3) trimming/elevating/removal of dead or dangerous leads (limbs)(3) chipping, and
disposal of debris.

A contractor was required due to the nature of the job(s). The DPW found itself short on
manpower / equipment to rectify the situation.

Detailed invoices attached.

If you have any questions regarding these invoices, please call.

Sincerely,

Heather Toutant
Department of Public Works

HT



TURF & TIMBER TREE EXPERTS

21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080
313-885-9292

TREE SERVICE INVOICE

SERVICE ADDRESS:	BILL TO:
20244 LANCASTER HARPER WOODS MI 48225	DEPT OF PUBLIC WORKS HARPER WOODS MI 48225
INVOICE NO.: 1486 DATE: MARCH 11, 2024	EMAIL: HWDPW@HARPERWOODS.NET

JOB DESCRIPTION	PRICE
2-22-2024 – DYING ELM – REMOVAL + STUMP (PER HEATHER)	\$4,200.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD, GRINDING STUMP AND CLEAN UP	

AMOUNT DUE UPON RECEIPT	\$4,200.00
-------------------------	------------

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC
21715 HARPER AVE
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!

PAID

MAR 11 2024

21715 HARPER AVE



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080
313-885-9292

TREE SERVICE INVOICE

SERVICE ADDRESS:	BILL TO:
19655 WOODMONT HARPER WOODS MI 48225	DEPT OF PUBLIC WORKS HARPER WOODS MI 48225
INVOICE NO.: 1488 DATE: MARCH 11, 2024	EMAIL: HWDPW@HARPERWOODS.NET

JOB DESCRIPTION	PRICE
3-7-2024 -- MAPLE - REMOVAL OF HUGE SPLIT LEAD	\$900.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD AND CLEAN UP	
AMOUNT DUE UPON RECEIPT	\$900.00

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC
21715 HARPER AVE
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!

PAID
3/11/24
\$900.00
HARPER WOODS MI 48225



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080
313-885-9292

TREE SERVICE INVOICE

SERVICE ADDRESS:	BILL TO:
19625 WOODMONT HARPER WOODS MI 48225	DEPT OF PUBLIC WORKS HARPER WOODS MI 48225
INVOICE NO.: 1490 DATE: MARCH 11, 2024	EMAIL: HWDPW@HARPERWOODS.NET

JOB DESCRIPTION	PRICE
3-7-2024 – DEAD ASH – REMOVAL + STUMP	\$800.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD, GRINDING STUMP AND CLEAN UP	
AMOUNT DUE UPON RECEIPT	\$800.00

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC
21715 HARPER AVE
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!

1202170

11/11/24

11/11/24 11:00 AM



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080
313-885-9292

TREE SERVICE INVOICE

SERVICE ADDRESS:	BILL TO:
20278 HUNTINGTON HARPER WOODS MI 48225	DEPT OF PUBLIC WORKS HARPER WOODS MI 48225
INVOICE NO.: 1492 DATE: MARCH 11, 2024	EMAIL: HWDPW@HARPERWOODS.NET

JOB DESCRIPTION	PRICE
3-8-2024 – MAPLE – REMOVE DEAD ROTTED MAPLE + STUMP	\$700.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD, STUMP GRINDING AND CLEAN UP	
AMOUNT DUE UPON RECEIPT	\$700.00

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC
21715 HARPER AVE
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!

RECEIVED

3/11/2024



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080
313-885-9292

TREE SERVICE INVOICE

SERVICE ADDRESS:	BILL TO:
19225 EASTBORNE HARPER WOODS MI 48225	DEPT OF PUBLIC WORKS HARPER WOODS MI 48225
INVOICE NO.: 1487 DATE: MARCH 11, 2024	EMAIL: HWDPW@HARPERWOODS.NET

JOB DESCRIPTION	PRICE
2-17- 2-19-2024 – WATER MAIN BREAK – EMERGENCY SERVICE – REMOVAL OF OAK + STUMP	\$7,400.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD, GRINDING STUMP AND CLEAN UP	
AMOUNT DUE UPON RECEIPT	\$7,400.00

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC
21715 HARPER AVE
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!

RECEIVED

HARPER WOODS DPW



THANK YOU FOR YOUR BUSINESS!



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080
313-885-9292

TREE SERVICE INVOICE

SERVICE ADDRESS:	BILL TO:
19635 WOODMONT HARPER WOODS MI 48225	DEPT OF PUBLIC WORKS HARPER WOODS MI 48225
INVOICE NO.: 1489 DATE: MARCH 11, 2024	EMAIL: HWDPW@HARPERWOODS.NET

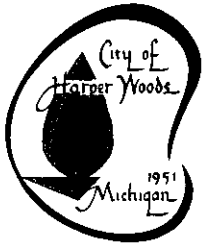
JOB DESCRIPTION	PRICE
3-7-2024 – MAPLE - REMOVAL OF LARGE DEAD LIMBS	\$300.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD AND CLEAN UP	

AMOUNT DUE UPON RECEIPT	\$300.00
-------------------------	----------

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC
21715 HARPER AVE
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!



DEPARTMENT OF PUBLIC WORKS
19600 E. EIGHT MILE RD. • HARPER WOODS, MICHIGAN 48225-1139

Telephone : 313.343.2570

Fax : 313.343.2572

hwdpw@harperwoods.net

March 5, 2024

To: John Szymanski , Acting City Manager
From: Heather Toutant, Director
Re: Wolverine Contractors Inc. (s) over \$5000.00

Dear Mr. Szymanski,

Please submit to Council to pay "Wolverine Contractors Inc." \$ 13,142.00 for the following:

Removal and disposal of main break spoils (mud, concrete)
Purchase and delivery of main break ground fill supplies (sand, gravel-21a stone)
Deliver of "Cold patch" pothole filler

Detailed invoices are attached.

If you have any further questions regarding these invoices, please contact me.

Sincerely,

Heather Toutant
Department of Public Works

Wolverine Contractors Inc.

PO BOX 760026
Lathrup Village, MI 48076

Invoice

Date	Invoice #
1/25/2024	6268

Bill To
City of Harper Woods 19617 Harper Ave. Harper Woods, MI 48225

Ship To
c/o yard

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
36676	NET		1/25/2024			

Quantity	Item Code	Description	Price Each	Amount
2.5	Tri axle hourly rental	w/ 10.01 tons cold patch - ticket # 6567	115.00	287.50
<div>CITY OF HARPER WOODS RECEIVED FEB 05 2023 PO# _____ ACCT# _____ AUTHORIZED BY _____</div>				

			Total	\$287.50
--	--	--	--------------	----------

Wolverine Contractors Inc.

PO BOX 760026
Lathrup Village, MI 48076

Invoice

Date	Invoice #
2/5/2024	6270

Bill To
City of Harper Woods 19617 Harper Ave. Harper Woods, MI 48225

Ship To
c/o Yard

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
36676	NET		2/5/2024			

Quantity	Item Code	Description	Price Each	Amount
2	Train	Loads Class II Sand delivered - ticket # 1952,1954	845.00	1,690.00
1	Train	Load dirt hauled out with dump charge- ticket # 1953	565.00	565.00
<div>CITY OF HARPER WOODS RECEIVED FEB 16 2023 PO# _____ ACCT# _____ AUTHORIZED BY _____</div>				

			Total	\$2,255.00
--	--	--	--------------	------------

Wolverine Contractors Inc.

PO BOX 760026

Lathrup Village, MI 48076

Invoice

Date	Invoice #
2/7/2024	6272

Bill To
City of Harper Woods 19617 Harper Ave. Harper Woods, MI 48225

Ship To
c/o yard

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
36676	NET		2/7/2024			

Quantity	Item Code	Description	Price Each	Amount
1	Train	load dirt hauled out with dump charge - ticket # 30316	565.00	565.00
<div>CITY OF HARPER WOODS RECEIVED FEB 16 2023 PO# _____ ACCT# _____ AUTHORIZED BY _____</div>				

			Total	\$565.00
--	--	--	--------------	----------

Wolverine Contractors Inc.

PO BOX 760026

Lathrup Village, MI 48076

Invoice

Date	Invoice #
2/8/2024	6273

Bill To
City of Harper Woods 19617 Harper Ave. Harper Woods, MI 48225

Ship To
c/o Yard

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
36676	NET		2/8/2024			

Quantity	Item Code	Description	Price Each	Amount
2	Train	loads 21AA Crushed Concrete delivered -ticket # 5080,5081	945.00	1,890.00
1	Train	load dirt hauled out with dump charge - ticket # 5080	565.00	565.00
0.5	hour	train loading time	195.00	97.50

			Total	\$2,552.50
--	--	--	--------------	------------

Wolverine Contractors Inc.

PO BOX 760026
Lathrup Village, MI 48076

Invoice

Date	Invoice #
2/9/2024	6274

Bill To
City of Harper Woods 19617 Harper Ave. Harper Woods, MI 48225

Ship To
c/o yard

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
36676	NET					

Quantity	Item Code	Description	Price Each	Amount
2	Train	loads dirt hauled out with dump charge - ticket # 5082,5084	565.00	1,130.00
0.5	hour	train loading time - ticket # 5082	195.00	97.50
0.5	hour	train loading time - ticket # 5084	195.00	97.50
<div>CITY OF HARPER WOODS RECEIVED FEB 16 2023 PO# _____ ACCT# _____ AUTHORISED BY _____</div>				

			Total	\$1,325.00
--	--	--	--------------	------------

Wolverine Contractors Inc.

Invoice

PO BOX 760026
Lathrup Village, MI 48076

Date	Invoice #
2/12/2024	6278

Bill To
City of Harper Woods 19617 Harper Ave. Harper Woods, MI 48225

Ship To
c/o yard

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
36676	NET					

Quantity	Item Code	Description	Price Each	Amount
2	Train	loads dirt hauled out with dump charge- ticket# 5085,5086	565.00	1,130.00
0.5	hour	train loading time - ticket # 5085	195.00	97.50
0.5	hour	train loading time - ticket #5086	195.00	97.50
<div>CITY OF HARPER WOODS RECEIVED FEB 16 2023 PO# _____ ACCT# _____ AUTHORIZED BY _____</div>				

			Total	\$1,325.00
--	--	--	--------------	------------

Wolverine Contractors Inc.

PO BOX 760026
Lathrup Village, MI 48076

Invoice

Date	Invoice #
2/22/2024	6281

Bill To
City of Harper Woods 19617 Harper Ave. Harper Woods, MI 48225

Ship To
c/o yard 19600 E 8 Mile Road

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
36676	NET		2/22/2024			

Quantity	Item Code	Description	Price Each	Amount
3	Train	loads 21AA Crushed Concrete delivered - ticket #5090,5087,5091	945.00	2,835.00
2	Train	loads broken concrete hauled out with dump charge - ticket # 5090,5087	565.00	1,130.00
1.25	hour	Train loading time - ticket # 5090	195.00	243.75
0.25	hour	Train loading time - ticket # 5091	195.00	48.75
2.5	hour	triaxle tandem rental with 11.37 tons cold patch - ticket # 6568	115.00	287.50
2.5	hour	triaxle tandem rental with 10.94 tons cold patch - ticket # 10798	115.00	287.50
<div>CITY OF HARPER WOODS RECEIVED MAR 04 2024 PO# _____ ACCT# _____ AUTHORIZED BY _____</div>				

			Total	\$4,832.50
--	--	--	--------------	------------



Invoice

Invoice Number: 277479

Invoice Date: 2/29/2024

Terms: Net 30 Days

Due Date: 3/30/2024

Customer #: 08-HRPRWOO

Customer PO #:

Harper Woods, MI, City of
19617 Harper Aveune
Harper Woods, MI 48225

Item Code	Description	Quantity	Price	Amount
Building Insp %Fee	Building Insp %Fee	30167.80	\$1.00	\$30,167.80
	Building Permit Services % of Fee	30167.80	\$1.00	\$30,167.80
Building Insp Fixed	Building Insp Fixed	7.00	\$5.00	\$35.00
	Building Permit Services Fixed Fee	7.00	\$5.00	\$35.00
Building Inspection	Building Inspection	128.00	\$27.36	\$3,502.08
	BDS Permit Tech/Admin/Front Counter	128.00	\$27.36	\$3,502.08
Code Enforcement	Code Enforcement	38.00	\$60.54	\$2,300.52
	BDS Code Enforcement	38.00	\$60.54	\$2,300.52

Please remit to: SAFEbuilt LLC Lockbox #88135
PO Box 88135, Chicago, IL 60680-1135

444 N. Cleveland Ave, Ste 444 / Loveland, CO 80537 / Phone: (866)
977-4111 / Fax: (877) 203-2704 / www.SAFEbuilt.com

Net Invoice: \$36,005.40

Freight: \$0.00

Sales Tax: \$0.00

Invoice Total: \$36,005.40

City of Harper Woods
19617 Harper Avenue
Harper Woods, MI 48225

Building Department Services Invoice
February 1-29, 2024

	<u>Total Collected</u>	<u>Percent</u>	
February 1-29, 2024	\$ 37,709.75	80%	\$ 30,167.80

	<u>Total Hours</u>	<u>Hourly</u>	
Code Enforcement	38.00	60.54	\$2,300.52
Permit Technician	128.00	27.36	\$3,502.08

	<u>Total</u>	<u>Rate</u>	
Existing Permit Inspections	0.00	\$35.00	\$0.00
Administrative Closure of Records	7.00	\$5.00	\$35.00

Total Due To SAFEbuilt:			\$36,005.40
--------------------------------	--	--	--------------------

City of Harper Woods
February 2024

Accounts Receivable Report

From: February 1-29, 2024

Date	Receivable	Revenue
2/1/2024		650.00
2/5/2024		1,806.00
2/6/2024		734.00
2/7/2024		600.00
2/8/2024		305.00
2/9/2024		200.00
2/12/2024		8,503.75
2/13/2024		1,174.00
2/14/2024		360.00
2/15/2024		2,315.00
2/16/2024		90.00
2/20/2024		13,386.00
2/21/2024		1,068.00
2/22/2024		775.00
2/26/2024		823.00
2/27/2024		90.00
2/28/2024		4,188.00
2/29/2024		642.00
Total	\$	37,709.75
Safebuilt Billable Items:	\$	37,709.75
Amount Due To Safebuilt:	\$	30,167.80



City of Harper Woods
19617 Harper Avenue
Harper Woods, Michigan 48225-2095

313.343.2500

www.harperwoodscity.org

Mayor:
Valerie Kindle

Mayor Pro Tem:
Regina Williams

City Council:
Vivian M. Sawicki
Cheryl Costantino
Ivery Toussant, Jr.
Tom Jenny
Gerianne LaPratt

Acting City Manager:
John Szymanski

City Clerk:
Leslie M. Frank

March 12, 2024

Memorandum to: John Szymanski, Acting City Manager
Honorable Mayor & City Council

From: Kimberly Keogh, Acting Treasurer *KK*

Re: Water Bills & Supplies

The attached invoice #182376, in the amount of \$4,460.66, for water bills February 2024 and invoice #182377, in the amount of \$2,251.00 for envelope supplies are due for a total of \$6,711.66. I recommend payment of both invoices.



1911 Woodslee Drive
Troy MI 48083
Phone # (248) 588-2415
E-mail: AccountingTeam@doxim.com

Invoice

Document No.	182376
Date	2/28/2024
Currency	USD
Page	1/1
Balance Due (USD)	4,460.66

Bill To:

City Of Harper Woods
Attn: Kim Keogh
19617 Harper Avenue
Harper Woods MI 48225-2772
United States

Ship To:

City Of Harper Woods
Attn: Kim Keogh
19617 Harper Avenue
Harper Woods MI 48225-2772
United States

Please Remit Top Portion with Payment

PO Number	Customer ID	Payment Terms	Date In	Rep	Account No.	Job No.
	HARPER	Due Upon Receipt	2/26/2024			215987
Item Code	Description	Qty	Unit Price	Ext. Price		
DATA	Data Processing Fee	1	155.95469	155.95		
WTR	Print Water Bill Statements	5,882	0.08109	476.97		
FOLDIN	Fold, Insert, Sort & Mail	5,882	0.05614	330.22		
PU	Postage Used	1	3,284.65000	3,284.65		
PRT	Print Water Bill Stock- 8.5x11 w/Perf	5,882	0.03619	212.87		

Comments:

Subtotal	4,460.66
Tax	0.00
Total	4,460.66
Payment/Credit	0.00
Balance Due (USD)	4,460.66

PLEASE MAKE CHECKS PAYABLE TO: Doxim Inc.
LOCKBOX ADDRESS: Doxim IDS LLC
PO Box 933472
Cleveland, OH 44193

Please use AccountingTeam@Doxim.com with invoice questions.



1911 Woodslee Drive
Troy MI 48083
Phone # (248) 588-2415
E-mail: AccountingTeam@doxim.com

Invoice

Document No.	182377
Date	2/28/2024
Currency	USD
Page	1/1
Balance Due (USD)	2,251.00

Bill To:

City Of Harper Woods
Attn: Kim Keogh
19617 Harper Avenue
Harper Woods MI 48225-2772
United States

Ship To:

City Of Harper Woods
Attn: Kim Keogh
19617 Harper Avenue
Harper Woods MI 48225-2772
United States

Please Remit Top Portion with Payment

PO Number	Customer ID	Payment Terms	Date In	Rep	Account No.	Job No.
	HARPER	Due Upon Receipt	2/29/2024			N/A
Item Code	Description	Qty	Unit Price	Ext. Price		
ENV	#10 Water Bill Statement Envelopes- 1/0	25,000	0.04337	1,084.25		
BRE	#9 Return Envelopes	25,000	0.04667	1,166.75		

Comments:

Subtotal	2,251.00
Tax	0.00
Total	2,251.00
Payment/Credit	0.00
Balance Due (USD)	2,251.00

PLEASE MAKE CHECKS PAYABLE TO: Doxim Inc.
LOCKBOX ADDRESS: Doxim IDS LLC
PO Box 933472
Cleveland, OH 44193

Please use AccountingTeam@Doxim.com with invoice questions.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

February 26, 2024

Project No: 0180-0253-0

Invoice No: 148827

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

Project 0180-0253-0 BEACONSFIELD RESURF.-WOODLAND TO VERNIER

Professional Services from January 15, 2024 to February 11, 2024

Phase 03 CONSTRUCTION

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
ENG. AIDE III / GIS ANALYST III			
MILLER, THOMAS	.30	85.23	25.57
Remove plans and specs from files.			
SWITZER, BRIDGET	.20	85.23	17.05
CM 002 Inquiry & Draft to FCC / CM 003 Inquiry			
SWITZER, BRIDGET	2.60	85.23	221.60
Completion Date Added to FM / CM 003 Draft / FFM Office IDR / Draft CM 002			
Review			
SWITZER, BRIDGET	.30	85.23	25.57
CPE Planning / File Review Planning			
SWITZER, BRIDGET	.40	85.23	34.09
Draft 3 Pay Estimate / Pay Estimate Processing			
SWITZER, BRIDGET	.60	85.23	51.14
Material Review & Acceptance / Draft Pay Estimate / Payroll Inquiry			
SWITZER, BRIDGET	.40	85.23	34.09
Payroll Follow-up / CPE Review Planning			
SWITZER, BRIDGET	.50	85.23	42.62
CM 002 Inquiry / Draft CM 003 Review & Inquiry			
SWITZER, BRIDGET	.50	85.23	42.62
Draft 2 CM 003			
SWITZER, BRIDGET	.50	85.23	42.62
Draft Pay Estimate 019			
SWITZER, BRIDGET	.30	85.23	25.57
Pay Estimate Processing			
ENG. AIDE I / GIS ANALYST I			
HARRINGTON, MICHELLE	.20	69.07	13.81
Stamp, print & file IDR revision			
HARRINGTON, MICHELLE	1.50	69.07	103.61
Complete file audit on paper file, stamp, print & file IDR revisions			
HARRINGTON, MICHELLE	2.00	69.07	138.14
Internal file review in preparation for project closeout			
HARRINGTON, MICHELLE	.50	69.07	34.54
Rename all G2 QA reports and move them to the correct folder in ProjectWise.			

Please include the project number and invoice number on your check.

Project	0180-0253-0	BEACONSFIELD RESURF.-WOODLAND TO VERNIER		Invoice	148827
SENIOR PROJECT ENGINEER					
KERN, RICHARD	1.50	130.77		196.16	
Additional Quantity Review and Backup Information for BMS					
KERN, RICHARD	.20	130.77		26.15	
Estimate Review and Approval					
KERN, RICHARD	.50	130.77		65.39	
Project Closeout					
KERN, RICHARD	.70	130.77		91.54	
Review project with BMS, Project Closeout					
Totals	13.70			1,231.88	
Total Labor					1,231.88
Billing Limits		Current	Prior	To-Date	
Total Billings		1,231.88	147,493.93	148,725.81	
Limit				227,759.97	
Remaining				79,034.16	
Total this Phase					\$1,231.88
Total this Invoice					\$1,231.88



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

February 26, 2024
Project No: 0180-0342-0
Invoice No: 148841

Project 0180-0342-0 2024 PAVEMENT STRIPING PROGRAM
FOR: CONTRACT DOCUMENT PREPARATION

Professional Services from January 15, 2024 to February 11, 2024

Professional Personnel

	Hours	Rate	Amount	
PRELIMINARY ENGINEERING				
GRADUATE ENG/SUR/ARC				
DELAPAZ, CARLIE	5.00	102.66	513.30	
pavement marking inventory				
DELAPAZ, CARLIE	5.00	102.66	513.30	
pavt mrkg quantities				
DELAPAZ, CARLIE	4.00	102.66	410.64	
quantities				
CONSTRUCTION PLAN DESIGN				
SENIOR PROJECT ENGINEER				
KERN, RICHARD	.20	130.77	26.15	
Prepare for Annual Budget Meeting				
MEETINGS				
SENIOR PROJECT ENGINEER				
KERN, RICHARD	.40	130.77	52.31	
Annual Budget Meeting				
TRAFFIC PLAN				
SENIOR PROJECT ENGINEER				
LUTFI, MOHAMMED	3.00	130.77	392.31	
review striping				
Totals	17.60		1,908.01	
Total Labor				1,908.01
		Total this Invoice		\$1,908.01



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

February 26, 2024
Project No: 0180-0338-0
Invoice No: 148837

Project 0180-0338-0 2024 MISCELLANEOUS CONCRETE REPAIRS

FOR: CONTRACT DOCUMENT PREPARATION

Professional Services from January 15, 2024 to February 11, 2024

Professional Personnel

	Hours	Rate	Amount	
PRELIMINARY ENGINEERING				
TEAM LEADER				
VARICALLI, FRANK	.50	102.66	51.33	
discussion with contractor on pricing				
VARICALLI, FRANK	.50	102.66	51.33	
prepare preliminary estimat				
VARICALLI, FRANK	1.00	102.66	102.66	
review rehab locations with DPW				
SPECIFICATIONS				
GRADUATE ENG/SUR/ARC				
WILSON, HOLLY	1.50	102.66	153.99	
Spec Book				
Totals	3.50		359.31	
Total Labor				359.31
Total this Invoice				\$359.31



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

February 26, 2024
Project No: 0180-0244-0
Invoice No: 148826

Project 0180-0244-0 EASTLAND CENTER REDEVELOPMENT
FOR: CONSTRUCTION ADMINISTRATION
Professional Services from January 15, 2024 to February 11, 2024
Professional Personnel

	Hours	Rate	Amount
CONSTRUCTION ADMINISTRATION			
SENIOR PROJECT ENGINEER			
GUINNANE, PAUL	.50	130.77	65.39
WM Permit amendment comments EGLE email and reply			
GUINNANE, PAUL	1.50	130.77	196.16
Calls Northpoint and follow up Vernier Storm Sewer/ MDOT signal work conflicts and sewer ownership. Record plans to DPW, Northpoint and Raumann, coord w/ Rauhorn, DPW attempt locate			
GUINNANE, PAUL	.50	130.77	65.39
Check weather, sched for WM replacement, text Rauhorn			
GUINNANE, PAUL	1.00	130.77	130.77
Northpoint email, WM replacement status, replies sched. Calls staking status w/ Roumann			
GUINNANE, PAUL	.50	130.77	65.39
Calls (Rauhorn, Eastland - Leaking Hydrant S of Bldg 2)			
GUINNANE, PAUL	.50	130.77	65.39
Check status of Signal work at approach			
GUINNANE, PAUL	.50	130.77	65.39
Check status of WM permit modification			
GUINNANE, PAUL	.50	130.77	65.39
Electrical contractor located 54" storm in Vernier at Eastland conflict w/ signal foundations			
GIS UPDATES			
GRADUATE ENG/SUR/ARC			
MILLER, JEFFREY	.50	102.66	51.33
Research into 54" diameter storm sewer ownership			
ENG. AIDE III / GIS ANALYST III			
KOWALCHICK, ANTHONY	1.00	85.23	85.23
go over a few storm problems with Paul			
Totals	7.00		855.83
Total Labor			855.83
Total this Invoice			\$855.83



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

February 26, 2024
Project No: 0180-0318-0
Invoice No: 148834

Project 0180-0318-0 2023 PAVEMENT JOINT AND CRACK SEALING

FOR: PROJECT CLOSEOUT

Professional Services from January 15, 2024 to February 11, 2024

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
ENG. AIDE III / GIS ANALYST III				
ANKAWI, MICHELLE	1.50	85.23	127.85	
Generate Mod and send through DocuSign, Completed Closeout Audit.				
ANKAWI, MICHELLE	.80	85.23	68.18	
Approved Mod, Generate final estimate, send to the contractor for closeout documents				
ANKAWI, MICHELLE	.50	85.23	42.62	
Create Draft BR, Draft Final Mod,				
Totals	2.80		238.65	
Total Labor				238.65
		Total this Invoice		\$238.65



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

February 26, 2024
Project No: 0180-0341-0
Invoice No: 148840

Project 0180-0341-0 2024 PAVEMENT JOINT AND CRACK SEALING
FOR: CONTRACT DOCUMENT PREPARATION

Professional Services from January 15, 2024 to February 11, 2024

Professional Personnel

	Hours	Rate	Amount	
PRELIMINARY ENGINEERING				
TEAM LEADER				
VARICALLI, FRANK	1.00	102.66	102.66	
review preliminary repair estimate				
SPECIFICATIONS				
GRADUATE ENG/SUR/ARC				
WILSON, HOLLY	1.50	102.66	153.99	
Spec Book				
Totals	2.50		256.65	
Total Labor				256.65
		Total this Invoice		\$256.65



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

February 26, 2024
Project No: 0180-0329-0
Invoice No: 148835

Project 0180-0329-0 ROSCOMMON POCKET PARK
FOR: ENGINEERING DESIGN

Professional Services from January 15, 2024 to February 11, 2024

Fee

Construction Cost	244,420.00
Fee Percentage	8.50
Total Fee	20,775.70

Percent Complete

30.00 Total Earned

6,232.71

Previous Fee Billing

0.00

Current Fee Billing

6,232.71

Total Fee

6,232.71

Total this Invoice

\$6,232.71



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

February 26, 2024
Project No: 0180-0291-0
Invoice No: 148828

Project 0180-0291-0 CITY HALL GENERATOR
FOR: CONTRACT ADMINISTRATION
Professional Services from January 15, 2024 to February 11, 2024
Fee

Construction Cost	188,813.00		
Fee Percentage	7.50		
Total Fee	14,160.98		
Percent Complete	100.00	Total Earned	14,160.98
		Previous Fee Billing	14,160.98
		Current Fee Billing	0.00
		Total Fee	0.00

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
SENIOR PROJECT ENGINEER				
KERN, RICHARD	.20	130.77	26.15	
Discuss project with Contractor, Review documents				
KERN, RICHARD	.20	130.77	26.15	
E-mail Filing				
KERN, RICHARD	.50	130.77	65.39	
Prepare for Preconstruction Meeting				
KERN, RICHARD	.30	130.77	39.23	
Respond to contractor questions, Discussion with electrical engineering subcontractor				
KERN, RICHARD	.70	130.77	91.54	
Shop Drawing Review				
KERN, RICHARD	.20	130.77	26.15	
Shop Drawing Review, Reschedule preconstruction meeting				
MEETINGS				
SENIOR PROJECT ENGINEER				
KERN, RICHARD	1.50	130.77	196.16	
Preconstruction Meeting				
Totals	3.60		470.77	
Total Labor				470.77
Total this Invoice				\$470.77



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

February 26, 2024
Project No: 0180-0313-0
Invoice No: 148830

Project 0180-0313-0 HARPER & VAN ANTWERP RES. DEVELOPMENT
FOR: ENGINEERING PLAN REVIEW

Professional Services from January 15, 2024 to February 11, 2024

Professional Personnel

	Hours	Rate	Amount	
ENGINEERING PLAN REVIEW				
GRADUATE ENG/SUR/ARC				
BONEV, DOBROMIR	8.00	102.66	821.28	
plan review				
BONEV, DOBROMIR	12.00	102.66	1,231.92	
Plan Review				
SENIOR PROJECT ENGINEER				
KERN, RICHARD	.20	130.77	26.15	
Respond to engineers questions				
Totals	20.20		2,079.35	
Total Labor				2,079.35
Total this Invoice				\$2,079.35

Outstanding Invoices

Number	Date	Balance
147958	1/4/2024	313.84
148040	1/5/2024	104.62
Total		418.46



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

February 26, 2024
Project No: 0180-0316-0
Invoice No: 148832

Project 0180-0316-0 2023 SANITARY SEWER FCIPP PROGRAM
FOR: CONTRACT ADMINISTRATION AND PROJECT CLOSEOUT
Professional Services from January 15, 2024 to February 11, 2024
Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
TEAM LEADER				
VARICALLI, FRANK	1.00	102.66	102.66	
review quant.for pay estimate				
VARICALLI, FRANK	.50	102.66	51.33	
review quantities for pay estimate				
ENG. AIDE III / GIS ANALYST III				
ANKAWI, MICHELLE	.50	85.23	42.62	
Create Draft Final Mod and Draft Estimate				
Totals	2.00		196.61	
Total Labor				196.61
		Total this Invoice		\$196.61



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

February 26, 2024
Project No: 0180-0339-0
Invoice No: 148838

Project 0180-0339-0 2024 SANITARY SEWER FCIPP PROGRAM

FOR: CONTRACT DOCUMENT PREPARATION

Professional Services from January 15, 2024 to February 11, 2024

Professional Personnel

	Hours	Rate	Amount	
PRELIMINARY ENGINEERING				
TEAM LEADER				
VARICALLI, FRANK	1.00	102.66	102.66	
review preliminary FCIPP proposal				
VARICALLI, FRANK	1.00	102.66	102.66	
review sanitary CCTV for FCIPP rehab.rec.				
QUANTITIES				
GRADUATE ENG/SUR/ARC				
WILSON, HOLLY	1.00	102.66	102.66	
Updated Spec Book				
SPECIFICATIONS				
GRADUATE ENG/SUR/ARC				
WILSON, HOLLY	2.00	102.66	205.32	
Spec Book				
Totals	5.00		513.30	
Total Labor				513.30
		Total this Invoice		\$513.30



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

February 26, 2024
Project No: 0180-0314-0
Invoice No: 148831

Project 0180-0314-0 2023 STORM SEWER REPAIRS
FOR: PROJECT CLOSEOUT

Professional Services from January 15, 2024 to February 11, 2024

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
ENG. AIDE III / GIS ANALYST III				
ANKAWI, MICHELLE	1.00	85.23	85.23	
Approved Mod, Generate final estimate, send to the contractor for closeout documents				
ANKAWI, MICHELLE	1.50	85.23	127.85	
Create IDR to pay out final quantities, create Draft estimate and Draft Balance Mod sent to the contractor. Start final closeout file audit. Generate final Mod and send through DocuSign				
Totals	2.50		213.08	
Total Labor				213.08
		Total this Invoice		\$213.08



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

February 26, 2024

Project No: 0180-0337-0

Invoice No: 148836

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

Project 0180-0337-0 2024 STORM SEWER REPAIRS

FOR: CONTRACT DOCUMENT PREPARATION

Professional Services from January 15, 2024 to February 11, 2024

Professional Personnel

	Hours	Rate	Amount
SECRETARIAL			
SECRETARIAL			
BICKHAM, BRENDA	.50	41.69	20.85
Spec			
FEASIBILITY			
GRADUATE ENG/SUR/ARC			
WILSON, HOLLY	3.50	102.66	359.31
Light Topo Field Sketches			
PRELIMINARY ENGINEERING			
TEAM LEADER			
VARICALLI, FRANK	5.00	102.66	513.30
prepare proposed rehab sketches			
VARICALLI, FRANK	1.00	102.66	102.66
review SAW rec.for proposed ocr locations			
QUANTITIES			
GRADUATE ENG/SUR/ARC			
WILSON, HOLLY	1.00	102.66	102.66
Additional Locations Sketches			
WILSON, HOLLY	1.50	102.66	153.99
Estimate and Specs			
WILSON, HOLLY	3.00	102.66	307.98
OCR Preliminary Sketches			
WILSON, HOLLY	2.00	102.66	205.32
Utility Requests, estimate, and Sketch Review			
SPECIFICATIONS			
GRADUATE ENG/SUR/ARC			
WILSON, HOLLY	1.50	102.66	153.99
Spec Book			
GIS UPDATES			
ENG. AIDE III / GIS ANALYST III			
SVOBODA, JOSEPH	1.80	85.23	153.41
created Open Cut Repair sketches			
SVOBODA, JOSEPH	6.00	85.23	511.38
created Open Cut Repair sketches			
SVOBODA, JOSEPH	11.50	85.23	980.15
created Open Cut Repair sketches			

Please include the project number and invoice number on your check.

Project	0180-0337-0	2024 STORM SEWER REPAIRS	Invoice	148836
	SVOBODA, JOSEPH	2.80	85.23	238.64
	created Open Cut Repair sketches			
	Totals	41.10		3,803.64
	Total Labor			3,803.64
			Total this Invoice	\$3,803.64



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

February 26, 2024
Project No: 0180-0317-0
Invoice No: 148833

Project 0180-0317-0 2023 SANITARY SEWER CLEANING & TV INSP.
FOR: CONTRACT ADMINISTRATION AND PROJECT CLOSEOUT
Professional Services from January 15, 2024 to February 11, 2024
Professional Personnel

	Hours	Rate	Amount
QUANTITIES			
GRADUATE ENG/SUR/ARC			
WILSON, HOLLY	.50	102.66	51.33
Repair Priority List			
CONTRACT ADMINISTRATION			
TEAM LEADER			
VARICALLI, FRANK	.50	102.66	51.33
review quant.for pay estimate			
ENG. AIDE III / GIS ANALYST III			
ANKAWI, MICHELLE	1.00	85.23	85.23
Approved Mod, Generate final estimate, send to the contractor for closeout documents, received the documents, create final closeout package, create cover letter and send through DocuSign.			
ANKAWI, MICHELLE	1.00	85.23	85.23
Create Draft Final Mod and Draft Estimate, generate IDR for final quantities, re-balance and send through DocuSign			
ANKAWI, MICHELLE	1.00	85.23	85.23
Complete Final Closeout Audit			
Totals	4.00		358.35
Total Labor			358.35
Total this Invoice			\$358.35



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

February 26, 2024
Project No: 0180-0340-0
Invoice No: 148839

Project 0180-0340-0 2024 SANITARY SEWER CLEANING AND TV INSP
FOR: CONTRACT DOCUMENT PREPARATION
Professional Services from January 15, 2024 to February 11, 2024
Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
SENIOR PROJECT ENGINEER			
KERN, RICHARD	.50	130.77	65.39
MDOT ROW Permit			
SECRETARIAL			
SECRETARIAL			
BICKHAM, BRENDA	1.50	41.69	62.54
Spec			
PRELIMINARY ENGINEERING			
TEAM LEADER			
VARICALLI, FRANK	3.50	102.66	359.31
prepare plans & specifications			
SPECIFICATIONS			
GRADUATE ENG/SUR/ARC			
MARCUS, PATRICK	3.00	102.66	307.98
Internal review of specs and plans and have add-on CCTV areas added to maps			
WILSON, HOLLY	1.00	102.66	102.66
Finalized Spec Book for Internal Review			
WILSON, HOLLY	2.00	102.66	205.32
Map and W.S. Review, Spec Book, and Estimate			
WILSON, HOLLY	.50	102.66	51.33
Spec Book			
WILSON, HOLLY	1.00	102.66	102.66
Spec Book and GIS Request			
WILSON, HOLLY	1.50	102.66	153.99
Spec Book, Map, and Quantities Update			
ENG. AIDE II / GIS ANALYST II			
ANDERSON, KEVIN	.50	77.14	38.57
Spec book review			
CONTRACT ADMINISTRATION			
GRADUATE ENG/SUR/ARC			
MARCUS, PATRICK	1.00	102.66	102.66
Apply for MDOT permit for work on Vernier			
MARCUS, PATRICK	1.00	102.66	102.66
Get plans, specs and details to Ryan Kern for MDOT permit submittal			
MARCUS, PATRICK	1.00	102.66	102.66
Phone and email correspondence with MDOT regarding traffic permit for Vernier			

Please include the project number and invoice number on your check.

Project	0180-0340-0	2024 SANITARY SEWER CLEANING AND TV INSP	Invoice	148839
---------	-------------	--	---------	--------

GIS UPDATES

ENG. AIDE III / GIS ANALYST III

SVOBODA, JOSEPH	1.00	85.23	85.23
added CCTV locations to maps and work schedule			
SVOBODA, JOSEPH	7.50	85.23	639.23
Created CCTV maps and work schedule			
SVOBODA, JOSEPH	1.70	85.23	144.89
added CCTV locations to maps and work schedule			
SVOBODA, JOSEPH	3.00	85.23	255.69
revised CCTV maps and work schedule			

Totals	31.20		2,882.77
--------	-------	--	----------

Total Labor			2,882.77
--------------------	--	--	-----------------

Total this Invoice	\$2,882.77
---------------------------	-------------------



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

February 28, 2024
Project No: 0180-0331-0
Invoice No: 148981

Project 0180-0331-0 2024 DWRP LEAD WATER SERVICE REPLACEMENT

FOR: ENGINEERING DESIGN

Professional Services from January 15, 2024 to February 11, 2024

Fee

Total Fee	45,000.00			
Percent Complete	80.00	Total Earned	36,000.00	
		Previous Fee Billing	13,500.00	
		Current Fee Billing	22,500.00	
		Total Fee		22,500.00

Reimbursable Expenses

REIMBURSABLE OTHER EXPENSE

1/22/2024	MSU NATURAL FEATURES	380.00	
	Total Reimbursables	380.00	380.00

Billing Limits

	Current	Prior	To-Date
Labor	0.00	0.00	0.00
Limit			45,000.00
Remaining			45,000.00

Total this Invoice \$22,880.00

Ryan Kern

From: NoReply@ecommerce.msu.edu
Sent: Friday, January 5, 2024 10:48 AM
To: Ryan Kern
Subject: Thank you for your payment

HW 0180-0331

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: External Email

This receipt is from Michigan State University on behalf of Michigan Natural Features Inventory.

Michigan Natural Features Inventory
P.O. Box 13036
Lansing MI., 48901-3036
517-284-6200
mnfi@msu.edu

Receipt Number: 6016673
MSU Online
Date: 01/05/2024

Name: R Ryan Kern
e-mail: rkern@aewinc.com

Description	Amount
Standard Rare Species Review	\$380.00
Company or Agency Name: Anderson, Eckstein and Westrick	
Total	\$380.00

Payments Received	Amount
MSU CC Payment	\$380.00
Visa XXXXXXXXXXXX5005 Authorization # 04154G	
Total	\$380.00

This payment will appear on your statement as Michigan State University



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

February 26, 2024

Project No: 0180-0303-0

Invoice No: 148829

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

Project 0180-0303-0 TEMPORARY WATER SYSTEM OPERATOR
FOR: WATER SYSTEM OPERATIONS

Professional Services from January 15, 2024 to February 11, 2024

Professional Personnel

	Hours	Rate	Amount
ADDITIONAL SERVICES			
SENIOR PROJECT ENGINEER			
GUINNANE, PAUL	1.00	130.77	130.77
Follow up w/ Raumann (Vernier WM replacement location - curbcuts and field measure sketch)			
GUINNANE, PAUL	8.00	130.77	1,046.16
Perform CWS oversight at HWDWP: Check curb cuts on Vernier for WM replacement limits at new approach. WM seepers 20266 Woodmont, break at Kelly)			
GUINNANE, PAUL	7.00	130.77	915.39
Perform CWS oversight at HWDWP:WM break 20928 Van Antwerp,			
GUINNANE, PAUL	.50	130.77	65.39
DPW call/ email: ATT MissDig Vernier			
GUINNANE, PAUL	.50	130.77	65.39
GLWA contacts w/ DPW			
GUINNANE, PAUL	.50	130.77	65.39
Monthly Chlorine Residual report _ GLWA, review and file			
GUINNANE, PAUL	8.00	130.77	1,046.16
Perform CWS oversight at HWDWP: Prep for UCMR5 sampling			
GUINNANE, PAUL	8.00	130.77	1,046.16
Perform CWS oversight at HWDWP: Coordinate w/ MDOT and Raumann for Vernier WM repairs			
GUINNANE, PAUL	.50	130.77	65.39
UUCMR 5 results w/ HWDWP, EPA site			
Totals	34.00		4,446.20
Total Labor			4,446.20
Total this Invoice			\$4,446.20



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF HARPER WOODS
ATTN: LESLIE FRANK, CITY CLERK
19617 HARPER AVE
HARPER WOODS, MI 48225-2095

February 26, 2024
Project No: 0180-0343-0
Invoice No: 148842

Project 0180-0343-0 EGLE TMF SUPPORT GRANT APPLICATION
FOR: GRANT APPLICATION ASSISTANCE
Professional Services from January 15, 2024 to February 11, 2024
Professional Personnel

	Hours	Rate	Amount	
RESEARCH/REVIEW				
SENIOR PROJECT ENGINEER				
KERN, RICHARD	.80	130.77	104.62	
Grant Application Completion				
KERN, RICHARD	1.00	130.77	130.77	
Grant Application Development				
KERN, RICHARD	.20	130.77	26.15	
Review grant application responses from City				
KERN, RICHARD	.10	130.77	13.08	
Review template application				
Totals	2.10		274.62	
Total Labor				274.62
		Total this Invoice		\$274.62



CITY OF HARPER WOODS

DEPARTMENT OF PUBLIC SAFETY

19617 HARPER AVENUE • HARPER WOODS, MI 48225
BUS. (313) 343-2530 • ADM. OFC. (313) 343-2585 • FAX (313) 343-2514



Director

Jason M. Hammerle

Deputy Chief

Ted R. Stager

Captain-Fire-EMS:

David C. Mehl

Nathan P. Butler

Kevan P. Kochan

March 14, 2024

TO: John Szymanski, Acting City Manager

FROM: Jason Hammerle, Director of Public Safety

RE: Payment to Intrado Life & Safety Solutions Corporation

I have received quote number 75709 from Intrado Life & Safety Solutions Corporation in the amount of \$13,509.04. This service is for an extended maintenance renewal for our two Viper dispatch call-taking consoles. These consoles are essential for our ability to provide public safety services to our residents and surrounding communities.

Thank you for your consideration with this matter.

Respectfully submitted,

Jason Hammerle, Director of Public Safety



Company Name: Intrado Life & Safety Solutions Corporation

Maintenance Renewal

for

Harper Woods PD, MI

(Direct Sale)

Quote Number: 75709

Version: 1

February 28, 2024

The terms and conditions available at <https://www.intrado.com/legal-privacy/terms/call-handling> as of the date of this Quote will apply to this Quote, unless the parties have entered into a separate mutually executed agreement, or Customer is purchasing under a cooperative purchasing agreement. The terms of this Quote will govern any conflict with the above-mentioned terms, and Customer's issuance of a purchase order for any or all of the items described in this Quote will constitute acknowledgement and acceptance of such terms. No additional terms in Customer's purchase order will apply. This document contains confidential and proprietary information of Intrado, and such information may not be used or disclosed without prior written consent.

Summary - Harper Woods PD

Item	Price
Maintenance	\$13,509.04
<hr/>	
Total:	\$13,509.04

Year	Systems	Professional Services	Recurring Services	Maintenance Services	Totals
Year 7				\$13,509.04	\$13,509.04
Totals				\$13,509.04	\$13,509.04

Configuration Parameters - Harper Woods PD

Site: Harper Woods PD

Item#	Description	Qty	List Price	Selling Price	Total
Total Protection Services					
P10349	Total Protection Service, Primary Position - Year 7	2	\$2,675.00	\$2,675.00	\$5,350.00
				Subtotal	\$5,350.00
On-Site Maintenance					
950999/ONS1-1/1	On-Site Maintenance, (per position / year for 1 to 10 positions) - Year 7	2	\$4,079.52	\$4,079.52	\$8,159.04
				Subtotal	\$8,159.04
				Total	\$13,509.04

Notes

- 1** This quote provides pricing for 1 year renewal of Total Protection Service and OnSite Maintenance service for 2 positions at Harper Woods PD, MI.

The coverage period is March 13, 2024 to March 12, 2025.

Previous quote 2558 and 73122

2 **Total Protection Service provide:**

- 24/7 VIPER Alarm (NOC) Monitoring
- 24/7 Remote Technical Support
- Access to all product software updates, enhancements, and new feature releases.
- Access to all future Call Handling platform upgrades at no additional cost i
- Hardware repairs and hardware updates to ensure the Intrado VIPER system is operating at peak performance for the duration of system life cycle.ii
- Anti-Virus Update Service
- OS Update Service
- Cisco IOS updates for standard Intrado supplied Cisco LAN switches

Conditions not covered under this Service offering

- Installation support for Call Handling platform upgrades. Installation services can be purchased separately from Intrado.
 - Assistance with third-party software or hardware not provided by Intrado.
 - Assistance with user configuration, usage scenarios, and items covered in standard end user training or operating manuals provided to the customer. Support for these subjects is available through purchase of end-user training curriculum.
 - Assistance with Geographic Information Systems (GIS) data updates performed by the end user or resulting problems.
 - Replacement of non-operational hardware not provided by Intrado.
 - Replacement of non-operational workstation monitors.
 - Hardware items deemed to be non-functional as a result of abuse, Force Majeure or other actions.
-

- 3** **On-site Support Services** are primarily designed to assist with issues that require system expertise in troubleshooting and restoration at the customer's location.

On-site Support Services include travel costs and time and labor related to the service incident. Also included in the service are quarterly on-site preventative and routine maintenance reviews (four per year) of the customer's Intrado system. These maintenance visits can include the installation of routine updates to software. Training, configuration changes, reprogramming and system upgrade labor are not included in this offering, but are available for purchase.

On-Site Support Services options include the designation of a technician dedicated specifically to the customer's deployment(s), or alternately a non-dedicated resource available for use with other customers. Intrado may engage third-party vendors to provide the On-Site Support Services.

Terms

VENDOR NAME	Intrado Life & Safety Solutions Corporation Include quote number and customer EIN/Tax Identification Number on P.O.
SUBMIT P.O.	erd-ordermanagementteam@intrado.com
PRICING	All prices are in USD Taxes, if applicable, are extra. Handling and Shipping charges are extra unless specified on the quote.
SHIPPING TERMS	FCA (Montreal), INCOTERMS 2023
INVOICING	<p>If Intrado is not performing Installation, software and equipment will be deemed accepted when Intrado has completed its shipping obligations. If Intrado is performing Installation, then Customer will provide Intrado with a written notice of acceptance or rejection, based on a Severity Level 1 or 2 failure (as defined in the Maintenance and Support terms), within ten calendar days after Intrado's notice of System Cutover ("Notification Date"), which acceptance will not be unreasonably withheld or conditioned. If Customer does not accept software and equipment, it will notify Intrado in writing within ten calendar days of the Notification Date, and will specify the Severity Level 1 or 2 failure. Intrado will use commercially reasonable efforts to promptly diagnose and correct all identified failures, and the acceptance process will be repeated until acceptance occurs. If Customer fails to provide written notice of rejection as stated above within the time stated above, acceptance will be deemed to have occurred. "System Cutover" will mean the first date that software and equipment is used for live call-taking or dispatching. If software and/or equipment are being installed at multiple sites, the above acceptance process will apply to each site. The date of acceptance of the first site will be referred to as "Final Acceptance." Services will be deemed accepted when performed. If installation is not purchased, then all fees will be invoiced on shipment. If installation is purchased, Customer will be invoiced according to the following terms:</p> <ul style="list-style-type: none">• 30% on acceptance of Customer's Order• 30% on shipment• 30% on System Cutover• 10% on Final Acceptance
DELIVERY	TBD
VALIDITY	Quote expires on August 26, 2024. However, part numbers beginning with Q, such as QXXXXX, constitute unique third-party components. These components, including model and price, (i) may be subject to change at any time; and (ii) are non-cancellable, non-refundable, and non-exchangeable at any time.
COPYRIGHT	The information contained in this document is proprietary to Intrado Life & Safety Solutions Corporation and is offered solely for the purpose of evaluation.

Optional Signature Page

Customer can purchase the products and services in this Quote by:

- Issuing a purchase order for the Total Amount of the quote
- OR
- By signing below

Intrado Quote Number: 75709 Version: 1 Date Issued: February 28, 2024

Total Purchase Amount (Not including Optional Products or Services): \$13,509.04

Please check one: Bill the Total Amount Upfront: _____ Bill Annually: _____

ACCEPTED AND AGREED:

Customer is committing to the Total Purchase Amount listed above.

Customer Entity Name: Harper Woods PD, MI

Signature: _____

Printed Name: _____

Title: _____

Date Signed: _____

By signing above, Customer acknowledges and agrees with the terms of the box checked below:

_____ A customer purchase order is required to pay any invoice relating to this quote. Customer acknowledges that Intrado will not ship any equipment or software, or commence any services, until it has received customer's corresponding purchase order.

X A customer purchase order is NOT required to pay any invoice relating to this quote. The signature above authorizes Intrado to ship, provide services, and invoice customer.

The terms and conditions available at <https://www.intrado.com/legal-privacy/terms/call-handling> as of the date of this Quote will apply to this Quote, unless the parties have entered into a separate mutually executed agreement, or Customer is purchasing under a cooperative purchasing agreement. The terms of this Quote will govern any conflict with the above-mentioned terms, and Customer's issuance of a purchase order for any or all of the items described in this Quote will constitute acknowledgement and acceptance of such terms. No additional terms in Customer's purchase order will apply. This document contains confidential and proprietary information of Intrado, and such information may not be used or disclosed without prior written consent.

CITY OF HARPER WOODS

CITY COUNCIL TRANSMITTAL

CITY COUNCIL MEETING OF MARCH 18, 2024

AGENDA EXPLANATION

G. NEW BUSINESS:

ITEM NUMBER: 1) Kelly Road Corridor Plan - Discussion

Explanation/Remarks:

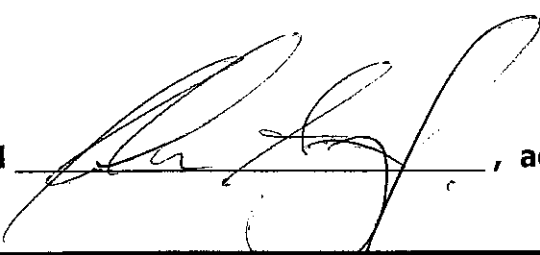
The City has received communication from the Eastpointe steering committee concerning a street corridor plan for Kelly Road to include both Eastpointe, Harper Woods and Detroit.

The City of Eastpointe has paid for the entire cost of the study, which includes the City of Harper Woods.

Please feel free to discuss this item. Our Economic and Community Development Director and Deputy Director will be present to answer any questions.

No action is required for this item.

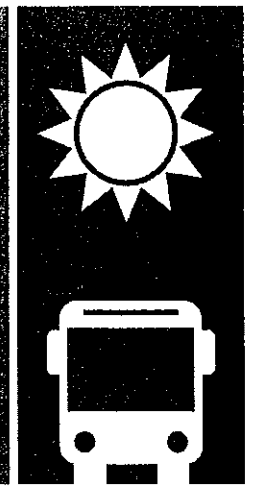
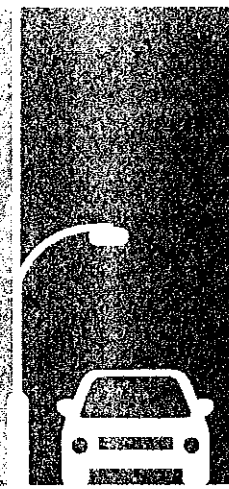
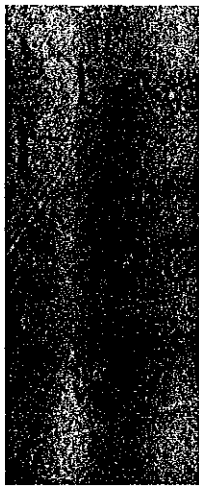
Recommended Action:

Respectfully Submitted  , acting City Manager

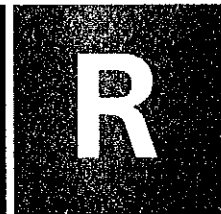
CITY COUNCIL ACTION:

☐ Approved ☐ Disapproved

☐ Vote ☐ Tabled



KELLY



COMPLETE STREETS CORRIDOR PLAN

MARCH 21ST

5:30 -
7:30PM

CHRISTIAN TRINITY CHURCH 500 North Eastern Blvd, Eastpointe, MI 48021

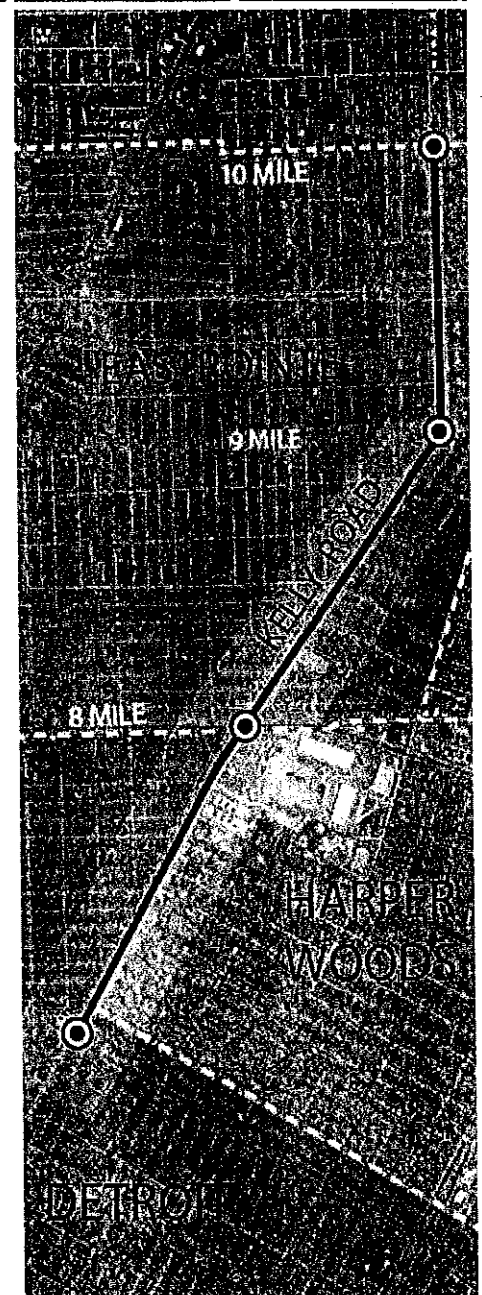
21770 KELLY ROAD, EASTPOINTE, MICHIGAN

Please join us to shape the future of Kelly Road! The Steering Committee invites you to contribute your ideas to the Kelly Road Complete Streets Corridor Plan to enhance its safety, beauty, and business growth.

For those who cannot attend in-person, a virtual option (video explanation and materials on-line) will be available. Please visit the web-page for more information and take the survey via the QR code below. Your input is valuable in making Kelly Road a better place for everyone.



Questions? Contact Eastpointe's Economic Development Manager, Ian McCain
(586) 204-2299; imccain@eastpointecity.org



CITY OF HARPER WOODS

CITY COUNCIL TRANSMITTAL

CITY COUNCIL MEETING OF MARCH 18, 2024

AGENDA EXPLANATION

G. NEW BUSINESS:

ITEM NUMBER: 2) Progress Payment No. 2 (Final) - 2023 Sewer Rehabilitation by Full Length CIPP Lining, #180-316


Explanation/Remarks:

Attached is a letter from our City Engineers transmitting Progress Payment No. 2 (final) on the 2023 Sewer Rehabilitation by Full Length CIPP Lining, #180-316.

It is recommended that this payment be approved.

Recommended Action:

By RESOLUTION, approve payment to Insituform Technologies USA in the amount of \$17,516.95 for Progress Payment No. 2 (final) on the 2023 Sewer Rehabilitation by Full Length CIPP Lining, #180-316.

Respectfully Submitted  , acting City Manager

CITY COUNCIL ACTION: ☐ Approved ☐ Disapproved
 ☐ Vote ☐ Tabled



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia
586.726.1234 | www.aewinc.com

March 5, 2024

John Szymanski, Acting City Manager
City of Harper Woods
19617 Harper Avenue
Harper Woods, MI 48225

Reference: Final Closeout Package

2023 Sewer Rehabilitation by Full Length CIPP Lining
City of Harper Woods
AEW Project No. 0180-0316

Dear Mr. Szymanski:

Enclosed please find the Final Pay Estimate, Sworn Statement and the Consent of Surety for the above referenced project. We recommend issuing final payment for the **Net Earnings this Period (see Page 1)** in the amount of **\$17,516.95** to Insituform Technologies USA, LLC, 580 Goddard Avenue, Chesterfield, Missouri 63005.

If you have any questions or need additional information, please contact our office.

Sincerely,

DocuSigned by:
Frank D. Varicalli
C4D17CC8031F4D4...

Frank D. Varicalli
Infrastructure Rehab Group Lead

cc: Heather Toutant, DPW Director
Leslie Frank, City Clerk
Ursula Youngblood, Insituform Technologies USA, LLC
Matt Brinkoetter, Insituform Technologies USA, LLC



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

2/16/2024 6:37 AM
FieldManager 5.3c

Contract: .0180-0316, 2023 Sewer Rehabilitation by Full Length CIPP Lining

Estimate Date	Estimate No.	Entered By	Estimate Type	Electronic File Created	All Contract Work Completed	Construction Started Date
02/16/2024	2	Michelle Ankawi	Final	No	1/28/2024	7/26/2023
Prime Contractor Insituform Technologies USA, LLC				Managing Office Anderson, Eckstein and Westrick, Inc.		
Comments Current Contract Amount: \$103,349.50 % Completed: 100%						

Item Usage Summary

Item Description	Item Code	Prop. Line	Project	Category	Project Line No.	Item Type	Mod. No.	Quantity	Dollar Amount
Deliverables	8267051	0065	0180-0316	0000	0065	00	000	1.000	\$500.00
Pump Station Failure and Sewer Collapse	2007051	0070	0180-0316	0000	0070	SA	001	1.000	\$7,480.00
Total Estimated Item Payment:									\$7,980.00

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0180-0316, 2023 Sewer Rehabilitation by Full Length CIPP Lining	0002	\$7,980.00	\$0.00	\$7,980.00
Voucher Total:				\$7,980.00

Summary

Current Voucher Total:	\$7,980.00	Earnings to date:	\$103,349.50
-Current Retainage:	(\$9,536.95)	- Retainage to date:	\$0.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$17,516.95	Net Earnings to date:	\$103,349.50
		- Payments to date:	\$85,832.55
		Net Earnings this period:	\$17,516.95



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

2/16/2024 6:37 AM

FieldManager 5.3c

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

<div>DocuSigned by: <i>Frank D. Varicalli</i> 09D57DC2-1CBB-4F40-BC64-9517A29B264F</div> <div>Frank D. Varicalli, AEW, Inc.</div>	<div>03/07/2024</div> <div>(Date)</div>
<div>DocuSigned by: <i>Matt Brinkhalter</i> 0E879507F612465...</div> <div>Insituform Technologies USA, LLC</div>	<div>03/07/2024</div> <div>(Date)</div>



Construction Pay Estimate Amount Balance Report

Estimate: 2

2/16/2024 6:37 AM

FieldManager 5.3c

Anderson, Eckstein and Westrick, Inc.

Contract: .0180-0316, 2023 Sewer Rehabilitation by Full Length CIPP Lining

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
_ Audio Visual Record of Construction Area	1027051	0005	0180-0316	0000	1.000		1.000	1.000	100%	2,500.00000	\$2,500.00
_ Bonds, Insurance and Initial Set-Up Expense	1027051	0010	0180-0316	0000	1.000		1.000	1.000	100%	2,500.00000	\$2,500.00
_ Sanitary Sewer, CIPP, 08 inch, Full Length	4027001	0015	0180-0316	0000	400.000		400.000	400.000	100%	34.00000	\$13,600.00
_ Sanitary Sewer, CIPP, 10 inch, Full Length	4027001	0020	0180-0316	0000	1,145.500		1,145.500	1,145.500	100%	48.00000	\$54,984.00
_ Sanitary Sewer, Post Construction, CCTV, 08 inch	4027001	0025	0180-0316	0000	400.000		400.000	400.000	100%	1.10000	\$440.00
_ Sanitary Sewer, Post Construction, CCTV, 10 inch	4027001	0030	0180-0316	0000	1,145.500		1,145.500	1,145.500	100%	1.10000	\$1,260.05
_ Sanitary Sewer, Pre-Construction, Clean and CCTV, 08 inch	4027001	0035	0180-0316	0000	400.000		400.000	400.000	100%	10.30000	\$4,120.00
_ Sanitary Sewer, Pre-Construction, Clean and CCTV, 10 inch	4027001	0040	0180-0316	0000	1,145.500		1,145.500	1,145.500	100%	9.90000	\$11,340.45
_ Lateral, Preparation	4027050	0045	0180-0316	0000	0.000		0.000			60.00000	
_ Lateral, Reinstate	4027050	0050	0180-0316	0000	21.000		21.000	21.000	100%	125.00000	\$2,625.00
_ Mineral Deposit, Rem	4027050	0055	0180-0316	0000	0.000		0.000			60.00000	
_ Traffic Maintenance and Control	8127051	0060	0180-0316	0000	1.000		1.000	1.000	100%	2,000.00000	\$2,000.00
_ Deliverables	8267051	0065	0180-0316	0000	1.000	1.000	1.000	1.000	100%	500.00000	\$500.00
_ Pump Station Failure and Sewer Collapse	2007051	0070	0180-0316	0000	1.000	1.000	1.000	1.000	100%	7,480.00000	\$7,480.00

Percentage of Contract Completed(curr): 100%
(total paid to date / total of all authorized work)

Total Amount Paid This Estimate: \$7,980.00
Total Amount Paid To Date: \$103,349.50

SWORN STATEMENT

STATE OF MICHIGAN)
) ss.
 COUNTY OF Livingston)

Matt Brinkoetter

, being duly sworn, deposes and says: That Insituform Technologies, USA LLC. is a/the (contractor)(subcontractor)(supplier) for an improvement to the following described real property situated in Wayne County, Michigan, described as follows: City of Harper Woods - 2023 Sewer Rehabilitation By Full Length CIPP Lining AEW Project 0180-0316

That the following is a statement of each subcontractor and supplier and laborer, for which laborer the payment of wages or fringe benefits and withholdings is due but unpaid, with whom the (contractor)(subcontractor)(supplier) has (contracted)(subcontracted)(supplied material)(supplied labor) for performance under the contract with the owner or lessee thereof, and that the amounts due to the persons as of the date hereof are correctly and fully set forth opposite their names, as follows:

Name, address and telephone number of Subcontractor, Supplier, or Laborer	Type of Improvement Furnished	Total Contract Price	Amount Already Paid	Amount Currently Owed	Balance to Complete	Amount of Laborer Wages Due But Unpaid	Retention	Amount of Laborer Fringe Benefits and Withholdings Due But Unpaid
Pre-Construction Mfg 6681 104th Ave NW West Bloomfield, MI 48303	Audio of Project Site	\$1,750.00	\$1,750.00	0	0			
Pipeline Management 2673 E. Maple Rd Milford, MI 48361	Sanitary Sewer/Clean CCTV	\$21,530.75	\$14,730.75	\$6,800.00				
	TOTALS							

That the contractor has not procured material from, or subcontracted with, any person other than those set forth on the reverse side and owes no money for the improvement other than the sums set forth on the reverse side.

Deponent further says that he or she makes the foregoing statement as the (contractor)(subcontractor)(supplier) or as of the (contractor)(subcontractor)(supplier) for the purposes of representing to the owner or lessee of the premises described on the reverse side and his or her agents that the property described on the reverse side is free from claims of construction liens, or the possibility of construction liens, except as specially set forth on the reverse side hereof and except for claims of construction liens by laborers which may be provided pursuant to Section 109 of the Construction Lien Act, Act No. 497 of the Public Acts of 1980, as amended, being Section 570.1109 of the Michigan Laws.

WARNING TO OWNER: AN OWNER OR LESSEE OF THE PROPERTY DESCRIBED ON THE REVERSE SIDE HEREOF MAY NOT RELY ON THIS SWORN STATEMENT TO AVOID THE CLAIM OF A SUBCONTRACTOR, SUPPLIER, OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING OR A LABORER WHO MAY PROVIDE A NOTICE OF FURNISHING PURSUANT TO SECTION 109 OF THE CONSTRUCTION LIEN ACT TO THE DESIGNEE OR TO THE OWNER OR LESSEE IF THE DESIGNEE IS NOT NAMED OR HAS DIED.

"ON RECEIPT OF THIS SWORN STATEMENT, THE OWNER OR LESSEE, OR THE OWNER'S OR LESSEE'S DESIGNEE, MUST GIVE NOTICE OF ITS RECEIPT, EITHER IN WRITING, BY TELEPHONE, OR PERSONALLY, TO EACH SUBCONTRACTOR, SUPPLIER, AND LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING UNDER SECTION 109 OR, IF A NOTICE OF FURNISHING IS EXCUSED UNDER SECTION 109 OR 108A, TO EACH SUBCONTRACTOR, SUPPLIER, AND LABORER NAMED IN THE SWORN STATEMENT. IF A SUBCONTRACTOR, SUPPLIER, OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING OR WHO IS NAMED IN THE SWORN STATEMENT MAKES A REQUEST, THE OWNER, LESSEE, OR DESIGNEE SHALL PROVIDE THE REQUESTER A COPY OF THE SWORN STATEMENT WITHIN 10 BUSINESS DAYS AFTER RECEIVING THE REQUEST."

WARNING TO DEPONENT: A PERSON, WHO WITH INTENT TO DEFRAUD, GIVES A FALSE SWORN STATEMENT IS SUBJECT TO CRIMINAL PENALTIES AS PROVIDED IN SECTION 110 OF THE CONSTRUCTION LIEN ACT, ACT NO. 497 OF THE PUBLIC ACTS OF 1980, AS AMENDED, BEING SECTION 570.1110 OF THE MICHIGAN COMPILED LAWS.

Subscribed and sworn to before me this _____ day of _____, 20_____.
 (Deponent)

State of Michigan, Notary Public
Livingston County, Michigan

My commission expires: Jan 25, 2027
 Acting In Livingston County

KELLY DZMELYK
 Notary Public - State of Michigan
 County of Livingston
 My Commission Expires Jan 25, 2027
 Acting In the County of Livingston

**CONSENT OF SURETY
TO FINAL PAYMENT**

AIA DOCUMENT G707

(Instructions on reverse side)

OWNER _____
ARCHITECT _____
CONTRACTOR _____
SURETY _____
OTHER _____

Bond No. 107823094

TO (OWNER)

(Name and address)

ARCHITECT'S PROJECT NO:

CONTRACT FOR:

**City of Harper Woods
19617 Harper Avenue
Harper Woods, MI 48225**

Contract Date: May 15, 2023

PROJECT:

(Name and address)

**2023 Sewer Rehabilitation by Full Length C.I.P.P. Lining, City of Harper Woods
AEW Project No. 0180-0316**

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above,
the

(here insert name and address of Surety)

**Travelers Casualty And Surety Company Of America
One Tower Square
Hartford, CT 06183**

, SURETY,

on bond of

(here insert name and address of Contractor)

**Insituform Technologies USA, LLC
580 Goddard Avenue
Chesterfield, MO 63005**

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor
shall not relieve the Surety Company of any of its obligations to

(here insert name and address of Owner)

**City of Harper Woods
19617 Harper Avenue
Harper Woods, MI 48225**

, OWNER,

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF, the Surety Company has hereunto set its hand this 29th day of February, 2024.

(Insert in writing the month following by the numeric date and year)

Travelers Casualty And Surety Company Of America
Surety Company

By: A. P. Thome
Andrew P. Thome, Attorney-in-Fact
Signature of Authorized Representative

Witness

(seal) Attest: Christina A. Culotta, Witness

AIA DOCUMENT G707 CONSENT OF SURETY COMPANY TO FINAL PAYMENT 1994 EDITION AIA®
© THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., NW



State of Missouri
County of St. Louis

On 02/29/2024, before me, a Notary Public in and for said County and State, residing therein, duly commissioned and sworn, personally appeared Andrew P. Thome known to me to be Attorney-in-Fact of

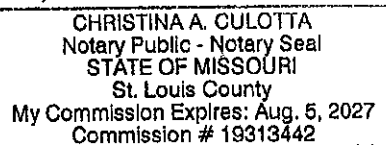
TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

the corporation described in and that executed the within and foregoing instrument, and known to me to be the person who executed the said instrument in behalf of said corporation, and he duly acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year stated in this certificate above.



Christina A. Culotta, Notary Public



My Commission Expires: _____



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **ANDREW P THOME** of **CHESTERFIELD** **Missouri**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 21st day of April, 2021.



State of Connecticut

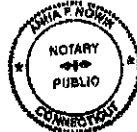
City of Hartford ss.

By: 
 Robert L. Raney, Senior Vice President

On this the 21st day of April, 2021, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2026




 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 29th day of February, 2024




 Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

CITY OF HARPER WOODS

CITY COUNCIL TRANSMITTAL

CITY COUNCIL MEETING OF MARCH 18, 2024

AGENDA EXPLANATION

G. NEW BUSINESS:

ITEM NUMBER: 3) Grant Award - Michigan State Housing Development Authority (MSHDA)

Explanation/Remarks:

The City has been notified that we have been awarded a grant from the Michigan State Housing Authority (MSHDA) in the amount of \$50,000. This grant will be used for a complete update of the City's Zoning Ordinance.

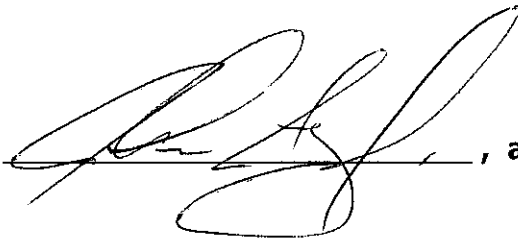
For your review, I have attached an estimate of the cost for this update as prepared by our Planning Consultants, McKenna. We also anticipate receiving a supplemental award to further offset the cost of the zoning ordinance update in the amount of \$14,500.00.

It is my recommendation that the grant award be accepted.

Recommended Action:

By RESOLUTION, to accept the grant award from the Michigan State Housing Authority (MSHDA) in the amount of \$50,000.00, and further to accept the proposal prepared by McKenna for the scope of work to update the City of Harper Woods' Zoning Ordinance in an amount not to exceed \$87,000.00, and further to authorize the acting City Manager to sign the necessary documents on behalf of the City.

Respectfully Submitted



, acting City Manager

CITY COUNCIL ACTION:

☐ Approved ☐ Disapproved

☐ Vote ☐ Tabled

**HOUSING DEVELOPMENT FUND GRANT AGREEMENT
HOUSING READINESS INCENTIVE
ENHANCEMENT GRANT # HRI-2024-1349-LEG**

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
735 East Michigan Avenue, Lansing, Michigan 48912

THIS ENHANCEMENT GRANT AGREEMENT ("Agreement") made and entered into as of January 17, 2024, by and between City of Harper Woods, a local unit of government, whose address is 19617 Harper Ave Harper Woods, Michigan 48225 (the "Grantee"), and the Michigan State Housing Development Authority, a public body corporate and politic of the State of Michigan, whose address is 735 East Michigan Avenue, Lansing, Michigan 48912 (the "Authority").

RECITALS

- A. Enacted on July 31, 2023, 119 PA 2023 (the "Act") appropriated funding to the Michigan Department of Labor and Economic Opportunity for "Enhancement Grants" intended to be allocated to the Michigan State Housing Development Authority ("Authority") to award and administer special grants to eligible grantees.
- B. Funds appropriated pursuant to the Act are to be used to support initiatives and expand opportunities for low- and moderately low-income housing, including but not limited to improving the Grantee's ability to provide housing services, building capacity, initiate and coordinate housing development, and to provide gap funding for housing projects falling at 120% or less of the local region's Area Median Income.
- C. The Authority is responsible for administering Enhancement Grants, ensuring that funds are distributed in accordance with 119 PA 2023.
- D. The Authority, as a public body, is charged with the responsibility of regulating the use of funds advanced by it to assure that such funds are being used for authorized purposes and in a manner that are in accordance with the Act and the Authority's General Rules (R 125.101, et seq., as amended) (the "Rules").
- E. The Grantee has represented to the Authority that it is not debarred, is authorized to conduct business in the State of Michigan, that the signatory executing this Agreement is authorized to bind the Grantee to the terms of this Agreement and fully intends to distribute funds in accordance with the Act for housing-related purposes as described in Exhibit A attached and incorporated in this Agreement.
- F. This Enhancement Grant, HRI-2024-1349-LEG, in an amount not to exceed Fifty Thousand (\$50,000.00) (the "Grant") is for housing-related activities more specifically described in Exhibit A (the "Program").

NOW, THEREFORE, in consideration of and as a condition to receiving the Grant, the Grantee agrees that:

1. The terms and conditions set forth herein are a reasonable and appropriate means to assure the use of funds in accordance with the Act, the Rules, and the Authority's Authorizing Resolutions.
2. All aspects of the Grantee's plan for the use of the Grant are specifically described in the Program attached hereto as Exhibit A, which Program is incorporated herein, and the Grantee will operate the Program as described in Exhibit A.

3. All actions of the Grantee and requirements of the Grantee's Program are subject to the terms of this Agreement, the provisions of the Act and the Rules of the Authority.

4. The activities of the Grantee will be subject to the review of and, in the discretion of the Authority, audit by Authority staff to ensure compliance with this Agreement, the Act and the Authority's Rules, and the Grantee will provide any books, records or documents in such form and at such place as the Authority may request.

5. The Grantee agrees to draw down Grant proceeds only when and, in such amounts, as may be necessary to pay for the activities as Authorized in the Act or otherwise described in Exhibit A.

6. All requests for the disbursement of Grant proceeds shall be submitted to the Chief Executive Officer and Executive Director of the Authority or their designee, shall be made in writing, and shall include the amount of Grant proceeds to be disbursed, a description of the purposes for which the proceeds are to be used, copies of invoices, billings, or such other documentation as may be necessary to demonstrate project costs, and such other information as the Chief Executive Officer and Executive Director or their designee may request.

7. If an advance or a portion of the Grant for a specific purpose is not used for that purpose due to conditions that make it impossible to use as provided herein, or if the Grantee decides not to use the money, upon such decision, the sum shall be returned to the Authority immediately.

8. Grant proceeds are to be used for housing-related activities. Accordingly, the Grantee shall, prior to disbursement of funds, prepare and submit to the Authority a detailed budget of work to be completed.

9. Any of Grantee's activities that are assisted using grant proceeds and the selection of persons for participation in the Program shall not discriminate against any person on the grounds of race, color, creed, religion, height, weight, sex, sexual orientation, age (except for a Development specifically designed for elderly occupants), national origin, handicap, or marital or familial status except as provided by law. The Grantee shall comply with all requirements imposed by Title VIII of the Civil Rights Act of 1968 (as amended by the Fair Housing Amendments Act of 1988), the Americans with Disabilities Act, the Elliott-Larsen Civil Rights Act, and the Michigan Persons with Disabilities Civil Rights Act.

10. Unless otherwise specified in Exhibit A, within 30 days from the Authority's request, the Grantee shall provide to the Authority a report including, but not limited to, all receipts, expenditures, project activities and accomplishments including a comparison of the final budget to the approved budget, and supporting documentation for claimed expenditures.

11. The Grantee assumes responsibility for any and all costs to implement the Grantee's Program exceeding the amount of the Grant.

12. All documents and reports delivered to the Grantee under this Agreement shall become and be the property of the Grantee.

13. In the event of a violation of any of the provisions of this Agreement, the Authority will notify the Grantee in writing of the violation and the Grantee will have a 30-day period in which to correct the violation. In the event the violation is not corrected to the satisfaction of the Authority within the time prescribed herein, Authority actions could include but may not be limited to:

- a. immediately terminate the Grant, without further notice, in a writing signed by the Authority's Chief Executive Officer and Executive Director or their designee; and
- b. recapture grant funding; and
- c. pursue any other remedy provided at law or in the Act.

14. The Grantee hereby agrees that an election by the Authority to pursue any one remedy shall not be construed to preclude or be a waiver of the right to pursue any other remedy available to it.

15. The term of this Agreement shall commence on January 17, 2024 and shall terminate, unless extended by the Authority, on January 16, 2026.

16. The invalidity of any clause, part, or provision of this Agreement shall not affect the validity of the remaining portion hereof.

17. This Agreement may be signed in several counterparts and all so executed shall constitute one agreement, binding on all parties hereto.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

SIGNATURE PAGES TO FOLLOW

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year shown above.

City of Harper Woods

By: _

Its:

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year shown above.

**MICHIGAN STATE HOUSING
DEVELOPMENT AUTHORITY**

By: ____

Its:

Exhibit A
ENHANCEMENT GRANT # HRI-2024-1349-LEG
Grantee: City of Harper Woods

Public Purpose:

The 2023 Master Plan adopted in September 2023 calls for three substantive changes to zoning in Harper Woods that, if enabled, could lead to meaningful and thoughtful infill growth that would increase housing supply and affordability in the community. Approximately 1/4 of the City is comprised of 5,000 sf R-1 lots. Much of the housing stock in this area is beyond its useable life as it was primarily built in the 1950s as workforce housing. An overlay is proposed that would allow for 2-story multifamily housing to be constructed in this district, which would provide more density and updated housing stock. The next proposed change is to introduce mixed-use development along Kelly Road and Vernier Avenue. Density and upzoning along a pivotal commercial corridor would be a huge asset to both Harper Woods and Detroit. The final change is to introduce a new zoning type "neighborhood residential" that would allow for missing middle housing types by right including duplexes and townhomes and cottage courts subject to design standards in all current single-family zoning districts.

Disbursement and Use of Funds:

Up to two disbursements are available per grant. Upon request by the recipient and MSHDA's receipt of an executed contract, a recipient may receive an advance for the lesser of: 1) 50% of the total grant amount; or 2) the amount of the executed contract (if the grantee is engaging a third party). After the initial 50% disbursement, the second will be a reimbursement upon completion of the proposed activities, after verification that the initial payment has been fully expended, in accordance with the project purpose. A grantee may have two disbursements without an advance. If the first disbursement is a reimbursement, there is not a maximum amount.

The grant cannot be increased or deviated from the boilerplate language. Grant funds can only be used for expenditures that occur on or after the effective date of January 17, 2024, through January 16, 2026.

Progress Reports and Final Reporting:

A final narrative report that summarizes the changes made as a result of the eligible activities during the grant term is required. An accounting of Grantee's actual expenditure of all funds on the Project over the grant period is required, including the breakdown of Grantee's actual use of Grant funds on the Project within each applicable category of the Budget, and corresponding copies of supporting documentation of such expenditures, such as receipts, general ledgers, or other evidence of expenditure activity statements; the Grantee's estimated percentage of completion of the Project; and any other information deemed relevant by Grantee to support the grant activities actually performed. Each Financial Status Report ("FSR") and Quarterly Update must be submitted on the MSHDA IGX grant management system by the designated authorized signatory. A FSR is required for payment disbursement. Quarterly Updates must be submitted 30 days after the end of a calendar quarter.

Reporting requirements include the following:

1. Summary of Changes
2. Two Financial Status Reports
3. Calendar year Quarterly Updates

Budget:

Component/Activity	Approved MSHDA Funds	Leveraged Funds (OPTIONAL)	Total Budget
Comprehensive Zoning Ordinance Rewrite	\$50,000.00	\$0.00	
Comprehensive Zoning Ordinance Rewrite	\$0.00	\$14,500.00	
Comprehensive Zoning Ordinance Rewrite	\$0.00	\$22,500.00	
Administrative Costs	\$0.00	\$0.00	

Total	\$50,000.00	\$37,000.00	\$87,000.00
--------------	-------------	-------------	-------------



MCKENNA

February 26, 2024

Mr. John Szymanski, City Manager
City of Harper Woods
19617 Harper Avenue
Harper Woods, MI 48225

Subject: Comprehensive Zoning Ordinance Rewrite for Harper Woods

Dear Mr. Szymanski,

We are excited about the prospect of partnering with the Harper Woods to follow-through on proposed changes in the Master Plan by completing a Zoning Ordinance rewrite. The City has been working without an effective zoning ordinance for too long. Now that the City has a new master plan and a commitment to RRC best practices, it's time for a new Zoning Ordinance that upholds regulatory excellence while being modern, user- and development-friendly, and flexible, rather than being outdated and an impediment to desirable redevelopment.

McKenna's proposal includes a comprehensive update to the City's existing Zoning Ordinance and Zoning Map, with all the necessary components to start implementing the policies in your new master plan and address the requirements of the Redevelopment Ready Communities program. We hope that you'll find our team to be well-suited and forward-thinking to best fulfil this rewrite.

PROJECT EXPECTATIONS

The enclosed work program was developed to ensure that the following expectations are met for the City, so that the updated Zoning Ordinance and Zoning Map will:

- Implement the goals and objectives of the 2023 Master Plan, especially in accordance with the 'Zoning Plan' and 'Implementation' chapters.
- Incorporate user-friendly formatting techniques including, but not limited to, hyperlinking text, tables, and illustrations, as we recently completed for the City of Eastpointe.
- Incorporate best practices as recommended by MEDC's Redevelopment Ready Communities (RRC) program. *Please consult the RRC Best Practices Guide.*
- Incorporate administrative best practices into the administration sections of the Zoning Ordinance.
- Include provisions that help the City achieve high-quality infill and redevelopment projects that are consistent with community character and interest.
- Establish internal consistency and ensure legal compliance with recent state and federal land use case law.
- Establish clear procedures for zoning-related applications and identify opportunities for process simplification and flexibility; such as the criteria for special land use, variance consideration, and easement dedication.
- Modernize sign standards to ensure appropriately scaled signs of quality design and compliance with recent state and federal case law and explore adding a mural ordinance.

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Communities for real life.



- Allow greater range of housing types, evaluate setback and lot minimums, and alternative housing types (duplex, triplex, quadplex, etc.) permitted to increase population and property values.
- Implement provisions to facilitate greater pedestrian-oriented commercial development.
- Updated landscaping and stormwater ordinance to improve overall site design and flood prevention.
- Incorporate sustainable practices and technological advancements, such as addressing electrical vehicle charging on residential and non-residential properties.
- Explore the creation of commercial improvement or tax abatement districts.

ANTICIPATED CHALLENGES

The City of Harper Woods has been working for decades with a substandard zoning ordinance which has put tremendous pressure on the City's staff, boards, and commissions to encourage development that is consistent with the character of Harper Woods. The City's 2023 Master Plan was the first step in the right direction, updating the Zoning Ordinance is the next step. Learning and perfecting how to use the new zoning ordinance will be an ongoing process. Our proposal includes training on how to use the new ordinance and the roles and responsibilities of staff, City Council/Zoning Board of Appeals, and the Planning Commission. As part of our ongoing service to the City we will provide ongoing assistance in rolling out and adapting to a new ordinance.

YOUR TEAM

We propose Paul Urbiel, AICP as Project Director and Brigitte Smith, AICP as Project Manager, both who are familiar with the City, redevelopment challenges, and community aspirations and are currently working with Harper Woods and neighboring municipalities on a range of planning and zoning code projects. They will be joined by colleagues with expertise in zoning, graphics, and public engagement to complete a successful project. Together with the dedicated staff and people of Harper Woods, we will help you create an innovative, effective, and LEAN zoning code that will benefit current and future generations for years to come.

If you have any questions regarding our response, please do not hesitate to contact us at (248) 596-0920 or purbiel@mcka.com. Thank you, as always, for considering our team.

Respectfully submitted,

McKENNA

Paul Urbiel, AICP
Senior Principal Planner

Cc: John Jackson, AICP, NCI, President



Scope of Services

City of Harper Woods, MI – Comprehensive Zoning Ordinance Rewrite

Over the course of the project, we anticipate the following key tasks in order to craft a new zoning ordinance in 2024, one that addresses issues and introduces flexible tools for redevelopment in Harper Woods:

TASK 1: PROJECT INITIATION AND TRAINING

McKenna will prepare for and attend a kick-off meeting with City staff. The kick-off meeting's function is to discuss the overall project expectations and issues, and to agree upon the schedule and dates, ensuring that involved parties share the same expectations. We will also solicit feedback from the group that will help guide the zoning diagnostic assessment, including pain points or recurring issues, outdated standards or terminology, confusing standards, and/or inconsistencies.

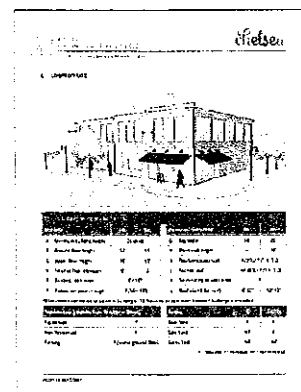
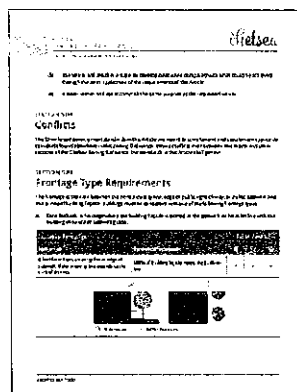
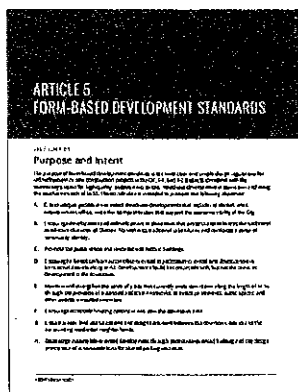
TASK 2: STEERING COMMITTEE CREATION

The Steering Committee will be composed of leaders from boards and commissions to review the proposed code updates throughout the planning process. The Steering Committee will play a crucial role in the public engagement process and will continuously collaborate with the planning team, City Administration, and the community at large. Throughout the process, the Committee will meet to review progress and findings, discuss key issues, and plan for upcoming engagement activities. Committee members will also be given homework assignments, to ensure they remain fully engaged in the planning process. Their input is vital to the outcome as they act as advocates for the community and represent the future vision of the city.

The Steering Committee will meet five times throughout the project, and it is anticipated that each meeting will be between 2-3 hours in length. While the meeting dates are not finalized, the goal is for the Committee to meet during the months of: March, April, May, June, and September. The starting month will be one month after project initiation.

To the right:

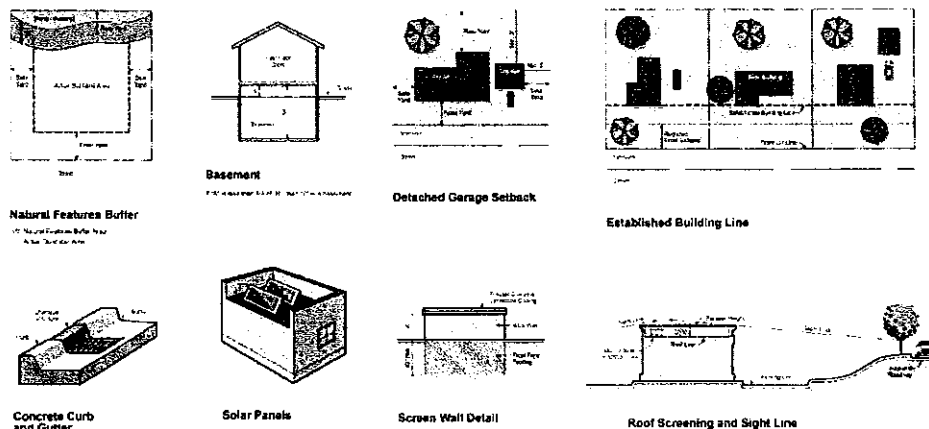
Chelsea Zoning
Code Update
(sample pages to
illustrate how
ordinances can be
user friendly).





To the right:

Sample zoning graphics that are designed and integrated to explain key terms and regulations.



TASK 3: ZONING DIAGNOSTIC REPORT

Based upon the Master Plan, RRC Best Practices, and consultation with the designated Steering Committee, our team will prepare a detailed diagnostic review of the sections of the Zoning Ordinance. The purpose of the diagnostic review is to determine the strengths and weaknesses of the current regulations and arrive at a plan of action for updating the Zoning Ordinance. It is important to take a fresh, comprehensive approach so that all issues are explored.

During the process of completing the diagnostic review, Zoning Board of Appeals (ZBA) decisions for the past few years will also be considered to identify recurring problems.

TASK 4: PUBLIC ENGAGEMENT AND ANNOTATED OUTLINE

We recommend an open house to engage the public during this process. Based on the results of the open house, McKenna will prepare a detailed outline of the updated ordinance, with cross-references to comparable sections of the existing ordinance. This step also includes the preparation of a format for typical pages, including headers and footers, font type and size related to the hierarchy of the code, margins, graphics, and indexing.

TASK 5: DRAFTING OF THE ZONING ORDINANCE UPDATE

We propose to complete the Zoning Ordinance update in four parts. Concurrent with these four parts, McKenna will continually update and revise the definitions so that the definitions article is always up to date. We will also track the proposed edits so that the public can see all of the changes that have been made and provide editorial comments in the margins of the draft document to describe the purpose behind those proposed changes.

1. **Zoning Districts and a Form-Based Code.** The first step in drafting the update will be to establish the zoning districts, with suggested use and form-based standards. Flexible zoning tools will be incorporated either in the district and form-based code standards or general regulations as appropriate.
2. **General Regulations.** This portion of the Zoning Ordinance will address supplemental regulations that support and enhance the use and design standards, for instance, parking and landscaping standards.

3. **Administration and Processes.** The administration section of the Zoning Ordinance includes all of the procedural and administrative requirements, in compliance with the Michigan Zoning Enabling Act. Tables and graphics will be used to define more clearly the “what” and “how” of zoning code administration.
4. **Zoning Map.** Revisions to the Zoning Map would then be required to incorporate any changes deemed necessary to reflect new or consolidated zoning districts, or to more properly zone properties according to the recommendations of the Master Plan. The updated Zoning Map would be adopted at the same time as the Zoning Ordinance.

TASK 6: PUBLIC HEARINGS AND ADOPTION

McKenna will prepare for and present the new Zoning Ordinance at two public hearings, one before the Planning Commission (per State law) and one before the City Council.

To the right:

Recently updated
Eastpointe
Zoning Code
Update (pages to
illustrate
additional ways
the ordinance can
be user friendly).

UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D. C. 20535

REPORT OF INVESTIGATION

DATE: 10/15/78

TO: DIRECTOR, FBI

FROM: SAC, NEW YORK (100-100000)

SUBJECT: [REDACTED]

1. [REDACTED]

2. [REDACTED]

3. [REDACTED]

4. [REDACTED]

5. [REDACTED]

6. [REDACTED]

7. [REDACTED]

8. [REDACTED]

9. [REDACTED]

10. [REDACTED]

11. [REDACTED]

12. [REDACTED]

13. [REDACTED]

14. [REDACTED]

15. [REDACTED]

16. [REDACTED]

17. [REDACTED]

18. [REDACTED]

19. [REDACTED]

20. [REDACTED]

21. [REDACTED]

22. [REDACTED]

23. [REDACTED]

24. [REDACTED]

25. [REDACTED]

26. [REDACTED]

27. [REDACTED]

28. [REDACTED]

29. [REDACTED]

30. [REDACTED]

31. [REDACTED]

32. [REDACTED]

33. [REDACTED]

34. [REDACTED]

35. [REDACTED]

36. [REDACTED]

37. [REDACTED]

38. [REDACTED]

39. [REDACTED]

40. [REDACTED]

41. [REDACTED]

42. [REDACTED]

43. [REDACTED]

44. [REDACTED]

45. [REDACTED]

46. [REDACTED]

47. [REDACTED]

48. [REDACTED]

49. [REDACTED]

50. [REDACTED]

51. [REDACTED]

52. [REDACTED]

53. [REDACTED]

54. [REDACTED]

55. [REDACTED]

56. [REDACTED]

57. [REDACTED]

58. [REDACTED]

59. [REDACTED]

60. [REDACTED]

61. [REDACTED]

62. [REDACTED]

63. [REDACTED]

64. [REDACTED]

65. [REDACTED]

66. [REDACTED]

67. [REDACTED]

68. [REDACTED]

69. [REDACTED]

70. [REDACTED]

71. [REDACTED]

72. [REDACTED]

73. [REDACTED]

74. [REDACTED]

75. [REDACTED]

76. [REDACTED]

77. [REDACTED]

78. [REDACTED]

79. [REDACTED]

80. [REDACTED]

81. [REDACTED]

82. [REDACTED]

83. [REDACTED]

84. [REDACTED]

85. [REDACTED]

86. [REDACTED]

87. [REDACTED]

88. [REDACTED]

89. [REDACTED]

90. [REDACTED]

91. [REDACTED]

92. [REDACTED]

93. [REDACTED]

94. [REDACTED]

95. [REDACTED]

96. [REDACTED]

97. [REDACTED]

98. [REDACTED]

99. [REDACTED]

100. [REDACTED]

TASK 7: JOINT TRAINING SESSION

Following the adoption of the updated code, we propose a joint training session with the Planning Commission and City Council to inform Eastpointe leadership on how to interpret and administer the new standards.



McKenna-designed graphic that illustrates pedestrian-friendly design standards.

DELIVERABLES

1. Completed comprehensive rewrite of the Harper Woods Zoning Ordinance, including six bound hard-copies and a digital version compatible with the City's software. The digital version shall include an editable version in Microsoft Word format, or another format deemed acceptable by the City Manager.
2. Completed update of the Harper Woods Zoning Map in digital and hard-copy format. The data used to produce this map should be delivered in industry standard GIS data format.
3. Hand-outs used in public forums and result summaries of such public forums in both hard copy and electronic format.
4. Illustrative images for definitions, zoning regulations, and dimensional standards, where needed.
5. Periodic progress reports and research information relative to the project.



COST PROPOSAL

McKenna will prepare the Harper Woods Zoning Ordinance Update as identified herein for the lump sum amount of \$87,000. We are always willing to adapt our scope and fees in a manner that is mutually agreeable, to best meet the City's needs.

KEY WORK TASKS:	FEE
Zoning Ordinance First Draft (Illustrations, Tables, Graphics, Maps)	\$54,000
Technical Review	\$4,500
Sign Ordinance Update	\$5,500
First Draft Review and Second Draft Prep.	\$5,500
Community Open House	\$3,500
Sub-Committee Meetings and Preparation	\$12,000
Public Hearing and Adoption Process	\$2,000
Joint Training Session	No Charge
TOTAL:	\$87,000

Additional meeting and tasks. For additional revisions and meetings, McKenna's professional hourly rate (as specified in the current Harper Woods Professional Service Agreement for Planning Services) would apply.

PROJECT SCHEDULE

We propose a 13-month schedule, from project initiation to adoption, of the Harper Woods Zoning Ordinance:

Key Tasks:	Month												
	1	2	3	4	5	6	7	8	9	10	11	12	13
Technical Review		PC											
Steering Committee and Public Outreach			OH										
Sign Ordinance Update													
First Draft Review and Second Draft Prep.													
Public Hearing and Adoption								PC	PC*	PC*	PC*	CC	
Joint Training Session													PC CC

Legend: PC = Planning Commission Meeting | OH = Open House | CC = City Council Meeting

PC* = Accounts for Potential Follow-Up Presentations to Planning Commission as requested. Cost of these meetings is not included in this proposal but may be covered by the Ongoing Monthly Retainer in our existing Professional Services Agreement with the City.

CITY OF HARPER WOODS

CITY COUNCIL TRANSMITTAL

CITY COUNCIL MEETING OF MARCH 18, 2024

AGENDA EXPLANATION

G. NEW BUSINESS:

ITEM NUMBER: 4) General Obligation Library Bond - Principal and Interest

Explanation/Remarks:

Attached is a memorandum from the acting Treasurer transmitting the annual principal and interest payment for the General Obligation Library Bond. This is the last full payment on the principal and there will be one more interest payment later this year.

I have reviewed this and I concur with her recommendation that this payment be approved.

Recommended Action:

By RESOLUTION, to approve payment to the Bank of New York Mellon in the amount of \$325,000.00 for the principal and \$7,312.50 for the interest, a total of \$332,312.50, on the 2004 General Obligation Library Bond.

Respectfully Submitted  , acting City Manager

CITY COUNCIL ACTION: ☐ Approved ☐ Disapproved
 ☐ Vote ☐ Tabled



City of Harper Woods
19617 Harper Avenue
Harper Woods, Michigan 48225-2095

313.343.2500

www.harperwoodscity.org

Mayor:
Valerie Kindle

Mayor Pro Tem:
Regina Williams

City Council:
Vivian M. Sawicki
Cheryl Costantino
Ivery Toussant, Jr.
Tom Jenny
Gerianne LaPratt

Acting City Manager:
John Szymanski

City Clerk:
Leslie M. Frank

March 11, 2024

Memorandum to: John Szymanski, Acting City Manager
Honorable Mayor & City Council

From: Kimberly Keogh, Acting Treasurer

Re: Principal & Interest Payment Library Bond 2004

The attached invoice, in the amount of \$325,000 Principal and \$7,312.50 Interest is for the General Obligation Library Bond annual payment due. I recommend payment of this invoice totaling \$332,312.50.



The Bank of New York Mellon Trust Company, N.A.
Corporate Trust
500 Ross Street, Room 154-1000
Pittsburgh, PA 15262

Date: March 05, 2024
Loan#: HARP2004
RE : HARPER WOODS GOB SER 2004

000159 XBNYMM01 000000
CITY OF HARPER WOODS
ATTN: TREASURER
19617 HARPER AVENUE
HARPER WOODS, MI 48225-2095



Please be advised that payment in the amount of \$332,312.50 is due on 05/01/2024 for CITY OF HARPER WOODS COUNTY OF WAYNE STATE OF MICHIGAN GENERAL OBLIGATION UNLIMITED TAX BONDS SERIES 2004 (LIBRARY IMPROVEMENTS). The bondholder payment date is 05/01/2024. The details of the amount due are as

	<i>Amount in Dollars(\$)</i>
Principal	\$325,000.00
Interest	\$7,312.50
Total Amount Due	\$332,312.50

Refer to your governing docs for payment date rules

In order for us to ensure timely payments to Bondholders, funds must be sent in accordance with the instructions below.

If paying by wire, please include your account and loan number.

If paying by check, please include your account and loan number on your check.

For DTCC eligible issues: FAILURE TO COMPLY WITH THE DTCC SAME DAY FUNDS SETTLEMENT (SDFS) REQUIREMENTS MAY RESULT IN LATE PAYMENT TO HOLDERS, LATE FEES AND LOSS OF DTCC ELIGIBILITY.

If you are not in agreement with the information detailed on this bill, please contact Tushar Raut at (999)999-9999 or by email at tushar.a.raut@bnymellon.com.

-----PLEASE DETACH AND REMIT WITH CHECK PAYMENT-----

Payment Instructions:

Wire Payments must be received by BNY Mellon before 11:00 E.S.T. on 05/01/2024.

The Bank of New York Mellon

ABA#: 021000018

IMMS#: 3108798400

Loan Account#: HARP2004

Check Payment Address:

Check payments must be received by BNY Mellon 5 business days prior to 05/01/2024.

The Bank of New York Mellon Trust Company, N.A.

Debt Service Billing-Direct Pays

P.O. Box 392005

Pittsburgh, PA 15251-9005

Amount Due: \$332,312.50

CITY OF HARPER WOODS

CITY COUNCIL TRANSMITTAL

CITY COUNCIL MEETING OF MARCH 18, 2024

AGENDA EXPLANATION

G. NEW BUSINESS:

ITEM NUMBER: 5) State of Michigan Clean Water Program Project - Principal and Interest

Explanation/Remarks:

Attached is a memorandum from the acting Treasurer transmitting the principal and interest payment on the State of Michigan Clean Water Program.

I have reviewed this and I concur with her recommendation that this payment be approved.

Recommended Action:

By RESOLUTION, to approve payment to the US Bank Trust Company in the amount of \$170,000.00 for the principal and \$24,000.00 for the interest payment, a total of \$194,000.00, for the Michigan Clean Water Program.

Respectfully Submitted  , acting City Manager

CITY COUNCIL ACTION: ☐ Approved ☐ Disapproved
 ☐ Vote ☐ Tabled



City of Harper Woods
19617 Harper Avenue
Harper Woods, Michigan 48225-2095

313.343.2500

www.harperwoodscity.org

Mayor:
Valerie Kindle

Mayor Pro Tem:
Regina Williams

City Council:
Vivian M. Sawicki
Cheryl Costantino
Ivery Toussant, Jr.
Tom Jenny
Gerieanne LaPratt

Acting City Manager:
John Szymanski

City Clerk:
Leslie M. Frank

March 11, 2024

Memorandum to: John Szymanski, Acting City Manager
Honorable Mayor & City Council

From: Kimberly Keogh, Acting Treasurer

Re: Principal & Interest Payment State of Michigan Clean Water Program Project 5370-01

The attached invoice, in the amount of \$170,000 Principal and \$24,000 Interest is for the Michigan Clean Water Program Project 5370-01 annual payment due. I recommend payment of this invoice totaling \$194,000.



Michigan Finance Authority
State Revolving Fund
INVOICE

02/06/2024

Mr. John Szymanski
City of Harper Woods
19617 Harper Avenue
Harper Woods, MI 48225

Below are the details regarding the State Revolving Fund semiannual payment due **March 25, 2024** per the signed Purchase Contract(s) with the Michigan Finance Authority.

Project Number	Principal	Interest	Total
5370-01	\$170,000.00	\$24,000.00	\$194,000.00
	\$170,000.00	\$24,000.00	

Total Amount Due: \$194,000.00

If you have any questions, please contact Ann Marie Mullett at (517) 335-7294. If you have any changes to the contact/billing information, please email those changes to mulletta@michigan.gov.

If you have signed up for automatic debit with US Bank, your account will be debited for the total due on March 18, 2024.

Please find the two methods of payment to the Michigan Finance Authority below:

Payment via Federal Wire Transfer for All Loan Types:	Payment via ACH Transfer for All Loan Types:
Wire Transfers MUST be initiated by 10:00 am on 03/25/2024 and sent to: US Bank Trust Company, N.A. 60 Livingston Avenue St. Paul, MN 55107 ABA: 091-000-022 A/C: 170225065979 Ref: 1030-MFA Attn: John Lee II Please note, the reference number must be included on the wire transfer to receive proper credit	To allow for processing time, ACH transfers MUST be initiated by 03/21/2024 and sent to: US Bank Trust Company, N.A. ABA: 091-000-022 A/C: 180121196976 Ref: 1030- MFA Attn: John Lee II Please note, the reference number must be included on the ACH transfer to receive proper credit.

CITY OF HARPER WOODS
CITY COUNCIL TRANSMITTAL
CITY COUNCIL MEETING OF MARCH 18, 2024

AGENDA EXPLANATION

G. NEW BUSINESS:

ITEM NUMBER: 6) Contract Extension - 2024 Miscellaneous Concrete Repair Project, #180-338

Explanation/Remarks:

Attached is correspondence from our City Engineers regarding our 2023 Miscellaneous Concrete Repair Program. We have been reviewing an offer from L. Anthony Construction, who did last year's project, to honor their existing prices for an extension for 2024 with an increase in the mobilization fee to offset the additional cost for bonds, insurance and materials.

By extending this contract, we save the cost of preparing new bid specifications, advertising and other startup costs. Further, based on other recent bids we do not feel that bidding will result in lower prices. This work is spread throughout the City and contractors usually bid higher because of this and it would not be cost-effective to re-bid it.

I have discussed this at length with the engineers and agree with their recommendation. We recommend that the modification be approved.

Recommended Action:

By RESOLUTION, approve the Contract Modification in an amount not to exceed \$100,000.00 with L. Anthony Construction of Shelby Township for the 2024 Miscellaneous Concrete Pavement Repair Program, #180-338.

Respectfully Submitted  , acting City Manager

CITY COUNCIL ACTION:

☐ Approved ☐ Disapproved

☐ Vote ☐ Tabled



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS
Shelby Township - Roseville - Livonia
586.726.1234 | www.aewinc.com

March 8, 2024

John Szymanski, Acting City Manager
City of Harper Woods
19617 Harper Avenue
Harper Woods, Michigan 48225

Reference: 2024 Miscellaneous Concrete Repair Program
City of Harper Woods
AEW Project No. 0180-0338

Dear Mr. Szymanski:

We have received a request from L. Anthony Construction (letter attached), who is currently under contract for the 2023 Miscellaneous Concrete Repair Program, offering to extend the unit bid prices for the proposed 2024 program on streets designated city-wide.

They are asking for an increase in the mobilization fee to offset the additional cost for bonds, insurance, concrete and labor/materials. The unit prices in the current contract are at or below unit prices for similar projects. Further considering the cost savings in not bidding a new project, the performance and quality of work performed by L. Anthony Construction, we feel it is in the best interest of the City of Harper Woods to approve a contract extension.

We will wait your authorization before processing a contract modification for the 2024 Program. The contract modification will be in the amount budgeted for major and local roads and the water and sewer fund. It is our understanding the total amount currently proposed is \$100,000.00.

Please advise if you may have any questions or require additional information.

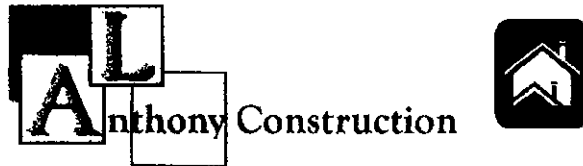
Sincerely,

Frank D. Varicalli
Infrastructure Rehab Group Lead

cc: Heather Toutant, Director of Public Works
Leslie M. Frank, City Clerk
Ryan Kern, PE, AEW

Enclosure

M:\0180\0180-0338\Project Mgmt\Correspondence\Szymanski\FDV240308.docx



12185 East Ridge Drive
Bruce Township, MI 48065
586-992-9588 Office / 586-992-9589 Fax
Email: L.Anthonyconst@gmail.com

February 28, 2024

City Of Harper Woods
19617 Harper Ave,
Harper Woods, Mi. 48225

RE: 2024 Concrete Road And Sidewalk Repair

We would like to extend our contract with a \$8,000.00 mobilization fee increase.
This will cover the increase for our bonds, insurance, fuel surcharges, concrete, labor and
cost of living.
By adding the increase to the mobilization we can keep all unit prices the same.

Thank You
Larry Forgione

PROPOSAL

CITY OF HARPER WOODS 2024 CONCRETE PAVEMENT REPAIR PROGRAM AEW PROJECT NO. 0180-0338

<u>Item No.</u>	<u>Description</u>	<u>Estimated Quantity</u>	<u>Unit</u>	<u>Bid Unit Price</u>	<u>Bid Price</u>
1	Mobilization	1	LS	\$ 13,000.00	\$ 13,000.00
2	Sidewalk, Rem	750	Sft	\$ 1.00	\$ 750.00
3	_Driveway, Conc, Rem	50	Syd	\$ 9.00	\$ 450.00
4	_Subgrade Undercutting, Type II, Modified	10	Cyd	\$ 20.00	\$ 200.00
5	_External Structure Wrap, 18 inch	5	Ea	\$ 350.00	\$ 1,750.00
6	Dr Structure Cover, Adj, Case 1, Modified	5	Ea	\$ 200.00	\$ 1,000.00
7	Dr Structure, Adj, Add Depth	8	Ft	\$ 200.00	\$ 1,600.00
8	Dr Structure, Tap, 4 inch	6	Ea	\$ 20.00	\$ 120.00
9	_Dr Structure Cover, Catch Basin	3	Ea	\$ 375.00	\$ 1,125.00
10	_Dr Structure Cover, Sanitary Manhole	1	Ea	\$ 375.00	\$ 375.00
11	Underdrain, Subgrade, 4 inch	100	Ft	\$ 10.00	\$ 1,000.00
12	Joint, Expansion, E2	60	Ft	\$ 12.00	\$ 720.00
13	_Joint, Expansion, Erg, Modified	60	Ft	\$ 12.00	\$ 720.00
14	Lane Tie, Epoxy Anchored	600	Ea	\$ 5.00	\$ 3,000.00
15	Pavt Repr, Nonreinf Conc, 8 inch	780	Syd	\$ 65.00	\$ 50,700.00
16	Pavt Repr, Rem, Modified	780	Syd	\$ 14.00	\$ 10,920.00
17	_Full Depth Sawcutting through Existing Pavement, Driveway, or Curb	1,040	Ft	\$ 1.50	\$ 1,560.00
18	Driveway, Nonreinf Conc, 6 inch	50	Syd	\$ 44.00	\$ 2,200.00
19	Detectable Warning Surface	10	Ft	\$ 30.00	\$ 300.00
20	Sidewalk, Conc, 4 inch	550	Sft	\$ 5.00	\$ 2,750.00

PROPOSAL

CITY OF HARPER WOODS 2024 CONCRETE PAVEMENT REPAIR PROGRAM AEW PROJECT NO. 0180-0338

Item No.	Description	Estimated Quantity	Unit	Bid Unit Price	Bid Price
21	Sidewalk, Conc, 6 inch	100	Sft	\$ 5.50	\$ 550.00
22	_Sidewalk Ramp, Conc, 8 inch	100	Sft	\$ 6.00	\$ 600.00
23	Surface Restoration (Seeding)	100	Syd	\$ 6.00	\$ 600.00
24	_Traffic Maintenance and Control	1	LS	\$ 4,000.00	\$ 4,000.00
PROPOSAL GRAND TOTAL					<u>\$ 99,990.00</u>

L Anthony Construction, Inc.

Bidder/Company

Signature

Printed Name

Attest Signature

Attest Printed Name

11085 Lisa Lane, Shelby Township, MI 48316

Address

(586) 634-6908

Telephone

lanthonyconst@gmail.com

Email Address

3-4-24
Date of Signature

*Contractor will be required to submit Bonds and Insurance for this project

CITY OF HARPER WOODS

CITY COUNCIL TRANSMITTAL

CITY COUNCIL MEETING OF MARCH 18, 2024

AGENDA EXPLANATION

G. NEW BUSINESS:

ITEM NUMBER: 7) Contract Extension - 2024 Pavement Joint and Crack Sealing, #180-341

Explanation/Remarks:

Attached is correspondence from our City Engineers regarding our 2023 Pavement Joint Sealing Program. We have been reviewing an offer from Michigan Joint Sealing, Inc., who did last year's project, to honor their existing prices for an extension for 2024.

Similarly to the previous item, that by extending this contract, we save the cost of preparing new bid specifications, advertising and other startup costs. Further, based on other recent bids we do not feel that bidding will result in lower prices. This work is spread throughout the City and contractors usually bid higher because of this and it would not be cost-effective to re-bid it.

I have discussed this at length with the engineers and agree with their recommendation. We recommend that the modification be approved.

Recommended Action:

By RESOLUTION, approve the Contract Modification in an amount not to exceed \$75,000.00 with Michigan Joint Sealing, Inc. of Farmington Hills for the 2024 Pavement Joint Sealing Program, #180-341.

Respectfully Submitted  , acting City Manager

CITY COUNCIL ACTION:

☐ Approved ☐ Disapproved

☐ Vote ☐ Tabled



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia
586.726.1234 | www.aewinc.com

March 4, 2024

John Szymanski, Acting City Manager
City of Harper Woods
19617 Harper Avenue
Harper Woods, Michigan 48225

Reference: 2024 Pavement Joint and Crack Sealing
City of Harper Woods
AEW Project No. 0180-0341

Dear Mr. Szymanski:

We have received a proposal from Michigan Joint Sealing (see attached), who is currently under contract for the 2023 Pavement Joint and Crack Sealing Program, offering to perform the work for the proposed 2024 program on streets west of I – 94 and north of Vernier Road.

The unit prices in the current contract are at or below unit prices for similar projects which were recently bid in nearby communities. Further considering the cost savings in not bidding a new project, the performance and quality of work performed by Michigan Joint Sealing, we feel it is in the best interest of the City of Harper Woods to approve a contract extension.

We will wait your authorization before processing a contract modification for the 2024 Program. The contract modification will be in the amount budgeted for joint sealing from the major/local road fund. It is our understanding the total amount currently proposed is \$75,000.00.

Please advise if you may have any questions or require additional information.

Sincerely,

Frank D. Varicalli
Infrastructure Rehab Group Lead

cc: Heather Toutant, Director of Public Works
Leslie M. Frank, City Clerk
Ryan Kern, PE, AEW

Enclosure

M:\0180\0180-0341\Project Mgmt\Correspondence\SzymanskiFDV240304.docx

PROPOSAL

CITY OF HARPER WOODS 2024 Pavement Joint and Crack Sealing Program

AEW PROJECT NO. 0180-0341

<u>Item No.</u>	<u>Description</u>	<u>Estimated Quantity</u>	<u>Unit</u>	<u>Proposal Unit Price</u>	<u>Proposal Price</u>
1.	_Bonds, Insurance and Initial Setup Expense	1	LS	\$ 2,000.00	\$ 2,000.00
2.	_Cleaning and Sealing Existing Joints and Random Cracks	84,800	FT	\$ 0.71	\$ 60,208.00
3.	_Overband Crack Sealing (Salter Park)	1	LS	\$ 6,000.00	\$ 6,000.00
4.	_Traffic Maintenance and Control	1	LS	\$ 100.00	\$ 100.00
PROPOSAL GRAND TOTAL					\$ 68,308.00

Michigan Joint Sealing, Inc.

Bidder/Company

David Bacci

Digitally signed by David Bacci
DN: cn=David Bacci, o=, email=mjsinc1@yahoo.com, c=US
Date: 2024.03.04 09:53:48 -05'00'

Signature

David K. Bacci

Printed Name

Heather Wyman

Digitally signed by Heather Wyman
DN: cn=Heather Wyman, o=, email=mjsinc1@yahoo.com, c=US
Date: 2024.03.04 09:54:13 -05'00'

Attest Signature

Heather Wyman

Attest Printed Name

28830 W. 8 Mile, Ste 103

Address

Address

248-476-4120

Telephone

mjsinc3@sbcglobal.net

Email Address

03/04/2024

Date of Signature

*Contractor will be required to submit and/or update Insurance and bonds for this project

MICHIGAN JOINT SEALING, INC.
28830 W. 8 MILE, STE 103
FARMINGTON HILLS, MI 48336
PHONE 248.476.4120
FAX 248.476.7639

February 26, 2024.

Anderson, Eckstein, and Westrick, Inc.
51301 Schoenherr Road
Shelby Township, MI 48315

Attn: Frank Varricalli

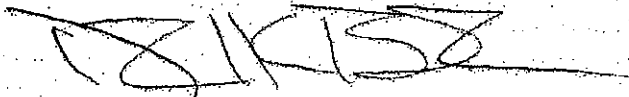
Re: City of Harper Woods 2024 Joint Sealing Program

Dear Sir,

In regards to the above referenced project, Michigan Joint Sealing, Inc. agrees to extend our 2023 contract prices for the 2024 Joint Sealing Program.

If you need anything further, please do not hesitate to contact us at (248) 476-4120.

Thank you,

A handwritten signature in black ink, appearing to read 'DKB', with a long horizontal line extending to the right.

David K. Bacci, Operations
Michigan Joint Sealing, Inc.

CITY OF HARPER WOODS
2024 PAVEMENT JOINT AND CRACK SEALING PROGRAM
JOINT AND CRACK SEALING WORK SCHEDULE
AEW PROJECT NO. 0180-0341

	LOCATION	PROPOSED LF JOINTS AND CRACKS	AS-BUILT LF JOINTS AND CRACKS
*	W.B. I-94 Service Drive (Harper) between E. 8 Mile and Vernier Rd.	6,400	
*	E. 8 Mile between Beaconsfield and Harper	36,500	
*	Beaconsfield between E. 8 Mile and Vernier Rd.	4,000	
	Ridgemont between E. 8 Mile and W.B. I-94 Service Drive (Harper)	3,800	
	Hollywood between E. 8 Mile and W.B. I-94 Service Drive (Harper)	9,700	
	Danbury east of the W.B. I-94 Service Drive (Harper)	6,000	
	Anita between Beaconsfield and W.B. I-94 Service Drive (Harper)	18,400	
**	Salter Memorial Park Parking Lot		

* Indicates Major Road

** Overband Crack Sealing Salter Memorial Park Parking Lot. Approximately 53,610 SF paid as a Lump Sum.

CITY OF HARPER WOODS

CITY COUNCIL TRANSMITTAL

CITY COUNCIL MEETING OF MARCH 18, 2024

AGENDA EXPLANATION

G. NEW BUSINESS:

ITEM NUMBER: 8) Contract Extension - 2024 Storm Sewer and Catch Basin Repair Project,
#180-337

Explanation/Remarks:

Attached is the final correspondence from our City Engineers regarding contract extensions, this item is the Storm Sewer Repair project. We have reviewed the offer submitted by Great Lakes Contracting Solutions, LLC to continue this project with an extension of their 2023 unit bid prices.

Again, by extending this contract, we save the cost of preparing new bid specifications, advertising and other startup costs. Further, based on other recent bids we do not feel that bidding will result in lower prices. This work is spread throughout the City and contractors usually bid higher because of this and it would not be cost-effective to re-bid it. As with the previous contractors, they have done excellent work and it is in the best interest of the City to approve this.

I have discussed this at length with the engineers and agree with their recommendation. We recommend that the modification be approved.

Recommended Action:

By RESOLUTION, approve the Contract Modification in an amount not to exceed \$100,000.00 with Great Lakes Contracting Solutions, LLC of Waterford for the 2024 Storm Sewer Repair Program #180-337.

Respectfully Submitted  , acting City Manager

CITY COUNCIL ACTION: ☐ Approved ☐ Disapproved
 ☐ Vote ☐ Tabled



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia
586.726.1234 | www.aewinc.com

March 4, 2024

John Szymanski, Acting City Manager
City of Harper Woods
19617 Harper Avenue
Harper Woods, Michigan 48225

Reference: 2024 Storm Sewer and Catch Basin Repair Program
City of Harper Woods
AEW Project No. 0180-0337

Dear Mr. Szymanski:

We have received a proposal from Great Lakes Contracting (see attached), who is currently under contract for the 2023 Storm Sewer and Catch Basin Repair Program, offering to perform the work for the proposed 2024 program on streets designated from the SAW Priority List.

The unit prices in the current contract are at or below unit prices for similar projects which were recently bid in nearby communities. Further considering the cost savings in not bidding a new project, the performance and quality of work performed by Great Lakes Contracting, we feel it is in the best interest of the City of Harper Woods to approve a contract extension.

We will wait your authorization before processing a contract modification for the 2024 Program. The contract modification will be in the amount budgeted from the storm sewer fund. It is our understanding the total amount currently proposed is \$100,000.00.

Please advise if you may have any questions or require additional information.

Sincerely,

Frank D. Varicalli
Infrastructure Rehab Group Lead

cc: Heather Toutant, Director of Public Works
Leslie M. Frank, City Clerk
Ryan Kern, PE, AEW

M:\0180\0180-0337\Project Mgmt\Correspondence\Szymanski\FDV240301.docx

PROPOSAL

CITY OF HARPER WOODS 2024 STORM SEWER REPAIRS AEW PROJECT NO. 0180-0337

Item No.	Description	Estimated Quantity	Unit	Bid Unit Price	Bid Price
1	Bonds, Insurance and Initial Set-up Expense	1	LS	\$ 3,300.00	\$ 3,300.00
2	Mobilization	1	LS	\$ 7,500.00	\$ 7,500.00
3	Dr. Structure, Rem	9	EA	\$ 675.00	\$ 6,075.00
4	Sewer, Remove, Less than 24 inch	105	FT	\$ 15.00	\$ 1,575.00
5	Driveway, Conc, Rem	55	SY	\$ 12.50	\$ 687.50
6	Pavt, Rem	210	SY	\$ 13.75	\$ 2,887.50
7	Sewer, PVC Truss, 08 inch	30	FT	\$ 130.00	\$ 3,900.00
8	Sewer, PVC Truss, 10 inch	30	FT	\$ 135.00	\$ 4,050.00
9	Sewer, PVC Truss, 12 inch	50	FT	\$ 159.00	\$ 7,950.00
10	Dr Structure Wrap, 12 inch	12	EA	\$ 450.00	\$ 5,400.00
11	Dr Structure Wrap, 18 inch	1	EA	\$ 675.00	\$ 675.00
12	Dr Structure, 24 inch dia, with Sump	2	EA	\$ 975.00	\$ 1,950.00
13	Dr Structure, 36 inch dia, with Sump	7	EA	\$ 1,450.00	\$ 10,150.00
14	Dr Structure Cover, Adjust, Case 1	3	EA	\$ 200.00	\$ 600.00
15	Dr Structure Cover, Adjust, Case 2	1	EA	\$ 200.00	\$ 200.00
16	Dr Structure Cover, Adj, Add Depth	10	FT	\$ 150.00	\$ 1,500.00
17	Point Pipes	13	EA	\$ 125.00	\$ 1,625.00
18	Dr Structure Cover, Catch Basin	8	EA	\$ 675.00	\$ 5,400.00
19	Dr Structure Cover, Storm Manhole	4	EA	\$ 675.00	\$ 2,700.00
20	Underdrain, Subgrade, 4 inch	125	FT	\$ 10.75	\$ 1,343.75
21	Joint, Expansion, E2	26	FT	\$ 30.00	\$ 780.00
22	Joint, Expansion, ERG, Modified	80	FT	\$ 30.00	\$ 2,400.00
23	Driveway, Nonreinf Conc, 6 inch	55	SY	\$ 51.85	\$ 2,851.75
24	Conc Pavt, Nonreinf, 8 inch w/ Integral Curb	210	SY	\$ 66.40	\$ 13,944.00
25	Surface Restoration, Seeding	50	SY	\$ 9.50	\$ 475.00
26	Traffic Control and Maintenance	1	LS	\$ 10,000.00	\$ 10,000.00
PROPOSAL GRAND TOTAL					\$ 99,919.50

PROPOSAL

CITY OF HARPER WOODS
2024 STORM SEWER REPAIRS
AEW PROJECT NO. 0180-0337

<u>Item</u> <u>No.</u>	<u>Description</u>	<u>Estimated</u> <u>Quantity</u>	<u>Unit</u>	<u>Bid Unit Price</u>	<u>Bid Price</u>
Great Lakes Contracting Solutions		2300 Edinburgh St, Waterford, MI 48328			
Bidder/Company		Address			
Philip A. Sakalian		313-962-0400			
Digitally signed by Philip A. Sakalian Date: 2024.03.01 09:31:16 -05'00'					
Signature		Telephone			
PHILIP A. SAKALIAN		SANDY@GREATLAKESCONT.COM			
Printed Name		Email Address			
Sandra F. Mulvihill		3-1-2024			
Digitally signed by Sandra F. Mulvihill Date: 2024.03.01 09:31:29 -05'00'					
Attest Signature		Date of Signature			
SANDRA F. MULVIHILL					
Attest Printed Name					

*Contractor will be required to submit Insurance and bonds for this project



2300 Edinburgh, Waterford, MI 48328
Phone: (313) 962-0400/Fax: (313) 962-0404

October 31, 2023

VIA EMAIL ONLY: fvaricalli@aewinc.com

Anderson, Eckstein & Westrick, Inc.
Attn: Frank Varicalli, Engineering
51301 Schoenherr Road
Shelby Township, MI 48315

RE: CITY OF HARPER WOODS
STORM SEWER REPAIRS
AEW PROJECT#0180-0282

Dear Frank,

Please let this letter confirm that Great Lakes Contracting Solutions is pleased to offer an extension of the contract above with the City of Harper Woods for storm sewer repairs as needed in the 2024 construction season. We will agree to hold the current unit prices in 2024 so long as the scope and volume of work remain the same.

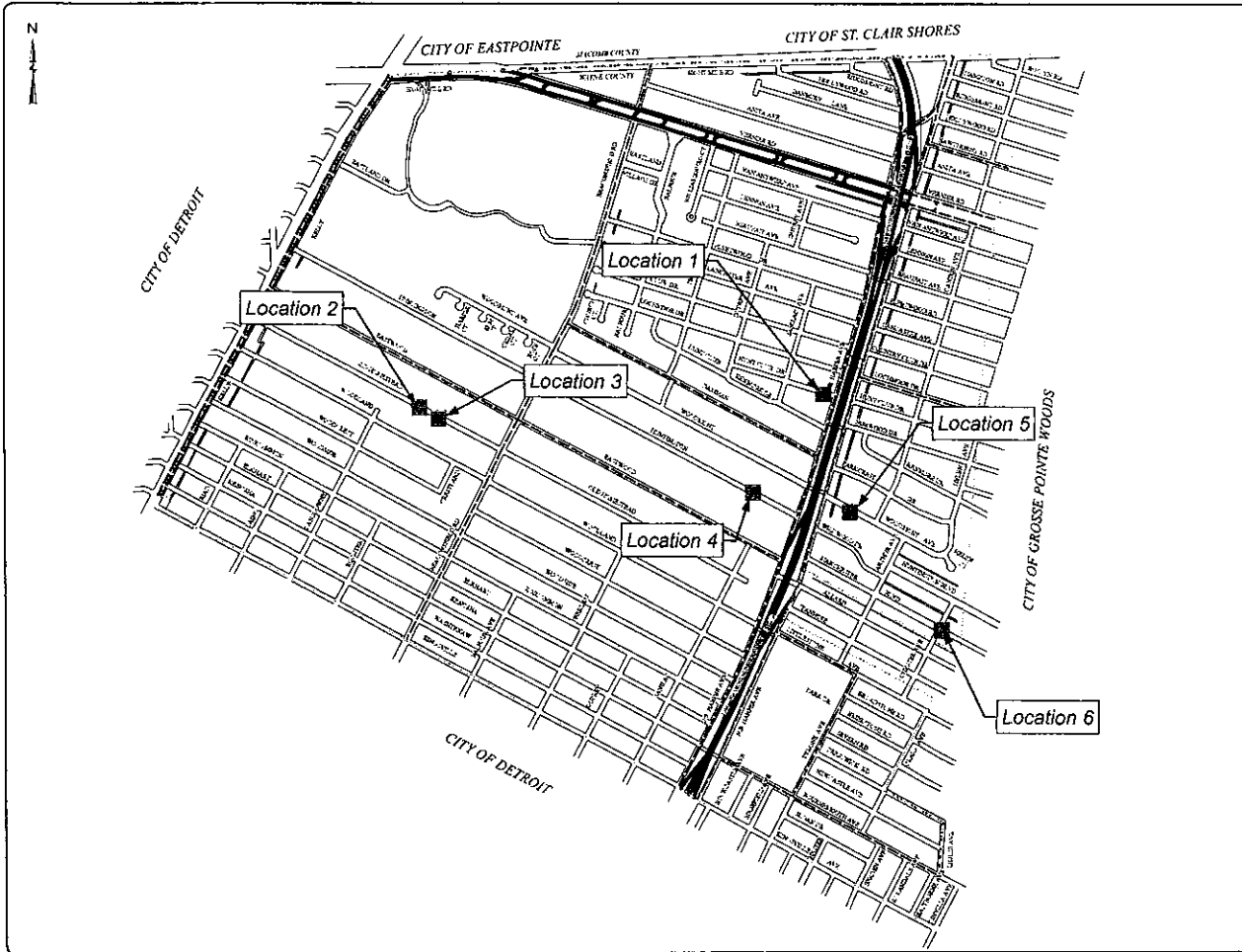
We appreciate the opportunity to continue work for the City of Harper Woods. If you have any questions, please do not hesitate to contact us. We look forward to hearing back from you.

Sincerely,
GREAT LAKES CONTRACTING SOLUTIONS, LLC

Philip A. Sakalian
Sakalian

Digitally signed by
Philip A. Sakalian
Date: 2023.10.31
11:28:10 -04'00'

PHILIP A. SAKALIAN
MEMBER



CITY of HARPER WOODS



2024 STORM SEWER REPAIRS

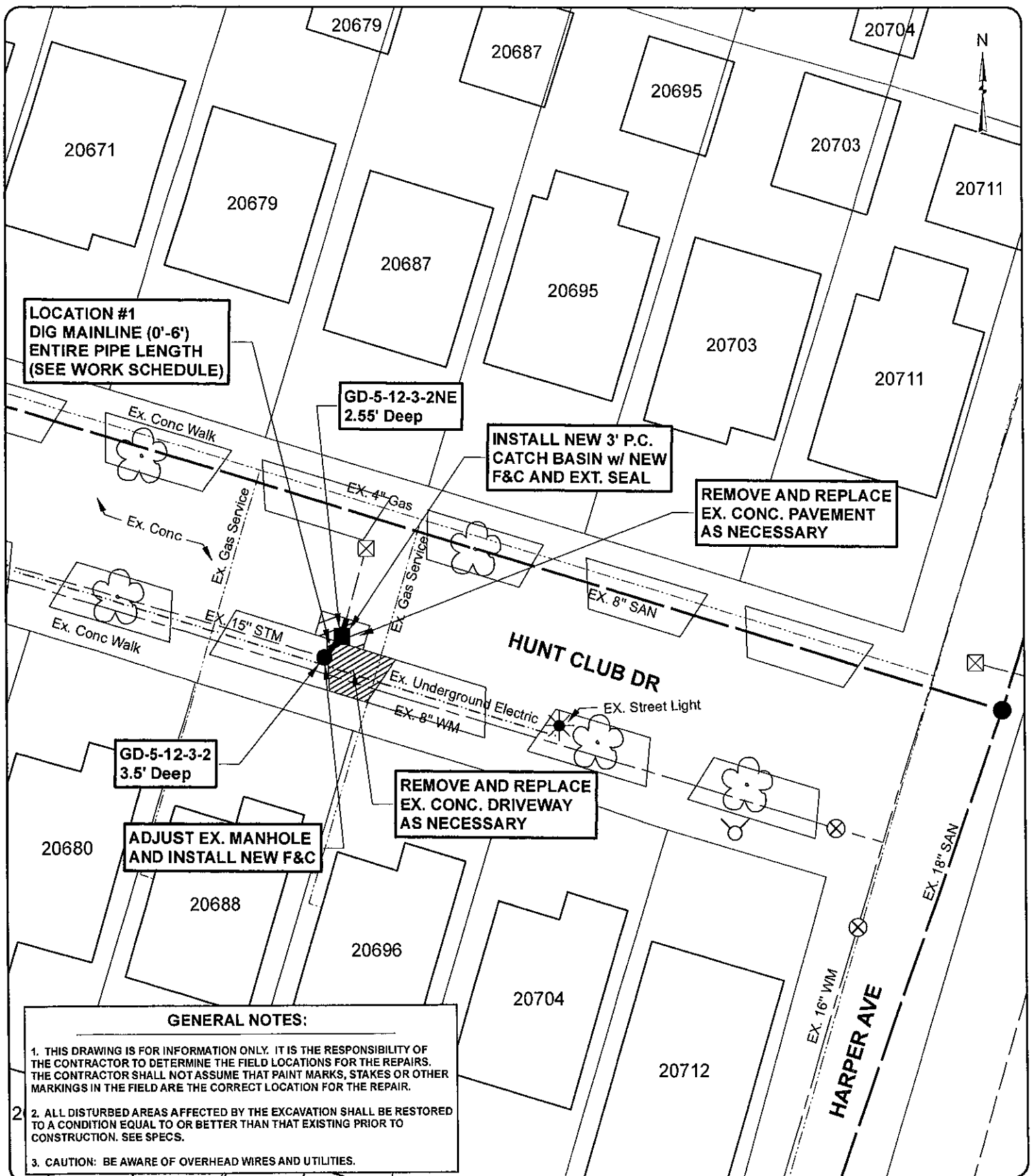
CAUTION

THIS MAP IS INTENDED FOR REFERENCE PURPOSES ONLY.
ANDERSON, EKSTEN AND VETTRICK, INC. AND THE CITY
OF HARPER WOODS DO NOT GUARANTEE THE ACCURACY
OF THIS INFORMATION OR DISCLOSED LIABILITY FROM
ALL CLAIMS, DAMAGES AND LOSSES ARISING
FROM THE USE OF THIS INFORMATION.



ANDERSON, EKSTEN AND
VETRICK, INC.
CIVIL ENGINEERS, SURVEYORS, ARCHITECTS

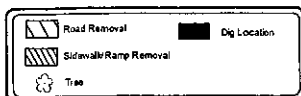
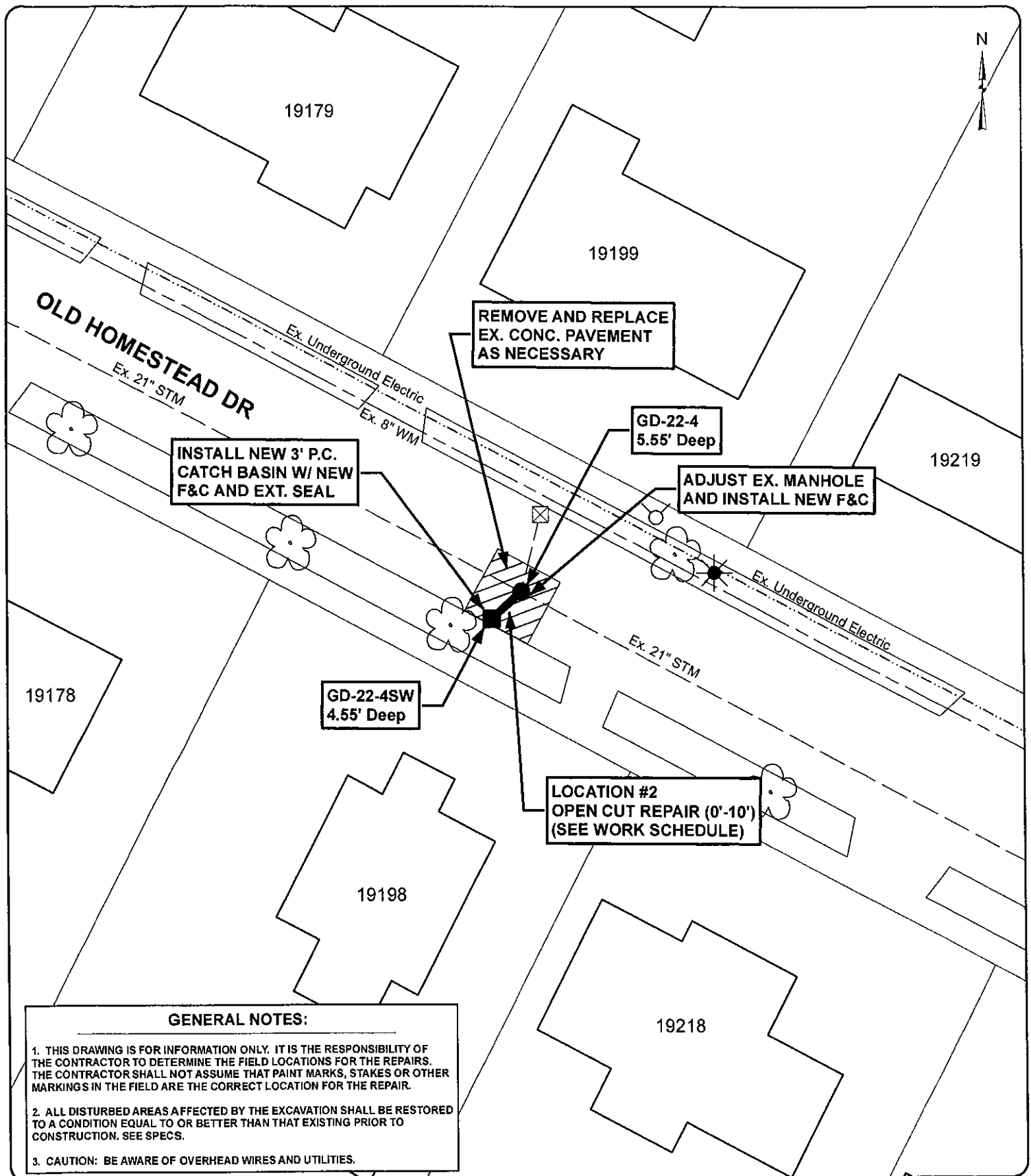
PROJECT NO.	2024-01	DATE	10/10/2024
BY	J.E.	FOR THE CITY	10/10/2024
APP. BY	J.E.	FOR THE CITY	10/10/2024



DATE PRINTED February 23, 2024 DATE CREATED March 17, 2023
 SCALE 1 inch = 30 feet MAP DOCUMENT DCR 24-0004
 PROJECT NO. 2100-0332 CREATED BY JMS DRAWN BY JCV

City of Harper Woods
 2024 Storm Sewer Repairs

Location Number: **1**
 3 WORKING DAYS
 BEFORE YOU DIG
 CALL MISS DIG
 1-800-482-7171
 (TOLL FREE)



ANDERSON, ECKSTEIN AND WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS	
DATE PRINTED: February 23, 2024	DATE CREATED: March 17, 2023
SCALE: 1 inch = 30 feet	MAP DOCUMENT: 2024 Repairs
PROJECT NO: 21-00-00-37	CREATED BY: JEM CHECKED BY: JEM



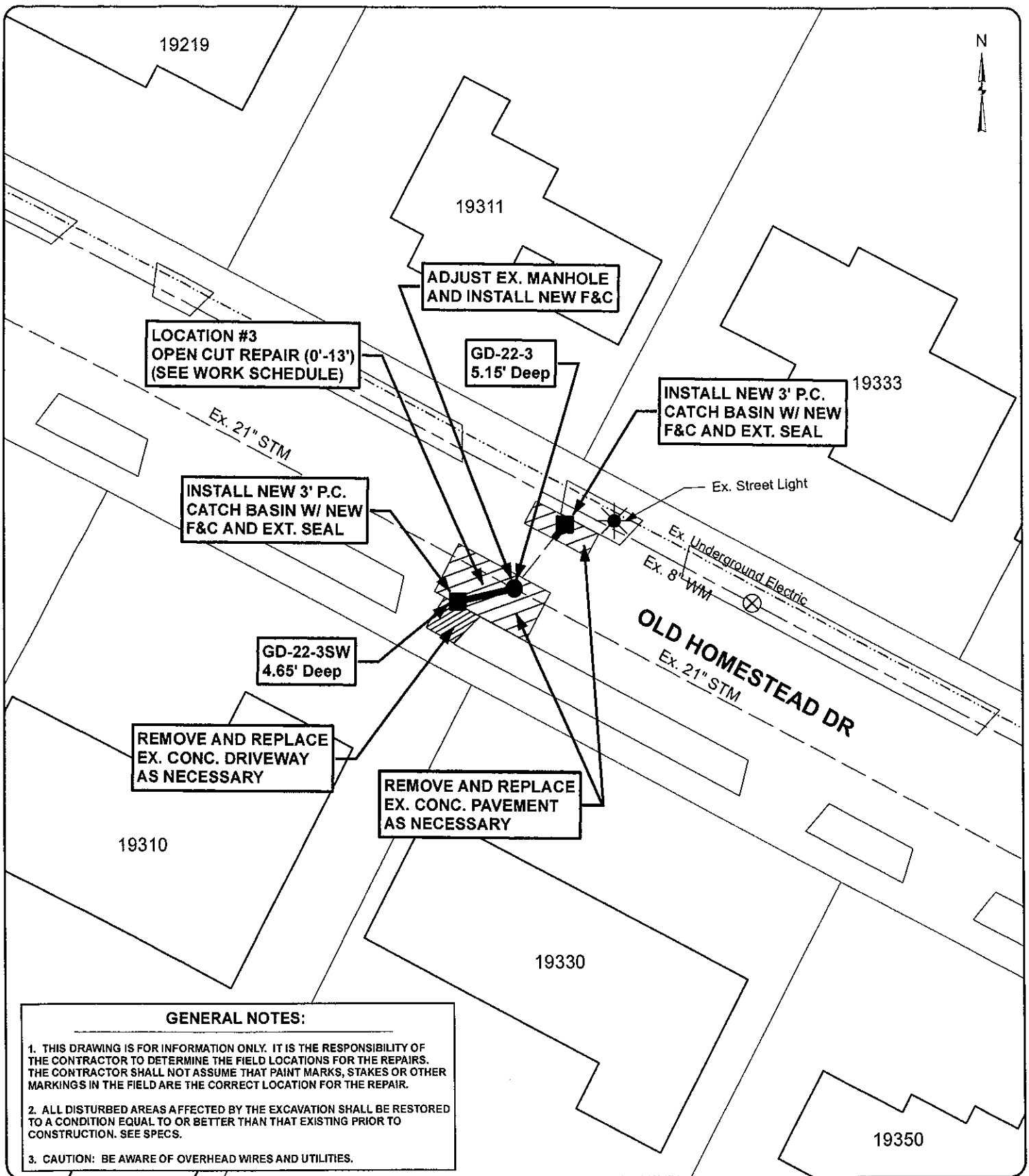
City of Harper Woods

2024 Storm Sewer Repairs



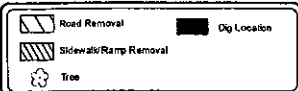
Location Number: **2**

3 WORKING DAYS
 BEFORE YOU DIG
 CALL MISS DIG
 1-800-482-7171
 (TOLL FREE)



GENERAL NOTES:

1. THIS DRAWING IS FOR INFORMATION ONLY. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO DETERMINE THE FIELD LOCATIONS FOR THE REPAIRS. THE CONTRACTOR SHALL NOT ASSUME THAT PAINT MARKS, STAKES OR OTHER MARKINGS IN THE FIELD ARE THE CORRECT LOCATION FOR THE REPAIR.
2. ALL DISTURBED AREAS AFFECTED BY THE EXCAVATION SHALL BE RESTORED TO A CONDITION EQUAL TO OR BETTER THAN THAT EXISTING PRIOR TO CONSTRUCTION. SEE SPECS.
3. CAUTION: BE AWARE OF OVERHEAD WIRES AND UTILITIES.



ANDERSON, ECKSTEIN AND WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS	
DATE PRINTED: February 22, 2024	DATE CREATED: March 17, 2023
SCALE: 1 inch = 30 feet	MAP DOCUMENT: CCR 24-001
PROJECT NO: 2100-0012	DRAWN BY: JES



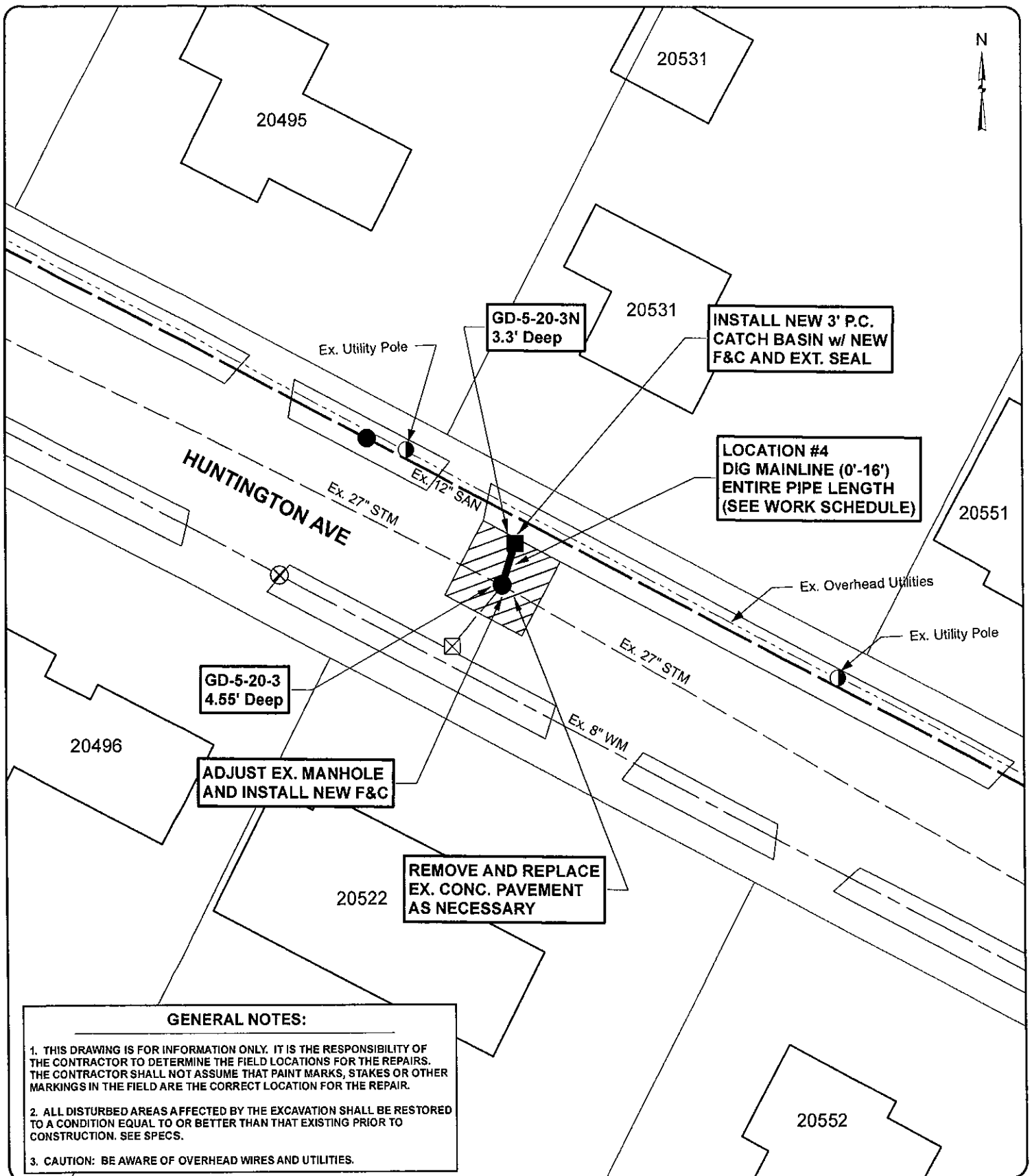
City of Harper Woods

2024 Storm Sewer Repairs



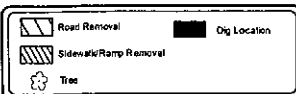
Location Number: **3**

**3 WORKING DAYS
BEFORE YOU DIG
CALL MISS DIG
1-800-482-7171
(TOLL FREE)**



GENERAL NOTES:

1. THIS DRAWING IS FOR INFORMATION ONLY. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO DETERMINE THE FIELD LOCATIONS FOR THE REPAIRS. THE CONTRACTOR SHALL NOT ASSUME THAT PAINT MARKS, STAKES OR OTHER MARKINGS IN THE FIELD ARE THE CORRECT LOCATION FOR THE REPAIR.
2. ALL DISTURBED AREAS AFFECTED BY THE EXCAVATION SHALL BE RESTORED TO A CONDITION EQUAL TO OR BETTER THAN THAT EXISTING PRIOR TO CONSTRUCTION. SEE SPECS.
3. CAUTION: BE AWARE OF OVERHEAD WIRES AND UTILITIES.



ANDERSON, ECKSTEIN AND WESTRICK, INC.
CIVIL ENGINEERS, SURVEYORS, ARCHITECTS

DATE PRINTED: February 23, 2024 DATE CREATED: March 17, 2023
SCALE: 1 inch = 30 feet MAP DOCUMENT: 2024 Storm Sewer Repairs
PROJECT NO: 2100-037 CREATED BY: JEM CHECKED BY: JEV



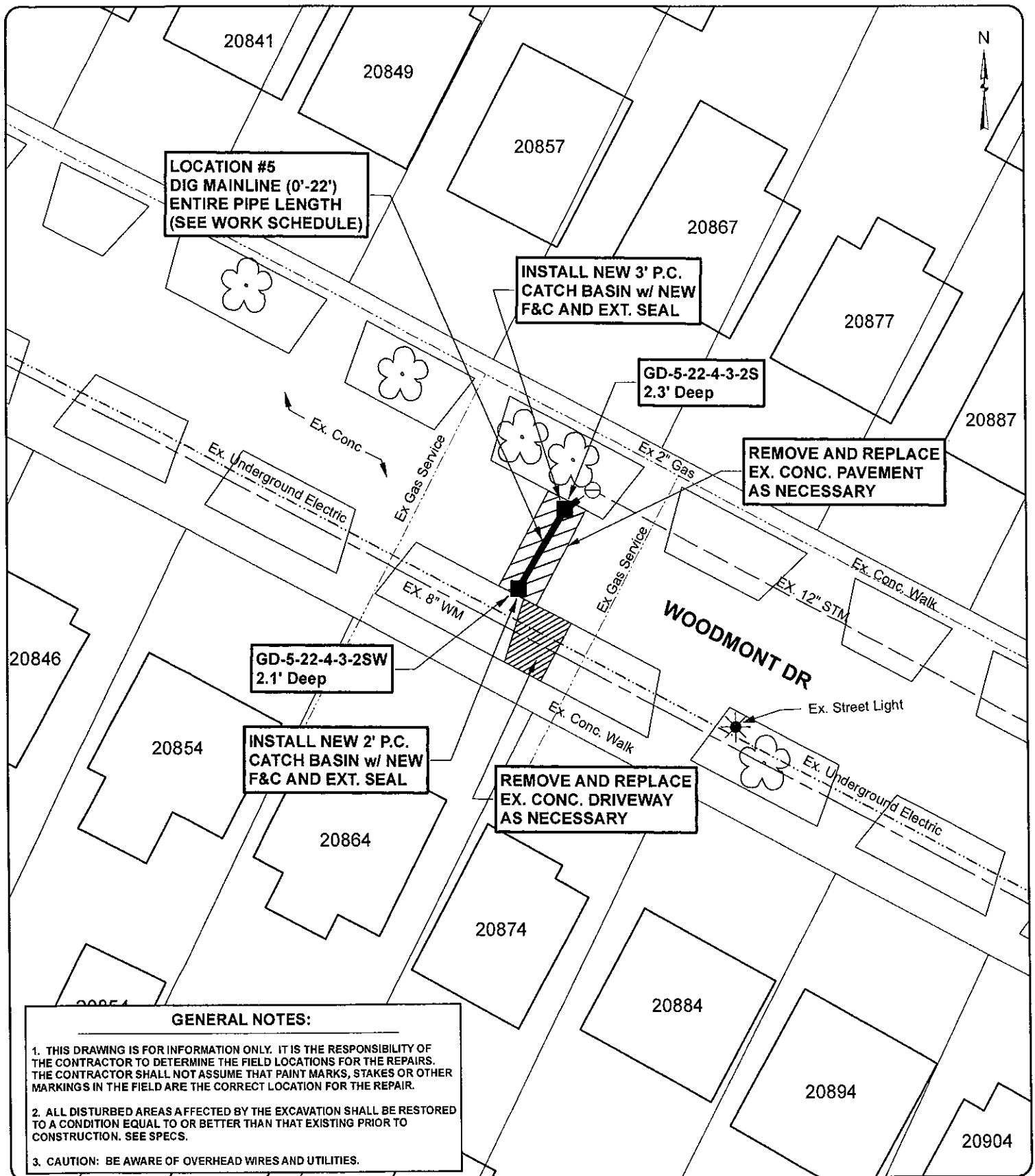
City of Harper Woods

2024 Storm Sewer Repairs



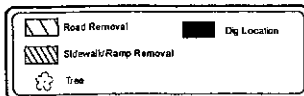
Location Number: **4**

**3 WORKING DAYS
BEFORE YOU DIG
CALL MISS DIG
1-800-482-7171
(TOLL FREE)**



GENERAL NOTES:

1. THIS DRAWING IS FOR INFORMATION ONLY. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO DETERMINE THE FIELD LOCATIONS FOR THE REPAIRS. THE CONTRACTOR SHALL NOT ASSUME THAT PAINT MARKS, STAKES OR OTHER MARKINGS IN THE FIELD ARE THE CORRECT LOCATION FOR THE REPAIR.
2. ALL DISTURBED AREAS AFFECTED BY THE EXCAVATION SHALL BE RESTORED TO A CONDITION EQUAL TO OR BETTER THAN THAT EXISTING PRIOR TO CONSTRUCTION. SEE SPECS.
3. CAUTION: BE AWARE OF OVERHEAD WIRES AND UTILITIES.



Anderson, Eckstein and Westrick, Inc. CIVIL ENGINEERS - ARCHITECTS	
DATE PRINTED: February 23, 2024	DATE CREATED: March 17, 2023
SCALE: 1 inch = 30 feet	MAP DOCUMENT: 2024 Storm Sewer Repairs
PROJECT NO: 2188-0317	CREATED BY: JEM



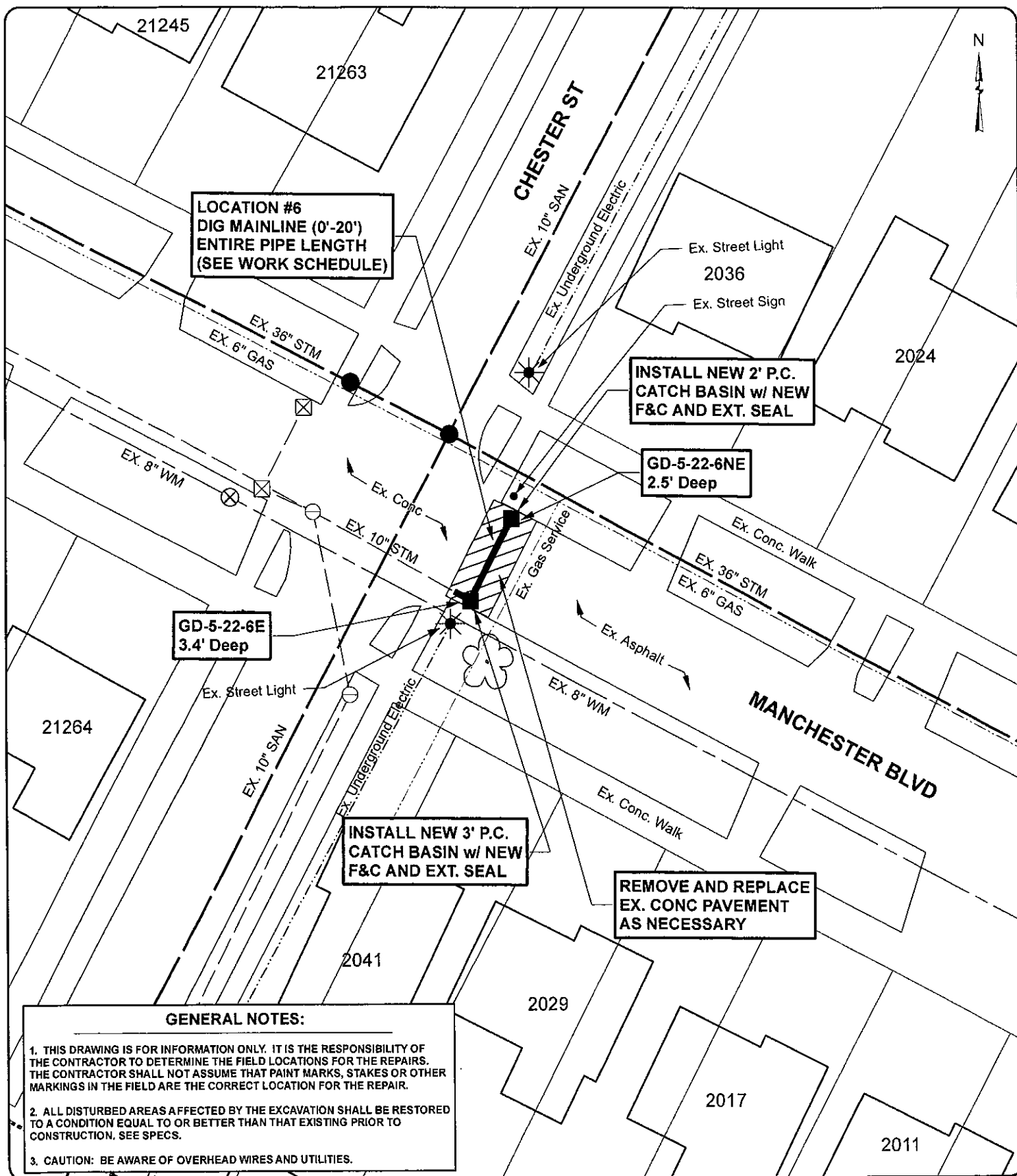
City of Harper Woods

2024 Storm Sewer Repairs



Location Number: **5**

**3 WORKING DAYS
BEFORE YOU DIG
CALL MISS DIG
1-800-482-7171
(TOLL FREE)**



	Road Removal
	Dig Location
	Sidewalk/Ramp Removal
	Tree

ANDERSON, ECKSTEIN AND WESTRICK, INC. CIVIL/ENGINEERS SURVEYORS ARCHITECTS	
DATE PRINTED: February 23, 2024	DATE CREATED: March 17, 2023
SCALE: 1 inch = 30 feet	MAP DOCUMENT: DCR 24-010
PROJECT NO: 21-00-0032	CREATED BY: JEM
	CHECKED BY: JEM



City of Harper Woods

2024 Storm Sewer Repairs



Location Number: **6**

**3 WORKING DAYS
BEFORE YOU DIG
CALL MISS DIG
1-800-482-7171
(TOLL FREE)**