

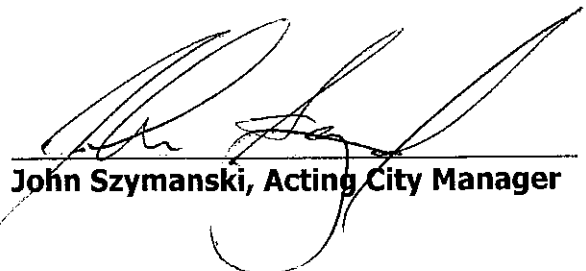


**CITY OF HARPER WOODS
REGULAR COUNCIL MEETING
APRIL 15, 2024
7:00 P.M.**

**19617 HARPER AVENUE, HARPER WOODS, MI 48225
CITY COUNCIL CHAMBERS**

MEETING AGENDA

- A. CALL TO ORDER - MOMENT OF SILENCE - PLEDGE OF ALLEGIANCE:**
- B. ROLL CALL:**
- C. APPROVAL OF MINUTES:**
- 1) Regular City Council meeting held on April 1, 2024
 - 2) Beautification Commission meeting held on March 20, 2024
 - 3) Planning Commission meeting held on March 27, 2024
- D. PUBLIC COMMENTS ON AGENDA ITEMS:**
- E. CONSENT AGENDA:**
- 1) Approval of Accounts Payable Listing. (\$375,778.03).
 - 2) Payment to Anderson, Eckstein & Westrick, Inc. (\$21,271.48).
 - 3) Payment to Drive Creative. (\$5,609.00).
 - 4) Payment to SAFEBuilt LLC. (\$37,229.09).
 - 5) Payment Wolverine Contractors, Inc. (\$14,811.25).
 - 6) Payment to Guardian Sewers. (\$5,875.00).
 - 7) Payment to Turf & Timber LLC. (\$7,100.00).
 - 8) Appointment to Recreation Advisory Board
- F. OLD BUSINESS:**
- G. NEW BUSINESS - CITY MANAGER'S REPORTS:**
- 1) Appointment of Financial Advisor - 2024 Capital Improvement Bond
 - 2) Award of Bid - Fence Replacement at Salter Park
 - 3) Establish Public Hearing Dates for Special Assessment District
- H. CALL TO AUDIENCE:**
- I. CALL TO COUNCIL:**
- J. OTHER BUSINESS:**
- K. ADJOURNMENT:**



John Szymanski, Acting City Manager

"This meeting is open to all members of the public under Michigan's Open Meetings Act."

**CITY OF HARPER WOODS
CITY COUNCIL TRANSMITTAL
CITY COUNCIL MEETING OF APRIL 15, 2024**

AGENDA EXPLANATION

E. CONSENT AGENDA:

Items 1 through 8.

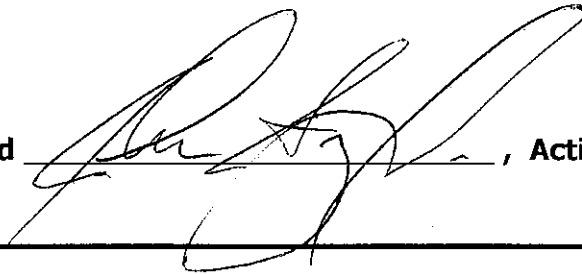
Explanation/Remarks:

See attached listing.

Recommended Action:

By RESOLUTION, approve the Consent Agenda Items 1 through 8.

Respectfully Submitted



, Acting City Manager

CITY COUNCIL ACTION:

Approved Disapproved

Vote Tabled

CITY OF HARPER WOODS

CITY COUNCIL MEETING

APRIL 15, 2024

CONSENT AGENDA

The following items are presented under the Consent Agenda for your review and approval.

1. ACCOUNTS PAYABLE LISTING / PAYROLL VENDOR LISTING

The Accounts Payable/Payroll Vendor listing for the most recent accounting period is attached for your review and approval.

Recommended Action: By Resolution, approve the Accounts Payable/Payroll Vendor listing for Check Numbers 129743 through 129822 in the amount of \$375,778.03 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. PAYMENT TO ANDERSON, ECKSTEIN & WESTRICK, INC.

Attached are invoices from Anderson, Eckstein & Westrick, Inc. for professional services during the month of March 2024 for various projects in the City. I have reviewed these and recommend that these payments be approved.

Recommended Action: By Resolution, to approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$21,271.48 for professional services during the month of March 2024 for the following projects: Beaconsfield Resurfacing, Miscellaneous Concrete Repair, Eastland Center Redevelopment, Joint and Crack Sealing, HWHS Field house, City Hall Generator, Sanitary Sewer FCIPP Program, Storm Sewer Repair, Sanitary Sewer Cleaning, DWSD Sewage Discharge, Temporary Water Operator, EGLE Planning Grant, Pavement Striping, Miss Digs and Marijuana facilities.

3. PAYMENT TO DRIVE CREATIVE SERVICES, LLC

Attached are invoices from Drive Creative Services, LLC for the production of the April/June Newsletter. I have reviewed this and recommend that this payment be approved.

Recommended Action: By Resolution, approve payment in the amount of \$5,609.00 to Drive Creative Services, LLC for the production of the April/June Newsletter.

4. PAYMENT TO SAFE BUILT LLC

Attached is an invoice for contractual building department services performed by SAFEbuilt, LLC for the month of March 2024. I have reviewed this and recommend that this payment be approved.

Recommended Action: By Resolution, approve payment to SAFEbuilt, LLC in the amount of \$37,229.09 for the contractual building department services performed during the month of March 2024.

5. PAYMENT TO WOLVERINE CONTRACTORS, INC.

Attached are invoices from Wolverine Contractors, Inc. for the removal of main break spoils, ground fill supplies and cold patch for filling potholes. I have reviewed these and recommend that these payments be approved.

Recommended Action: By Resolution, approve payment to Wolverine Contractors, Inc. in the amount of \$14,811.25 for the removal of main break spoils, ground fill supplies and cold patch for filling potholes.

6. PAYMENT TO GUARDIAN SEWERS

Attached is a memorandum from the DPW Superintendent transmitting invoices from Guardian Sewers for their assistance with a water main break and replacement of a stop box. I have reviewed these and recommend that payment be approved.

Recommended Action: By Resolution, to approve payment in the amount of \$5,875.00 to Guardian Sewers for their assistance with a water main break and replacement of stop box.

7. PAYMENT TO TURF AND TIMBER LLC

Attached is a memorandum from the DPW Superintendent transmitting invoices for the removal of dead and downed trees/limbs at several locations. I have reviewed this and recommend that this payment be approved.

Recommended Action: By Resolution, to approve payment to Turf and Timber LLC in the amount of \$7,100.00 for the removal of dead and downed trees/limbs.

8. PAYMENT TO OAKLAND COUNTY - CLEMIS

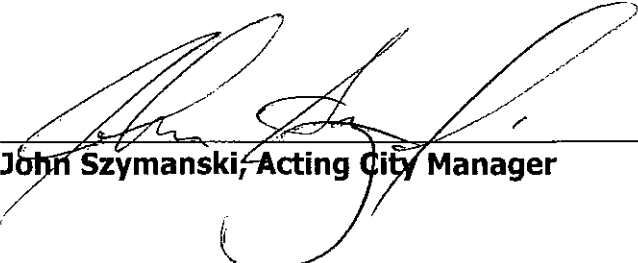
Attached is an invoice from Oakland County for fees relative to the CLEMIS computer system utilized by the Police Department. It includes the Membership Usage fee, Mobile Data Computer (MDC) Usage fees and the Mugshot Maintenance. I have reviewed this and concur that this be approved for payment.

Recommended Action: By Resolution, approve payment to Oakland County in the amount of \$5,830.00 for fees relative to the CLEMIS computer system utilized by the Police Department.

9. APPOINTMENT TO RECREATION ADVISORY BOARD

Attached is a memorandum from the City Clerk requesting the appointment of Mr. George Cotton III to the Recreation Advisory Board. Mr. Cotton was a member of this board from 2015 through 2019. I have reviewed his application and recommend the appointment.

Recommended Action: By Motion, to appoint Mr. George Cotton III to the Recreation Advisory Board for an unexpired three year term ending January 2027.



John Szymanski, Acting City Manager

Check Date	Check	Vendor Name	Description	Amount
Bank GEN GENERAL				
Check Type: Paper Check				
04/04/2024	129743	COMCAST	FEB/MARCH MONTHLYINTERNET/PHONE SERVS-C	2,734.24
04/05/2024	129744	ADE INCORPORATED	NEEDS ASSESSMENTS-COURT	192.00
04/05/2024	129745	WAYNE METRO ACTION AGENCY	WATER REFUND-OVERPAYMENT-TREASURER	1,086.10
04/05/2024	129746	BADGER METER, INC.	(24) METER BASES-DPW	2,126.00
04/05/2024	129747	BAKER & TAYLOR	1 LIBRARY CD/DVD-AM	24.42
			1 LIBRARY CD/DVD-AM	20.93
				<u>45.35</u>
04/05/2024	129748	BOBBY D. LEWIS	MARCH BOARD OF REVIEW (4) MEETINGS-FIN	260.00
04/05/2024	129749	BRODART CO.	9 LIBRARY BOOKS-AM	149.98
			1 LIBRARY BOOK-AM	16.18
			1 LIBRARY BOOK-AM	21.18
				<u>187.34</u>
04/05/2024	129750	CAROL ANN KOEPLIN	MARCH BOARD OF REVIEW (4) MEETINGS-FIN	260.00
04/05/2024	129751	CINTAS CORPORATION #721	040124 UNIFORM RENT/CLEAN-DPW	112.13
			032524 UNIFORM RENT/CLEAN-DPW	137.16
				<u>249.29</u>
04/05/2024	129752	CITY OF HARPER WOODS REFUSE	MARCH24 REFUSE VARIOUS CITY PROPERTIES	468.00
04/05/2024	129753	COMCAST	MARCH MONTHLY SVCS-DPW,PARK/REC/STATIC I	1,184.72
			APRIL24 MONTHLYINTERNET/PHONE SERVS-CM	716.25
			APRIL24 MONTHLYINTERNET/PHONE SERVS-CM	182.90
				<u>2,083.87</u>
04/05/2024	129754	COMCAST	APRIL24 DPPM PHONE SERVS-CM	143.39
04/05/2024	129755	COMCAST BUSINESS	MARCH24 MONTHLY RECURRING CHARGE-CM	1,272.65
04/05/2024	129756	CONTRACTORS CONNECTION	EQUIPMENT MAINT-SUPPLIES-DPW	157.75
04/05/2024	129757	CRANDALL-WORTHINGTON, INC.	JANITORIAL SUPPLIES-DPW	339.00
			JANITORIAL SUPPLIES-DPW	31.63
				<u>370.63</u>
04/05/2024	129758	DATA WORKS PLUS, LLC	MAINTENANCE FEE FOR I.D CHECK-HWPD	505.00
04/05/2024	129759	DAVIS VISION, INC.	APRIL24 EMPLOYEE OPTICAL INS PREMIUM	410.24
04/05/2024	129760	DEPATIE FLUID POWER	MAINTENANCE/REPAIR-DPW	520.65
04/05/2024	129761	DON NICHOLSON JR.	MARCH BOARD OF REVIEW (4) MEETINGS-FIN	260.00
04/05/2024	129762	DORIS NEAL	MIDC ATTORNEY-24-92352A	546.00
04/05/2024	129763	DOXIM	MARCH24 MONTHLY WATER BILLS AGO31824-TR	4,446.84
04/05/2024	129764	ELI HARB	FIRE ESCROW REFUND-TREASURER	15,009.00
04/05/2024	129765	FEDEX	SHIPPING-POSTAGE-CM	14.34
04/05/2024	129766	FIRST CHOICE COFFEE	WATER UNIT FILTER EXCHANGE-CH	226.64
			WATER UNIT FILTER EXCHANGE-CH	56.66
			WATER UNIT RENTAL-CH	200.00

CHECK REGISTER FOR CITY OF HARPER WOODS
 CHECK DATE FROM 03/30/2024 - 04/12/2024
 CHECK NUMBERS:129743-129819

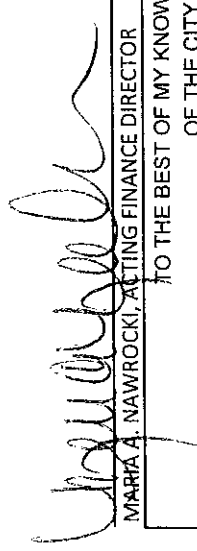
User: MARGO
 DB: Harper Woods

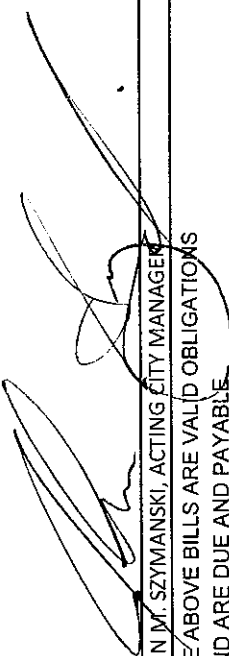
Check Date	Check	Vendor Name	Description	Amount
04/05/2024	129767	FIRST-CITIZENS BANK & TRUST CO	MARCH24 COPIER LEASE-LIBRARY	483.30
04/05/2024	129768	GABRIELA ALVAREZ	DUPLICATE PAYMENT-REFUND-TR	157.00
04/05/2024	129769	GEORGE'S DISCOUNT AUTO PARTS	VEHICLE PARTS-MAINT-DPW	200.00
			656 VEHICLE PARTS-MAINT-DPW	53.40
			606/656 VEHICLE PARTS-MAINT-DPW	80.11
			642 VEHICLE PARTS-MAINT-DPW	186.57
			621 VEHICLE PARTS-MAINT-DPW	37.00
				604.09
				961.17
04/05/2024	129770	GILBERT'S PRO HARDWARE; INC.	HARDWARE-MAINT-HWPD	2.49
			HARDWARE-MAINT-DPW	3.30
				5.79
04/05/2024	129771	GREAT LAKES WATER AUTHORITY	MARCH24 SEWAGE DISPOSAL-TR	18,700.00
04/05/2024	129772	GREAT LAKES WATER AUTHORITY	FEB24 WATER PURCHASES 5139 MCF-TR	88,255.55
04/05/2024	129773	GROSSE POINTE NEWS	#1 HW 3/28 POLICE AUCTION-CLERK AD	148.00
			#8 HW 3/28 SYN REG MTG-CLERK	499.50
			#3 HW 4/4 GO BOND LEAD-CLERK	527.25
			#1 HW 4/4 CANNABIS MTG-CLERK	222.00
				1,396.75
04/05/2024	129774	HARPER WOODS WATER DEPARTMENT	WATER SERVICES VAR CITY PROPERTIES	536.99
04/05/2024	129775	HYDROCORP	FEB2024 CROSS CONT CONTROL PROG-DPW	534.00
04/05/2024	129776	IMAGEFIRST	MARCH24 PRISONER BLKTS/MATS CLEANED-HWPD	385.08
04/05/2024	129777	INTRADO LIFE & SAFETY SOLUTIONS	TOTAL PROTECTION SVCS/MAINT AG031824-HWP	13,509.04
04/05/2024	129778	JOHN CAHALAN	MIDC ATTORNEY-24-92450B-OT	420.00
			MIDC ATTORNEY-24-92403-OM	300.00
			MIDC ARRAIGNMENT/ON CALL-03/27/2024	470.00
			MIDC ATTORNEY-24-92334A-OD	600.00
				1,790.00
04/05/2024	129779	JOHN GERLACH	ATTORNEY-23-92445	420.00
			MIDC ATTORNEY ON CALL-03/25/2024	140.00
				560.00
04/05/2024	129780	JOSEPH N. BALTIMORE	VISITING JUDGE 032724	400.00
04/05/2024	129781	R & S VENTURES, INC.	CITY HALL HVAC PUMP REPLACEMENT AG010324	6,810.00
04/05/2024	129782	KENNEDY INDUSTRIES	BALFOUR PUMP STATION EVAL/REPAIR-DPW	1,342.50
04/05/2024	129783	KEVIN KORESKY	MARCH BOARD OF REVIEW (4) MEETINGS-FIN	260.00
04/05/2024	129784	KNELLO PRINTING	(1000) WINDOW ENVELOPES-COURT	650.00
04/05/2024	129785	LANGUAGE LINE SERVICES	INTERPRETATION FEES-COURT	189.20
04/05/2024	129786	LOWE'S	HARDWARE SUPPLIES-MAINT-HWPD	52.67
04/05/2024	129787	MACOMB COUNTY	FEB24 TRAFFIC SIGNAL MAINT-DPW	22.01
04/05/2024	129788	MACQUEEN EQUIPMENT/EMERGENCY	FIRE FIGHTER EQUIPMENT	227.70
04/05/2024	129789	MATCP	MATCP CONFERENCE-HWPD	445.00
04/05/2024	129790	MICHIGAN MUNICIPAL LEAGUE	1ST QTR. 2024 UNEMPLOYMENT CONTRIBUTION	462.01
04/05/2024	129791	NU APPEARANCE	FLOW/SALT MUNICIPAL LOCATIONS-DPW	1,820.00
04/05/2024	129792	OAKLAND COMMUNITY COLLEGE	BASIC TELECOMMUNICATION TRAINING-HWPD	650.00

Check Date	Check	Vendor Name	Description	Amount
04/05/2024	129793	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES-LIBRARY OFFICE SUPPLIES-LIBRARY OFFICE SUPPLIES-LIBRARY	54.64 54.64 223.98 <u>333.26</u>
04/05/2024	129794	ON DUTY GEAR, LLC	UNIFORM SET S-HWPD	1,555.00
04/05/2024	129795	ORIENTAL TRADING COMPANY; INC	3/31 EVENT SUPPLIES	76.92
04/05/2024	129796	PENN CARE, INC.	AMBULANCE SUPPLIES-HWFD	103.23
04/05/2024	129797	PERKINS LAW GROUP PLLC	LEGAL SERVICES 03/01/24-03/22/24-CM	4,950.00
04/05/2024	129798	LAW OFFICE OF PHYLLIS G-ROBINSON	MDC ATTORNEY-23-92221A MDC ATTORNEY-24-92362-1 MDC ATTORNEY-17-87412 MDC ATTORNEY-23-9226 0 MDC ATTORNEY-23-92251A MDC HOUSE COUNSEL/ON CALL-03/21/2024 MDC ATTORNEY-24-92394A MDC ATTORNEY-23-92187 MDC ATTORNEY-24-92416A MDC ATTORNEY-23-92290B	354.00 704.00 366.00 580.00 350.00 600.00 300.00 120.00 170.00 854.00 <u>4,398.00</u>
04/05/2024	129799	POINTE ALARM LLC	MAY24 PUMP STATION ALARM/MON-CM MAY24 SECURITY SYSTEM-CITY HALL-CM	2,166.20 1,189.14 <u>3,355.34</u>
04/05/2024	129800	QUILL CORPORATION	OFFICE SUPPLIES-CLERK OFFICE SUPPLIES-CLERK	83.98 48.58 <u>132.56</u>
04/05/2024	129801	RKA PETROLEUM	4001 GAL REG/5000 GAL DIESEL FUEL-DPW	26,022.91
04/05/2024	129802	ROBTRONIX AUDIO PRODUCTIONS	MARCH 18, 2024 PROF SERV-COUNCIL MTG-CM	215.00
04/05/2024	129803	ROCKET ENTERPRISES	(3) CITY HALL FLAG/FLAG POLE REPAIR	177.00
04/05/2024	129804	SIMPLIFIED BUSINESS SOLUTIONS	FEB24 IT SUPPORT SERVICES 040124-CM MARCH24 PROF SVCS NETWORK AG040124-CM	9,912.73 3,381.61 <u>13,294.34</u>
04/05/2024	129805	SIR SPEEDY #6310	1500 ENVELOPES/OFFICE SUPPLY-DPW	280.85
04/05/2024	129806	SOUTHEAST MACOMB SANITARY DISTRICT	APRIL24 FIXED SEWAGE CHARGES-TR	109,006.80
04/05/2024	129807	STATE OF MICHIGAN	CITY'S PORTION BEACONSFIELD ROAD-DPW	3,729.73
04/05/2024	129808	SUPERIOR GROUNDCOVER INC	MULCH FOR SALTER PK PLAYSCAPE-REC	820.00
04/05/2024	129809	SUPERIOR GROUNDCOVER INC	MULCH FOR JOHNSTON PK PLAYSCAPE-REC	2,050.00
04/05/2024	129810	TANEESHA BRANTLEY	KELLY RD/NEDC CLEANING-MAINT 033024-DPW KELLY RD/NEDC CLEANING-MAINT 032324-DPW	150.00 150.00 <u>300.00</u>
04/05/2024	129811	THE CRACKED EGG OF HARPER WOODS	PRISONER FOOD-HWPD	63.75
04/05/2024	129812	TIMOTHY MATOUK	QMLY HC STIFEND PMT (JAN, FEB, MAR-24) RETIR	745.26
04/05/2024	129813	TOSHIBA FINANCIAL SERVICES	FEB/MARCH24 COPIER/PRINTER CONTRACT-CM	2,983.49
04/05/2024	129814	TRACTION HEAVY DUTY	TRUCK # 611 MAINT/PARTS/SUPPLIES-DPW	1,697.71

Check Date	Check	Vendor Name	Description	Amount
04/05/2024	129815	WALKER CONSULTING	CTC SERVICES MARCH 16-MARCH 31 2024 ADC SERVICES MARCH 16-MARCH 31, 2024	432.00 498.60 <u>930.60</u>
04/05/2024	129816	WAYNE COUNTY	FEB24 TRAFFIC SIGNAL ENERGY-DPW	39.94
04/05/2024	129817	WCA ASSESSING	APRIL24 CONTRACT ASSESSMENT AG040124-CL	6,080.16
04/05/2024	129818	WILD BILL AND ASSOCIATES	NEW SALTER PARK SIGN-REC	4,625.00
04/08/2024	129819	US POSTAL SERVICE	GLWA PUBLIC NOTICES POSTAGE-DPW	1,326.53
Total Paper Check:				<u>363,447.82</u>

GEN TOTALS:
 Total of 77 Checks: 363,447.82
 Less 0 Void Checks: 0.00
 Total of 77 Disbursements: 363,447.82


 MARIA A. NAWROCKI, ACTING FINANCE DIRECTOR


 JOHN M. SZYMANSKI, ACTING CITY MANAGER

TO THE BEST OF MY KNOWLEDGE AND BELIEF THE ABOVE BILLS ARE VALID OBLIGATIONS OF THE CITY OF HARPER WOODS AND ARE DUE AND PAYABLE

LESLIE M. FRANK, CITY CLERK

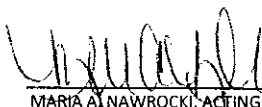
VALERIE J. KINDLE, MAYOR

BY RESOLUTION THE BILLS PROCESSED PRESENTED ABOVE ARE HEREBY APPROVED FOR PAYMENT AT THE REGULAR COUNCIL MEETING


PAYROLL DEDUCTION CHECK REGISTER FOR CITY OF HARPER WOODS
 FOR CHECK DATES 3/30/2024-04/12/2024
 CHECK NUMBERS 129820 thru 129822

Check Date	Check#	Vendor Name	Description	Amount
04/11/2024	129820	MISSION SQUARE	P/R DEDUCTIONS W/H 3/14/2024	\$8,644.00
04/11/2024	129624	MISDU	P/R DEDUCTIONS W/H 3/14/2024	\$1,486.21
04/11/2024	129625	NATIONWIDE 457 COMPENSATION PLAN	P/R DEDUCTIONS W/H 3/14/2024	\$2,200.00

GRAND TOTAL **\$12,330.21**



 MARIA A. NAWROCKI, ACTING FINANCE DIRECTOR



 JOHN M. SZYMANSKI, ACTING CITY MANAGER

TO THE BEST OF MY KNOWLEDGE AND BELIEF THE ABOVE PAYROLL DEDUCTIONS ARE VALID OBLIGATIONS
 OF THE CITY OF HARPER WOODS AND ARE DUE AND PAYABLE

 LESLIE M. FRANK, CITY CLERK

 VALERIE J. KINDLE, MAYOR

BY RESOLUTION THE PAYROLL LIABILITIES PROCESSED ARE PRESENTED ABOVE ARE HEREBY APPROVED
 FOR PAYMENT AT THE REGULAR COUNCIL MEETING



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

April 08, 2024
 Project No: 0180-0253-0
 Invoice No: 149767

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

Project 0180-0253-0 BEACONSFIELD RESURF.-WOODLAND TO VERNIER

Professional Services from February 12, 2024 to March 10, 2024

Phase 03 CONSTRUCTION

Professional Personnel

	Hours	Rate	Amount
PRINTS			
ENG. AIDE II / GIS ANALYST II KAFFERLE, KATHLEEN Scanning	.50	77.14	38.57
CONTRACT ADMINISTRATION			
ENG. AIDE III / GIS ANALYST III ANKAWI, MICHELLE Get inspector plans ready to be scanned, gave to the print room.	.30	85.23	25.57
MILLER, THOMAS Re- File Specifications	.20	85.23	17.05
SWITZER, BRIDGET Project Admin & Planning	.20	85.23	17.05
SWITZER, BRIDGET Project Admin & Planning	.10	85.23	8.52
SWITZER, BRIDGET 1101 Processing / Draft 4 CM 003 / Supporting Documents Inquiry	.50	85.23	42.62
SWITZER, BRIDGET CM 002 and CM 003 drafts to FCC / Material Review / Draft Pay Estimate / CM 002 Draft to TSC / CM 003 Draft Note to RRK / TSC Inquiry	2.00	85.23	170.46
SWITZER, BRIDGET Draft 5 CM 003 / Draft CM 002 Inquiry	.40	85.23	34.09
SWITZER, BRIDGET Draft 6 CM 003	.40	85.23	34.09
SWITZER, BRIDGET Project Admin & Planning	.10	85.23	8.52
SWITZER, BRIDGET Project Admin & Planning / Draft 5 CM 002 / Draft 3 CM 003 / Pay Estimate Planning	2.30	85.23	196.03
SWITZER, BRIDGET Project Admin & Planning / Office IDR / CM 002 & 003 Draft Inquiry	1.10	85.23	93.75
SWITZER, BRIDGET Project Admin & Planning / Pay Estimate Processing	.40	85.23	34.09
ENG. AIDE I / GIS ANALYST I HARRINGTON, MICHELLE	.10	69.07	6.91

Please include the project number and invoice number on your check.

Project	0180-0253-0	BEACONSFIELD RESURF.-WOODLAND TO VERNIER		Invoice	149767
	File estimate voucher				
	HARRINGTON, MICHELLE	.40	69.07	27.63	
	Review plans and spec books for markings and send for scanning/recycling.				
	HARRINGTON, MICHELLE	.40	69.07	27.63	
	Sort through IDR's found on Robin's desk and organize and attach to originals in project file.				
	HARRINGTON, MICHELLE	.10	69.07	6.91	
	Stamp, print & file IDR revisions				
	SENIOR PROJECT ENGINEER				
	KERN, RICHARD	1.00	130.77	130.77	
	1101A Forms, Project Closeout, Cont Mod Revisions				
	KERN, RICHARD	.20	130.77	26.15	
	Estimate Review and Approval				
	KERN, RICHARD	.70	130.77	91.54	
	Project Closeout				
	KERN, RICHARD	1.00	130.77	130.77	
	Project Closeout, Meeting with Florence				
	KERN, RICHARD	.40	130.77	52.31	
	Project Closeout, Review Status with BMS				
	KERN, RICHARD	.70	130.77	91.54	
	Project Closeout				
	KERN, RICHARD	.30	130.77	39.23	
	Quantity Review and Reconciliation				
	KERN, RICHARD	.50	130.77	65.39	
	Supporting Documentation for CM 002 and CM 003				
	Totals	14.30		1,417.19	
	Total Labor				1,417.19
Billing Limits		Current	Prior	To-Date	
Total Billings		1,417.19	148,725.81	150,143.00	
Limit				227,759.97	
Remaining				77,616.97	
			Total this Phase		\$1,417.19
			Total this Invoice		\$1,417.19



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

April 08, 2024
 Project No: 0180-0283-0
 Invoice No: 149769

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

Project 0180-0283-0 2022 MISCELLANEOUS CONCRETE REPAIRS

FOR: PROJECT CLOSEOUT

Professional Services from February 12, 2024 to March 10, 2024

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
ENG. AIDE III / GIS ANALYST III				
ANKAWI, MICHELLE	.30	85.23	25.57	
Received and filed Sworn Statement form Contractor.				
ANKAWI, MICHELLE	1.50	85.23	127.85	
Received the final closeout docs, sent through DocuSign, finished closed file audit, filed CS file with the PM file.				
ANKAWI, MICHELLE	1.10	85.23	93.75	
Follow up on Closeout Documents, look up bond # and blank surety and send to contractor, start final closeout audit.				
ANKAWI, MICHELLE	.50	85.23	42.62	
Follow up on the final documents.				
ENG. AIDE I / GIS ANALYST I				
HARRINGTON, MICHELLE	.40	69.07	27.63	
IDR audit				
Totals	3.80		317.42	
Total Labor				317.42
		Total this Invoice		\$317.42



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INVOICE

April 08, 2024
 Project No: 0180-0338-0
 Invoice No: 149782

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

Project 0180-0338-0 2024 MISCELLANEOUS CONCRETE REPAIRS
 FOR: CONTRACT DOCUMENT PREPARATION
Professional Services from February 12, 2024 to March 10, 2024

Professional Personnel

	Hours	Rate	Amount	
SECRETARIAL				
SECRETARIAL				
BICKHAM, BRENDA	.50	41.69	20.85	
Spec				
BICKHAM, BRENDA	.50	41.69	20.85	
Letter				
PRELIMINARY ENGINEERING				
TEAM LEADER				
VARICALLI, FRANK	1.00	102.66	102.66	
VARICALLI, FRANK	2.00	102.66	205.32	
prepare proposal for 2024 work				
VARICALLI, FRANK	.50	102.66	51.33	
update rehab locations and prepare proposal				
SPECIFICATIONS				
GRADUATE ENG/SUR/ARC				
WILSON, HOLLY	.20	102.66	20.53	
Checking project status				
WILSON, HOLLY	.50	102.66	51.33	
Estimate				
WILSON, HOLLY	1.00	102.66	102.66	
Spec Book				
CONTRACT ADMINISTRATION				
ENG. AIDE III / GIS ANALYST III				
ANKAWI, MICHELLE	.20	85.23	17.05	
Add Project to GIS				
ENG. AIDE I / GIS ANALYST I				
HARRINGTON, MICHELLE	.20	69.07	13.81	
Create project files				
Totals	6.60		606.39	
Total Labor				606.39
		Total this Invoice		\$606.39

Please include the project number and invoice number on your check.



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INVOICE

April 08, 2024
 Project No: 0180-0244-0
 Invoice No: 149766

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

Project 0180-0244-0 EASTLAND CENTER REDEVELOPMENT

FOR: CONSTRUCTION ADMINISTRATION

Professional Services from February 12, 2024 to March 10, 2024

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
ENG. AIDE III / GIS ANALYST III			
MILLER, THOMAS	.20	85.23	17.05
File Plans and Specifications			
SENIOR PROJECT ENGINEER			
KERN, RICHARD	.20	130.77	26.15
Permit Submittal and Approval Dates to Northpoint			
CONSTRUCTION ADMINISTRATION			
SENIOR PROJECT ENGINEER			
GUINNANE, PAUL	2.50	130.77	326.93
Review EGLE 02-08-2024 comments on Vernier WM replacement at Eastland Center new drive approach; Bldg 2 Contaminated site reference and documentation w/ PM Environmental, call EGLE. Email draft documents. Eastland storm record documents w/ JIG (datum)			
GUINNANE, PAUL	.50	130.77	65.39
Bldg 1 meter install status w/ Northpoint.			
GUINNANE, PAUL	1.00	130.77	130.77
Bldg 2 site contamination w/ DPW. Discuss WM replacement location. Bldg 1 fire protection supply source due to WM repairs.			
GUINNANE, PAUL	.50	130.77	65.39
Calls and follow up (2" water meters - Badger) delivery date and installation schedule.			
GUINNANE, PAUL	1.00	130.77	130.77
Calls EGLE, Northpoint: follow up on MIEHDWIS submittal (Vernier WM replacement ACT-305129). Bldg 1 water meter installation schedule.			
GUINNANE, PAUL	.50	130.77	65.39
Coordinate Bldg 1 temp water meter delivery Roumann and DPW			
GUINNANE, PAUL	.50	130.77	65.39
Eastland Bldg 1 meter installation schedule w/ DPW			
GUINNANE, PAUL	2.00	130.77	261.54
Emails and follow up (PM Environmental - Bldg 2 site), Upload to MIEHDWIS, follow up call EGLE and email PME (SB's, summary report)			
GUINNANE, PAUL	1.00	130.77	130.77
Follow up w/ PM Env and Kimley Horn (EGLE comments and VMS report.			
GUINNANE, PAUL	1.50	130.77	196.16
Northpoint calls and follow up w PM Environmental (Part 201 sites) and WM permit. Badger meter install schedule			

Please include the project number and invoice number on your check.

Project	0180-0244-0	EASTLAND CENTER REDEVELOPMENT	Invoice	149766
GUINNANE, PAUL	1.00	130.77	130.77	
Northpointe emails and response (Approach paving sched, water meters, VMS questions)				
GUINNANE, PAUL	.50	130.77	65.39	
Roumann call and follow up (Water meters and lay length w/ plumber)				
Totals	12.90		1,677.86	
Total Labor				1,677.86
		Total this Invoice		\$1,677.86



ANDERSON. ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
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INVOICE

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

April 08, 2024
 Project No: 0180-0318-0
 Invoice No: 149777

Project 0180-0318-0 2023 PAVEMENT JOINT AND CRACK SEALING

FOR: PROJECT CLOSEOUT

Professional Services from February 12, 2024 to March 10, 2024

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
ENG. AIDE III / GIS ANALYST III				
ANKAWI, MICHELLE	1.30	85.23	110.80	
Follow up on Closeout Documents, Received the final closeout docs, send closeout package through DocuSign, completed Closeout audit.				
ANKAWI, MICHELLE	.40	85.23	34.09	
Received fully executed documents, signed off on final audit and filed CS file with the PM file.				
Totals	1.70		144.89	
Total Labor				144.89
		Total this Invoice		\$144.89



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INVOICE

April 08, 2024
 Project No: 0180-0341-0
 Invoice No: 149785

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

Project 0180-0341-0 2024 PAVEMENT JOINT AND CRACK SEALING
 FOR: CONTRACT DOCUMENT PREPARATION
Professional Services from February 12, 2024 to March 10, 2024
Professional Personnel

	Hours	Rate	Amount
SECRETARIAL			
SECRETARIAL			
BICKHAM, BRENDA	.50	41.69	20.85
AIA			
BICKHAM, BRENDA	.50	41.69	20.85
Spec			
PRELIMINARY ENGINEERING			
TEAM LEADER			
VARICALLI, FRANK	2.50	102.66	256.65
prepare proposal for 2024 work			
CONSTRUCTION PLAN DESIGN			
SENIOR PROJECT ENGINEER			
KERN, RICHARD	.10	130.77	13.08
Discuss status with FDV			
SPECIFICATIONS			
GRADUATE ENG/SUR/ARC			
WILSON, HOLLY	.20	102.66	20.53
Checking project status			
WILSON, HOLLY	1.00	102.66	102.66
Proposal and Work Schedule			
WILSON, HOLLY	.50	102.66	51.33
Spec Book			
WILSON, HOLLY	2.00	102.66	205.32
Spec Book and Quantities/Estimate			
WILSON, HOLLY	.50	102.66	51.33
Specs			
CONTRACT ADMINISTRATION			
ENG. AIDE III / GIS ANALYST III			
ANKAWI, MICHELLE	.20	85.23	17.05
Add Project to GIS			
GIS UPDATES			
GRADUATE ENG/SUR/ARC			
MILLER, JEFFREY	1.00	102.66	102.66
Creation of 2024 Joint Sealing Location Map			
Totals	9.00		862.31
Total Labor			862.31

Please include the project number and invoice number on your check.



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 CIVIL ENGINEERS SURVEYORS ARCHITECTS
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INVOICE

April 08, 2024
 Project No: 0180-0327-0
 Invoice No: 149778

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

Project 0180-0327-0 HWHS FOOTBALL FIELD CLUBHOUSE
 FOR: ENGINEERING REVIEW
Professional Services from February 12, 2024 to March 10, 2024
Professional Personnel

	Hours	Rate	Amount	
ENGINEERING PLAN REVIEW				
SENIOR PROJECT ENGINEER				
KERN, RICHARD	.50	130.77	65.39	
Review sewer layout options from engineer, Discuss water and sewer connections with City officials				
Totals	.50		65.39	
Total Labor				65.39
				Total this Invoice
				\$65.39



ANDERSON. ECKSTEIN & WESTRICK, INC.
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INVOICE

April 08, 2024
 Project No: 0180-0291-0
 Invoice No: 149771

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

Project 0180-0291-0 CITY HALL GENERATOR
 FOR: CONTRACT ADMINISTRATION
Professional Services from February 12, 2024 to March 10, 2024

Fee

Construction Cost	188,813.00		
Fee Percentage	7.50		
Total Fee	14,160.98		
Percent Complete	100.00	Total Earned	14,160.98
		Previous Fee Billing	14,160.98
		Current Fee Billing	0.00
		Total Fee	0.00

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
ENG. AIDE III / GIS ANALYST III				
ANKAWI, MICHELLE	.20	85.23	17.05	
Approve Mod and file paperwork.				
ANKAWI, MICHELLE	1.50	85.23	127.85	
Create contractor in MERL, Create Contractor in FieldBuilder, export to FieldManager and upload. Upload Dat file and make all non-MDOT changes. Create EOT Mod and send through DocuSign.				
ANKAWI, MICHELLE	.30	85.23	25.57	
Follow on Mod #1.				
ANKAWI, MICHELLE	.50	85.23	42.62	
Revised Mod and resent.				
SENIOR PROJECT ENGINEER				
KERN, RICHARD	.20	130.77	26.15	
Extension of Time				
KERN, RICHARD	.20	130.77	26.15	
Follow up on extension of time approval				
KERN, RICHARD	.50	130.77	65.39	
Preconstruction Meeting Minutes				
Totals	3.40		330.78	
Total Labor				330.78
		Total this Invoice		\$330.78



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CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

April 08, 2024
 Project No: 0180-0313-0
 Invoice No: 149773

Project 0180-0313-0 HARPER & VAN ANTWERP RES. DEVELOPMENT
 FOR: ENGINEERING PLAN REVIEW

Professional Services from February 12, 2024 to March 10, 2024
Professional Personnel

	Hours	Rate	Amount	
SITE PLAN REVIEW				
GRADUATE ENG/SUR/ARC				
BONEV, DOBROMIR	32.00	102.66	3,285.12	
site plan review				
BONEV, DOBROMIR	27.20	102.66	2,792.35	
site plan review				
ENGINEERING PLAN REVIEW				
SENIOR PROJECT ENGINEER				
KERN, RICHARD	1.50	130.77	196.16	
Engineering Plan Review				
KERN, RICHARD	.50	130.77	65.39	
Engineering Plan Review				
Totals	61.20		6,339.02	
Total Labor				6,339.02
		Total this Invoice		\$6,339.02



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INVOICE

April 08, 2024
 Project No: 0180-0316-0
 Invoice No: 149775

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

Project 0180-0316-0 2023 SANITARY SEWER FCIPP PROGRAM
 FOR: CONTRACT ADMINISTRATION AND PROJECT CLOSEOUT
Professional Services from February 12, 2024 to March 10, 2024

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
ENG. AIDE III / GIS ANALYST III			
ANKAWI, MICHELLE	.80	85.23	68.18
Follow up on Closeout Documents, Received the final closeout docs, send closeout package through DocuSign, completed Closeout audit.			
ANKAWI, MICHELLE	.20	85.23	17.05
Follow up on Closeout Documents			
ANKAWI, MICHELLE	.50	85.23	42.62
Generate Final Estimate and send through DocuSign			
ANKAWI, MICHELLE	.50	85.23	42.62
Creating final closeout package and send through DocuSign.			
ANKAWI, MICHELLE	.30	85.23	25.57
Follow up on Closeout documents.			
ANKAWI, MICHELLE	.30	85.23	25.57
Follow up on the closeout documents.			
ANKAWI, MICHELLE	1.00	85.23	85.23
Received fully executed closeout documents, finalized closed file audit, file CS file with the Pm file. Project Closed.			
SENIOR PROJECT ENGINEER			
KERN, RICHARD	.20	130.77	26.15
Review CM with MA			
GIS UPDATES			
ENG. AIDE III / GIS ANALYST III			
KOWALCHICK, ANTHONY	.50	85.23	42.62
relink new videos for CCTV CIPP			
CCTV REVIEW			
ENG. AIDE II / GIS ANALYST II			
ANDERSON, KEVIN	.50	77.14	38.57
Final Deliverable punch list			
Totals	4.80		414.18
Total Labor			414.18
		Total this Invoice	\$414.18

Please include the project number and invoice number on your check.



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 CIVIL ENGINEERS SURVEYORS ARCHITECTS
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INVOICE

April 08, 2024
 Project No: 0180-0339-0
 Invoice No: 149783

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

Project 0180-0339-0 2024 SANITARY SEWER FCIPP PROGRAM
 FOR: CONTRACT DOCUMENT PREPARATION
Professional Services from February 12, 2024 to March 10, 2024

Professional Personnel

	Hours	Rate	Amount	
PRELIMINARY ENGINEERING				
TEAM LEADER				
VARICALLI, FRANK	.50	102.66	51.33	
VARICALLI, FRANK	2.00	102.66	205.32	
prepare proposal for 2024 work				
VARICALLI, FRANK	.50	102.66	51.33	
update rehab locations and prepare proposal				
CONSTRUCTION PLAN DESIGN				
SENIOR PROJECT ENGINEER				
KERN, RICHARD	.10	130.77	13.08	
Discuss status with FDV				
SPECIFICATIONS				
GRADUATE ENG/SUR/ARC				
WILSON, HOLLY	.20	102.66	20.53	
Checking project status				
WILSON, HOLLY	2.00	102.66	205.32	
Spec Book				
CONTRACT ADMINISTRATION				
ENG. AIDE III / GIS ANALYST III				
ANKAWI, MICHELLE	.20	85.23	17.05	
ENG. AIDE I / GIS ANALYST I				
HARRINGTON, MICHELLE	.20	69.07	13.81	
Create project files				
GIS UPDATES				
ENG. AIDE III / GIS ANALYST III				
SVOBODA, JOSEPH	1.50	85.23	127.85	
created map for proposed 2024 FCIPP				
Totals	7.20		705.62	
Total Labor				705.62
		Total this Invoice		\$705.62

Please include the project number and invoice number on your check.



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INVOICE

April 08, 2024
 Project No: 0180-0314-0
 Invoice No: 149774

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

Project 0180-0314-0 2023 STORM SEWER REPAIRS
 FOR: PROJECT CLOSEOUT
Professional Services from February 12, 2024 to March 10, 2024
Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
TEAM LEADER				
VARICALLI, FRANK	.50	102.66	51.33	
contract administration				
VARICALLI, FRANK	.50	102.66	51.33	
review quant.for pay estimate				
ENG. AIDE III / GIS ANALYST III				
ANKAWI, MICHELLE	.40	85.23	34.09	
Follow up on Closeout Documents, again.				
ANKAWI, MICHELLE	.50	85.23	42.62	
Put Final Closeout package together.				
ANKAWI, MICHELLE	1.00	85.23	85.23	
Received surety and sent final estimate through DocuSign, finished the final audit and put the CS file with the PM green file.				
Totals	2.90		264.60	
Total Labor				264.60
		Total this Invoice		\$264.60



ANDERSON, ECKSTEIN & WESTRICK, INC.
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INVOICE

April 08, 2024
 Project No: 0180-0337-0
 Invoice No: 149781

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

Project 0180-0337-0 2024 STORM SEWER REPAIRS

FOR: CONTRACT DOCUMENT PREPARATION

Professional Services from February 12, 2024 to March 10, 2024

Professional Personnel

	Hours	Rate	Amount	
PRELIMINARY ENGINEERING				
GRADUATE ENG/SUR/ARC				
WILSON, HOLLY	.50	102.66	51.33	
Reviewing and Requesting Utilities				
WILSON, HOLLY	.50	102.66	51.33	
Reviewing and Saving Utility Data				
TEAM LEADER				
VARICALLI, FRANK	.50	102.66	51.33	
VARICALLI, FRANK	1.00	102.66	102.66	
prepare proposal for 2024 work				
VARICALLI, FRANK	.50	102.66	51.33	
update storm rehab locations and prepare proposal				
SPECIFICATIONS				
GRADUATE ENG/SUR/ARC				
WILSON, HOLLY	1.00	102.66	102.66	
Spec Update				
CONTRACT ADMINISTRATION				
ENG. AIDE III / GIS ANALYST III				
ANKAWI, MICHELLE	.20	85.23	17.05	
Add Project to GIS				
ENG. AIDE I / GIS ANALYST I				
HARRINGTON, MICHELLE	.20	69.07	13.81	
Create project files				
GIS UPDATES				
ENG. AIDE III / GIS ANALYST III				
SVOBODA, JOSEPH	2.50	85.23	213.08	
added underground utilities to the OCR maps				
Totals	6.90		654.58	
Total Labor				654.58
		Total this Invoice		\$654.58



ANDERSON, ECKSTEIN & WESTRICK, INC.
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INVOICE

April 08, 2024
 Project No: 0180-0317-0
 Invoice No: 149776

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

Project 0180-0317-0 2023 SANITARY SEWER CLEANING & TV INSP.

FOR: PROJECT CLOSEOUT

Professional Services from February 12, 2024 to March 10, 2024

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
ENG. AIDE III / GIS ANALYST III				
ANKAWI, MICHELLE	.80	85.23	68.18	
Received the final closeout docs, finished closed file audit and filing closed file with the PM file				
Totals	.80		68.18	
Total Labor				68.18
		Total this Invoice		\$68.18



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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INVOICE

April 08, 2024
 Project No: 0180-0340-0
 Invoice No: 149784

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

Project 0180-0340-0 2024 SANITARY SEWER CLEANING AND TV INSP
 FOR: CONTRACT DOCUMENT PREPARATION
Professional Services from February 12, 2024 to March 10, 2024

Professional Personnel

	Hours	Rate	Amount
SECRETARIAL			
SECRETARIAL			
BICKHAM, BRENDA	.50	41.69	20.85
Spec			
PRELIMINARY ENGINEERING			
TEAM LEADER			
VARICALLI, FRANK	.50	102.66	51.33
VARICALLI, FRANK	2.00	102.66	205.32
prepare proposal for 2024 work			
VARICALLI, FRANK	.50	102.66	51.33
update rehab locations and prepare proposal			
CONSTRUCTION PLAN DESIGN			
SENIOR PROJECT ENGINEER			
KERN, RICHARD	.20	130.77	26.15
Discuss project with FDV			
SPECIFICATIONS			
GRADUATE ENG/SUR/ARC			
MARCUS, PATRICK	2.50	102.66	256.65
Internal review of specs			
MARCUS, PATRICK	4.00	102.66	410.64
Prepare plans and specs for invitation to bid			
WILSON, HOLLY	.20	102.66	20.53
Checking project status			
WILSON, HOLLY	.50	102.66	51.33
Spec Book Updates			
CONTRACT ADMINISTRATION			
ENG. AIDE III / GIS ANALYST III			
ANKAWI, MICHELLE	.20	85.23	17.05
ENG. AIDE I / GIS ANALYST I			
HARRINGTON, MICHELLE	.20	69.07	13.81

Please include the project number and invoice number on your check.

Project	0180-0340-0	2024 SANITARY SEWER CLEANING AND TV INSP	Invoice	149784
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Create project files				
Totals	11.30		1,124.99	
Total Labor				1,124.99
		Total this Invoice		\$1,124.99



ANDERSON. ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
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INVOICE

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

April 08, 2024
 Project No: 0180-0285-0
 Invoice No: 149770

Project 0180-0285-0 2022 SANITARY SEWER CLEANING & TV INSP.
 FOR: PROJECT CLOSEOUT
Professional Services from February 12, 2024 to March 10, 2024
Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
TEAM LEADER				
VARICALLI, FRANK	.50	102.66	51.33	
review quant.for pay estimate				
ENG. AIDE III / GIS ANALYST III				
ANKAWI, MICHELLE	1.00	85.23	85.23	
Received all closeout documents, create cover letter and send through DocuSign. Completed Final Closeout Audit.				
ANKAWI, MICHELLE	.80	85.23	68.18	
Follow up on Closeout Documents, complete final closeout audit				
ANKAWI, MICHELLE	.50	85.23	42.62	
Follow up with Contractor on closeout documents				
ENG. AIDE I / GIS ANALYST I				
HARRINGTON, MICHELLE	.40	69.07	27.63	
IDR audit				
Totals	3.20		274.99	
Total Labor				274.99
		Total this Invoice		\$274.99



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

April 08, 2024
 Project No: 0180-0347-0
 Invoice No: 149788

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

Project 0180-0347-0 DWSD SEWAGE DISCHARGE DISTRICT
 FOR: GENERAL CONSULTING
Professional Services from February 12, 2024 to March 10, 2024
Professional Personnel

	Hours	Rate	Amount	
RESEARCH/REVIEW				
SENIOR PROJECT ENGINEER				
KERN, RICHARD	2.00	130.77	261.54	
Research documents, Meet with City to review documents and next steps				
KERN, RICHARD	1.00	130.77	130.77	
Review e-mails, Research documents, Discussion with SVP				
Totals	3.00		392.31	
Total Labor				392.31
		Total this Invoice		\$392.31



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

April 08, 2024
 Project No: 0180-0303-0
 Invoice No: 149772

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

Project 0180-0303-0 TEMPORARY WATER SYSTEM OPERATOR

FOR: WATER SYSTEM OPERATIONS

Professional Services from February 12, 2024 to March 10, 2024

Professional Personnel

	Hours	Rate	Amount	
ADDITIONAL SERVICES				
SENIOR PROJECT ENGINEER				
GUINNANE, PAUL	8.00	130.77	1,046.16	
Perform CWS oversight at HWDPW: 20007 Lochmoor - tree, Eastland storm/ WM separation)				
GUINNANE, PAUL	.50	130.77	65.39	
DBPR results, review and file				
GUINNANE, PAUL	8.00	130.77	1,046.16	
Perform CWS oversight at HWDPW: Annual pumpage report, S operator applications and receive (3) 2" meters for Eastland Center.				
GUINNANE, PAUL	8.00	130.77	1,046.16	
Perform CWS oversight at HWDPW: Follow up on discrepancies between WAMR and GLWA invoicing for Annual pumpage report (EQP2007), Eastland Water Meter Installations and Bldg One Fire Pump testing (discolored water at HWHS).				
GUINNANE, PAUL	8.00	130.77	1,046.16	
Perform CWS oversight at HWDPW: Low pressure and no water complaints re: Woodmont WM repair, Lancaster/ Balfour WM break. S-3 application w/ DPW foreman.				
GUINNANE, PAUL	.50	130.77	65.39	
Vernier WM repairs, replacement schedule w/ DPW.				
Totals	33.00		4,315.42	
Total Labor				4,315.42
		Total this Invoice		\$4,315.42



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

April 08, 2024
 Project No: 0180-0345-0
 Invoice No: 149787

Project 0180-0345-0 2024 EGLE AFFORDABILITY PLANNING GRANT
 FOR: GRANT APPLICATION ASSISTANCE
Professional Services from February 12, 2024 to March 10, 2024
Professional Personnel

	Hours	Rate	Amount	
RESEARCH/REVIEW				
SENIOR PROJECT ENGINEER				
KERN, RICHARD	1.00	130.77	130.77	
Complete grant application and submit to EGLE				
KERN, RICHARD	.20	130.77	26.15	
Discuss grant opportunity with City				
KERN, RICHARD	.20	130.77	26.15	
Grant Application				
KERN, RICHARD	1.00	130.77	130.77	
Grant Application Development				
Totals	2.40		313.84	
Total Labor				313.84
				Total this Invoice
				\$313.84



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

April 08, 2024
 Project No: 0180-0342-0
 Invoice No: 149786

Project 0180-0342-0 2024 PAVEMENT STRIPING PROGRAM

FOR: CONTRACT DOCUMENT PREPARATION

Professional Services from February 12, 2024 to March 10, 2024

Professional Personnel

	Hours	Rate	Amount	
PRELIMINARY ENGINEERING				
GRADUATE ENG/SUR/ARC				
DELAPAZ, CARLIE	5.00	102.66	513.30	
pavement marking quantities				
TRAFFIC PLAN				
SENIOR PROJECT ENGINEER				
LUTFI, MOHAMMED	2.00	130.77	261.54	
Review				
Totals	7.00		774.84	
Total Labor				774.84
		Total this Invoice		\$774.84



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

April 08, 2024
 Project No: 0180-0255-0
 Invoice No: 149768

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

Project 0180-0255-0 MISS DIG REQUESTS
 FOR: GENERAL MISS DIG ADMINISTRATION
Professional Services from February 12, 2024 to March 10, 2024
 Professional Personnel

	Hours	Rate	Amount	
GIS UPDATES				
GRADUATE ENG/SUR/ARC				
MILLER, JEFFREY	.50	102.66	51.33	
Harper Woods Roslyn Miss Dig Map				
ENG. AIDE III / GIS ANALYST III				
KOWALCHICK, ANTHONY	.30	85.23	25.57	
create miss dig map				
Totals	.80		76.90	
Total Labor				76.90
		Total this Invoice		\$76.90



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

April 08, 2024
 Project No: 0180-0336-0
 Invoice No: 149780

CITY OF HARPER WOODS
 ATTN: LESLIE FRANK, CITY CLERK
 19617 HARPER AVE
 HARPER WOODS, MI 48225-2095

Project 0180-0336-0 20330 HARPER - PROP. MARIHUANA FACILITY

FOR: SITE PLAN REVIEW

Professional Services from February 12, 2024 to March 10, 2024

Professional Personnel

	Hours	Rate	Amount	
ENGINEERING PLAN REVIEW				
SENIOR PROJECT ENGINEER				
KERN, RICHARD	.50	130.77	65.39	
Respond to engineers questions, Meet with Representative from Sozo				
KERN, RICHARD	.50	130.77	65.39	
Site Plan Review				
Totals	1.00		130.78	
Total Labor				130.78
		Total this Invoice		\$130.78

Drive Creative Services, L.L.C.
31022 Mocerri Circle
Warren, MI 48088
586-275-0030
info@drivecreativeservices.com
www.drivecreativeservices.com



INVOICE

BILL TO

City of Harper Woods
19617 Harper Ave
Harper Woods, MI 48225
United States

INVOICE # 3869
DATE 04/01/2024
DUE DATE 04/16/2024
TERMS Net 15

ACTIVITY	QTY	RATE	AMOUNT
Newsletter Printing of April/June 2024 Insider newsletter. 32 page/self cover 8.5" X 11" Upright, 80# Gloss text #3, 4/4. Folded, saddle stitched and trimmed, carton packed.	7,000	0.8012857	5,609.00

1.5% late fee applied to every invoice over 30 days

\$35.00 returned check fee

Additional 4% on all credit/debit card payments

Thank you for your business

SUBTOTAL	5,609.00
TAX	0.00
TOTAL	5,609.00
BALANCE DUE	\$5,609.00

Please make checks payable to:
Drive Creative Services, L.L.C.



Invoice

Invoice Number: 316522
Invoice Date: 3/31/2024
Terms: Net 30 Days
Due Date: 4/30/2024
Customer #: 08-HRPRWOO
Customer PO #:

Harper Woods, MI, City of
19617 Harper Aveune
Harper Woods, MI 48225

Table with 5 columns: Item Code, Description, Quantity, Price, Amount. Rows include Building Insp %Fee, Building Insp Fixed, Building Inspection, and Code Enforcement.

Please remit to: SAFEbuilt LLC Lockbox #88135
PO Box 88135, Chicago, IL 60680-1135
444 N. Cleveland Ave, Ste 444 / Loveland, CO 80537 / Phone: (866) 977-4111 / Fax: (877) 203-2704 / www.SAFEbuilt.com

Net Invoice: \$37,229.09
Freight: \$0.00
Sales Tax: \$0.00
Invoice Total: \$37,229.09

City of Harper Woods
19617 Harper Avenue
Harper Woods, MI 48225

Building Department Services Invoice
 MARCH 1-31, 2024

	<u>Total Collected</u>	<u>Percent</u>	
MARCH 1-31, 2024	\$ 36,874.69	80%	\$ 29,499.75
	<u>Total Hours</u>	<u>Hourly</u>	
Code Enforcement	69.00	60.54	\$4,177.26
Permit Technician	128.00	27.36	\$3,502.08
	<u>Total</u>	<u>Rate</u>	
Existing Permit Inspections	0.00	\$35.00	\$0.00
Administrative Closure of Records	10.00	\$5.00	\$50.00
Total Due To SAFEbuilt:			\$37,229.09

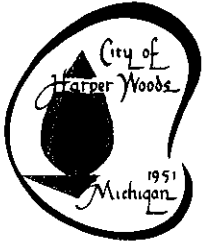
City of Harper Woods
March 2024

Accounts Receivable Report

From: March 1-31, 2024

Date	Receivable	Revenue
3/1/2024		295.00
3/4/2024		1,755.00
3/5/2024		820.00
3/6/2024		1,243.00
3/7/2024		1,229.00
3/8/2024		400.00
3/11/2024		2,117.00
3/12/2024		1,793.00
3/13/2024		2,344.00
3/14/2024		10,039.69
3/15/2024		100.00
3/18/2024		3,288.00
3/19/2024		1,538.00
3/20/2024		1,530.00
3/21/2024		1,348.00
3/25/2024		2,265.00
3/26/2024		1,994.00
3/27/2024		1,225.00
3/28/2024		1,551.00
Total	\$	36,874.69
	Safebuilt Billable Items: \$	36,874.69
	Amount Due To Safebuilt: \$	29,499.75

36,874.69



DEPARTMENT OF PUBLIC WORKS
19600 E. EIGHT MILE RD. • HARPER WOODS, MICHIGAN 48225-1139
Telephone : 313.343.2570 Fax : 313.343.2572 hwdpw@harperwoods.net

April 3, 2024

To: John Szymanski , Acting City Manager
From: Heather Toutant, Director
Re: Wolverine Contractors Inc. (s) over \$5000.00

Dear Mr. Szymanski,

Please submit to Council to pay "Wolverine Contractors Inc." \$ 14,811.25 for the following:

Removal and disposal of main replacement spoils (mud, dirt)
Purchase and delivery of main replacement- ground fill supplies (sand, gravel-21a stone)

Detailed invoices are attached.

Most of these fill products are for the Vernier water main replacement project in front of the Eastland Commerce Center (ECC). This replacement was approved by City Council on 1/3/2024. There are also "spoils removal" invoices. This is the removal and proper disposal of the dirt from the project.

All fill / disposals meet the requirements from EGLE / MDOT for the repair.

If you have any further questions regarding these invoices, please contact me.

Respectfully,

Heather Toutant
Department of Public Works

Wolverine Contractors Inc.

PO BOX 760026
Lathrup Village, MI 48076

Invoice

Date	Invoice #
3/5/2024	6287

Bill To
City of Harper Woods 19617 Harper Ave. Harper Woods, MI 48225

Ship To
c/o Yard Ordered by Marjorie

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
36776	NET		3/5/2024			

Quantity	Item Code	Description	Price Each	Amount
1	Train	load 21 AA Crushed Concrete delivered - ticket # 1957	945.00	945.00

CITY OF HARPER WOODS
RECEIVED

MAR 15 2024

PO# _____
ACCT# _____
AUTHORIZED BY _____

Total

\$945.00

Wolverine Contractors Inc.

PO BOX 760026
Lathrup Village, MI 48076

Invoice

Date	Invoice #
3/6/2024	6288

Bill To
City of Harper Woods 19617 Harper Ave. Harper Woods, MI 48225

Ship To
c/o yard Ordered by Marjorie

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
36676	NET		3/6/2024			

Quantity	Item Code	Description	Price Each	Amount
2	Train	loads Class II delivered - ticket # 1958,1960	845.00	1,690.00
2	Train	loads Mud/dirt hauled out with dump charge - ticket # 1959,1961	565.00	1,130.00

CITY OF HARPER WOODS
RECEIVED

MAR 15 2024

PO# _____
ACCT# _____
AUTHORIZED BY _____

Total

\$2,820.00

Wolverine Contractors Inc.

PO BOX 760026
Lathrup Village, MI 48076

Invoice

Date	Invoice #
3/5/2024	6286

Bill To
City of Harper Woods 19617 Harper Ave. Harper Woods, MI 48225

Ship To
c/o Eastland Mall Vernor & Beaconsfield Ordered by Marjorie

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
36676	NET		3/5/2024			

Quantity	Item Code	Description	Price Each	Amount
4	Train	loads 21AA Crushed Concrete delivered - ticket # 1978,1974,2082, 1973	945.00	3,780.00
4	Train	loads Class II delivered - ticket # 2077,2078,1956,2079	845.00	3,380.00

CITY OF HARPER WOODS
RECEIVED

MAR 15 2024

PO# _____
ACCT# _____
AUTHORIZED BY _____

Total			\$7,160.00
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Wolverine Contractors Inc.

PO BOX 760026
Lathrup Village, MI 48076

Invoice

Date	Invoice #
3/13/2024	6292

Bill To
City of Harper Woods 19617 Harper Ave. Harper Woods, MI 48225

Ship To
c/o yard Ordered by Marjorie

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
36676	NET		3/13/2024			

Quantity	Item Code	Description	Price Each	Amount
1	Train	lad dirt haul out with dump charge - ticket # 5088	565.00	565.00
0.5	hour	Train loading time	195.00	97.50

**CITY OF HARPER WOODS
RECEIVED
MAR 18 2024**

PO# _____
ACCT# _____
AUTHORIZED BY _____

Total			\$662.50
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Wolverine Contractors Inc.

PO BOX 760026
Lathrup Village, MI 48076

Invoice

Date	Invoice #
3/19/2024	6298

Bill To
City of Harper Woods 19617 Harper Ave. Harper Woods, MI 48225

Ship To
c/o Eastland Mall Ordered by Marjorie

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
36676o	NET		3/19/2024			

Quantity	Item Code	Description	Price Each	Amount
3	Train	loads dirt hauled out with dump charge - ticket # 5096,5097,5088	565.00	1,695.00
0.5	hour	train loading time - ticket # 5096	195.00	97.50
0.5	hour	train loading time - ticket # 5097	195.00	97.50
0.5	hour	train loading time - ticket # 5088	195.00	97.50

Total			\$1,987.50
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Wolverine Contractors Inc.

PO BOX 760026

Lathrup Village, MI 48076

Invoice

Date	Invoice #
3/15/2024	6294

Bill To
City of Harper Woods 19617 Harper Ave. Harper Woods, MI 48225

Ship To
c/o Yard

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
36676	NET		3/15/2024			

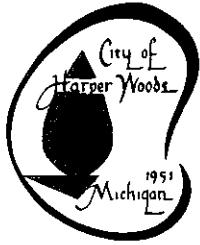
Quantity	Item Code	Description	Price Each	Amount
2	Train	loads dirt hauled out with dump charge - ticket #5089,5092	565.00	1,130.00
0.5	hour	Train loading time ticket # 5089	195.00	97.50
0.25	hour	Train loading time ticket # 5092	195.00	48.75

**CITY OF HARPER WOODS
RECEIVED**

MAR 25 2024

PO# _____
ACCT# _____
AUTHORIZED BY _____

Total			\$1,276.25
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DEPARTMENT OF PUBLIC WORKS
19600 E. EIGHT MILE RD. • HARPER WOODS, MICHIGAN 48225-1139
Telephone : 313.343.2570 Fax : 313.343.2572 hwdpw@harperwoods.net

April 3, 2024

TO: John Szymanski, Acting City Manager
FROM: Heather Toutant – Director; Public Works
RE: Guardian Sewers Invoice (s) Over \$5000.00 –

Dear Mr. Szymanski,

Please submit to Council to pay Guardian Sewers \$ 5,875.00

Guardian assisted with emergency main break repairs-8.5' of main replacement (1) as well as stop box replacement / relocation (1).

This included cement removal.

Due to the nature of the repairs, it was necessary to hire Guardian to assist the DPW.

Detailed invoices attached.

If you have any questions regarding these invoices, please call me.

Sincerely,

Heather Toutant
Department of Public Works

HT

GUARDIAN SEWERS

INVOICE

14429 HARBOR ISLAND
DETROIT, MI. 48215
313-995-1165

DATE: March 27, 2024
INVOICE # 9074
FOR: 19215 Beaconsfield

Bill To:
CITY OF HARPER WOODS

Service Date: 3/9

19600 EAST 8 MILE
HARPER WOODS, MI 48225
313-343-2570

PO # 36591

DESCRIPTION	AMOUNT
Dug up and installed new stop box in order to shut water off to make repairs. Pipe burst in house.	\$ 675.00
TOTAL	\$ 675.00

THANK YOU FOR YOUR BUSINESS!

GUARDIAN SEWERS

INVOICE

14429 HARBOR ISLAND
 DETROIT, MI. 48215
 313-995-1165

DATE: March 27, 2024
INVOICE # 9075
FOR: 20828 Beaufait

Bill To:
 CITY OF HARPER WOODS

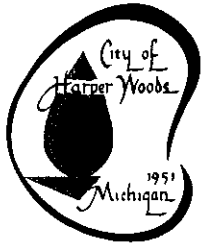
Service Date: 3/6

19600 EAST 8 MILE
 HARPER WOODS, MI 48225
 313-343-2570

PO # 36591

DESCRIPTION	AMOUNT
*****EMERGENCY REPAIR*****	
Dug up and made repair on 8" water main, due to hole in the bottom. Installed approximately 8.5' of 8" pipe and two 8X15.5" repair clamps. Backfilled to rough grade with 21 yard of 21A stone and cleaned up work site.	\$ 5,200.00
TOTAL	\$ 5,200.00

THANK YOU FOR YOUR BUSINESS!



DEPARTMENT OF PUBLIC WORKS
19600 E. EIGHT MILE RD. • HARPER WOODS, MICHIGAN 48225-1139

Telephone : 313.343.2570

Fax : 313.343.2572

hwdpw@harperwoods.net

April 3, 2024

TO: John Szymanski, Acting City Manager
FROM: Heather Toutant, Director Public Works
RE: Turf & Timber LLC. – Invoice(s) over \$5,000

Dear Mr. Szymanski,

Please submit to Council to pay Turf & Timber Tree Experts \$ 7,100.00 for:
Dead tree removal (2) trimming/elevating/removal of dead or dangerous leads (limbs)(4)
chipping, and disposal of debris.

A contractor was required due to the nature of the job(s). The DPW found itself short on manpower / equipment to rectify the situation.

Detailed invoices attached.

Please note the contractor bundled 2 jobs (1496+1497) resulting in cost savings to the city.

If you have any questions regarding these invoices, please call.

Sincerely,

Heather Toutant
Department of Public Works

HT



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080
313-885-9292

TREE SERVICE INVOICE

SERVICE ADDRESS: 19977 WOODMONT HARPER WOODS MI 48225 INVOICE NO.: 1494 DATE: MARCH 26, 2024	BILL TO: DEPT OF PUBLIC WORKS HARPER WOODS MI 48225 EMAIL: HWDPW@HARPERWOODS.NET
---	--

JOB DESCRIPTION	PRICE
3-12-2024 – MAPLE – LEANING AND UPROOTED – REMOVAL + STUMP	\$1,600.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD, STUMP GRINDING AND CLEAN UP	
AMOUNT DUE UPON RECEIPT	\$1,600.00

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC
21715 HARPER AVE
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!

RECEIVED

MAR 26 2024

HARPER WOODS DPW



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080
313-885-9292

TREE SERVICE INVOICE

SERVICE ADDRESS: 19985 WOODMONT HARPER WOODS MI 48225 INVOICE NO.: 1495 DATE: MARCH 26, 2024	BILL TO: DEPT OF PUBLIC WORKS HARPER WOODS MI 48225 EMAIL: HWDPW@HARPERWOODS.NET
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JOB DESCRIPTION	PRICE
3-12-2024 – OAK – REMOVAL OF DEAD LEADS	\$800.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD, STUMP GRINDING AND CLEAN UP	
AMOUNT DUE UPON RECEIPT	\$800.00

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC
21715 HARPER AVE
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!

RECEIVED

MAR 26 2024

HARPER WOODS DPW



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080
313-885-9292

TREE SERVICE INVOICE

SERVICE ADDRESS: 19437 ELKHART HARPER WOODS MI 48225 INVOICE NO.: 1496 DATE: MARCH 26, 2024	BILL TO: DEPT OF PUBLIC WORKS HARPER WOODS MI 48225 EMAIL: HWDPW@HARPERWOODS.NET
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JOB DESCRIPTION	PRICE
3-13-2024 – HUGE CAVITY IN TRUNK – REMOVAL + STUMP	\$1,600.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD, STUMP GRINDING AND CLEAN UP	
** PACKAGE DEAL WITH INVOICE#1497	
AMOUNT DUE UPON RECEIPT	\$1,600.00

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC
21715 HARPER AVE
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!

RECEIVED

MAR 29 2024

HARPER WOODS DPW



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080
313-885-9292

TREE SERVICE INVOICE

<p>SERVICE ADDRESS:</p> <p>19357 BEACONSFIELD HARPER WOODS MI 48225</p> <p>INVOICE NO.: 1497 DATE: MARCH 26, 2024</p>	<p>BILL TO:</p> <p>DEPT OF PUBLIC WORKS HARPER WOODS MI 48225</p> <p>EMAIL: HWDPW@HARPERWOODS.NET</p>
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JOB DESCRIPTION	PRICE
3-18-2024 – REMOVE DEAD LEAD	\$300.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD, STUMP GRINDING AND CLEAN UP	
** PACKAGE DEAL WITH INVOICE#1496	

AMOUNT DUE UPON RECEIPT	\$300.00
--------------------------------	-----------------

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC
21715 HARPER AVE
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!

RECEIVED

MAR 26 2024

HARPER WOODS GW



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080
313-885-9292

TREE SERVICE INVOICE

SERVICE ADDRESS: 19356 ELKHART HARPER WOODS MI 48225 INVOICE NO.: 1498 DATE: MARCH 26, 2024	BILL TO: DEPT OF PUBLIC WORKS HARPER WOODS MI 48225 EMAIL: HWDPW@HARPERWOODS.NET
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JOB DESCRIPTION	PRICE
3-15-2024 – DEAD MAPLE – REMOVAL + STUMP	\$1,800.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD, STUMP GRINDING AND CLEAN UP	
AMOUNT DUE UPON RECEIPT	\$1,800.00

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC
21715 HARPER AVE
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!

RECEIVED

HARPER WOODS LPW



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080
313-885-9292

TREE SERVICE INVOICE

SERVICE ADDRESS: 19357 ELKHART HARPER WOODS MI 48225 INVOICE NO.: 1499 DATE: MARCH 26, 2024	BILL TO: DEPT OF PUBLIC WORKS HARPER WOODS MI 48225 EMAIL: HWDPW@HARPERWOODS.NET
--	--

JOB DESCRIPTION	PRICE
3-15-2024 – REMOVAL OF DEAD BRANCHES, SUCKERS AT BASE *INCLUDING CHIPPING BRUSH, HAULING WOOD AND CLEAN UP	\$700.00

AMOUNT DUE UPON RECEIPT	\$700.00
--------------------------------	-----------------

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC
21715 HARPER AVE
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!

RECEIVED

MAR 27 2024

HARPER WOODS DPW



21715 HARPER AVENUE, ST. CLAIR SHORES, MI 48080
313-885-9292

TREE SERVICE INVOICE

<p>SERVICE ADDRESS:</p> <p>19348 ELKHART HARPER WOODS MI 48225</p> <p>INVOICE NO.: 1500 DATE: MARCH 26, 2024</p>	<p>BILL TO:</p> <p>DEPT OF PUBLIC WORKS HARPER WOODS MI 48225</p> <p>EMAIL: HWDPW@HARPERWOODS.NET</p>
--	---

JOB DESCRIPTION	PRICE
3-15-2024 – LOCUST - ELEVATE	\$300.00
*INCLUDING CHIPPING BRUSH, HAULING WOOD AND CLEAN UP	
AMOUNT DUE UPON RECEIPT	\$300.00

PLEASE MAKE CHECK PAYABLE TO:

TURF & TIMBER LLC
21715 HARPER AVE
ST CLAIR SHORES MI 48080

THANK YOU FOR YOUR BUSINESS!

RECEIVED

MAR 27 2024

HARPER WOODS MI 48080



CITY OF HARPER WOODS

DEPARTMENT OF PUBLIC SAFETY

19617 HARPER AVENUE • HARPER WOODS, MI 48225
BUS. (313) 343-2530 • ADM. OFC. (313) 343-2585 • FAX (313) 343-2514



Director

Jason M. Hammerle

Deputy Chief

Ted R. Stager

Captain-Fire-EMS:

David C. Mehl

Nathan P. Butler

Kevan P. Kochan

April 11, 2024

Memorandum to: John Szymanski, Acting City Manager
Honorable Mayor and City Council

From: Jason Hammerle, Director of Public Safety

Re: Invoice #CI036094

I have received Invoice #CI036094 from CLEMIS for the Police Departments' Quarterly Membership Usage Fee in the amount of \$5,830.00. I have reviewed the invoice and recommend payment.

Jason M. Hammerle



INVOICE

Oakland County
CLEMIS
1200 N Telegraph
Pontiac, MI 48341

Customer ID: CU000461
Invoice Number: C1036094
Invoice Date: 03/31/2024
Due Date: 05/30/2024
Amount Due: USD 5,830.00

Bill To:

CITY OF HARPER WOODS POLICE DEPT
POLICE DEPARTMENT
19617 HARPER
HARPER WOODS, MI 48225

For billing questions, please call: Calvin Moy at 248-858-1037
Email: moyc@oakgov.com

Description - Goods and Services	Quantity	UOM	Unit Price	Amount
CLEMIS Membership Usage Fee, JAN-MAR 2024	1	Each	1,450.00	1,450.00
CLEMIS MDC Participation Fee, JAN-MAR 2024	10	Each	273.50	2,735.00
CLEMIS Mug Capture Stn Maint, JUN-JUL 2024	1	Each	1,000.00	1,000.00
CLEMIS Livescan, JUN-JUL 2024	1	Each	645.00	645.00
			Sub Total	5,830.00
			Tax	0.00
			Invoice Total	5,830.00

PLEASE INCLUDE YOUR INVOICE NUMBER WHEN SUBMITTING PAYMENT.

Please Remit Payments to:

Oakland County
Treasurers-Cash Acctg Bldg 12 E
1200 N Telegraph
Pontiac, MI 48341
United States of America



City of Harper Woods
19617 Harper Avenue
Harper Woods, Michigan 48225-2095

313.343.2500

www.harperwoodscity.org

Mayor:
Valerie Kindle

Mayor Pro Tem:
Regina Williams

City Council:
Vivian M. Sawicki
Cheryl Costantino
Ivery Toussant, Jr.
Tom Jenny
Gerianne LaPratt

Acting City Manager:
John Szymanski

April 8, 2024

City Clerk:
Leslie M. Frank

MEMORANDUM TO: The Mayor and Members of City Council

SUBJECT: Appointment to Board/Commission

I previously provided you with a copy of an application submitted by Mr. George Cotton III for his interest in serving on the Recreation Advisory Board. The City Council interview sub-committee agreed to forgo the interview process for Mr. Cotton, since he is well known by members of the City Council and because he previously served on this board.

Therefore, it is recommended that he be appointed to the Recreation Advisory Board for an unexpired three-year term ending January 2027.

A copy of his application is attached for your review and information. If you have any questions, please let me know.

Leslie M. Frank
City Clerk



CITY OF HARPER WOODS
19617 Harper Avenue
Harper Woods, MI 48225

RECEIVED
MAR 12 2024

APPLICATION FOR BOARD OR COMMISSION

MAR 12 2024

To be appointed to a board, committee or commission, you must be a registered voter, a resident of the City of Harper Woods and you must not be in default to the City. The term of each board, committee and commission varies and each appointee must be recommended by the City Council interview subcommittee and appointed by the Harper Woods City Council.

Please print or type the application, sign and return it to:

Leslie M. Frank
City Clerk
19617 Harper Avenue
Harper Woods, MI 48225

313-343-2507 fax
lfrank@harperwoods.net

Board or Commission Name Recreation

Applicant's name George Cotton Email ggunclejuni@AOL.com

Address 20444 Woodcrest St. City Harper Woods State Mich. Zip 48225

Home/Daytime Phone (313) 743-5600 Cell Phone (313) 290-7335

Occupation Retired Employer _____ Length of Residency 19 yrs. 5 mos.

Please tell us why you would like to serve on the board, commission or committee you are applying for.

See Next Page

To offer information and support that would encourage all citizens.

- 1. To improve their physical, and mental health through recreation.**
- 2. Offer ideas to enhance the existing recreation programs.**
- 3. Preserve the monuments at Johnston, Salter, and Danbury Park.**
- 4. Seek the support of local businesses.**

List any educational qualifications, work experience, community or volunteer experience or other qualifications that would help you serve on the board, commission or committee you are applying for:

See Next Page

Have you ever served on or are you presently serving on any other City of Harper Woods board, commission or committee? Yes No If yes, please list: _____

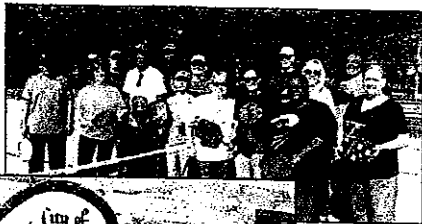
See Next Page

George Cotton

3/12/2024

Signature

Date



Neighbor in the News

George Cotton

"Getting pickled" in Harper Woods has a new meaning thanks to George Cotton. His dream of playing pickleball in his hometown is a reality. After Cotton's persistence and promotion of the sport within the community, the City established pickleball courts inside the existing tennis courts at Johnston Park in 2017. Since then, he has rallied many players in our area by volunteering as a United States of America Pickleball Association ambassador to teach them the game.

George said, "I thought of the day(s) when pickleball courts would be filled with love, laughter, conversation, and the excitement that the fastest growing sport worldwide could provide. With the help of so many individuals over the years including this year by word of mouth and social media, others are coming to our city to see what the excitement is all about. So, this is not about me, it is about us as the community of players "YOUNITED" to share passion and knowledge of the game and to know your neighbors."

George with his wife, Shirley, are long-time residents who firmly believe in supporting their community and making beneficial contributions. Cotton has volunteered his time for several years delivering Meals on Wheels to residents, mentoring children through local LifeBUILDERS programs, participating in clean up events with the Neighborhood Economic Development Coalition (NEDC), Beautiful Neighborhoods Committee and serving as a member of the city's Parks and Recreation Advisory Committee. He also coaches and assists Multiple Myeloma patients through peer support groups which is especially close to his heart.

George Cotton humbly added, "Harper Woods is a treasure, and the residents are the jewels to look after and embrace- look not to get, look to give!" To learn more about playing pickleball, visit the Harper Woods Parks and Recreation Department Facebook page. You can also contact staff at harperwoodsrec@harperwoods.net or 313-343-2560 for more information.

CITY OF HARPER WOODS

CITY COUNCIL TRANSMITTAL

CITY COUNCIL MEETING OF APRIL 15, 2024

AGENDA EXPLANATION

G. NEW BUSINESS:

ITEM NUMBER: 1) Appointment of Financial Advisor - 2024 Capital Improvement Bond

Explanation/Remarks:

The City is in the process of issuing bonds to pay for certain municipal water system improvements, specifically to replace lead-based water lines within the City. To achieve all that is required by the State of Michigan, we will need to retain the services of a Municipal Finance Advisor to assist with preparing the financing options for our consideration, while considering our current and future needs.

The Finance Advisor provides expertise to determine the appropriate method of sale for the bonds and the marketing of the bonds. This person will assist with coordinating the post-sale activities such as: continuing disclosure filings with the appropriate State and financial institutions and any arbitrage calculations.

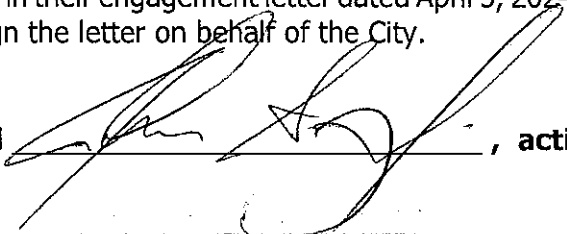
Municipal advisors must be licensed and registered with the Securities and Exchange Commission. Bendzinski & Co. meets all of the criteria stated above and has successfully handled many bond preparation sales on behalf of the City of Harper Woods in the past.

It is my recommendation that the engagement letter be approved.

Recommended Action:

By RESOLUTION, to appoint the firm of Bendzinski and Company as the Registered Municipal Financial Advisor in conjunction with the 2024 Capital Improvement Bond in an amount not to exceed \$16,800.00 as outlined in their engagement letter dated April 5, 2024, and further authorize the acting City Manager to sign the letter on behalf of the City.

Respectfully Submitted



, acting City Manager

CITY COUNCIL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved
	<input type="checkbox"/> Vote	<input type="checkbox"/> Tabled



Bendzinski & Co.
MUNICIPAL FINANCE ADVISORS

April 5, 2024

Mr. John Szymanski, Finance Director
City of Harper Woods
19617 Harper
Harper Woods, MI 48225

RE: City of Harper Woods, County of Wayne, State of Michigan, 2024 Capital Improvement
Bonds (DWSRF #7829-01)

Dear John,

Bendzinski & Co. Municipal Finance Advisors would like to thank you for the opportunity to serve as the Registered Municipal Advisor for the issuance of the above referenced bond issue. This letter will confirm the terms of our engagement:

- Act on behalf of the City of Harper Woods (the "Issuer") with a fiduciary duty, which shall include a duty of loyalty and care in accordance with the rules and regulations set forth by the Municipal Securities Rulemaking Board ("Board" or "MSRB") and the Securities and Exchange Commission ("SEC");
- Prepare financial information and projections in cooperation with Issuer officials and engineers, in order to arrive at the amount of the issue to be sold and determine the methodology for the timely repayment of the bond issue;
- Attend meetings with Issuer's staff, its engineers, bond counsel, and Michigan Department of Environment, Great Lakes & Energy ("EGLE") staff for the purpose of planning the proposed SRF project;
- Provide assistance when requested to the Issuer, Issuer Attorney and Bond Counsel to ensure that all possible provisions are made towards the most advantageous sale of bonds;
- Prepare with the Issuer's cooperation, the application required by the Municipal Finance Division of the Michigan Department of Treasury for their approval and expedite this approval;
- Prepare with the Issuer's cooperation, the application required by the Michigan Department of Environment, Great Lakes & Energy Assistance Division, Municipal Facilities Section to obtain their approval;
- Prepare bond specifications for bond counsel including interest rate limitations, redemption provisions, bidding and good faith details;
- Preparation of the required User Charge System, if required; and
- Advise and assist the Issuer to enable them a successful delivery of funds from Michigan Finance Authority.

17000 Kercheval Ave. • Suite 230 • Grosse Pointe, Michigan 48230
(313) 961-8222
e-mail • rbendzinski@bendzinski.com

Bendzinski & Co.

Mr. John Szymanski, Finance Director

April 5, 2024

Page 2

Bendzinski & Co. proposes a fee of \$16,800.00

We believe this provides you with the outline of the services we provide. The Registered Municipal Advisor fee is contingent upon the closing and delivery of the bonds. Although this form of compensation may be customary, it presents a conflict because Bendzinski & Co. may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the Issuer. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, Bendzinski & Co. may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction. Bendzinski & Co. manages and mitigates this conflict primarily by adherence to the fiduciary duty which it owes to municipal entities such as the Issuer which require it to put the interests of the Issuer ahead of its own.

The Municipal Advisory Council of Michigan (the "MAC") assesses Bendzinski & Co., a \$450.00 fee for every bond issue where we act as municipal advisor in the State of Michigan. Our membership in the MAC is voluntary, but the per bond issue assessment is meant to cover costs for credit reports and similar information available from the MAC that is used in the offering document and in other states is billed directly by a third-party. The MAC is a single-source municipal database for essential bond and note details for all local government issuers in Michigan. Among 23 distinctive credit reports, the MAC is the primary source for Issuer's debt statements, overlapping debt and indirect debt, as used to determine suitability and as disclosed in official statements, (if applicable). The MAC tracks, monitors and records all Michigan new issue bond sales, whether competitive, negotiated or private placements and bond calls. The MAC does not do any lobbying. Robert J. Bendzinski, currently serves on the MAC Board of Directors.

Bendzinski & Co. is registered as a "municipal advisor" pursuant to Section 15B of the Securities Exchange Act and rules and regulations adopted by the SEC and the MSRB. As part of this registration Bendzinski & Co. is required to disclose to the SEC information regarding any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation involving Bendzinski & Co. Pursuant to MSRB Rule G-42, Bendzinski & Co. is required to disclose any legal or disciplinary event that is material to the Issuer's evaluation of Bendzinski & Co. or the integrity of its management or advisory personnel. Bendzinski & Co. has determined that no such event exists as there are no criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations or civil litigation involving Bendzinski & Co. that were required to be reported to the SEC.

The MSRB has made available on its website (www.msrb.org) a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the appropriate regulatory authority.

Copies of Bendzinski & Co.'s filings with the SEC can currently be found by accessing the SEC's EDGAR system Company Search Page, which is currently available at

Bendzinski & Co.

Mr. John Szymanski, Finance Director

April 5, 2024

Page 3


<https://www.sec.gov/edgar/searchedgar/companysearch.html> and searching for either Bendzinski & Co. or for our CIK number which is 1614475.

It is understood and agreed that either party to this contract of employment may terminate the contract for any reason upon thirty (30) days prior written notice to the other party. If our employment on this basis is agreeable to you, please endorse your acceptance hereof on this letter which will constitute our contract of employment.

Should you have any questions or require any additional information, please do not hesitate to call.

Sincerely,

BENDZINSKI & CO.
Municipal Finance Advisors



Robert J. Bendzinski, CIPMA
President
Registered Municipal Advisor

Accepted: _____, 2024

CITY OF HARPER WOODS, STATE OF MICHIGAN

By: _____
(Name, Title)

CITY OF HARPER WOODS
CITY COUNCIL TRANSMITTAL
CITY COUNCIL MEETING OF APRIL 15, 2024

AGENDA EXPLANATION

G. NEW BUSINESS:

ITEM NUMBER: 2) Award of Bid - Fence Replacement at Salter Park

Explanation/Remarks:

At your August 14, 2023 meeting, you approved an intergovernmental agreement between the City and Wayne County for a park grant in the amount of \$42,130.00 for improvements to our parks. One of the items slated for improvements is the fencing at Salter Park. We sent out bids for this project and only one bid was submitted. We believe the pricing offered for this project is fair and consistent with the amount we anticipated for this work.

I have attached the request from our Recreation Director for the fence replacement along with the bid received. I have reviewed this and concur with her recommendation that the bid submitted be approved.

Recommended Action:

By RESOLUTION, to accept the bid submitted by B&B Fence Inc. in the amount of \$23,200.00 for the fence replacement at Salter Park, and further that Wayne County Grant funds be utilized for this project.

Respectfully Submitted  , acting City Manager

CITY COUNCIL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved
	<input type="checkbox"/> Vote	<input type="checkbox"/> Tabled



City of Harper Woods
19617 Harper Avenue
Harper Woods, Michigan 48225-2095

313.343.2500

www.harperwoodscity.org

Mayor:
Valerie Kindle

Mayor Pro Tem:
Vivian M. Sawicki

City Council:
Cheryl Costantino
Regina L. Williams
Ivery Toussant, Jr.
Tom Jenny
Gerianne LaPratt

Acting City Manager:
John Szymanski

City Clerk:
Leslie M. Frank

April 8, 2024

To: John Szymanski, Acting City Manager

From: Christine Skerritt, Recreation Director

Meeting date: April 15, 2024

Subject: Request approval for new fencing and repair of entrance and exit gates at Salter Memorial Park.

We are requesting approval of the attached quote from B&B FENCE INC. To replace fencing along the front of Salter Memorial Park as well as repair and make functional the park's entrance and exit gates. The complete cost of this project is \$23,300. The total cost will be reimbursed to the city by the Wayne County Grant. The City Council has already approved this project. It is my recommendation that the quote from B&B FENCE INC., in the amount of \$23,300. be approved.

Thank You,

Christine Skerritt
Recreation Director



B & B FENCE INC.

35375 GROESBECK HWY.
CLINTON TOWNSHIP, MI 48035
(586) 790-7555

Proposal and Contract

To HARPER WOODS PARKS AND RECREATION City H.P.W., MI 48225
 Street Address: Job Location: SACEN MEMORIAL PARK Phone 313-343-2560
 Date 3-17 20 24

We propose to furnish and install

REPLACE 8' HIGH CHAIN LINK WIRE AND BOTTOM TENSION WIRE TO FENCE LINE AND
 TWO DOUBLE SWING GATES AND ONE SINGLE SWING GATE WITH ADD 2" #8x96" WIRE.

- STRAIGHTEN POST, RE-SET GATE POST IN CONCRETE FOOTING
- REPLACE WIRE IN ENTRANCE AND EXIT DOUBLE GATES AND ONE SINGLE GATE AND RETAINS
- RE-USE TOP RAIL REPLACE AS NEEDED
- POST AND TOP RAIL PAINTED BY OTHERS
- REPLACE FENCE FITTINGS WITH GREEN FENCE FITTINGS WHERE NEEDED
- TRIMMING AND REMOVAL OF DEBRIS

AREA # 1 COST \$4,900.00 ENTRANCE GATES @ 30', 10', 50'
 AREA # 2 COST \$3,900.00 100' FENCE LINE BE BASEBALL COURT
 AREA # 3 COST \$12,700.00 320' ALONG SERVICE DRIVE & SIDEWALK
 AREA # 4 COST \$1,800.00 EXIT GATES AND 12' SECTION

Contract Price \$ 23,300.00
 Sales Tax - 0 -
 Total \$23,300.00

TERMS: Payment due upon completion unless otherwise noted here

THIS PROPOSAL AND AGREEMENT DOES NOT INCLUDE ANY MATERIAL TO BE FURNISHED OR WORK TO BE DONE NOT HERewith INDICATED, DESCRIBED, OR PROVIDED FOR IN THE ABOVE SPECIFICATIONS.

ALL LOT LINES ARE TO BE CLEARLY DEFINED AND INDICATED BY STAKES IN THE GROUND BEFORE FENCES ARE BUILT, AND WE TAKE NO RESPONSIBILITY AS TO THE CORRECTNESS OF THE LINES, B & B FENCE IS NOT RESPONSIBLE FOR UNDERGROUND SPRINKLER LINES.

IT IS MUTUALLY UNDERSTOOD AND AGREED THAT THIS CONTRACT CAN NOT BE ADDED TO OR CHANGED EXCEPT IN WRITING, SIGNED BY BOTH PARTIES THERETO, AND WHEN ANY CHANGES OR ADDITIONS ARE SO MADE, THE SAME SHALL BE CONSIDERED A PART OF THIS CONTRACT. IT IS FURTHER UNDERSTOOD THAT THERE ARE NO WRITTEN OR VERBAL UNDERSTANDINGS OUTSIDE OF THIS AGREEMENT.

ALL MATERIAL REMAINS THE PROPERTY OF THE B & B FENCE INC. UNTIL PAID FOR IN FULL BY THE UNDERSIGNED.

ACCEPTANCE BY B & B FENCE INC.

Per _____

B & B FENCE INC. SALES REP.

Per Tom [Signature]

ACCEPTANCE: I and/or we hereby accept the foregoing proposal, agreement and specifications, including the terms of payment and shall consider same to be the contract between us, and the same is fully and completely binding on both parties hereto.

Signed _____

DATE _____ 20 _____ harperwoodsrec@harperwoods.net

CITY OF HARPER WOODS

CITY COUNCIL TRANSMITTAL

CITY COUNCIL MEETING OF APRIL 15, 2024

AGENDA EXPLANATION

G. NEW BUSINESS:

ITEM NUMBER: 3) Establish Public Hearing Dates for Special Assessment District

Explanation/Remarks:

The City of Harper Woods has statutory authority to provide police and fire services to the community and impose a special assessment for providing these services under Public Act 33 of 1951. The passage of this mill assessment would provide additional funding for Police and Fire services. It is necessary once again to ask City Council to approve/renew the mill assessment for 2024.

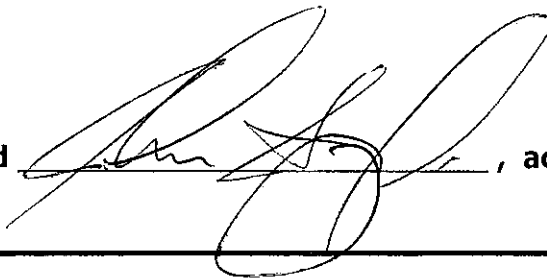
I will provide you with an estimate of the projected costs of operating our police department and fire department, combined with the legacy costs of police and fire retirees at the public hearing.

Therefore, it is my recommendation that we schedule the necessary public hearings.

Recommended Action:

By MOTION, to schedule a public hearing on May 6, 2024 at 7:00 p.m. for the purpose of receiving public comment on the continuation of a Special Assessment District and further to schedule a second public hearing on May 20, 2024 at 7:00 p.m. for the purpose of reviewing the effect of the Special Assessment on the tax roll, and further that the City Clerk publish a notice of these in accordance with City Charter requirements.

Respectfully Submitted



, acting City Manager

CITY COUNCIL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved
	<input type="checkbox"/> Vote	<input type="checkbox"/> Tabled