

CITY OF HARPER WOODS  
CITY COUNCIL  
JANUARY 5, 2015

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie Kindle and Vivian M. Sawicki.

ABSENT: Councilperson Hugh R. Marshall

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 01-01-15

EXCUSE COUNCILMEMBER MARSHALL

MOTION by Kindle, SUPPORTED by Sawicki:

To excuse Councilman Marshall from tonight's meeting because of a prior commitment.

ABSENT: Marshall.

MOTION CARRIED

CM 01-02-15

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held December 15, 2014 and furthermore receive and file the minutes of the Board of Trustees Employees Retirement System Special meeting held December 15, 2014.

ABSENT: Marshall.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 01-03-15

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 104701 through 104808 in the amount of \$494,316.06 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Statewide Security Transport in the amount of \$10,775.00 for prisoner lodging and maintenance for the month of November 2014.
3. Approve payment in the amount of \$8,000.00 to Guardian Sewers for their assistance on several main break repairs and for five stop box replacements.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 01-04-15

CONTRIBUTION TO THE  
EMPLOYEES' RETIREMENT SYSTEM

RESOLUTION by Flanagan, SUPPORTED by Sawicki:

BE IT RESOLVED to draft a response to the legal counsel of the City of Harper Woods Employees Retirement Board System indicating the City's intention to honor their obligation to make payments to the Retirement System within the financial limitations that currently exist.

ROLL CALL VOTE

YES: Flanagan, Kindle, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 01-05-15 APPROVAL OF TECHNICAL, PROFESSIONAL, OFFICE  
WORKERS ASSOCIATION OF MICHIGAN (TPOAM) - CLERICAL UNIT

RESOLUTION by Costantino, SUPPORTED by Flanagan:

BE IT RESOLVED to approve the Collective Bargaining Agreement between the City of Harper Woods and the Technical, Professional, Office Workers Association of Michigan (TPOAM) - Clerical Bargaining Unit covering the period January 1, 2015 through December 31, 2016.

ROLL CALL VOTE

YES: Kindle, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 01-06-15 APPROVAL OF TECHNICAL, PROFESSIONAL, OFFICE  
WORKERS ASSOCIATION OF MICHIGAN (TPOAM) - PUBLIC WORKS UNIT

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to approve the Collective Bargaining Agreement between the City of Harper Woods and the Technical, Professional, Office Workers Association of Michigan (TPOAM) Public Works bargaining unit covering the period January 1, 2015 through December 31, 2016.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, and Kindle.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 01-07-15 WATER/SEWER RATE INCREASE

RESOLUTION by Flanagan, SUPPORTED by Sawicki:

BE IT RESOLVED to approve a \$21.30 quarterly Meter Charge per Equivalent Meter (EM) for water and a \$37.56 quarterly Meter Charge for EM for sewer totaling \$58.86 per EM ratio established by the Detroit Water and Sewerage Department (DWSD) for all water/sewer billed after January 1, 2015 and further to approve the Commodity Charge of \$17.30 per thousand cubic feet (MCF) for water and \$20.50 per MCF for sewer totaling

\$37.80 per MCF for all water/sewer billed after January 1, 2015, and further to approve a new quarterly Refuse User fee of \$5.00 per Meter for all water/sewer billed after January 1, 2015.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan and Kindle

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 01-08-15      EXTENSION AGREEMENT - MICHIGAN MUNICIPAL  
LEAGUE LIABILITY AND PROPERTY POOL  
INSURANCE - SEWER AND DRAIN COVERAGE

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to accept the extension agreement from the Michigan Municipal League Liability and Property Pool for sewer and drain coverage in the annual amount of \$15,482.00 and further to authorize the City Manager to sign the necessary documents.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Kindle and Sawicki.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 01-09-15      APPOINTMENT TO BOARD OF TRUSTEES  
EMPLOYEES RETIREMENT SYSTEM

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to appoint Councilmember Kindle as the City Council representative to the Board of Trustees Employees Retirement System.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Lesch thanked the Public Safety Department for a recent situation that they handled. He also stated that he is concerned with the City not making the payment to the Retirement System and he reiterated that perhaps the City should look at filing for bankruptcy as a means to correct this shortfall.

Mr. Dick commented on the water rate increase and asked for clarification of which funds the proceeds would go into.

Mr. McMullen commented on the Nixle message he just received stating that major crime is down in Harper Woods.

Director Burke made comments regarding the crime statistics in Harper Woods and confirmed that major crimes are down 8.8% for the 9<sup>th</sup> year in a row. He stated that the cooperation of the residents in reporting crime and the hard work of his department can be attributed to this.

CALL TO COUNCIL

The Mayor reminded everyone that he is available to meet with residents on the first and third Wednesdays of each month from 10 am until 12 pm.

Councilwoman announced that the two candidates that have applied for the City Council vacancy are Veronica Paiz and Tom Jenny.

CM 01-10-15

EXECUTIVE SESSION - COLLECTIVE  
BARGAINING - MATTER

MOTION by Costantino, SUPPORTED by Kindle:

To adjourn to executive session for the purpose of discussing a Collective Bargaining matter.

MOTION CARRIED

The City Council adjourned to Executive Session at 7:40 p.m. and reconvened at 7:56 p.m.

CM 01-11-15

ADJOURNMENT

MOTION by Costantino, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:56 p.m.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JANUARY 12, 2015

SPECIAL MEETING MINUTES

The special City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Councilperson(s) Cheryl A. Costantino, Valerie Kindle, Hugh R. Marshall and Vivian M. Sawicki.

ABSENT: Charles Flanagan

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

INTERVIEW OF CANDIDATES FOR CITY COUNCIL VACANCY

The City Manager stated that the purpose of tonight's special meeting is to fill the vacancy on City Council caused by the resignation of Councilman Daniel S. Palmer, and that in accordance with the City Charter the vacancy could be filled by the City Council appointing an interested person within sixty days of the vacancy. He also advised City Council and the candidates that the term of this appointment would expire on the Monday following the November 2015 election. He then advised how the interview process would work saying that all candidates would draw lots which would determine the order in which they would address the City Council for five minutes with a question and answer session. After all candidates had an opportunity to speak, the City Council would publicly vote for a candidate with the voting continuing until one candidate received four votes.

The candidates then addressed City Council in the following order: 1) Tom Jenny and 2) Veronica Paiz.

At the conclusion of the presentations and the question and answer session the City Clerk advised that a roll call vote would be taken and that each Councilperson would say aloud their vote. Councilmember Sawicki suggested that paper ballots be used instead of a roll call vote.

01-12-15

UTILIZE PAPER BALLOTS

MOTION by Sawicki, SUPPORTED by Marshall:

That paper ballots be utilized for each Councilmember to cast their vote instead of a roll call vote.

ABSENT: Flanagan

MOTION CARRIED

City Council then voted for candidates as follows:

BALLOT NO. 1

Veronica Paiz	3 votes	Councilwoman Costantino, Councilwoman Kindle and Councilman Marshall.
Tom Jenny	2 votes	Mayor Poynter and Councilwoman Sawicki

ONE CANDIDATE, VERONICA PAIZ, RECEIVED THREE VOTES SO NO FURTHER  
VOTES WERE NECESSARY.

CM 01-12-15 APPOINTMENT OF VERONICA PAIZ TO CITY COUNCIL

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to appoint Veronica Paiz to fill the vacancy on City Council until the next regularly scheduled City Election.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Sawicki, and Poynter.

NO: None.

ABSENT: Flanagan.

RESOLUTION ADOPTED



OATH OF OFFICE - CITY COUNCIL MEMBER

The City Clerk administered the oath of office to the newly appointed Council Member Veronica Paiz.

CM 01-13-15

ELECTION OF MAYOR PRO TEM

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED WHEREAS, Section 4.3 of the City Charter, as amended, requires the City Council to elect the Council member receiving the highest number of votes at the most recent City election to serve as Mayor Pro tem, and

WHEREAS, Vivian Sawicki is the Council member receiving the highest number of votes. NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby elect Vivian Sawicki to the Office of Mayor Pro tem for the term expiring at the first Council meeting following the next regular City election.

OATH OF OFFICE - MAYOR PRO TEM

The City Clerk administered the oath of office to the newly elected Mayor Pro Tem, Vivian Sawicki.

CALL TO AUDIENCE

None.

CALL TO COUNCIL

The Mayor commented that he is happy that each candidate applied for the vacancy and he is looking forward to working with Councilmember Paiz. He also said that he hoped that Mr. Jenny would continue his interest and continue to attend council meetings.

Councilmember Paiz thanked everyone for voting and thanked Mr. Jenny.

Councilmember Costantino commented that it was a very difficult choice to make between the two candidates. She then said that she felt that Mr. Jenny seemed to have the pulse of what is going on in the community and that Councilwoman Paiz is a strong communicator and that she is looking forward to working with her.

The City Manager asked to clarify a comment that was made during the interview of Ms. Paiz and that the City has at no time talked with the City of Grosse Pointe Woods about selling Salter Park, it was a Grosse Pointe business.

CM 01-15-15

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Sawicki:

That the agenda of the special City Council meeting having been acted upon, the meeting is hereby adjourned at 8:16 p.m.

ABSENT: Flanagan.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
FEBRUARY 2, 2015

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Vivian Sawicki, Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie Kindle, and Veronica Paiz.

ABSENT: Councilperson Hugh R. Marshall.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 02-22-15                      EXCUSE COUNCIL MEMBER MARSHALL

MOTION by Costantino, SUPPORTED by Sawicki:  
To excuse Councilmember Marshall from tonight's meeting because of a prior commitment.

ABSENT: Marshall.

MOTION CARRIED

CM 02-23-15                      MINUTES

MOTION by Sawicki, SUPPORTED by Costantino:  
To receive, approve and file the minutes of the regular City Council meeting held January 21, 2015 and furthermore receive and file the minutes of the Library Board meetings held September 28, and November 20, 2014, the Local Officers Compensation Commission held January 21, 2015 and the Board of Trustees Employees Retirement System meeting held January 26, 2015.

Absent: Marshall.

MOTION CARRIED

Councilwoman Kindle asked that the Minutes from January 21, 2015 reflect that in addition to speaking with Huel Perkins at Fox 2 News that she also sent an email to Fox 2 news citing her displeasure of the story they aired about Harper Woods.

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 02-24-15

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 104885 through 104996 in the amount of \$606,653.44 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to the City of Grosse Pointe Farms in the amount of \$14,592.20 for Harper Woods' proportionate share of the Intermunicipal Radio System for the period July through December 2014.
3. Approve payment to SafeBuilt, Inc. in the amount of \$18,243.40 for the contractual assessing services performed during the month of December 2014.
4. Approve payment to Statewide Security Transport in the amount of \$8,120.75 for prisoner lodging and maintenance for the month of December 2014.
5. Approve payment to Oakland County Information Technology in the amount of \$6,689.00 for fees relative to the CLEMIS computer system utilized by the Police Department for the period October through December 2014.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

Absent: Marshall.

RESOLUTION ADOPTED

CM 02-25-15

2015 COMMUNITY DEVELOPMENT BLOCK  
GRANT PROGRAM - OPEN PUBLIC HEARING

MOTION by Costantino, SUPPORTED by Kindle:  
To open the Public Hearing on the 2015 Community Development Block Grant Program.

Absent: Marshall.

MOTION CARRIED

PUBLIC HEARING

The City Manager gave an overview of the Block Grant fund and the potential uses of the funds.

Councilwoman Paiz asked how the residents are chosen to receive the housing rehab money.

Councilwoman Sawicki asked for clarification about how the crime prevention money will be spent.

Councilwoman Kindle asked if some of the grant money goes to Services for Older Citizens for housing rehab. (The City Manager stated that we are now partnering with Wayne County EDGE for housing rehab and that we still give a portion to SOC for PAATS.)

Councilwoman Costantino mentioned that she has heard complaints about SOC and that they weren't being very timely with releasing rehab money to residents.

CM 02-26-15      2015 COMMUNITY DEVELOPMENT BLOCK  
GRANT PROGRAM - CLOSE PUBLIC HEARING

MOTION by Kindle, SUPPORTED by Sawicki:  
To close the Public Hearing on the 2015 Community Development Block Grant Program.

Absent: Marshall.

MOTION CARRIED

CM 02-27-15      COLLECTIVE BARGAINING AGREEMENT - POAM  
PATROL, DISPATCHERS AND DETECTIVE UNITS

RESOLUTION by Kindle, SUPPORTED by Sawicki:  
BE IT RESOLVED To approve the Collective Bargaining Agreement between the City of

Harper Woods and the Police Officers Association of Michigan Patrol Officers, Dispatchers and Detectives Unit covering the period January 1, 2014 through December 31, 2016, and further to authorize the City Manager and City Clerk to sign the agreement.

ROLL CALL VOTE

YES: Flanagan, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

Absent: Marshall.

RESOLUTION ADOPTED

CM 02-28-15

INTRODUCTION AND FIRST READING -  
AN ORDINANCE TO AMEND CHAPTER 5  
BUILDING AND BUILDING REGULATIONS

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to introduce and place for first reading an ordinance entitled "An Ordinance to Amend Chapter 5 Buildings and Building Regulations Article I, Section 5-3 and Article II, Section 5-19 of the Code of Ordinances Adopting the Stille-Derossett-Hale Single State Construction Code Act, and further, to direct the City Clerk to publish a notice of this in accordance with City Charter requirements."

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

Absent: Marshall.

RESOLUTION ADOPTED

CM 02-29-15

DISCONTINUE AGREEMENT - UTILITY SERVICE  
PARTNERS/SERVICE LINE WARRANTIES

MOTION by Kindle, SUPPORTED by Costantino:

To discontinue the Service Line Warranties Program for 2015 and further to direct the City Manager to notify Utility Service Partners, Inc. of this in writing.

No: Sawicki

Absent: Marshall

MOTION CARRIED

CALL TO AUDIENCE

Ms. Courtney, representative from Detroit Area Agency on Aging, gave an update on the senior housing development that is being planned for the state fairgrounds.

CALL TO COUNCIL

The Mayor commented that the Public Works have done an outstanding job with snow plowing. He also commented on the payment to Safebuilt which included a report of the work they are doing and said that it looked as though they were doing a great job. He announced the \$50,000 grant that we received from Wayne County for park improvements, and lastly he mentioned that he and the City Manager would be meeting with the Wayne County Executive and hopes that something good will come from their discussions.

Councilwoman Paiz commented on the park grant money and said that it was great that we were able to receive this grant again as she was of the understanding that we wouldn't be eligible again. She then cited the improvements that were made with the previous grant money.

CM 02-30-15

EXECUTIVE SESSION - COLLECTIVE  
BARGAINING - MATTER

MOTION by Sawicki, SUPPORTED by Costantino:

To adjourn to executive session for the purpose of discussing a Collective Bargaining matter.

ABSENT: Marshall.

MOTION CARRIED

The City Council adjourned to Executive Session at 7:32 p.m. and reconvened at 8:25 p.m.

CM 02-31-15

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:25 p.m.

CITY OF HARPER WOODS, MICHIGAN  
REGULAR CITY COUNCIL MEETING

FEBRUARY 2, 2015  
PAGE 6

ABSENT: Marshall.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK



CITY OF HARPER WOODS  
CITY COUNCIL  
FEBRUARY 18, 2015

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Councilperson(s) Cheryl A. Costantino, Valerie Kindle, Hugh R. Marshall, and Veronica Paiz.

ABSENT: Mayor Pro tem Vivian Sawicki and Councilperson Charles Flanagan.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele.

CM 02-32-15

EXCUSE COUNCIL MEMBERS FLANAGAN & SAWICKI

MOTION by Kindle, SUPPORTED by Paiz:

To excuse Councilmember Flanagan and Mayor Pro tem Sawicki from tonight's meeting because of a prior commitment.

ABSENT: Flanagan and Sawicki.

MOTION CARRIED

CM 02-33-15

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held February 2, 2015.

ABSENT: Flanagan and Sawicki.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

Mr. Schenburn questioned the State of Michigan audit of the City's Assessing department.

CM 02-34-15

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Marshall:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 104997 through 105088 in the amount of \$621,609.00 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$25,623.50 for sidewalk salting and snow removal in various residential and commercial areas of the City.
3. Approve payment to Badger Meter, Inc. in the amount of \$5,012.80 for the purchase of thirty new 5/8" Orion automatic read water meters.
4. Approve payment to WCA Assessing in the amount of \$9,797.01 for the contractual assessing services performed during the month of January 2015.
5. Approve payment in the amount of \$7,400.00 to Guardian Sewers for their assistance on several stop box repairs and for their assistance with a main break.
6. Approve payment in the amount of \$12,730.18 to Grosse Pointe Woods for the City's pro-rata portion of the operating and maintenance of the Torrey Road Pump Station for the period July 1 through December 31.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Paiz, and Poynter.

NO: None.

ABSENT: Flanagan and Sawicki.

RESOLUTION ADOPTED

CM 02-35-15

2015 COMMUNITY DEVELOPMENT BLOCK  
GRANT PROGRAM - OPEN PUBLIC HEARING

MOTION by Marshall, SUPPORTED by Kindle:

To open the Public Hearing on the 2015 Community Development Block Grant Program.

ABSENT: Flanagan and Sawicki.

MOTION CARRIED

PUBLIC HEARING

Mr. Dick asked if this grant will include lighting and cameras on Kelly Road.

CM 02-36-15      2015 COMMUNITY DEVELOPMENT BLOCK  
GRANT PROGRAM - CLOSE PUBLIC HEARING

MOTION by Costantino, SUPPORTED by Marshall:  
To close the Public Hearing on the 2015 Community Development Block Grant Program.

ABSENT: Flanagan and Sawicki.

MOTION CARRIED

CM 02-37-15      ADOPT 2015 COMMUNITY DEVELOPMENT BLOCK GRANT

RESOLUTION by Marshall, SUPPORTED by Costantino:  
BE IT RESOLVED to adopt the 2015 Community Development Block Grant Program as follows:

Street Improvements	\$45,000
Housing Rehab	\$19,000
Pointe Area Assisted Transit Service (PAATS)	\$13,000
Administration	<u>\$ 8,500</u>
Total	\$85,500

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Poynter and Costantino.

NO: None.

ABSENT: Flanagan and Sawicki.

RESOLUTION ADOPTED

CM 02-38-15      MILK RIVER - OPERATION AND MAINTENANCE

RESOLUTION by Marshall, SUPPORTED by Costantino:  
BE IT RESOLVED to approve payment to Wayne County in the amount of \$235,950.75 for the operation and maintenance of the Milk River Drain for January through March, 2015.

ROLL CALL VOTE

YES: Marshall, Paiz, Poynter, Costantino, and Kindle.

NO: None.

ABSENT: Flanagan and Sawicki.

RESOLUTION ADOPTED

CM 02-39-15

UTILITY BILLING AGREEMENT - IDS.COM

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to approve the agreement as submitted by IDS.com to provide information delivery services, including statement and eStatement production, and print and mail services for our utility billing and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Paiz, Poynter, Costantino, Kindle and Marshall.

NO: None.

ABSENT: Flanagan and Sawicki.

RESOLUTION ADOPTED

CM 02-40-15

RESOLUTION IN SUPPORT OF MICHIGAN PUBLIC  
SERVICE COMMISSION RATE CASE - DTE ENERGY

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the attached resolution in support of the Michigan Municipal League's Legal Defense Fund in the Michigan Public Service Commission Rate Case with DTE Energy and further to authorize funds in an amount not to exceed \$5,000 to be submitted to the Michigan Municipal League for the Legal Defense Fund.

ROLL CALL VOTE

YES: Poynter, Costantino, Kindle, Marshall and Paiz.

NO: None.

ABSENT: Flanagan and Sawicki.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Dick of Eastwood questioned if Milk River fees were in line with other cities. He also commented on Nu Appearance and asked if an itemized list of their fees could be obtained. Lastly, he commented on the CDBG grant and how it could be beneficial to Kelly Road concerns.

Mr. Lesch commented that sidewalks in his neighborhood have not been cleared and asked when the Ordinance Committee would be meeting next.

Mr. Gray of Kenosha invited all to attend the upcoming Harper Woods' school district black history program.

Mr. Schenburn voiced concern over ice on the Allard exit and asked if it could have anything to do with the Milk River. He also commented on people continuing to walk in the streets in spite of cleared sidewalks.

Mr. Cadotte asked for clarification about possible changes of water rates.

CALL TO COUNCIL

Mayor Poynter spoke about the meeting he and the City Manager attended with Warren Evans and the serious monetary issues facing the County. He also commented on their meeting with the general manager at Fox 2 news regarding the negative story on Harper Woods and that an apology was extended.

Councilwoman Kindle commented on the 36 hour time limit for snow removal saying she feels sidewalks are worse this year. She mentioned a program that she is currently working on to help seniors and disabled residents get maintenance assistance. She then thanked Councilwoman Paiz for her past service on boards. Lastly she said she has been approached for scholarship opportunities.

Councilwoman Paiz announced a Recreation Advisory board opening. She then addressed some CDBG comments. She questioned the possibility of rental limits and expressed concerns.

Councilwomen Costantino suggested looking into scholarship opportunities for children of veterans with the AMVETS organization.

CM 02-41-15

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Marshall:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:50 p.m.

ABSENT: Flanagan and Sawicki.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
MARCH 2, 2015

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Vivian Sawicki, Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie Kindle, Hugh R. Marshall, and Veronica Paiz.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

PRESENTATION

The Mayor along with Lt. Vorgitch presented Medal of Valor awards to Public Safety Officer Thomas Lada and Fire Lt. Kevan Kochan for their bravery and courage during a recent fire incident.

CM 03-42-15

MINUTES

MOTION by Sawicki, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held February 18, 2015 and furthermore receive and file the minutes of the Ordinance Committee meeting held February 2, 2015.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 03-43 -15

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 105089 through 105216 in the amount of \$277,649.07 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve the purchase of six (6) X26P Tasers and accessories from Michigan Taser Distributing in the amount of \$7,556.00 and further that competitive bidding be waived as these were bid by the State of Michigan.
3. Approve payment to Statewide Security Transport in the amount of \$5,254.92 for prisoner lodging and maintenance for the month of January 2015.
4. Approve payment to WCA Assessing in the amount of \$9,767.01 for the contractual assessing services performed during the month of February 2015.
5. Approve payment to SafeBuilt, Inc. in the amount of \$15,623.47 for the contractual building department services performed during the month of January 2015.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-44 -15

SECOND READING AND ADOPTION -  
ORDINANCE NO. 2015-01; AMENDING CHAPTER 5,  
BUILDING AND BUILDING REGULATIONS

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to Place for Second Reading and Adoption, Ordinance No. 2015-01, entitled "An Ordinance to Amend Chapter 5 Buildings and Building Regulations Article I, Section 5-3 and Article II, Section 5-19 of the Code of Ordinances Adopting the Stille-Derossett-Hale Single State Construction Code Act," and further, to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY



CM 03-45-15                      ADOPT RESOLUTION TO ESTABLISH A  
   RECEIVING BOARD FOR ELECTIONS

RESOLUTION by Kindle, SUPPORTED by Marshall:

BE IT RESOLVED, to authorize the City Clerk to establish one Receiving Board for the May 5, August 4 (if necessary) and the November 3, 2015 elections, and appoint at least two individuals to serve on said Board, consistent with Michigan Election Law, Act 116 of 1954, as amended, 168.679a, Section 679a(1).

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-46-15                      INTRODUCTION AND FIRST READING - AN  
   ORDINANCE ADOPTING THE INTERNATIONAL  
   PROPERTY MAINTENANCE CODE 2015 EDITION

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED to introduce and place for first reading an ordinance entitled "An Ordinance to Amend Chapter 11 - Housing Code, Article I, Sections 11-1 Through 11-2 of the Code of Ordinances Adopting the International Property Maintenance Code 2015 Edition," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Flanagan and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Buscemi asked if there was a way to prevent the owners of Eastland not to do the same as they did with Northland allowing the mall to eventually be closed due to financial issues. (The City Manager stated that he has been in contact with Eastland's manager and they have said that the owners plan to invest some money into the mall. He also stated that he is working with the Chamber of Commerce in an effort to attract new business to the area.)

Mr. Cadotte stated that he felt that his new assessment was out of line with reality and didn't feel that the rising property values don't coincide with statistics that he has seen recently.

Mr. Regal announced the Lion's Club annual pancake breakfast on March 29 at 9 a.m. at the Amvets Hall.

Mr. Dick asked about the taser purchase and wanted to know how many tasers were being acquired for the price.

### CALL TO COUNCIL

Councilwoman Kindle commented on the black history program she attended at the high school. She also commented on the Michigan Municipal League core weekender program that she recently attended with Councilwoman Paiz and said that it was informative.

Councilwoman Paiz also shared that this program was a great experience and that she learned a lot about planning and zoning as well as she had an opportunity to network. She also relayed an incident with a neighbor that had a medical emergency and she asked the City Manager to look into the protocol of patient handling with regard to Medstar.

Councilwoman Costantino announced the next meeting of the Ordinance Committee will be March 16 at 6 p.m.

Mayor Pro tem Sawicki commented on an event that is scheduled at the high school on March 13 at 5 p.m. that will showcase the new technology the students have, including robotics and music production. She also asked if our officers are recertified regularly on the use of tasers. Lastly she asked if we have considered the use of body cameras in our department.

Councilman Marshall asked if our officers were properly equipped with all necessary equipment such as the tasers that were being purchased tonight. (The City Manager said yes, however our vehicles could stand to be upgraded with new as money becomes available and that thankfully our routine maintenance on these vehicles seems to be helping to extend their life.)

CM 03-47-15

### ADJOURNMENT

MOTION by Kindle, SUPPORTED by Flanagan:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:36 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
MARCH 16, 2015

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Vivian Sawicki, Councilperson(s) Cheryl A. Costantino, Valerie Kindle and Veronica Paiz.

ABSENT: Councilmembers Charles Flanagan and Hugh R. Marshall (7:08)

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank

CM 03-48-15      EXCUSE COUNCILMEMBERS FLANAGAN AND MARSHALL

MOTION by Kindle, SUPPORTED by Sawicki:

To excuse Councilmembers Flanagan and Marshall from tonight's meeting because of a prior commitment.

ABSENT: Flanagan and Marshall.

MOTION CARRIED

CM 03-49-15      MINUTES

MOTION by Sawicki, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held March 2, 2015.

ABSENT: Flanagan and Marshall.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 03-50-15

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki  
BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 105217 through 105314 in the amount of \$288,378.69 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$8,122.50 for sidewalk salting and snow removal in various residential and commercial areas of the City.
3. approve payment to SafeBuilt, Inc. in the amount of \$19,757.22 for the contractual building department services performed during the month of February 2015.
4. Approve payment to WCA Assessing in the amount of \$9,767.01 for the contractual assessing services performed during the month of March 2015.
5. Approve the appointments of Mary Kingston to the Library Board for an unexpired term ending in January 2018 and Elizabeth Campion to the Library Board for an unexpired term ending in January 2016.

ROLL CALL VOTE

YES: Costantino, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Flanagan and Marshall.

RESOLUTION ADOPTED

Councilmember Marshall arrived.

CM 03-51-15

RESOLUTION - MICHIGAN STREET  
LIGHTING COALITION INTERVENTION

RESOLUTION by Kindle, SUPPORTED by Costantino:  
BE IT RESOLVED to adopt the attached resolution joining the Michigan Street Lighting Coalition in conjunction with the Michigan Public Service Commission's Rate Case U-17767.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, and Costantino.

NO: None.

ABSENT: Flanagan.

RESOLUTION ADOPTED

CM 03-52-15            AGREEMENT - SOUTHEAST MICHIGAN  
                                 STREET LIGHTING COALITION

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED to authorize the Memorandum of Understanding between the City of Harper Woods and Southeast Michigan Street Lighting Coalition with a payment of \$2,500 as the City's portion and further, to authorize the Mayor to sign the Memorandum of Understanding, and further, to appoint Councilwoman Kindle as the representative on this Coalition.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, and Kindle.

NO: None.

ABSENT: Flanagan.

RESOLUTION ADOPTED

CM 03-53-15        CONDEMNATION RESOLUTION - 18980 EASTWOOD

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED to adopt the resolution on Condemnation of Dwelling and Abatement of Public Nuisance recommended by the City Attorney to proceed with condemnation of the property at 18980 Eastwood.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Kindle, and Marshall.

NO: None.

ABSENT: Flanagan.

RESOLUTION ADOPTED

CM 03-54-15            CANCELLATION OF APRIL 20, 2015 MEETING

MOTION by Sawicki, SUPPORTED by Kindle:

That the Regular City Council meeting scheduled for Monday, April 20, 2015 be cancelled.

NO: Costantino

ABSENT: Flanagan.

MOTION CARRIED

CALL TO AUDIENCE

Mr. Binder commented on the pink bags that the Free Press is distributing and asked if this issue could be addressed again with them. He also commented on residents that are putting their garbage out too soon.

Mr. Kingston asked when yard waste pickup begins. (The week of April 6, 2015 and will end the week of Thanksgiving.)

Mr. Dick stated that he was appalled with what DTE is doing and pulling a stunt like this, but he is pleased that the City Council is doing everything they can to stop them from increasing their fees and tariffs on LED lighting. He then commented on his attendance at the Ordinance Committee meeting and announced that the next meeting will be held in May.

CALL TO COUNCIL

The Mayor commented on the meeting he had with County Executive Warren Evans and the City Manager and how he sees that it is very positive for the City. He also stated that they have met multiple times and it appears that they will continue to have a good working relationship with him and his administration. He mentioned that he attended Technology Night at Harper High School and said that it was great and very positive for the high school.

Councilmember Kindle also attended the Technology Night and she shared her experience and commented on how impressed she was with the students and their enthusiasm with the technology in their school.

Councilmember Costantino also commented on her attendance at the Technology Night saying that with the 3-D printer they have and the robotics program, they appear to be exceeding most school districts with their technology including the Grosse Pointe district.

Councilmember Kindle reminded everyone of the Lions Club pancake breakfast on March 29 and also asked if a special City Council resolution could be prepared for Joseph Regal's years of service with the Lions Club and on city boards. She also announced that the 4<sup>th</sup> annual Prime Time Reading program will begin at the Library March 25 through April 29 on Wednesday evenings at 6:00 p.m.

Mayor Pro tem Sawicki asked if there was any discussion about holding a spring clean up event this year.

Councilmember Costantino announced that the next Ordinance Committee meeting will be May 4 at 6:00 p.m.

Mayor Pro tem Sawicki said that she was saddened to hear that Joe Szolach passed away recently.

Councilmember Paiz also mentioned that Mr. Szolach's passing is a real loss to the community as he was active in the Little League and on the Recreation Advisory board and suggested that a special City Council resolution be prepared for him as well.

Councilman Marshall asked what steps are being taken to address potholes and road conditions in our City. (The City Manager mentioned that AEW is preparing a comprehensive report to address this and to determine which streets need attention and they will assist in obtaining any grant money available to us.)

Councilmember Costantino mentioned that the driveway and parking lot at Eastland is absolutely horrible and asked if that could be addressed with mall management.

Councilmember Kindle said that she understands that there may have some grant money available to repair Beaconsfield. (The City Manager said that Beaconsfield between Vernier and 8 Mile is scheduled to be repaired in 2016 with grant money.)

CM 03-55-15

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:47 p.m.

ABSENT: Flanagan.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK



CITY OF HARPER WOODS  
CITY COUNCIL  
APRIL 6, 2015

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Vivian Sawicki, Councilperson(s) Charles Flanagan, Valerie Kindle, Hugh R. Marshall, and Veronica Paiz.

ABSENT: Councilperson Cheryl A. Costantino.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell Labarge and City Clerk Leslie M. Frank.

CM 04-56-15

EXCUSE COUNCILPERSON COSTANTINO

MOTION by Kindle, SUPPORTED by Sawicki:

To excuse Councilperson Costantino from tonight's meeting because of a prior commitment.

ABSENT: Costantino.

MOTION CARRIED

CM 04-57-15

MINUTES

MOTION by Sawicki, SUPPORTED by Kindle:

To receive, approve and file the minutes of the regular City Council meeting held March 16, 2015 and furthermore receive and file the minutes of the Board of Review held March 9, 10, 23, and 24, 2015 and the Planning Commission meeting held March 25, 2015.

ABSENT: Costantino.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 04-58-15

CONSENT AGENDA

RESOLUTION by Kindle, SUPPORTED by Flanagan:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 105315 through 105492 in the amount of \$573,770.88 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Badger Meter, Inc. in the amount of \$9,142.69 for the purchase of new Orion automatic read water meters.
3. Approve payment to Star Truck Rentals in the amount of \$5,480.70 for the necessary repairs to the JCB tractor back-hoe and vehicle 621, GMC dump truck.
4. Approve payment in the amount of \$7,500.00 to Guardian Sewers for their assistance on four water main breaks at various locations.
5. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$28,069.80 for sidewalk salting and snow removal in various residential and commercial areas of the City.
6. Accept the quote submitted by Visicom Services, Inc. in the amount of \$7,122.47 for the purchase of five (5) Dell computers for the Treasurer's office, the Building Department and the City Manager's office.
7. Approve the request from Harper Woods Little League to hold their annual opening day parade on Saturday, April 25, 2015 at 11:00 a.m.
8. Appoint Ms. Debbie Kien to the Election Commission for an unexpired one year term ending January 2016.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Costantino.

RESOLUTION ADOPTED

CM 04-59-15                      SECOND READING AND ADOPTION - AN  
ORDINANCE ADOPTING THE INTERNATIONAL  
PROPERTY MAINTENANCE CODE 2015 EDITION

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2015-02, entitled "An Ordinance to Amend Chapter 11 - Housing Code, Article I, Sections 11-1 through 11-2 of the Code of Ordinances Adopting the International Property Maintenance Code 2015 Edition," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, and Flanagan.

NO: None.

ABSENT: Costantino.

RESOLUTION ADOPTED

CM 04-60-15                      ADOPT 2015 FEE SCHEDULE

RESOLUTION by Flanagan, SUPPORTED by Sawicki:

BE IT RESOLVED to Adopt the attached Schedule of Fees establishing various fees for Housing Registration, Business Licenses, Plumbing, Building, Electrical and Mechanical Permits, Miscellaneous City Clerk, Department of Public Works, Police Department and Fire Department Fees as submitted by the City Manager with said fees to be effective immediately.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Flanagan and Kindle.

NO: None.

ABSENT: Costantino.

RESOLUTION ADOPTED

CM 04-61-15      PROGRESS PAYMENT NO. 11 AND CHANGE ORDER  
NOS. 2 AND 3; 2012 SANITARY SEWER REPAIRS -  
OPEN CUT REPAIRS, # 180-119

RESOLUTION by Kindle, SUPPORTED by Marshall:

BE IT RESOLVED to approve payment to Fontana Construction Inc., in the amount of

\$15,306.38 for Progress Payment No. 11 on the 2012 SRF Sanitary Sewer Repairs, Open Cut Sanitary Repairs, Contract No. 3, #180-119 and further to approve Change Order No. 2 in the amount of \$576,279.15 and Change Order No. 3 in the amount of \$43,757.65.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Flanagan, Kindle, and Marshall.

NO: None.

ABSENT: Costantino.

RESOLUTION ADOPTED

CM 04-62-15            REMOVE ITEM - REZONING APPLICATION  
19851 ANITA EASTWOOD CLINIC - ST. JOHN PROVIDENCE

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED, to remove item from Agenda - Rezoning Application submitted by Eastwood Clinic - St. John Providence for further review.

ROLL CALL VOTE

YES: Sawicki, Poynter, Flanagan, Kindle, Marshall, and Paiz.

NO: None.

ABSENT: Costantino.

RESOLUTION ADOPTED

CM 04-63-15    INTRODUCTION AND FIRST READING - AN ORDINANCE  
                    ADDING ARTICLE V, SECTION 14-107 REGARDING  
POSSESSION OR USE OF CONTROLLED SUBSTANCE

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED to Introduce and Place for First Reading an Ordinance entitled "An Ordinance to Add Article V, Section 14-107 to the Code of Ordinances to Include Possession or Use of Controlled Substance; Probation without Judgment of Guilt; Discharge and Dismissal; Instruction on Program Drug Misuse," and further to direct the City Clerk to publish this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Poynter, Flanagan, Kindle, Marshall, Paiz, and Sawicki.

NO: None.

ABSENT: Costantino.

RESOLUTION ADOPTED

The City Manager introduced the item Scheduling of a City Council Hearing on Incompatible Offices and Councilperson Paiz offered a substitute motion to forgo the City Council Hearing on Incompatible Offices and asked that she be allowed to remain on the Library Board until after the November Election.

CM 04-64-15            MOTION TO FOREGO COUNCIL HEARING

MOTION by: Paiz, SUPPORTED by Kindle:

To forego the scheduling of a City Council Hearing on Incompatible Offices and asked that she be allowed to remain on the Library Board and the City Council until after the November Election.

YES: Flanagan, Kindle and Paiz

NO: Sawicki, Poynter and Marshall

ABSENT: Costantino

MOTION DENIED

CM 04-65-15            SCHEDULE CITY COUNCIL HEARING -  
INCOMPATIBLE OFFICES

MOTION by Sawicki, SUPPORTED by Flanagan:

To schedule a City Council hearing to vacate the library board position held by Councilperson Paiz due to incompatibility of offices on May 4, 2015 at 7:00 p.m.

ABSENT: Costantino.

MOTION CARRIED

CM 04-66-15            SCHEDULE PUBLIC HEARINGS -  
SPECIAL ASSESSMENT DISTRICT

MOTION by Marshall, SUPPORTED by Sawicki:

To schedule a public hearing on May 4, 2015 at 7:00 p.m. for the purpose of receiving public comment on the continuation of a Special Assessment District and further to schedule a second public hearing on May 18, 2015 at 7:00 p.m. for the purpose of

reviewing the effect of the Special Assessment on the tax roll.

ABSENT: Costantino.

MOTION CARRIED

CALL TO AUDIENCE

Ms. Mitchell asked why the rezoning issue was removed from the agenda. She also shared that Poupard Elementary is holding their annual tin can auction on April 17 and asked if anyone would be interested in donating items.

Mr. Dick asked that the loud boombox radios be addressed and asked if there would be a Kelly Road cleanup. He then inquired if the Eastwood Clinic would be reconsidered in the future for the rezoning issue.

Ms. Holman stated that trash on Kelly Road is a concern and that attention is needed to address litter and general cleanup, especially at Vegas Market.

Ms. Smith asked what she can do if she suspects squatters in her neighborhood. She also asked if anything was being done about the flyers in the pink bags that the Free Press is distributing and littering the streets with.

A resident on Berden suggested that renters are not always an issue and that it can be the landlords that do a poor job in keeping the homes in good condition and asked that it be addressed.

Mr. Lusch asked what could be done about a boat in a driveway that has been there all winter. He also asked how the city collects when a vacant home is cited for snow removal. (The City Manager stated that any fees owed the City become a lien on the property and any new buyer of that home has to pay any liens.)

Mr. Cadotte stated he is concerned about all the new fees that are added to the water and tax bills and that his water bill went up 11%.

CALL TO COUNCIL

The Mayor commented on his participation in the Prime Time Reading program at the Library and that it was well attended. He also commented on his annual participation in the Meals on Wheels program with the Mayors of the Grosse Pointes. He announced that

the Harper Woods Little League will be hosting the state tournament this year in July and that the Mayor's Prayer Breakfast will be hosted by Harper Woods this year on May 7 at the Grosse Pointe Yacht Club and encouraged anyone in need of tickets to stop by City Hall. Lastly he shared that he, along with other members of Council, will be attending the annual Eight Mile Boulevard Association meeting at the end of the month.

Councilwoman Kindle thanked the Mayor for his participation in the Prime Time Reading and offered a donation to the Tin Can Auction.

Councilwoman Sawicki commented on a resident who contacted her about trash blowing around following a windy day and she suggested that the idea of specialized lidded cans like those in Grosse Pointe Woods be revisited. She also mentioned that the DIA is sponsoring a County Day event which provides free transportation to and from the museum that Harper Woods is looking into participating in. The event will be on May 23.

Councilwoman Paiz mentioned the Library is hosting a Food for Thought campaign with Gleaners and they are accepting donations of food and toiletries.

CM 04-67-15

EXECUTIVE SESSION - COLLECTIVE  
BARGAINING - MATTER

MOTION by Flanagan, SUPPORTED by Marshall:

To adjourn to executive session for the purpose of discussing a Collective Bargaining matter and an Employee matter.

ABSENT: Costantino

MOTION CARRIED

The City Council adjourned to Executive Session at 8:18 p.m. and reconvened at 8:25 p.m.

CM 04-68-15

ADJOURNMENT

MOTION by Marshall, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 9:20 p.m.

CITY OF HARPER WOODS, MICHIGAN  
REGULAR CITY COUNCIL MEETING

APRIL 6, 2015  
PAGE 8

ABSENT: Costantino

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK



CITY OF HARPER WOODS  
CITY COUNCIL  
MAY 4, 2015

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Vivian Sawicki, Councilperson(s) Cheryl A. Costantino, Hugh R. Marshall, and Veronica Paiz.

ABSENT: Councilpersons Charles Flanagan & Valerie Kindle.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 05-69-15

EXCUSE COUNCILPERSON FLANAGAN

MOTION by Sawicki, SUPPORTED by Paiz:

To excuse Councilperson Flanagan from tonight's meeting because of a prior commitment.

ABSENT: Flanagan and Kindle.

MOTION CARRIED

CM 05-70-15

MINUTES

MOTION by Sawicki, SUPPORTED by Marshall:

To receive, approve and file the minutes of the regular City Council meeting held April 4, 2015 and furthermore receive and file the minutes of the Library Board meetings held December 18, 2014 and February 19, 2015, the Ordinance Committee meeting held March 16, 2015, the Election Commission meeting held April 9, 2015 and the Planning Commission meeting held April 22, 2015.

ABSENT: Flanagan and Kindle.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 05-71-15

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 105493 through 105706 in the amount of \$834,643.17 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve the payment to Norm's Plumbing in the amount of \$5,336.00 for the emergency replacement of the hot water tank at City Hall.
3. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$12,539.40 for sidewalk salting and snow removal in various residential and commercial areas of the City.
4. Approve payment to Oakland County Information Technology in the amount of \$6,689.00 for fees relative to the CLEMIS computer system utilized by the Police Department.
5. Approve payment to Badger Meter, Inc. in the amount of \$5,268.84 for the purchase of 24 new 5/8" Orion automatic read water meters.
6. Approve payment to WCA Assessing in the amount of \$9,767.01 for the contractual assessing services performed during the month of April 2015.
7. Approve payment to SafeBuilt, Inc. in the amount of \$19,757.22 for the contractual building department services performed during the month of March 2015.

ROLL CALL VOTE

YES: Costantino, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Flanagan and Kindle.

RESOLUTION ADOPTED

CM 05-72-15      CITY COUNCIL HEARING - INCOMPATIBLE OFFICES

MOTION by Sawicki, SUPPORTED by Marshall:  
To Remove items 1 and 2 from the Agenda on the issue of Incompatible Offices being held by Councilwoman Paiz.

ABSENT: Flanagan and Kindle.

MOTION CARRIED

CM 05-73-15      CONTINUATION OF SPECIAL ASSESSMENT  
                         DISTRICT - OPEN PUBLIC HEARING

MOTION by Costantino, SUPPORTED by Sawicki:  
To open the Public Hearing on the Continuation of a Special Assessment District.

ABSENT: Flanagan and Kindle.

MOTION CARRIED

PUBLIC HEARING

Mr. Pesegna asked if this assessment is a means to maintain the current level of funds. He also asked what would the impact be to the City if Eastland went out of business, much like Northland.

Mr. Dick asked what the health care costs are for the retirees.

Mr. Cadotte stated that the City is in a classic case of legacy costs and he is upset over the costs of health care for our retirees and that maybe the City should give the retirees a stipend and they could supplement that with the affordable care act insurance to lessen the burden on the City.

CM 05-74-15      CONTINUATION OF SPECIAL ASSESSMENT  
                         DISTRICT - CLOSE PUBLIC HEARING

MOTION by Costantino, SUPPORTED by Sawicki:  
To close the Public Hearing on the Continuation of a Special Assessment District.

ABSENT: Flanagan and Kindle.

MOTION CARRIED

CM 05-75-15 CONTINUATION OF SPECIAL ASSESSMENT DISTRICT

RESOLUTION by Marshall, SUPPORTED by Costantino:  
BE IT RESOLVED to adopt the attached resolutions to continue a Special Assessment District in the City of Harper Woods. (Attachment #1)

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, and Marshall.

NO: None.

ABSENT: Flanagan and Kindle.

RESOLUTION ADOPTED

CM 05-76-15 SECOND READING AND ADOPTION - ORDINANCE NO. 2013 -03  
ADDING ARTICLE V, SECTION 14-107 REGARDING POSSESSION  
OR USE OF CONTROLLED SUBSTANCES

RESOLUTION by Paiz, SUPPORTED by Sawicki:  
BE IT RESOLVED to place for Second Reading and Adoption Ordinance No. 2015-03, entitled "An Ordinance to Add Article V Section 14-107 to the Code of Ordinances to Include Possession or Use of Controlled Substance; Probation Without Judgment of Guilt; Discharge and Dismissal; Instruction on Program Drug Misuse" and further, to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Marshall, and Paiz.

NO: None.

ABSENT: Flanagan and Kindle.

RESOLUTION ADOPTED

CM 05-77-15 INTRODUCTION AND FIRST READING - AN ORDINANCE  
REGULATING TEMPORARY TRAILERS, PORTABLE STORAGE  
CONTAINERS AND MOBILE STORAGE CONTAINERS

RESOLUTION by Marshall, SUPPORTED by Sawicki:

BE IT RESOLVED to introduce and place for first reading an Ordinance entitled "An Ordinance of the City of Harper Woods, Wayne County Michigan Regulating Temporary Trailers, Portable Storage Containers and Mobile Storage Containers," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Poynter, Costantino, Marshall, Paiz, and Sawicki.

NO: None.

ABSENT: Flanagan and Kindle.

RESOLUTION ADOPTED

CM 05-78-15      MILK RIVER - OPERATION AND MAINTENANCE

RESOLUTION by Sawicki, SUPPORTED by Marshall:

BE IT RESOLVED to approve payment to Wayne County in the amount of \$209,620.00 for the operation and maintenance of the Milk River Drain for April-June 2015 and \$26,330.75 for the City's proportionate share of the SRF Project Pre-funding for a total of \$235,950.75.

ROLL CALL VOTE

YES: Costantino, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Flanagan and Kindle.

RESOLUTION ADOPTED

CM 05-79-15      PROPOSAL FOR ENGINEERING SERVICES - MASTER  
WATER DISTRIBUTION LIABILITY STUDY -  
ANDERSON, ECKSTEIN & WESTRICK INC.

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to accept the proposal from Anderson, Eckstein & Westrick, Inc. for the preparation of an MDEQ Mandated Master Water Distribution Reliability Study in an amount not to exceed \$40,000 to be completed prior to January 2016.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, and Costantino.

NO: None.

ABSENT: Flanagan and Kindle.

RESOLUTION ADOPTED

CM 05-80-15

AUDIT SERVICES PROPOSAL

RESOLUTION by Sawicki, SUPPORTED by Marshall:

BE IT RESOLVED to accept the proposal dated April 20, 2015 submitted by Plante and Moran for auditing services in the amount of \$39,270.00 for 2014, with Federal Program single audit in the amount of \$6,500.00 for the first federal program and \$2,000.00 for each subsequent federal program and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, and Marshall.

NO: None.

ABSENT: Flanagan and Kindle.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Jenny asked about the project on Harper at Lochmoor and inquired why they are not progressing.

Mr. Pesegna asked about a home on Anita that is in disrepair and asked if the City could do something about it.

Mr. Dick commented on the Water Study and said that this was a long time coming and this may move the Detroit Water and Sewer Department to get their act together.

Ms. Howard, the Library Director thanked Councilwoman Paiz for her hard work and service to the Library and that her leadership on the Library Board will be missed.

Ms. Carlson mentioned the building on Harper at Hawthorne and asked when that repair project will begin.

Mr. Cadotte asked if any funds will be allocated to road repair and/or sealing. (The City Manager said that the engineers are out surveying each street to determine the worst streets so that they can move forward with repairs.)

Mr. Hakim mentioned that there is a water drainage situation at the corner of Littlestone and Harper and he asked if someone could look into it. He also asked if a no parking sign

could be put up at Canton and Craig.

Ms. Kingston commented on the special assessment and stated that the police and fire do a fabulous job and she wouldn't want to see any cuts to their departments and that we need to give them all the support we can.

#### CALL TO COUNCIL

Mayor Poynter commented on his participation in the Little League ceremony and parade and said it was a great event and he was pleased to see all the bright, eager young faces ready to play ball. He then mentioned attending the Eight Mile Boulevards' annual meeting. Lastly he announced two upcoming events, one is the County Day at the DIA on May 23 where free transportation is provided to the DIA from Salter Park. Secondly, the Mayors Prayer Breakfast which is being hosted by Harper Woods at the Grosse Pointe Yacht Club on May 7 at 7:30 a.m.

Councilmember Costantino mentioned the Ordinance meeting that was held tonight and that the next meeting will be June 15 at 6:00 p.m. She announced the Plant Exchange at Salter Park on May 16 and then thanked Councilwoman Paiz for her service on the Library Board.

Councilwoman Paiz thanked everyone for indulging her while she remained on the Library Board. She stated that she had her reasons for staying, including stability and the fact that it appears that there is some difficulty in getting people to volunteer for boards. She further stated that while people feel they are too busy to volunteer, it is important to the community and it can give great pleasure to those who do volunteer. Lastly she mentioned her attendance at the Little League parade and opening ceremony and stated that it was a great event.

Councilwoman Sawicki mentioned a home at the corner of Sanilac and Roscommon that is in disrepair and also asked when the street repair project in Grosse Pointe Woods would begin as it may impact our residents also.

Councilwoman Paiz asked how much money would the City gain if Proposal 1 passes. (The City Manager stated that we would lose approximately \$397,000 in the first year if it doesn't pass).

CM 05-81-15

#### ADJOURNMENT

MOTION by Marshall, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:11 p.m.

CITY OF HARPER WOODS, MICHIGAN  
REGULAR CITY COUNCIL MEETING

MAY 4, 2015  
PAGE 8

ABSENT: Flanagan and Kindle.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK



CITY OF HARPER WOODS  
CITY COUNCIL  
MAY 18, 2015

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Vivian Sawicki, Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Hugh R. Marshall, and Veronica Paiz.

ABSENT: Councilperson Valerie Kindle

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 05-82-15

MINUTES

MOTION by Costantino, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held May 4, 2015 and furthermore receive and file the minutes of the Board of Trustees Employees Retirement System meeting held May 11, 2015.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

Councilperson Kindle arrived at 7:04 p.m.

CM 05-83-15

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 105707 through 105849

- in the amount of \$568,099.68 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to SafeBuilt, Inc. in the amount of \$18,931.27 for the contractual building department services performed during the month of April 2015.
  3. Approve payment to Plante & Moran in the amount of \$32,000 for the professional services performed in conjunction with the 2014 audit.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-84-15            OPEN PUBLIC HEARING - 15 MILL LEVY TO  
                              DEFRAY THE COSTS TO CONTINUE THE  
                              MAINTENANCE OF POLICE AND FIRE PROTECTION

MOTION by Flanagan, SUPPORTED by Costantino:

To open the Public Hearing on the levying of a 15 mill assessment to defray the costs to continue the maintenance of police and fire protection.

MOTION CARRIED UNANIMOUSLY

PUBLIC HEARING

No comments were made.

CM 05-85-15            CLOSE PUBLIC HEARING - 15 MILL LEVY TO  
                              DEFRAY THE COSTS TO CONTINUE THE  
                              MAINTENANCE OF POLICE AND FIRE PROTECTION

MOTION by Kindle, SUPPORTED by Marshall:

To close the Public Hearing on the levying of a 15 mill assessment to defray the costs to continue the maintenance of police and fire protection.

MOTION CARRIED UNANIMOUSLY

CM 05-86-15

LEVY OF THE 15 MILL ASSESSMENT

RESOLUTION by Marshall, SUPPORTED by Sawicki:

BE IT RESOLVED to direct the City Assessor to spread the assessment levy of 15 mills on the taxable value of all lands and premises within the municipal boundaries of the City of Harper Woods to defray the costs to continue maintenance and operations of police and fire (10 mills for police and 5 for fire).

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-87-15

ACCEPTANCE OF RESIGNATION -  
FINANCE DIRECTOR/TREASURER

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED with great reluctance, to accept the resignation of Finance Director/Treasurer, Laura Stowell.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-88-15

APPOINTMENT OF INTERIM  
FINANCE DIRECTOR/TREASURER

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to appoint John Szymanski as the interim Finance Director/Treasurer and further to approve the "at will" employment agreement between the City of Harper Woods and John Szymanski and further to authorize the Mayor to sign the agreement.

ROLL CALL VOTE

YES: Marshall, Sawicki, Poynter, Costantino, Flanagan, and Kindle.

NO: Paiz.

RESOLUTION ADOPTED

CM 05-89-15      PROGRESS PAYMENT NO. 9 - 2012 SRF SANITARY  
                         SEWER REPAIRS FCIPP LINING, # 180-117

RESOLUTION by Sawicki, SUPPORTED by Costantino:  
BE IT RESOLVED to approve Final Payment to Inland Waters Pollution Control Inc., in the amount of \$20,774.00 for Progress Payment No. 9 on the 2012 SRF Sanitary Sewer Repairs, FCIPP Lining Contract No. 1 #180-117.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Flanagan, Kindle, and Marshall.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-90-15      MICHIGAN MUNICIPAL LEAGUE - WORKERS'  
                         COMPENSATION INSURANCE RENEWAL

RESOLUTION by Kindle, SUPPORTED by Sawicki:  
BE IT RESOLVED to approve payment to Michigan Municipal League Worker's Compensation Fund in the amount of \$190,145.00 for workers' compensation insurance from July 1, 2015 through July 1, 2016 and further in that this is self insurance pooled funds, that competitive bidding be waived in accordance with City policy.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Kindle, Marshall, and Paiz.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Szymanski thanked the Mayor and Council for the confidence in appointing him. He also thanked Laura Stowell for her years of service and said that it would be a hard act to follow. He then apologized to Councilpersons Kindle and Marshall for his comments in the C&G newspaper and extended an apology to Councilperson Paiz. He stated that he is eager to start and be part of the team.

Mr. Binder mentioned the pink bags that are being delivered to households by the Free Press and that he had a conversation with the Judge about this issue. He also mentioned that there were 150 homes tagged last week for high grass and that the ordinance should

penalize residents who are not in compliance.

Mr. Cadotte commented about people walking in the street and also asked what could be done about residents that have playground type equipment in the front yards for their children. Lastly he asked if the City is taking all appropriate safety protocols and procedures in order to curb workers' compensation injuries as a means to get our experience modifier lowered.

### CALL TO COUNCIL

The Mayor announced that there is a Phi Beta Kappa graduate amongst them, Councilmember Kindle. He then mentioned his attendance at the annual Mayor's Prayer Breakfast. He then spoke of the Michigan Associated Press selecting John Carlisle as writer of the year, and that one of the stories he wrote was about the Russian Orthodox Monastery on Old Homestead. Lastly he mentioned that while watching a national news program Harper Woods and the Little League were mentioned as being the hosts for this years' tournament.

Councilwoman Sawicki shared those streets in Grosse Pointe Woods that are going to be replaced or repaired as some of the work may affect our residents.

Councilwoman Kindle announced that there will be a Cleanup Day in the City on May 30<sup>th</sup>, with a kickoff planned at 9:00 a.m. at the New Life Ministries church on Lochmoor and invited everyone to come. She also mentioned a sidewalk on Fleetwood that is in need of serious repair. Lastly she mentioned that she will be graduating from Wayne County Community College District and shared what a fantastic program this has been for her and stated that we can only get the best out of this great facility if we use it.

Councilwoman Paiz thanked Mr. Szymanski for his apology and said that she recognized his rights to say what he thinks. She then said that in the future we all need to consider that words should be said carefully so that they do not disparage the City and employees any further.

CM 05-91-15

### EXECUTIVE SESSION - COLLECTIVE BARGAINING - MATTER

MOTION by Kindle, SUPPORTED by Sawicki:

To adjourn to executive session for the purpose of discussing a Collective Bargaining matter.

MOTION CARRIED UNANIMOUSLY

The City Council adjourned to Executive Session at 8:06 p.m. and reconvened at 8:43 p.m.

CM 05-92-15      ADD ITEM TO AGENDA - COAM CONTRACT

MOTION by Paiz, SUPPORTED by Flanagan:

To add to the agenda the agreement between the City of Harper Woods and the Command Officers Association of Michigan (COAM).

MOTION CARRIED UNANIMOUSLY

CM 05-93-15      APPROVE COMMAND OFFICERS ASSOCIATION  
OF MICHIGAN (COAM) AGREEMENT

RESOLUTION by Flanagan, SUPPORTED by Kindle:

To approve the agreement between the City of Harper Woods and the Command Officers Association of Michigan (COAM) for the period January 1, 2015 through December 31, 2016, and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Kindle, Marshall, Paiz and Sawicki.

NO: None

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-94-15      ADJOURNMENT

MOTION by Kindle, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:44 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JUNE 1, 2015

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Vivian Sawicki, Councilperson(s) Cheryl A. Costantino, Valerie Kindle, Hugh R. Marshall, and Veronica Paiz.

ABSENT: Councilperson Charles Flanagan

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 06-95-15

EXCUSE COUNCILPERSON FLANAGAN

MOTION by Kindle, SUPPORTED by Paiz:

To excuse Councilperson Flanagan from tonight's meeting because of a prior commitment.

ABSENT: Flanagan.

MOTION CARRIED

CM 06-96-15

MINUTES

MOTION by Costantino, SUPPORTED by Kindle:

To receive, approve and file the minutes of the regular City Council meeting held May 18, 2015.

ABSENT: Flanagan.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 06-97-15

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 105850 through 105937 in the amount of \$320,111.82 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Plante & Moran in the amount of \$15,520.00 for the professional services performed in conjunction with the 2014 audit.
3. Approve payment to WCA Assessing in the amount of \$9,767.01 for the contractual assessing services performed during the month of May 2015.
4. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$6,196.10 for professional services during the month of April 2015 for the following projects: 2015 Emergency Concrete Repair, #180-170; Albanian Islamic Center, #180-166; SRF Open Cut Repairs, #180-119; SRF FCIPP, #180-117; SRF SCIPP, #180-118; 2016 Gas Main Replacements, #180-168 and the 2014 Emergency Concrete Pavement Repair, #180-160.
5. To appoint Ms. Mary Beth Kane to the Library Board for an unexpired term ending January 2017.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Flanagan.

RESOLUTION ADOPTED

CM 06-98-15

SCHEDULE PUBLIC HEARING - 2015  
COMMUNITY DEVELOPMENT BLOCK GRANT

MOTION by Kindle, SUPPORTED by Sawicki

To hold a Public Hearing on June 15 at 7:00 p.m. for the purpose of receiving public input and comment on the transfer of Community Development Block Grant funds.

ABSENT: Flanagan.



MOTION CARRIED

CM 06-99-15                      SECOND READING AND ADOPTION -  
ORDINANCE NO. 2015-04, REGULATING  
PORTABLE AND MOBILE STORAGE CONTAINERS

RESOLUTION by Marshall, SUPPORTED by Costantino:  
BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2015-04,  
entitled "An Ordinance Regulating Portable Storage Containers and Mobile Storage  
Containers," and further to direct the City Clerk to publish a notice of this in accordance  
with City Charter requirements.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, and Costantino.  
NO: None.  
ABSENT: Flanagan.

RESOLUTION ADOPTED

CM 06-100-15                      ADOPTION OF FREEDOM OF  
INFORMATION ACT POLICY

RESOLUTION by Kindle, SUPPORTED by Sawicki:  
BE IT RESOLVED to adopt the City of Harper Woods Freedom of Information Act  
Procedures and Guidelines policy, effective July 1, 2015.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino and Kindle.  
NO: None.  
ABSENT: Flanagan.

RESOLUTION ADOPTED

CALL TO AUDIENCE

No comments were made.

CALL TO COUNCIL

The Mayor commented on several events that he attended, including the Band Boosters Banquet at the High School, the groundbreaking ceremony at the Albanian Islamic Center, the Memorial Day ceremonies and the Cap and Gown ceremony at the High School. Lastly he commented on his participation in the annual Kelly Road Cleanup. He mentioned that many thanks were needed to Councilmember Kindle and Reverend Harville for organizing this event, the DPW and other departments for their help and to Nu Appearance for their assistance with hauling the debris away. It was a positive event where everyone worked as a team. He questioned why people use parking lots, sidewalks and public streets as a garbage can and where is the sense of pride in picking up after themselves, there is no excuse for laziness. Our ordinances need to be strictly enforced for residents and business owners to remain in compliance with grass cutting and maintaining properties free of litter.

Councilwoman Paiz also commented on her participation the Kelly Road Cleanup. She shared her experience with a particular business and stated that she sent an email addressing her concerns with the property owner.

Councilwoman Costantino shared her experience with the cleanup and reiterated that we need to get businesses to keep up their properties and that we need to get tough on ordinance violators.

Councilwoman Sawicki suggested that we issue some type of notification to the Kelly Road businesses that their properties have been cleaned up and that the City expects them to continue with the upkeep.

Councilwoman Paiz asked if the public alleys could be closed down as a means to keep litter down.

Councilwoman Sawicki commented on a house on Lochmoor that is unacceptable due to the children's playground items in the front yard and asked if something could be done about it.

Councilwoman Kindle also thanked all those people that helped with the Kelly Road cleanup. Specifically she thanked Pastor Harville, Nu Appearance, Tim Horton's and the Public Works department for their assistance and that this couldn't have been done without them. She then said she was disappointed that not one business owner came out during the cleanup to offer any assistance and that if you do business in Harper Woods, you should give back to the community.

CM 06-101-15                    EXECUTIVE SESSION - LITIGATION

MOTION by Sawicki, SUPPORTED by Marshall:

To adjourn to executive session for the purpose of discussing a litigation matter.

ABSENT: Flanagan.

MOTION CARRIED

The City Council adjourned to Executive Session at 7:55 p.m. and reconvened at 8:15 p.m.

CM 06-102-15                    ADD ITEM TO AGENDA - RETAIN LEGAL COUNSEL  
AND PROFESSIONAL APPRAISAL SERVICES -  
EASTLAND TAX APPEAL

MOTION by Kindle, SUPPORTED by Paiz:

To add to the agenda the retaining of additional Legal Counsel and Professional Appraisal Services for the Eastland Tax Appeal matter.

ABSENT: Flanagan

MOTION CARRIED

CM 06-103-15                    RETAIN LEGAL SERVICES - HALLAHAN AND  
ASSOCIATES, P.C.

RESOLUTION by Kindle, SUPPORTED by Costantino:

To allow WCA Assessing to retain Laura Hallahan, of Hallahan and Associates, P.C. to represent the City in the Tax Appeal of Eastland Mall at the hourly rate of \$164.67/hr, not to exceed a value of \$10,000 without further administration/City Council approval.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Kindle and Marshall.

NO: None.

ABSENT: Flanagan.

RESOLUTION ADOPTED

CM 06-104-15      RETAIN PROFESSIONAL APPRAISAL SERVICES  
                                 ALLEN AND ASSOCIATES

RESOLUTION by Kindle, SUPPORTED by Paiz:

To allow WCA Assessing to retain the service of Laurence G. Allen, of Allen and Associates to appraise the various parcels under appeal in the Eastland Mall case, in a multi-step process, to achieve a value range conclusion and if ultimately necessary, to conclude a narrative appraisal of the property with a fee not to exceed \$25,000 excluding expert witness fees.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Kindle, Marshall and Paiz.

NO: None.

ABSENT: Flanagan.

RESOLUTION ADOPTED

CM 06-105-15      ADJOURNMENT

MOTION by Marshall, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:22 p.m.

ABSENT: Flanagan.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JUNE 15, 2015

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Vivian Sawicki,  
Councilperson(s) Cheryl A. Costantino, Valerie Kindle, Hugh R.  
Marshall and Veronica Paiz.

ABSENT: Councilperson Charles Flanagan.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney  
Sharon DeWaele and City Clerk Leslie M. Frank.

CM 06-106-15                      EXCUSE COUNCILPERSON FLANAGAN

MOTION by Kindle, SUPPORTED by Paiz:  
To excuse Councilperson Flanagan from tonight's meeting because of a prior commitment.

ABSENT: Flanagan.

MOTION CARRIED

CM 06-107-15                      MINUTES

MOTION by Sawicki, SUPPORTED by Costantino:  
To receive, approve and file the minutes of the regular City Council meeting held June 1, 2015 and furthermore receive and file the minutes of the Board of Trustees Employees Retirement System Special meeting held June 10, 2015.

ABSENT: Flanagan.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 06-108-15

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 105938 through 106023 in the amount of \$308,162.56 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve the Accounts Payable listing for Check Numbers 105938 through 106023 in the amount of \$308,162.56 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
3. Approve the appointments of April Martin to the Beautification Committee with a term expiring January 2019 and to the Recreation Advisory with a term expiring January 2018; George Cotton III to the Recreation Advisory with a term expiring January 2016; Fred Como to the Planning Commission with a term expiring January 2017 and Ronald Kangas to the Library Board with a term expiring January 2018.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Flanagan.

RESOLUTION ADOPTED

CM 06-109 -15

OPEN PUBLIC HEARING - 2015  
COMMUNITY DEVELOPMENT BLOCK GRANT

MOTION by Marshall, SUPPORTED by Costantino:

To open the Public Hearing on the transfer of Community Development Block Grant funds.

ABSENT: Flanagan.

MOTION CARRIED

PUBLIC HEARING

No comments were made.

CM 06-110-15                      CLOSE PUBLIC HEARING - 2015  
COMMUNITY DEVELOPMENT BLOCK GRANT

MOTION by Kindle, SUPPORTED by Sawicki:  
To close the Public Hearing on the transfer of Community Development Block Grant funds.

ABSENT: Flanagan.

MOTION CARRIED

CM 06-111-15                      TRANSFER OF COMMUNITY  
DEVELOPMENT BLOCK FUNDS

RESOLUTION by Paiz, SUPPORTED by Costantino:  
BE IT RESOLVED to approve the transfer of \$30,808 from 2012, \$44,796 from 2013 and \$53,067, for a total of 128,671 from the Street Improvement fund to the ADA Ramp Improvement fund and further to approve the transfer of \$7,194 from 2013 and \$9,563.02 from 2014 from the Administration fund to the ADA Ramp Improvement fund.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Flanagan.

RESOLUTION ADOPTED

CM 06-112-15                      CBIZ RETIREMENT VALUATION  
SERVICES AGREEMENT

RESOLUTION by Kindle, SUPPORTED by Costantino:  
BE IT RESOLVED to approve the Agreement between the City of Harper Woods and CBIZ Retirement Plan Services to perform the required GASB No. 45 Actuarial and Valuation for the Retiree Health Plan in the amount of \$17,000.00 and further that the City Manager be authorized to sign the agreement.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino and Kindle.

NO: None.

ABSENT: Flanagan.

RESOLUTION ADOPTED

CM 06-113-15

EXTENSION OF CURBSIDE  
RECYCLING - RIZZO SERVICES

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED to approve a three-year extension through August 1, 2018 of the curbside recycling contract with Rizzo Services as provided for in the second amendment proposal with the first year increase of \$0.02 per unit per month and an additional \$0.02 per unit per month in years two and three and further that the City Manager be authorized to sign the agreement.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Kindle and Marshall.

NO: None.

ABSENT: Flanagan.

RESOLUTION ADOPTED

CM 06-114-15

PROGRESS PAYMENT NO. 3 (FINAL) 2013  
EMERGENCY CONCRETE PAVEMENT REPAIRS, #108-153

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED approve payment to Fiore Enterprises, LLC in the amount of \$6,531.66 for Progress Payment No. 3 (Final) on the 2013 Concrete Pavement Repair Program, #180-153.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Kindle, Marshall and Paiz.

NO: None.

ABSENT: Flanagan.

RESOLUTION ADOPTED



CALL TO AUDIENCE

Ms. Courtney commented on a resident who needed assistance in having a handicap ramp placed at their home and shared that some funds are available through Detroit Area Agency on Aging and also Services for Older Citizens and she suggested they contact them.

Ms. Powell commented on the home at the corner of Lancaster and Sanilac and questioned if any violations were issued and asked when this would be cleaned up.

Mr. Binder asked about restrictions of day care businesses in the City and also complained of a home at the corner of Beaconsfield and Washtenaw where there is an overflowing dumpster and a garage that is wide open and completely full. He asked that someone look into this situation.

Mr. Schenburn questioned his water bill and also complained of a neighbor that races up his street and runs through stop signs. He has contacted public safety before and would like to see them stop this person before someone gets hurt. He also mentioned that he would like to see more public safety officers on Kelly Road.

A resident asked when a home is issued a violation such as the one at Lancaster and Sanilac, how long before the property can be expected to be cleaned up.

CALL TO COUNCIL

Councilwoman Costantino gave a recap of the Ordinance Committee meeting and announced the next meeting will be July 13 at 6:00 p.m.

Councilwoman Sawicki also announced that the City Council will now be on their summer schedule and the next Council meetings will be held July 13 and August 10.

Councilwoman Kindle expressed her concern for those residents that live near an unkempt property and are unable to do much about it and stated further that it is truly unfair that there is no immediate resolution for the home on Lancaster. She then said that she heard that the fruit market on Kelly is supposed to be opening soon.

The Mayor also commented on the laziness of some property owners and their lack of responsibility to clean up their homes and businesses.

Councilwoman Sawicki suggested putting some informational material out to the business owners and residents notifying them of the City's blight laws and encouraging them to

clean up their properties.

Councilman Marshall stated that sending information to the property owners is not what should be done, we need to inflict heavy fines to violators that refuse to clean up. It should be common sense for them to clean up after themselves and a newsletter isn't going to get owners to comply, only if they are forced to for fear of punishment.

Councilwoman Paiz mentioned that she was recently approached by someone begging for food and was concerned about this practice.

CM 06-115-15

ADJOURNMENT

MOTION by Marshall, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:06 p.m.

ABSENT: Flanagan.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JUNE 29, 2015

MEETING MINUTES

The special Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Vivian Sawicki, Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie Kindle, Hugh R. Marshall, and Veronica Paiz.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 06-116-15      AWARD OF BID - CDBG FUNDED ADA  
RAMP REPLACEMENT PROJECT, #180 -173

RESOLUTION by Sawicki, SUPPORTED by Costantino:  
BE IT RESOLVED to accept the low bid submitted by Century Cement Co. Inc. of Riverview in the amount of \$118,379.50 for the 2015 CDBG Funded ADA Ramp Replacement project, #180-173.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Paiz, Sawicki, and Poynter.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

No comments were made.

CALL TO COUNCIL

Councilwoman Paiz asked about the home at the corner of Peerless and Lancaster and what the status is of the violations that have been issued.

Councilwoman Kindle asked about the water that appears to be running in the street at Balfour and Fleetwood.

Councilwoman Sawicki asked if Littlestone will be one of the streets repaired with this years' concrete repair program as it appears to have gotten worse over the last few years.

CM 06-117-15

ADJOURNMENT

MOTION by Marshall, SUPPORTED by Flanagan:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:16 p.m.

MOTION CARRIED UNANIMOUSLY

\_\_\_\_\_  
KENNETH A. POYNTER, MAYOR

\_\_\_\_\_  
LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JULY 13, 2015

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Vivian Sawicki, Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie Kindle, Hugh R. Marshall, and Veronica Paiz.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 07-118-15

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held June 15, 2015 and the special City Council meeting held June 29, 2015 and furthermore receive and file the minutes of the Ordinance Committee meeting held May 4, 2015 and the Planning Commission meeting held June 24, 2015.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 07-119-15

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 106024 through 106209 in the amount of \$411,103.73 as submitted by the City Manager

- and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to WCA Assessing in the amount of \$11,693.25 for the contractual assessing services performed during the month of June and for appraisal services in conjunction with the Eastland tax appeal.
  3. Approve payment in the amount of \$5,800.00 to Guardian Sewers for their assistance on a water main break and the replacement of a water service line.
  4. Approve payment to SafeBuilt, Inc. in the amount of \$33,051.51 for the contractual building department services performed during the month of May 2015.
  5. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$6,374.25 for professional services during the month of May 2015 for the following projects: 2015 Emergency Concrete Repair, #180-170; Albanian Islamic Addition, #180-166; SRF Open Cut Repairs, #180-119; 2015 ADA Ramp Replacement, #180-173; SRF SCIPP Project, #180-118; 2016 Gas Main Replacements, #180-168 and the Street Condition Rating Plan, #180-165.
  6. To approve payment to Oscar W. Larson in the amount of \$6,149.10 for the corrosion protection on the underground gas storage tanks.
  7. Approve the purchase of ten (10) body cameras from L3 Mobile Vision in the amount of \$4,999.98 and further that since L3 holds the current State of Michigan contract that competitive bidding be waived.
  8. Approve payment to Gabriel, Roeder, Smith and Company in the amount of \$8,800.00 for the preparation of the GASB 67 valuation and for benefit calculations for retirees.
  9. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$13,867.34 for lawn cuttings at residential homes that were not in compliance with the Ordinance and for miscellaneous lawn restorations due to tree removals and main break repairs in various areas of the City.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Paiz, Sawicki, and Poynter.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 07-120 -15      MUNICIPAL EMPLOYEES RETIREMENT  
SYSTEM (MERS) HEALTH CARE SAVINGS  
PROGRAM PARTICIPATION AGREEMENT

RESOLUTION by Paiz, SUPPORTED by Costantino:  
BE IT RESOLVED to enter into a Participation Agreement with the Municipal Employees' Retirement System (MERS) Health Care Savings Program, and further to authorize the

City Manager to sign all the necessary documents.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 07-121-15

SER METRO - DETROIT  
SUBRECIPIENT AGREEMENT

RESOLUTION by Marhsall, SUPPORTED by Costantino:

BE IT RESOLVED to authorize the City Manager to enter into a Subrecipient Agreement with SER Metro-Detroit to provide for Minor Home Repair Services in an amount not to exceed \$10,000 and further to authorize the Mayor to sign the agreement on behalf of the City.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 07-122-15

AGREEMENT TO ASSIGN WASTEWATER  
DISPOSAL SERVICES CONTRACT  
GREAT LAKES WATER AUTHORITY (GLWA)

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to approve the assignment agreement with Great Lakes Water Authority for the final transfer of authority from the Detroit Water and Sewerage Department (DWSD) to GLWA and further to authorize the Mayor to sign the agreement on behalf of the City.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Flanagan, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 07-123-15      INDEMNIFICATION AND HOLD HARMLESS  
                         AGREEMENT - HARPER WOODS  
                         EMPLOYEES RETIREMENT BOARD SYSTEM

RESOLUTION by Kindle, SUPPORTED by Flanagan:

BE IT RESOLVED to authorize the City to enter into a Full and Complete Release of Liability, Indemnification and Hold Harmless Agreement with the Harper Woods Employees' Retirement System (HWERS) upon the effective date of the transfer of funds from control of the HWERS to the Municipal Employees' Retirement System of Michigan (MERS) and further to authorize the Mayor to sign the agreement on behalf of the City.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Flanagan, Kindle, and Marshall.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 07-124 -15      CONTRACT EXTENSION - 2015 MISCELLANEOUS  
                         CONCRETE REPAIR PROJECT # 180-170

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to accept the proposal submitted by Fiore Enterprises, LLC in the amount of \$109,650.00 for the 2015 Emergency Concrete Pavement Repair Project, #180-170.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Kindle, Marshall, and Paiz.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 07-125 -15      ACCEPTANCE OF WAYNE  
                         COUNTY RECREATION GRANT

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to authorize the agreement between the County of Wayne and the City of Harper Woods for Improvements to Salter and Johnston Park and further to authorize the Mayor to sign the agreement on behalf of the City.



ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Kindle, Marshall, Paiz, and Sawicki.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 07-126-15

PUBLIC INSPECTION AND COPYING  
OF PUBLIC RECORDS POLICY

RESOLUTION by Marshall, SUPPORTED by Kindle:

BE IT RESOLVED to adopt the Policy and Procedure for the Public Inspection and Copying of Public Records in Lieu of Customary Business Hours as required by the Michigan Department of Treasury.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 07-127-15 BALLOT PROPOSAL - AMENDMENT TO CITY CHARTER

RESOLUTION by Kindle, SUPPORTED by Flanagan:

BE IT RESOLVED to approve and place the attached proposal on the November 3, 2015 Election ballot to permit the City Council to combine the Police and Fire departments into a Department of Public Safety, and to approve the attached amended City Charter language and further to forward same to the Governor for his approval.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

07-128-15 APPROVAL OF COLLECTIVE BARGAINING AGREEMENT -  
COMMAND OFFICERS ASSOCIATION OF MICHIGAN

RESOLUTION by Kindle, SUPPORTED by Flanagan:

BE IT RESOLVED approve the Collective Bargaining Agreement with the Police

Command Officers Unit for the term January 1, 2015 through December 31, 2016, and further, to authorize the Mayor and City Manager to sign the Agreement.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

07-129-15

MILK RIVER - OPERATIONS AND MAINTENANCE

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED approve payment to Wayne County in the amount of \$209,620.00 for the operation and maintenance of the Milk River Drain for July-September 2015 and \$26,330.75 for the City's proportionate share of the SRF Project Pre-funding for a total of \$235,950.75.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Flanagan, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Ms. Persichini commented about the fireworks and asked what could be done about the State law. She also commented on a large trailer that has been on her street for more than a week and asked if there was anything that could be done to have it removed.

Ms. Gunn commented about a letter she received from the City about replacing flags of cement on her sidewalk. She mentioned that her driveway was damaged during the concrete repair project and she wanted to wait to have her driveway fixed first. She also asked if she would be eligible through SER Metro to receive help replacing the sidewalk.

Ms. Hampton also spoke of the letter from the City about repairing her sidewalk as she questioned why it felt like her and her neighbors houses were singled out on her block when there are other homes that had sidewalk in repair and they didn't appear to have received a notice.

Mr. Cadotte commented on his concern with the City entering into an agreement with

MERS since our pension fund is so underfunded at this time. He also questioned the crew of workers that came out in multiple stages to remove a tree that fell during a recent storm and suggested that this practice seemed costly.

Mr. Schenburn complained about panhandlers on Kelly Road and asked for more police patrols on Kelly Road. He also commented on the concrete repair project that was awarded tonight and suggested that even though this company has the lowest price, the work is not done well and that the repair company's should be held to a higher standard. He then shared that some of the upgrades on the concession stand at Johnston Park were projects that were completed by Eagle Scouts.

#### CALL TO COUNCIL

The Mayor commented on the trend of gutters growing trees due to homeowners not cleaning out their gutters on a regular basis. He stated that this looks bad and he feels that residents should have more pride of ownership. He also commented on Little League hosting the State tournament this weekend with Art 'Pinky' Deras throwing out the first pitch and attempting to catch the first pitch hopefully, will be himself.

Councilwoman Costantino gave an overview of the Ordinance Committee meeting and announced the next meeting will be on September 21 at 6:00 p.m. She also commented on the new fireworks law and how frustrating it is when the fireworks are going off well past 1:00 a.m.

Councilwoman Sawicki also commented on the 'gutter gardens' and said that it is happening all over due to cold weather stress on the Maple tree and causing it to overproduce its helicopter seed. She also asked when the project at Harper and Lochmoor is anticipated to be completed.

Councilwoman Kindle also commented on the noisy 4<sup>th</sup> of July holiday. She then suggested that the City hold workshops to help educate homeowners on how to maintain their properties with sponsorship by Home Depot or Lowe's.

Councilwoman Paiz also shared that she agreed with all the comments made about the fireworks and the 4<sup>th</sup> of July holiday and asked if Council could prepare a resolution to send to the State of Michigan with our concerns.

CM 07-130-15

#### ADJOURNMENT

MOTION by Flanagan, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:45 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
AUGUST 10, 2015

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Pro tem Vivian Sawicki at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Pro tem Vivian Sawicki, Councilperson(s) Cheryl A. Costantino, Valerie Kindle, Hugh R. Marshall, and Veronica Paiz.

ABSENT: Mayor Kenneth A. Poynter and Councilperson Charles Flanagan.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 08-131-15

EXCUSE MAYOR POYNTER AND  
COUNCILPERSON FLANAGAN

MOTION by Kindle, SUPPORTED by Costantino:

To excuse Mayor Poynter and Councilperson Flanagan from tonight's meeting because of a prior commitment.

ABSENT: Poynter and Flanagan.

MOTION CARRIED

CM 08-132-15

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held July 13, 2015 and furthermore receive and file the minutes of the Ordinance Committee meeting held July 15, 2015, the Board of Trustees Employees Retirement System meeting held July 20, 2015 and the Board of Review meeting held July 21, 2015.

ABSENT: Poynter and Flanagan.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 08-133-15

CONSENT AGENDA

RESOLUTION by Marshall, SUPPORTED by Costantino :

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 106210 through 106412 in the amount of \$1,085,630.01 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to SafeBuilt, Inc. in the amount of \$35,437.03 for the contractual building department services performed during the month of June 2015.
3. Approve payment to WCA Assessing in the amount of \$9,844.01 for the contractual assessing services performed during the month of July 2015.
4. Approve payment to EJ USA, Inc. in the amount of \$7,453.13 for various fire hydrant repair supplies.
5. Approve payment to Oakland County Information Technology in the amount of \$6,689.00 for fees relative to the CLEMIS computer system utilized by the Police Department.
6. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$16,923.09 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.
7. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$10,428.70 for professional services during the month of July 2015 for the following projects: 2015 Emergency Concrete Repair, #180-170; SRF Open Cut Repairs, #180-119; 2015 ADA Ramp Replacement, #180-173 and the SRF SCIPP Project, #180-118.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Paiz, and Sawicki.

NO: None.

ABSENT: Poynter and Flanagan.

RESOLUTION ADOPTED

CM 08-134-15

FIRST RIGHT OF REFUSAL -  
TAX FORECLOSED PROPERTIES

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED to authorize the City Manager to accept the 2015 First Right of Refusal on 29 residential and 1 commercial tax foreclosed properties in an amount not to exceed \$123,315.55 and further that funds not be expended until a purchase agreement has been accepted by a third party buyer.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, and Costantino.

NO: None.

ABSENT: Poynter and Flanagan.

RESOLUTION ADOPTED

CM 08-135-15

SALE OF CITY PROPERTY

RESOLUTION by Marshall, SUPPORTED by Kindle:

BE IT RESOLVED to authorize the sale of 24 properties claimed in the 2015 Tax Foreclosure sale at a price not to exceed \$312,126.77 and to include all terms stated in the Purchase Agreement and to authorize the Mayor to sign all necessary documents to complete the transaction.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Costantino, and Kindle.

NO: None.

ABSENT: Poynter and Flanagan.

RESOLUTION ADOPTED

CM 08-136-15

WAVE COMPETITIVE BIDDING ON SALE OF  
CITY PROPERTY

MOTION by Marshall, SUPPORTED by Kindle:

To add that competitive bidding be waived on the Sale of City Property in accordance with City policy.

ABSENT: Poynter and Flanagan

MOTION CARRIED

CM 08-137-15            PURCHASE - LEAF VACUUM EQUIPMENT

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED to accept the low bid submitted by All Seasons Outdoor Equipment in the amount of \$45,970.00 for the purchase of 2 new 2015 Little Wonder Monster Truckloader Diesel Leaf Vacuums.

ROLL CALL VOTE

YES: Paiz, Sawicki, Costantino, Kindle, and Marshall.

NO: None.

ABSENT: Poynter and Flanagan.

RESOLUTION ADOPTED

CM 08-138-15            PROFESSIONAL SERVICES  
AGREEMENT - PLANTE & MORAN

RESOLUTION by Marshall, SUPPORTED by Kindle:

BE IT RESOLVED approve the agreement with Plante and Moran for Professional Services and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Sawicki, Costantino, Kindle, Marshall, and Paiz.

NO: None.

ABSENT: Poynter and Flanagan.

RESOLUTION ADOPTED

CM 08-139-15            PROGRESS PAYMENT NO. 1 - CDBG FUNDED  
SIDEWALK RAMP REPLACEMENT PROGRAM, #180-173

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED approve payment to Century Cement Company, Inc., in the amount of \$107,020.32 for Progress Payment No. 1 on the CDBG Funded Sidewalk Ramp Replacement Program, #180-173.



ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Paiz, and Sawicki.

NO: None.

ABSENT: Poynter and Flanagan.

RESOLUTION ADOPTED

CM 08-140-15

ENGINEERING PROPOSAL -  
BEACONSFIELD RECONSTRUCTION PROJECT

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to approve the Engineering Proposal as submitted by our engineers, Anderson, Eckstein & Westrick, Inc. for FY 2016 - Transportation Improvement Plan, Beaconsfield Reconstruction and Eight Mile Pavement Patching Project.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, and Costantino.

NO: None.

ABSENT: Poynter and Flanagan.

RESOLUTION ADOPTED

CM 08-141-15

AWARD OF BID - CDBG ARCHITECTURE  
AND ENGINEERING SERVICES

RESOLUTION by Costantino, SUPPORTED by Marshall:

BE IT RESOLVED to accept the proposal dated July 21, 2015 from Anderson, Eckstein & Westrick, Inc. for the Engineering, Architecture and Management services for the Community Development Block Grant Program.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Costantino, and Kindle.

NO: None.

ABSENT: Poynter and Flanagan.

RESOLUTION ADOPTED

CM 08-142-15

CDBG SUBRECIPIENT AGREEMENT - WAYNE COUNTY

RESOLUTION by Marshall, SUPPORTED by Kindle:

BE IT RESOLVED to approve the Community Development Block Grant Subrecipient Agreement between the Charter County of Wayne and the City of Harper Woods and further to authorize the Mayor to sign this agreement on behalf of the City.

ROLL CALL VOTE

YES: Paiz, Sawicki, Costantino, Kindle, and Marshall.

NO: None.

ABSENT: Poynter and Flanagan.

RESOLUTION ADOPTED

CM 08-143-15

MICHIGAN MUNICIPAL LEAGUE -  
DESIGNATION OF VOTING DELEGATES

RESOLUTION by Costantino, SUPPORTED by Paiz:

BE IT RESOLVED to designate Mayor Poynter as the City's official delegate, and the Mayor Pro tem as the alternate delegate at the Michigan Municipal League's Annual Meeting to be held on September 16-18, 2015.

ROLL CALL VOTE

YES: Sawicki, Costantino, Kindle, Marshall, and Paiz.

NO: None.

ABSENT: Poynter and Flanagan.

RESOLUTION ADOPTED

CM 08-144-15

LETTER OF AGREEMENT - TECHNICAL  
PROFESSIONAL, AND OFFICEWORKERS  
ASSOCIATION OF MICHIGAN (TPOAM) PUBLIC WORKS UNIT

RESOLUTION by Marshall, SUPPORTED by Kindle:

BE IT RESOLVED to approve the Letter of Agreement with the Technical, Professional and Officeworkers Association of Michigan (TPOAM) Public Works unit changing the day of work definition for the DPW employees for eligibility to the pension system from 150 hours per month to 140 hours per month and further to authorize the Mayor and City Clerk to sign the agreement.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Paiz, and Sawicki.

## RESOLUTION ADOPTED

ABSENT: Poynter and Flanagan.

ABSENT: Poynter and Flanagan.

## RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Steiger objected to the use of Smart Meters stating health concerns, insurance issues, and infringement of constitutional rights. She asked for a moratorium and suggested a Town Hall Meeting.

Mr. Calus stated that research on Smart Meters does not indicate an increase in health risks and mentioned they have been in use in St. Clair Shores for a number of years. He then expressed his concern regarding fireworks and commented that residents were told prior to 1:00 a.m. there can be no enforcement.

A resident of Prestwick talked about the need for sidewalk replacement and suggested that a repair project with reduced fees to homeowners be offered.

Ms. Lewis of Beaconsfield complained about neighbors throwing garbage in her yard and jumping on top of cars and frequently causing a disturbance.

Mr. Dick expressed concerns with competitive bidding. He then mentioned he is happy about the leaf equipment purchase and asked for a time table on the Subway fire debris removal.

Mr. Cadotte commented on Smart meters saying a legislative act is needed to restrict their use by MPSC and that would be unlikely. He also spoke on fire hazards of various fireworks.

Mr. Schenburn asked that fewer questions be asked by a dispatcher before a patrol car is dispatched in order to have the car arrive while the situation is occurring. He also mentioned a traffic light situation near Home Depot on Kelly Road.

Mr. Ciluffo of Woodcrest expressed concern over increasing disrepair of homes on his street and asked that police listen to his complaints.

CALL TO COUNCIL

Councilperson Sawicki extended her sympathy to Officer Karjo's family. She then commended our police officers for their restraint in a recent situation. She also complimented Target Night out and looks forward to attending again next year.

Councilperson Kindle expressed her sympathy on the passing of Commissioner Killeen's mother.

Councilperson Paiz also spoke on the recent police situation and speculated that more force may have been called for in this situation. She next commented on Harper Woods hosting this year's Little League championship games and the frequent requests to host events due to our well maintained fields.

Councilperson Costantino announced the next Ordinance Committee meeting will be held on September 21 at 6:00 p.m. She then mentioned she spoke to Representative Banks prior to tonight's Council meeting. She asked for an update on Eastland Mall being in receivership. (The City Manager mentioned that there has been no new information. )

CM 08-147-15

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Paiz:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at : p.m.

ABSENT: Poynter and Flanagan.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
SEPTEMBER 9, 2015

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Vivian Sawicki, Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie Kindle and Veronica Paiz.

ABSENT: Councilperson Hugh R. Marshall

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 09-148-15

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held August 10, 2015 and furthermore receive and file the minutes of the Board of Trustees Employees Retirement System meeting held August 10, 2015.

ABSENT: Marshall.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 09-149-15

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 106413 through 106595 in the amount of \$757,749.55 as submitted by the City Manager

- and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Plante & Moran in the amount of \$11,235.00 for the professional services performed in conjunction with the 2014 audit and for their assistance with the deficit elimination plan.
  3. Approve payment to Statewide Security Transport in the amount of \$5,836.00 for prisoner lodging and maintenance for the month of July 2015.
  4. Approve payment to SafeBuilt, Inc. in the amount of \$33,221.17 for the contractual building department services performed during the month of July 2015.
  5. Approve payment to IDS.com in the amount of \$5,283.50 for the mailing costs for our district 1 and 2 water bills and for the summer tax bills.
  6. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$18,410.82 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes and various restorations following main breaks.
  7. Approve payment in the amount of \$3,612.04 to Grosse Pointe Woods for the City's pro-rata portion of the operating and maintenance of the Torrey Road Pump Station for the period January 1 through July 31, 2015.
  8. Approve payment to the City of Grosse Pointe Farms in the amount of \$6,256.69 for Harper Woods' proportionate share of the Intermunicipal Radio System for the period January 1 through June 30, 2015.
  9. Approve payment to WCA Assessing in the amount of \$12,766.15 for the contractual assessing services performed during the month of August, appraisal services for a Tax Tribunal case and paralegal services for July 2015.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 09-150-15

LIBRARY DIRECTOR AGREEMENT

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to approve the employment agreement for Library Director in content and form and further, that once the Library Board confirms the appointment of Ms. Valyi-Hax as the Library Director, that the City Manager be authorized to sign the agreement.

ROLL CALL VOTE

YES: Flanagan, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.  
ABSENT: Marshall.

RESOLUTION ADOPTED

CM 09-151-15                      2014 AUDIT PRESENTATION

RESOLUTION by Kindle, SUPPORTED by Costantino:  
BE IT RESOLVED to Receive and File the 2014 Audit/Financial Report as submitted by the City's Auditors, Plante and Moran and also receive and file their management report.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino and Flanagan.  
NO: None.  
ABSENT: Marshall

RESOLUTION ADOPTED

CM 09-152-15                      SECOND READING AND ADOPTION -  
ORDINANCE NO. 2015-05 - AMENDING  
THE EMPLOYEES RETIREMENT SYSTEM

RESOLUTION by Kindle, SUPPORTED by Costantino:  
BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2015-05, entitled "An Ordinance to Amend Chapter 2, Article VI, Section 2-105 of the Code of Ordinances of the Employees Retirement System" and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Flanagan and Kindle.  
NO: None.  
ABSENT: Marshall

RESOLUTION ADOPTED

CM 09-153-15                      INTRODUCTION AND FIRST READING - AN  
ORDINANCE AMENDING ARTICLE IX,  
SECTION 2 -297 RETIREMENT BENEFITS  
FOR ADMINISTRATIVE OFFICERS AND EMPLOYEES



RESOLUTION by Flanagan, SUPPORTED by Kindle:

BE IT RESOLVED to introduce and place for first reading an ordinance entitled "An Ordinance to Amend Chapter 2, Article IX, Section 2-297 of the Code of Ordinances of the Retirement Benefits for Administrative Officers and Employees," and further, to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Flanagan and Kindle

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 09-154-15            AMENDMENT TO INTERGOVERNMENTAL  
AGREEMENT PARK IMPROVEMENTS

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the Revised Section 10 of the Intergovernmental Agreement between the City of Harper Woods and Wayne County for Park Improvements and further to authorize the Mayor to sign the agreement.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Kindle and Paiz.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 09-155-15            ADOPT 2016 BUDGET SCHEDULE

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to approve the 2016 Budget Meeting Schedule with workshops to be held at regular and special meetings on October 5, October 12 and October 19 and further to hold a public hearing on the 2015 Budget on November 2, 2015.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Kindle, Paiz, and Sawicki.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Steiger commented about the SMART meter meeting that was recently held and also asked that the Council prepare a resolution so that the residents of Harper Woods have a choice on this matter as other states do.

Mr. Schenburn commented on the need to have more police presence on Kelly Road and additional patrols to curtail people walking in the streets.

Ms. Honto asked what could be done about rats in her neighborhood.

Mr. Cadotte commented on the presentation by the auditors who stated that the City needs to generate more revenue through taxes. He asked how will the residents continue to be able to support additional taxes again and again. More taxes to homeowners will result in making this city undesirable.

A Woodland resident asked what could be done about a vacant home.

Ms. Kingston announced the Library book sale scheduled for September 11 and 12 and the Artisan Market scheduled for November 7 that will also be held at the Library.

CALL TO COUNCIL

The Mayor commented on the Little League state tournament and said that he was at almost every game and heard many compliments on the fields and about the Recreation department and their keeping the park and grounds so well maintained throughout the course of the tournament. He also mentioned his attendance at the Michigan Week dinner hosted by Grosse Pointe Park and the Assumption Greek Cultural Festival and what a great time he had. A meeting with the Mexican Consulate and the City Manager was held and he stated that they were quite impressed with Harper Woods. Lastly he mentioned that he is in agreement with the preparation of a resolution that would allow residents to opt out of SMART meters without additional costs and suggested that the City Manager put something together.

Councilman Flanagan responded to Mr. Cadotte's comments about paying more and more taxes by saying that residents are all paying less taxes than they were a few years ago and that if not for the assessments, the City probably would not be in existence. He also commented that issues such as walking in the street he considers nuisance violations and the police department does not have the resources to look into each and every nuisance call and that our police should only be focused on solving the major crimes.

Councilwoman Kindle asked if a committee had yet been formed to promote the public safety ballot proposal. She then promoted the library's Artisan Market and said that last year was great and she hopes to see more people attend this year. Lastly she asked if the City is able to recoup any money from the State when our officers are tied up on the freeway responding to an accident awaiting the arrival of the Michigan State Police.

Councilwoman Paiz commented on a report of several people soliciting near Vernier and Harper and that the public safety officers responded to this situation quickly. She said she understands that they are unable to respond to every nuisance complaint, but she feels that their response time is tremendous.

Councilwoman Sawicki also commented on the quick response times of our officers and said that she feels that they are very reactive to the concerns of the community. She also challenged the schools to attempt to instill a sense of pride in our young residents for their community.

Councilwoman Costantino shared that she does in fact try to help her students gain a sense of pride for their communities by reminding them what it means to be a good neighbor and cleaning up after themselves and not littering. She also commented on Councilman Flanagan's term of "nuisance" calls where she feels that they are more "quality of life" calls and she does appreciate the officers responding to them and that she understands that they do get to them as soon as they can. She also thanked Regina Steiger for her assistance with the SMART Meter meeting and commented that it was well attended. She also stated that we should work toward having a choice without cost to the residents. Lastly she announced that the Ordinance Committee will be meeting on September 21 at 6:00 p.m.

CM 09-156-15

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:20 p.m.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
SEPTEMBER 21, 2015

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Vivian Sawicki, Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie Kindle, and Veronica Paiz.

ABSENT: Councilperson Hugh R. Marshall.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 09-157-15      EXCUSE COUNCILPERSON MARSHALL

MOTION by Sawicki, SUPPORTED by Kindle:  
To excuse Councilperson Marshall from tonight's meeting because of a prior commitment.

ABSENT: Marshall.

MOTION CARRIED

CM 09-158-15      MINUTES

MOTION by Kindle, SUPPORTED by Costantino:  
To receive, approve and file the minutes of the regular City Council meeting held September 9, 2015 and furthermore receive and file the minutes of the Library Board meeting held June 18, 2015, the Ordinance Committee meeting held July 13, 2015, and the Brownfield Development Authority meeting held September 9, 2015.

ABSENT: Marshall.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 09-159-15

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 106596 through 106697 in the amount of \$434,451.08 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Payette Sales and Service in the amount of \$5,512.52 for the repairs and maintenance of Engine 2.
3. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$11,369.20 for professional services during the month of August 2015 for the following projects: 2015 Emergency Concrete Repair, #180-170; Water System Feasibility study, #180-171; SRF Open Cut Repairs, #180-119; SRF SCIPP, #180-118; 2015 ADA CDBG Ramp Replacement, #180-173 and the 2016 Beaconsfield Reconstruction project, #180-174.
4. Approve payment to SafeBuilt, Inc. in the amount of \$30,007.60 for the contractual building department services performed during the month of August 2015.
5. Approve the request from the Harper Woods Secondary School to hold their annual homecoming parade on Friday, October 23, 2015 at 6:00 p.m.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 09-160-15

RESOLUTION - SMART METERS

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to adopt the attached resolution to permit utility customers to "opt out" of the Advanced Metering Infrastructure (AMI), or SMART Meters and to opt out without penalty, and further to direct the City Manager to forward this resolution to the State House

and Senate Energy and Technology Committee urging their amendment to the current legislation.

ROLL CALL VOTE

YES: Flanagan, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 09-161-15      RESOLUTION ADOPTING THE MUNICIPAL  
EMPLOYEES RETIREMENT SYSTEM  
(MERS) DEFINED BENEFIT PLAN

RESOLUTION by Kindle, SUPPORTED by Sawicki:

BE IT RESOLVED to adopt the attached resolution adopting the Municipal Employees Retirement System Defined Benefit Plan and to authorize the Mayor to sign it, and further to authorize the City Manager to sign the necessary Adoption Agreements and Administrative Service Agreements for each of the employee groups.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 09-162-15      AGREEMENT - AFFORDABLE HEALTH  
CARE ACT (ACA) IRS REPORTING SERVICE

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED approve the Agreement as submitted by Cornerstone Municipal Advisory Group, LLC for the IRS Reporting Services for the Affordable Care Act (ACA) in an amount not to exceed \$3,000 and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Flanagan, and Kindle.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 09-163-15 ELECTION OF BOARD OF DIRECTORS - MICHIGAN  
MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED to cast the City's vote for the following persons to serve on the Board of Directors of the Michigan Municipal League Liability and Property Pool:

Robert Clark - Mayor, City of Monroe  
Paula Zelenko - Mayor, City of Burton

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Kindle, and Paiz.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 09-164-14 ADD ITEMS TO AGENDA - YEAR END BUDGET  
ADJUSTMENTS AND DEFICIT ELIMINATION PLAN

MOTION By Kindle, SUPPORTED by Flanagan:

To add to the agenda the Year End Budget Adjustments and the Deficit Elimination Plan for Refuse and Vehicle/Equipment.

ABSENT: Marshall.

MOTION CARRIED

CM 09-165-15 YEAR END BUDGET ADJUSTMENTS

RESOLUTION by Kindle, SUPPORTED by Costantino:

To approve the year end budget adjustments to the 2015 Budget as attached submitted by the Finance Director and the City Manager.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Kindle, Paiz and Sawicki

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 09-166-15

ADOPT DEFICIT ELIMINATION PLAN

RESOLUTION by Flanagan, SUPPORTED by Sawicki:

To adopt the Deficit Reduction Plan as outlined on the attached spreadsheet for the State of Michigan Treasury Department.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Paiz, Sawicki and Poynter.

NO: None.

ABSENT: Marshall.

CALL TO AUDIENCE

Mr. Ellis asked about the construction of a home near him that has been ongoing for about three years and asked what can be done about it.

Mr. Davenport asked for a construction update on the property at Hollywood and Harper and also at Lochmoor and Harper.

Mr. Hakim suggested that the City look into renting/purchasing the equipment that Grosse Pointe Woods uses to repair potholes. He also commented on the recurring standing water issue on Littlestone and lastly asked if anything could be done about the Parkcrest Hotel due to the crime this place has recently been faced with and the negative image it places on the City.

CALL TO COUNCIL

The Mayor shared that our reporter, April Lembeck, will be leaving the C&G Newspaper. He continued by saying that she had always done a fine job of reporting on Harper Woods over the years and he wished success to her in her new career.

Councilwoman Costantino gave a recap of the Ordinance Committee meeting and said that the next meeting will be November 16 at 6:00p.m.

Mayor Pro Tem Sawicki mentioned that the new walk at Salter Park is almost complete.

Councilwoman Paiz shared her understanding of the delay on the Lochmoor project and also commented on the money that we received from the state to repair our roads. She also shared that the City received a COPS grant that will allow the City to hire 2 additional



public safety officers for three years. She then thanked those department heads for their diligence in preparing these grant applications and continually seeking out additional grants as they become available.

Councilwoman Kindle commented on the proposal to combine Police and Fire into Public Safety that will be on the November ballot and cited the reasons that she is in favor of this. She also commented that she created a committee to promote this and that additional information will be forthcoming. She also shared that the Lion's Club pasta dinner will be held on October 21 from 4:00 p.m. until 8:00 p.m. at the Amvets.

Councilman Flanagan commented on the ballot proposal and shared that the reason that Councilwoman Kindle created the committee is to educate the public on this initiative.

CM 09-167-15

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Flanagan:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:01 p.m.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
OCTOBER 5, 2015

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Vivian Sawicki, Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie Kindle, Hugh R. Marshall, and Veronica Paiz.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

PRESENTATION

Mayor Poynter joined Officer Biernat in presenting our annual Safety Patrol awards to Nicholas Robie of Poupard Elementary School, Cortez Black of Chandler Park Academy and Michael Lang of Tyrone Elementary School.

CM 10-168-15

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held September 21, 2015 and furthermore receive and file the minutes of the Library Board meeting held September 17, 2015 and the Planning Commission meeting held September 23, 2015.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 10-169-15

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Flanagan:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 106698 through 106786 in the amount of \$183,845.37 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Allen and Associates Appraisal Group, Inc. in the amount of \$12,500.00 for the appraisal and consulting services on the tax tribunal case for Eastland Mall.
3. Approve payment to WCA Assessing in the amount of \$9,844.01 for the contractual assessing services performed during the month of September 2015.
4. Approve payment to Al's Asphalt Paving Company in the amount of \$22,000.00 for the resurfacing of the walking trail at Salter Park.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-170-15

PUBLIC SAFETY IMPLEMENTATION PLAN

RESOLUTION by Marshall, SUPPORTED by Sawicki:

BE IT RESOLVED to adopt the Public Safety Implementation Plan for the City of Harper Woods as submitted by the City Manager.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-171-15

SECOND READING AND ADOPTION - ORDINANCE  
NO. 2015-06; AN ORDINANCE AMENDING ARTICLE  
IX, SECTION 2-297 RETIREMENT BENEFITS FOR  
ADMINISTRATIVE OFFICERS AND EMPLOYEES

RESOLUTION by Flanagan, SUPPORTED by Kindle:

BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2015-06, entitled, "An Ordinance to Amend Chapter 2, Article IX, Section 2-297 of the Code of Ordinances of the Retirement Benefits for Administrative Officers and Employees," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-172-15      INTRODUCE AND PLACE FOR FIRST READING -  
                            AN ORDINANCE AMENDING CHAPTER 27  
                            REQUIRING DEPOSIT FOR WATER SERVICE

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED Introduce and Place for First Reading an Ordinance Amending Chapter 27 Requiring Deposit for Water Service and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Flanagan, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-173-15      RESOLUTION - SUPPORT OF  
                            HB 4916 SMART METERS

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the Resolution in Support of Hb 4916 Regulating Choice Between Placement or Use of a Traditional Meter or an Advanced Smart Meter, and further to direct the City Manager to forward the resolution to members of the State House and Senate Energy and Technology Committees to urge the passage of this legislation.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Flanagan, Kindle, and Marshall.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-174-15            PROGRESS PAYMENT NO. 2 - 2015 CDBG  
SIDEWALK RAMP REPLACEMENT PROGRAM, #180-173

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED to approve payment to Century Cement Company, Inc., in the amount of \$3,683.50 for Progress Payment No. 2 on the CDBG Sidewalk Ramp Replacement Program, #180-173.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Kindle, Marshall, and Paiz.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-175-15            ADD ITEM TO AGENDA - COPS GRANT AWARD

MOTION by Sawicki, SUPPORTED by Kindle:

To add to the agenda the Acceptance of the 2015 COPS Grant.

MOTION CARRIED UNANIMOUSLY

CM 10-176-15            ACCEPTANCE OF 2015 COPS GRANT

RESOLUTION by Sawicki, SUPPORTED by Kindle:

To accept the COPS Grant in the estimated amount of \$250,000.00 to fund the cost of two police officer positions for three (3) years.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Kindle, Marshall, Paiz and Sawicki

NO: None

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Lt. Stager commented on the recent information that was mailed by the Harper Woods Fire

Fighters union to voters regarding the ballot proposal. He stated that the current fire employees agreed to a hybrid consolidation of the police and fire departments several years ago and are now saying that it will place residents in harms way and will not save money. He then thanked the City Council for acknowledging that the information on this mailer was based not on fact but outright lies. Lastly he thanked the City Manager for preparing the public safety implementation plan that Council adopted tonight.

A resident of Lennon expressed his concern over the noise at a group home near him and asked what could be done about it.

Ms. Honto also confirmed this resident's concerns and that the noise at this group home is more than annoying.

#### CALL TO COUNCIL

The Mayor commended the City Manager for the work he has done with preparing the Public Safety Implementation Plan.

Councilwoman Kindle reminded everyone about the upcoming Lions Club Pasta Dinner on October 21 at the Amvets Hall from 4pm until 6pm.

Councilwoman Paiz commented about her disappointment in HB 4916 and felt it was a weak attempt to assist residents who wish to opt-out of the SMART meter from DTE. She also shared that 1100 agencies applied for the COPS grant and we were one in 6 agencies in Michigan that received this award.

Councilwoman Sawicki commented about the standing water issue on Littlestone and asked if the engineers have been able to determine the cause of this problem.

CM 10-175-15

#### 2016 BUDGET WORKSHOP SESSION

MOTION by Kindle, SUPPORTED by Costantino:  
To adjourn to the Budget workshop session.

MOTION CARRIED UNANIMOUSLY

City Council recessed at 8:13 p.m. and reconvened in the conference room at 8:20 p.m.

2016 BUDGET WORKSHOP SESSION

The City Manager and Finance Director presented and discussed with City Council the draft of the 2016 budget.

CM 10-176-15

ADJOURNMENT

MOTION by Marshall, SUPPORTED by Paiz:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 9:25 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
OCTOBER 19, 2015

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Vivian Sawicki, Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie Kindle, Hugh R. Marshall (7:03), and Veronica Paiz.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 10-179-15

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held October 5, 2015 and furthermore receive and file the minutes of the Election Commission meeting held September 30, 2015.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 10-180-15

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 106787 through 106888 in the amount of \$571,218.81 as submitted by the City Manager



- and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$18,264.87 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks.
  3. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$39,776.65 for professional services during the month of September 2015 for the following projects: 2015 Emergency Concrete Repair, #180-170; Water System Reliability Study, #180-171; SRF SCIPP, #180-118 and the 2016 TIP Beaconsfield Reconstruction, #180-174.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 10-181-15      PROGRESS PAYMENT NO. 3 - 2014 CONCRETE  
                                 PAVEMENT REPAIR PROGRAM, #180-160

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED To approve payment to Fiore Enterprises, LLC in the amount of \$11,493.50 for Progress Payment No. 3 on the 2014 Concrete Pavement Repair Program, #180-160.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-182-15      PROGRESS PAYMENT NO. 1 - 2015 CONCRETE  
                                 PAVEMENT REPAIR PROGRAM, #180-170

RESOLUTION by Flanagan, SUPPORTED by Costantino:

BE IT RESOLVED To approve payment to Fiore Enterprises, LLC in the amount of \$84,259.63 for Progress Payment No. 1 on the 2015 Concrete Pavement Repair Program, #180-170.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Koski reported a gas leak issue that has been ongoing for approximately three years at Brierstone and Tyrone. DTE has been notified of this and has made several attempts to repair this issue and the gas is still leaking. He asked if the City could intervene and contact DTE about this issue.

Mr. Jenny reported that a catch basin repair that is being made by the County on Vernier needs to be addressed. There are limited barricades at the site and it is a potential safety hazard.

Mr. Serriaco complained of two homes on Woodland and asked if someone could look into them. He also asked for clarification on the charter amendment proposal that will be on the ballot in November.

Mr. Schenburn announced the Boy Scouts canned food drive with all canned goods being picked up on November 14. He also commented that the Dad's Club would be running the concessions at the HWHS Homecoming game on Friday, October 23 and encouraged everyone to come. He then reported that the clerk at the police window was unpleasant while he attempted to make a report.

Mr. Hakim asked when leaf pickup will begin as it is not in the calendar. (Leaf pickup officially starts October 26 and runs through November 27). He also mentioned the standing water issue on Littlestone.

Mr. Dick complained of the overflowing dumpster and rubbish at the Sunoco station on Kelly. He also asked for an update on the fire restoration at the Subway restaurant on Kelly. Lastly he asked when the next Ordinance Committee will be. (Ordinance Committee will be held November 16 at 6:00 p.m.).

CALL TO COUNCIL

The Mayor commented on his attendance at the groundbreaking ceremony of the Moross Greenway project to beautify Moross from Harper to Mack. He then commented on the yard signs the IAFF is putting out about 'Saving Fire/Saving EMS' saying that we will

continue to have both firefighters and EMS service and the hybrid system we have in place now is working and will continue to work without anyone losing their jobs. They are deceiving residents with this type of campaign and that they should only be giving residents honest facts.

Councilwoman Sawicki reminded everyone of the HWHS Homecoming parade and game on Friday, beginning at 6:00 p.m.

Councilwoman Costantino shared that she is disappointed with the IAFF tactics and that there will be cost savings with the implementation of the Public Safety plan that was adopted. The IAFF is only concerned with losing members of their union as the firemen would no longer be able to be in that union if the proposal passes in November.

Councilman Flanagan expressed his dissatisfaction with the article that C&G News put out regarding the public safety proposal. He stated that information used in the article that was supplied by the fire union was not investigated and several comments made by the police department were not reported, including the fact that we have a crime problem, not a fire problem, that our Grosse Pointe neighbors utilize the public safety model and lastly he stated that the article merely perpetuated the lies that are being told by the firemen.

Councilman Marshall commented that there is no hidden agenda with the implementation of Public Safety on the part of the Council. He further stated that the Council is elected by the residents to act in the best interest of the City and in particular to be fiscally responsible. Public Safety works and saves money and we don't need 7 employees holding the city hostage, which is what those members are trying to do.

Councilwoman Sawicki stated that she is uncomfortable hearing any type of bad mouthing of any employees as both police and fire departments do a good job. She further commented that by being able to change the charter language if this proposal passes, it will allow the City to hire cross trained employees if a fireman chooses to leave as opposed to the current practice of only being able to hire a full time firefighter to take that employees place.

Councilwoman Paiz agreed with Councilwoman Sawicki about the badmouthing of employees as all employees of the fire and police departments do an excellent job of what they were hired to do, and that they do care about the City.

Councilman Flanagan further commented that no one here is attacking anyone, just calling out the lies that are being said. No one is attacking the job the firemen do or how well they do it, only the tactics they are using in their campaign.

Councilwoman Kindle shared her disappointment with the scare tactics that are once again

being used by the firemen and that she feels very strongly in favor of the implementation plan and this is the best plan for our City. It is not about Fire vs. the City, just what is best for the entire community. Our public safety officers are already working with a hybrid method and we need to expand this already working plan.

CM 10-183-15                    2016 BUDGET WORKSHOP SESSION

MOTION by Marshall, SUPPORTED by Kindle:  
To adjourn to the Budget workshop session.

MOTION CARRIED UNANIMOUSLY

City Council recessed at 7:55 p.m. and reconvened at 8:05 p.m. Councilman Flanagan asked to be excused from the Budget Session due to a prior commitment.

2016 BUDGET WORKSHOP SESSION

The City Manager and Finance Director discussed with City Council the updated funds, including the General, Major Street, Water/Sewer and the Library.

CM 10-184-15                    ESTABLISH SPECIAL ASSESSMENT RATE FOR 2016

MOTION by Marshall, SUPPORTED by Sawicki:  
to establish the Special Assessment Rate for 2016 at 16.5 mills.

MOTION CARRIED

CM 10-185-15                    ADJOURNMENT

MOTION by Marshall, SUPPORTED by Costantino:  
That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 9:05 p.m.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
NOVEMBER 2, 2015

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie Kindle, Hugh R. Marshall, and Veronica Paiz.

ABSENT: Mayor Pro tem Vivian Sawicki

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 11-186-15                      EXCUSE MAYOR PRO TEM SAWICKI

MOTION by Costantino, SUPPORTED by Flanagan:  
To excuse Mayor Pro tem Sawicki from tonight's meeting because of a prior commitment.

ABSENT: Sawicki.

MOTION CARRIED

CM 11- 187-15                      MINUTES

MOTION by Kindle, SUPPORTED by Flanagan:  
To receive, approve and file the minutes of the regular City Council meeting held October 19, 2015 and furthermore receive and file the minutes of the Library Board meeting held September 17, 2015.

ABSENT: Sawicki.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 11- 188 -15

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Flanagan:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 106889 through 106981 in the amount of \$517,459.01 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to SafeBuilt, Inc. in the amount of \$36,419.53 for the contractual building department services performed during the month of September 2015.
3. Approve payment to Oakland County Information Technology in the amount of \$6,836.25 for fees relative to the CLEMIS computer system utilized by the Police Department.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Paiz, and Poynter.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 11-189 -15

PUBLIC HEARING - 2016 BUDGET

MOTION by Kindle, SUPPORTED by Costantino:

To open the public hearing on the 2016 Budget.

ABSENT: Sawicki.

MOTION CARRIED

PUBLIC HEARING

The City Manager gave an overview of the funds in the 2016 Budget and the adjustments that were discussed during the budget workshops.

CM 11-190 -15                      PUBLIC HEARING - 2016 BUDGET

MOTION by Costantino, SUPPORTED by Marshall:  
To close the public hearing on the 2016 Budget.

ABSENT: Sawicki.

MOTION CARRIED

CM 11-191-15                      ADOPTION OF TAX LEVY - 2016 BUDGET

RESOLUTION by Marshall, SUPPORTED by Flanagan:  
BE IT RESOLVED to adopt the Tax Levy Resolution set forth on page 1 of the budget document hereby establishing the following tax rate for 2016.

GENERAL	20.000
REFUSE	2.5517
LIBRARY	1.9168
DEBT	1.5000
	25.9685

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Paiz, Poynter and Costantino.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 11-192-15                      ADOPTION OF BUDGET ADOPTION AND  
APPROPRIATION RESOLUTION - 2016 BUDGET

RESOLUTION by Kindle, SUPPORTED by Costantino:  
BE IT RESOLVED to approve the Budget Adoption and Appropriation Resolution found on Page 2 of the budget document, thereby adopting the 2016 Budget as presented.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Poynter, Costantino, and Flanagan.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 11-193-15      2016 STORM WATER RATE RESOLUTION

RESOLUTION by Kindle, SUPPORTED by Paiz:

BE IT RESOLVED that in accordance with Chapter 27, Article V, Sections 27-120 and 27-15 of the Code of Ordinances, a rate of \$210.00 per residential equivalent unit is hereby established for the storm water utility charge to be billed December 1, 2015.

ROLL CALL VOTE

YES: Marshall, Paiz, Poynter, Costantino, Flanagan and Kindle.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 11-194 -15      MILK RIVER - OPERATIONS AND MAINTENANCE

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED to approve payment to Wayne County in the amount of \$234,943.75 for the operation and maintenance of the Milk River Drain for October-December 2015 and \$11,138.75 for the City's proportionate share of the SRF Project Pre-funding for a total of \$246,082.50.

ROLL CALL VOTE

YES: Paiz, Poynter, Costantino, Flanagan, Kindle, and Marshall.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 11-195 -15      SECOND MEETING AND ADOPTION -  
ORDINANCE NO. 2015 - 07 AMENDING CHAPTER 27  
REQUIRING DEPOSIT FOR WATER SERVICE

RESOLUTION by Paiz, SUPPORTED by Kindle:

BE IT RESOLVED to place for Second Reading and Adoption Ordinance No. 2015-07, entitled "An Ordinance to Amend Chapter 27, Article II - Water to Add Section 28-37,



Deposit for Water Service and Notification Necessary to Waive Lien” and further, to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Kindle, Marshall, Paiz, and Sawicki.  
NO: None.  
ABSENT: Sawicki.

RESOLUTION ADOPTED

11-196-15 AMENDMENT TO INTERGOVERNMENTAL AGREEMENT -  
GRANT FOR IMPROVEMENTS TO JOHNSTON AND SALTER PARKS

RESOLUTION by Paiz, SUPPORTED by Kindle:

BE IT RESOLVED to Approve the Amendment to the Intergovernmental Agreement between Wayne County and the City of Harper Woods for the Improvements to Johnston and Salter Parks and further to authorize the Mayor to sign the agreement.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Paiz, and Poynter.  
NO: None.  
ABSENT: Sawicki.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Cadotte asked if the city’s parks were open to everyone since we receive grant money. He then asked for clarification on how much the city expects to save with the passage of the charter amendment.

Mr. Pesegna asked about Eastland and their ability to pay their taxes and what it would mean to the City if they were to close.

Mr. Szymanski commented that the stand alone stores near Eastland are all doing well and may be helpful in making Eastland favorable to a potential buyer.

CALL TO COUNCIL

The Mayor just reminded everyone to get out tomorrow and vote.

Councilman Flanagan commented on Eastland going before the tax tribunal to petition for reduced tax assessments and stated that all the surrounding stores can do the same. He also commented on the tactics that the fire department is using in support of a "No" vote and that they are spreading lies. He further commented that in the event this doesn't pass, the Council should look at a part-time or volunteer department.

Councilwoman Costantino announced the next Ordinance Committee meeting will be on November 16 at 6:00 p.m.

Councilwoman Paiz commented about a news article regarding big box type stores that use shadow or closed stores to petition the tax tribunal to get a reduction in their tax assessments.

Councilwoman Kindle commented that she supports Macy's and Eastland by shopping there and when shopping online she asks to have the items delivered to Eastland. She encouraged everyone to do more shopping there to increase the revenues in an attempt to keep them here. She also reminded everyone to get out and vote tomorrow.

The Mayor thanked Councilman Flanagan for his years of service to the Council and the City as this is his last meeting. He also thanked him for his words of support for the charter amendment.

Councilman Flanagan then shared that he has enjoyed his time here and acknowledged that the City has tough times ahead, however, he feels that the current Council is very competent and will do well with the tough decisions moving forward.

CM 11-197-15

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Paiz:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:47 p.m.

ABSENT: Sawicki.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
NOVEMBER 9, 2015

SPECIAL MEETING MINUTES

The special City Council meeting was called to order by Mayor Kenneth A. Poynter at 8:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Vivian Sawicki, Councilperson(s) Cheryl A. Costantino, Valerie Kindle, Hugh R. Marshall, and Veronica Paiz.

ABSENT: Councilman Flanagan.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 11-198-15

EXCUSE COUNCILMAN FLANAGAN

MOTION by Kindle, SUPPORTED by Sawicki:

To excuse Councilman Flanagan from tonight's meeting because of a prior commitment.

ABSENT: Flanagan.

MOTION CARRIED

OATH OF OFFICE - MAYOR

The City Clerk administered the oath of office to the newly re-elected Mayor, Kenneth A. Poynter.

OATH OF OFFICE - CITY COUNCIL MEMBERS

The City Clerk administered the oath of office to the following newly elected Council Members: Cheryl Costantino, Tom Jenny, and Veronica Paiz.

CM 11-199-15

ELECTION OF MAYOR PRO TEM

RESOLUTION by Sawicki, SUPPORTED by Kindle:

WHEREAS, Section 4.3 of the City Charter, as amended, requires the City Council to elect the Council member receiving the highest number of votes at the most recent City election to serve as Mayor Pro tem, and

WHEREAS, Cheryl A. Costantino is the Council member receiving the highest number of votes.

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby elect Cheryl A. Costantino to the Office of Mayor Pro tem for the term expiring at the first Council meeting following the next regular City election.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-200-15

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Sawicki:

That the agenda of the special City Council meeting having been acted upon, the meeting is hereby adjourned at 8:08 p.m.

MOTION CARRIED UNANIMOUSLY

---

Kenneth A. Poynter, Mayor

---

Leslie M. Frank, City Clerk

CITY OF HARPER WOODS  
CITY COUNCIL  
NOVEMBER 16, 2015

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz. and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATIONS

The Mayor and members of the Beautification Commission presented the annual Beautification Awards to Kim Williams and Greg Johnson, Susan Herman, Curtis and Beverly Moseley, Daniel and Francesca Schmitt, Karen Rowzee, Stephen and Lindsay Angst, Robert and Mary Edwards, Lawrence and Sheila Hakim, and G & L Stewart LLC owned by Gordon L. Stewart. Eight outstanding homes in our community and one place of business were chosen from the many nominated. The landscaping, maintenance and presentation contributed to the selection of the homes & business by the Beautification Commission. The award winners were presented with a commemorative plaque.

CM 11-201-15

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held November 2, 2015 and the Special Council meeting held November 9, 2015.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 11-202-15

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 106982 through 107113 in the amount of \$198,126.12 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to SafeBuilt, Inc. in the amount of \$30,179.95 for the contractual building department services performed during the month of October 2015.
3. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$26,331.30 for professional services during the month of October 2015 for the following projects: 2016 Gas Main Replacements, #180-168; 2015 Emergency Concrete Repair, #180-170; Water System Reliability Study, #180-171; SRF SCIPP, #180-118; SRF Open Cut Repairs, #180-119; SRF FCIPP, #118-117; 2015 CDBG ADA Ramp Replacement, #180-173 and the 2016 TIP - Beaconsfield Recon, #180-174.
4. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$5,626.00 for contractual lawn cutting and leaf pickup in various areas of the City, including City Hall, the annexes, Library and the Parks.
5. Approve payment to Michigan Department of Environmental Quality in the amount of \$5,237.59 for the 2016 annual water supply fee.
6. Approve payment to Badger Meter, Inc. in the amount of \$5,847.93 for the purchase of new 5/8" Orion automatic read water meters and replacement tops.
7. To appoint Mr. Gowana Mancill to the Library Board for an unexpired term ending January 2018.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-203-15

PROGRESS PAYMENT NO. 2 - 2015 CONCRETE  
PAVEMENT REPAIR PROGRAM, #180-170

RESOLUTION by Sawicki, SUPPORTED by Costantino:  
BE IT RESOLVED to approve payment to Fiore Enterprises, LLC in the amount of \$24,186.00 for Progress Payment No. 2 on the 2015 Concrete Pavement Repair Program, #180-170.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-204-15                      TRANSFER TO 2015 WINTER TAX ROLL -  
   DELINQUENT WATER, SEWER, GRASS  
   CUTTING AND COMMERCIAL REFUSE BILLS

RESOLUTION by Kindle, SUPPORTED by Marshall:  
BE IT RESOLVED Approve the transfer of \$291,014.04 for delinquent Water and Sewer bills, \$118,109.15 for Miscellaneous City Services, \$10,952.25 for Special Pickups and \$3,165.00 for Meter Replacements (total of \$423,240.44) to the 2015 Winter Tax Roll as proposed and submitted by the Finance Director/Treasurer.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Van suggested that vehicles parked on the street during a snow event be ticketed. He also suggested fines for the group home on his street due to the rubbish and debris that is constantly a problem.

Mr. Schenburn gave a report of Boy and Cub Scouts Can-do operation, saying that 325 cases of food were collected this year. He then asked how the City can assist those business owners on Kelly Road following the fire earlier this year. Lastly he commented that seeing the fire truck being driven around and left running while the firemen sit and eat at Rex's is something that should be stopped as it is wasteful.

Mr. Butler introduced himself to the Council and commented that he would like to work

toward the goals of the City and the Fire department.

Mr. Dick asked what is the City planning since the proposal failed at the polls. He also asked when this could be brought before the voters again. Lastly he asked when the next Ordinance Committee would be held. (Wednesday, January 20, 2016.)

Ms. Honto shared that the USPS is replacing some of their postal boxes around the City. She also asked why the DPW didn't pick up loose branches on her street following a recent storm.

Mr. Binder asked why vehicles illegally parked in handicapped spaces at Eastland are not ticketed.

#### CALL TO COUNCIL

The Mayor mentioned the rescheduled Tree Lighting Ceremony will be held tomorrow at 6:30p.m. He also commented on the second annual Artisan Market at the Library was held recently and was well attended and a great success.

Councilwoman Paiz also commented on the Artisan Market saying that it was encouraging to see small creative Harper Woods businesses present.

Councilwoman Costantino gave an overview of the Ordinance Committee meeting that was held earlier. Ordinances that are currently being discussed are the current snow ordinance and the rental registration ordinance.

Councilwoman Sawicki commented on the properties that are under construction on Harper and that it is nice to see they are moving along quickly now. She also asked why the building at Hawthorne and Harper is at a standstill.

Councilwoman Kindle commented on the group home on Lennon with the constant debris in the driveway and that it is very unsightly and suggested that mediation get involved. She also suggested that perhaps the Council needs to take action to make these types of group homes accountable. Groups homes need to be better corporate citizens.

CM 11-205-15

#### EXECUTIVE SESSION - COLLECTIVE BARGAINING MATTER - ADDENDUM TO THE IAFF CONTRACT AND LITIGATION MATTER

MOTION by Kindle, SUPPORTED by Costantino:

To adjourn to executive session for the purpose of discussing a Collective Bargaining



matter and to consider contents of a settlement strategy for the Michigan Tax Tribunal.

MOTION CARRIED UNANIMOUSLY

The City Council adjourned to Executive Session at 7:42 p.m. and reconvened at 9:01 p.m.

CM 11-206-15      ADD ITEM TO AGENDA - IAFF LETTER OF AGREEMENT

MOTION by Paiz, SUPPORTED by Sawicki:

To add to the agenda the approval of a Letter of Agreement between the City of Harper Woods and the Harper Woods Fire Fighters Association, Local 1188.

MOTION CARRIED UNANIMOUSLY

CM 11-207-15      APPROVAL OF IAFF LETTER OF AGREEMENT

RESOLUTION by Kindle, SUPPORTED by Jenny

To approve the Letter of Agreement between the City of Harper Woods and the Harper Woods Fire Fighter's Association, Local 1188 regarding Retirement Pension Plan and further to authorize the Mayor to sign the agreement.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Jenny and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-208-15      ADJOURNMENT

MOTION by Paiz, SUPPORTED by Kindle

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 9:04 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
DECEMBER 7, 2015

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilperson Hugh R. Marshall.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 12-209-15

MINUTES

MOTION by Jenny, SUPPORTED by Paiz:

To receive, approve and file the minutes of the regular City Council meeting held November 16, 2015 and furthermore receive and file the minutes of the Ordinance Committee meeting held September 21, 2015, the Library Board meeting held October 15, 2015 and the Board of Trustees Employees Retirement System meeting held November 17, 2015.

ABSENT: Marshall.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 12-210-15

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 107114 through 107152 in the amount of \$145,083.15 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Greater Detroit Heating and Cooling, Inc. in the amount of \$6,962.66 for the emergency repair to the boiler tank at City Hall.
3. Approve payments to Nu Appearance Maintenance, Inc. in the amount of \$6,465.35 for assistance with restorations and cleanup in various areas of the City.
4. Approve payment to Oakland County Information Technology in the amount of \$7,985.74 for fees relative to the upgrade of the CLEMIS computer system utilized by the Police Department.
5. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$19,996.10 for professional services during the month of November 2015 for the following projects: 2015 Emergency Concrete Repair, #180-170; Water System Reliability Study, #180-171; SRF Open Cut Repair, #180-119 and the 2016 TIP Beaconsfield Reconstruction, #180-174.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 12-211-15

APPOINTMENT OF FINANCE  
DIRECTOR/TREASURER

RESOLUTION by Kindle, SUPPORTED by Sawicki:

BE IT RESOLVED to Confirm the City Manager's appointment of John M. Szymanski as Finance Director/Treasurer and based on the City Manager's recommendation that there is no advantage to seeking outside applicants and further to approve the employment agreement between the City of Harper Woods and Mr. Szymanski and further to authorize the Mayor to sign the agreement.

ROLL CALL VOTE

YES: Jenny, Kindle, Sawicki, Poynter and Costantino.

NO: Paiz.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 12-212-15      SCHEDULE PUBLIC HEARING - BEACONSFIELD  
AVENUE RECONSTRUCTION; VERNIER TO 8 MILE RD.

MOTION by Sawicki, SUPPORTED by Costantino:

To hold a public hearing on December 21, 2015 for the purpose of receiving public input and comment on the reduction of lanes on Beaconsfield between Vernier and 8 Mile Road as part of the Beaconsfield Reconstruction Project.

ABSENT: Marshall.

MOTION CARRIED

CM 12-213-15      ANNUAL PERMIT TO WORK ON STATE HIGHWAYS

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the Performance and Indemnification Resolution related to the City's Annual Permit to Work on State Highways.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 12-214-15      CHANGES IN CITY COUNCIL MEETING DATES

MOTION by Paiz, SUPPORTED by Costantino:

To approve the changes to the City Council meeting dates as listed on the attached memorandum from the City Manager for 2016. (Attachment 1)

ABSENT: Marshall.

MOTION CARRIED

CALL TO AUDIENCE

Mr. Dick thanked Councilmember Paiz for her comments about the appointment of the Finance Director/Treasurer and that perhaps this position should have been open to the public before appointing a person permanently.

Ms. Phillips thanked the City for the Tree Lighting ceremony.

Mr. Cadotte stated that he felt the appointment of Finance Director/Treasurer did have a bad appearance to the community since Mr. Szymanski was previously on Council. With the scandals in Wayne County and beyond this appointment gives ammunition to those that want to distort facts and use terms such as cronyism even if he is qualified for the position.

CALL TO COUNCIL

The Mayor mentioned that with Mr. Flanagan's departure a representative to the Grosse Pointes Clinton Disposal Authority Board is needed. Mr. Jenny agreed to take the role as the City's representative.

Councilwoman Kindle commented on a watermain break at the corner of Eastwood and Beaconsfield. She then stated that we need to promote Harper Woods to keep our property values from declining. We have great housing stock and good, hard working people here in our community and we need to promote it.

Councilwoman Sawicki asked if the City Manager has reached out to real estate agents to promote our community and to send out the message that we have great city services comparable to our neighboring communities and continue to bring up our home values. She then asked the status on the building at Harper and Hawthorne and commented on the progress of the construction project at the Albanian Islamic Center.

Councilwoman Paiz compared news stories in Oakland County that have reported worse crimes than what we have had in Harper Woods. The violence that other communities have is not here in Harper Woods. She also said that the Recreation Department should be commended for their efforts in preparing for the Tree Lighting and obtaining the donations of refreshments. She also asked if residents in the audience looked at the agenda on line before coming to a meeting.

Councilwoman Costantino suggested that we should look into loan programs to assist people in obtaining home ownership as banks are not giving out loans for less than \$40,000. We have many homes in Harper Woods that are selling for less than that and many people are unable to get loans. She also suggested that we continue to look for ways to implement the cul-de-sacs on Kelly as a means to increase property values in the

southernmost sections of Harper Woods.

CM 12-215-15

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:58 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

ATTACHMENT #1

December 1, 2015

**MEMORANDUM TO:** The Mayor and Members of City Council

**SUBJECT:** Council Meeting Changes for 2016

Due to Holiday Observances in 2016, we will need City Council Meeting changes on the following dates:

**From:** Monday, January 18, 2016 - Martin Luther King Day  
**To:** Wednesday , January 20, 2016

**From:** Monday, February 15, 2016 - President's Day  
**To:** Wednesday, February 17, 2016

**From:** Monday, September 5, 2016 - Labor Day  
**To:** Wednesday, September 7, 2016

Also, for the months of July and August, we will meet on the second Monday only, July 11, 2016 and August 8, 2016.

Sincerely,

*Randolph Skotarczyk*  
Randolph Skotarczyk  
City Manager

RS/lmf

CITY OF HARPER WOODS  
CITY COUNCIL  
DECEMBER 21, 2015

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATION

Jordan Twardy, the Executive Director of the Eight Mile Boulevard Association gave the Mayor and City Council an update on current activities and successes of the Eight Mile Boulevard Association.

CM 12-216-15

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held December 7, 2015 and furthermore receive and file the minutes of the Board of Trustees Employees Retirement System meeting held on December 7, 2015 and the Board of Review meeting held on December 15, 2015.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.



CM 12-217-15

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 107153 through 107304 in the amount of \$454,952.53 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to WCA Assessing in the amount of \$8,449.27 for the contractual assessing services performed during the month of December and for legal services on the Eastland tax tribunal case.
3. Approve payment in the amount of \$30,500.00 to Guardian Sewers for their assistance on several valve box repairs, fire hydrant repairs and for their assistance with several main breaks and a service line disconnect.
4. Approve payment to JB Delco Auto Repair Center in the amount of \$7,239.50 for the repair of two dump trucks that are utilized in the public works department.
5. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$7,000.00 for assistance with leaf pickup.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-218-15

BEACONSFIELD AVENUE RECONSTRUCTION;  
VERNIER TO 8 MILE ROAD - OPEN PUBLIC HEARING

MOTION by Sawicki, SUPPORTED by Costantino:

To open the Public Hearing on the Beaconsfield Avenue Reconstruction Project.

MOTION CARRIED UNANIMOUSLY

PUBLIC HEARING

Steve Pangori, from Anderson, Eckstein & Westrick gave an overview of the project on Beaconsfield outlining the reduction in lanes between Vernier and 8 Mile Road and answered questions.

Councilwoman Costantino asked if there would be a right turn lane to turn onto 8 Mile Road

from Beaconsfield. She also asked if the surface would be concrete or asphalt.

Councilwoman Paiz commented that she appreciates the inclusion of a turn lane into Tim Horton's. She also asked if Tim Horton's is expected to participate in the cost of this project.

Ms. Courtney stated that she avoids the exit from Tim Horton's onto Vernier because there is such a deep decline in the ramp there.

Mr. Cadotte suggested making Beaconsfield wider at the 8 Mile intersection and have a specific lane for turning right and left and also have a through lane.

CM 12-219-15      BEACONSFIELD AVENUE RECONSTRUCTION;  
VERNIER TO 8 MILE ROAD - CLOSE PUBLIC HEARING

MOTION by Marshall, SUPPORTED by Kindle:  
To close the Public Hearing on the Beaconsfield Avenue Reconstruction Project.

MOTION CARRIED UNANIMOUSLY

CM 12-220-15      BEACONSFIELD AVENUE RECONSTRUCTION  
REDUCTION OF LANES BETWEEN VERNIER AND 8 MILE RD.

RESOLUTION by Sawicki, SUPPORTED by Kindle:  
BE IT RESOLVED to approve the engineer's recommended changes and reduce the lanes on Beaconsfield from 4 to 3, one lane for each direction of traffic and one turning lane in conjunction with the Beaconsfield Reconstruction project, #180-174.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-221-15      RESOLUTION TO ADOPT 2015 ROAD  
ASSET MANAGEMENT PLAN, #180-165

RESOLUTION by Jenny, SUPPORTED by Kindle:  
BE IT RESOLVED adopt the 2015 Road Asset Management Plan, Project #180-165 as

presented by Anderson, Eckstein & Westrick, Inc. dated December 14, 2015.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-222-15                      MICHIGAN MUNICIPAL LEAGUE - LIABILITY  
AND PROPERTY POOL INSURANCE RENEWAL

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to renew the City's participation in the Michigan Municipal League's Liability and Property Pool for 2016 in the amount of \$203,792.00 for coverage as stated in their renewal proposal and, further that competitive bidding be waived in accordance with City policy.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Jenny and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-223-15                      YEAR END BUDGET ADJUSTMENTS

RESOLUTION by Kindle, SUPPORTED by Sawicki:

BE IT RESOLVED approve the year end budget adjustments to the 2015 Budget as attached submitted by the Finance Director and the City Manager.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, Kindle, and Marshall.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-224-15                      PROGRESS PAYMENT NO. 3 - 2015 CONCRETE  
PAVEMENT REPAIR PROJECT # 1802-170

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED Approve payment to Fiore Enterprises, LLC in the amount of \$5,631.60 for Progress Payment No. 3 on the 2015 Concrete Pavement Repair project, #180-170.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, Kindle, Marshall, and Paiz.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-225-15      RESOLUTION - MORATORIUM ON SIGN PERMITS

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the attached Resolution in support of a 180 day moratorium on the acceptance and issuance of sign permits.

ROLL CALL VOTE

YES: Poynter, Costantino, Jenny, Kindle, Marshall, Paiz, and Sawicki.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-226-15      ASSIGNMENT OF WATER SERVICE CONTRACT

RESOLUTION by Paiz, SUPPORTED by Kindle:

BE IT RESOLVED to approve the Agreement to Assign Wholesale Customer Water Service Contract between the City of Harper Woods and the City of Detroit Water and Sewerage Department and the Great Lakes Water Authority and further to authorize the City Manager to sign the Agreement.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Lesch asked about the leaf pickup service Nu Appearance performing on Kelly Road. He also asked if restoration is being planned for the burned out buildings on Kelly Road.

Lastly he asked what could be done about the many cars that park on Beaconsfield when the school lets out each day as it could be a hazard for cars that are trying to travel through this area.

Mr. Cadotte commented on an article he read regarding single family homes being used as bed and breakfast type businesses where single rooms are rented out short and long term. He stated that this could be detrimental to Harper Woods and asked if the city could look into this.

CALL TO COUNCIL

The Mayor and members of Council wished everyone a Merry Christmas and a Happy New Year.

CM 12-227-15      EXECUTIVE SESSION - COLLECTIVE BARGAINING  
                                 MATTER - IAFF CONTRACT NEGOTIATIONS

MOTION by Costantino, SUPPORTED by Kindle:

To adjourn to executive session for the purpose of discussing a Collective Bargaining matter.

MOTION CARRIED UNANIMOUSLY

The City Council adjourned to Executive Session at 7:55 p.m. and reconvened at 8:25 p.m.

CM 12-228-15      ADJOURNMENT

MOTION by Marshall, SUPPORTED by Paiz:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:25 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JANUARY 4, 2016

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

PRESENTATION

Senator Burt Johnson was in attendance to provide a legislative update and answer any questions.

CM 01-01-16

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held December 21, 2015 and furthermore receive and file the minutes of the Ordinance Committee meeting held November 16, 2015 and the Library Board meeting held November 19, 2015.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

The Library Director and Library Board member Kingston spoke in regard to the Library Millage Proposal and asked City Council for their continued support on this much needed

millage renewal for Library operations.

Mr. Dick asked about the Suburban Library Cooperative payment on the Consent Agenda.

CM 01-02-16

CONSENT AGENDA

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 107305 through 107396 in the amount of \$551,368.60 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Suburban Library Cooperative in the amount of \$9,356.50 for the annual subscription to Overdrive and Proquest, two services provided by the Library and for automated system services.
3. Approve payment in the amount of \$6,158.00 to the Michigan Municipal League for membership dues covering the period February 1, 2016 through January 31, 2017.
4. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$35,871.70 for professional services during the month of December for the following projects: 2015 Emergency Concrete Repair, #180-170; Water System Reliability Study, #180-171; SRF Open Cut Repairs, #180-119; SRF FCIPP, #180-117; SRF SCIPP, #180-118; 2016 User Charge, #180-175; 2016 Gas Main Replacements, #180-168; Street Condition Rating Plan, #180-165 and the 2016 TIP Beaconsfield Reconstruction, #180-174.
5. Approve payments to Nu Appearance Maintenance, Inc. in the amount of \$8,368.00 for assistance with leaf pickup and fall maintenance in various areas of the City.
6. Approve the request from the Shamrock Cab Company for taxicab licenses covering the cabs listed on the attached application for 2016.
7. Approve the reappointments to the various boards and commissions as listed on the attached memorandum from the City Clerk.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 01-03-16

REQUEST FOR MILLAGE BALLOT PROPOSAL -  
HARPER WOODS LIBRARY BOARD OF DIRECTORS

RESOLUTION by Paiz, SUPPORTED by Kindle:

BE IT RESOLVED to place the attached ballot proposal on the November 8, 2016 General Election ballot requesting voter approval for an additional mill for library operations.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Ms. Kingston addressed Senator Johnson and asked if he could provide some assistance on getting the fence repaired along I-94.

Mr. Dick asked if the light at Eastwood and Kelly would be replaced following an accident there. He also commented on the road repair program with the State.

Mr. Serriocco asked that several homes on Woodland be addressed for ordinance violations.

CALL TO COUNCIL

The Mayor shared two events that he participated in during the holidays, the first was a Christmas program with the Friends of the Detroit City Airport, which provided toys to children and the second was delivering Meals on Wheels to seniors on Christmas Day through the Services for Older Citizens. Lastly he wished everyone a Happy New Year.

Councilwoman Paiz commended the Police Department for their quick response to the shooting at Eastland Center and also to other departments for their assistance.

The City Manager also stated that in particular Deputy Chief Ted Stager and Det. Sgt. Ruthenberg should be commended for their outstanding work in investigating this matter.

Councilwoman Costantino mentioned that the next City Council meeting will be on Wednesday, January 20 at 7:00 p.m. and that there will be an Ordinance Committee meeting at 6:00 p.m.

Councilwoman Kindle asked Senator Johnson for his support with helping Harper Woods with keeping Eastland Center viable. She also suggested forming a task force to work with Eastland Center to help sustain their presence. Lastly she suggested setting up a town hall type meeting for the discussion of issues that residents may have with group homes in the City.



CM 01-04-16

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:11 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JANUARY 20, 2016

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 01-05-16

MINUTES

MOTION by Jenny, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held January 4, 2016.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 01-06-16

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 107397 through 107466 in the amount of \$327,713.10 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. Approve payment to IDS.com in the amount of \$6,047.07 for the mailing costs for our district 3 water bills and for the 2015 winter tax bills.
3. Approve payment to Litho Printing Service, Inc. in the amount of \$6,250.00 for the printing of the 2016 City calendar.
4. Approve payment to EJ USA, Inc. in the amount of \$7,404.60 for the purchase of various water main repair items.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 01-07-16

COMMUNITY DEVELOPMENT BLOCK  
GRANT - SCHEDULE PUBLIC HEARINGS

MOTION by Sawicki, SUPPORTED by Costantino:

To hold two Public Hearings, one on February 1, 2016 at 7:00 p.m. and the second on February 17, 2016 at 7:00 p.m. for the purpose of receiving public input and comment on the 2016 Community Development Block Grant funds and further to hold an additional Public Hearing on February 1, 2016 at 7:00 p.m. for the purpose of receiving public comment and input on the transfer of funds within the 2015 Community Development Block Grant funds.

MOTION CARRIED UNANIMOUSLY

CM 01-08-16

LEASE OF NEW PATROL VEHICLES

RESOLUTION by Marshall, SUPPORTED by Sawicki:

BE IT RESOLVED to Approve the lease of four (4) Ford Interceptor Utility vehicles in the amount of \$206,418.84 to be paid in 3 annual payments of \$68,806.28, which includes all of the necessary equipment for each vehicle, through the Macomb County Extended Purchasing Agreement, and further, in that these vehicles were competitively bid by Macomb County that the City's formal competitive bidding process be waived.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

MOTION by Kindle, SUPPORTED by Sawicki:  
To add to the Agenda the Resolution in Opposition of Public Act 269.

MOTION CARRIED UNANIMOUSLY

RESOLUTION by Kindle, SUPPORTED by Sawicki:  
Adopt the Resolution Opposing Public Act 269 and further to forward the Resolution to the City's State Representatives in the Michigan House of Representatives and the Michigan Senate. (Attachment #1)

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino and Jenny  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

## CALL TO AUDIENCE

Mr. Dick thanked Council for voting to oppose P.A. 269. He also commented on the new police vehicle purchase.

Mr. Schenburn shared his concerns about P.A. 269 and asked what is being done with the burned out businesses on Kelly Road.

## CALL TO COUNCIL

Councilmember Paiz commented on the new Economic and Community Development Director. She then asked questions about P.A. 269.

Mayor Pro tem Costantino gave an overview of tonight's Ordinance Committee meeting and announced the next meeting will be held on March 7 at 6:00 p.m.

Councilwoman Sawicki commented that she was pleased to learn that Grosse Pointe Farms also passed a resolution with regard to SMART Meters.

CM 01-11-16

ADJOURNMENT

MOTION by Marshall, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:48 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
FEBRUARY 1, 2016

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilmember Hugh R. Marshall

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 02-12-16                      EXCUSE COUNCILMEMBER MARSHALL

MOTION by Costantino, SUPPORTED by Sawicki:

To excuse Councilmember Marshall from tonight's meeting because of a prior commitment.

ABSENT: Marshall

MOTION CARRIED

CM 02-13-16                      MINUTES

MOTION by Jenny, SUPPORTED by Paiz:

To receive, approve and file the minutes of the regular City Council meeting held January 20, 2016 and furthermore receive and file the minutes of the Ordinance Committee held November 16, 2015, the Library Board meeting held December 17, 2015, the Ordinance Committee meeting held January 20, 2016 and the Planning Commission meeting held January 27, 2016.

ABSENT: Marshall

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 02-14-16

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 107467 through 107569 in the amount of \$486,142.67 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Oakland County Information Technology in the amount of \$6,836.25 for fees relative to the CLEMIS computer system utilized by the Police Department.
3. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$6,639.47 for tree restorations, bridge salting and snow removal in various areas of the City.
4. Approve payment to WCA Assessing in the amount of \$6,209.75 for the contractual assessing services performed during the month of January and for legal services for the month of December 2015.
5. Approve payment to the City of Grosse Pointe Farms in the amount of \$12,499.59 for Harper Woods' proportionate share of the Intermunicipal Radio System for the period July 1 through December 31, 2015.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 02-15-16

OPEN PUBLIC HEARING - 2015 COMMUNITY  
DEVELOPMENT BLOCK GRANT TRANSFER OF FUNDS

MOTION by Kindle, SUPPORTED by Sawicki:

To open the Public Hearing on the transfer of 2015 Community Development Block Grant funds.

MOTION CARRIED

PUBLIC HEARING

Economic and Community Development Director Hinton gave an overview of the transfer of funds and answered questions.

Councilwoman Sawicki asked in what areas of Harper Woods would this money be used for rehabilitation loans for residents. She then asked what the criteria are to determine who will be able to qualify for the low cost loans. Lastly she asked about any liability to the City if the City is involved with the vetting of contractors and issuing the vouchers for the home repairs.

The City Manager also explained that the streetscape portion of the CDBG grant money has been dropped from the program for 2015 in order to place the necessary grant funding in the rehab loan area to help residents get the needed repairs to their homes as a means to improve the area and bring property values back up.

Councilwoman Costantino asked how the loans would be given to residents. (The City would vet all contractors and only those would be used on the rehab projects and the City would issue the vouchers to the homeowner.)

Councilwoman Sawicki then asked if there would be any liability to the City if the City is involved with the vetting of contractors and issuing the vouchers for the home repairs.

Councilwoman Kindle thanked the City Manager for preparing this and utilizing the funds this way for our residents.

Mr. Cadotte asked about the procedure of paying back the loans, including interest rates on these types of loans.

CM 02-16-16      CLOSE PUBLIC HEARING - 2015 COMMUNITY  
DEVELOPMENT BLOCK GRANT TRANSFER OF FUNDS

MOTION by Costantino, SUPPORTED by Sawicki:  
To close the Public Hearing on the transfer of 2015 Community Development Block Grant funds.

ABSENT: Marshall

MOTION CARRIED



CM 02-17-16

TRANSFER OF 2015 COMMUNITY  
DEVELOPMENT BLOCK GRANT FUNDS

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to approve the transfer of \$67,182.04 in 2015 Community Development Block Grant funds from Streetscape Improvements to Housing Rehabilitation.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 02-18-16

OPEN PUBLIC HEARING - 2016 COMMUNITY  
DEVELOPMENT BLOCK GRANT

MOTION by Costantino, SUPPORTED by Sawicki:

To open the Public Hearing on the 2016 Community Development Block Grant.

ABSENT: Marshall

MOTION CARRIED

PUBLIC HEARING

The City Manager gave an overview of the 2016 Community Development Block Grant fund program.

Councilwoman Costantino asked if part of the Administration portion of the grant would be used toward the Community Development Director's salary.

Councilwoman Kindle asked if SOC would still be funded through our CDBG funds. (The City Manager explained that in the past we assisted with the funding of PAATS, which is part of SOC and we will continue to do so.)

CM 02-19-16

CLOSE PUBLIC HEARING - 2016 COMMUNITY  
DEVELOPMENT BLOCK GRANT

MOTION by Kindle, SUPPORTED by Sawicki:

To close the Public Hearing on the 2016 Community Development Block Grant.

ABSENT: Marshall

MOTION CARRIED

CM 02-20-16 INTRODUCTION AND FIRST READING - AN ORDINANCE  
TO AMEND THE SNOW REMOVAL ORDINANCE TO ADD  
PENALTY AND ENFORCEMENT PROVISIONS

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to introduce and place for first reading an Ordinance entitled "An Ordinance to Amend Article I, Section 23-4 of the Code of Ordinances to Add Owner Responsibility for any Premises, Separate Offense Provision and Lien Against Property Provision," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 02-21-16 INTRODUCTION AND FIRST READING - AN  
ORDINANCE TO AMEND CHAPTER 11 OF THE  
HOUSING CODE - CERTIFICATE OF OCCUPANCY

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED to introduce and place for first reading an Ordinance entitled "An Ordinance to Amend Chapter II, Article III, Section 11-59 of the Code of Ordinances of the Housing Code," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny and Kindle.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 02-22-16

INTRODUCTION AND FIRST READING - AN  
ORDINANCE TO AMEND ORDINANCE  
# 95-2 RESIDENTIAL INCOME PROPERTY

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to introduce and place for first reading an Ordinance entitled "An Ordinance to Amend Ordinance No. 95-2, Section 11-73b," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny and Kindle.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Serraiocco inquired about the rental inspection ordinance and asked if the three-year inspection time frame could be reduced to something less and then he shared an experience he had with a rental property.

Mr. Ellis asked what progress is being made on the boarded up home on Eastwood that has been vacant for many years.

Mr. Cadotte commented about a news article where a fire broke out in a home that had several people living in the basement without the proper egress. He then shared his concerns of this housing code violation and it potentially being a problem here and asked that the Ordinance Committee look into this. He then also commented that the employees of the City are paid for 13 holidays and not working on Fridays and that for a cash-strapped city this seems a bit excessive.

Mr. Gray shared that the Harper Woods School District would be presenting their Black History event on February 26 at 6:00 p.m. and invited all to attend.

CALL TO COUNCIL

The Mayor commented on how important PAATS is to Harper Woods and he shared the ridership statistics for all the Grosse Pointes and Harper Woods. He also announced that on February 9 at 7:00 p.m in the High School gym Sports Illustrated will be honoring their

Athlete of the Month, Daijon Smith, who was featured recently. He also stated that you can gain free admission by donating a case of water for the City of Flint.

Councilwoman Paiz asked if the City does any type of followup with the tax foreclosed homes that were sold last year after the city's first right of refusal.

Councilwoman Kindle shared her experiences with attending the Black History events in the past and encouraged everyone to attend. She also shared a concern of young people running amok in Macy's and asked what could be done.

CM 02-23-16

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:00 p.m.

ABSENT: Marshall

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

## MEETING MINUTES

## ROLL CALL

CM 02-24-16                      EXCUSE MAYOR PRO TEM COSTANTINO  
AND COUNCILPERSON SAWICKI

MOTION CARRIED

## CM 02-25-16 MINUTES

ABSENT: Costantino & Sawicki.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 02-26-16

CONSENT AGENDA

RESOLUTION by Paiz, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 107570 through 107662 in the amount of \$1,031,580.13 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to SafeBuilt, Inc. in the amount of \$33,756.58 for the contractual building department services performed during the month of December 2015.
3. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$6,175.60 for professional services during the month of January 2016 for the following projects: 2015 Emergency Concrete Repair, #180-170; 2014 Emergency Concrete Repair, #180-160; 2015 CDBG ADA Ramp Replacement, #180-173; SRF SCIPP, #180-118; SRF Open Cut Repair, #180-119; 2016 Gas Main Replacements, #180-168 and the Street Condition Rating Plan, #180-165.
4. Approve payment to Wayne County in the amount of \$5,902.87 for the traffic signal maintenance for the month of December 2015 and for a roadway inspection following a restoration project.
5. Approve payment in the amount of \$12,657.50 to Grosse Pointe Woods for the City's pro-rata portion of the operating and maintenance of the Torrey Road Pump Station for the period July 1 through December 31, 2015.
6. To appoint Mr. Frank Serraiocco to the Planning Commission for an unexpired term ending January 2017 and to appoint Mr. David Beard to the Beautification Commission for an expired term ending January 2020.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, and Poynter.

NO: None.

ABSENT: Costantino & Sawicki.

RESOLUTION ADOPTED

CM 02-27-16

OPEN PUBLIC HEARING - COMMUNITY  
DEVELOPMENT BLOCK GRANT

MOTION by Paiz, SUPPORTED by Kindle:

To open the public hearing on the 2016 Community Development Block Grant Program.

ABSENT: Costantino & Sawicki.

MOTION CARRIED

PUBLIC HEARING

The City Manager gave an overview of the 2016 Community Development Block Grant and explained how the funds will be used.

Mr. Cadotte asked what area of Harper Woods will the funds be used for. (The City Manager stated that it is from Kelly to Balfour and Kingsville to Roscommon.)

Mr. Hinton stated also that a portion of the grant funds will go to the Pointe Area Assisted Transportation service where 280 Harper Wood's residents are served.

Mr. Dick stated that while none of the grant money will be utilized on Kelly Road, can the business owners apply for the rehabilitation loans in the same way that residents can.

Ms. Sossi asked how the rehab grant information will be conveyed to the residents so they can be considered for the loans.

Ms. Green asked when the applications will be available. (The City Manager stated that they would be available beginning March 25.)

Councilwoman Kindle asked if any of the grant funds would be used for street lighting on Kelly Road.

Councilman Marshall asked if nonpayment of the loans would result in a lien on a property.

CM 02-28-16

CLOSE PUBLIC HEARING - COMMUNITY  
DEVELOPMENT BLOCK GRANT

MOTION by Paiz, SUPPORTED by Kindle:

To close the public hearing on the 2016 Community Development Block Grant Program.

ABSENT: Costantino & Sawicki.

MOTION CARRIED

CM 02-29-16

ADOPT 2016 COMMUNITY  
DEVELOPMENT BLOCK GRANT

RESOLUTION by Marshall, SUPPORTED by Kindle:

BE IT RESOLVED to adopt the 2016 Community Development Block Grant Program as follows:

Housing Rehab	\$74,482.05
Pointe Area Assisted Transit (PAATS)	\$13,000.00
Administration	<u>\$ 9,720.22</u>
Total	<u>\$97,202.27</u>

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Poynter, and Jenny.

NO: None.

ABSENT: Costantino & Sawicki.

RESOLUTION ADOPTED

CM 02-30-16

MILK RIVER - OPERATIONS AND MAINTENANCE

RESOLUTION by Paiz, SUPPORTED by Kindle:

BE IT RESOLVED to approve payment to Wayne County in the amount of \$234,943.75 for the operation and maintenance of the Milk River Drain for January through March 2016 and \$11,138.75 for the City's proportionate share of the SRF Project Pre-funding for a total of \$246,082.50.

ROLL CALL VOTE

YES: Marshall, Paiz, Poynter, Jenny, and Kindle.

NO: None.

ABSENT: Costantino & Sawicki.

RESOLUTION ADOPTED

CM 02-31-16    PROGRESS PAYMENT 3 - FINAL 2015 CDBG FUNDED  
SIDEWALK RAMP REPLACEMENT PROGRAM #180-173

RESOLUTION by Kindle, SUPPORTED by Marshall:



BE IT RESOLVED to approve payment to Century Cement Company, Inc., in the amount of \$5,918.98 for Progress Payment No. 3 - Final on the CDBG Funded Sidewalk Ramp Replacement Program, #180-173.

ROLL CALL VOTE

YES: Paiz, Poynter, Jenny, Kindle, and Marshall.

NO: None.

ABSENT: Costantino & Sawicki.

RESOLUTION ADOPTED

CM 02-32-16

RENEWAL OF CLEMIS IT AGREEMENT

RESOLUTION by Paiz, SUPPORTED by Marshall:

BE IT RESOLVED to approve the five-year agreement with CLEMIS Oakland County for Information Technology Services in the annual amount of \$27,345.00 to be paid in quarterly installments of \$6,836.25 and further, to authorize the Director of Public Safety to sign this agreement on behalf of the City of Harper Woods.

ROLL CALL VOTE

YES: Poynter, Jenny, Kindle, Marshall, and Paiz.

NO: None.

ABSENT: Costantino & Sawicki.

RESOLUTION ADOPTED

CM 02-33-16

MICHIGAN DEPARTMENT OF TRANSPORTATION  
CONTRACT BEACONSFIELD AVENUE AND  
8 MILE ROAD CONCRETE PAVEMENT REPAIRS

RESOLUTION by Jenny, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following contract with the Michigan Department of Transportation for the concrete pavement work along Beaconsfield Road from Vernier to 8 Mile and for pavement work along 8 Mile road from Beaconsfield to Harper Avenue in the total amount of \$1,125,000, of which \$919,000 are federal funds and \$206,000 required City matching funds: MDOT Contract No. 15-5605; Control Sections STU 82457 and STU 82144; Job Numbers 129074A and 129075A and Project Numbers STP 1682(216) and STP 1682(217), and further, to authorize the Mayor and City Manager to sign the contract.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, and Poynter.

NO: None.  
ABSENT: Costantino & Sawicki.

RESOLUTION ADOPTED

CM 02-34-16                      ADOPT RESOLUTION TO ESTABLISH  
A RECEIVING BOARD FOR THE ELECTION

RESOLUTION by Paiz, SUPPORTED by Kindle:  
BE IT RESOLVED to authorize the City Clerk to establish one Receiving Board for the March 8, August 2, and November 8, 2016 elections, and appoint at least two individuals to serve on said Board, consistent with Michigan Election Law, Act 116 of 1954, as amended, 168.679a, Section 679a(1).

ROLL CALL VOTE  
YES: Kindle, Marshall, Paiz, Poynter, and Jenny.  
NO: None.  
ABSENT: Costantino & Sawicki.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Dick thanked the Public Safety Department for increasing their patrol on Kelly Road. He also mentioned that Vernier Road between Beaconsfield and Harper is need of repair.

Ms. Robinson commented on an issue she is having with the board-up company that was used following a recent fire at her home.

Ms. Sossi introduced herself and stated that she is running for State Representative for District 1.

Mr. Schenburn asked what could be done about a vacant house on his block. It was recently stripped of its copper pipes. He also mentioned that Lansdowne is need of repair.

Ms. Green asked if the Poupard school parking lot could be patrolled more often as there are people that hang out there at night.

Mr. Cadotte asked if the City has records on the type of service lines that are in place and if they could be made with lead as is the case in Flint.

CALL TO COUNCIL

The Mayor announced the 2<sup>nd</sup> annual Technology Showcase that will be held at the Harper Woods Secondary school on March 4 from 5:00 pm until 7:00 pm. and invited everyone to attend.

Councilwoman Kindle shared her experience with the Technology Showcase from last year. She also announced that the Lions Club will be holding their annual Pancake Breakfast on Sunday, March 20 from 9:00 am until 1:00 pm at the Amvets Hall. Lastly she mentioned that the Prime Time Reading event will begin at the Library on March 9 and will run until April 13 with dinner being served at 5:30 pm and the program at 6:00 pm.

Councilwoman Paiz shared that the Library has Radon testing kits available for anyone who is interested. She also spoke of the high school student that was honored last week as Sports Illustrated athlete of the month.

Councilwoman Kindle announced that the League of Women Voters is sponsoring a coney dog fundraiser on April 28 from 5:30 to 7:30 at Windmill Pointe Park in Grosse Pointe Park.

CM 02-35-16

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Marshall:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:55 p.m.

ABSENT: Costantino & Sawicki.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
MARCH 7, 2016

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall and Vivian Sawicki.

ABSENT: Councilperson Veronica Paiz.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 03-36-16

EXCUSE COUNCILPERSON PAIZ

MOTION by Kindle, SUPPORTED by Sawicki:

To excuse Councilperson Paiz from tonight's meeting because of a prior commitment.

ABSENT: Paiz

MOTION CARRIED

CM 03-37-16

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held February 17, 2016, and furthermore receive and file the minutes of the Library Board meeting held January 21, 2016 and the Planning Commission meeting held February 24, 2016.

ABSENT: Paiz

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 03-38-16

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 107663 through 107861 in the amount of \$685,137.94 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. To approve the payment to Nu Appearance Maintenance, Inc. in the amount of \$5,420.50 for the court-ordered cleanup at a residence where the homeowner failed to keep his property in compliance with the ordinance.
3. Approve payment to SafeBuilt, Inc. in the amount of \$35,803.83 for the contractual building department services performed during the month of January 2016.
4. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$11,337.05 for professional services during the month of February 2016 for the following projects: 2018 STP-U Call for Projects, #180-177; SRF Open Cut Repairs, #180-119; 2015 CDBG ADA Ramp Replacement, #180-173; Housing Rehab Project, #180-178; 2016 User Charge, #180-175; 2016 Gas Main Replacements, #180-168 and the 2016 Concrete Pavement Repair, #180-176.
5. Approve payment to Attorney John Gerlach in the amount of \$5,933.85 for his professional services on a court case.
6. Approve payment in the amount of \$6,300.00 to Guardian Sewers for their assistance with a watermain break, a water service line repair and replacement of stop boxes at various residential locations.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Sawicki, and Poynter.

NO: None.

ABSENT: Paiz

RESOLUTION ADOPTED

CM 06-39-16

RESOLUTION APPROVING TENTATIVE  
APPORTIONMENT - MILK RIVER DRAIN

RESOLUTION by Kindle, SUPPORTED by Sawicki:

BE IT RESOLVED to authorize the City Manager to vote in favor of a Resolution provided by the Milk River Drainage Board to Approve Tentative Apportionment of Cost of Improvements to Milk River Intercounty Drain and Setting a Hearing on Such Apportionment of Costs.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Paiz

RESOLUTION ADOPTED

CM 03-40-16

SCHEDULE PUBLIC HEARING DATES  
SPECIAL ASSESSMENT DISTRICT

MOTION by Marshall, SUPPORTED by Sawicki:

to schedule a public hearing on April 4, 2016 at 7:00 p.m. for the purpose of receiving public comment on the continuation of a Special Assessment District and further to schedule a second public hearing on April 18, 2016 at 7:00 p.m. for the purpose of reviewing the effect of the Special Assessment on the tax roll.

ABSENT: Paiz

MOTION CARRIED

CM 03-41-16

SCHEDULE PUBLIC HEARING LOT  
SPLIT REQUEST - 20920 HARPER

MOTION by Sawicki, SUPPORTED by Costantino:

to schedule a public hearing at 7:00 p.m. on March 21, 2016 to consider a request from the property owner at 20920 and 20932 Harper Avenue to split his two parcels into 4 individual parcels of the Dalby and Campbel's Mack-Vernier Subdivision and also Dalby and Campbel's Mack Park Subdivision.

ABSENT: Paiz

MOTION CARRIED

CM 03-42-16 SECOND READING AND ADOPTION - ORDINANCE  
NO. 2016-01 - AN ORDINANCE TO AMEND CHAPTER 11  
OF THE HOUSING CODE - CERTIFICATE OF OCCUPANCY

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2016-01, entitled "An Ordinance to Amend Chapter II, Article III, Section 11-59 of the Code of Ordinances of the Housing Code," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Kindle, Marshall, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Paiz

RESOLUTION ADOPTED

CM 03-43-16 SECOND READING AND ADOPTION - ORDINANCE  
2016-02 AN ORDINANCE TO AMEND THE SNOW REMOVAL  
ORDINANCE TO ADD PENALTY AND ENFORCEMENT PROVISIONS

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2016-02, entitled "An Ordinance to Amend Article I, Section 23-4 of the Code of Ordinances to Add Owner Responsibility for any Premises, Separate Offense Provision and Lien Against Property Provision," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Marshall, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Paiz

RESOLUTION ADOPTED

CM 03-44-16 SECOND READING AND ADOPTION - ORDINANCE  
NO. 2016-03 AND ORDINANCE TO AMEND ORDINANCE  
NO. 95-2 RESIDENTIAL INCOME PROPERTY

RESOLUTION by Jenny, SUPPORTED by Kindle:

BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2016-03, entitled "An Ordinance to Amend Ordinance No. 95-2, Section 11-73b," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, Kindle, and Marshall.

NO: None.

ABSENT: Paiz

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Serraiocco asked about the Milk River drain project that was before City Council tonight.

Mr. Cadotte asked if the City could look at requiring that landlords provide names of their tenants.

CALL TO COUNCIL

The Mayor commented on a meeting that he had with the City Manager, Economic Director and Wayne County. He also mentioned a meeting that took place with the NUMEN organization leader to discuss future participation with this group in our community. Lastly he mentioned his attendance at the black history event and the tech night at the High School.

Councilperson Sawicki asked about the property at the corner of Sanilac and Woodland.

Mayor Pro tem Costantino gave a recap of the Ordinance Committee held earlier and announced that the next meeting of Ordinance Committee will be on April 4, 2016 at 6:00 p.m. and that it is open to the public.

CM 03-45-16

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Marshall:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:55 p.m.



CITY OF HARPER WOODS, MICHIGAN  
REGULAR CITY COUNCIL MEETING

MARCH 7, 2016  
PAGE 6

ABSENT: Paiz

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
MARCH 21, 2016

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz. and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 03-46-16

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held March 7, 2016.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 03-47-16

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 107862 through 107989 in the amount of \$379,478.28 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. Approve payment to SafeBuilt, Inc. in the amount of \$47,482.13 for the contractual building department services performed during the month of February 2016.
3. Approve the request to hold the Annual Harper Woods Little League Parade on April 30, 2016 beginning at 11:00 a.m. on Beaconsfield.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-48-16

OPEN PUBLIC HEARING - LOT SPLIT  
REQUEST 20920 HARPER AVENUE

MOTION by Paiz, SUPPORTED by Costantino:  
To open the Public Hearing on the Lot Split Request.

MOTION CARRIED UNANIMOUSLY

PUBLIC HEARING

The City Manager gave an overview of the petitioners' request. The petitioner's, Peter and John Maniaci were also present and they discussed their request and answered questions.

Councilwoman Sawicki asked if property taxes would increase due to the splitting of the parcels.

Mr. Dick asked if the zoning of these parcels would change.

CM 03-49-16

CLOSE PUBLIC HEARING - LOT SPLIT  
REQUEST 20920 HARPER AVENUE

MOTION by Sawicki, SUPPORTED by Costantino:  
To close the Public Hearing on the Lot Split Request.

MOTION CARRIED UNANIMOUSLY

CM 03-50-16

APPROVE LOT SPLIT REQUEST  
AT 20920 HARPER AVENUE

RESOLUTION by Marshall, SUPPORTED by Sawicki:

BE IT RESOLVED to approve a request from the property owner of 20920 and 20932 Harper Avenue to split his two lots as follows: Parcel 2 to be split into Lots 72 and 73, pursuant to the Dalby and Campbell's Mack-Vernier Subdivision and Parcel 3 to be split into Lots 272 and 273, pursuant to the Dalby and Campbell's Mack Park Subdivision commonly known as 20920 and 20932 Harper Avenue.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-51-16

ANNUAL PERMIT TO WORK ON COUNTY ROADS

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the Performance and Indemnification Resolution authorizing the City to make necessary repairs to county roads and sidewalks, and further to adopt the Performance and Indemnification Resolution authorizing the City to take any necessary restorative corrections to county roads and sidewalks, and further to adopt the Performance and Indemnification Resolution authorizing the City to temporarily close county roads and/or place temporary banners within the right-of-way.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-52-16

INTRODUCTION AND FIRST READING OF AN  
ORDINANCE TO AMEND CHAPTER 12; PEDDLERS

RESOLUTION by Kindle, SUPPORTED by Jenny:

BE IT RESOLVED to introduce and place for first reading an Ordinance entitled "An Ordinance to Amend Chapter 12 - Licenses, Permits and Business Regulations Article VI - Peddlers Sections 12-159 and 12-162 of the Code of Ordinances," and further to direct the City Clerk to publish a notice of this in accordance with City Charter Requirements.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Father John of St. Sabbas asked what could be done about a home across the street from him that continually plays loud music late at night and during church services.

Mr. Dick also commented about loud music being played and disturbing the peace. (The City Manager explained that it is difficult to address specific offenders due to a resident not wanting to go on record as the complainant; in the state of Michigan, an officer's peace cannot be disturbed and cannot be the complainant to issue a ticket.)

Ms. Sossi announced that she will be running for State Representative this November and shared some background information about herself.

Mr. Cotton shared his concern about trash on Woodcrest. Many of his neighbors are either putting trash out too early or not bringing in their containers for several days after pickup.

Mr. Serriaocco asked for a construction update on the Albanian Islamic Center.

Mr. Cadotte asked if the ordinance that was introduced tonight included ice cream vendors.

CALL TO COUNCIL

Councilwoman Kindle thanked all who attended the Lions Club Pancake Breakfast to help support the Lions Club and all they do to help the community.

Councilwoman Sawicki asked about two homes that are in need of repair and asked what is being done.

Mayor Pro tem Costantino announced the next Ordinance Committee meeting will be on April 4 at 6:00 p.m and is open to the public. She also asked if the City could revisit starting a citizens group that could write tickets for code violations or have additional personnel available to keep up code enforcement.

Councilwoman Paiz asked for an update on the Eastland Produce business on Kelly. She then spoke of the crime statistics in Harper Woods. (The City Manager cited specific drops in crime in Harper Woods, including crime at Eastland that is down 28% and vehicle theft is the lowest it has been in years.)

Councilwoman Sawicki also shared that the Beautification Commission met recently to discuss the upcoming Perennial Plant Exchange that will be held on May 14 at Salter Park.

The City Manager mentioned that the City, through the Community Development Block Grant funds, will be offering low cost loans to residents whose homes are in need of minor home repairs. He suggested that if anyone is interested and qualifies for this program or knows someone who might be to contact the City.

CM 03-53-16

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:58 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
APRIL 4, 2016

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 04-54-16

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held March 21, 2016 and furthermore receive and file the minutes of the Library Board meeting held February 18, 2016, the Beautification Commission meeting held March 16, 2016 and the Board of Review Minutes held March 14, 28, and 30, 2016.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 04-55-16

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 107990 through 108102 in the amount of \$314,856.12 as submitted by the City Manager

- ## ROLL CALL VOTE

NO: None.

CM 04-56-16                      OPEN PUBLIC HEARING - CONTINUATION  
OF A SPECIAL ASSESSMENT DISTRICT

To open the Public Hearing on the continuation of a Special Assessment District.

## PUBLIC HEARING

Mr. Serraiocco asked if this renewal is for only one year.

**MOTION** by Kindle, **SUPPORTED** by Sawicki:



MOTION CARRIED UNANIMOUSLY

RESOLUTION ADOPTED UNANIMOUSLY

RESOLUTION ADOPTED UNANIMOUSLY

## CALL TO AUDIENCE

Mr. and Mrs. Steiger shared their concern over response time on a recent complaint of a downed wire. She stated that she was told there was a fatal vehicle accident on the freeway. She called neighboring cities for assistance and was told they too were at the fatal accident scene. DTE arrived about 45 minutes after they were called to rectify the situation.

Mr. Cadotte shared his concern about private parties in residential areas with loud music and their disregard for the noise ordinance. The Ordinance needs to be enforced in order to be effective. He suggested that perhaps limiting the number of people allowed to be at a house party could be of some help. He also stated that he has concern about solicitors being allowed to be at dangerous intersections.

Mr. Calus asked several questions about the Eastland Chapter 11 bankruptcy, including whether the City has plans in the event it closes. He also asked if there was any truth that Eastland Produce is housing some type of cannabis operation. (He was assured that this is not the case, they are still waiting for some interior repairs to be completed before they open). He also asked if the helicopters flying overhead at night are some type of surveillance for the city. Lastly he asked if more police patrol will be patrolling areas with higher crime.

Ms. Kilroy asked about the home rehabilitation grants and confirmed the areas in the City where the grant money is being offered.

Mr. Schenburn announced the Boy Scout flower sale that will be held on May 7 beginning at 9:00 a.m. at the AMVETS. He also reported that he has seen an increase in police patrol on Kelly and lastly he reported a home that had potential violations on Woodcrest.

Mr. Anderson said that he is concerned about the burned out home across from him on Eastwood and asked when the home would either begin repairs or taken down.

#### CALL TO COUNCIL

The Mayor announced the open house to commemorate the 40<sup>th</sup> Anniversary of the Heritage Room that will be held on April 12 from 6:00 to 7:30 p.m.

Councilwoman Kindle commented on some solicitors that have been aggressive and suggested that if a resident encounters this, they should be reported to the police department.

Councilwoman Paiz shared a story of an incident that the police were involved with and she said how appreciative she is of our police department and all that they do to help the community feel safe. She then shared another story where a fireman assisted a neighbor with her fire alarm.

Councilwoman Sawicki commented on the Police Department Annual Report that was recently prepared and said that it will be on the website later this week. She then commended the police for all of their hard work in our community and also in our

neighboring communities.

CM 04-60-16

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:00 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
APRIL 18, 2016

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilwoman Valerie Kindle.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 04-61-16

MINUTES

MOTION by Sawicki, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held April 4, 2016 and furthermore receive and file the minutes of the Ordinance Committee held on March 7, 2016.

ABSENT: Kindle

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 04-62-16

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 108103 through 108192 in the amount of \$232,604.15 as submitted by the City Manager

- and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment in the amount of \$7,000.00 to Guardian Sewers for their assistance with several stop box repairs at various residential locations.
  3. Approve payment to SafeBuilt, Inc. in the amount of \$39,040.90 for the contractual building department services performed during the month of March 2016.

ROLL CALL VOTE

YES: Costantino, Jenny, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Kindle.

RESOLUTION ADOPTED

CM 04-63-16

OPEN PUBLIC HEARING - 18.5 MILL LEVY  
TO DEFRAY THE COSTS TO CONTINUE THE  
MAINTENANCE OF POLICE AND FIRE PROTECTION

MOTION by Marshall, SUPPORTED by Costantino:

To open the Public Hearing on the levying of an 18.5 Mill Assessment to defray the costs to continue the maintenance of police and fire protection.

ABSENT: Kindle

MOTION CARRIED

PUBLIC HEARING

Mr. Hakim asked when this assessment will take effect. (The City Manager said that the mills will be split between the summer and winter taxes.)

CM 04-64-16

CLOSE PUBLIC HEARING - 18.5 MILL LEVY TO  
DEFRAY THE COSTS TO CONTINUE THE  
MAINTENANCE OF POLICE AND FIRE PROTECTION

MOTION by Jenny, SUPPORTED by Costantino:

To close the Public Hearing on the levying of a 18.5 mill assessment to defray the costs to continue the maintenance of police and fire protection.

ABSENT: Kindle

MOTION CARRIED

CM 04-65-16

LEVY OF THE 18.5 MILL ASSESSMENT

RESOLUTION by Marshall, SUPPORTED by Sawicki:

BE IT RESOLVED to direct the City Assessor to spread the assessment levy of 18.5 mills on the taxable value of all lands and premises within the municipal boundaries of the City of Harper Woods to defray the costs to continue maintenance and operations of police and fire (10 mills for police and 8.5 for fire).

ROLL CALL VOTE

YES: Jenny, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Kindle

RESOLUTION ADOPTED

CM 04-66-16

EMPLOYMENT AGREEMENT  
ASSISTANT TO FINANCE DIRECTOR

MOTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to Table the employment agreement between the City of Harper Woods and Maria Nawrocki until additional information is provided.

ABSENT: Kindle

MOTION CARRIED

CM4-67-16

AUDIT SERVICES AGREEMENT - PLANTE MORAN

RESOLUTION by Sawicki, SUPPORTED by Marshall:

BE IT RESOLVED to accept the proposal dated March 14, 2016 submitted by Plante and Moran for auditing services in the amount of \$40,450.00 for 2015, with Federal Program single audit in the amount of \$6,500.00 for the first federal program and \$2,000.00 for each subsequent federal program and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino and Jenny.

NO: None

ABSENT: Kindle

RESOLUTION ADOPTED

CM 04-68-16

PLANNING CONSULTANT AGREEMENT -  
MCKENNA ASSOCIATES

RESOLUTION by Jenny, SUPPORTED by Marshall:

BE IT RESOLVED to adopt the addendum to our existing Professional Services agreement dated March 11, 2016 with McKenna Associates and approve the review fee increase as outlined.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny and Marshall.

NO: None.

ABSENT: Kindle.

RESOLUTION ADOPTED

CM 04-69-16

PURCHASE BS&A SOFTWARE  
FIELD INSPECTION.NET

RESOLUTION by Paiz, SUPPORTED by Marshall:

BE IT RESOLVED to approve the purchase of BS&A Field Inspection software at a cost not to exceed \$4,175.00 and further to authorize the City Manager to sign the purchase agreement.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, Marshall, and Paiz.

NO: None.

ABSENT: Kindle.

RESOLUTION ADOPTED

CM 04-70-16            PROGRESS PAYMENT NO. 12 - SRF OPEN CUT  
                                 REPAIR, CONTRACT NO. 3, #180-119

RESOLUTION by Sawicki, SUPPORTED by Costantino:  
BE IT RESOLVED to approve payment to Fontana Construction Inc., in the amount of \$437,167.84 for Progress Payment No. 12 on the 2012 SRF Sanitary Sewer, Open Cut Repairs, Contract No. 3, #180-119.

ROLL CALL VOTE

YES: Poynter, Costantino, Jenny, Marshall, Paiz, and Sawicki.  
NO: None.  
ABSENT: Kindle.

RESOLUTION ADOPTED

CM 04-71-16            MILK RIVER - OPERATION AND MAINTENANCE

RESOLUTION by Paiz, SUPPORTED by Sawicki:  
BE IT RESOLVED to approve payment to Wayne County in the amount of \$234,943.75 for the operation and maintenance of the Milk River Drain for 2016 and \$11,138.75 for the City's proportionate share of the SRF Project pre-funding for a total of \$246,082.50.

ROLL CALL VOTE

YES: Costantino, Jenny, Marshall, Paiz, Sawicki, and Poynter.  
NO: None.  
ABSENT: Kindle.

RESOLUTION ADOPTED

CM 04-72-16            AUTHORIZATION IN SUPPORT OF LEGAL ACTION -  
                                 HEADLEE AMENDMENT

RESOLUTION by Paiz, SUPPORTED by Sawicki:  
BE IT RESOLVED to to support the legal action of the Taxpayers of Michigan Constitutional Government and further to authorize the City Manager to contribute \$1,500.00 to join with several other communities in their legal action against the State of Michigan.

ROLL CALL VOTE

YES: Jenny, Marshall, Paiz, Sawicki, Poynter and Costantino.



NO: None.  
ABSENT: Kindle.

RESOLUTION ADOPTED

CM 04-73-16                      ESTABLISH FEE FOR NFPA 1 INSPECTIONS

RESOLUTION by Marshall, SUPPORTED by Costantino:  
BE IT RESOLVED to establish a fee of \$200.00 for each fire inspection or appeal required or provided by the NFPA 1 Fire Prevention Code.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.  
NO: None.  
ABSENT: Kindle.

RESOLUTION ADOPTED

CM 04-74-16                      SCHEDULE PUBLIC HEARING - TRANSFER  
2014 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

RESOLUTION by Paiz, SUPPORTED by Costantino:  
BE IT RESOLVED to hold a Public Hearing on May 2, 2016 at 7:00 p.m. for the purpose of receiving public comment and input on the transfer of the balance of the 2014 Community Development Block Grant funds into the Housing Rehabilitation program.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino and Jenny.  
NO: None  
ABSENT: Kindle.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Hakim asked why the water leak on Littlestone can't be fixed and asked if something can be done about a neighbor who feeds the birds and places seed on everyone's lawn and not her own. He also asked about the property on Lancaster and what is being done to ensure ordinance compliance.

Ms. Courtney announced that St. Joan of Arc will be hosting an event to recycle computer/technology on Saturday, April 23 from 10:00 a.m. until 2:00 p.m. and also she mentioned several locations in which to drop off unused/expired prescription drugs, including St. John, Connor Creek and St. John hospital pharmacy.

Mr. Dick shared his concerns of Kelly Road and the possible drug activity and stated that it is becoming a bigger problem. He also mentioned the auto repair service that continually blocks traffic and the alleyways with vehicles.

Mr. Serrana commented on the return of State police cars that are patrolling our community and also asked about the sewer line warranty company that the City endorsed in the past.

Mr. Beard announced the Perennial Plant Exchange that the Beautification Commission is holding on May 14 from 10:00 a.m. until 12:00 p.m. at Salter Park. He also mentioned that you can take unused/expired prescriptions to the Macomb County Health Dept on Harper.

Mr. Cadotte commented on an increase of commercial vehicles being parked on the streets and in driveways. He then commented on lawn companies that spray pesticide that ends up on the sidewalks and suggested a complete ban on this practice as it can become a problem with pets and small children and anyone who comes into contact with the pesticides.

#### CALL TO COUNCIL

The Mayor mentioned that he recently met with the auditors as is standard practice. He also mentioned attending the recent 40<sup>th</sup> anniversary of the Heritage Room at the Library and stated that this is a gem within a gem and that we should remember our heritage. He also announced the Harper Woods Little League Parade and Opening Day scheduled for April 30 and the Mayor's Prayer Breakfast that will be held on May 5 at the Grosse Pointe Yacht Club with guest speaker Jason Hanson, former Lions football player. He encouraged all to attend and that all proceeds go to high school scholarships in our community.

Councilwoman Sawicki encouraged everyone to attend the Perennial Plant Exchange and bring their separated perennials for an opportunity to gain new and different perennials and also to be entered to win some great donated prizes.

Mayor Pro tem Costantino asked for an update on the 8 Mile Road construction. (Information about this project can be found on the City's website, [www.harperwoodscity.org](http://www.harperwoodscity.org).)

CM 04-75-16

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Marshall:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:10 p.m.

ABSENT: Kindle.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
MAY 2, 2016

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, and Veronica Paiz.

ABSENT: Councilpersons Hugh R. Marshall and Vivian Sawicki.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 05-76-16 EXCUSE COUNCILPERSONS MARSHALL AND SAWICKI

MOTION by Paiz, SUPPORTED by Costantino:

To excuse Councilpersons Marshall and Sawicki from tonight's meeting because of prior commitments.

ABSENT: Marshall and Sawicki.

MOTION CARRIED

CM 05-77-16

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held April 18, 2016 and furthermore receive and file the minutes of the Library Board meeting held March 17, 2016 and the Special Library Board meeting held March 29, 2016.

ABSENT: Marshall and Sawicki.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 05-78-16                      CM 04-66-16 EMPLOYMENT AGREEMENT -  
ASSISTANT TO FINANCE DIRECTOR

MOTION by Kindle, SUPPORTED by Costantino:

Remove item CM 04-66-16 Employment Agreement - Assistant to Finance Director from Tabled and Pending Items and place under Old Business 1.

ABSENT: Marshall and Sawicki.

MOTION CARRIED

CM 05-79-16                      CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 108194 through 108298 in the amount of \$1,107,822.47 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Oakland County Information Technology in the amount of \$6,935.75 for fees relative to the CLEMIS computer system utilized by the Police Department.
3. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$9,859.39 for professional services during the month of April 2016 for the following projects: SRF Open Cut Repairs, #180-119; SRF SCIPP, #180-118; Housing Rehab Project, #180-178; 2016 User Charge, #180-175; 2016 Concrete Pavement Repair, #180-176 and the 2016 TIP Beaconsfield Recon, #180-174.
4. Approve payment to Plante & Moran in the amount of \$32,000.00 for the professional services performed in conjunction with the 2015 audit.
5. Approve payment to Oscar W. Larson Co. in the amount of \$5,462.69 for the necessary repairs to the underground fuel storage tank.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz and Poynter.

NO: None.

ABSENT: Marshall and Sawicki.

CM 05-80-16      CM 04-66-16 EMPLOYMENT AGREEMENT -  
ASSISTANT TO FINANCE DIRECTOR

ROLL CALL VOTE  
YES: Jenny, Kindle, Paiz, Poynter and Costantino.  
NO: None.  
ABSENT: Marshall and Sawicki.

CM 05-81-16      OPEN PUBLIC HEARING - TRANSFER OF 2014  
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

ABSENT: Marshall and Sawicki.

PUBLIC HEARING

Mr. Hinton spoke of the type of improvements that can be made with the assistance of these loans, including porch and basement repair, roof replacements and bathroom renovations. These improvements will add value to these homes and will increase the housing values as a community preservation project. He also explained details of the home repair loans.

Councilperson Paiz questioned how the debt is recovered in the event of the homeowners death and mentioned the location restrictions.

Mr. Hakim commented on the requirements homeowners must meet and the terms of the loan.

Ms. Kingston asked if the program is for homeowners or renters.

CM 05-82-16            CLOSE PUBLIC HEARING - TRANSFER OF 2014  
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

MOTION by Jenny, SUPPORTED by Costantino:  
to close the public hearing on the transfer of 2014 Community Development Block Grant Program.

ABSENT: Marshall and Sawicki.

MOTION CARRIED

CM 05-83-16            TRANSFER OF 2014 COMMUNITY  
DEVELOPMENT BLOCK GRANT FUNDS

RESOLUTION by Costantino, SUPPORTED by Kindle:  
BE IT RESOLVED to approve the 2014 Community Development Block Grant funds transfer of \$31,144.86 from the Streetscape Improvements to Housing Rehabilitation.

ROLL CALL VOTE

YES: Kindle, Paiz, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Marshall and Sawicki.

RESOLUTION ADOPTED

CM 05-84-16    SECOND READING AND ADOPTION - ORDINANCE NO. 2016-04;  
AN ORDINANCE TO AMEND CHAPTER 12; PEDDLERS

RESOLUTION by Kindle, SUPPORTED by Costantino:  
BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2016-04, entitled "An Ordinance to Amend Chapter 12 - Licenses, Permits and Business Regulations Article VI - Peddlers Section 12-159 and 12-162 of the Code of Ordinances," and further

to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Paiz, Poynter, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Marshall and Sawicki.

RESOLUTION ADOPTED

CM 05-85-16                      AWARD OF BID - HARPER WOODS/  
   GROSSE POINTE WOODS 2016 CONCRETE  
   PAVEMENT REPAIR PROGRAM #180-176,/#160-381

RESOLUTION by Paiz, SUPPORTED by Jenny:

BE IT RESOLVED To Accept the low bid submitted by L. Anthony Construction in the amount of \$96,526.00 as the Harper Woods portion for the Harper Woods/Grosse Pointe Woods 2016 Concrete Pavement Repair Program, #180-176/#160-381.

ROLL CALL VOTE

YES: Poynter, Costantino, Jenny, Kindle, and Paiz.

NO: None.

ABSENT: Marshall and Sawicki.

RESOLUTION ADOPTED

CM 05-86-16                      MICHIGAN MUNICIPAL LEAGUE - WORKERS'  
   COMPENSATION INSURANCE RENEWAL

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED To approve payment to Michigan Municipal League Worker's Compensation Fund in the amount of \$123,808.00 for workers' compensation insurance from July 1, 2016 through July 1, 2017 and further in that this is self insurance pooled funds, that competitive bidding be waived in accordance with City policy.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, and Poynter.

NO: None.

ABSENT: Marshall and Sawicki.

RESOLUTION ADOPTED



### CALL TO AUDIENCE

Mr. Krass spoke about his concern over several streets in disrepair and the causes and possible solutions. He also encouraged attendance of Little League games and mentioned the program's positive effect.

A homeowner on Eastwood asked for an update on the residence next door which has been under lengthy repair.

Alanna Woolley, congressional liaison to Brenda Lawrence, gave an overview of her mission with Ms. Lawrence.

Ms. Kingston announced the Perennial Plant Exchange that will be held on May 14 at Salter Park between 10 a.m. and 12 p.m.

Mr. Hakim expressed thanks for an immediate followup of a water issued. He also mentioned his concerns regarding a home on Lancaster and on the project at Harper and Lochmoor.

Mr. Beard also spoke about his concern at the length of time of the Harper/Lochmoor Building project and the fencing around it. He mentioned another site at Harper and Hollywood in need of repair and commented on DTE equipment and materials becoming inconvenient and unsightly on the Canton/Van Antwerp corner.

Mr. Dick commented on the Financial Assistant Employment Agreement and wages. He then agreed that CDBG money will be helpful to homeowners in the Rehabilitation Project while expressing his continued concern with Kelly Road.

Mr. Cadotte mentioned the possibility that in the Grosse Pointe communities DTE wishes to place meters in front yards and hoped that it could be prevented in our city.

### CALL TO COUNCIL

The Mayor spoke about the Swearing in Ceremony of the Harper Woods NAACP Chapter and that Councilwoman Kindle was named Vice President. He then stressed the importance of community involvement, civil rights and communication. He then discussed PAATS operating statistics and announced the upcoming Mayors Prayer Breakfast, with Detroit Lions guest speaker Jason Hanson.

Councilwoman Costantino gave a recap of the recent Ordinance Committee meeting and announced the next meeting on June 20 and several topics scheduled to be on the agenda. She then made comment on the spread of tree disease and possible assistance

through an MSU extension program.

Councilwoman Paiz asked the status of the former Wally's property and mentioned her plans to plant a tree with DPW assistance on the right of way. She also commented on her attendance at Little League opening day.

Councilwoman Kindle thanked the Council for their support at the NAACP ceremony and said it will be a great chapter due to the diverse group of people facing problems head on. She then commented on working with DTE and the changes they have made.

CM 05-87-16

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:06 p.m.

ABSENT: Marshall and Sawicki.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
MAY 16, 2016

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, and Veronica Paiz.

ABSENT: Mayor Pro tem Cheryl A. Costantino and Councilperson Vivian Sawicki.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

PRESENTATION

The Mayor and Deputy Chief Vorgitch presented a Community Service Award to Corrine Martin and the Grosse Pointe Animal Adoption Society (GPAAS) to recognize their dedication and commitment to our City.

CM 05-88-16            EXCUSE MAYOR PRO TEM COSTANTINO  
                                 AND COUNCILPERSON SAWICKI

MOTION by Marshall, SUPPORTED by Paiz:  
To excuse Mayor Pro tem Cheryl A. Costantino and Councilperson Vivian Sawicki from tonight's meeting because of prior commitments.

ABSENT: Costantino and Sawicki.

MOTION CARRIED

CM 05-89-16            MINUTES

MOTION by Kindle, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held May 2, 2016 and furthermore receive and file the minutes of the Ordinance Committee meeting held May 2, 2016.

ABSENT: Costantino and Sawicki.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 05-90-16

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Marshall:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. To approve the Accounts Payable/Payroll Vendor listing for Check Numbers 108299 through 108401 in the amount of \$297,028.09 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to SafeBuilt, Inc. in the amount of \$50,011.20 for the contractual building department services performed during the month of April 2016.
3. Approve payment to WCA Assessing in the amount of \$5,708.65 for the contractual assessing services and legal services performed during the month of May 2016.
4. Approve payment in the amount of \$8,350.00 to Guardian Sewers for their assistance with several water service repairs at various residential locations.
5. Approve payment to Badger Meter, Inc. in the amount of \$8,565.74 for the purchase of new 5/8" Orion automatic read water meters and accessories.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, and Poynter.

NO: None.

ABSENT: Costantino and Sawicki.

RESOLUTION ADOPTED

CM 05-91-16

APPROVAL OF PURCHASE - L-3 BACK OFFICE SYSTEM

RESOLUTION by Paiz, SUPPORTED by Kindle:

BE IT RESOLVED to authorize the purchase of the L-3 Back Office System from L-3 Mobile Vision in an amount not to exceed \$17,957.00 and further that competitive bidding

be waived in accordance with City Charter requirements due to the proprietary nature of the software and the need to be compatible with current equipment.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Poynter, and Jenny.

NO: None.

ABSENT: Costantino and Sawicki.

RESOLUTION ADOPTED

CM 05-92-16

WATER AND SEWER INCREASE

RESOLUTION by Kindle, SUPPORTED by Marshall:

BE IT RESOLVED to approve a \$23.76 quarterly Meter Charge per Equivalent Meter (EM) for water and a \$41.91 quarterly Meter Charge per EM for sewer totaling \$65.67 per EM ratio established by the Great Lakes Water Authority (GLWA) for all water/sewer billed after June 1, 2016 and further to approve the Commodity Charge of \$19.31 per thousand cubic feet (MCF) for water and \$22.88 per MCF for sewer totaling \$42.19 per MCF for all water/sewer billed after June 1, 2016, and further to approve a reduced Debt Service Charge for sewer of \$7.50 per EM ratio established by the GLWA for all water/sewer billed after June 1, 2016, and further to approve a continued quarterly Refuse User fee of \$5.00 per meter for all water/sewer billed after June 1, 2016.

ROLL CALL VOTE

YES: Marshall, Paiz, Poynter, Jenny, and Kindle.

NO: None.

ABSENT: Costantino and Sawicki.

RESOLUTION ADOPTED

CM 05-93-16

RESOLUTION IN SUPPORT OF  
HB 5578 - DARK STORE BILL

RESOLUTION by Marshall, SUPPORTED by Jenny:

BE IT RESOLVED to adopt the attached resolution in support of House Bill 5578, the Dark Store Bill, and further to forward a copy of the resolution to the Governor of Michigan and the appropriate members of the Michigan Legislature.

ROLL CALL VOTE

YES: Paiz, Poynter, Jenny, Kindle, and Marshall.

NO: None.

ABSENT: Costantino and Sawicki.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Cadotte expressed his displeasure with the Water and Sewer Rate increase and the way it will be charged to homeowners. He further mentioned open air vendors compete with licensed businesses in the City and should not be permitted.

Ms. Jackson of 21227 Sloan spoke about large garbage containers placed in the parking lot of the Condos adjacent to her home stating they are obstructing the view of drivers.

CALL TO COUNCIL

The Mayor commented on the success of the recent Mayor's Prayer Breakfast and stated that speaker Jason Hanson gave an excellent speech. He then reminded Council and residents of the Memorial day ceremony to be held at Johnston Park at 10:15 a.m.

Councilperson Kindle mentioned the Mayor's wonderful marriage reception at his home and commented on his Hudson Car collection. She then spoke about her preparations for a June town hall meeting with group home owners to solicit opinions regarding this type of home in Harper Woods.

Councilperson Paiz asked several questions regarding the various State regulations in place for group homes and what can be addressed at the meeting. She then expressed her support of the Dark Store bill and her opinion regarding the burden carried by the City and residents for these stores.

CM 05-94-16

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:37 p.m.

ABSENT: Costantino and Sawicki.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JUNE 6, 2016

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilperson Hugh R. Marshall.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATION

The Library Director, Kristen Valyi-Hax, provided an update of upcoming events at the Library and answered questions.

CM 06-95-16                      EXCUSE COUNCILPERSON MARSHALL

MOTION by Sawicki, SUPPORTED by Costantino:  
To excuse Councilperson Marshall from tonight's meeting because of a prior commitment.

ABSENT: Marshall

MOTION CARRIED

CM 06-96-16                      MINUTES

MOTION by Kindle, SUPPORTED by Jenny:  
To receive, approve and file the minutes of the regular City Council meeting held May 16, 2016 and furthermore receive and file the minutes of the Library Board meeting held April

21, 2016 and the Brownfield Redevelopment Authority meeting held on May 16, 2016.

ABSENT: Marshall.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 06-97-16

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 108402 through 108509 in the amount of \$587,057.80 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$31,366.78 for professional services during the month of May 2016 for the following projects: Albanian Islamic Center, #180-166; SRF Open Cut Repairs, #180-119; SRF SCIPP, #180-118; SRF FCIPP, #180-117; Housing Rehab Project, #180-178; 2016 User Charge, #180-175; 2016 Concrete Pavement Repair, #180-176 and the 2016 TIP Beaconsfield Recon, #180-174.
3. To approve payment to Santoro, Inc. in the amount of \$5,288.29 for the repair of the one-ton dump truck and the park's pickup truck.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 06-98-16

CONVERSION OF MERCURY VAPOR LIGHTS -  
KELLY ROAD, ANITA, HOLLYWOOD AND RIDGEMONT

RESOLUTION by Sawicki, SUPPORTED by Jenny:

BE IT RESOLVED to approve the Master Agreement with DTE for municipal street lighting to convert existing mercury vapor lights to LED on Kelly Road, Anita, Hollywood



and Ridgemont at cost of \$11,231.00 with an Energy Optimization rebate of \$2,497.00 and further to authorize the City Manager to sign the Agreement.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 06-99-16

CONVERSION OF MERCURY VAPOR  
LIGHTS - JOHNSTON PARK

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the Master Agreement with DTE for municipal street lighting to convert existing mercury vapor lights to LED at Johnston Park and Woodmont at a cost of \$14,877.88 with an Energy Optimization rebate of \$1,900.00 and further to authorize the City Manager to sign the Agreement.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 06-100-16

CHANGE IN COUNCIL MEETING DATE

MOTION by Costantino, SUPPORTED by Paiz:

To table the change of the November 7, 2016 City Council meeting date to Wednesday, November 9, 2016 until further information can be provided.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 06-101-16

COUNCIL RULES OF PROCEDURE

RESOLUTION by Kindle, SUPPORTED by Sawicki:

BE IT RESOLVED to adopt the Council Rules of Procedure as prepared by the City Manager and City Attorney.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, Kindle, and Paiz.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Serraiocco asked who is responsible for maintaining the Kelly Road islands as they look very unkempt. He also asked if the baseball diamond lights at Johnston Park are part of the conversion approved tonight. (The City Manager said that those lights are separate and will not be converted to mercury vapor.)

Mr. Cadotte expressed his concern over the recent increase in the water rates and how the new increase will be billed to residents.

Ms. Burnett expressed her concern over the property management company that owns several homes in the City stating that they should be held accountable for the poor job they are doing.

Mr. Schenburn stated that he is having an issue regarding the receipt of several violation notices from SafeBuilt. He is unable to pull permits necessary to facilitate the repairs due to hardship.

CALL TO COUNCIL

The Mayor commented on the Memorial Day ceremony stating that it was well attended. He also commented on his attendance, along with Councilwoman Kindle and Mayor Pro tem Costantino, at the recent Eastside Advisory Council. A topic of discussion was the "perception of crime" in Harper Woods and that this organization would like to be more informed about our lowering crime rates.

Councilwoman Paiz commented on Mr. Schenburn's situation and stated that she too, has

had difficulty with SafeBuilt and shared her situation. She suggested that the City Manager speak with them and ask that they be more communicative and perhaps more personable as in Mr. Schenburn's case. (The City Manager said that this is an extremely busy office and they are handling a lot more than in past year's with many violations, however he said that he would speak with them about issues raised.)

Councilwoman Sawicki suggested that perhaps Services for Older Citizens could be of assistance to Mr. Schenburn or perhaps he could apply for a rehab loan to take care of his property violations. She then made comment about the Council Rules and Procedures and asked if these could be placed on the website.

Councilwoman Costantino announced the next Ordinance Committee meeting will be held on Monday, June 20 at 6:00 p.m. She also mentioned that property values in Harper Woods are going up and that it is becoming more difficult to buy a home as potential buyers are bidding high for a lot of properties, which is a great problem to have. She also mentioned an article that stated that Harper Woods is ranked third best city to obtain a good deal on housing for your money.

Councilwoman Sawicki mentioned that perhaps the City could revisit decorative lighting at Salter Park somewhere in the near future. She then suggested that the City sponsor an art fair or large yard sale or even an additional Artisan Market at Salter Park as a way to attract more people to go there. (The City Manager said that it would take a lot of help from volunteers and a sponsor to put any of these events together.)

Councilwoman Kindle suggested making these events in conjunction with a diversity festival that has been talked about in the past. She suggested forming a committee to start putting this in motion. She then mentioned a garage on Woodside that is in need of repair. Lastly she shared that the Harper Woods/Grosse Pointe Chapter of the NAACP will be hosting a documentary about the Flint water crisis in the near future and she said she would update everyone when a date is finalized.

The City Manager encouraged everyone who may have questions about the water supply in Harper Woods to go to the Great Lakes Water Authority's website as there is a lot of information provided there. [www.GLWATER.org](http://www.GLWATER.org)

CM 06-102-16

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:56 p.m.

CITY OF HARPER WOODS, MICHIGAN  
REGULAR CITY COUNCIL MEETING

JUNE 6, 2016  
PAGE 6

ABSENT: Marshall.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JUNE 20, 2016

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 06-103-16

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held June 6, 2016 and furthermore receive and file the minutes of the Board of Zoning Appeals held June 8, 2016.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 06-104-16

TABLED AND PENDING - CM 06-100-16  
CHANGE IN MEETING DATE

MOTION by Costantino, SUPPORTED by Jenny:

To remove Tabled and Pending Item 1 CM 06-100-16 from the agenda.

MOTION CARRIED UNANIMOUSLY

CM 06-105-16

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 108510 through 108607 in the amount of \$128,535.69 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$37,522.82 for professional services during the month of May 2016 for the following projects: St. Sabbas, #180-167; 8 Mile Traffic Signal Upgrades, #180-179; SRF SCIPP, #180-118; SRF Open Cut Repairs, #180-119; Housing Rehab Project, #180-178; 2016 User Charge, #180-175; 2016 Concrete Pavement Repair, #180-176 and the 2016 TIP Beaconsfield Recon, #180-174.
3. Approve payment to SafeBuilt, Inc. in the amount of \$42,943.95 for the contractual building department services performed during the month of May 2016.
4. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$11,048.08 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.
5. Approve payment to Plante & Moran in the amount of \$17,950.00 for the professional services performed in conjunction with the 2015 audit.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-106-16

AWARD OF BID - COMMUNITY DEVELOPMENT  
BLOCK GRANT HOUSING REHABILITATION  
PROJECT - LEAD PAINT ASSESSMENTS

RESOLUTION by Marshall, SUPPORTED by Sawicki:

BE IT RESOLVED to accept the low bid submitted by DMC Construction to provide lead paint assessments as required in the amount of \$375.00 per home application for a total cost of \$2,250.00 in conjunction with the Community Development Block Grant Housing Rehabilitation loan program.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-107-16      RENEWAL OF CONTRACT - WCA ASSESSING

RESOLUTION by Marshall, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the three-year contract renewal with WCA Assessing through June 30, 2019 and further to authorize the Mayor and City Clerk to sign the agreement.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-108-16      DETROIT AREA AGENCY ON AGING - MULTI YEAR PLAN

MOTION by Kindle, SUPPORTED by Sawicki:

To acknowledge receipt of and approve the Detroit Area Agency on Aging FY2017-2019 Multi-Year Area Plan.

MOTION CARRIED UNANIMOUSLY

CM 06-109-16      APPOINTMENT - CONSTRUCTION  
BOARD OF APPEALS

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to appoint Gregory Vargo, Douglas Barnes, David Kien and Christopher Tranchida to the Construction Board of Appeals and further that a \$250.00 fee be established for an appeal to the Construction Board of Appeals.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Jenny and Kindle.

RESOLUTION ADOPTED UNANIMOUSLY

RESOLUTION ADOPTED UNANIMOUSLY

**MOTION CARRIED UNANIMOUSLY**

Ms. Kilroy asked about green tags that have recently been placed on her rubbish containers. (The City Manager explained that Rizzo has been putting various tags on



oversized, overweight and damaged containers.)

Mr. Cadotte mentioned that he is concerned over the unethical practice of increasing water rates without pro-rating the amounts in the middle of the billing cycle. (The City Manager explained that this is not the case and that they are pro-rated.)

CALL TO COUNCIL

Councilwoman Costantino gave an overview of the Ordinance Committee meeting held earlier and announced that the next meeting will be held on July 11 at 6pm, prior to the regular City Council meeting.

Councilwoman Paiz shared that she is excited about the possibility of a K-9 unit in Harper Woods as these dogs are trained to accomplish very important work. She also asked if there were any restrictions to her assisting with the fundraising efforts of the GPAAS.

CM 06-112-16

EXECUTIVE SESSION -  
LITIGATION OPTIONS ON IAFF ARBITRATION

MOTION by Paiz, SUPPORTED by Sawicki:

To adjourn to executive session for the purpose of discussing litigation options on the IAFF Arbitration.

MOTION CARRIED UNANIMOUSLY

The City Council adjourned to Executive Session at 7:56 p.m. and reconvened at 8:30 p.m.

CM 06-113-16

ADJOURNMENT

MOTION by Marshall, SUPPORTED by Jenny:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:30 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JULY 11, 2016

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilperson Tom Jenny.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 07-114-16                      EXCUSE COUNCILPERSON JENNY

MOTION by Sawicki, SUPPORTED by Costantino:  
To excuse Councilperson Jenny from tonight's meeting because of a prior commitment.

ABSENT: Jenny.

MOTION CARRIED

CM 07-115-16                      MINUTES

MOTION by Kindle, SUPPORTED by Costantino:  
To receive, approve and file the minutes of the regular City Council meeting held June 20, 2016 and furthermore receive and file the minutes of the Library Board meeting held May 19, 2016 and the Ordinance Committee meeting held June 20, 2016.

ABSENT: Jenny.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 07-116-16

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 108608 through 108787 in the amount of \$825,167.71 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Plante & Moran in the amount of \$7,500.00 for professional services adjusting accounting records and other accounting challenges.
3. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$18,483.84 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CM 07-117-16

FIRST RIGHT OF REFUSAL -  
TAX FORECLOSED HOMES

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to authorize the acquisition of the 2016 Tax Foreclosed properties from Wayne County under the First Right of Refusal to be subsequently sold under the Neighborhood Stabilization guidelines as established by our Community Development department.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, and Costantino,

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CM 07-118-16      APPROVAL OF PURCHASE - FORD F250 TRUCK

RESOLUTION by Costantino, SUPPORTED by Marshall:  
BE IT RESOLVED to authorize the purchase of a 2017 Ford F250 pickup truck and the necessary utility tool compartment equipment from Gorno Ford in an amount not to exceed \$41,092.00 and further that competitive bidding be waived as the truck and equipment bids were processed under the State of Michigan competitive bidding process and further that the City Manager be authorized to sign the necessary purchase documents.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, and Kindle.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CM 07-119-16      MICHIGAN MUNICIPAL LEAGUE -  
ANNUAL CONFERENCE

RESOLUTION by Marshall, SUPPORTED by Sawicki:  
BE IT RESOLVED to authorize Councilwomen Kindle and Paiz to attend the Michigan Municipal League's Annual Conference on Mackinac Island September 14-16, 2016 with the City paying all necessary and related expenses with each council person being responsible for costs associated with bringing a guest.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Kindle, and Marshall.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Calhoun asked if there will be an opportunity for residents to purchase the tax foreclosed properties.

Mr. Cotton announced that his wife will be hosting a women's gathering at their home at 20444 Woodcrest on Sunday, July 17 at 4pm and invited all to attend to get to know their neighbors and community.

Mr. Cadotte shared his concern that the purchase of foreclosed homes and its process encourages too many rentals and he stated he would like to see more owner occupied homes.

Mr. Schenburn shared his concern with several housing violations that he received from the building department and still he is unable to address the concerns due to financial difficulty. He stated that he may choose to not pay his taxes and let his house go into foreclosure so he can move out of Harper Woods.

#### CALL TO COUNCIL

Councilwoman Paiz announced that the League of Women Voters will be hosting an open forum for the House 1<sup>st</sup> District candidates on July 12 at 7:30 at the Wayne County Community College District location on Vernier.

Mayor Pro tem Costantino mentioned the Neighborhood Stabilization meeting is being planned for August 11 which is also the Senior Fun Day at the GP Yacht Club. She then said that she has received several complaints about City Hall not be open on Fridays. She suggested having it open with limited hours instead of being closed completely.

Councilman Marshall stated that during his door-to-door campaigning over the last few years he has found that the recurring comments being made by residents are that the City needs more code enforcement and a very strict Judge to enforce the violators. Every resident should keep their property up or ask for help if they are unable to do so. He further stated that to purposely let a property go into foreclosure instead of attempting to make improvements is despicable.

Councilwoman Paiz asked where a resident in need of help for property improvements could go.

Councilwoman Sawicki stated that oftentimes Services for Older Citizens is helpful in this regard. She then commented on the recent tragedies with law enforcement and she was pleased to find many residents that stood up in support of our officers. She then asked about the National Night Out event and encouraged all to attend as a way to get to know their community and their neighbors.

Councilwoman Kindle shared that the Redeemer United Church will be hosting a Meet and Greet on July 22 from 5-8:00 p.m.

The Mayor stated that he too is proud of our public safety officers and that he also believes that all lives matter and how very important this is to him especially following the tragedy in Dallas. He then shared that a resident dropped off some historical items from when the City turned 15 that he plans to donate to the Historical Room at the Library.

Councilwoman Paiz also shared that she has been quite impressed with our police officers for many years. They are extremely attentive to the many concerns of the residents and they are also very personable.

Economic Development Director Hinton stated that Harper Woods officers are the most professional law enforcement department that he has experienced in all his years.

CM 07-120-16

ADJOURNMENT

MOTION by Marshall, SUPPORTED by Paiz:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:52 p.m.

ABSENT: Jenny.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

## MEETING MINUTES

## ROLL CALL

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

MOTION CARRIED

CM 08-122-16 MINUTES

ABSENT: Costantino and Sawicki.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 08-123-16

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Marshall:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 108788 through 108997 in the amount of \$917,415.30 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Badger Meter, Inc. in the amount of \$5,781.57 for the purchase of 30 new 5/8" Orion automatic read water meters.
3. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$7,489.25 for contractual lawn cutting and weed maintenance on Kelly Road and also for lawn cuttings at various residential homes.
4. Approve payment to SafeBuilt, Inc. in the amount of \$43,796.58 for the contractual building department services performed during the month of June 2016.
5. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$17,964.61 for professional services during the month of June 2016 for the following projects: 8 Mile Traffic Signal Upgrade, #180-179; SRF SCIPP, #180-118; 2016 TIP, Beaconsfield Recon., #180-174; 2016 Gas Main Replacements, #180-168 and the Housing Rehab Project, #180-178.
6. Approve payment in the amount of \$13,655.37 to Grosse Pointe Woods for the City's pro-rata portion of the operating and maintenance of the Torrey Road Pump Station for the period January through June 2016.
7. Approve payment to Oakland County Information Technology in the amount of \$6,935.75 for fees relative to the CLEMIS computer system utilized by the Police Department.

ROLL CALL VOTE

YES: Jenny, Kindler, Marshall, Paiz, and Poynter.

NO: None.

ABSENT: Costantino and Sawicki.

RESOLUTION ADOPTED



CM 08-124-16      MILK RIVER - OPERATION AND MAINTENANCE

RESOLUTION by Marshall, SUPPORTED by Jenny:

BE IT RESOLVED to approve payment to Wayne County in the amount of \$234,943.75 for the operation and maintenance of the Milk River Drain for July to September 2016 and \$11,138.75 for the City's proportionate share of the SRF Project pre-funding for a total of \$246,082.50.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Poynter, and Jenny.

NO: None.

ABSENT: Costantino and Sawicki.

RESOLUTION ADOPTED

CM 08-125-16      CDBG SUBRECIPIENT AGREEMENT

RESOLUTION by Marshall, SUPPORTED by Kindle:

BE IT RESOLVED to approve the Subrecipient Agreement for Community Development Block Grant between the Charter County of Wayne and the City of Harper Woods for the period July 10, 2016 through June 30, 2021 and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Marshall, Paiz, Poynter, Jenny, and Kindle.

NO: None.

ABSENT: Costantino and Sawicki.

RESOLUTION ADOPTED

CM 08-126-16      2016 TAX FORECLOSED PROPERTIES

RESOLUTION by Paiz, SUPPORTED by Kindle:

BE IT RESOLVED to claim First Right of Refusal for the 2016 Tax Foreclosed properties at a cost of \$59,619.91 and further to authorize the use of City funds for the repair and remediation of the properties at a cost not to exceed \$120,000 with all costs to be reimbursed upon the subsequent sale of the properties.

ROLL CALL VOTE

YES: Paiz, Poynter, Jenny, Kindle, and Marshall.

NO: None.  
ABSENT: Costantino and Sawicki.

RESOLUTION ADOPTED

CM 08-127-16 AT WILL EMPLOYMENT AGREEMENT - CITY CLERK

RESOLUTION by Kindle, SUPPORTED by Jenny:  
BE IT RESOLVED to approve the At-Will Employment Agreement between the City of Harper Woods and Leslie Frank, City Clerk and further to authorize the Mayor to sign the agreement.

ROLL CALL VOTE  
YES: Poynter, Jenny, Kindle and Marshall  
NO: Paiz  
ABSENT: Costantino and Sawicki.

RESOLUTION ADOPTED

CM 08-128-16 WATER RESIDENTIAL ASSISTANCE  
PROGRAM (WRAP) AGREEMENT

RESOLUTION by Kindle, SUPPORTED by Marshall:  
BE IT RESOLVED to approve the Memorandum of Agreement between the City of Harper Woods and the Wayne Metro Community Action Agency to make the Water Residential Assistance Program (WRAP) available to the residents of Harper Woods and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE  
YES: Jenny, Kindle, Marshall, Paiz, and Poynter.  
NO: None.  
ABSENT: Costantino and Sawicki.

RESOLUTION ADOPTED

CM 08-129-16 AWARD OF BID - COMMUNITY DEVELOPMENT BLOCK  
GRANT HOUSING REHABILITATION PROJECT  
LEAD PAINT ASSESSMENTS

RESOLUTION by Jenny, SUPPORTED by Kindle:

BE IT RESOLVED to accept the low bid submitted by DMC Construction to provide lead paint assessments as required in the amount of \$575.00 per home application for a total cost of \$2,875.00 in conjunction with the Community Development Block Grant Housing Rehabilitation loan program.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Poynter, and Jenny.

NO: None.

ABSENT: Costantino and Sawicki.

RESOLUTION ADOPTED

#### CALL TO AUDIENCE

Shirley Cotton spoke of the Women's Event that she hosted at her home for approximately 60 people. She shared that it was a very positive event and that her neighbors even offered their driveways for parking of her guests.

Kathy Smith shared her concerns over a rental property next door to her on Woodcrest and asked what could be done about it.

Randy and Janice Marshall commented on a recent water/sewage backup at her father's home on Eastwood and asked if they could receive any type of compensation for the damage incurred.

Mr. Cadotte spoke of the recent Attorney General's opinion about prohibiting any type of soliciting in roadways. He suggested we adopt an ordinance to this effect as it can be a dangerous practice for motorists and the solicitors and is detrimental to the community.

#### CALL TO COUNCIL

The Mayor commented on his recent attendance at a meet and greet at the Methodist Church on Vernier and stated that their pastor and congregation are an outstanding group. He also mentioned the Community/Unity walk from City Hall to Johnston Park for the National Night Out event and said there was a great crowd of about 200 that walked the route. He further commented that what made it even greater was that all of the public safety officers walked along with residents making it a real unified event.

Councilmember Paiz commented on the process of enforcing the City's ordinances and

shared statistics on the amount of violations that are issued. She also shared that a fundraiser will be held on August 9 at the St. Sabbas Monastery to support the Harper Woods/ GPAAS K-9 unit. Lastly she mentioned the community meeting that will be held on August 11 at the HW high school at 7:00 p.m.

Councilmember Kindle commented on the Attorney General opinion and stated that by prohibiting any type of soliciting in Harper Woods would be a definite hardship for the Lion's Club and other similar groups as the solicitations are their biggest means of collecting donations and many people would be affected by this if it were prohibited.

CM 08-130-16

EXECUTIVE SESSION

MOTION by Paiz, SUPPORTED by Kindle:

To adjourn to executive session for the purpose of 1) discussing the lawsuit settlement between the City of Harper Woods and the Retirees Association and 2) IAFF Arbitration Decision and Litigation Options.

ABSENT: Costantino and Sawicki.

MOTION CARRIED

The City Council adjourned to Executive Session at 7:53 p.m. and reconvened at 8:20 p.m.

CM 08-131-16

SETTLEMENT AGREEMENT - HARPER WOODS  
RETIREEES ASSOCIATION

RESOLUTION By Jenny, SUPPORTED By, Kindle:

To approve the Settlement Agreement between the Harper Woods Retirees Association and the City of Harper Woods and further to authorize the Mayor to sign on behalf of the City.

ROLL CALL VOTE:

YES: Marshall, Paiz, Poynter, Jenny and Kindle

NO: None

ABSENT: Costantino and Sawicki.

RESOLUTION ADOPTED

CM 08-132-16

IAFF ARBITRATION AND LITIGATION

RESOLUTION by Marshall, SUPPORTED by, Kindle  
to direct the City Attorney to file an appeal in the matter between the City of Harper Woods  
and Firefighter M. Head.

ROLL CALL VOTE

YES: Paiz, Poynter, Jenny, Kindle and Marshall

NO: None

ABSENT: Costantino and Sawicki.

RESOLUTION ADOPTED

CM 08-133-16

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Marshall:

That the agenda of the regular City Council meeting having been acted upon, the meeting  
is hereby adjourned at 8:26 p.m.

ABSENT: Costantino and Sawicki.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
SEPTEMBER 7, 2016

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, and Veronica Paiz.

ABSENT: Councilpersons Hugh Marshall and Vivian Sawicki.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 09-134-16      EXCUSE COUNCILPERSONS MARSHALL AND SAWICKI

MOTION by Costantino, SUPPORTED by Jenny:  
To excuse Councilpersons Marshall and Sawicki from tonight's meeting because of a prior commitment.

ABSENT: Marshall and Sawicki.

MOTION CARRIED

CM 09-135-16      MINUTES

MOTION by Kindle, SUPPORTED by Jenny:  
To receive, approve and file the minutes of the regular City Council meeting held August 8, 2016 and furthermore receive and file the minutes of the Library Board meeting held June 16, 2016.

ABSENT: Marshall and Sawicki.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 09-136-16

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 108998 through 109183 in the amount of \$687,379.69 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$28,858.00 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.
3. Approve payment to SafeBuilt, Inc. in the amount of \$33,409.20 for the contractual building department services performed during the month of July 2016.
4. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$43,139.80 for professional services during the month of July 2016 for the following projects: 8 Mile Traffic Signal Upgrade, #180-179; SRF SCIPP, #180-118; 2016 TIP Beaconsfield Recon, #180-174; Gas Main Replacement, #180-168; 2016 Concrete Pavement Repair, #180-176 and the SRF Open Cut Repairs, #180-119.
5. Approve payment to the City of Grosse Pointe Farms in the amount of \$6,598.64 for Harper Woods' proportionate share of the Intermunicipal Radio System for the period January 1 through June 30, 2016.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, and Poynter.

NO: None.

ABSENT: Marshall and Sawicki.

RESOLUTION ADOPTED

CM 09-137-16

2015 AUDIT PRESENTATION

RESOLUTION by Kindle, SUPPORTED by Paiz:

BE IT RESOLVED To Receive and File the 2015 Audit/Financial Report as submitted by the City's Auditors, Plante and Moran and also receive and file their management report.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Poynter and Costantino.

NO: None.

ABSENT: Marshall and Sawicki.

RESOLUTION ADOPTED

CM 09-138-16                    AGREEMENT - MICHIGAN MUTUAL AID  
   ALARM SYSTEM ASSOCIATION

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to approve the Interlocal agreement between the Michigan Mutual Aid Box Alarm System Association and the City of Harper Woods as a Participating Political Subdivision and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Kindle, Paiz, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Marshall and Sawicki.

RESOLUTION ADOPTED

CM 09-139-16                    BUDGET AMENDMENTS

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED to approve the budget amendments as provided by the Finance Director/Treasurer.

ROLL CALL VOTE

YES: Paiz, Poynter, Costantino, Jenny and Kindle.

NO: None.

ABSENT: Marshall and Sawicki.

RESOLUTION ADOPTED

CM 09-140-16                    BID AWARD - HOUSING REHABILITATION PROGRAM

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to accept the lowest responsible bid submitted by BBK Construction, LLC for rehab work to be provided on the homes listed as part of the CDBG Rehabilitation



Program:

18564 Kenosha	\$11,263.00
19305 Kenosha	\$14,530.00
19929 Kenosha	\$11,208.75
18557 Washtenaw	\$ 3,550.00

ROLL CALL VOTE

YES: Paiz, Poynter, Costantino, Jenny and Kindle.

NO: None.

ABSENT: Marshall and Sawicki.

RESOLUTION ADOPTED

CM 09-141-16                      DEFICIT ELIMINATION PLAN - REFUSE  
AND VEHICLE/EQUIPMENT FUNDS

MOTION by Costantino, SUPPORTED by Kindle:

To adopt the Amended Deficit Reduction Plan for the Refuse and Vehicle/Equipment Funds as outlined in the attached resolution from the Finance Director and further to direct the Finance Director to submit this plan to the State of Michigan Treasury Department for certification.

ABSENT: Marshall and Sawicki.

MOTION CARRIED

CM 09-142-16                      MICHIGAN MUNICIPAL LEAGUE -  
DESIGNATION OF VOTING DELEGATES

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to designate Councilwoman Kindle as the City's official delegate, and Councilwoman Paiz as the alternate delegate at the Michigan Municipal League's Annual Meeting to be held on September 14-16, 2016.

ROLL CALL VOTE

YES: Poynter, Costantino, Jenny, Kindle and Paiz.

NO: None.

ABSENT: Marshall and Sawicki.

RESOLUTION ADOPTED

CALL TO AUDIENCE

The president of the Grosse Pointe Woods/Harper Woods Lion's Club asked what position the City is taking on the recent Attorney General opinion regarding soliciting in the streets. He stated that the Lion's Club receives the most donations during their solicitation campaigns and said that it would be detrimental to organizations like theirs if the city prohibited this practice.

CALL TO COUNCIL

The Mayor announced the upcoming community meeting at the Harper Woods High School on September 15 at 7:00 p.m. and urged everyone to attend. He also mentioned his attendance at a meeting with the City Manager, the Economic and Community Development Director and a representative of Beaumont regarding our potential involvement with health issues in the community.

Councilwoman Paiz shared that the two recent fundraising events for the K-9 unit were successful. Approximately \$11,000 was raised at the St. Sabbas dinner event and approximately \$3,000 was raised at the BP Gas station event. She then announced that the next fundraiser will be a pancake breakfast held on September 24 at the Redeemer church on Vernier from 8:00 a.m. until 11:00 a.m.

Councilwoman Costantino mentioned that while traveling this summer she noted that in areas that had high property values were also in areas that have a great public transit system in place. She has met with several people recently and would like to make the community aware of how much public transportation would help our city. She then announced a public meeting will be held on October 6 at WCCCD to discuss this subject.

Councilwoman Kindle asked about scheduling a meeting with the transportation people that she spoke with at the beginning of the summer.

Councilman Jenny commented about the mutual aid box alarm agreement saying that it isn't necessarily for a large catastrophe or natural disaster and as an employee of Grosse Pointe Woods, he responded to a large trench that collapsed last year and the mutual aid group responded as well.

CM 09-143-16

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Jenny:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:50 p.m.

ABSENT: Marshall and Sawicki.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
SEPTEMBER 19, 2016

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 09-144-16

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held September 7, 2016 and furthermore receive and file the minutes of the Construction Board of Appeals meeting held September 14, 2016.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 09-145-16

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 109184

through 109266 in the amount of \$399,851.71 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. Approve payment to SafeBuilt, Inc. in the amount of \$50,028.75 for the contractual building department services performed during the month of August 2016.
3. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$9,365.00 for contractual lawn cutting in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-146-16

PERSONAL SERVICES AGREEMENT -  
PLANTE MORAN CRESA

RESOLUTION by Marshall, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the proposal dated September 1, 2016 submitted by Plante Moran CRESA to provide consulting services in an amount not to exceed \$20,000.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-147-16

PURCHASE - MOTOROLA PORTABLE RADIOS

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to approve the purchase of five (5) APX 6000 Prep radios from Motorola Solutions in the amount of \$18,715.00 and further that competitive bidding be waived as these were bid through the State of Michigan Purchasing Contract.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-148-16

ADOPT 2017 BUDGET SCHEDULE

RESOLUTION by Sawicki, SUPPORTED by Paiz:

BE IT RESOLVED to approve the 2017 Budget Meeting Schedule with workshops to be held at regular and special meetings on October 3, October 10 and October 17 and further to hold a public hearing on the 2017 Budget on November 7, 2016.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Dewaele expressed his concerns regarding the state of the City, that it is dangerous and impossible to live here. He believes that the ordinances are not being enforced and also that the current council and police department don't seem to care about the City.

Ms. Hinton stated that she is very pleased with the police department and all they do. They come to help whenever she calls. She also stated that as citizens, we all need to participate in keeping our city a safe community.

Mr. Cadotte also stated that the police department does a good job. He asked that the loud radios and people walking in the street could be addressed and perhaps violators of these ordinances could be ticketed. Lastly he asked for an update on the lawsuit with the state regarding revenue sharing.

Ms. Kilbride commented about the recent community meeting and her disappointment at the amount of residents that showed up. She then asked if the City plans to allow medical marijuana facilities to do business here.

CALL TO COUNCIL

The Mayor shared his disagreement about comments made and commended the police department saying that there has been a significant decrease in crime in Harper Woods and at Eastland. He stated that he realizes that there is a criminal element that comes mostly from Detroit, however our officers catch most of them. He also stated that faulting the Council when all members are constantly striving for a better Harper Woods was inaccurate. Community meetings are being held and everyone needs to attend and work together. No outside source is going to come in to help, we have to help ourselves. He also mentioned his attendance at the Chandler Park Academy early education center

dedication. The administration of the Academy stated that they wanted to be more visible in the community and they want to help out in any way they can to better the community. Lastly he invited everyone to attend the K-9 unit fundraiser that will be held at Redeemer United Church on Vernier this Saturday from 8 a.m. - 11 a.m.

Mayor Pro tem Costantino announced that there will be a regional transit meeting on October 6 at the WCCCD campus on Vernier. She also mentioned dates for upcoming community meetings that will be held at the Harper Woods high school, October 12, October 18 and October 25.

Councilmember Paiz addressed the comments made about the City stating that not too far back, she also sat on the other side of the table and understood things differently, including the limitations that are placed on the administration and City Council with regard to budget as well as state and federal laws that prevent enforcing many violations that residents complain about. She further stated that all of Council are attentive to concerns raised by residents. She then gave an overview of her attendance at the recent MML conference, saying that she attended workshops and learned a lot. Lastly she shared that the Grosse Pointe Animal Adoption Agency has now raised enough money for the K-9 unit to begin the process of selecting a dog.

Councilmember Kindle commented on her attendance at the conference as well stating that these conferences provide an opportunity to network and collaborate with other communities for common interests.

Councilmember Sawicki commended the City Manager for all of his dedication and hard work in obtaining all of the past revenue sharing that we did receive from the State. She then asked if there was an address to send donations for the K-9 unit. (On the website [www.GPAAS.org](http://www.GPAAS.org) is donating information). Lastly she asked if it were possible to employ additional in-house code enforcement officials as a means to save costs.

CM 09-149-16

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:08 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
OCTOBER 3, 2016

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 10-150-16

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held September 19, 2016 and furthermore receive and file the minutes of the Library Board meeting held August 18, 2016 and the Planning Commission meeting held September 28, 2016.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 10-151-16

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:



1. Accounts Payable/Payroll Vendor listing for Check Numbers 109267 through 109376 in the amount of \$305,112.51 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment in the amount of \$11,300.00 to Guardian Sewers for their assistance with several watermain breaks.
3. Approve payment to Badger Meter, Inc. in the amount of \$6,890.72 for the purchase of 30 new 5/8" Orion automatic read water meters and 6 long E Series meters.
4. To appoint Mr. Andrew Johnson to the Board of Zoning Appeals for an unexpired term ending January 2018.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-152-16      PROGRESS PAYMENT - BEACONSFIELD  
RECONSTRUCTION AND EIGHT MILE PAVEMENT REPAIR

RESOLUTION by Marshall, SUPPORTED by Jenny:

BE IT RESOLVED approve payments to the Michigan Department of Transportation in the amount of \$6,671.12 for work performed in conjunction with the 8 Mile from Beaconsfield to Harper project and also for work on Beaconsfield from Vernier to 8 Mile.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-153-16      ADD ITEM TO AGENDA - COPS GRANT AWARD

MOTION by Sawicki, SUPPORTED by Kindle:

To add to the agenda the acceptance of the 2017 COPS Grant.

MOTION CARRIED UNANIMOUSLY

CM 10-154-16

ACCEPTANCE OF 2016 COPS GRANT

RESOLUTION by Sawicki, SUPPORTED by Kindle:

To accept the COPS Grant in the estimated amount of \$159,992.00 to fund the cost of the school resource officer.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Steiger and Mr. Jordan of Eastwood shared their concerns with a large dead Ash tree in their neighbor's back yard. During a recent storm it was struck by lightning and caused a power outage. Asked what can the City do to get the homeowner to remove the tree. Also they expressed concern over residents who do not rake their leaves and/or clear snow from their walks.

Mr. Bauer also shared his concern for the large ash tree and stated that someone is going to get hurt if the tree doesn't come down. Also he suggested that the code enforcement officers look closer at properties for violations, including several overgrown rear yards on Eastwood.

Mr. Hakim asked when the corner of Broadstone and Craig would be restored following a water issue there as it is currently gravel and not sod as it should be. He also asked about the vacant Wally's property and the Hawthorne/Harper property and what is being done with them.

Mr. Krass mentioned that there is still a Trinity bus that uses Bournemouth as its route and that it is breaking up the street and drain. He then asked if there was an ordinance that requires residents to recycle. (The City Manager said that there is no such ordinance, however each homeowner pays for recycling services on their water bill, whether they use it or not.)

Mr. Cadotte expressed his concern over his water bill and that he seems to be using less water and it is costing him more. Also that Harper Woods' taxes are more than 4% of the value of the homes and that this can be discouraging for potential home buyers in Harper Woods.

CALL TO COUNCIL

The Mayor shared his recent attendance at the breakfast fundraiser for the K9 unit that was held at Redeemer church. He said that it was well attended and an excellent event. He also said that he was recently a guest speaker at the local NAACP meeting and said he spoke of all things positive in Harper Woods.

Councilwoman Paiz mentioned that the fundraiser raised approximately \$4,400 and that the canine will be chosen this month and possibly a dog naming contest will take place in the community. She thanked Rex's Deli for the donation of the breakfast items at the fundraiser.

Councilwoman Sawicki shared a concern over a young person that was going door-to-door selling cookies. He was alone and out past dark and stated that he is from the 23/Dequindre area. She asked that the organization that he was working for be investigated to be sure the children aren't being taken advantage of.

Councilwoman Kindle commented about the NAACP prayer vigil for police and first responder's that was recently held at the Grosse Pointe War Memorial. She encouraged everyone to pray for and support all of our police and first responders, especially our local men and women who go above and beyond for our community. She then announced the Lions Club pasta dinner on October 19 from 4pm until 8pm at the AmVets with catering by Villa Restaurant.

CM 10-155-16

2017 BUDGET WORKSHOP SESSION

MOTION by Marshall, SUPPORTED by Kindle:  
To adjourn to the Budget workshop session.

MOTION CARRIED UNANIMOUSLY

City Council recessed at 7:44 p.m. and reconvened in the conference room at 7:50 p.m.

2017 BUDGET WORKSHOP SESSION

The City Manager and Finance Director presented and discussed with City Council the draft of the 2017 Budget.

CM 10-156-16

ADJOURNMENT

MOTION by Marshall, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:56 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
OCTOBER 17, 2016

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney j. Russell LaBarge and City Clerk Leslie M. Frank.

CM 10-157-16

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held October 3, 2016.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 10-158-16

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

- 1) Accounts Payable/Payroll Vendor listing for Check Numbers 109377 through 109470 in the amount of \$446,849.39 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

- 2) Approve Nu Appearance Maintenance, Inc. in the amount of \$10,562.75 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.
- 3) Approve payment to Oakland County Information Technology in the amount of \$6,935.75 for fees relative to the CLEMIS computer system utilized by the Police Department.
- 4) Approve payment to Bell Equipment Company in the amount of \$5,981.32 for necessary repair of our street sweeper.
- 5) Approve payment to SafeBuilt, Inc. in the amount of \$39,716.92 for the contractual building department services performed during the month of September 2016.
- 6) Approve payment to K9 Academy Training Facility in the amount of \$11,600.00 for the purchase of a German Shepherd, initial and maintenance training fees and equipment with funds raised through the Harper Woods K9 program.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-159-16      PROGRESS PAYMENT NO. 1 - 2016 CONCRETE  
PAVEMENT REPAIR PROGRAM, #180-176

RESOLUTION by Jenny, SUPPORTED by Kindle:

BE IT RESOLVED to approve payment to L. Anthony Construction, Inc., in the amount of \$70,051.95 for Progress Payment No. 1 on the 2016 Concrete Pavement Repair Program.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-160-16      AWARD OF BID - CDBG HOUSING  
REHABILITATION PROGRAM

RESOLUTION by Marshall, SUPPORTED by Jenny:

BE IT RESOLVED to accept the lowest responsible bid submitted by We Preserve Michigan, LLC in the amount of \$25,320.00 for rehab work to be provided at 1823 Anita, Grosse Pointe Woods, as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-161-16

AWARD OF BID - DEMOLITION CONTRACTOR

RESOLUTION by Kindle, SUPPORTED by Jenny:

BE IT RESOLVED to accept the low bid submitted by Blue Star, Inc. in the amount of \$17,900.00 for the razing and removal of the property at 18980 Eastwood.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. McMullen of Grosse Pointe Woods shared that he is running for the Grosse Pointe School Board and asked for support and votes.

Mr. Cotton asked if the basketball court at Salter Park could be repaired in order to develop a pickle ball court.

Ms. Yancy shared that she is running for Harper Woods School Board and asked for support and votes.

CALL TO COUNCIL

The Mayor commented on his attendance at the recent Grand Re-opening of McDonald's stating that the owner opened this location 24 years ago and it is one of 15 locations that he owns. This is its third renovation. He also attended the Harper Woods Homecoming Parade that was well attended. Lastly he commented on a recent all expenses paid trip to New York where he, the City Manager, Economic Development Director and General Manager of Eastland met with the owners of Eastland, The Spinoso Group, to discuss the future of the mall. He stated that he felt even more positive about its future following this meeting. The Spinoso Group is in the business of rehabilitating enclosed malls and they plan to invest a considerable amount of money to make it more viable. He encouraged

everyone to shop there as the perception of crime there is inaccurate as crime has come down significantly at the mall in recent years. He then reminded everyone about the Community meeting that is scheduled for tomorrow at the Library at 7:00 p.m.

Councilmember Kindle mentioned that Westland Mall, also owned by Spinoso has made some remarkable improvements. She also encouraged everyone to continue to shop at Eastland and to talk with the store owners and ask them to provide the merchandise you expect. Lastly she mentioned that if anyone is interested in volunteering for the Angel Night patrol October 29-30 to contact the police department or New Life Ministries Church for more information.

Councilmember Paiz mentioned the recent fundraiser for the K-9 unit where several motorcyclists met at Eastland to tour the area and several local restaurants donated to this well attended, wonderful event.

Councilmember Sawicki reminded everyone to be mindful of the children on Halloween and to drive safely through the neighborhoods.

Councilmember Costantino commented on the regional transit meeting that was held at WCCCD stating that it was an informative and positive event. She encouraged everyone to support this project as it will greatly benefit Harper Woods.

CM 10-165-16

BUDGET WORKSHOP SESSION

MOTION by Kindle, SUPPORTED by Sawicki:

To adjourn to Budget Workshop Session for the purpose of discussing the updated funds.

MOTION CARRIED UNANIMOUSLY

The City Council adjourned to Budget Workshop Session at 7:37 p.m. and reconvened at 7:45 p.m.

CM 10-166-16

ADJOURNMENT

MOTION by Costantino, SUPPORTED by Jenny

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:35 p.m.



MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
NOVEMBER 7, 2016

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Tom Jenny, Hugh R. Marshall  
Veronica Paiz and Vivian Sawicki.

ABSENT: None

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 11-167-16

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held October 17, 2016 and furthermore receive and file the minutes of the Library Board meeting held September 15, 2016 and the Election Commission meeting held on October 18, 2016.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 11-168-16

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 109471 through 109577 in the amount of \$377,086.60 as submitted by the City Manager and Finance

Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. Approve payment in the amount of \$5,000.00 to Guardian Sewers for their assistance with a fire hydrant repair, a watermain break and for the repair of a storm line.

3. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$17,056.76 for professional services during the month of September 2016 for the following projects: SRF Open Cut Repairs, #180-119; 2016 User Charge, #180-175; 2016 Beaconsfield Reconstruction, #180-174; 2016 Concrete Pavement Repair, #180-176 and the 8 Mile Traffic Signal Upgrade, #180-179.

4. Approve payment to Schrader Tire and Oil in the amount of \$7,667.36 for the necessary tire replacements and brake and exhaust repairs to the Fire Department's Engine 2.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-169 -16

PUBLIC HEARING - 2017 BUDGET

MOTION by Sawicki, SUPPORTED by Costantino:

To open the public hearing on the 201 Budget.

MOTION CARRIED UNANIMOUSLY

PUBLIC HEARING

The City Manager gave an overview of the funds in the 2017 Budget and the adjustments that were discussed during the budget workshops.

CM 11-170 -16

PUBLIC HEARING - 2017 BUDGET

MOTION by Sawicki, SUPPORTED by Jenny:

To close the public hearing on the 2017 Budget.

MOTION CARRIED UNANIMOUSLY

CM 11-171-16

ADOPTION OF TAX LEVY - 2017 BUDGET

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the Tax Levy Resolution set forth on page 1 of the budget document hereby establishing the following tax rate for 2017.

GENERAL	20.000
REFUSE	2.5517
LIBRARY	1.9168
DEBT	1.3750
	25.8435

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-172-16

ADOPTION OF BUDGET ADOPTION AND  
APPROPRIATION RESOLUTION - 2017 BUDGET

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED to approve the Budget Adoption and Appropriation Resolution found on Page 2 of the budget document, thereby adopting the 2017 Budget as presented.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-173-16

2017 STORM WATER RATE RESOLUTION

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED that in accordance with Chapter 27, Article V, Sections 27-120 and 27-15 of the Code of Ordinances, a rate of \$210.00 per residential equivalent unit is hereby established for the storm water utility charge to be billed December 1, 2016.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Jenny and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-174 -16

SALE OF CITY PROPERTY

RESOLUTION by Kindle, SUPPORTED by Sawicki:

BE IT RESOLVED to accept the payment from Ms. Brannon, in the amount of \$3,680.01 for the purchase of parcel number 42-010-06-0041-000, commonly known as 19671 Fleetwood, and further to authorize the Mayor to sign all necessary documentation at closing.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, Kindle and Marshall.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Ms. Clark asked what could be done with rental properties on her block that are not registered with the Building department.

A resident on Beaufait commented on a home that has been empty for 18 months and is in disrepair including a swimming pool in the yard. She asked that something be done about this.

Mr. Calus commented on the community meetings that have been held and stated that there have been no updates reported to the residents following these meetings. He also asked if any consideration has been given to extending leaf pickup due to the leaves falling less this season. Lastly he commented on a vacant home on Beaconsfield where garbage is being dumped.

Mr. Williamson shared his concern with a building firm that pulled a permit to replace windows and the builder is from another state where he is licensed. He stated that this is against the law in Michigan.

CALL TO COUNCIL

The Mayor commended Rev. Harville and his groups' vigilance in keeping the community safe on the night before and the night of Halloween. He then stated that all residents partaking in trick or treating were well behaved and enjoyed the evening. Next he mentioned the Artisan's Market that was recently held in the Library and said that it was

a well attended community event. Lastly he commended Mr. Hinton for his efforts planning and hosting the community meetings, which he stated were very organized and well developed with an excellent exchange of ideas amongst our residents. He also reminded everyone to vote tomorrow.

Councilmember Kindle commented on the properties behind Eastland Village Apartments stating that there was a large amount of garbage including mattresses and other large items left there. She also commented on a property on Kelly and Elkhart stating that it is very trashy looking and needs to be cleaned up. Lastly she also thanked Mr. Hinton for all of his hard work with the community meetings.

Councilmember Sawicki reminded everyone that the Tree Lighting will be held on November 16 at 6:30 and the Beautification Awards will be given at the next City Council meeting on November 21 at 7:00.

Councilmember Paiz mentioned her attendance at the DIA recently and noted that an artist from Harper Woods was being represented there in an exhibit.

CM 11-175-16

ADJOURNMENT

MOTION by Marshall, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:08 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
NOVEMBER 21, 2016

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilperson Hugh R. Marshall.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 11-176-16

EXCUSE COUNCILPERSON MARSHALL

MOTION by Sawicki, SUPPORTED by Costantino:  
To excuse Councilperson Marshall from tonight's meeting because of a prior commitment.

ABSENT: Marshall

MOTION CARRIED

PRESENTATIONS

The Mayor and members of the Beautification Commission presented the annual Beautification Awards to Kristal & Jeffrey Cherry; James & Cathleen Williams; Vincent Tuminello; Ken & Sandra Burnett; ToieLynn Smith; Rosemary Schomer, Greg & Michele Dilone'; Antonio & Joy Underwood-Jordan; Jim Feutz and Joyce Hamlin and Ricky Nickerson. The Business award will be presented to the Peppler Insurance Agency. The award winners were presented with a commemorative plaque.

Mayor Poynter joined Officer Hill in presenting our annual Safety Patrol awards to MaKyla Williams and Christopher Murry of Poupard Elementary School, Dante Hagler of Chandler Park Academy and Kaniya Minor of Tyrone Elementary School.

CM 11-177-16

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held November 7, 2016 and furthermore receive and file the minutes of the Construction Board of Appeals meetings held October 17, 2016 and November 14, 2016.

ABSENT: Marshall.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 11-178-16

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 109578 through 109736 in the amount of \$197,867.64 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$16,579.78 for professional services during the month of October 2016 for the following projects: SRF Open Cut Repairs, #180-119; SRF SCIPP, #180-118; 2016 TIP - Beaconsfield Reconstruction, #180-174; 2016 Concrete Pavement Repair, #180-176; Housing Rehab Project, #180-178; Suburban Wholesale CSO Share, #180-181 and 2016 Emergency Sanitary Sewer CCTV, #180-180.
3. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$13,833.50 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library, Kelly Road islands and the Parks.
4. Approve payment to SafeBuilt, Inc. in the amount of \$39,716.92 for the contractual building department services performed during the month of September 2016.



5. Approve payment to Michigan Department of Environmental Quality in the amount of \$5,594.20 for the 2017 annual water supply fee.
6. Approve payment to Suburban Library Cooperative in the amount of \$5,764.00 for the automated system services, scanner and printers, ancestry database and the copyright compliance license.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 11-179 -16      PROGRESS PAYMENT NO. 2 - 2016 CONCRETE  
PAVEMENT REPAIR PROJECT, #180-176

RESOLUTION by Jenny, SUPPORTED by Kindle:

BE IT RESOLVED to approve payment to L. Anthony Construction, Inc., in the amount of \$7,842.87 for Progress Payment No. 2 on the 2016 Concrete Pavement Repair Program, #180-176.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 11-180-16      BID AWARD - CDBG HOUSING REHABILITATION PROGRAM

RESOLUTION by Kindle, SUPPORTED by Jenny:

BE IT RESOLVED to accept the lowest responsible bid submitted by We Preserve Michigan LLC for rehab work to be provided on the homes listed as part of the CDBG Rehabilitation Program:

19668 Washtenaw    \$ 10,124.00

19645 Washtenaw    \$    710.00    for a total of \$10,834.00.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.  
ABSENT: Marshall.

RESOLUTION ADOPTED

CM 11-181-16 BID AWARD - CDBG HOUSING REHABILITATION PROGRAM

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED to accept the lowest responsible bid submitted by Anointed Construction LLC for rehab work to be provided on the homes listed as part of the CDBG Rehabilitation Program:

19130 Kenosha	\$ 7,335.00
18905 Washtenaw	\$ 9,529.00
19372 Washtenaw	\$ 17,110.00
19429 Kingsville	\$ 20,870.00
18785 Washtenaw	\$ 16,682.00 for a total of \$71,526.00.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny and Kindle.  
NO: None.  
ABSENT: Marshall.

RESOLUTION ADOPTED

CM 11-182-16 YEAR END BUDGET ADJUSTMENTS

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED approve the year end budget adjustments to the 2016 Budget as attached submitted by the Finance Director/Treasurer.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.  
NO: None.  
ABSENT: Marshall.

RESOLUTION ADOPTED

CM 11-183-16           TRANSFER TO 2016 WINTER TAX ROLL -  
                                  DELINQUENT WATER, SEWER, GRASS CUTTING,  
                                  SPECIAL PICKUP AND METER REPLACEMENT BILLS

RESOLUTION by Sawicki, SUPPORTED by Costantino:  
BE IT RESOLVED to approve the transfer of \$217,284.35 for delinquent Water and Sewer bills, \$61,323.92 for Miscellaneous City Services, \$7,983.48 for Special Pickups and \$7,190.00 for Meter Replacements (total of \$293,781.75) to the 2016 Winter Tax Roll as proposed and submitted by the Finance Director/Treasurer.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, Kindle and Paiz.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 11-184-16           PAYMENT FOR CLEANING AND TELEVISIONING  
                                  SANITARY SEWER WATER LINES

RESOLUTION by Jenny, SUPPORTED by Costantino:  
BE IT RESOLVED to approve payment to National Industrial Maintenance, Inc. in the amount of \$24,227.50 for the cleaning and televising of various segments of sanitary sewer lines on Fleetwood, Woodland, Beaufait, Woodcrest and Prestwick.

ROLL CALL VOTE

YES: Poynter, Costantino, Jenny, Kindle, Paiz, and Sawicki.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Rousseau stated that a rental home at 20111 Fleetwood mentioned last meeting shows no changes and feels the Building Department is not inspecting violation reports.

Ms. Cannon of Woodmont complained of garbage at King of Kelly party store.

Mr. Williamson of Fleetwood asked about a permit for an out of state contractor working

for Wallside Windows.

Ms. Kilroy was concerned about an extension of leaf pick up since many leaves have not fallen and was assured the City will work with residents.

Mr. Verona of Fleetwood expressed concern regarding the process of rental certificates and five properties on his street who have not complied.

#### CALL TO COUNCIL

The Mayor Commented on a successful Tree Lighting ceremony and the participation of the Lewis family children, Cole and Chloe lighting the tree. He then mentioned that Deputy City Manager interviews are taking place and a special meeting will be held to allow Council to interview the top three candidates.

Councilwoman Kindle stated that the Goodfellows will be selling papers starting next week. She mentioned that there has been a recent lag in their collections because of the Attorney General's opinion which allows many communities to prohibit solicitations.

Councilwoman Costantino stated that she feels the Building Department is constantly busy and may be falling behind. She would like Council to consider re-opening City offices on Fridays. She then stated that an Ordinance Committee meeting may be needed to address business licenses being obtained without Certificates of Occupancy.

Councilwoman Sawicki said that the City Manager may handle the issue without the necessity of a meeting.

CM 11-184-16

#### EXECUTIVE SESSION - COLLECTIVE BARGAINING - MATTER

MOTION by Kindle, SUPPORTED by Sawicki:

To adjourn to executive session for the purpose of discussing a Collective Bargaining matter.

ABSENT: Marshall.

#### MOTION CARRIED

The City Council adjourned to Executive Session at 8:21 p.m. and reconvened at 8:50 p.m.

CM 11-185-16

ADD ITEM TO AGENDA - IAFF CONTRACT

MOTION by Costantino, SUPPORTED by Sawicki:

To add to the agenda the approval of the collective bargaining agreement between the City of Harper Woods and the Harper Woods Fire Fighter's Association, Local 1188.

ABSENT: Marshall

MOTION CARRIED

CM 11-186-16

APPROVAL OF IAFF CONTRACT

RESOLUTION by Jenny, SUPPORTED by Costantino

BE IT RESOLVED to approve the collective bargaining agreement between the City of Harper Woods and the Harper Woods Fire Fighter's Association, Local 1188 and further to authorize the Mayor and City Manager to sign the agreement.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Sawicki and Poynter.

NO: Paiz

ABSENT: Marshall

CM 11-187-16

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 9:00 p.m.

ABSENT: Marshall

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
DECEMBER 5, 2016

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATION

Cindy Thomas, the new executive director of the Eight Mile Boulevard Association gave the Mayor and City Council an update on current activities and successes of the Eight Mile Boulevard Association.

CM 12-188-16

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held November 21, 2016 and furthermore receive and file the minutes of the Planning Commission meeting held November 16, 2016, the Board of Zoning Appeals meeting held November 17, 2016 and the Library Board meeting held October 20, 2016.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 12-189-16

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 109737 through 109822 in the amount of \$374,398.59 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$5,618.50 for weed maintenance at several locations on Harper and cleanup of Kelly Road islands and also for lawn cuttings at various residential homes.
3. Approve payment to BBK Construction LLC in the amount of \$19,063.00 for the renovations and repair work at 18564 Kenosha and 18557 Washtenaw as part of the CDBG rehab loan project.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-190-16

PROGRESS PAYMENT - BEACONSFIELD  
RECONSTRUCTION AND EIGHT MILE PAVEMENT REPAIR

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve payments to the Michigan Department of Transportation in the amount of \$9,357.39 for work performed in conjunction with the 8 Mile from Beaconsfield to Harper project and also for work on Beaconsfield from Vernier to 8 Mile.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-191-16

ANNUAL PERMIT TO WORK ON COUNTY ROADS

RESOLUTION by Marshall, SUPPORTED by Sawicki:

BE IT RESOLVED to adopt the Performance and Indemnification Resolution

authorizing the City to make necessary repairs to county roads and sidewalks, and further to adopt the Performance and Indemnification Resolution authorizing the City to take any necessary restorative corrections to county roads and sidewalks, and further to adopt the Performance and Indemnification Resolution authorizing the City to temporarily close county roads and/or place temporary banners within the right-of-way.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-192-16      ANNUAL PERMIT TO WORK ON STATE HIGHWAYS

RESOLUTION by Costantino, SUPPORTED by Jenny:  
BE IT RESOLVED to adopt the Performance and Indemnification Resolution related to the City's Annual Permit to Work on State Highways.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-193-16      INTRODUCTION AND FIRST READING - AN  
ORDINANCE TO AMEND ARTICLE 1, SECTION 12-12,  
VIOLATION OF ARTICLE AS A CIVIL INFRACTION

RESOLUTION by Sawicki, SUPPORTED by Costantino:  
BE IT RESOLVED to introduce and place for first reading an Ordinance entitled "An Ordinance to Amend Article 1, Section 12-12 of the Code of Ordinances - Violation of Article as a Civil Infraction," and further to direct the City Clerk to publish a notice of this in accordance with City Charter Requirements.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, Kindle, and Marshall.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY



CM 12-194-16      CHANGES IN COUNCIL MEETING DATES - 2017

MOTION by Paiz, SUPPORTED by Kindle:

To approve the changes to the City Council meeting dates as listed for 2017: January 2, to January 4, 2017 for the New Year holiday; January 16 to January 18, 2017 for Martin Luther King Day; February 20 to February 22, 2017 for Presidents Day and September 4 to September 6, 2017 for Labor Day and further that the City Council will meet on the second Monday of July and August, 2017.

MOTION CARRIED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Krass commented about the pink bagged flyers that are being dropped again by the Free Press onto residential driveways throughout the City. He asked if anything could be done. (The City Manager suggested that he call the Free Press and lodge a complaint and ask that these not be delivered to his home.)

Mr. Hakim requested that Salter Park be considered a dog friendly park where residents can bring their leashed dogs to walk.

Mr. LaPalm of SafeBuilt was present to introduce his staff and addressed some recent concerns that have been brought up at recent Council meetings. He also shared how he and the staff have been diligently working to keep the department running efficiently. He also mentioned that if a councilmember or resident has any concerns about property maintenance, they should address it with the building department first as a means to lessen the burden on the City Manager.

CALL TO COUNCIL

Councilmember Paiz stated that she agreed with the dog friendly park and would like to see this project getting started.

Councilmember Sawicki also is in favor of a dog friendly park and that she likes the idea of requiring the dogs to remain leashed.

Councilmember Costantino gave a recap of the Ordinance Committee meeting and announced the next meeting will be February 6, 2017 at 6:00 p.m.

CM 12-195-16

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:51 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
DECEMBER 19, 2016

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilperson Hugh R. Marshall.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 12-196-16                      EXCUSE COUNCILPERSON MARSHALL

MOTION by Jenny, SUPPORTED by Sawicki:  
To excuse Councilperson Marshall from tonight's meeting because of a prior commitment.

ABSENT: Marshall

MOTION CARRIED

CM 12-197-16                      MINUTES

MOTION by Kindle, SUPPORTED by Costantino:  
To receive, approve and file the minutes of the regular City Council meeting held December 5, 2016 and furthermore receive and file the minutes of the Ordinance Committee held December 5, 2016 and the Board of Review meeting held December 13, 2016

ABSENT: Marshall

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 12-198-16

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 109823 through 109921 in the amount of \$269,344.30 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$19,924.96 for professional services during the month of November 2016 for the following projects: SRF Open Cut Repairs, #180-119; SRF SCIPP, #180-118; City Hall Boundary Survey, #180-183; 2016 TIP, Beaconsfield Recon, #180-174; 2016 Concrete Pavement Repair, #180-176; Construction Board of Appeals Meeting, #180-182; Suburban Wholesale CSO Share, #180-181 and the 2016 Emergency Sanitary Sewer CCTV, #180-180.
3. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$8,059.25 for contractual lawn cutting in various areas of the City, including City Hall, the annexes, Library and the Parks.
4. Approve payment to Uni-Dig, Inc. in the amount of \$7,440.00 for leaf disposal in conjunction with the curbside leaf pickup program.
5. Approve payment in the amount of \$6,177.00 to the Michigan Municipal League for membership dues covering the period February 1, 2017 through January 31, 2018.
6. Approve payment to SafeBuilt, Inc. in the amount of \$42,637.60 for the contractual building department services performed during the month of November 2016.
7. Approve payment to Michigan Municipal Worker's Compensation Fund in the amount of \$40,358.00 for the adjustment in our premium for the period July 1, 2015 through June 30, 2016.
8. Approve the amendment to the Policy and Procedure for the Public Inspection and Copying of Public Records in Lieu of Customary Business Hours which specifically addresses how assessment records can be obtained.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 12-199-16      PROGRESS PAYMENT NO. 3 - 2016 CONCRETE  
                                 PAVEMENT REPAIR PROGRAM, #180-176

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to approve payment to L. Anthony Construction, Inc., in the amount of \$59,742.08 for Progress Payment No. 3 on the 2016 Concrete Pavement Repair Program, #180-176.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 12-200-16      MICHIGAN MUNICIPAL LIABILITY AND  
                                 PROPERTY INSURANCE RENEWAL

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to renew the City's participation in the Michigan Municipal League's Liability and Property Pool for 2017 in the amount of \$211,896.00 for coverage as stated in their renewal proposal and, further that competitive bidding be waived in accordance with City policy.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CANDIDATE INTERVIEWS - DEPUTY CITY MANAGER

The following two candidates for the Deputy City Manager position introduced themselves and each City Councilperson was given an opportunity to ask them a question: Carolyn Burns and Joseph Rheker.

CALL TO AUDIENCE

Mr. Cadotte asked what could be done about the New Life Ministries Church holding very loud services. He also commented that this a very large congregation that also causes traffic issues on the block.

Mr. Serrana asked if there were any results from the emergency sewer televising on Lochmoor.

Ms. Smole thanked everyone for all of their hard work.

CALL TO COUNCIL

The Mayor commented on a lunch that he attended with the City Manager at the Diploma Success school that was prepared by the students for all veterans saying that it was outstanding. He also stated that he is thankful for the fantastic job the DPW did removing leaves during curbside leaf pickup and snow following the recent heavy snowstorm. Lastly he commented on the New Life Ministries church saying that all of the good that they do with and for this community far outweighs the loud services they have on occasion.

Councilmember Sawicki also shared how pleased she and her husband were with the snow removal by the DPW especially when comparing to our neighboring communities.

Councilmember Paiz agreed with the comments about our DPW saying that our DPW crew is by far the best.

CM 12-201-16 EXECUTIVE SESSION - COLLECTIVE BARGAINING  
AGREEMENTS - TPOAM CLERICAL AND DPW UNITS

MOTION by Jenny, SUPPORTED by Sawicki:

To adjourn to executive session for the purpose of discussing Collective Bargaining agreements.

ABSENT: Marshall

MOTION CARRIED

The City Council adjourned to Executive Session at 8:15 p.m. and reconvened at 8:40 p.m.

CM 12-203-16    ADD ITEMS TO AGENDA - TPOAM DPW AND TPOAM CLERICAL  
COLLECTIVE BARGAINING AGREEMENTS

MOTION by Costantino, SUPPORTED by Sawicki:

To add to the agenda collective bargaining agreements for the TPOAM Clerical and TPOAM DPW Units.

ABSENT: Marshall

MOTION CARRIED

CM 12-204-16        APPROVAL OF TPOAM CLERICAL COLLECTIVE  
BARGAINING AGREEMENT

RESOLUTION by Costantino, SUPPORTED by Kindle:

To approve the collective bargaining agreement between the City of Harper Woods and TPOAM Clerical Unit for 2017 through 2019.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny and Kindle.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 12-205-16        APPROVAL OF TPOAM DPW UNIT COLLECTIVE  
BARGAINING AGREEMENT

RESOLUTION by Jenny, SUPPORTED by Costantino:

To approve the collective bargaining agreement between the City of Harper Woods and TPOAM DPW Unit for 2017 through 2019.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, Kindle and Paiz

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 12-206-16

ADJOURNMENT

MOTION by Costantino, SUPPORTED by Jenny:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:45 p.m.

ABSENT: Marshall

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK



CITY OF HARPER WOODS  
CITY COUNCIL  
JANUARY 4, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 01-01-17

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held December 19, 2016 and furthermore receive and file the minutes of the Library Board meeting held on November 17, 2016.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 01-02 -17

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 109922

- through 110035 in the amount of \$760,422.95 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to BBEK Construction LLC in the amount of \$11,808.75 for the renovations and repair work at 19929 Kenosha as part of the CDBG rehab loan project.
  3. Approve the appointment of Ms. Ann Honto to the Local Officers' Compensation Commission for an unexpired five-year term ending in January 2018.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 01-03-17      PROGRESS PAYMENT NO. 4 (FINAL) 2012 SRF  
SANITARY SEWER REPAIR, SCRIPP LINING, #180-118

RESOLUTION by Marshall, SUPPORTED by Costantino:  
BE IT RESOLVED to approve payment to LiquiForce Services (USA) Inc., in the amount of \$26,950.00 for Progress Payment No. 4 (Final) on the 2012 SRF Sanitary Sewer Repairs, SCIPP Lining Contract No. 2 #180-118.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 01-04-17      SECOND READING AND ADOPTION - ORDINANCE NO.  
2017-01 TO AMEND ARTICLE 1, SECTION 12-12  
VIOLATION OF ARTICLE AS A CIVIL INFRACTION

RESOLUTION by Costantino, SUPPORTED by Sawicki:  
BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2017-01, entitled "An Ordinance to Amend Article 1, Section 12-12 of the Code of Ordinances - Violation of Article as a Civil Infraction," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 01-05-17      ADD ITEM TO AGENDA - EQUAL EMPLOYMENT  
   OPPORTUNITY POLICY

MOTION by Paiz, SUPPORTED by Sawicki:

To add to the agenda an Equal Employment Opportunity Policy for the City.

MOTION CARRIED UNANIMOUSLY

CM 01-06-17      ADOPT EQUAL EMPLOYMENT OPPORTUNITY POLICY

MOTION by Kindle, SUPPORTED by Paiz:

To adopt the Equal Employment Opportunity Policy for the City of Harper Woods.

MOTION CARRIED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Cadotte commented that City employees receive 12 paid holidays and stated that he considers it excessive and this should be renegotiated in the union contracts.

CALL TO COUNCIL

The Mayor commented on his attendance at the Detroit City Airport for the annual childrens Christmas party and also the K9 fundraiser at St. Sabbas recently stating that both were well attended.

Councilwoman Sawicki commented on the recent announcement of the closure of Eastland Macy's stating that she is quite surprised at the news as she thought they had recently signed a lease agreement.

Councilwoman Kindle also commented on the news of Macy's closure stating that she is disappointed as she shopped there frequently through the holidays. She is also saddened about the many people that will be losing their jobs and that it is unfair how corporate

America treats their employees.

Councilwoman Costantino asked if the City Manager could write a letter to Macy's on behalf of the City Council as a means to delay or deter them from closing the Eastland Macy's store.

Councilwoman Paiz also commented on the closing of Macy's stating that it is her understanding that the cosmetic sales at Macy's are the largest at this location and that MAC brings in approximately one million each year. She also stated that it hurts the nearby urban shoppers who will no longer have an opportunity to shop locally in a nice shopping center.

CM 01-07-17      EXECUTIVE SESSION - SETTLEMENT AGREEMENT  
                         FOR IAFF LOCAL 1188 BARGAINING MATTER

MOTION by Paiz, SUPPORTED by Sawicki:

To adjourn to executive session for the purpose of discussing a Collective Bargaining matter.

MOTION CARRIED UNANIMOUSLY

The City Council adjourned to Executive Session at 7:19 p.m. and reconvened at 7:40 p.m.

CM 01-08-17      ADD ITEM TO AGENDA - SETTLEMENT AGREEMENT

MOTION by Paiz, SUPPORTED by Kindle:

To add to the agenda the Settlement Agreement and Full and Final Release between the City of Harper Woods, the Harper Woods Firefighters Association, Local 1188 and Michael Head.

MOTION CARRIED UNANIMOUSLY

CM01-09-17      SETTLEMENT AGREEMENT

RESOLUTION by Kindle, SUPPORTED by Costantino:

To approve the Settlement Agreement and Full and Final Release between the City of Harper Woods, the Harper Woods Firefighters Association, Local 1188 and Michael Head.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Jenny and Kindle.

NO: None

RESOLUTION ADOPTED UNANIMOUSLY

CM 01-10-17

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:42 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JANUARY 18, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 01-11-17

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held January 4, 2017.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 01-12-17

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 110037 through 110106 in the amount of \$330,340.34 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. Approve payment to BBK Construction LLC in the amount of \$14,530.00 for the renovations and repair work at 19305 Kenosha as part of the CDBG rehab loan project.
3. Approve payment to Fiore Enterprises, LLC in the amount of \$17,152.10 for the emergency concrete repair work following a water main break on Vernier Road.
4. Approve payment to Litho Printing Service, Inc. in the amount of \$6,475.00 for the printing of the 2017 City calendar.
5. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$21,005.42 for professional services during the month of December 2016 for the following projects: Housing Rehab, #180-178; SRF Open Cut Repairs, #180-119; City Hall Boundary Survey, #180-183; 2017 User Charge, #180-185; 2016 TIP Beaconsfield Recon, #180-174; 2015 Emergency Concrete Pavement Repair, #180-170; 2016 Concrete Pavement Repair, #180-176; Construction Board of Appeal meeting, #180-182; Fibertech Pole Install, #180-184 and the 2016 Emergency Sanitary Sewer CCTV, #180-180.
6. Approve payment in the amount of \$6,900.00 to Guardian Sewers for their assistance with three water main breaks.
7. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$5,742.00 for sidewalk salting and snow removal in various residential and commercial areas of the City and City property and also for their assistance during the curbside leaf pickup program.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 01-13-17      MICHIGAN DEPARTMENT OF TRANSPORTATION  
CONTRACT - TRAFFIC SIGNAL OPTIMIZATION

RESOLUTION by Marshall, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following contract with the Michigan Department of Transportation for the Traffic Signal Optimization work along 8 Mile Road at Beaconsfield Road, Highway I-94 and Harper Avenue. The total project cost is estimated at \$485,000 and provides for federal funds of \$388,364 a local match of \$96,636: MDOT Contract No. 16-5493; Control Section CMG 82400; Job Number 131153A and Project Number CMG 1682(306), and further, to authorize the Mayor and City Manager to sign the contract.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 01-14-17      ADD ITEM TO AGENDA - SCHEDULE PUBLIC HEARINGS

MOTION by Paiz, SUPPORTED by Sawicki:

To add to the agenda the scheduling of two public hearings for the 2017 Community Development Block Grant program.

MOTION CARRIED UNANIMOUSLY

CM 01-15-17      SCHEDULE PUBLIC HEARINGS - 2017 CDBG PROGRAM

MOTION by Sawicki, SUPPORTED by Costantino:

To hold two public hearings, one on February 6, 2017 at 7:00 p.m. and the second on February 22, 2017 at 7:00 p.m. for the purpose of receiving public input and comment on the 2017 Community Development Block Grant Program.

MOTION CARRIED UNANIMOUSLY

The City Manager updated the City Council on the closing of Macy's at Eastland Center. The Mayor opened up call to audience for anyone who wanted to comment on this.

CALL TO AUDIENCE - MACY'S

Mr. Serraiocco asked what will be the loss in tax revenue due to the closing. (The City Manager said the loss represents about \$101,000 to the City.)

Mr. Hakim asked about the new owners and how will they expect to keep Eastland viable if two anchor stores are vacant.

Mr. Schenburn asked if a joint effort could be created with other Macy's stores that are closing as a means to convince their corporate team to not close at Eastland.



CALL TO COUNCIL - MACY'S

Councilwoman Sawicki asked if we could seek any relief from the previous owners of Eastland Center since they left it in such an underperforming condition that potentially caused Macy's to leave.

Councilman Marshall stated that Macy's couldn't care less about Harper Woods that if they did care, they would have contacted us prior to closing. He also stated that while we should try to convince them not to close he felt there would be zero chance of that happening.

Councilwoman Kindle suggested that we not assist Macy's in liquidating, but continue to support Eastland Center and shop there.

CALL TO AUDIENCE

Mr. Kangas commented that as a crossing guard and on behalf of a student who crosses at his corner, he is concerned that the snow at Harper and Vernier doesn't get removed in a timely fashion and that the students have to walk through it.

Mr. Hakim asked when the new gas meters would be installed near Littlestone now that most of the gas lines have been replaced.

Ms. Yancey suggested that a crossing guard be added to the driveway that leads into Park Place as it is quite busy there and potentially dangerous to the students who have to cross it to get to Tyrone.

Mr. Beard asked if something could be done about a home on Fleetwood that has several ordinance violations, including large landscaping equipment and company trucks in the front yard. He also stated that perhaps landscaping companies should require a business license.

Mr. Schenburn asked how the proportionate share of the Milk River is calculated as it appears that Harper Woods pays the lion's share of the cost.

CALL TO COUNCIL

The Mayor introduced the new Deputy City Manager, Joe Rheker and he shared a little about his background. He also commented on the MLK celebration that he attended at the high school that was sponsored by New Life Ministries and NUMEN. He also mentioned

that he attended the PAATS board meeting and cited several ridership statistics.

Councilwoman Paiz gave an update on the new K-9 officer, saying that he received his certification and will likely be sworn in next month.

Councilwoman Sawicki mentioned that she and a few of her neighbors didn't receive the Harper Woods calendar and asked if there were any left at City Hall. She also shared an app for phones and other devices called "Nextdoor" which is a neighborhood app that is designed to keep you informed about what is going on in your neighborhood. She encouraged everyone to check it out.

Councilwoman Costantino shared that resident Regina Steiger passed away recently. She also mentioned that the next Ordinance Committee meeting will be on February 6 at 6:00, prior to the Council meeting. She then mentioned that a goal setting session is also being planned for the near future.

CM 01-16-17

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:10 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
FEBRUARY 6, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATION

The Deputy City Manager, Joseph Rheker, was present to introduce himself to Mayor and Council and the public and to share some of the projects he will be working on.

CM 02-16-17

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held January 18, 2017 and furthermore receive and file the minutes of the School District of Harper Woods Election Coordinating Committee meeting held January 19, 2017, the Planning Commission meeting held January 25, 2017 and the Library Board meeting held December 15, 2016.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 02-17-17

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 110107 through 110303 in the amount of \$978,527.35 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Oakland County Information Technology in the amount of \$6,871.25 for fees relative to the CLEMIS computer system utilized by the Police Department.
3. Approve payment to SafeBuilt, Inc. in the amount of \$40,227.50 for the contractual building department services performed during the month of December 2016.
4. Approve payment to Visicom Services, Inc. in the amount of \$5,740.64 for the routine IT support, email hosting and backups for our computer system as well as the purchase and installation of two new computers, monitors and supplies for various departments.
5. To approve payment to National Industrial Maintenance, Inc. in the amount of \$14,926.00 for the cleaning, televising and video documentation of city sanitary sewer lines.
6. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$10,507.19 for professional services during the month of January 2017 for the following projects: Housing Rehab, #180-178; SRF Open Cut Repairs, #180-119; SRF SCIPP Repairs, #180-118; City Hall Boundary Survey, #180-183; 2017 User Charge, #180-185; 2016 TIP Beaconsfield Recon, #180-174; 2015 Emergency Concrete Pavement Repair, #180-170; 2016 Concrete Pavement Repair, #180-176; Littlestone - Harper to Chester Repair, #180-186 and the 2016 Emergency Sanitary Sewer CCTV, #180-180.
7. Approve payment in the amount of \$9,246.85 to Grosse Pointe Woods for the City's pro-rata portion of the operating and maintenance of the Torrey Road Pump Station for the period July 1, 2016 through December 31, 2016.
8. Approve payment to We Preserve Michigan in the amount of \$5,486.00 for the renovations and repair work at 19668 Washtenaw and 19645 Washtenaw as part of the CDBG rehab loan project.
9. Approve the request from the Shamrock Cab Company for taxicab licenses covering the cabs listed on the attached application for 2017.
10. Approve the reappointments to the various boards and commissions as listed on the attached memorandum from the City Clerk.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 02-18-17      OPEN PUBLIC HEARING - 2017 COMMUNITY  
                         DEVELOPMENT BLOCK GRANT PROGRAM

MOTION by Marshall, SUPPORTED by Sawicki:

To open the public hearing on the 2017 Community Development Block Grant program.

MOTION CARRIED UNANIMOUSLY

PUBLIC HEARING

The City Manager gave an overview of this years' program and explained how the funds will be expended.

Councilwoman Sawicki asked what can determine if other streets will be covered under the CDBG funds in the future. (The City Manager explained that the funds are utilized in low to moderate income areas and those areas are determined with census information.)

Councilman Marshall asked to clarify how the administration portion of the program is determined.

Councilwoman Costantino asked if any of the CDBG funds will be used for the community outreach center on Kelly Rd.

CM 02-19-17      CLOSE PUBLIC HEARING - 2017 COMMUNITY  
                         DEVELOPMENT BLOCK GRANT PROGRAM

MOTION by Paiz, SUPPORTED by Costantino:

To close the public hearing on the 2017 Community Development Block Grant program.

MOTION CARRIED UNANIMOUSLY

CM 02-20-17            PROGRESS PAYMENTS - 2014 AND 2015 CONCRETE  
PAVEMENT REPAIR PROGRAMS, #180-160 and #180-170

RESOLUTION by Sawicki, SUPPORTED by Jenny:

BE IT RESOLVED To Approve payment to Fiore Enterprises, LLC in the amount of \$4,606.13 for Progress Payment No. 4 (Final) on the 2014 Concrete Pavement Repair Project and \$17,152.10 for the 2015 Concrete Pavement Repair project, #180-170 for a total of \$21,758.23.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

A gentleman asked about the rental property ordinance, stating that his Certificate of Occupancy is being held up due to a section in the ordinance that requires landlords to name the City as an additional insured on the insurance policies which insurance companies will not provide.

Ms. Jones asked who can she contact if she has any concerns or complaints. (The City Manager suggested that she email or call his office, the deputy City Manager's office or the City Clerk and any one of them would address her concerns.)

CALL TO COUNCIL

The Mayor mentioned that he recently hosted a community outreach meeting at his house that was well attended. He also mentioned that he met, along with the City Manager and Deputy City Manager, the real estate group representing Eastland Mall, Spinoso and also the real estate agent representing Macy's, stating that the City is trying to do everything possible to work with Eastland Mall in hopes of helping them move forward. Lastly he mentioned that his wife, through her employer, donated a considerable amount of furniture for use at the community outreach building on Kelly Road that will be utilized by the Community Development Director.

Several Councilmembers shared their sympathies with the recent passing of Douglas Barnes.

Councilwoman Kindle mentioned that the Harper Woods/Grosse Pointe NAACP chapter meetings will be held on the fourth Thursdays at the Grosse Pointe War Memorial.

Councilwoman Costantino gave a recap of the Ordinance Committee meeting and stated that the next meeting would be held on June 5 at 6:00 p.m.

CM 02-21-17

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:45 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
FEBRUARY 22, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, and Veronica Paiz.

ABSENT: Councilperson Vivian Sawicki.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 02-22-17                      EXCUSE COUNCILPERSON SAWICKI

MOTION by Paiz, SUPPORTED by Kindle:

To excuse Councilperson Sawicki from tonight's meeting because of a prior commitment.

ABSENT: Sawicki.

MOTION CARRIED

PRESENTATION - SWEARING IN K-9 OFFICER

A formal swearing in of new canine Officer Kaiser took place with introductions by Deputy Chief Vorgitch and Mayor Poynter. Several members of the community were also recognized for their generous contributions to the Harper Woods K-9 program.

CM 02-23-17                      MINUTES

MOTION by Costantino, SUPPORTED by Jenny:



To receive, approve and file the minutes of the regular City Council meeting held February 6, 2017 and furthermore receive and file the minutes of the Ordinance Committee meeting held February 6., 2017.

ABSENT: Sawicki

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 02-24-17

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 110304 through 110414 in the amount of \$532,074.39 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to We Preserve Michigan in the amount of \$6,249.00 for the renovations and repair work at 19668 Washtenaw as part of the CDBG rehab loan project.
3. Approve payment to SafeBuilt, Inc. in the amount of \$33,109.00 for the contractual building department services performed during the month of January 2017.
4. Approve payment to the City of Grosse Pointe Farms in the amount of \$12,579.21 for Harper Woods' proportionate share of the Intermunicipal Radio System for the period July 1 through December 31, 2016.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, and Poynter.

NO: None.

ABSENT: Sawicki

RESOLUTION ADOPTED

CM 02-25-17

OPEN PUBLIC HEARING - 2017 COMMUNITY  
DEVELOPMENT BLOCK GRANT HEARING

MOTION by Kindle, SUPPORTED BY Costantino:  
To open the public hearing on the 2017 Community Development Block Grant Program.

ABSENT: Sawicki

MOTION CARRIED

PUBLIC HEARING

No comments were made.

CM 02-26-17            CLOSE PUBLIC HEARING - 2017 COMMUNITY  
                                 DEVELOPMENT BLOCK GRANT HEARING

MOTION by Kindle, SUPPORTED BY Jenny:  
To close the public hearing on the 2017 Community Development Block Grant Program.

ABSENT: Sawicki

MOTION CARRIED

CM 02-27-17            ADOPT 2017 COMMUNITY DEVELOPMENT  
                                 BLOCK GRANT PROGRAM

RESOLUTION by Paiz, SUPPORTED by Marshall:  
BE IT RESOLVED to adopt the 2017 Community Development Block Grant Program as follows:

Housing Rehab	\$67,252.68
Pointe Area Assisted Transit	
Service (PAATS)	\$11,868.12
Administration	<u>\$ 8,791.20</u>
Total	\$87,912.00

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Poynter and Costantino.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 02-28-17          PROPOSAL TO UPDATE HARPER WOODS  
                                 RECREATION MASTER PLAN

RESOLUTION by Marshall, SUPPORTED by Kindle:

BE IT RESOLVED to approve the attached proposal from McKenna Associates for the professional services in support of updating the City's Recreation Master Plan in an amount not to exceed \$6,000.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Sawicki

RESOLUTION ADOPTED

CM 02-29-17          PROPOSAL FOR RATE INCREASE FOR ENGINEERING  
                                 SERVICES - ANDERSON, ECKSTEIN & WESTRICK, INC.

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED to accept the 1.3% rate increase proposal dated January 30, 2017 from engineering firm Anderson, Eckstein & Westrick, Inc. effective July 1, 2017.

ROLL CALL VOTE

YES: Marshall, Paiz, Poynter, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 02-30-17          SALE OF CITY PROPERTY - 21519 KINGSVILLE

RESOLUTION by Paiz, SUPPORTED by Kindle:

BE IT RESOLVED to authorize the sale of the City owned property located at 21519 Kingsville, Parcel No. 42-004-11-0091-000 to Mr. Willie McDaniel in the amount of \$4,414.00 and further to authorize the Mayor to sign the Purchase Agreement and Quit Claim Deed.

ROLL CALL VOTE

YES: Paiz, Poynter, Costantino, Jenny, Kindle, and Marshall.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 02-31-17 INTRODUCTION AND FIRST READING - AN  
ORDINANCE TO AMEND ORDINANCE NO. 95 - 2,  
RESIDENTIAL INCOME PROPERTY, SECTION 11-17 (14)

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED to introduce and place for first reading an Ordinance entitled "An Ordinance to Amend Ordinance No. 95-2, Section 11-73(14)," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Poynter, Costantino, Jenny, Kindle, Marshall, and Paiz,.

NO: None.

ABSENT: Sawicki

RESOLUTION ADOPTED

CM 02-32-17 RECEIVE AND FILE - NEIGHBORHOOD IMPROVEMENT PLAN

MOTION by Jenny, SUPPORTED by Kindle:

To Receive and file the attached Neighborhood Improvement Plan as prepared with the specific items to be the subject of further discussion during the goal setting sessions.

ABSENT: Sawicki.

MOTION CARRIED

CM 02-33-17 MICHIGAN MUNICIPAL LEAGUE - 2017 CAPITAL CONFERENCE

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to authorize Councilwoman Kindle to attend the Michigan Municipal League's Capital Conference in Lansing March 21-22, 2017 with the City paying all of her necessary and related expenses.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, and Poynter.

NO: None.

ABSENT: Sawicki

RESOLUTION ADOPTED

CM 02-34-17    ADD ITEM TO AGENDA - SCHEDULE GOAL SETTING SESSIONS

MOTION by Jenny, SUPPORTED by Kindle:  
To add to the agenda the scheduling of Goal Setting Sessions.

ABSENT: Sawicki.

MOTION CARRIED

CM 02-35-17                      SCHEDULE GOAL SETTING SESSIONS

MOTION by Kindle, SUPPORTED by Jenny:  
To hold Goal Setting sessions on March 6, 2017 for discussions regarding Strengths, Weaknesses, Opportunities and Threats (SWOT) analysis and also on March 20, 2017 at 7:00 p.m., following the regular meeting agenda, with SEMCOG being present to facilitate these sessions.

ABSENT: Sawicki.

MOTION CARRIED

CALL TO AUDIENCE

Mr. Serraiocco asked if the City is able to recoup engineering costs on special projects. He also asked if the property owner of the condominium that was sold tonight would be held responsible for his association fees if they haven't yet been paid. (The City Manager stated that would be a matter for the condo association.)

Mr. Hakim asked if any discussions have taken place regarding the dog friendly park that he suggested at a prior meeting. He also asked for a brief update on Eastland Center.

Ms. Kingston announced that several participants of the Library's recent Artisan Market will have their items on display in the upcoming months and invited everyone to stop in to see what's new.

Mr. Cotton asked if online registrations for events and activities could be discussed in conjunction with the Recreation Master Plan that was adopted tonight.

Mr. Ellis asked what could be done about the panhandlers on both sides of Harper Avenue.

CALL TO COUNCIL

The Mayor commented on his attendance at the recent Wayne County Community College District advisory meeting and also a recent lunch that was sponsored by them. He also reminded everyone of his office hours that are held the first and third Wednesdays of each month between 10:00 a.m. and 12:00 p.m. He also stated that if there is anyone that cannot meet during these scheduled times to contact the city offices and he will make a special meeting arrangement for them.

Councilwoman Paiz expressed her empathy in regard to the resident that spoke of the issue with the panhandlers being at the intersections on both sides of Harper Avenue. Councilman Marshall suggested that Mr. Ellis invoke his constitutional right to hold up signs there as well asking passers-by to not support the panhandlers in an attempt to encourage them to discontinue being on our corners.

Councilwoman Kindle asked if we could prohibit the panhandlers soliciting for money by requiring them to obtain a permit, much like the service groups and clubs that are required to. (The City Manager said that he is working with the City Attorney and also communicating with other communities in an effort to see what can be done about these unwanted panhandlers. It has been determined by the Attorney General that it is within their constitutional right to stand at the corners and solicit for money, as long as they do not accost drivers or pedestrians and/or impede traffic.)

CM 02-36-17

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Paiz:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:08 p.m.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
MARCH 6, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilperson Hugh R. Marshall.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 03-37-17

EXCUSE COUNCILPERSON MARSHALL

MOTION by Paiz, SUPPORTED by Sawicki:  
To excuse Councilperson Marshall from tonight's meeting because of a prior commitment.

ABSENT: Marshall.

MOTION CARRIED

CM 03-38-17

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:  
To receive, approve and file the minutes of the regular City Council meeting held February 22, 2017.

ABSENT: Marshall.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 03-39-17

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 110415 through 110507 in the amount of \$171,027.36 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$12,911.16 for professional services during the month of February 2017 for the following projects: 8 Mile Traffic Signal Upgrade, #180-179; SRF Open Cut Repairs, #180-119; 2019 Call for Federal Projects, #180-187; 2017 User Charge; #180-185; Housing Rehab, #180-178; 2016 TIP Beaconsfield Recon, #180-174; 2015 Emergency Concrete Pavement Repair, #180-170; 2016 Concrete Pavement Repair, #180-176; Littlestone Repair, #180-186 and the 2016 Emergency Sanitary Sewer CCTV, #180-180.
3. Approve payment to Badger Meter in the amount of \$5,767.92 for the purchase of 48 new 5/8" Orion automatic read water meter tops.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 03-40-17

RESOLUTION - EMERGENCY  
MANAGEMENT OPERATION PLAN

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the attached resolution outlining and identifying the emergency preparedness, response and recovery plans between Wayne County and the City of Harper Woods in the event of a natural or human made disaster and further to appoint the City Manager as the Emergency Management Liaison for the City of Harper Woods.



ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Sicklesteel asked what could be done about a vacant home next door to her that is in extreme disrepair.

Ms. McDonald commented on a similar situation with a home next door to her in disrepair.

Mr. Krass asked about the DTE project that is ongoing in his neighborhood and wanted an assurance that when the project is completed that DTE will completely restore all properties without any charge to the residents. He then mentioned that the busses are still using residential streets as a driving route and they are causing cracks on several streets including Bournemouth, Tyrone and Newcastle.

Mr. Rollins remarked that he would like to volunteer within the community and asked what he needs to do to accomplish that.

CALL TO COUNCIL

Councilwoman Kindle commented on the Black History program she attended at the High School stating that there are some phenomenal performers in this community and she is quite proud of the talent they have. She also announced the Lions Club will be hosting their annual Pancake Breakfast that will be held on April 9 at Amvets Hall.

Councilwoman Paiz announced the current vacancies on the City's Boards and Committees.

CM 03-41-17

GOAL SETTING SESSION

MOTION by Kindle, SUPPORTED by Sawicki:

To adjourn to Goal Setting Session for discussions regarding Strengths, Weaknesses, Opportunities and Threats (SWOT) analysis.

ABSENT: Marshall.

MOTION CARRIED

The City Council adjourned to Goal Setting Session at 7:18 p.m. and reconvened at 7:25 p.m.

2017 GOAL SETTING SESSION

Michael Spence, a representative from SEMCOG was present to facilitate the goal setting session. The SWOT (Strengths, Weaknesses, Opportunities and Threats) Analysis was discussed, which was prepared by the City Manager, the Deputy City Manager and the Mayor based on the Neighborhoods Improvement Plan and items that were discussed during the last goal setting session in 2011. Following the discussion, the members of City Council were given an opportunity to rank each item from the SWOT analysis. The ranked goals will be the starting point for the next goal setting session.

CM 03-42-17

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:40 p.m.

ABSENT: Marshall.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
MARCH 20, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilperson Valerie Kindle.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 03-43-17                      EXCUSE COUNCILPERSON KINDLE

MOTION by Paiz, SUPPORTED by Sawicki:  
To excuse Councilperson Kindle from tonight's meeting because of a prior commitment.

ABSENT: Kindle

MOTION CARRIED

CM 03-44-17                      MINUTES

MOTION by Sawicki, SUPPORTED by Jenny:  
To receive, approve and file the minutes of the regular City Council meeting held March 6, 2017.

ABSENT: Kindle

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 03-45-17

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 110508 through 110608 in the amount of \$1,115,466.93 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Badger Meter in the amount of \$8,524.39 for the purchase of 48 new 5/8" Orion automatic read water meters.
3. Approve payment to SafeBuilt, Inc. in the amount of \$42,027.56 for the contractual building department services performed during the month of February 2017.
4. To appoint Mr. Alan Rollins to the Planning Commission for an expired three-year term ending January 2020 and to appoint Mr. Eric Walton to the Library Board for an unexpired five-year term ending January 2018.

ROLL CALL VOTE

YES: Costantino, Jenny, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Kindle

RESOLUTION ADOPTED

CM 03-46-17

MILK RIVER - OPERATION AND MAINTENANCE

RESOLUTION by Marshall, SUPPORTED by Jenny:

BE IT RESOLVED to approve payment to Wayne County in the amount of \$226,934.75 for the operation and maintenance of the Milk River Drain for October through December 2016 and \$226,934.75 for January through March 2017 for a total of \$453,869.50.

ROLL CALL VOTE

YES: Jenny, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Kindle

RESOLUTION ADOPTED

CM 03-47-17    PROGRESS PAYMENT NO. 13 - SRF SANITARY SEWER  
                  REPAIR PROJECT, OPEN CUT REPAIRS, #180-119

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve payment to Fontana Construction Inc., in the amount of \$135,665.62 for Progress Payment No. 13 on the 2012 SRF Sanitary Sewer Repairs Project, Open Cut Repairs, Contract No. 3, #180-119.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Kindle.

RESOLUTION ADOPTED

CM 03-48-17            PROGRESS PAYMENT NO. 5 (FINAL) 2015  
                  CONCRETE PAVEMENT REPAIR PROJECT - #180-170

RESOLUTION by Sawicki, SUPPORTED by Jenny:

BE IT RESOLVED to approve payment to Fiore Enterprises, LLC in the amount of \$5,000.00 for Progress Payment No. 5 (Final) on the 2015 Concrete Pavement Repair Project.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, and Marshall.

NO: None.

ABSENT: Kindle.

RESOLUTION ADOPTED

CM 03-49-17            SCHEDULE PUBLIC HEARING DATES -  
                  SPECIAL ASSESSMENT DISTRICT

MOTION by Sawicki, SUPPORTED by Costantino:

To schedule a public hearing on April 3, 2017 at 7:00 p.m. for the purpose of receiving public comment on the continuation of a Special Assessment District and further to schedule a second public hearing on April 17, 2017 at 7:00 p.m. for the purpose of reviewing the effect of the Special Assessment on the tax roll.

ABSENT: Kindle.

MOTION CARRIED

CALL TO AUDIENCE

Ms. Love asked for some assistance with a neighbor who has a fallen fence that is in disrepair.

CALL TO COUNCIL

The Mayor commented on the Neighborhoods Improvement Plan meeting that was held recently saying that it was well attended and another meeting will be scheduled in the future.

Councilwoman Paiz asked if there were any booklets of the Neighborhood Improvement Plan still available. (The plan is on the City's website.) She also commented about some negative posts on social media about some volunteers on the committee not being residents of Harper Woods and stated that those comments were false.

Councilwoman Sawicki shared that the only comments she has heard are that of her neighbors who would have like to have been more involved if they had been made aware of the committee sooner.

Councilman Marshall asked what impact President Trump's new budget would have on CDBG Funds.

Councilwoman Sawicki asked if a letter could be prepared and sent to our representatives to ask for their support in maintaining this very much needed program.

CM 03-50-17

2017 GOAL SETTING SESSION

MOTION by Paiz, SUPPORTED by Jenny:  
To adjourn to the Goal Setting Session.

ABSENT: Kindle.

MOTION CARRIED

The City Council recessed at 7:30 and reconvened at 7:35 p.m.

2017 GOAL SETTING SESSION

Mike Spence from SEMCOG was present to give an overview of the goals that were discussed at the last session. A strategic plan was then created with the input from the Mayor and Council members to achieve the goals that have been put into place.

CM 03-51-17

ADJOURNMENT

MOTION by , SUPPORTED by :

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 9:00 p.m.

ABSENT: Kindle.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
APRIL 3, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilperson Hugh R. Marshall.

OTHERS PRESENT: City Manager Randolph Skotarczyk and City Clerk Leslie M. Frank.

CM 04-52-17                      EXCUSE COUNCILPERSON MARSHALL

MOTION by Paiz, SUPPORTED by Sawicki:  
To excuse Councilperson Marshall from tonight's meeting because of a prior commitment.

ABSENT: Marshall.

MOTION CARRIED

CM 04-53-17                      MINUTES

MOTION by Kindle, SUPPORTED by Costantino:  
To receive, approve and file the minutes of the regular City Council meeting held March 20, 2017 and furthermore receive and file the minutes of the Library Board Meeting held February 9, 2017 and the Planning Commission meeting held March 22, 2017.

ABSENT: Marshall.

MOTION CARRIED



PUBLIC COMMENT ON AGENDA

No comments were made.

CM 04-54-17

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 110609 through 110699 in the amount of \$253,300.29 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Badger Meter, Inc. in the amount of \$9,277.24 for the purchase of six (6) new 2" Orion automatic read water meters.
3. Approve payment to DMC Construction, Inc. in the amount of \$5,125.00 for the lead-based paint assessment at eleven (11) homes as part of the requirement for the CDBG program.
4. Approve payment to G2 Consulting Group LLC in the amount of \$7,541.00 for their environmental observation and testing services in conjunction with our 8 Mile Road Paving Project and for the Beaconsfield Paving Project.
5. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$16,999.72 for professional services during the month of February 2017 for the following projects: 8 Mile Traffic Signal Upgrade, #180-179; SRF Open Cut Repairs, #180-119; Bahr v. HW, #180-189; 2017 User Charge; #180-185; 2016 TIP Beaconsfield Recon, #180-174; 2015 Emergency Concrete Pavement Repair, #180-170; 2017 Concrete Pavement Repair, #180-188; Littlestone Repair, #180-186 and the 2016 Emergency Sanitary Sewer CCTV, #180-180.
6. Approve payment to HW Supply Waterworks in the amount of \$10,324.80 for the purchase of several types of clamps that are used to repair water main breaks.
7. Approve payment in the amount of \$13,400.00 to Guardian Sewers for their assistance with several watermain breaks and service line repairs at various residential locations.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

OPEN PUBLIC HEARING - CONTINUATION  
OF A SPECIAL ASSESSMENT DISTRICT

To open the public hearing on the Continuation of a Special Assessment District.

MOTION CARRIED

## PUBLIC HEARING

Mr. Cadotte commented that it is a shame that we have to continue this assessment each year due to pension and healthcare legacy costs. He stated that the state needs to come up with a solution. He urged everyone to contact their legislators to ask for their assistance.

CLOSE PUBLIC HEARING - CONTINUATION  
OF A SPECIAL ASSESSMENT DISTRICT

To close the public hearing on the Continuation of a Special Assessment District.

MOTION CARRIED

ADOPT RESOLUTIONS - CONTINUATION  
OF A SPECIAL ASSESSMENT DISTRICT

BE IT RESOLVED to adopt the attached resolutions to continue a Special Assessment District in the City of Harper Woods.

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.  
ABSENT: Marshall

RESOLUTION ADOPTED

CM 04-58-17      CONDEMNATION RESOLUTION - 20902 LANCASTER

RESOLUTION by Costantino, SUPPORTED by Jenny:  
BE IT RESOLVED to adopt the resolution on Condemnation of Dwelling and Abatement of Public Nuisance recommended by the City Attorney to proceed with condemnation of the property at 20902 Lancaster.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Jenny.  
NO: None.  
ABSENT: Marshall

RESOLUTION ADOPTED

CM 04-59-17      CONDEMNATION RESOLUTION - 20903 BEAUFAIT

RESOLUTION by Kindle, SUPPORTED by Costantino:  
BE IT RESOLVED to adopt the resolution on Condemnation of Dwelling and Abatement of Public Nuisance recommended by the City Attorney to proceed with condemnation of the property at 20903 Beaufait.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.  
NO: None.  
ABSENT: Marshall

RESOLUTION ADOPTED

CM 04-60-17      CONDEMNATION RESOLUTION - 19454 OLD HOMESTEAD

RESOLUTION by Sawicki, SUPPORTED by Costantino:  
BE IT RESOLVED to adopt the resolution on Condemnation of Dwelling and Abatement of Public Nuisance recommended by the City Attorney to proceed with condemnation of the property at 19454 Old Homestead.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, Kindle, and Paiz.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 04-61-17      APPROVAL OF PURCHASE - POLICE VEHICLES

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the purchase of three (3) 2017 Ford Taurus police vehicles for the Detective Bureau from Signature Ford in the amount of \$77,826.00 to be paid in three annual lease payments of \$27,534.16, and further that competitive bidding be waived as these are being purchased through the Macomb County Contract bid under the government leasing program.

ROLL CALL VOTE

YES: Poynter, Costantino, Jenny, Kindle, Paiz, and Sawicki.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 04-62-17      REQUEST FOR CHARITABLE ORGANIZATION

RESOLUTION by Sawicki, SUPPORTED by Jenny:

BE IT RESOLVED that the request from the Quilt Guild of Metro Detroit, asking that they be recognized as a non profit organization operating in the community for the purpose of obtaining charitable gaming licenses, be considered for approval.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Hakim inquired if the Diploma Success alternative education school was still in business and also when would the addition on the Albanian Islamic Center be completed as it has been ongoing for some time. Lastly he asked if someone could look into the dumpster that has been on the corner property of Craig and Broadstone for more than 6 months and see that it be removed.

A resident from Danbury Lane asked what can be done about the panhandlers on the freeway corners. (The City Manager stated that the Michigan Supreme Court has stated that panhandling is protected under the first amendment and the city is limited as to what can be done about them on our corners. Our officers are issuing tickets for any obstruction to traffic, aggressive panhandling, littering, etc.) He then asked about the properties that were approved to be condemned tonight and if these properties would become city-owned. (The City Manager stated that the land continues to be owned by the last taxpayer of record.)

Mr. Binder asked what could be done about the pink plastic bags with advertisements from the Free Press as they are again accumulating on the lawns of many homes. He also asked who will be enforcing the ordinances with regard to the cleanup of the neighborhoods.

Mr. Cadotte also commented on the panhandlers stating that it certainly doesn't present a very good image for our community. He also suggested that the City enforce the ordinance that address noise as the landscaping companies are continually violating this ordinance with their loud equipment.

Mr. Schenburn asked why the home on Eastwood hasn't been condemned as it has been empty and in a state of disrepair for many years. He also asked about the refuse charges on his water bill and what they were for. Lastly he suggested that all Michigan Mayors approach the state as a whole to demand that the revenue sharing money be returned to our communities and not to use this money to balance the state budget while many of the cities continue to fail.

CALL TO COUNCIL

The Mayor commented on a Women's Campaign School at Yale event he recently attended where several women in politics were honored, including Brenda Lawrence, Martha Reeves and Valerie Kindle. It was a nice program about women and their potential and current role in politics. He then pointed out that the Harper Woods School Board is made up of all women and also that the majority of the City Council is women.

Councilwoman Kindle thanked the Mayor for his attendance and for believing in her all these years and for his continued support. She also stated that it was an honor to be recognized by her peers. She then commented on several fences that she has noticed that are in disrepair following a recent wind storm and asked if the building department was working on gaining compliance with residents on this. Additionally she shared her concerns about the Milk River Drain Board and stated that she felt that Harper Woods has such little representation on this board and yet we pay significantly for the operation and maintenance of the Milk River drain. Lastly she asked that everyone continue to support the Lion's Club and that their annual Pancake Breakfast will be held on Sunday, April 9 at the Amvets Hall.

Councilwoman Sawicki announced that once again the City will be holding a Clean Up/Fixup week April 22 through April 29. The Beautification Commission is working along with the Recreation Advisory Board and the Department of Public Works in support of this endeavor. They are also looking for volunteers to help clean up City Hall property on April 22 at 9 a.m. She then announced that a walking club has formed and that they are meeting at Salter Park on Saturdays at 10 a.m.

Councilwoman Paiz announced that the Redeemer Methodist church on Vernier will be hosting a Pancake Breakfast with all proceeds supporting the Harper Woods K-9 program on April 29 at 8 a.m. Also the Harper Woods Library is hosting a meet and greet of the new canine officer, Kaiser on April 6 at 3:30. She then asked with the recent closing of Applebee's at Eastland, how can the city or its residents help the center encourage new businesses to open up there. (The City Manager stated that the owners certainly know what they are looking for and have been in touch with many major retailers to occupy the spaces and if residents so choose they can send suggestion to the owners.) She then asked if Senator Bert Johnson is still representing Harper Woods following a recent raid of his home and office. (The City Manager stated that he is and that he was at his office the very next day and that no reports of the raid have been made public.)

Councilwoman Costantino asked if the owners of the sign at the corner of 8 Mile and Harper are in compliance with our ordinances and if they are allowed to charge for advertising on the sign. She then commented that after the recent Milk River meeting she spoke with several members of the board and received good information and felt she has a better understanding of where her money goes. She then suggested that we get the panhandlers to assist with our fix up/clean up week and also advised that if everyone would stop giving to them, they might go away.

CM 04-63-17

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Jenny:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:30 p.m.

ABSENT: Marshall.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
APRIL 17, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 04-64-17

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held April 3, 2017 and furthermore receive and file the minutes of the Board of Review meetings held March 13, March 27, and March 29, 2017.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 04-65-17

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 110700 through 110804 in the amount of \$729,978.63 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.



2. Approve payment to Anointed Construction LLC in the amount of \$10,145.00 for the renovations and repair work at 19130 Kenosha as part of the CDBG rehab loan project.
3. Approve payment to SafeBuilt, Inc. in the amount of \$40,886.94 for the contractual building department services performed during the month of March 2017.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 04-66-17      OPEN PUBLIC HEARING - LEVYING OF A 15 MILL  
ASSESSMENT TO DEFRAY THE COST TO CONTINUE  
THE MAINTENANCE OF POLICE AND FIRE PROTECTION

MOTION by Sawicki, SUPPORTED by Kindle:

To open the Public Hearing on the levying of a 15 mill assessment to defray the costs to continue the maintenance of police and fire protection.

MOTION CARRIED UNANIMOUSLY

PUBLIC HEARING

Councilmember Paiz questioned if we had one public safety department, could we still ask up to 10 mills for police and up to 10 mills for fire.

Councilmember Sawicki emphasized that there is a decrease in the amount of mills the City is asking for 2017.

CM 04-67-17      CLOSE PUBLIC HEARING - LEVYING OF A 15 MILL  
ASSESSMENT TO DEFRAY THE COST TO CONTINUE  
THE MAINTENANCE OF POLICE AND FIRE PROTECTION

MOTION by Kindle, SUPPORTED by Sawicki:

To close the Public Hearing on the levying of a 15 mill assessment to defray the costs to continue the maintenance of police and fire protection.

MOTION CARRIED UNANIMOUSLY

CM 04-68-17

LEVY OF THE 15 MILL ASSESSMENT

RESOLUTION by Marshall, SUPPORTED by Sawicki:

BE IT RESOLVED to direct the City Assessor to spread the assessment levy of 15 mills on the taxable value of all lands and premises within the municipal boundaries of the City of Harper Woods to defray the costs to continue maintenance and operations of police and fire (10 mills for police and 5 for fire).

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 04-69-17

MILK RIVER - OPERATIONS AND MAINTENANCE

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve payment to Wayne County in the amount of \$226,934.75 for the operation and maintenance of the Milk River Drain for April through June 2017.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: Kindle.

RESOLUTION ADOPTED

CM 04-70-17

2016 AUDIT SERVICES PROPOSAL - PLANTE & MORAN

RESOLUTION by Marshall, SUPPORTED by Kindle:

BE IT RESOLVED to accept the proposal dated April 10, 2017 submitted by Plante and Moran for auditing services in the amount of \$41,250.00 for 2016 and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Jenny and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 04-71-17

PA 51 AUDIT SERVICES  
PROPOSAL - PLANTE & MORAN

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to accept the proposal dated April 10, 2017 submitted by Plante and Moran for the performance audit of the City's compliance with Public Act 51 in an amount not to exceed \$3,500.00 plus reasonable and necessary travel and out of pocket costs for 2016 and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, Kindle, and Marshall.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 04-72-17

RESOLUTION - PROOF OF AUTHORITY  
VOTING EQUIPMENT GRANT

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the Resolution authorizing the City Clerk to submit the Grant Application for new voting equipment to the State of Michigan on behalf of the City of Harper Woods.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, Kindle, Marshall, and Paiz.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 04-73-17

AUTHORIZE FACILITY USE - COMMUNITY  
DEVELOPMENT OFFICE; 20010 KELLY ROAD

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to authorize the City of Harper Woods' administration to utilize the city owned facility at 20010 Kelly Road as a satellite office for a trial period of two years for the purpose of stimulating economic and community development to our Kelly Road business district.

ROLL CALL VOTE

YES: Poynter, Costantino, Jenny, Kindle, Marshall, Paiz, and Sawicki.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 04-74-17 AWARD OF BID - RENOVATIONS AT 20010 KELLY ROAD

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to accept the lowest responsible bid submitted by Dugan Building Company in the amount of \$34,585.00 for the renovation project on the City owned commercial building at 20010 Kelly Road.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Ms. Queller commented on the panhandlers on the service drive and asked what could be done about them.

Mr. VanPouker asked if anything could be done about the loud radios at all hours of the day and night on Roscommon.

Mr. Beard announced the Clean Up, Fix Up, Paint Up week kickoff at City Hall on Saturday at 9:00 a.m. and invited all volunteers to join in.

Mr. Cotton asked for additional information on the Economic and Community Development site on Kelly Road. He stated that it is a great idea to offer additional assistance to the Kelly Road business. He then volunteered his time and efforts to this endeavor.

CALL TO COUNCIL

The Mayor shared that he is available on the first and third Wednesdays of each month between 10 a.m. and 12 p.m. He also stated that if someone cannot be at City Hall at these times, they can make an appointment by calling the City Manager's office and he will accommodate them in any way he can.

Councilmember Sawicki thanked Mr. Beard for promoting the Clean Up week and announced the Hazardous Household Waste drop off at Grosse Pointe Park's Windmill Point Park on Saturday, April 29 from 9:00 a.m. until 2:00 p.m. She also announced that the Perennial Plant Exchange will be on May 20 at Salter Park. Lastly she asked residents to check out the Recreation Master Plan survey that is now on our website ([www.harperwoods.net](http://www.harperwoods.net)) and encouraged everyone to take the survey as we progress at updating our master plan.

Councilmember Paiz asked if there will be any festivities when the community development office officially opens on Kelly Road and when it is expected to be open.

Councilmember Costantino commented about the panhandlers and stated that it is her understanding that these people have homes and do not need to be begging for money. She also encouraged everyone to get the word out that we need to discontinue supporting them and they may leave.

Councilmember Marshall also commented on the panhandlers by stating that those at the Moross and I-94 intersection work in shifts and have counsel in the event their Constitutional Rights are violated.

Councilmember Kindle explained her 'no' vote on the Milk River payment by saying that Harper Woods does not have fair representation on this board and will no longer support it.

Councilmember Sawicki asked what could happen if the Council as a whole failed to support the Milk River and deny payment to them as a means to force their hand to allow additional representation for Harper Woods. (The City Manager stated that only the State of Michigan Legislators can change the ordinance that provides for voting rights of communities within the Milk River system.)

Councilmember Costantino cautioned against non payment to Milk River as they would discontinue servicing Harper Woods and all basements would flood as a result. She suggested a resolution be prepared to submit to our legislators urging them to change the ordinance.

CM 04-75-17

#### ADJOURNMENT

MOTION by Jenny, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:12 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
MAY 1, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle (7:35), Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 05-76-17

MINUTES

MOTION by Sawicki, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held April 17, 2017 and furthermore receive and file the minutes of the Beautification Commission meeting held February 15, 2017 and the Library Board meeting held March 16, 2017.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 05-77-17

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 110805 through 110914 in the amount of \$195,047.82 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. Approve payment to Plante & Moran in the amount of \$20,000.00 for the professional services performed in conjunction with the 2016 audit.
3. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$19,077.28 for professional services during the month of March 2017 for the following projects: 8 Mile Traffic Signal Upgrade, #180-179; SRF Open Cut Repairs, #180-119; SRF SCIPP Repairs, #180-118; SRF FCIPP Repairs, #180-117; 2016 Emergency Sanitary Sewer CCTV, #180-180; 2015 Concrete Pavement Repair, #180-170; 2016 Concrete Pavement Repair, #180-176; 2017 Concrete Pavement Repair, #180-188; Littlestone Repair, #180-186 and Bahr v. Harper Woods, #180-189.
4. Approve payment to Oakland County Information Technology in the amount of \$6,597.75 for fees relative to the CLEMIS computer system utilized by the Police Department.

ROLL CALL VOTE

YES: Costantino, Jenny, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Kindle

RESOLUTION ADOPTED

CM 05-78-17

AWARD OF BID - CDBG HOUSING  
REHABILITATION PROGRAM

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED to accept the lowest responsible bid submitted by C-Con, Inc. in the amount of \$27,900.00 for rehab work to be provided at 21422 Prestwick, as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Jenny, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Kindle

CM 05-79-17

AWARD OF BID - CDBG HOUSING  
REHABILITATION PROGRAM

RESOLUTION by Marshall, SUPPORTED by Jenny:

BE IT RESOLVED to accept the lowest responsible bid submitted by DMC Consulting, Inc. in the amount of \$54,955.00 for rehab work to be provided at 20521 Washtenaw, as part of the CDBG Rehabilitation Program.



CM 05-80-17                      RECONSIDER CM 05-78-17 AND CM 05-79-17;  
   AWARD OF BID CDBG HOUSING  
   REHABILITATION PROGRAM

MOTION by Marshall, SUPPORTED by Costantino:  
That CM 05-78-17 AND CM 05-79-17 Award of Bid - CDBG Housing Rehabilitation Program be reconsidered due to incorrect information provided in the formal resolution. These items are not part of the CDBG Rehabilitation Program.

MOTION CARRIED

CM 05-81-17                      AWARD OF BID -  
   21422 PRESTWICK RENOVATION

RESOLUTION by Marshall, SUPPORTED by Costantino:  
BE IT RESOLVED to accept the lowest responsible bid submitted by C-Con, Inc. in the amount of \$27,900.00 for renovation work to be provided at the city owned property at 21422 Prestwick, with funds provided from the City General fund.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino and Jenny.

NO: None.

ABSENT: Kindle

RESOLUTION ADOPTED

AWARD OF BID -  
20521 WASHTENAW RENOVATION

RESOLUTION FAILED - LACK OF SUPPORT

CM 05-82-17                      AWARD OF BID - CDBG HOUSING  
   REHABILITATION PROGRAM

RESOLUTION by Sawicki, SUPPORTED by Jenny:  
BE IT RESOLVED to accept the bid submitted by We Preserve Michigan LLC in the amount of \$9,448.00 for rehab work to be provided at 19305 Kenosha as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino and Jenny.

NO: None.

ABSENT: Kindle

RESOLUTION ADOPTED

CM 05-83-17                      SECOND READING AND ADOPTION - ORDINANCE  
NO. 2017-02 AN ORDINANCE TO AMEND ORDINANCE NO. 95-2,  
RESIDENTIAL INCOME PROPERTY, SECTION 11-74 (14)

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2017-02, entitled "An Ordinance to Amend Ordinance 95-2, Section 11-73(14)," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements. (Attachment #1)

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, and Marshall.

NO: None.

ABSENT: Kindle.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Courtney gave an update of the activities of the Detroit Area Agency on Aging. She also announced several upcoming events including a public hearing on the DAAA Annual Implementation Plan meeting on May 3 at 10:00 a.m., Older Michiganians Day, held on the eastlawn of the Capitol building in Lansing on May 17 at 10:15 a.m. giving seniors a voice and helping legislators understand the needs of seniors, the DAAA annual meeting to be held on May 22 at the Roostertail at 11:30 a.m., Healthy Food Expo at Eastern Market on June 6 at 10:00 a.m. and World Elder Abuse Conference held at Madonna University on June 15 at 8:30 a.m.

Mr.Cadotte commented about the recent break-ins on his street and commended the public safety department for resolving this. He also commented about the City changing from quarterly to monthly water billing.

Mr. Hakim asked if someone could look into the recently vacant home on Littlestone as it is inhabitable.

Mr. Jerry introduced himself as a new resident and thanked everyone for their commitment to the City.

### CALL TO COUNCIL

The Mayor commented on several events that he attended, including the Little League Parade and Opening Day ceremony, two fundraisers for the K-9 program, one at the Russian Orthodox Church and a pancake breakfast at Redeemer church. He thanked everyone who participated in the rejuvenation of City Hall during the City-wide Clean up, Fix up week including the Department of Public Works and the Beautification Commission. He then announced the Mayor's Prayer Breakfast that will be held on May 4 at the Grosse Pointe Yacht Club at 7:30 a.m. and lastly shared that he will be among the first riders of the Qline on Wednesday and that the official opening will be May 12.

Councilwoman Sawicki commented on all of the young people that attended the Clean Up, Fix Up at City Hall and thanked them for their participation. She then announced the Beautification Commission's annual Plant Exchange Day at Salter Park on May 20. Lastly she invited everyone to check out the walking club that has started at Salter Park on Saturdays beginning at 10 a.m.

Mayor Pro tem Costantino announced that Poupard will be having their annual Tin Can Auction on May 5 at 5:30.

Councilwoman Paiz reported that the pancake fundraiser for the K-9 program netted \$8700.00 which was approximately \$1700 more than their goal for the outfitting of the police vehicle for Kaiser. She thanked those that donated and stated that she was impressed by the support of our residents and business owners.

Councilwoman Kindle apologized for her late arrival stating that she was taking a final exam tonight. She also thanked all of the volunteers who came to the City Hall clean up, including Councilman Jenny's children and is quite proud of all of the young people that helped.

Councilwoman Sawicki also commented that she noticed a panhandler at Allard and I-94 and since that is the Grosse Pointe Woods' jurisdiction, she wondered if their community leaders had any solutions to this nuisance. She then suggested to get the word out to all that by not supporting the panhandlers, they may leave our area.

Mayor Pro tem suggested that we put information in our newsletters, our website, social media and all other forms of communication to our residents to not support these panhandlers.

CM 05-84-17

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:55 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

ORDINANCE NO. 2017-02

CITY OF HARPER WOODS  
WAYNE COUNTY, MICHIGAN

RESIDENTIAL INCOME PROPERTY #95-2

AN ORDINANCE TO AMEND ORDINANCE NO. 95-2, SECTION 11-73(14)  
THE CITY OF HARPER WOODS, COUNTY OF WAYNE, MICHIGAN ORDAINS:

**SECTION 1.** Ordinance No. 95-2, of the Code of Ordinances, Section 11-73(14), *Registration forms, application for certificate of compliance* shall be amended to read as follows:

(14) The owner or applicant shall either:

(a) Provide evidence of current valid general liability insurance and fire insurance with limits of three hundred thousand dollars (\$300,000.00), or other amount as set by resolution by city council shall apply to persons who rent single-family homes and condominiums or any room in a single-family home or condominium together with worker's compensation insurance to comply with all State of Michigan statutory requirements. The City shall be the certificate of insurance holder and be provided with a certificate of insurance for the properties subject to this ordinance. The City's Building Department shall be notified by the insurance carrier/agent/company, within 3 days in the event a policy described herein is cancelled or lapses in any manner prior to the policy's expiration date. The certificate of insurance shall list: (i) the policy number; (ii) the type of insurance, (iii) amount of insurance, (iv) dates of coverage; (v) identify the insuring company and (vi) contact information at the insuring company. A copy of the certificate of insurance shall be provided to the City's Building Department each year upon renewal. If the coverage furnished for the rental unit changes during the term of the rental unit's certificate of compliance, a new certificate shall be delivered to the City's Building Department at least ten (10) days prior to the change date, or alternatively,

(b) Shall deposit into an escrow account to be held by the City, the amount of Twenty Thousand Dollars (\$20,000.00) together with an affidavit indicating the units subject to the escrowed amount.

(i) In the event the City expends any funds to condemn, rehabilitate to a safe condition, abate blight, or demolish any of the units listed in the affidavit, that amount will be deducted from the escrow account. In this instance, the owner/applicant shall deposit additional funds in the escrow account in order to maintain the amount in the escrow account at Twenty Thousand Dollars (\$20,000.00). Should the owner/applicant fail to maintain the escrow account in the amount of \$20,000.00, the Certificate of Compliance on the unit will be revoked until such time as the account is fully funded.

(ii) The funds shall be held in an escrow account until such time the owner/applicant submits a written affidavit stating that the owner or applicant

no longer owns any rental units within the City. That portion of the escrow amount remaining in the account, without interest, will be returned to the owner/applicant within 10 days after receipt of the written affidavit, the escrowed funds absent any interest, shall be disbursed to the owner/applicant less any amount used for condemnation, rehabilitation, blight abatement or demolition of the unit.

**SECTION 2. REPEAL** – All Ordinances or parts of ordinances, in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

**SECTION 3. CONFLICT** - To the extent that any provisions of any Ordinance contradicts or is inconsistent with the Plan Document and/or the Adoption Agreement, the Plan Document and/or the Adoption Agreement controls

**SECTION 4. SEVERABILITY** – If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance, it being the intent of the Council of the city of Harper Woods that this ordinance shall stand, notwithstanding the invalidity of any article, section, subsection, sentence, clause, phrase or portion thereof.

**SECTION 7 EFFECTIVE DATE** - The provision of this ordinance shall take effect ten (10) days after adoption.

Kenneth A. Poynter  
Kenneth A. Poynter, Mayor

Leslie M. Frank  
Leslie M. Frank, City Clerk

**INTRODUCED AND FIRST READING:** February 22, 2017

**SECOND READING AND ADOPTION:** May 1, 2017

**PUBLISHED:** May 11, 2017

**EFFECTIVE DATE:** May 11, 2017

#### **CERTIFICATION**

I, Leslie M. Frank, City Clerk of the City of Harper Woods, Wayne County, State of Michigan, do hereby certify that the foregoing is a true and accurate copy of an Ordinance adopted by the City of Harper Woods City Council at their regular Council meeting on the 1st day of May, 2017.

Leslie M. Frank  
Leslie M. Frank  
City Clerk  
City of Harper Woods

CITY OF HARPER WOODS  
CITY COUNCIL  
MAY 15, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 05-85-17

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:  
To receive, approve and file the minutes of the regular City Council meeting held May 1, 2017.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 05-86-17

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:  
BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 110805 through 111033 in the amount of \$384,617.16 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. Approve the payment to Macomb County Department of Roads in the amount of \$6,442.54 for traffic signal energy costs for February and March and also for maintenance due to the recent wind storms.
3. Approve payment in the amount of \$6,300.00 to Guardian Sewers for their assistance with emergency watermain breaks at two residential locations.
4. Approve payment to Plante & Moran in the amount of \$42,113.25 for the professional services performed in conjunction with the 2016 audit and with finance/accounting matters.
5. Approve payment to Anointed Construction LLC in the amount of \$16,024.00 for the renovations and repair work at 19130 Kenosha and 18905 Washtenaw as part of the CDBG rehab loan project.
6. Approve payment to SafeBuilt, Inc. in the amount of \$40,930.35 for the contractual building department services performed during the month of April 2017.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-87-17 APPROVAL OF PURCHASE - SCBA AIR COMPRESSOR

RESOLUTION by Marshall, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the purchase of a 6000lb Bauer Air Compressor from Breathing Air Systems in the amount of \$21,188.75 and that the City Manager be authorized to sign the necessary purchase agreement.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-88-17                      AWARD OF BID - LITTLESTONE  
RECONSTRUCTION AND RESURFACING, #180-186

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to accept the low bid submitted by Fiore Enterprises of Detroit, Michigan for the Reconstruction and Resurfacing of Littlestone in the amount of \$403,492.10 and



further to authorize the City Manager to sign the contract documents.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-89-17

MICHIGAN MUNICIPAL EXECUTIVES  
(MME) FELLOWSHIP PROGRAM

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to approve the participation in the Michigan Municipal Executives (MME) Fellowship program and provide the required matching funds of \$6,000.00 with the remaining \$6,000.00 to be provided by the MME and Wayne State University.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Pamela Sossi introduced herself and stated that she is currently running for the 1<sup>st</sup> District State Representative and shared her background and current efforts.

Michael Cadotte shared his concerns about the vehicles that drive by with their radios too loud and also the loud PA system that the Harper Woods School district uses needs to be turned down. Lastly he commented on the drivers that speed down Beaconsfield and asked that the Police Department continue to ticket speeders.

CALL TO COUNCIL

The Mayor announced that for the second week in a row the Grosse Pointe News featured Harper Woods and all the news reported was good.

Councilwoman Sawicki shared her support for Mr. Cadotte's concerns about drivers who are speeding down the streets and added that she is concerned about drivers that do not stop at intersections, stating that she would like to see more enforcement. She then announced that PAATS will be transferring their oversight to SOC and that they will continue with this much needed program and that this will be very positive for all. She

thanked all of the PAATS Board members for all of their hard work and dedication thus far as well.

Councilwoman Paiz agreed with Mr. Cadotte that the PA system at the high school does seem louder this year than in years' past.

Councilwoman Costantino announced the next Ordinance Committee meeting will be held on June 5 at 6 p.m. and is open to the public. A topic of discussion will be the panhandlers. She shared that she is very upset by these 'fake' homeless people and shared a letter she received from Covenant House who have real issues with homeless youth as a result of human trafficking and those that age out of the foster system. Those are the people and entities we should be supporting.

Councilwoman Paiz added that she also concerned for the safety of the animals that the panhandlers have with them on the corners, stating that they are in harms way of the freeway traffic.

Councilwoman Sawicki announced the Annual Perennial Plant Exchange scheduled for Saturday, May 20 from 10 a.m. to noon at Salter Park.

The Mayor invited everyone to the annual Memorial Day Ceremony on Monday, May 29 at 10 a.m. at Johnston Park.

Councilwoman Kindle asked if there was an ordinance prohibiting cars from parking on the front lawns as she sees this regularly in the Hollywood and Harper area.

Councilman Marshall asked if the state or the county is currently assisting Harper Woods with patrolling the streets and ticketing speeders and then asked if it is true that another jurisdiction's officer can pull someone over within one mile of their border. (The City Manager stated that the Michigan State Police is still patrolling in Harper Woods on Kelly Road.)

CM 05-90-17

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:34 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JUNE 5, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 06-91-17

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held May 15, 2017 and furthermore receive and file the minutes of the Library Board meeting held April 20, 2017 and the Planning Commission meeting held May 24, 2017.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 06-92-17

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 111034 through 111138 in the amount of \$563,120.03 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

- ## ROLL CALL VOTE

NO: None.

CM 06-93-17      MICHIGAN MUNICIPAL LEAGUE - WORKERS'  
COMPENSATION INSURANCE RENEWAL

BE IT RESOLVED approve payment to Michigan Municipal League Worker's Compensation Fund in the amount of \$189,037.00 for workers' compensation insurance from July 1, 2017 through July 1, 2018 and further in that this is self insurance pooled funds, that competitive bidding be waived in accordance with City policy.

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

CM 06-94-17

CHANGE ORDER NO. 1 -  
20010 KELLY ROAD RENOVATION

BE IT RESOLVED to approve Change Order No. 1 for the renovations at 20010 Kelly Road in the amount of \$7,425.00 to be performed by Dugan Construction.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Ms. Hinton shared her concerns with the current basketball hoop ordinance and asked that several issues be addressed, including not allowing the portable hoops to be in a roadway or sidewalk where it could endanger cars or pedestrians and also that a group playing should be no larger than 3 players.

Mr. Hakim commented on the construction on his street that DTE is performing stating that there is a slab of sidewalk they removed and haven't yet replaced. He also asked if any consideration has been given about making Salter Park 'dog friendly'?

CALL TO COUNCIL

The Mayor commented on the Plant Exchange that was sponsored by the Beautification Commission stating that it was successful again this year. He also shared that the Memorial Day ceremony was wonderful and that he felt it was better attended than in recent years. He then mentioned his attendance at the Poupard Leadership event with Councilman Jenny. Lastly he noted that Eastpointe will be holding their car cruise on June 17 and that he will be a participant with his Hudson.

Councilwoman Sawicki reminded everyone of the summer schedule with Council meetings being held on July 10 and August 14.

Councilwoman Costantino advised everyone that the Salter Park walking club will now be meeting at 9:00 am on Saturdays. She then gave an overview of the Ordinance Committee meeting that was held today and announced that the next meeting will be held on July 10 at 6:00 pm.

Councilwoman Paiz shared that she also attended the Memorial Day ceremony and thought it was a nice event. She then announced that the Recreation Master Plan resident survey has been extended to the end of August. She asked that everyone complete the survey to have their comments heard. A copy of the survey is available at the Library and also on the City's website.

Councilwoman Kindle shared that she has been working with several people to possibly hold a fair or diversity festival in the fall. She also shared that she will be working as an intern in the police department this summer.

CM 06-95-17

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:30 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JUNE 19, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

PRESENTATION

The Mayor and the Deputy City Manager presented Citizen Planning Certificates to members of the Planning Commission who attended and successfully completed a seven week course through Michigan State's extension program for planning and zoning in Michigan.

CM 06-96-17

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held June 5, 2017 and furthermore receive and file the minutes of the Ordinance Committee meeting held June 5, 2017.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 06-97-17

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 111139 through 111251 in the amount of \$238,824.78 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$6,820.00 for contractual lawn cutting in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.
3. Approve payment to SafeBuilt, Inc. in the amount of \$45,482.41 for the contractual building department services performed during the month of May 2017.
4. To approve payment to Dugan Building Company in the amount of \$18,904.50 for the renovation work at 20010 Kelly Road.
5. To approve payment to Plante Moran CRESA in the amount of \$5,079.73 for the consulting services in conjunction with the City Hall and Facilities study.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-98-17

2017 BUDGET ADJUSTMENTS

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED to approve the mid-year budget adjustments to the 2017 Budget as attached and submitted by the Finance Director/Treasurer.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-99-17

WATER/SEWER ANALYSIS

RESOLUTION by Marshall, SUPPORTED by Jenny:

BE IT RESOLVED to approve an \$8.77 monthly Meter Charge per Equivalent Meter (EM) for water and a \$15.46 monthly Meter Charge per EM for sewer totaling \$24.23 per EM ratio established by the Great Lakes Water Authority (GLWA) for all water/sewer billed



after July 1, 2017, and further to approve a monthly Debt Service Charge for sewer of \$2.50 per EM ratio established by the GLWA for all water/sewer billed after July 1, 2017 and further to approve the Commodity Charge of \$21.38 per thousand cubic feet (MCF) for water and \$25.33 per MCF for sewer totaling \$46.71 per MCF for all water/sewer billed after July 1, 2017, and further to approve a continued monthly Refuse User fee of \$2.00 per meter for all water/sewer billed after July 1, 2017.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-100-17      FIRST READING AND ADOPTION - FIREWORKS

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to Introduce and Adopt Ordinance No. 2017-03 entitled "An Ordinance to Amend Chapter 8, Article IV, Sections 8-70 to 8-75, Fireworks; Sanctions for Violation as Civil Infraction" to have immediate effect for the preservation of the peace, health, safety and welfare of the people of the City Harper Woods, and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-101-17      PROGRESS PAYMENT - TRAFFIC  
SIGNAL OPTIMIZATION PROJECT

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED Approve payment to Michigan Department of Transportation for a progress billing in the amount of \$11,975.72 for the Traffic Signal Optimization project; MDOT Contract No. 16-5493, Job Number 131153A.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, Kindle, and Marshall.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

RESOLUTION by Paiz, SUPPORTED by Costantino:  
BE IT RESOLVED to accept the generous donation of \$52,901.13 (three annual disbursements of \$17,633.71) from the K-9 Safety Partners of the Grosse Pointes to fund the purchase of a K-9 patrol vehicle, with the agreement that the vehicle will display the K-9 Safety Partners logo, and further to authorize the Mayor to sign the acknowledgment letter accepting the terms as offered.

NO: None.

CM 06-103-17 PURCHASE - 2017 PATROL VEHICLE

RESOLUTION by Kindle, SUPPORTED by Sawicki:  
BE IT RESOLVED to approve the purchase of a 2017 Ford Interceptor AWD Explorer from Signature Ford in the amount of \$52,901.13 (three annual installments of \$17,633.71) with the entire purchase price funded by the generous donation from K-9 Safety Partners of the Grosse Pointes, and further in that this has been purchased through the Macomb County Contract, that competitive bidding be waived, and further that the Mayor be authorized to sign the purchase agreement.

NO: None.

CM 06-104-17 DETROIT AREA AGENCY ON AGING -  
2018 ANNUAL IMPLEMENTATION PLAN

MOTION by Costantino, SUPPORTED by Sawicki:  
To acknowledge receipt of and approve the Detroit Area Agency on Aging's Annual  
Implementation Plan for Fiscal Year 2018.

MOTION CARRIED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Cadotte stated that it is disheartening to him that the Sign Ordinance is still in development and that a recently installed LED sign is not an asset to the community.

The Library Director, Kristen Valyi-Hax mentioned the updates at the Library this summer.

Mrs. Honto said that a recent move on her block necessitated two garbage pickups and she questioned who would pay for this.

CALL TO COUNCIL

The Mayor informed the audience that the next two summer meetings in July and August will be held on the second Monday of the month.

Councilwoman Costantino advised everyone that the next ordinance meeting is scheduled for July 10 at 6:00p.m. prior to the Council meeting.

Councilwomen Kindle mentioned she had complaints that residents did not have access to the Recreation Survey and shared that they are now available at the Library and Recreation Department.

CM 06-105-17

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:10 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JULY 10, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Hugh R. Marshall, and Veronica Paiz.

ABSENT: Councilpersons Tom Jenny and Vivian Sawicki.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 07-110-17      EXCUSE COUNCILPERSONS JENNY AND SAWICKI

MOTION by Costantino, SUPPORTED by Kindle:

To excuse Councilpersons Jenny and Sawicki from tonight's meeting because of a prior commitment.

ABSENT: Jenny & Sawicki.

MOTION CARRIED

CM 07-111-17      MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held June 19, 2017 and the Special City Council meeting held July 5, 2017 and furthermore receive and file the minutes of the Brownfield Redevelopment Authority meeting held on May 16, 2017 and the Planning Commission meeting held June 28, 2017.

ABSENT: Jenny & Sawicki.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 07-112-17

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Marshall:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 111252 through 111457 in the amount of \$620,893.06 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$21,845.40 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes and lawn restorations.
3. Approve payment to Badger Meter, Inc. in the amount of \$17,021.84 for the purchase of ninety-six (96) new 5/8" Orion automatic read water meters.
4. Approve payment to Anointed Construction LLC in the amount of \$16,800.00 for the renovations and repair work at 19372 Washtenaw as part of the CDBG rehab loan project.
5. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$22,104.73 for professional services during the month of May 2017 for the following projects: DTE/Michcon Sidewalk Inspection, #180-191; SRF Open Cut Repairs, #180-119; 8 Mile Traffic Signal Upgrade, #180-179; 2015 Emergency Concrete Repair, #180-170; 2016 Concrete Repair, #180-176; Littlestone Repair, #180-186; 20010 Kelly Rd. Building, #180-190; Housing Rehab Project, #180-178 and the 2017 Concrete Repair Program, #180-188.
6. To approve the purchase and installation of necessary emergency equipment from Cynergy Products to outfit the new patrol vehicles in the amount of \$13,970.12.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Paiz, and Poynter.

NO: None.

ABSENT: Jenny & Sawicki.

RESOLUTION ADOPTED

CM 07-113-17

AWARD OF BID - CDBG HOUSING  
REHABILITATION PROGRAM

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED to accept the lowest responsible bid submitted by Foundation Systems of Michigan in the amount of \$10,000.00 for basement waterproofing work to be provided at 19305 Kenosha, as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Poynter, and Costantino.

NO: None.

ABSENT: Jenny & Sawicki.

RESOLUTION ADOPTED

CM 07-114-17

AWARD OF BID - CDBG HOUSING  
REHABILITATION PROGRAM

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED to accept the lowest responsible bid submitted by We Preserve Michigan, LLC in the amount of \$28,273.00 for rehab work to be provided at 18785 Washtenaw, as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Marshall, Paiz, Poynter, Costantino, and Kindle.

NO: None.

ABSENT: Jenny & Sawicki.

RESOLUTION ADOPTED

CM 07-115-17

CHANGE ORDER NO. 1 - LITTLESTONE  
RECONSTRUCTION AND RESURFACING

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED Authorize a change order in the amount of \$2,665.50 to Fiore Enterprises LLC. for the Littlestone Reconstruction and Resurfacing project, #180-186.

ROLL CALL VOTE

YES: Paiz, Poynter, Costantino, Kindle, and Marshall.

NO: None.

ABSENT: Jenny & Sawicki.

RESOLUTION ADOPTED

CM 07-116-17                    INTERGOVERNMENTAL AGREEMENT -  
   WAYNE COUNTY LAND BANK

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED approve the Intergovernmental Agreement between the City of Harper Woods and the Wayne County Land Bank and further to authorize the Mayor to sign the agreement on behalf of the City of Harper Woods.

ROLL CALL VOTE

YES: Poynter, Costantino, Kindle, Marshall, and Paiz.

NO: None.

ABSENT: Jenny & Sawicki.

RESOLUTION ADOPTED

CM 07-117-17    QUIET TITLE AGREEMENT - WAYNE COUNTY LAND BANK

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED to approve the Quiet Title Agreement between the City of Harper Woods and the Wayne County Land Bank authorizing the quiet title proceedings in an amount of \$500.00 and further to authorize the Mayor to sign the agreement.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Paiz, and Poynter.

NO: None.

ABSENT: Jenny & Sawicki.

RESOLUTION ADOPTED

CM 07-118-17                    QUIT CLAIM DEED - 21422 PRESTWICK

RESOLUTION by Costantino, SUPPORTED by Paiz:

BE IT RESOLVED approve the temporary sale of the City owned property at 21422 Prestwick to the Wayne County Land Bank (WCLB) in the amount of \$1.00 to begin the Quiet Title process and further to authorize the Mayor to sign the Quit Claim Deed on behalf of the City of Harper Woods.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Poynter, and Costantino.

NO: None.

ABSENT: Jenny & Sawicki.

RESOLUTION ADOPTED

CM 07-119-17 MICHIGAN MUNICIPAL LEAGUE - ANNUAL CONFERENCE

RESOLUTION by Paiz. SUPPORTED by Costantino:

BE IT RESOLVED authorize Councilwoman Kindle to attend the Michigan Municipal League's Annual Conference in Holland September 13-15, 2017 with the City paying all necessary and related expenses with each council person being responsible for costs associated with bringing a guest.

ROLL CALL VOTE

YES: Marshall, Paiz, Poynter, Costantino ,and Kindle.

NO: None.

ABSENT: Jenny & Sawicki.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. White asked what could be done about her neighbor's fence that has fallen in her yard. She has contacted the Building Department and the City Manager's office without resolution.

CALL TO COUNCIL

No comments were made.

CM 07-120-17

ADJOURNMENT

MOTION by Marshall, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:34 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK



CITY OF HARPER WOODS  
CITY COUNCIL  
AUGUST 14, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilperson Hugh R. Marshall.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 08-121-17                      EXCUSE COUNCILPERSON MARSHALL

MOTION by Sawicki, SUPPORTED by Costantino:  
To excuse Councilperson Marshall from tonight's meeting because of a prior commitment.

ABSENT: Marshall.

MOTION CARRIED

CM 08-122-17                      MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:  
To receive, approve and file the minutes of the regular City Council meeting held July 10, 2017 and furthermore receive and file the minutes of the Ordinance Committee meeting held July 10, 2017, the Election Commission meeting held July 11, 2017 and the Board of Review meeting held July 28, 2017.

ABSENT: Marshall.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 08-123-17

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 111458 through 111691 in the amount of \$955,231.12 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Plante Moran in the amount of \$20,450.00 for professional services in conjunction with the 2016 Audit and also with the reporting of pension liability necessary to remain in compliance with GASB 68.
3. Approve payment to Oakland County Information Technology in the amount of \$6,597.75 for fees relative to the CLEMIS computer system utilized by the Police Department.
4. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$16,810.87 for professional services during the month of June 2017 for the following projects: DTE/Michcon Sidewalk, #180-191; SRF Open Cut Repairs, #180-119; 8 Mile Traffic Signal Upgrade, #180-179; Pointe Alarm, #180-192; Littlestone Reconstruction, #180-186; Kelly Road Bldg Assessment, #180-190; Housing Rehab Project, #180-178 and the 2017 Construction Pavement Repair, #180-188.
5. Approve payment to SafeBuilt, Inc. in the amount of \$39,292.80 for the contractual building department services performed during the month of June 2017.
6. Approve payment in the amount of \$12,462.87 to Grosse Pointe Woods for the City's pro-rata portion of the operating and maintenance of the Torrey Road Pump Station for the period January through June 2017.
7. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$8,910.25 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.
8. Approve payment to Servpro of Grosse Pointe in the amount of \$28,425.71 for the cleanup and demolition work performed following a water pipe break at the City-owned property at 20010 Kelly Road.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 08-124-17      MILK RIVER - OPERATIONS AND MAINTENANCE

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve payment to Wayne County in the amount of \$226,934.75 for the operation and maintenance of the Milk River Drain for July through September 2017.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 08-125-17      PROGRESS PAYMENT NO. 14 - 2012 SRF  
OPEN CUT SANITARY REPAIRS, #180-119

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to approve payment to Fontana Construction Inc., in the amount of \$23,118.20 for Progress Payment No. 14 on the 2012 SRF Sanitary Sewer Repairs Project, Open Cut Repairs, Contract No. 3, #180-119.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 08-126-17      PROGRESS PAYMENT NO. 1 - LITTLESTONE  
RECONSTRUCTION AND RESURFACING, #180-186

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve payment to Fiore Enterprises LLC, in the amount of \$52,545.70 for Progress Payment No. 1 on the Littlestone Reconstruction and Resurfacing Project, #180-186.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 08-127-17      APPOINT REGISTERED MUNICIPAL ADVISOR -  
QUALIFIED ENERGY CONSERVATION BOND (QECB)

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to appoint the firm of Bendzinski and Company as the Registered Municipal Financial Advisor in conjunction with the Qualified Energy Conservation Bond (QECB) in an amount not to exceed \$7,500.00, and further authorize the City Manager to sign the necessary documents.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, Kindle, and Paiz.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 08-128-17      DEFICIT ELIMINATION PLAN - REFUSE FUND

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED adopt the Amended Deficit Reduction Plan for the Refuse Fund as outlined in the attached resolution from the Finance Director and further to direct the Finance Director to submit this plan to the State of Michigan Treasury Department for certification.

ROLL CALL VOTE

YES: Poynter, Costantino, Jenny, Kindle, Paiz, and Sawicki.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 08-129-17 INTRODUCTION AND FIRST READING - AN ORDINANCE  
TO AMEND ORDINANCE NO. 95-2 , SECTION 11-73(14)  
RESIDENTIAL INCOME PROPERTY

RESOLUTION by Costantino, SUPPORTED by Sawicki:  
BE IT RESOLVED to introduce and place for first reading an ordinance entitled, "An Ordinance to Amend Ordinance No. 95-2 Section 11-73(14)" and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 08-130-17 INTRODUCTION AND FIRST READING - AN ORDINANCE  
TO AMEND ARTICLE VII, SECTION 12-200, SOLICITATIONS

RESOLUTION by Costantino, SUPPORTED by Sawicki:  
BE IT RESOLVED to introduce and place for first reading an ordinance entitled, "An Ordinance to Amend Article VII, Section 12-200, Solicitations" to have immediate effect for the preservation of the peace, health, safety and welfare of the people of the City Harper Woods, and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 08-131-17 EMPLOYMENT AGREEMENT - COURT ADMINISTRATOR

RESOLUTION by Jenny, SUPPORTED by Kindle:  
BE IT RESOLVED to approve the employment agreement between the City of Harper Woods and Rachelle Matouk to serve as Court Administrator in content and form and further, that the Mayor be authorized to sign the agreement.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 08-132-17      RESOLUTION - SUPPORT OF H.B.4244 - REPEAL  
OF HAZARDOUS SECTIONS OF THE MICHIGAN  
FIREWORKS SAFETY ACT, P.A. 256 OF 2011

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to Adopt the Resolution in Support of H.B. 4244 of 2017, Repeal of Hazardous Sections of the Michigan Fireworks Safety Act, P.A. 256 of 2011 and further to forward a copy of this resolution to Governor Snyder and Senator Johnson as well as the legislative leaders of the State Senate and the State House of Representatives.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 08-133-17      SALE OF CITY PROPERTY - 20477 KENOSHA

RESOLUTION by Kindle, SUPPORTED by Jenny:

BE IT RESOLVED to authorize the as-is sale of the City-owned property located at 20477 Kenosha, Parcel No. 42-000-30-1047-000 in the amount of \$8,000.00 to A & M Group LLC, and further to authorize the Mayor to sign the necessary documents on behalf of the City of Harper Woods.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, Kindle, and Paiz.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 08-134-17    SALE OF CITY OWNED PROPERTY - 20521 WASHTENAW

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to authorize the as-is sale of the City-owned property located at 20521 Washtenaw, Parcel No. 42-003-01-0383-000 in the amount of \$8,000.00 to HomeVestors, and further to authorize the Mayor to sign the necessary documents on behalf of the City of Harper Woods.

ROLL CALL VOTE

YES: Poynter, Costantino, Jenny, Kindle, Paiz, and Sawicki.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 08-135-17                      MICHIGAN MUNICIPAL LEAGUE -  
DESIGNATION OF VOTING DELEGATES

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED to designate Mayor Poynter as the City's official delegate, and Councilmember Kindle as the alternate delegate at the Michigan Municipal League's Annual Meeting to be held September 13-15, 2017.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 08-136-17                      REIMBURSEMENT OF TRAVEL  
EXPENSES - COUNCILMEMBER KINDLE

RESOLUTION by Sawicki, SUPPORTED by Jenny:

BE IT RESOLVED to approve Councilmember Kindle's attendance and subsequent travel expenses at Executive Board meetings of the Michigan Municipal League's affiliate Michigan Women in Municipal Government as City business in her capacity of City Councilmember for the City of Harper Woods.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 08-137-17      ADD ITEM TO AGENDA - REQUEST FOR AUTHORIZATION  
TO ATTEND MICHIGAN MUNICIPAL LEAGUE CONFERENCE

MOTION by Sawicki, SUPPORTED by Costantino:

To add to the Agenda a request for authorization to attend Michigan municipal League conference.

ABSENT: Marshall.

MOTION CARRIED

CM 08-138-17      AUTHORIZATION TO ATTEND MICHIGAN  
MUNICIPAL LEAGUE CONFERENCE

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to authorize Councilmember Paiz to attend the Michigan Municipal League's Annual Conference held on September 13 through 15, 2017 with the City paying all necessary and related expenses with Councilmember Paiz being responsible for costs associated with bringing a guest.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Hakim mentioned he hasn't heard anything further regarding Eastland Center. He then commented on recent bad press for the police department which he feels is a great department. He also stated that the building at Harper & Hollywood as well as the old Wally's building have the potential for blight. He said that Littlestone is looking



outstanding and a good job is being done. He also stated that panhandlers at Home Depot are serious drug addicts.

Sheila Printup of Berden asked if Eastland has a problem with drug overdoses.

Mr. Jerry Maliszewski of HomeVestors stated he plans to put money into rehabilitating the home he purchased that was formerly a City-owned property on Washtenaw.

Mr. Nicholas Mancina of A & M Group mentioned his purchase of the former City-owned home on Kenosha and his intentions to immediately begin work on it.

Mr. Hassan, the principal of Poupard school, commented on his growing connection with the community and his connection with our Recreation Department.

Mr. David Verona of Fleetwood asked what is the City's plan to educate the public regarding overdoses.

A resident of Fleetwood suggested a Town Hall forum on the heroin issue and the recent overdoses.

Mr. Cadotte expressed reservations about the sale of property but said he had more confidence in the investors at the meeting. He mentioned youths riding bikes in the street and nearly causing an accident and noted a gas powered scooter in the street.

Mr. Binder observed that when the police are called they are usually on a run. Next, he commented on the past behaviors of the new and old State Representative.

Mr. Schenburn also commented about mini bikes and people in the street as a problem. Then he questioned when repairs would be made on Lansdowne and why there is no longer a D.A.R.E. program in the schools. He mentioned there are a number of stores on Kelly that sell beer and asked if this could be limited.

A resident suggested a cell tower on Kelly Rd. for revenue similar to Grosse Pointe Woods.

#### CALL TO COUNCIL

The Mayor spoke about National Night Out stating an approximate turn out of 600 people, was the best in years. He then mentioned that the 9/11 memorial was recently moved to the Amvets and a ceremony is planned.

Councilperson Jenny further stated the memorial is a 3 ton rock with a north tower beam. 100 riders accompanied it to the Amvets and there will be a dedication on September 11.

Deputy City Manager Joe Rheker shared that there will be a guest speaker who was a student in New York during 9/11.

Councilperson Kindle announced the NAACP will meet Oct. 14 at the Grosse Pointe War Memorial and local people involved in the civil rights movement will be present. She stated she has been working with Chief Burke on the heroin epidemic and an awareness raising event is planned. She further mentioned that in the past AAA held street and bike safety events for youth.

Councilperson Sawicki commented on the nixle messages regarding the Police officers arraignments and her surprise with the number of overdoses in Harper Woods. She suggested turning in un-used opiates to the Police Department. She also suggested resurrecting the open house to communicate with the public on several issues including drugs and bike safety. She then explained that the D.A.R.E. program did not work so it was dropped. She next questioned why the Islamic Center work is taking so long and that she would like to see it completed. She expressed her view that Harper Woods is a welcoming community.

Councilperson Paiz informed residents there will be a vigil held at the Grosse Pointe War Memorial Thursday at 6:30 p.m. for the events in Charlottesville. Next, she spoke about a fundraiser at Salter Park on Sept. 16 for GPAAS. She then thanked the Poupard principal for introducing himself and next mentioned National Night Out, a news article regarding the Hope not Handcuffs program, the new Kelly Road facility with a police presence there, and the new State Representative. Finally, she thanked the Council for allowing her to attend the MML conference where she is looking forward to an ethics in government session.

Councilperson Costantino gave a recap of the recent Ordinance Committee meeting and announced the next meeting will be held on Oct. 6. at 6:00 p.m. She then commented on an incident where she was involved in aiding an overdose victim. Next she urged that everyone continue to contact the Police Department if they witness anything suspicious.

CM 08-137-17

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:48 p.m.

ABSENT: Marshall.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
SEPTEMBER 6, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 09-138-17

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held August 14, 2017 and furthermore receive and file the minutes of the Library Board meetings held May 18, 2017 and June 15, 2017.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made

CM 09-139-17

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 111692 through 111944 in the amount of \$1,020,055.32 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to the City of Grosse Pointe Farms in the amount of \$6,336.14 for Harper Woods' proportionate share of the Intermunicipal Radio System for the period January through June 2017.
3. Approve payment to Wayne County in the amount of \$5,390.00 for prisoner lodging and maintenance for the months of March, April and May of 2017.
4. Approve payment to We Preserve Michigan in the amount of \$13,270.00 for the renovations and repair work at 18785 Washtenaw as part of the CDBG rehab loan project.
5. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$27,821.50 for professional services during the month of July 2017 for the following projects: SRF Open Cut Repairs, #180-119; 8 Mile Traffic Signal Upgrade, #180-179; Littlestone Resurfacing, #180-186; 20010 Kelly Assessment, #180-190 and the 2017 Construction Pavement Repair, #180-188.
6. Approve payment to SafeBuilt, Inc. in the amount of \$46,619.55 for the contractual building department services performed during the month of July 2017.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-140-17      PROGRESS PAYMENT NO 2 - LITTLESTONE  
RECONSTRUCTION AND RESURFACING, #180-186

RESOLUTION by Marshall, SUPPORTED by Jenny:

BE IT RESOLVED to approve payment to Fiore Enterprises LLC, in the amount of \$174,502.50 for Progress Payment No. 2 on the Littlestone Reconstruction and Resurfacing project.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-141-17      PROGRESS PAYMENT - TRAFFIC SIGNAL PROJECT

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to approve payment to Michigan Department of Transportation for a progress billing in the amount of \$56,820.67 for the Traffic Signal Optimization project; MDOT Contract No. 16-5493, Job Number 131153A.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-142-17      APPROVAL OF PURCHASE - MOTOROLA PORTABLE RADIOS

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the purchase of five (5) APX 6000 Prep radios from Motorola Solutions in the amount of \$19,861.25 and further that competitive bidding be waived as these were bid through the State of Michigan Purchasing Contract.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-143-17      DEFICIT ELIMINATION PLAN -  
VEHICLE AND EQUIPMENT FUND

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED adopt the Amended Deficit Reduction Plan for the Vehicle and Equipment Fund as outlined in the attached resolution from the Finance Director and further to direct the Finance Director to submit this plan to the State of Michigan Treasury Department for certification.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, Kindle, and Marshall.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-144-17

BUDGET ADJUSTMENTS

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED to approve the adjustments to the 2017 Budget as submitted by the Finance Director/Treasurer.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, Kindle, Marshall, and Paiz.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-145-17 APPROVAL OF PURCHASE - 9-1-1 EMERGENCY SYSTEM

RESOLUTION by Paiz, SUPPORTED by Jenny:

BE IT RESOLVED to accept the low bid submitted by West Safety Solutions Corp. in the amount of \$144,063.75 for the purchase of the V-Viper 911 system and further that competitive bidding be waived as this was bid through the Houston-Galveston Area Council (HGAC), a governmental procurement consortium.

ROLL CALL VOTE

YES: Poynter, Costantino, Jenny, Kindle, Marshall, Paiz, and Sawicki.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-146-17 ADD ITEM TO AGENDA - CHANGE ORDER NO. 1 -  
LITTLESTONE RESURFACING , #180-186

MOTION by Marshall, SUPPORTED by Sawicki:

To add to the agenda Change Order No.1 on the Littlestone Resurfacing project, #180-186.

MOTION CARRIED UNANIMOUSLY

CM 09-147-17 CHANGE ORDER NO. 1 - LITTLESTONE RESURFACING, #180-186

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the Change Order submitted by Fiore Enterprises, LLC in

the amount of \$39,606.40 for the additional amount of concrete needed to repair the poor condition of the underlying concrete base of Littlestone between Arthur and Chester in conjunction with the Littlestone Resurfacing Project, #180-186.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Ms. Courtney of the Detroit Area Agency on Aging spoke about the major issue of elder abuse which will be addressed at a September 29 summit at the Charles A. Wright Museum. She next gave information regarding a 2018 change to Medicare cards which will be issued to all of those on Medicare without the individual's Social Security number printed on them to protect identity. She then proceeded to give information on a number of upcoming events which include a planned September 17 recovery ceremony for addiction at 3:00 p.m. at St. Michael Catholic Community in Warren. Also, there will be a September 16 Rock'n Resources for heroin and opiate awareness at Halmich Park in Warren. She asked all to join the voices for recovery at the Michigan Celebrate Recovery Walk and Rally to be held on Belle Isle September 9<sup>th</sup> and on October 20, St Michael Catholic Church will host an enrichment program on Aging and Addiction.

CALL TO COUNCIL

The Mayor informed residents that Lieutenant Stager will be attending the FBI Academy. He then gave his opinion that recent issues with the two police officers shouldn't reflect on the entire police department which actually initiated the investigation.

Deputy City Manager Joe Rheker announced that the dedication ceremony for the 911 memorial will be held at Amvets Post 57 September 11 at 6:00 p.m. He then shared that the Neighborhood Economic Development Center on Kelly Rd will have an open house on September 14<sup>th</sup>.

The City Manager mentioned that he was proud of Deputy City Manager/Naval Commander Rheker who was recently in Japan for his Naval duties.

Councilperson Costantino shared a letter she received from Eastland about a rumored gang related activity that was to take place at Eastland which, when the Police Department



were made aware of, effectively stopped anything before it happened.

Councilperson Paiz gave a reminder about a K-9 fundraiser "Hogs for K-9" at Salter Park on Sept. 16 with a Sept. 17 rain date for GPAAS.

Councilperson Sawicki spoke about a letter from the Wayne County treasurer concerning the drop in the foreclosure rate and commending the efforts of Harper Woods in this regard. She then mentioned a Facebook group who had concerns regarding the change in water billing and gave an explanation about estimated and actual readings.

Councilperson Kindle announced a town hall meeting regarding opiate abuse at Wayne County Community College on September 27 at 6:30 p.m. and shared that several professionals have been invited to share their expertise on this issue.

The City Manager elaborated on the abuse issue stating that dealers are adding fentanyl to heroin and that our police officers are carrying the antidote Narcan to assist in overdoses.

Councilperson Marshall stated that fentanyl is a dangerous additive and users can't know what they are buying. He also mentioned carfentanyl which is a potentially 100 times more powerful additive.

CM 09-148-17

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:00 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
SEPTEMBER 18, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilperson Hugh R. Marshall.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 09-149-17

MOTION by Jenny, SUPPORTED by Sawicki:

To excuse Councilperson Marshall from tonight's meeting because of a prior commitment.

ABSENT: Marshall.

MOTION CARRIED

CM 09-150-17

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held September 6, 2017.

ABSENT: Marshall.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 09-151-17

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 111945 through 112072 in the amount of \$409,284.97 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$10,826.50 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.
3. Approve payment to Wayne County in the amount \$12,616.27 for the City's proportionate share of the SRF Project pre-funding.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 09-152-17

RECEIVE AND FILE - CITY HALL,  
POLICE/FIRE FACILITY NEEDS ASSESSMENT

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED to receive and file the Harper Woods City Hall and Police/Fire Station Facility Needs Assessment prepared by Plante Moran CRESA, dated July 6, 2017.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 09-153-17      RESOLUTION - AUTHORIZING THE PUBLICATION  
                         OF THE NOTICE OF INTENT TO ISSUE CAPITAL  
                         IMPROVEMENTS BONDS FOR ENERGY CONSERVATION  
                         IMPROVEMENTS AND CAPITAL IMPROVEMENTS TO THE CITY HALL

RESOLUTION by Paiz, SUPPORTED by Jenny:

BE IT RESOLVED to approve the Resolution Authorizing the Publication of the Notice of Intent to issue Capital Improvement Bonds for Energy Conservation Improvements, Capital Improvements to the City Hall, Site Improvements and other Capital Improvement items, and Notice of Right of Referendum on the Issuance of the Bonds.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 09-154-17      PROGRESS PAYMENT NO. 3 - LITTLESTONE  
                         RESURFACING PROJECT, # 180-186

RESOLUTION by Jenny, SUPPORTED by Kindle:

BE IT RESOLVED approve payment to Fiore Enterprises LLC, in the amount of \$90,574.36 for Progress Payment No. 3 on the Littlestone Reconstruction and Resurfacing project.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 09-155-17      SECOND READING AND ADOPTION - ORDINANCE  
                         NO. 2017-05, AN ORDINANCE TO AMEND ORDINANCE  
                         NO. 95-2, SECTION 11-73(14); RESIDENTIAL INCOME PROPERTY

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2017-02, entitled "An Ordinance to Amend Ordinance 95-2, Section 11-73(14)," and further to direct

the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, Kindle, and Paiz.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Lince asked about a boarded up house on her block. She then inquired if the City would eventually have automatic water meter reads.

Ms. Kowalczyk commented on an fence issue she is having with the rehabilitation center on Harper and asked what could be done.

A resident on Old Homestead asked for clarification on how the water bills are being processed. Her first two bills were about \$45 and the last one was over \$200.

Ms. Honto shared a negative experience that she had recently at the newly opened Urgent Care on Vernier stating that their system is terrible.

CALL TO COUNCIL

The Mayor commented on the 911 dedication recently held at the AmVets stating that it was extremely well attended and an excellent ceremony. He also mentioned the ribbon cutting that was recently held at the new Neighborhood Economic Development (NEDC) office on Kelly Road saying that was also well attended. Lastly he commented that with the new building on Kelly Road, and the future renovations to City Hall, there is a new Harper Woods coming. Property values are rising and things are looking up. He also mentioned that the NEDC is looking for volunteers for all types of neighborhood improvements and help make our City better without being a 'computer complainer.'

Councilwoman Sawicki asked if there would be a joint crack and sealing project this year due to several streets being in disrepair.

Councilwoman Paiz gave a brief overview of the MML conference that she recently attended. She also shared that the recent fundraiser for our K-9 program was successful and raised about \$1200.

Councilwoman Kindle mentioned her attendance at the MML conference and stated that she would have a brief report to submit to Council and was glad that she was able to attend. She then shared that the Secretary of State will have a mobile unit at WCCCD on September 21 from 10-2pm. Lastly she shared that the HW/GP chapter of the NAACP will be holding a dinner scheduled for October 17 at the GP War Memorial.

Mayor Pro tem shared her concerns that home appraisals here are coming in lower than what they should be and this is affecting many people who want to move here as they are unable to get a mortgage.

CM 09-156-17

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:11p.m.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
OCTOBER 2, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilperson Hugh R. Marshall.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 10-157-17

MOTION by Sawicki, SUPPORTED by Kindle:

To excuse Councilperson Marshall from tonight's meeting because of a prior commitment.

ABSENT: Marshall.

MOTION CARRIED

CM 10-158-17

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held September 18, 2017 and furthermore receive and file the minutes of the Planning Commission meeting held September 27, 2017.

ABSENT: Marshall.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 10-159-17

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 112073 through 112195 in the amount of \$474,749.37 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to SafeBuilt, Inc. in the amount of \$50,423.62 for the contractual building department services performed during the month of August 2017.
3. Approve payment to Anointed Construction LLC in the amount of \$19,375.00 for the renovations and repair work at 19429 Kingsville as part of the CDBG rehab loan project.
4. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$8,975.50 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks.
5. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$33,484.66 for professional services during the month of August for the following projects: SRF Open Cut Repairs, #180-119; SRF SCIPP Repairs, #180-118; 8 Mile Traffic Signal Upgrade, #180-179; Littlestone Resurfacing, #180-186; Housing Rehab Project, #180-178 and the 2017 Construction Pavement Repair, #180-188.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 10-160-17

2016 AUDIT PRESENTATION

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED Receive and File the 2016 Audit/Financial Report as submitted by the City's Auditors, Plante and Moran and also receive and file their management report.



ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 10-161-17                   INTRODUCTION AND FIRST READING -  
ORDINANCE TO AMEND CHAPTER 21 - SIGNS

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to introduce and place for first reading an ordinance entitled, "An Ordinance to Amend Chapter 21 - Signs" and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 10-162-17                   PROGRESS PAYMENT - TRAFFIC  
SIGNAL OPTIMIZATION PROJECT

RESOLUTION by Constantino, SUPPORTED by Kindle:

BE IT RESOLVED Approve payment to Michigan Department of Transportation for a progress billing in the amount of \$16,199.41 for the Traffic Signal Optimization project; MDOT Contract No. 16-5493, Job Number 131153A.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 10-163-17                   ELECTION OF BOARD OF DIRECTORS - MI  
MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to cast the City's vote for the following persons to serve on the Board of Directors of the Michigan Municipal League Liability and Property Pool: Jason Eppler - Manager, City of Ionia, Ken Hibi - Manager, City of Clare, Sue Osborne - Mayor, City of Fenton, Dave Post - Manager, Village of Hillman

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, Kindle, and Paiz.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 10-164-17

ADOPT 2018 BUDGET SCHEDULE

MOTION by Paiz, SUPPORTED by Jenny:

To approve the 2018 Budget Meeting Schedule with workshops to be held at regular and special meetings on October 9, October 16 and October 23 and further to hold a public hearing on the 2018 Budget on November 6, 2017.

ABSENT: Marshall.

MOTION CARRIED

CALL TO AUDIENCE

None

CALL TO COUNCIL

The Mayor stated that the Pedal to the Porch was a great event with wonderful turnout. He informed the audience that he will have office hours on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays 10:00 a.m to noon at the NEDC on Kelly Road and will continue his office hours at City Hall on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays from 10 a.m. to noon.

Councilperson Sawicki asked if there was a specific project slated for the \$22,000 from Wayne County for the Park Grant. She was informed it would be for the Salter park exercise stations.

Councilperson Paiz was pleased to note that this is the 3<sup>rd</sup> grant in the last five years.

Councilperson Costantino also mentioned that she considered the pedal to porch event awesome and great fun. She then stated that the Ordinance Committee meeting on October 16 will be rescheduled since several other meetings are scheduled on the same night as well.

Councilperson Kindle spoke about the mix up with the cancellation of the Town Hall meeting though it was reported in the paper. The meeting will be in November allowing the Public Safety Director and Commissioner Killeen more time to prepare.

Councilperson Sawicki requested the Ordinance Committee meeting be pushed back to November so Council can concentrate on Budget.

Councilperson Kindle announced the annual Lion's Club pasta dinner is Wednesday, October 18 at Amvets Post #57 with a cost of \$10.00 per person.

CM 10-165-17

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:41 p.m.

ABSENT: Marshall.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
OCTOBER 9, 2017

SPECIAL MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilperson Hugh Marshall

OTHERS PRESENT: City Manager Randolph Skotarczyk, Finance Director John Szymanski and City Clerk Leslie M. Frank.

CM 10-166-17                      EXCUSE COUNCILMEMBER MARSHALL

MOTION by Costantino, SUPPORTED by Jenny:  
To excuse Councilperson Marshall from tonight's meeting because of a prior commitment.

ABSENT: Marshall.

MOTION CARRIED

2017 BUDGET WORKSHOP SESSION

The City Manager and Finance Director presented and discussed with City Council the draft of the 2018 Budget.

CM 10-167-17                      ADJOURNMENT

MOTION by Jenny, SUPPORTED by Paiz:  
That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:30 p.m.

MOTION CARRIED

ABSENT: Marshall

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
OCTOBER 16, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilperson Hugh R. Marshall.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 10-166-17

MOTION by Jenny, SUPPORTED by Paiz:

To excuse Councilperson Marshall from tonight's meeting because of a prior commitment.

ABSENT: Marshall.

MOTION CARRIED

CM 10-167-17

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held October 2, 2017 and furthermore receive and file the minutes of the Special City Council Budget Workshop held on October 9, 2017 and the Library Board meeting held on August 17, 2017.

ABSENT: Marshall.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 10-168-17

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 12196 through 112287 in the amount of \$542,640.65 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$10,237.34 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks.
3. Approve payment to SafeBuilt, Inc. in the amount of \$42,182.66 for the contractual building department services performed during the month of September 2017.
4. Approve the request from the Harper Woods Secondary School to hold their annual homecoming parade on Friday, October 20, 2017 at 6:00 p.m.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 10-169-17

MODIFICATION OF BOND COUNSEL TERMS

RESOLUTION by Kindle, SUPPORTED by Jenny:

BE IT RESOLVED to increase the not to exceed amount for professional services of recently appointed bond counsel Bodman PLC by \$15,000 to \$25,000 for their fees relative to the Qualified Energy Conservation Bond (QECB).

17 SCHEDULE PUBLIC HEARING - PROPOSED LOT  
SPLIT/BOUNDARY LINE ADJUSTMENT - 20655 EASTWOOD



MOTION by Kindle, SUPPORTED by Sawicki:

To schedule a public hearing for November 6, 2017 at 7:00 p.m. for the purpose of considering a request from AAMS Properties, LLC to adjust the boundary line at 20655 Eastwood to add additional green space to the commercial property of the Albanian Islamic Center as required by Section 10-750 of the Zoning Ordinance.

ABSENT: Marshall.

MOTION CARRIED

#### CALL TO AUDIENCE

Mr. Krass of Bournemouth asked if something could be done about political calls during elections and also expressed concern about an IRS scam.

Ms. Sheila Printup of Berden asked how many Harper Woods residents attend the Mosque.

#### CALL TO COUNCIL

Councilperson Paiz commented that the Mosque was built by residents in 1964 and that the Imam was a resident until recently.

The Mayor further commented that he attended a couple of ceremony at the Mosque when the Albanian President was here and also that the Albanian Center is a great community presence.

Councilperson Paiz further explained the campaign calling process and agreed phone calls are frustrating.

Councilperson Sawicki promised she would not campaign with robo calls and warned residents to be wary of phone scams.

The City Manager explained how residents can protect themselves from scams warning them never to give personal information or money over the phone.

Councilperson Paiz mentioned that the Nixle service will alert residents of specific scams as Police are made aware of them.

Councilperson Kindle announced the Lions Club is hosting their annual pasta dinner Wednesday, October 18 from 4:00-8:00 p.m. at the Amvets Post #57.

Councilperson Sawicki informed residents that leaf pick-up begins next Monday and continues through Thanksgiving week.

Councilperson Costantino stated that the next ordinance meeting will be November 6 at 6:00 p.m.

CM 10-173-17

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Paiz:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:32 p.m.

ABSENT: Marshall.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
NOVEMBER 6, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 11-174-17

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held October 16, 2017 and furthermore receive and file the minutes of the Library Board meeting held September 21, 2017, the Election Commission meeting held October 12, 2017 and the Planning Commission meeting held October 25, 2017.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

Mr. Calus asked for an explanation of a CDBG loan payment.

CM 11-175-17

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Marshall:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 112288 through 112409 in the amount of \$283,954.01 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Dugan Building Company in the amount of \$12,043.71 for the final billing on the renovation project at 20010 Kelly Road.
3. Approve payment to Oakland County Information Technology in the amount of \$6,597.75 for fees relative to the CLEMIS computer system utilized by the Police Department.
4. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$17,081.77 for professional services during the month of September 2017 for the following projects: Federal Aid, Call for Projects, #180-194; SRF Open Cut Repairs, #180-119; 8 Mile Traffic Signal Upgrade, #180-179; Littlestone Resurfacing, #180-186; 2017 Pavement Repair, #180-188; Housing Rehab Project, #180-178; DTE/Michcon Sidewalk Inspection, #180-191 and Pointe Alarm, #180-192.
5. Approve payment to We Preserve Michigan, LLC in the amount of \$19,338.00 for the renovations and repair work at 18785 Washtenaw as part of the CDBG rehab loan project.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-176-17

OPEN PUBLIC HEARING - 2018 BUDGET

MOTION by Sawicki, SUPPORTED by Kindle:  
to open the Public Hearing on the 2018 Budget.

MOTION CARRIED UNANIMOUSLY

PUBLIC HEARING

The City Manager gave an overview of the 2018 Budget. Mr. Calus asked if more officers and vehicles were included in the budget. He also asked if funds were budgeted for sewer work to avoid flooding problems. It was explained that storm sewers are through Milk River and repairs are planned with that project. Mr. Serraiocco asked questions regarding the cost and length of the Milk River project. Councilperson Costantino questioned if advance payment of the 20 year payment would save interest.

CM 11-177-17      CLOSE PUBLIC HEARING - 2018 BUDGET

MOTION by Jenny, SUPPORTED by Sawicki:  
to close the Public Hearing on the 2018 Budget.

MOTION CARRIED UNANIMOUSLY

CM 11-178-17      ADOPTION OF TAX LEVY RESOLUTION - 2018 BUDGET

RESOLUTION by Costantino, SUPPORTED by Sawicki:  
BE IT RESOLVED adopt the Tax Levy Resolution set forth on page 1 of the budget document hereby establishing the following tax rate for 2018, General 20.000, Refuse 2.5517, Library 1.9168, Debt 1.3750, Totals 25.8435.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-179-17      ADOPTION OF BUDGET ADOPTION AND  
APPROPRIATION BUDGET - 2018 BUDGET

RESOLUTION by Marshall, SUPPORTED by Jenny:  
BE IT RESOLVED approve the Budget Adoption and Appropriation Resolution found on Page 2 of the budget document, thereby adopting the 2018 Budget as presented.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-180-17      OPEN PUBLIC HEARING - PROPOSED LOT SPLIT/  
BOUNDARY LINE ADJUSTMENT - 20655 EASTWOOD

MOTION by Sawicki, SUPPORTED by Jenny:

to open the Public Hearing on the proposed lot split/boundary line adjustment for 20655 Eastwood.

MOTION CARRIED UNANIMOUSLY

PUBLIC HEARING

Councilperson Sawicki asked about fencing between the green space and neighbors to the west. Councilperson Costantino asked what criteria was used to determine the size of the green space. Mr. Serraiocco mentioned the area was an eyesore and hoped to see some upkeep during the project.

CM 11-181-17     CLOSE PUBLIC HEARING - PROPOSED LOT SPLIT/  
BOUNDARY LINE ADJUSTMENT - 20655 EASTWOOD

MOTION by Jenny, SUPPORTED by Sawicki:  
to close the Public Hearing on the proposed lot split/boundary line adjustment for 20655 Eastwood.

MOTION CARRIED UNANIMOUSLY

CM 11-182-17     ACTION ON PROPOSED LOT SPLIT/  
LINE ADJUSTMENT 20655 EASTWOOD

RESOLUTION by Marshall, SUPPORTED by Jenny:  
By RESOLUTION, to approve of the request from AAMS Properties, LLC, the owner of the properties at 20655 Eastwood and 19775 Harper Avenue to adjust the boundary line, known as Lot 72 of the Supervisor's Plat of Eastwood Farms Subdivision to allow additional green space at 19775 Harper Avenue.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-183-17     2018 STORM WATER UTILITY RATE RESOLUTION

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED that in accordance with Chapter 27, Article V, Sections 27-120 and 27-15 of the Code of Ordinances, a rate of \$210.00 per residential equivalent unit is hereby established for the storm water utility charge to be billed December 1, 2017.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, Kindle, and Marshall.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-184-17      PROGRESS PAYMENT NO. 4 - LITTLESTONE  
RESURFACING PROJECT, #180-186

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED approve payment to Fiore Enterprises LLC, in the amount of \$142,276.55 for Progress Payment No. 4 on the Littlestone Reconstruction and Resurfacing project.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, Kindle, Marshall, and Paiz.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-185-17      SECOND READING AND ADOPTION - ORDINANCE  
NO. 2017-06 AMEND CHAPTER 21 - SIGNS

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED Place for Second Reading and Adoption Ordinance No. 2013-05 entitled "An Ordinance to Amend Chapter 21, "Signs" of the City of Harper Woods Code of Ordinances" and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Poynter, Costantino, Jenny, Kindle, Marshall, Paiz, and Sawicki.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-186-17      PROPOSAL FOR ASBESTOS SURVEY

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED to accept the proposal dated October 23, 2017 submitted by Performance Environmental Services to conduct an asbestos survey of the City buildings at a cost not to exceed \$6,500.00 and further to authorize the City Manager to sign the proposal on behalf of the City of Harper Woods.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Ms Courtney of the Detroit Area on Aging invited residents to participate in several of their programs. She spoke about the Meals on Wheels Telethon to be held on December 3<sup>rd</sup> from 7:00 p.m. - 9:00 p.m. and the great need for meals for many senior citizens. Tuesday, November 14<sup>th</sup> at Second Ebenezer Church in Detroit an Aging Matters Expo will be held from 8:00 a.m. to 2:30 p.m. She shared several other upcoming events including flu season information and Diabetes Education. Lastly, all residents are invited to join Ford employees on November 22<sup>nd</sup> and 23<sup>rd</sup> to assemble meals for delivery.

Mr. Hakim mentioned the relocation of Nona's within the City. He then asked if there were additional payments to be made for the Littlestone project and suggested holding back monies until the restoration process is completed. He next raised the issue of a neighbor feeding birds and squirrels causing a rat issue.

Mr. Calus also commented on Nona's possible move to Kelly Rd. He then asked if Council approved the change in water billing saying there were errors and confusion that is not being addressed. He also stated that he would like to see more enforcement of speeding by the police.

Mr. Serraiocco asked if there will be a sidewalk replacement project in the future.

Mr. Owen of Danbury Lane thanked the City for the Ordinance eliminating panhandlers and for the free smoke alarms. He asked if someone could address the problems at the intersection at Harper and Vernier near Danbury Lane.



CALL TO COUNCIL

Mayor Poynter mentioned the great turnout at the recent Artisan's Market. He stated he is sad to see that the building Nona's occupies will be torn down when it was once Gratiot Township City Hall and that it was unfortunate that it was not given a historic designation. He then reminded the "computer complainers" that there were many opportunities to address their concerns of the community. He then mentioned that there will be a community meeting on Wednesday at 6:30 at the Kelly Rd. facility to discuss positive improvement suggestions.

Councilperson Paiz agreed that the intersection at Harper and Vernier is a problem. She then mentioned the good turnout at the 4<sup>th</sup> annual Artisan's Market and also that there were more vendors than in the past. She then spoke about the K-9 fundraiser scheduled to be held soon at St. Sabbas.

Councilperson Marshall stated that the exit ramp at Danbury Ln. is a problem.

Councilperson Sawicki mentioned there were issues on Halloween night with cars backed up on streets. She suggested the City could host an event for Halloween instead of trick or treating.

Councilperson Costantino gave a recap of the Ordinance Committee meeting. She announced that next meeting on December 4 at 6:00 p.m. will be dedicated to discussing medical marijuana facilities.

Councilperson Kindle stated that New Life Ministries were present on Halloween to assist and she noted that many cars followed children house to house. She informed residents that there would be a coat drive at New Life Ministries this year and donations will be given to Harper Woods residents. She also announced that November 27 at 7:00 a.m. Good Fellow papers will be distributed from the Amvets Post 57 and that volunteers are needed.

Councilperson Paiz thanked Nixle announcements and especially mentioned the information on what to do in active shooter incidents.

Deputy City Manager Joe Rheker reminded the audience to observe Veteran's Day.

CM 11-187-17

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Marshall:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:21 p.m.

MOTION CARRIED UNANIMOUSLY

\_\_\_\_\_  
KENNETH A. POYNTER, MAYOR

\_\_\_\_\_  
LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
NOVEMBER 13, 2017

SPECIAL MEETING MINUTES

The special City Council meeting was called to order by Mayor Kenneth A. Poynter at 8:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Councilperson(s) Tom Jenny, Valerie Kindle, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: Mayor Pro tem Cheryl Costantino.

OTHERS PRESENT: City Manager Randolph Skotarczyk and City Clerk Leslie M. Frank.

OATH OF OFFICE - MAYOR

The City Clerk administered the oath of office to the newly re-elected Mayor, Kenneth A. Poynter.

OATH OF OFFICE - CITY COUNCIL MEMBERS

The City Clerk administered the oath of office to the following newly elected Council Members: Valerie J. Kindle, Hugh R. Marshall and Vivian M. Sawicki.

CM 11-188-17

ELECTION OF MAYOR PRO TEM

RESOLUTION by Paiz, SUPPORTED by Sawicki:

WHEREAS, Section 4.3 of the City Charter, as amended, requires the City Council to elect the Council member receiving the highest number of votes at the most recent City election to serve as Mayor Pro tem, and

WHEREAS, Valerie J. Kindle is the Council member receiving the highest number of votes.

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby elect Valerie J. Kindle to the Office of Mayor Pro tem for the term expiring at the first Council meeting following the next regular City election.

ROLL CALL VOTE

YES:

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-189-17

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Marshall:

That the agenda of the special City Council meeting having been acted upon, the meeting is hereby adjourned at 8:07 p.m.

MOTION CARRIED UNANIMOUSLY

---

Kenneth A. Poynter, Mayor

---

Leslie M. Frank, City Clerk

CITY OF HARPER WOODS  
CITY COUNCIL  
NOVEMBER 20, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny (7:05) Valerie Kindle, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilperson Hugh R. Marshall.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 11-190-17

MOTION by Paiz, SUPPORTED by Sawicki:  
To excuse Councilperson Marshall from tonight's meeting because of a prior commitment.

ABSENT: Jenny and Marshall.

MOTION CARRIED

PRESENTATIONS

The Mayor and members of the Beautification Commission presented the annual Beautification Awards to Larry & Tiffany Jones; Karen Lothery & Family; Matthew Silvola & John Cruz; Jim & Nicole Miller; Danielle Laudazio; Edward & Sharon Smith; and Jean Kohfeldt & Family. The Business award will be presented to the Exway Electric Supply Company. The award winners were presented with a commemorative plaque.

CM 11-191-17

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held November 6, 2017 and the Special City Council meeting held November 13, 2017 and furthermore receive and file the minutes of the Ordinance Committee meeting held November 6, 2017.

ABSENT: Marshall.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 11-192-17

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 112410 through 112513 in the amount of \$571,148.12 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Michigan Department of Environmental Quality in the amount of \$5,650.06 for the 2018 annual water supply fee.
3. approve payments to Nu Appearance Maintenance, Inc. in the amount of \$6,472.50 for assistance with leaf pickup and fall maintenance in various areas of the City.
4. approve payment to SafeBuilt, Inc. in the amount of \$53,346.14 for the contractual building department services performed during the month of October 2017.
5. approve payment to Foundation Systems of Michigan, Inc. in the amount of \$10,425.00 for the repair work at 19305 Kenosha as part of the CDBG rehab loan project.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 11-193-17                      OPEN HEARING ON A FEE ASSESSED  
   BY THE DPW SUPERINTENDENT

MOTION by Sawicki, SUPPORTED by Kindle:  
To open the hearing on a fee assessed by the DPW Superintendent.

ABSENT: Marshall.

MOTION CARRIED

APPEAL HEARING

Ms. Wood gave her statement for appeal followed by the DPW superintendent's statement. Councilperson Kindle asked if the homeowner received the orange sticker per the ordinance. Councilperson Paiz made comment on the items displayed and expressed concern over the weight of an item. Councilperson Costantino asked if any of the trash was removed by GFL or if all was picked up by DPW and stated that as taxpayers \$70 seemed excessive. She further said they should only be charged for certain items and the charge should be lowered to about \$35. Councilperson Sawicki said the ordinance is somewhat vague and homeowners do not know their options and mentioned the information regarding pick up in the City calendar. The Mayor suggested an adjustment could be made in order not to set a precedent.

CM 11-194-17                      CLOSE HEARING ON A FEE ASSESSED  
   BY THE DPW SUPERINTENDENT

MOTION by Jenny, SUPPORTED by Kindle:  
To close the hearing on a fee assessed by the DPW Superintendent.

ABSENT: Marshall.

MOTION CARRIED

CM 11-195-17                      ACTION ON APPEAL - FEE ASSESSED  
   BY THE DPW SUPERINTENDENT

MOTION by Sawicki, SUPPORTED by Jenny:  
To reverse the action and fee as assessed.

ABSENT: Marshall.

MOTION CARRIED

CM 11-196-17      PROGRESS PAYMENT NO. 1 - 2017 CONCRETE  
                         PAVEMENT REPAIR PROJECT # 180-188

RESOLUTION by Jenny, SUPPORTED by Kindle:

BE IT RESOLVED approve payment to L. Anthony Construction Inc., in the amount of \$112,847.20 for Progress Payment No. 1 on the 2017 Concrete Pavement Repair Project, #180-188.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 11-197-17                      CDBG SUBRECIPIENT AGREEMENT

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the Subrecipient Agreement for Community Development Block Grant between the Charter County of Wayne and the City of Harper Woods for the period July 1, 2017 through June 30, 2022 and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 11-198-17                      ADOPTION OF COUNCIL RULES AND PROCEDURES

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to Adopt the Harper Woods City Council Rules of Procedure as prepared by the City Manager.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.



NO: None.  
ABSENT: Marshall.

RESOLUTION ADOPTED

CM 11-199-17                      YEAR END BUDGET AMENDMENTS

RESOLUTION by Paiz, SUPPORTED by Costantino:  
BE IT RESOLVED approve the year end budget adjustments to the 2017 Budget as attached and submitted by the Finance Director/Treasurer.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, Kindle, and Paiz.  
NO: None.  
ABSENT: Marshall.

RESOLUTION ADOPTED

CM 11-200-17    CROSS CONNECTION CONTROL PROGRAM RENEWAL

RESOLUTION by Sawicki, SUPPORTED by Jenny:  
BE IT RESOLVED to approve the renewal of the Cross Connection Control Program with HydroCorp, Inc. in the amount of \$18,000 to be paid in 36 equal payments of \$6,000 annually over the next three years and further that the City Manager be authorized to sign the agreement.

ROLL CALL VOTE

YES: Poynter, Costantino, Jenny, Kindle, Paiz, and Sawicki.  
NO: None.  
ABSENT: Marshall.

RESOLUTION ADOPTED

CM 11-201-17                      INTRODUCTION AND FIRST READING - AN  
ORDINANCE TO AMEND CHAPTER 27, WATER, SEWER  
AND SEWAGE DISPOSAL , ARTICLE II SECTION 27-24 AND 27-30

RESOLUTION by Kindle, SUPPORTED by Jenny:  
BE IT RESOLVED to Introduce and Place for First Reading an ordinance entitled "an Ordinance entitled "An Ordinance to Amend Chapter 27, Water, Sewer and Sewage

## ROLL CALL VOTE

NO: Costantino.

ABSENT: Marshall.

## CM 11-202-17 RIGHT OF WAY TELECOMMUNICATIONS PERMIT - AT &amp; T

BE IT RESOLVED approve the Right-Of-Way Telecommunications Permit and the terms and conditions set forth therein for AT&T, pending receipt of required insurance and bond information and further to authorize the City Manager to sign the documents.

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall.

CM 11-203-17      RESOLUTION AUTHORIZING ISSUANCE  
OF QECB AND CIB BONDS

BE IT RESOLVED approve the Resolution Authorizing the Issuance of: Not to Exceed \$2,900,000 City of Harper Woods, County of Wayne, State of Michigan General Obligation Limited Tax Bonds, Series 2017 (Taxable-Qualified Energy Conservation Bonds - Direct Payment); and Not to Exceed \$5,100,000 City of Harper Woods, County of Wayne, State of Michigan General Obligation Limited Tax Bonds, Series 2018 (Tax Exempt) and further to authorize the Mayor to sign on behalf of the City of Harper Woods.

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Smith, a beautification award winner, asked what to do about people who did not keep up their homes.

Dick Williams of Honeywell thanked the Council for their support and congratulated the re-elected Council members and he wished them a Happy Thanksgiving.

CALL TO COUNCIL

The Mayor stated that the Veterans Day breakfast he attended at the Grosse Pointe War Memorial was quite an event and that the 9/11 pilot that was the speaker, was outstanding. He commented on the good attendance at the tree lighting ceremony in spite of the weather and that the band was great and enthusiastic. He also said he was planning to be in the Grosse Pointe Parade on Kercheval in his Hudson automobile.

Councilperson Costantino announced that the next ordinance meeting was scheduled for December 4 at 6:00 p.m.

Councilperson Paiz suggested residents call or email the DPW with complaints of homeowners who do not take care of their properties.

Councilperson Sawicki wished everyone a happy Thanksgiving.

The City Manager shared that we were notified that the 2016 CDBG grant was handled so well we are now in the running for 10K more. Also we received a COPS grant which will be before Council at the next meeting.

CM 11-204-17

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle :

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:22 p.m.

ABSENT: Marshall.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
DECEMBER 4, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle Councilperson(s) Cheryl A. Costantino, Tom Jenny, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and Deputy City Manager Joseph F. Rheker III.

CM 12-205-17

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held November 20, 2017, and furthermore receive and file the minutes of the Library Board meeting held October 19, 2017.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 12-206-17

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 112514 through 112643 in the amount of \$277,376.64 as submitted by the City Manager

- and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Visicom Services, Inc. in the amount of \$7,126.55 for the routine IT support, email hosting and backups for our computer system as well as the purchase and installation of three new computers, a monitor and a printer for various departments.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-207-17     ANNUAL PERMIT TO WORK ON STATE HIGHWAYS

RESOLUTION by Sawicki, SUPPORTED by Marshall:

BE IT RESOLVED adopt the Performance and Indemnification Resolution related to the City's Annual Permit to Work on State Highways for calendar year 2018.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-208-17     ANNUAL PERMIT TO WORK ON COUNTY ROADS

RESOLUTION by Marshall, SUPPORTED by Sawicki:

BE IT RESOLVED to adopt the Performance and Indemnification Resolution authorizing the City to make necessary repairs to county roads and sidewalks, and further to adopt the Performance and Indemnification Resolution authorizing the City to take any necessary restorative corrections to county roads and sidewalks, and further to adopt the Performance and Indemnification Resolution authorizing the City to temporarily close county roads and/or place temporary banners within the right-of-way.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-209-17 PROPOSAL - CREDIT RATING FROM S & P GLOBAL; QECB

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the engagement letter provided by S&P Global Ratings dated November 28, 2017 to provide a credit rating for the \$2,900,000 City of Harper Woods, County of Wayne, State of MI General Obligation Limited Tax Bonds, Series 2017, (Taxable Qualified Energy Conservation Bonds - Direct Payment) Date of Delivery Due: May 1, 2018 at a cost of \$11,000 plus all applicable value-added sale, use and similar taxes and further to authorize the City Manager to sign all necessary documents for this service.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-210-17 ACCEPTANCE OF COPS GRANT

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to accept the COPS Grant in the estimated amount of \$295,462.00 to fund the cost of two police officer positions for three (3) years with the City's local match amount of \$183,000 over the three-year period.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, Kindle, and Marshall.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-211-17 CLASS C LIQUOR LICENSE - STARTERS BAR & GRILL

RESOLUTION by Paiz, SUPPORTED by Jenny:

BE IT RESOLVED accept the application submitted by Saad Restaurant Group LLC for a Class C Liquor License at 17890 Vernier Road and further to recommend that the application be considered for approval by the Michigan Liquor Control Commission as required by MCL 436.1501.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, Kindle, Marshall, and Paiz.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-212-17

SALE OF CITY PROPERTY

RESOLUTION by Sawicki, SUPPORTED by Jenny:

BE IT RESOLVED to authorize the sale of City Owned properties to Motor City Property Managers LLC in the amount of \$70,000 for the following properties: 21422 Prestwick, 18792 Kenosha and 18997 Washtenaw; and further to include all terms stated in the Purchase Agreement and to authorize the Mayor to sign all necessary documents to complete the transaction

ROLL CALL VOTE

YES: Poynter, Jenny, Marshall, Paiz, and Sawicki.

NO: Costantino and Kindle.

RESOLUTION ADOPTED

CM 12-213-17

RENEWAL OF PROFESSIONAL  
SERVICES - SAFE BUILT, LLC

RESOLUTION by Marshall, SUPPORTED by Jenny:

BE IT RESOLVED approve the renewal of the professional Services Agreement between the City of Harper Woods and SAFE Built Michigan, LLC and further that the City Manager be authorized to sign the agreement on behalf of the City.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-214-17

CHANGES IN COUNCIL MEETING DATES - 2018

MOTION by Paiz, SUPPORTED by Jenny:

to approve the changes to the City Council meeting dates as listed for 2018: January 1, to January 3, 2018 for the New Year holiday; January 15 to January 17, 2018 for Martin Luther King Day; February 19 to February 21, 2018 for Presidents Day and September 3 to September 5, 2018 for Labor Day and further that the City Council will meet on the second Monday of July and August 2018.



MOTION CARRIED UNANIMOUSLY

CALL TO AUDIENCE

Members of the Saad Family of Starters Bar & Grill explained the history of their family and their experience in business. They shared that Starters Bar & Grill is family friendly & affordable. They hope to open in late January with experienced staff.

Mr. Hakim of Littlestone welcomed Starters and inquired about parking and security.

Mr. Schenburn mentioned he is glad to hear properties have sold and wished everyone a Merry Christmas. He shared that the food drive collected cases of food for the local needy and that there is a Scout Spaghetti dinner with Santa at the Amvets Dec. 7<sup>th</sup>. He then said there is a problem at Beacon drop-off causing congestion and concern for emergency response.

Mr. Toussant of Danbury expressed concern over patching in streets and asked how to get a street re-paved.

CALL TO COUNCIL

Councilperson Sawicki agreed with Mr. Schenburn's concerns about the long standing problem at Beacon. She also inquired about letting the State know how a number of their decisions impact the City.

Councilperson Paiz expressed excitement over Starters opening in Harper Woods. She was also concerned about the federal tax bill reform. The City Manager explained that local state legislature regarding post employment benefits is more concerning.

Councilperson Kindle welcomed Starters to the City. She then spoke about the Lions Club Christmas party efforts at a number of senior citizen homes and she encouraged volunteerism. She announced there would be a town hall meeting on opioid addiction at Harper Woods Secondary School January 27 from 7:00 to 9:00 p.m.

CM 12-215-17

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:15 p.m.

MOTION CARRIED UNANIMOUSLY

\_\_\_\_\_  
KENNETH A. POYNTER, MAYOR

\_\_\_\_\_  
LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
DECEMBER 18, 2017

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl Costantino, Tom Jenny, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATION

A representative from CityInsight demonstrated a phone application which will assist residents in paying and reviewing their residential water bills.

CM 12-216-17

MINUTES

MOTION by Kindle , SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held December 4, 2017 and furthermore receive and file the minutes of the Ordinance Committee meeting held December 4, 2017 and the Board of Review meeting held December 12, 2017.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

Mr. Serraiocco asked questions regarding how the water bill application would be rolled out. He questioned if there would be a dual payment system and how the monies would be deposited to the City's account.

CM 12-217-17

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 112644 through 112739 in the amount of \$461,369.34 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to SafeBuilt, Inc. in the amount of \$37,573.84 for the contractual building department services performed during the month of November 2017.
3. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$15,561.34 for professional services during the month of November 2017 for the following projects: 8 Mile Traffic Signal Upgrade, #180-179; 2017 Concrete Pavement Repair, #180-188; Littlestone, #180-186; Housing Rehab, #180-178; Gas Main Replacement, #180-198; SEMCOG Asset Mgmt, #180-196 and the 20502 Harper Avenue AT&T Cabinet, #180-197.
4. approve payments to Nu Appearance Maintenance, Inc. in the amount of \$12,940.70 for assistance with leaf pickup and fall maintenance in various areas of the City.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-218-17

PROGRESS PAYMENT NO. 5 - LITTLESTONE  
RESURFACING PROJECT, # 180-186

RESOLUTION by Marshall, SUPPORTED by Jenny:

BE IT RESOLVED approve payment to Fiore Enterprises LLC, in the amount of \$7,589.78 for Progress Payment No. 5 on the Littlestone Reconstruction and Resurfacing project.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-219-17 SECOND READING AND ADOPTION - ORDINANCE # 2017-07;  
AN ORDINANCE TO AMEND CHAPTER 27, WATER, SEWER  
AND SEWAGE DISPOSAL, ARTICLE II, SECTION 27-24 AND 27-30

RESOLUTION by Marshall, SUPPORTED by Kindle :

BE IT RESOLVED Place for Second Reading and Adoption Ordinance No. 2017-07 entitled "An Ordinance to Amend Chapter 27, Water, Sewer and Sewage Disposal, Article II - Discontinuance of Service for Violations Section 27-24 and Water Rates; Due Date, Penalty; Waiver of Late Charges Section 27-30 of the Code of Ordinances," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-220-17 SCHEDULE PUBLIC HEARINGS - 2018  
COMMUNITY DEVELOPMENT BLOCK GRANT

MOTION by Sawicki, SUPPORTED by Costantino:

to hold two Public Hearings, one on January 17, 2018 at 7:00 p.m. and the second on February 5, 2018 at 7:00 p.m. for the purpose of receiving public input and comment on the 2018 Community Development Block Grant funds.

MOTION CARRIED UNANIMOUSLY

CALL TO AUDIENCE

Tenisha Yancey, the State Representative, gave an overview of her recent involvements including her support of the amended OPED bill.

Mr. Cadotte expressed concern about home invasions and shared a story about a neighbor who was robbed and assaulted in spite of her security alarm and lighting.

CALL TO COUNCIL

The Mayor spoke about the Diploma Success luncheon the was held for veterans and their guests and the NEDC pot luck dinner for volunteers. He then shared that along

with the City Manager and the Deputy City Manager, he met with representatives of the Harper Woods Little League and it is their intention to continue the League. Next, he praised the Department of Public Works for their snow removal efforts. He mentioned that an article about the Harper Woods Pedal to Porch program appeared in the Pennsylvania Citizen paper. Finally, he wished all a Merry Christmas and Happy Holidays.

Councilperson Paiz commented that the NEDC center looks great and the Mayor's office there includes a number of historical items. She said the potluck dinner had a good turnout and lastly reminded residents that they can speak with the Mayor and members of the Public Safety Department at the center.

Councilperson Sawicki made reference to Mr. Cadottes comments saying that possibly NEDC volunteers may have some insight on resolving these early a.m. crimes. She expressed hope that fear of these incidents will not drive away residents.

Councilperson Paiz made mention of a street light out on her block in relation to possible crime.

Councilperson Kindle shared that she is disturbed by this incident and possibly a citizens patrol could be of help. She spoke about the prayer breakfast held at the high school which was well attended and had great food. Next she commented on the community event coat drive at New Life Ministries saying they collected over 1,000 coats to be donated to Detroit area schools and that they are hoping to have another drive in the near future.

CM 12-221-17

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:52 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JANUARY 3, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Hugh R. Marshall, and Veronica Paiz.

ABSENT: Councilperson Vivian Sawicki.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 01-01-18

MOTION by Costantino, SUPPORTED by Jenny:  
To excuse Councilperson Sawicki from tonight's meeting because of a prior commitment.

ABSENT: Sawicki.

MOTION CARRIED

CM 01-02-18

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:  
To receive, approve and file the minutes of the regular City Council meeting held December 18, 2017 and furthermore receive and file the minutes of the Library Board meeting held November 16, 2017.

ABSENT: Sawicki.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 01-03-18

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 112740 through 112867 in the amount of \$630,949.74 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment in the amount of \$6,233.00 to the Michigan Municipal League for membership dues covering the period February 1, 2018 through January 31, 2019.
3. approve payment in the amount of \$8,825.00 to Guardian Sewers for their assistance with several watermain breaks and repair/replacement of stop boxes at various residential locations.
4. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$7,173.79 for professional services during the month of December 2017 for the following projects: Housing Rehab, #180-178; 8 Mile Traffic Signal Upgrade, #180-179; Littlestone Resurfacing, #180-186; 2017 Concrete Pavement Repair, #180-188; New AT&T Cabinet, 20502 Harper, #180-197; 2018 Gas Main Replacement, #180-198; Comcast Permit, 21001 Moross, #180-200 and Comcast, 17890 Vernier, #180-201.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, and Poynter.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 01-04-18

MICHIGAN MUNICIPAL LIABILITY  
AND PROPERTY INSURANCE - RENEWAL

RESOLUTION by Marshall, SUPPORTED by Kindle:

BE IT RESOLVED to renew the City's participation in the Michigan Municipal League's Liability and Property Pool for 2018 in the amount of \$223,687.00 for coverage as stated in their renewal proposal and, further that competitive bidding be waived in accordance with City policy.



ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Poynter and Costantino.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 01-05-18

2018 FEE SCHEDULE

RESOLUTION by Kindle, SUPPORTED by Jenny:

BE IT RESOLVED to adopt the attached 2018 Schedule of Fees establishing various fees for Housing Registration, Business Licenses, Plumbing, Building, Electrical and Mechanical Permits, Miscellaneous City Clerk, Department of Public Works, Police Department and Fire Department Fees as submitted by the City Manager with said fees to be effective immediately.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Poynter and Jenny.

NO: Costantino.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 01-06-18

MILK RIVER - OPERATION AND MAINTENANCE

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED approve payment to Wayne County in the amount of \$240,136.25 for the operation and maintenance of the Milk River Drain for the period October through December 2017.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Schenburn commented about several homes that failed to shovel their snow during the recent snow events.

CALL TO COUNCIL

The Mayor remarked on an outstanding job the DPW did plowing snow during the recent large snow falls. He also mentioned the arrival of Santa at the Detroit City Airport and what an enjoyable event this is. He then wished everyone a Happy New Year.

Councilwoman Paiz agreed that the snow plowing by the DPW was certainly timely as she noted the workers were out at 12:45 a.m. Christmas morning and that they did a great job. She also mentioned the recent home invasion on Country Club and that the new K9 officer and Kaiser were instrumental in apprehending the thieves. Lastly she wanted to commend the police department for assisting with a dog that was left out in the cold.

Councilman Marshall commented on residents who are out blowing their snow prior to 7 a.m. asking how this could be addressed as it is against the ordinance.

Councilwoman Kindle congratulated Deputy Chief Stager for his completion of training at the FBI Academy and suggested that he be publicly recognized for his efforts.

CM 01-07-18

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Marshall:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:28 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JANUARY 17, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: Mayor Pro tem Valerie Kindle.

OTHERS PRESENT: Deputy City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 01-08-18

MOTION by Paiz, SUPPORTED by Costantino:

To excuse Mayor Pro tem Kindle from tonight's meeting because of a prior commitment.

ABSENT: Kindle.

MOTION CARRIED

CM 01-09-18

MINUTES

MOTION by Jenny, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held January 3, 2018.

ABSENT: Kindle.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 01-10-18

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 112868 through 112940 in the amount of \$82,410.98 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to SafeBuilt, Inc. in the amount of \$27,366.30 for the contractual building department services performed during the month of December 2017.
3. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$17,668.00 for sidewalk salting and snow removal in various residential and commercial areas of the City.
4. Approve the reappointments to the various boards and commissions as listed on the attached memorandum from the City Clerk.

ROLL CALL VOTE

YES: Costantino, Jenny, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Kindle.

RESOLUTION ADOPTED

CM 01-11-18

OPEN PUBLIC HEARING - 2018 COMMUNITY  
DEVELOPMENT BLOCK GRANT FUNDS

MOTION by Paiz, SUPPORTED by Costantino:

to open the Public Hearing on the 2018 Community Development Block Grant Funds.

ABSENT: Kindle.

MOTION CARRIED

PUBLIC HEARING

Councilperson Sawicki asked for clarification on the ADA ramps saying the locations and target area are not clearly defined. Director Hinton will make the clarification prior to the next public hearing.

CM 01-12-18            CLOSE PUBLIC HEARING - 2018 COMMUNITY  
DEVELOPMENT BLOCK GRANT FUNDS

MOTION by Jenny, SUPPORTED by Costantino:  
To close the Public Hearing on the 2018 Community Development Block Grant Funds.

ABSENT: Kindle.

MOTION CARRIED

CM 01-13-18            LEASE OF NEW COPIER

RESOLUTION by Marshall, SUPPORTED by Jenny:  
BE IT RESOLVED to accept the proposal from Premier Business Products for the 60 month lease of one (1) Toshiba 6506act copy machine not to exceed \$900.00 per month, including all toner, labor and parts and additionally all toner and service to 11 existing laser printers in the City Manager's office, Clerk's office, building department and the Finance/Treasurer's department.

ROLL CALL VOTE

YES: Jenny, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Kindle.

RESOLUTION ADOPTED

CM 01-14-18    ACCEPTANCE OF WAYNE COUNTY RECREATION GRANT

RESOLUTION by Paiz, SUPPORTED by Sawicki:  
BE IT RESOLVED to authorize the agreement between the County of Wayne and the City of Harper Woods for Improvements to Salter and Johnston Park and further to authorize the Mayor to sign the agreement on behalf of the City.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Kindle.

RESOLUTION ADOPTED

CM 01-15-18 MICHIGAN MUNICIPAL LEAGUE - CAPITAL CONFERENCE

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED authorize those Councilmembers interested to attend the Michigan Municipal League's Annual Legislative Conference on March 20-21, 2018 with the City paying all necessary and related expenses.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny and Marshall.

NO: None.

ABSENT: Kindle.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Cadotte shared that he was deeply disturbed that for the second time in six months a home invasion has occurred and he hoped the Judge would impart the maximum penalty on the criminals. He also commended the Public Safety Department for apprehending the criminals. He then mentioned that in Detroit there have been legal challenges regarding home inspections.

Mr. Cotton stated that the Parks and Recreation trailer should have the name on it so the public is aware of where it is. He then said the walking club will return in April.

Mr. Schenburn complained about several rental homes and problems with the landlords who he feels are not taking care of their properties allowing them to fall into disrepair. He then said that emergency vehicles cannot get through on Woodside and Beaconsfield due to school drop off and pick up.

CALL TO COUNCIL

The Mayor told the audience the Opiate Awareness Forum was in progress at the High School.

Councilperson Paiz addressed Mr. Cadotte's concerns saying the home invasions are drug related and not random.

CM 01-16-18

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Marshall:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:24 p.m.

ABSENT: Kindle.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
FEBRUARY 5, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilperson Hugh R. Marshall.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATION

Senator Burt Johnson gave an overview of the present climate in Lansing and spoke about several legislative issues including DEQ grants, replacing City infrastructure and about a ballot proposal to fully legalize the use of marijuana.

CM 02-17-18

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held January 17, 2018 and furthermore receive and file the minutes of the Library Board meeting held December 17, 2017 and the Planning Commission meeting held January 24, 2018.

ABSENT: Marshall.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

Tenisha Yancey announced coffee hour to be held the first Monday of each month at the Big Boy Restaurant in Grosse Pointe Woods.



CM 02-18-18

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 112945 through 113137 in the amount of \$1,046,891.52 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$6,039.63 for professional services during the month of January 2018 for the following projects: Water Main Asset Plan, #180-199; 2017 Concrete Pavement Repair, #180-188; Littlestone Resurfacing, #180-186; Housing Rehab Project, #180-178; 2018 Gas Main Replacement, #180-198; Comcast, #180-200 and the 2020 Federal Aid, #180-194.
3. approve payment to Oakland County Information Technology in the amount of \$6,662.25 for fees relative to the CLEMIS computer system utilized by the Police Department.
4. approve payment in the amount of \$9,232.56 to Grosse Pointe Woods for the City's pro-rata portion of the operating and maintenance of the Torrey Road Pump Station for the period July 1, 2017 through December 31, 2017.
5. approve payment to the City of Grosse Pointe Farms in the amount of \$13,976.27 for Harper Woods' proportionate share of the Intermunicipal Radio System for the period July 1, 2017 through December 31, 2017.
6. approve payment to Litho Printing Service, Inc. in the amount of \$6,430.00 for the printing of the 2018 City calendar.
7. approve payment to Visicom Services, Inc. in the amount of \$5,054.73 for the routine IT support, email hosting and backups for our computer system as well as the purchase and installation of one new computers and monitors for the building department.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 02-19-18

OPEN PUBLIC HEARING - 2018 COMMUNITY  
DEVELOPMENT BLOCK GRANT

MOTION by Paiz, SUPPORTED by Costantino:

to open the public hearing on the 2018 Community Development Block Grant Program.

ABSENT: Marshall.

MOTION CARRIED

PUBLIC HEARING

No comments were made.

CM 02-20-18      CLOSE PUBLIC HEARING - 2018 COMMUNITY  
                                 DEVELOPMENT BLOCK GRANT

MOTION by Costantino, SUPPORTED by Sawicki:  
to close the public hearing on the 2018 Community Development Block Grant Program.

ABSENT: Marshall.

MOTION CARRIED

CM 02-21-18    ADOPT 2018 COMMUNITY DEVELOPMENT BLOCK GRANT

RESOLUTION by Sawicki, SUPPORTED by Costantino:  
BE IT RESOLVED adopt the 2018 Community Development Block Grant Program as  
follows:

Housing Rehab	\$36,733.80
Pointe Area Assisted Transit	
Service (PAATS)	\$12,000.00
ADA Ramps/Sidewalk Repair	\$30,000.00
Administration	<u>\$ 8,748.20</u>
Total	\$87,482.00

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 02-22-18      THERMAL IMAGING CAMERA PURCHASE

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED approve the purchase of twelve (12) Seek Fire Pro Thermal Imaging Cameras, six (6) for the Police Department and six (6) for the fire department from Paul Conway Fire in the amount of \$7,800.00.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 02-23-18      SOFTWARE AGREEMENT - CITY INSIGHT

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED to authorize the Software License and Services agreement between the City of Harper Woods and City Insight, LLC for the Mobile Water Application with a first year cost of \$20,000 and subsequent annual licensing fee of \$6,000 and maintenance fee of \$1,500 thereafter.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Cadotte mentioned that the software is expensive and he believes the savings cannot pay for the project. He compared it to the Smart meters which recently caused much discussion.

Mr. Aubrey Vann stated he would like to see garbage cans provided to residents.

Mr. Serrano asked if Nona's restaurant is still planning to move to Kelly Rd. He also mentioned Hunters Pharmacy closing and asked if Kroger would be closing.

Mr. Serriaocco said he was confused about the software purchase saying it appeared

that our taxes are paying for residents who do not pay their bills.

Ms. Diana Ticu of Country Club said she liked the software idea and hoped an e-statement could be implemented.

CALL TO COUNCIL

The Mayor shared that the MLK day program at Grosse Pointe South was excellent and also mentioned it was the location of King's first "I had a dream" speech. He mentioned the opioid meeting held two weeks ago and that he recently spoke at the Grosse Pointe Women's club about the past, present and future of Harper Woods. He was also in attendance at the Grosse Pointe Chamber of Commerce banquet and the Insider's Guide to the Pointes will now include Harper Woods. Next, he complimented the DPW for snow removal. Then he shared that the owners of 20477 Kenosha sent rehab updates which include improvements to kitchen, bath, windows, etc and the property is listed for sale as promised.

Councilperson Paiz announced a meet and greet to be held on the 8<sup>th</sup> of this month with Officer Johnson and K-9 Kaiser when he will be presented with his bullet proof vest. She then shared that she was originally skeptical about the water app but now feels it answers many residents questions regarding usage and billing.

Councilperson Sawicki said that the City of Detroit has been promoting this app and she is confident if it works well for them it will work for Harper Woods and our residents will be happy with it.

Councilperson Paiz questioned if Starters restaurant will be open soon and it was explained they are waiting for the liquor license and that the entire interior has been remodeled.

CM 02-24-18

ADJOURNMENT

MOTION by , SUPPORTED by :

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:28 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
FEBRUARY 21, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Hugh R. Marshall, and Veronica Paiz.

ABSENT: Councilperson Vivian Sawicki.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 02-25-18

MOTION by Paiz, SUPPORTED by Marshall:

To excuse Councilperson Sawicki from tonight's meeting because of a prior commitment.

ABSENT: Sawicki.

MOTION CARRIED

CM 02-26-18

MINUTES

MOTION by Jenny, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held February 5, 2018 and furthermore receive and file the minutes of the Ordinance Committee meetings held December 4, 2017 and February 5, 2018.

ABSENT: Sawicki.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 02-27-18

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 113144 through 113230 in the amount of \$421,721.00 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to SafeBuilt, Inc. in the amount of \$42,481.80 for the contractual building department services performed during the month of January 2018.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, and Poynter.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 02-28-18

SCHEDULE PUBLIC HEARING - 2018 PARKS  
AND RECREATION MASTER PLAN

MOTION by Kindle, SUPPORTED by Jenny:

to schedule a public hearing to be held on Monday, March 5, 2018 at 7:00 p.m.

for the purpose of hearing comment and input on the Harper Woods 2018 Parks and Recreation Master Plan.

ABSENT: Sawicki.

MOTION CARRIED

CM 02-29-18

ACTUARIAL SERVICE PROPOSAL - CBIZ  
BENEFITS AND INSURANCE BENEFITS, INC.

RESOLUTION by Marshall, SUPPORTED by Jenny:

BE IT RESOLVED to accept the low bid submitted by CBIZ Benefits and Insurance Services, Inc. for actuarial services in the amount of \$15,000.00.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Poynter and Costantino.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 02-30-18      BID AWARD - CDBG REHABILITATION PROGRAM

RESOLUTION by Kindle, SUPPORTED by Jenny:

BE IT RESOLVED to accept the lowest responsible bid submitted by We Preserve Michigan LLC in the amount of \$23,309.00 for rehab work to be provided at 19437 Roscommon as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Poynter, Costantino and Jenny.

NO: None

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 02-31-18      RECEIVE AND FILE - DRINKING  
WATER ASSET MANAGEMENT PLAN

MOTION by Paiz, SUPPORTED by Costantino:

to receive and file the City of Harper Woods Drinking Water Asset Management Plan and further to direct AEW, Inc. to forward a corrected, complete copy to the Michigan Department of Environmental Quality on behalf of the City.

ABSENT: Sawicki.

MOTION CARRIED

CM 02-32-18      ADD ITEM TO AGENDA - POVERTY EXEMPTION  
RESOLUTION AND APPLICATION

MOTION by Paiz, SUPPORTED by Costantino:  
Add to the agenda the City of Harper Woods Poverty Exemption Resolution and Application.

ABSENT: Sawicki.

MOTION CARRIED

CM 02-33-18    ADOPTION OF POVERTY EXEMPTION RESOLUTION  
AND APPLICATION FOR THE CITY OF HARPER WOODS

RESOLUTION by Kindle, SUPPORTED by Costantino:  
to adopt the Resolution for Poverty Exemption and further to adopt the Poverty Exemption Application of the City of Harper Woods.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Schenburn spoke about scouting and citizenship. He then inquired about snow removal and the number of tickets issued saying fewer residents shoveled their snow. He mentioned an abandoned home on Lansdowne where the boards had been removed.

Mr. Cadotte remarked on the drinking water plan and the City's infrastructure. He questioned if there was a way to inventory and change service lines to homes as the lines are the homeowner's responsibility.

CALL TO COUNCIL

The Mayor commended the Department of Public Works for their excellent job of snow removal. He then spoke about working with University of Michigan urban planning students and that he walked Kelly Road with the Economic Director. He mentioned the outstanding meeting of Kelly Road business owners and expressed confidence that good things are going to happen in the City.



CM 02-34-18

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Marshall:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:24 p.m.

ABSENT: Sawicki.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
MARCH 5, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 03-35-18

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held February 21, 2018.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 03-36-18

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 113232 through 113351 in the amount of \$228,453.02 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$13,930.56 for professional services during the month of February 2018 for the following projects: Watermain Asset Mgmt Plan, #180-199; Stormwater Asset Mgmt Plan, #180-202; 2017 Concrete Pavement Repair, #180-188; Littlestone Repair, #180-186; 2018 Gas Main Replacement, #180-198; Comcast, #180-200; SRF Open Cut Repairs, #180-119 and the 8 Mile Traffic Signal Upgrade, #180-179.
3. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$11,216.00 for sidewalk salting and snow removal in various residential and commercial areas of the City.
4. approve payment in the amount of \$7,490.00 to Guardian Sewers for their assistance with an emergency watermain repair and snow plowing at various locations within the City.
5. approve payment to Michigan Supreme Court Finance in the amount of \$5,061.37 for software support on the district court's computer system.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-37-18

OPEN PUBLIC HEARING - 2018 PARKS  
AND RECREATION MASTER PLAN

MOTION by Marshall, SUPPORTED by Sawicki:  
to open the Public Hearing on the 2018 Parks and Recreation Master Plan.

MOTION CARRIED UNANIMOUSLY

PUBLIC HEARING

Planning Consultant Sarah Traxler of McKenna Associates gave an overview of the plan and how it was collaborated by both the Planning Commission and the Recreation Advisory Board. Mr. Cadotte questioned who the parks would be open to. Councilperson Paiz asked who the stakeholder groups were and Councilperson Sawicki asked if goals and objectives have been prioritized. Councilperson Kindle wondered if the discussions included a recreation facility.

CM 03-38-18                    CLOSE PUBLIC HEARING - 2018 PARKS  
AND RECREATION MASTER PLAN

MOTION by Jenny, SUPPORTED by Sawicki:  
to close the Public Hearing on the 2018 Parks and Recreation Master Plan.

MOTION CARRIED UNANIMOUSLY

CM 03-39-18                    ADOPT 2018 PARKS AND RECREATION MASTER PLAN

RESOLUTION by Kindle, SUPPORTED by Sawicki:  
BE IT RESOLVED adopt the Resolution of Adoption as attached hereby adopting the 2018 Parks and Recreation Master Plan and further to direct the Planning Consultant, McKenna Associates to distribute the Plan to the necessary entities, Wayne County, SEMCOG and the Michigan Department of Natural Resources.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-40-18                    AUDIT PROPOSAL - PLANTE MORAN

RESOLUTION by Marshall, SUPPORTED by Kindle:  
BE IT RESOLVED accept the proposal dated November 29, 2017 submitted by Plante and Moran for auditing services in the amount of \$42,075 for the 2017 audit.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Alexander of Rockcastle representing a number of Pointe Garden residents, spoke about a number of problems they were experiencing.

Reverend Marshall Murphy of Redeemer Church described a beautification project they

are planning which includes flowering gardens and a small community vegetable garden.

CALL TO COUNCIL

Mayor Poynter commended the Public Works department for their snow removal efforts after a recent snowfall. He then spoke about the recent black history event at HWHS saying it was the biggest turnout so far and very well done. He mentioned that the school advisory board elaborated on enhancing school programs and improving the district.

Councilperson Sawicki questioned the possibility of having a City wide collection prior to the Wayne County sponsored hazardous waste collections at several downriver communities with perhaps our DPW delivering any dropoffs from Harper Wood's residents to these locations.

Councilperson Kindle thanked the Pointe Garden representative for his attendance and commented that she did not want to allow slum landlords to continue to keep their properties while not responding to their tenants issues. She then mentioned she was grateful to our Public Safety Department for their assistance with her recent accident.

Councilperson Costantino pointed out that there was a famous presence in tonight's audience in the person of George Cotton as the international pickle ball ambassador.

CM 03-41-18      EXECUTIVE SESSION - EMPLOYMENT AGREEMENT

MOTION by Paiz, SUPPORTED by Costantino:

To adjourn to executive session for the purpose of discussing an employee evaluation and agreement.

MOTION CARRIED UNANIMOUSLY

The City Council adjourned to Executive Session at 7:38 p.m. and reconvened at 9:02 p.m.

CM 03-42-18      ADD ITEM TO AGENDA - CITY MANAGER EMPLOYMENT AGREEMENT

MOTION by Sawicki, SUPPORTED by Costantino:

Add to the agenda the employment agreement for the City Manager.

MOTION CARRIED UNANIMOUSLY

CM 03-43-18                      CITY MANAGER EMPLOYMENT AGREEMENT

RESOLUTION by Costantino, SUPPORTED by Sawicki:  
BE IT RESOLVED to approve the three year employment agreement between the City of Harper Woods and Joseph Rheker III for the position of City Manager with the exception of Section 4, Annual Vacation Leave which shall be amended to state, Vacation of 15 days for the first year, 20 days for the second year and 25 days for the third year.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.  
NO: Kindle

RESOLUTION ADOPTED

CM 03-44-18                      ADJOURNMENT

MOTION by Jenny, SUPPORTED by Costantino:  
That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 9:05 p.m.

MOTION CARRIED UNANIMOUSLY

\_\_\_\_\_  
KENNETH A. POYNTER, MAYOR

\_\_\_\_\_  
LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
MARCH 19, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Hugh R. Marshall and Vivian Sawicki.

ABSENT: Mayor Pro tem Valerie Kindle and Councilperson Veronica Paiz.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 03-45-18      EXCUSE COUNCILPERSON(S) KINDLE AND PAIZ

MOTION by Jenny, SUPPORTED by Sawicki:

To excuse Councilperson(s) Kindle and Paiz from tonight's meeting because of a prior commitment.

ABSENT: Kindle and Paiz

MOTION CARRIED

CM 03-46-18      MINUTES

MOTION by Costantino, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held March 5, 2018, and furthermore receive and file the minutes of the Planning Commission meeting held February 28, 2018 and the Beautification Commission meeting held March 12, 2018.

ABSENT: Kindle and Paiz

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 03-47-18

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 113352 through 113433 in the amount of \$674,739.89 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment in the amount of \$6,100.00 to Guardian Sewers for their assistance with plowing and snow removal following a recent snowfall.
3. approve payment to SafeBuilt, Inc. in the amount of \$51,070.40 for the contractual building department services performed during the month of February 2018.
4. approve the final payment to State of Michigan Department of Transportation in the amount of \$7,661.69 for the completion of the Traffic Signal Modernization project.

ROLL CALL VOTE

YES: Costantino, Jenny, Marshall, Sawicki, and Poynter.

NO: None.

ABSENT: Kindle and Paiz

RESOLUTION ADOPTED

CM 03-48-18

SCHEDULE PUBLIC HEARINGS -  
SPECIAL ASSESSMENT DISTRICT

MOTION by Marshall, SUPPORTED by Sawicki:

to schedule a public hearing on April 2, 2018 at 7:00 p.m. for the purpose of receiving public comment on the continuation of a Special Assessment District and further to schedule a second public hearing on April 16, 2018 at 7:00 p.m. for the purpose of reviewing the effect of the Special Assessment on the tax roll.

ABSENT: Kindle and Paiz

MOTION CARRIED



CM 03-49-18      MILK RIVER - OPERATION AND MAINTENANCE

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED approve payment to Wayne County in the amount of \$240,136.25 for the operation and maintenance of the Milk River Drain for January through March 2018 and \$55,589.26 for the City's proportionate share of the SRF Project interest for a total of \$295,725.51.

ROLL CALL VOTE

YES: Jenny, Marshall, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Kindle and Paiz

RESOLUTION ADOPTED

CM 03-50-18      METRO ACT PERMIT APPLICATION - VERIZON

MOTION by Sawicki, SUPPORTED by Costantino:

to remove the Right of Way Telecommunications Permit application as submitted by MCImetro Access Transmission Services Corp, d/b/a Verizon Access Transmission Services and refer it back to the City Manager.

ABSENT: Kindle and Paiz

MOTION CARRIED

CM 03-51-18      METRO ACT PERMIT APPLICATION - HORIZON

MOTION by Sawicki, SUPPORTED by Costantino:

to remove the Right of Way Telecommunications Permit application as submitted by The Chillicothe Telephone Company d/b/a Horizon Network Partners and refer it back to the City Manager.

ABSENT: Kindle and Paiz

MOTION CARRIED

CM 03-52-18    CDBG SUBRECIPIENT AGREEMENT - WAYNE COUNTY

RESOLUTION by Marshall, SUPPORTED by Jenny:

BE IT RESOLVED to approve the Subrecipient Agreement for Community Development Block Grant between the Charter County of Wayne, the City of Harper Woods and the five Grosse Pointe Communities for the period July 1, 2017 through June 30, 2022 and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Marshall, Sawicki, Poynter, Costantino and Jenny.

NO: None.

ABSENT: Kindle and Paiz

RESOLUTION ADOPTED

CM 03-53-18                    INTRODUCTION AND FIRST READING - AN  
ORDINANCE TO AMEND HARPER WOODS ZONING  
ORDINANCE , DISTRICT RS-1, REGIONAL SHOPPING,  
SECTIONS 10-660 THROUGH 10-665

RESOLUTION by Jenny, SUPPORTED by Sawicki:

BE IT RESOLVED to introduce and place for first reading an ordinance entitled "An Ordinance to Amend District RS-1, Regional Shopping District, Sections 10-660 through 10-665", and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny and Marshall.

NO: None.

ABSENT: Kindle and Paiz

RESOLUTION ADOPTED

CM 03-54-18                    ACCEPTANCE OF DISTRESSED CITIES GRANT;  
LED LIGHTING FOR SAFER STREETS

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to adopt the attached Resolution accepting the State of Michigan's Financially Distressed Cities, Villages and Townships (FDCVT) grant in the amount of up to \$150,000 toward the implementation of "LED Lighting for Safer Streets," and further to

authorize the City Manager to sign all of the necessary documents required by the State of Michigan.

ROLL CALL VOTE

YES: Poynter, Costantino, Jenny, Marshall and Sawicki.

NO: None.

ABSENT: Kindle and Paiz

RESOLUTION ADOPTED

CM 03-55-18      AGREEMENT - HONEYWELL INTERNATIONAL, INC.

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to accept the agreement from Honeywell International, Inc., dated March 14, 2018 to perform all of the work designated in the scope of work as stated in the agreement documents in the amount not to exceed \$838,584.00, to be paid in two installments of \$419,292.00 and further to authorize the City Manager to sign the agreement on behalf of the City.

ROLL CALL VOTE

YES: Costantino, Jenny, Marshall, Sawicki, and Poynter.

NO: None.

ABSENT: Kindle and Paiz

RESOLUTION ADOPTED

CM 03-56-18      FAREWELL AND OATH OF OFFICE  
FOR THE NEW CITY MANAGER

The Mayor and Council offered their congratulations and kind words to the retiring City manager. The City Clerk then swore in the new City Manager with the Oath of Office.

CALL TO AUDIENCE

Hussain Ali, principal of Poupard elementary announced a Leadership Day event that is being held at Poupard on March 28 beginning at 8:45 a.m. and invited everyone interested to attend.

Mr. Dick Williams of Honeywell International thanked the City Council for their vote of

confidence with approving the agreement with his firm tonight.

Mr. Binder mentioned that the Free Press pink bags that were being distributed throughout the community are back and asked if we could do something about it. He also mentioned a house on Washtenaw that has serious structural issues and stated that it should be condemned.

#### CALL TO COUNCIL

Councilman Jenny thanked the City Manager for his service and for his mentoring in the beginning of his tenure on Council.

Councilwoman Costantino commented that she believes that Randy has been responsible for keeping Harper Woods afloat and that he is equally respected and trusted by employees and Council alike. His knowledge and experience along with the warmth and depth of his character were pivotal in turning the City around.

Councilwoman Sawicki shared a memory of meeting him several years back for the first time at a neighborhood meeting. She was also quite relieved when she heard that Randy agreed to come back when he did to assist us and she thanked him for all his hard work.

Councilman Marshall jokingly said he had nothing good to say at all...He then shared a memory of Randy speaking with him and his neighbors following a murder investigation on his block and how his tactfulness and compassion at the situation eased everyone and made them feel safe and that he will always be grateful for that. He also stated that Randy is a very intelligent person who, with faith in his vision, singlehandedly spearheaded the saving of this city.

CM 03-57-18

#### ADJOURNMENT

MOTION by Jenny, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:00 p.m.

ABSENT: Kindle and Paiz

#### MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
APRIL 2, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Tom Jenny, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilperson Cheryl A. Costantino.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 04-58-18

EXCUSE COUNCILPERSON COSTANTINO

MOTION by Sawicki, SUPPORTED by Jenny:

To excuse Councilperson Costantino from tonight's meeting because of a prior commitment.

ABSENT: Costantino.

MOTION CARRIED

CM 04-59-18

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held March 19, 2018 and furthermore receive and file the minutes of the Library Board meetings held on January 28, 2018 and February 15, 2018, and the Board of Review meeting held on March 12, 2018.

ABSENT: Costantino.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 04-60-18      ADD ITEM TO AGENDA -LIBRARY BOARD APPOINTMENT

MOTION by Kindle, SUPPORTED by Sawicki:  
Add to the agenda the appointment of Library Board Trustee.

ABSENT: Costantino.

MOTION CARRIED

CM 04-61-18      CONSENT AGENDA

RESOLUTION by Kindle, SUPPORTED by Marshall:  
BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 113434 through 113541 in the amount of \$295,126.81 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$11,365.28 for professional services during the month of February 2018 for the following projects: Stormwater Asset Plan, #180-202; 2016 Concrete Pavement Repair, #180-176; 2017 Concrete Pavement Repair, #180-188; Littlestone Resurfacing, #180-186; 2021 Federal Call for Aid, #180-203; Bahr v. Harper Woods, #180-189 and 8 Mile Traffic Signal Upgrade, #180-179.
3. approve payment to Visicom Services, Inc. in the amount of \$7,530.25 for the routine IT support, email hosting and backups for our entire computer system.
4. approve the appointment of Veronica Saliccioli to the Library Board of Trustees with her term expiring in January, 2023.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Costantino.

RESOLUTION ADOPTED

CM 04-62-18      OPEN PUBLIC HEARING - CONTINUATION OF  
                         A SPECIAL ASSESSMENT DISTRICT

MOTION by Sawicki, SUPPORTED by Jenny:  
to open the Public Hearing on the Continuation of a Special Assessment District.

ABSENT: Costantino.

MOTION CARRIED

PUBLIC HEARING

No comments or discussion from the public.

CM 04-63-18      CLOSE PUBLIC HEARING - CONTINUATION OF  
                         A SPECIAL ASSESSMENT DISTRICT

MOTION by Jenny, SUPPORTED by Kindle:  
to close the Public Hearing on the Continuation of a Special Assessment District.

ABSENT: Costantino.

MOTION CARRIED

CM 04-64-18      ADOPT RESOLUTIONS - SPECIAL ASSESSMENT DISTRICT

RESOLUTION by Marshall, SUPPORTED by Jenny:  
BE IT RESOLVED to adopt the attached resolutions to continue a Special Assessment District in the City of Harper Woods.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, and Jenny.

NO: None.

ABSENT: Costantino.

RESOLUTION ADOPTED

CM 04-65-18

PURCHASE OF PREP RADIOS

RESOLUTION by Paiz, SUPPORTED by Jenny:

BE IT RESOLVED approve the purchase of five (5) APX 6000 Prep radios from Motorola Solutions in the amount of \$19,782.50 and further that competitive bidding be waived as these were bid through the State of Michigan Purchasing Contract.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Jenny, and Kindle.

NO: None.

ABSENT: Costantino.

RESOLUTION ADOPTED

CM 04-66-18

AWARD OF BID - CONCRETE PAVEMENT  
REPAIR PROJECT, # 180-204

RESOLUTION by Jenny, SUPPORTED by Kindle:

BE IT RESOLVED Accept the low bid submitted by L. Anthony Construction in the amount of \$63,625.00 as the Harper Woods portion for the Harper Woods/Grosse Pointe Woods 2018 Concrete Pavement Repair Program, #180-204/#160-400.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Jenny, Kindle, and Marshall.

NO: None.

ABSENT: Costantino.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Juddie Hinton of Williamsburg Ct. asked a question regarding which department handles civil suit forms and complained she is not receiving the help she requires in receiving the correct forms.

Mr. Cadotte asked what repairs are scheduled for our roads and the amount of money received for the repairs.

Ms. Honto commended the police for corralling the pot bellied pig. She then mentioned the Grosse Pointe News article which featured the Grosse Pointe K-9 officer Duke rather than



Kaiser being a part of a Harper Woods case. (The City Manager said it was his day off.)

Lastly, she informed residents of an upcoming fundraising Pancake Breakfast for Kaiser to be held at Redeemer Church on April 14 from 8am - 11am.

Mr. Binder shared that he observed a garbage hauler dropping garbage in the street and that he confronted him and then reported him to GFL.

### CALL TO COUNCIL

The Mayor mentioned last week's retirement event for the former City Manager saying it was a nice send off from the employees and neighbors and that he will be missed. He then expressed his confidence in the new City Manager. He further spoke about attending the Poupard school leadership day saying it was a worthy event with a great group of students.

Councilperson Marshall said in regards to the prep radios that \$10,000 is coming from forfeiture funds.

Councilperson Sawicki shared that in a Grosse Pointe Patch online article about the recent Grosse Pointe Park fires the presence of the Harper Woods Fire Department was not mentioned which she found upsetting.

Councilperson Paiz told of listening to a police scanner and hearing the fire alarms coming in as well as the Harper Woods commander giving instructions on the scene of those fires. She next mentioned the April 14<sup>th</sup> pancake breakfast and that it is a fund raiser for Kaiser. She then spoke about the MML conference she attended saying it was an opportunity to meet other city managers across the State and noted the Council salary in Harper Woods is considerably lower than other areas.

Councilperson Kindle talked about her attendance at the same conference as a learning experience and that many cities share our struggles. She also spoke regarding her experience at the NLC conference in Washington D.C. giving her the opportunity to meet senators and congress members. She shared information about a future bill for special revenue to hard hit cities.

Councilperson Paiz added more information on the bill and said Michigan ranks 50<sup>th</sup> in the country for revenue sharing.

Councilperson Kindle questioned how to get rubbish bins like the Grosse Pointes.

Councilperson Paiz suggested through a GPW councilmember that she recognized from

the audience, we could get some information about these bins.

Councilperson Jenny recognized the new Library Trustee who introduced herself and shared some of her background information.

CM 04-67-18

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Marshall:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:47 p.m.

ABSENT: Costantino.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
APRIL 16, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Hugh R. Marshall and Veronica Paiz.

ABSENT: Councilperson Sawicki.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 04-67-18

EXCUSE COUNCILPERSON SAWICKI

MOTION by Costantino, SUPPORTED by Jenny:

To excuse Councilperson Sawicki from tonight's meeting because of a prior commitment.

ABSENT: Sawicki.

MOTION CARRIED

CM 04-68-18

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held April 2, 2018.

ABSENT: Sawicki.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 04-69-18

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 113542 through 113633 in the amount of \$507,371.71 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Oakland County Information Technology in the amount of \$8,798.25 for fees relative to the CLEMIS computer system utilized by the Police Department.
3. approve payment to Badger Meter in the amount of \$5,870.00 for the purchase of 24 Orion 5/8" meters and 12 Orion 5/8" automatic read water meter tops.
4. approve payment to Bodman PLC in the amount of \$12,000.00 for legal services rendered as bond counsel in connection with proposed qualified energy conservation bonds.
5. approve payment to Plante & Moran in the amount of \$12,023.00 in connection with assistance to the finance department and for professional services performed in conjunction with the 2017 audit.
6. approve payment to SafeBuilt, Inc. in the amount of \$49,533.00 for the contractual building department services performed during the month of March 2018.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, and Poynter.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 04-70-18 OPEN PUBLIC HEARING - 15 MILL LEVY TO DEFRAY  
THE COSTS TO CONTINUE THE MAINTENANCE  
OF POLICE AND FIRE PROTECTION

MOTION by Marshall, SUPPORTED by Costantino:

To open the Public Hearing on the levying of a 15 mill assessment to defray the costs

to continue the maintenance of police and fire protection.

ABSENT: Sawicki.

MOTION CARRIED

PUBLIC HEARING

No comments or discussion from the public.

CM 04-71-18    CLOSE PUBLIC HEARING - 15 MILL LEVY TO DEFRAY  
THE COSTS TO CONTINUE THE MAINTENANCE  
OF POLICE AND FIRE PROTECTION

MOTION by Jenny, SUPPORTED by Costantino:

To close the Public Hearing on the levying of a 15 mill assessment to defray the costs to continue the maintenance of police and fire protection.

ABSENT: Sawicki.

MOTION CARRIED

CM 04-72-18                    LEVY OF THE 15 MILL ASSESSMENT

RESOLUTION by Jenny, SUPPORTED by Kindle:

BE IT RESOLVED to direct the City Assessor to spread the assessment levy of 15 mills on the taxable value of all lands and premises within the municipal boundaries of the City of Harper Woods to defray the costs to continue maintenance and operations of police and fire (10 mills for police and 5 for fire).

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Poynter and Costantino.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 04-73-18            SUPPLEMENTAL RESOLUTION NO. 1  
AUTHORIZING THE ISSUANCE OF GENERAL  
OBLIGATION LIMITED TAX BOND, SERIES 2017

RESOLUTION by Jenny, SUPPORTED by Marshall:  
BE IT RESOLVED approve the Supplemental Resolution No. 1 to Resolution No. CM 11-203-17.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 04-74-18    PROGRESS PAYMENT NO. 4 (FINAL) 2016 CONCRETE  
PAVEMENT REPAIR PROGRAM, PROJECT #180-176

RESOLUTION by Costantino, SUPPORTED by Jenny:  
BE IT RESOLVED Approve payment to L. Anthony Construction Inc. in the amount of \$9,652.60 for Progress Payment No. 4 (Final) on the 2016 Concrete Pavement Repair Program, Project #180-176.

ROLL CALL VOTE

YES: Marshall, Paiz, Poynter, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 04-75-18    AWARD OF BID - CDBG HOUSING REHABILITATION PROGRAM

RESOLUTION by Marshall, SUPPORTED by Kindle:  
BE IT RESOLVED to accept the lowest responsible bid submitted by Anointed Construction, LLC. in the amount of \$28,462.00 for rehab work to be provided at 19207 Washtenaw, as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Paiz, Poynter, Costantino, Jenny, Kindle, and Marshall.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 04-76-18 SECOND READING AND ADOPTION - ORDINANCE NO. 2018-01  
TO AMEND HARPER WOODS ZONING ORDINANCE, DISTRICT  
RS 1, REGIONAL SHOPPING, SECTIONS 10-660 THROUGH 10-665

RESOLUTION by Paiz, SUPPORTED by Costantino:  
BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2018-01,  
entitled "An Ordinance to Amend District RS-1-Regional Shopping District, Sections 10-660  
to 10-665," and further to direct the City Clerk to publish a notice of this in accordance with  
City Charter requirements.

ROLL CALL VOTE

YES: Poynter, Costantino, Jenny, Kindle, Marshall, and Paiz.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Courtney shared several events with the residents; DEA Drug take back event on April 28<sup>th</sup>, free zoo admission for seniors on April 25<sup>th</sup> and that May 16 is Older Michiganians Day.

Mr. Cadotte asked if state law can override an ordinance pertaining to medical marijuana. He expressed concern over speeding on streets as the weather gets warmer and suggested speeding ticket costs could pay for an additional police officer.

Mr. Williams of Honeywell thanked Mayor and Council for approval of the resolution authorizing issuance of General Obligation bonds.

CALL TO COUNCIL

The Mayor announced that the earth day clean up is April 21<sup>st</sup> and Little League opening day and parade will be held on April 28.

Councilperson Paiz clarified the location for Little League opening day. She then mentioned that a section of Harper Avenue will be closed through April 23<sup>rd</sup>. She next shared that the recent K-9 pancake breakfast raised \$2,600.00 and the GPAAS "Gimme

Shelter" fundraiser will be coming in May. There may also be a GPAAS event this summer to get pets licensed and try to reduce boarding costs for pets by reuniting them with their owner more quickly.

Councilperson Marshall commented on the Harper/Service Drive work and wondered if the stop sign there would be permanently removed.

Councilperson Kindle spoke about a vigil and evening of action for ending gun violence at St. Clare Church on April 20. She then mentioned that St. John Providence Mobile Heart and Vascular Screening Center would like to offer their services in Harper Woods. She then shared a request for a proclamation for WCCCD and Dr. Ivery prior to their 50<sup>th</sup> anniversary in May.

CM 04-76-18

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:28 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK



CITY OF HARPER WOODS  
CITY COUNCIL  
MAY 7, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Veronica Paiz, and Vivian Sawicki.

ABSENT: Councilperson Hugh R. Marshall.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 05-77-18

EXCUSE COUNCILPERSON MARSHALL

MOTION by Jenny, SUPPORTED by Costantino:

To excuse Councilperson Marshall from tonight's meeting because of a prior commitment.

ABSENT: Marshall.

MOTION CARRIED

CM 05-78-18

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held April 16, 2018 and furthermore receive and file the minutes of the Library Board meeting held March 15, 2018.

ABSENT: Marshall.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 05-79-18

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 113635 through 113781 in the amount of \$940,529.83 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Badger Meter in the amount of \$5,103.56 for the purchase of 12 Orion 5/8" meters and 12 Orion 3/4" ultrasonic meters.
3. approve payment to Plante & Moran in the amount of \$35,776.88 in connection with assistance to the finance department and for professional services performed in conjunction with the 2017 audit.
4. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$6,125.64 for professional services during the month of March 2018 for the following projects: Bahr v. Harper Woods, #180-189; Stormwater Asset Plan, #180-202; 2018 Concrete Pavement Repair, #180-204; 2018 User Charge, #180-206.
5. approve payment to Bendzinski & Co. in the amount of \$15,900.00 in conjunction with \$1.183 Million General Obligation Limited Tax Bonds.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki and Poynter.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 05-80-18 AWARD OF BID - CDBG HOUSING REHABILITATION PROGRAM

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to accept the lowest responsible bid submitted by BBEK Construction, LLC. in the amount of \$26,535.00 for rehab work to be provided at 20437 Damman, as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 05-81-18      MILK RIVER - OPERATION AND MAINTENANCE

RESOLUTION by Sawicki, SUPPORTED by Jenny:

BE IT RESOLVED approve payment to Wayne County in the amount of \$240,136.25 for the operation and maintenance of the Milk River Drain for the period April through June 2018.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: Kindle.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 05-82-18      PROGRESS PAYMENT NO. 15 (FINAL) - 2012 SRF  
SEWER REPAIRS, OPEN CUT SANITARY  
SEWER REPAIRS, CONTRACT NO. 3, #180-119

RESOLUTION by , SUPPORTED by :

BE IT RESOLVED approve payment to Fontana Construction Inc, in the amount of \$68,738.19 for Progress Payment No. 15 on the 2012 SRF Sanitary Sewer Repairs, 2012 SRF Sanitary Sewer Repairs, Open Cut Sanitary Repairs, Contract No. 3, #180-119.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 05-83-18      SCHEDULE PUBLIC HEARING - SPECIAL ASSESSMENT LEVY

MOTION by Sawicki, SUPPORTED by Kindle:

to schedule a public hearing on May 21, 2018 at 7:00 p.m. for the purpose of receiving public comment on the continuation of a Special Assessment Levy.

ABSENT: Marshall.

MOTION CARRIED

CM 05-84-18

REIMBURSEMENT

RESOLUTION by Paiz, SUPPORTED by Jenny:  
BE IT RESOLVED to approve reimbursement in the amount of \$440.96.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSTAIN: Kindle.

ABSENT: Marshall

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Binder said he spoke with Department of Public Works about high grass. He feels that repeat offenders should be tagged only once and the second time fined.

Mr. Cadotte complained about band practice at the High School. He feels it impacts his quality of life. He mentioned he is worried about the levy due to Eastland Mall and their appeals to the tax tribunal and how it will impact future budgets. He feels we need to consider redevelopment of this area.

Mr. Toussant of Danbury Lane complained about a neighbor who consistently puts trash out front and receives only a mild warning repeatedly.

CALL TO COUNCIL

Mayor Poynter spoke about the Earth Day clean up saying it was outstanding and a very good turnout, including students from several area schools. He announced the Flea Market event will be coming to Johnston Park on June 16<sup>th</sup>. He then spoke about Little League opening day which has been an event since 1955 and though it was in danger of ending last year it was a great event again this year. Next, he reported on the corp (?) Advisory Board meeting at the school district and mentioned Eastland Produce and Triumph Church will be included in the district. He then stated that the annual Mayors Prayer Breakfast was not as well attended this year but he hoped changes would be forthcoming to increase

participation. Lastly, he congratulated Mayor Pro tem Kindle on her achievement of receiving her Bachelors degree with honors.

Councilperson Paiz apologized for her earlier comments to Council about lack of pursuit of professional development. She stated she is grateful that her schedule allows her to attend conferences and represent her City. She mentioned she enjoyed preparing a report on her recent conference attendance and would like to see it on the website.

Councilperson Costantino gave a recap of the recent Ordinance Committee meeting and announced the next meeting will be held on June 4 at 6:00 p.m. She then commented that as a new Councilperson she also attended a number of conferences and gave required reports. She stated she is happy that the newest members of Council are attending conferences.

Councilperson Sawicki shared that in the past audience members asked Council for their reports when they attended conferences.

Councilperson Paiz mentioned that the MML gives continuing education points for attendance at their conferences. She then shared her surprise that the sirens went off last Friday when she did not see an issue in the sky. She asked who decides if the siren should be activated.

Councilperson Kindle stated she will definitely have a report of her conference attendance and that she has always shared her information with Council in the past. She then mentioned an incident she witnessed near her home involving a fire truck, police car and ambulance saying it seemed like too much for one incident.

Councilperson Sawicki stated there was a power outage at City Hall and the traffic light in front was not working. This caused her to call dispatch to request temporary stop signs and she was told there were none available due to numerous outages in other cities.

Councilperson Paiz then spoke again to relate that her husband was bitten by a dog registered in Detroit and that they did not file a police report.

CM 05-85-18

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:08 p.m.

ABSENT: Marshall.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JUNE 4, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, and Veronica Paiz.

ABSENT: Councilpersons Hugh R. Marshall & Vivian Sawicki.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 06-95-18                      EXCUSE COUNCILPERSONS MARSHALL & SAWICKI

MOTION by Costantino, SUPPORTED by Jenny:

To excuse Councilpersons Marshall and Sawicki from tonight's meeting because of a prior commitment.

ABSENT: Marshall & Sawicki.

MOTION CARRIED

CM 06-96-18                      MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held May 21, 2018 and furthermore receive and file the minutes of the Library Board meeting held April 19, 2018 and the Ordinance Committee meeting held May 7, 2018.

ABSENT: Marshall & Sawicki.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 06-97-18

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 113906 through 114012 in the amount of \$406,987.24 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment in the amount of \$8,555.78 to Guardian Sewers for their assistance with several watermain breaks and replacement of stop boxes at various residential locations.
3. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$5,711.61 for lawn cuttings at various residential homes not in compliance with the Ordinance and for several main break restorations within the city.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, and Poynter.

NO: None.

ABSENT: Marshall & Sawicki.

RESOLUTION ADOPTED

CM 06-98-18

BEAUMONT HEALTH - HEALTHY COMMUNITY AGREEMENT

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED approve the four-year Agreement between Beaumont Health and the City of Harper Woods to establish a partnership and ongoing working relationship in the creation of a "Healthy Community" and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Poynter and Costantino.

NO: None.

ABSENT: Marshall & Sawicki.

RESOLUTION ADOPTED



CM 06-99-18      TRANSFER OF WAYNE COUNTY NORTHEAST SEWAGE  
DISPOSAL SYSTEM (NESDS) TO THE SOUTHEAST  
MACOMB SANITARY DISTRICT (SEMSD)

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the contract between the City of Harper Woods and the Southeast Macomb Sanitary District as submitted for a term ending December 31, 2035 and further to authorize the City Manager to sign the agreement of behalf of the City.

ROLL CALL VOTE

YES: Paiz, Poynter, Costantino, and Jenny.

NO: Kindle

ABSENT: Marshall & Sawicki.

RESOLUTION ADOPTED

CM 06-100-18      AGREEMENT - OPERATION OF COMMUNITY  
TRANSPORTATION SERVICE - SERVICES  
FOR OLDER CITIZENS (SOC)

RESOLUTION by Paiz, SUPPORTED by Jenny:

BE IT RESOLVED approve the Contract for Operation of Community Transportation Service for Elderly and Disabled Individuals between the Pointe Area Assisted Transportation Service (PAATS) and Services for Older Citizens (SOC) that will remain in effect until June 30, 2019, and further to authorize the Mayor to sign the agreement.

ROLL CALL VOTE

YES: Paiz, Poynter, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Marshall & Sawicki.

RESOLUTION ADOPTED

CM 06-101-18      INTRODUCTION AND FIRST READING - AN  
ORDINANCE TO CHAPTER 9 GARBAGE AND TRASH;  
PRECOLLECTION REGULATIONS AND VIOLATIONS

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to introduce and place for first reading an ordinance entitled, "An Ordinance to Amend Chapter 9 - Garbage and Trash of the City of Harper Woods Code of Ordinances to Amend Section 9-5 (3) Precollection Regulations and Section 9-9 (b) -

Violations” and further to direct the City Clerk to publish a notice of this in accordance with City Charter Requirements.

ROLL CALL VOTE

YES: Poynter, Costantino, Jenny, Kindle, and Paiz.

NO: None.

ABSENT: Marshall & Sawicki.

RESOLUTION ADOPTED

CM 06-102-18 INTRODUCTION AND FIRST READING - AN  
ORDINANCE TO AMEND CHAPTER 15, NOISE;  
PROVISIONS PENALTY AND ENFORCEMENT

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to introduce and place for first reading an ordinance entitled, “An Ordinance to Amend Chapter 15, Noise, of the City of Harper Woods Code of Ordinances to Add section 15-3 - Penalty and Enforcement Provisions,” and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz,, and Poynter.

NO: None.

ABSENT: Marshall & Sawicki.

RESOLUTION ADOPTED

CM 06-103-18 INTRODUCTION AND FIRST READING - AN ORDINANCE  
TO AMEND CHAPTER 14, LOITERING IN PUBLIC PLACES

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to introduce and place for first reading an ordinance entitled, “An Ordinance to Amend Chapter 14, Article III, Section 14-50, Loitering in Public Places of the City of Harper Woods Code of Ordinances,” and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Poynter and Costantino.

NO: None.

ABSENT: Marshall & Sawicki.

RESOLUTION ADOPTED

CM 06-104-18 INTRODUCTION AND FIRST READING - AN ORDINANCE  
TO AMEND CHAPTER 14, SPITTING IN PUBLIC

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to introduce and place for first reading an Ordinance entitled "An Ordinance to Amend Chapter 14, Article III, Section 14-57, Spitting in Public of the City of Harper Woods Code of Ordinances," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Kindle, Paiz, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Marshall & Sawicki.

RESOLUTION ADOPTED

CM 06-105-18 INTRODUCTION AND FIRST READING - AN ORDINANCE  
TO AMEND CHAPTER 14, DELIVERYMEN PROHIBITED  
FROM WALKING ON RESIDENTIAL LAWNS

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to introduce and place for first reading an ordinance entitled "An Ordinance to Amend Chapter 14, Article III, Section 14-61, Certain Deliverymen Prohibited from Walking on Residential Lawns of the City of Harper Woods Code of Ordinances," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Paiz, Poynter, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Marshall & Sawicki.

RESOLUTION ADOPTED

CM 06-106-18 RESCHEDULE PUBLIC HEARING - ADDITIONAL  
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

MOTION by Paiz, SUPPORTED by Jenny:  
to reschedule a second public hearing for July 9, 2018 at 7:00 p.m. for the purpose of receiving public input and comment for additional allocated funds for the 2018 Community Development Block Grant.

ABSENT: Marshall & Sawicki.

MOTION CARRIED

### CALL TO AUDIENCE

Mrs. Szolach pointed out that all the ordinances introduced tonight would need police officers and currently she does not see enough police presence.

Mr. Binder said that 20049 Washtenaw was a total disaster and hasn't progressed since he first reported it. He feels 2<sup>nd</sup> warning should be a fine. He opined the City is going downhill.

Mr. Hakim stated he cannot hear the council at meetings which makes the meeting pointless. He also complained of a vacant home on his block and that his 3 year request for a dog park is still unanswered.

A resident of Fleetwood questioned if the sewer transfer would lower the cost on the water bill and was informed the City is hoping to keep the status quo.

Ms. Kingston spoke about the NEDC sponsored Kelly Rd clean up last week and encouraged everyone to get involved. She then mentioned the Library's phones are still not working.

Mr. Cadotte said recently residents on Country Club were playing music so loud the police got involved. He stated the quality of life can make or break a community and ordinances need to be aggressively enforced.

Ms. Carlson wondered when the water bills will no longer be estimated. She feels with the cost of paper and postage it is more expensive with frequent bills. She also said backyards need to be checked for high grass as well.

Ms. Honto shared she recently attended State Representative Yancey's coffee hour and that she was pleasantly surprised how many people were present. She next said the medians on Vernier were very badly cut. She then mentioned that the grass at the group home on Lennon street is regularly overgrown as well. She wondered if stickers were still put out for high grass.

CALL TO COUNCIL

The Mayor stated that the Memorial Day ceremonies were well attended and that it was unfortunate that Ms. Yancey was given the wrong information about her time to speak. He complimented the workers who helped clean up Kelly Road and shared that the Flea Market will be June 16<sup>th</sup> at Johnston Park. He then announced a vacancy on the Planning Commission.

Councilperson Kindle stated the Juneteenth plans were being finalized and explained some of the history of this event.

Councilperson Paiz mentioned that reason that Representative Yancey was unable to speak at our ceremony was due to it ending early since there were two speakers missing. She stated that we are still working with other communities about a law suit to get back our revenue sharing. She then also spoke about the Vernier medians and that she too contacted the Commissioner. Next, she shared a story involving a home on Newcastle and her assistance with their issues with the Building Department. She said she would like a dog park. She then asked questions regarding ticketing for noise violations and was told that a resident must be willing to submit a complaint and potentially be in court which most people are not willing to do.

Councilperson Costantino announced the next Ordinance meeting would be on June 18 at 6:00 p.m. She then mentioned that the Ordinance Committee would be updating the City Charter in the future. She then explained the spitting ordinance was passed to prevent the passing of viruses.

CM 06-107-18

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:33 p.m.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JUNE 18, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATION

The Harper Woods Schools Superintendent Steve McGee gave an overview of the schools and their plans to expand the district. This includes more students, an increased focus on literacy and numeracy, and expansion of the Kindergarten program. Also, there are plans to use the former Eastland Produce building for college and career readiness programs.

CM 06-108-18

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:  
To receive, approve and file the minutes of the regular City Council meeting held June 4, 2018 and furthermore receive and file the minutes of the Ordinance Committee meeting held June 4, 2018.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 06-109-18

CONSENT AGENDA

RESOLUTION by , SUPPORTED by :

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 114013 through 114122 in the amount of \$434,490.96 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Annointed Construction, LLC in the amount of \$6,450.00 for the renovations and repair work at 19207 Washtenaw as part of the CDBG rehab loan project.
3. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$6,157.00 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.
4. approve payment to SafeBuilt, Inc. in the amount of \$33,818.40 for the contractual building department services performed during the month of May 2018.
5. approve payment to Business Communication Systems, Inc. (BCS) in the amount of \$6,134.48 for repairs to the Fire department phones and for equipment purchased to reconnect the library phones following damage from recent storms.
6. approve payment to Business Communication Systems, Inc. (BCS) in the amount of \$6,134.48 for repairs to the Fire department phones and for equipment purchased to reconnect the library phones following damage from recent storms.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-110-18

OPEN PUBLIC HEARING - ADDITIONAL  
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

MOTION by Sawicki, SUPPORTED by Costantino:

to open the public hearing on the additional Community Development Block Grant funds.

MOTION CARRIED UNANIMOUSLY

PUBLIC HEARING

The City Manager gave an overview of the planned uses for the additional \$300,000 in CDBG funds.

Ms. Carlson asked how much of the money is planned for Eastland. The City Manager said approximately \$31,000 would be used for a market study and plans to redevelop and re-purpose Eastland in the event it is sold.

Councilperson Kindle questioned why the City would pay for this study for a private entity.

Councilperson Costantino asked if any of the funds will be used for transportation. She opined that we can't afford not to do the study based on the condition of Eastland. She mentioned that zoning for residential at Eastland should be done.

Councilperson Sawicki requested the itemized amounts for use of the money be repeated. She stated there is no guarantee that Eastland will use the property as the market study suggests. She asked if the City has the authority to change Eastland's zoning. She wondered if the portion of the funds for streetlights was only for Kelly Road and was informed it is to replace all sodium lights in the City.

Councilperson Paiz asked if any of the funds could be used for the Parks and Recreation trailer.

Mr. Binder asked if the City has looked into how Henry Ford Hospital re-purposed the area that was Cottage Hospital.

Mr. Toussant asked where the money is coming from and was informed it was Wayne County CDBG funds. He suggested that the remaining market study funds could come from the school district. He asked who's responsible for sidewalk repair.

CM 06-111-18      CLOSE PUBLIC HEARING - ADDITIONAL  
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

MOTION by Kindle, SUPPORTED by Marshall:  
to close the public hearing on the additional Community Development Block Grant funds.

MOTION CARRIED UNANIMOUSLY



CM 06112-18      BID AWARD - CDBG REHABILITATION PROGRAM

RESOLUTION by Kindle, SUPPORTED by Jenny:

BE IT RESOLVED to accept the lowest responsible bids as submitted by Pella Holdings LLC in the amount of \$11,048.00 for rehab work to be provided at 20862 Beaufait; \$19,602.00 for rehab work to be provided at 20710 Damman; and \$26,340.00 for rehab work to be provided at 18784 Kenosha as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-113-18      CDBG SUBRECIPIENT AGREEMENT

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED to approve the Subrecipient Agreement for Community Development Block Grant between the Charter County of Wayne and the City of Harper Woods for the period July 1, 2017 through June 30, 2022 and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-114-18      AGREEMENT - BADGER METER SOFTWARE

RESOLUTION by Sawicki, SUPPORTED by Jenny:

BE IT RESOLVED to enter into a service agreement with Badger Meter in the amount of \$13,616.67 for software, training, hand held meter reading machines, licensing and installation of updates to the City's water billing system.

ROLL CALL VOTE

YES: Marshall, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: Paiz.

RESOLUTION ADOPTED

CM 06-115-18

WATER/SEWER RATE ANALYSIS

RESOLUTION by Marshall, SUPPORTED by Jenny:

BE IT RESOLVED to approve a \$9.69 monthly Meter Charge per Equivalent Meter (EM) for water and a \$17.08 monthly Meter Charge per EM for sewer totaling \$26.77 per EM ratio established by the Great Lakes Water Authority (GLWA) for all water/sewer billed after July 1, 2018, and further to approve a monthly Debt Service Charge for sewer of \$2.50 per EM ratio established by the GLWA for all water/sewer billed after July 1, 2018 and further to approve the Commodity Charge of \$26.50 per thousand cubic feet (MCF) for water and \$30.86 per MCF for sewer totaling \$57.36 per MCF for all water/sewer billed after July 1, 2018, and further to approve a continued monthly Refuse User fee of \$2.00 per meter for all water/sewer billed after July 1, 2018.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, Kindle, and Marshall.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-116-18

BUDGET AMENDMENTS - WATER FUND

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED approve the mid-year adjustments to the 2018 Water Fund Budget as attached and submitted by the Finance Director/Treasurer.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, Kindle, Marshall, and Paiz.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mrs. Szolach shared that her new meter was installed today and was told that a vehicle could drive down the street and read the meter. She also questioned paying for a study for Eastland when it is failing. She stated the need for more police presence on Beaconsfield and in the City's south end.

Mr. Vann of Lennon St. said the playground at Beacon school should be closed due to illicit behavior including fighting and drug use.

Mr. Cadotte complained of water rates going up each year though salaries and income do not increase at the same pace. He feels the City continues to bail out the corrupt, mismanaged water service. He asked if Harper Woods would receive funds to repair our roads.

Mr. Toussant asked about the amount of road funding we would receive. He mentioned that with the change on the service drive, speeding cars are driving past Danbury Ln. and he requested a stop sign placed there.

#### CALL TO COUNCIL

The Mayor stated that the flea market was a success and that potentially there could be another in the Fall. He mentioned that Nona's pizza is back and that the Juneteenth Celebration would be at Salter Park.

Councilperson Kindle invited the residents to celebrate Juneteenth which would include actor portrayals, history and refreshments from 5:30 to 8:00 p.m.

Councilperson Paiz asked if the City sponsored this event financially. She next spoke about the grass on the medians on Kelly and Vernier saying there were hold outs between the State and County contracts. She remains upset with the reasons the City was given regarding the poor grass cutting and asked why our DPW couldn't cut it like the City of Grosse Pointe Woods and be reimbursed by the County. She shared how the DPW Superintendent explained code enforcement to her and the number of high grass violations in May alone which our contractors then needed to cut. She commended the DPW for all their hard work.

CM 06-117-18

#### ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:56 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JULY 9, 2018

SPECIAL MEETING MINUTES

The special City Council meeting was called to order by Mayor Pro tem Valerie Kindle at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: Mayor Kenneth A. Poynter.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 07-118-18

EXCUSE MAYOR POYNTER

MOTION by Jenny, SUPPORTED by Costantino:  
To excuse Mayor Poynter from tonight's meeting because of a prior commitment.

ABSENT: Poynter.

MOTION CARRIED

CM 07-119-18

COLLECTIVE BARGAINING STRATEGY - P.A. 202

MOTION by Sawicki, SUPPORTED by Jenny:  
adjourn to executive session for the purpose of discussing collective bargaining strategy in conjunction with P.A. 202.

ABSENT: Poynter.

MOTION CARRIED

The City Council adjourned to Executive Session at 6:00 and reconvened at 6:58 p.m.

CM 07-120-18

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 6:58 p.m.

ABSENT: Poynter.

MOTION CARRIED

\_\_\_\_\_  
VALERIE KINDLE, MAYOR PRO TEM

\_\_\_\_\_  
LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JULY 9, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Pro tem Valerie Kindle at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: Mayor Kenneth A. Poynter.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 07-121-18

EXCUSE MAYOR POYNTER

MOTION by Paiz, SUPPORTED by Sawicki:

To excuse Mayor Poynter from tonight's meeting because of a prior commitment.

ABSENT: Poynter.

MOTION CARRIED

CM 07-122-18

MINUTES

MOTION by Sawicki, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held June 18, 2018 and furthermore receive and file the minutes of the Ordinance Committee meeting held June 18, 2018, the Planning Commission meeting held June 27, 2018 and the Election Commission meeting held July 5, 2018.

ABSENT: Poynter.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 07-123-18

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 114123 through 114316 in the amount of \$500,757.77 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to WCA Assessing in the amount of \$5,055.08 for the contractual assessing services performed during the month of July 2018.
3. approve payment to Oakland County Information Technology in the amount of \$6,662.25 for fees relative to the CLEMIS computer system utilized by the Police Department.
4. approve the purchase of fifteen (15) body cameras from L3 Mobile Vision in the amount of \$6,405.00 with the purchase being reimbursed with funds obtained from the 2017 JAG grant.
5. approve payment to BBEK Construction LLC in the amount of \$8,845.00 for the renovations and repair work at 20437 Damman as part of the CDBG rehab loan project.
6. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$6,216.00 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, and Sawicki.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CM 07-124-18

OPEN PUBLIC HEARING - ADDITIONAL  
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

MOTION by Sawicki, SUPPORTED by Costantino:  
to open the public hearing on the additional 2018 Community Development Block Grant Program.

ABSENT: Poynter.

MOTION CARRIED

PUBLIC HEARING

Mr. Toussant asked for an in depth explanation of CDBG and what the funds would be spent on.

An email from Mr. Daguano suggested funds be spent on planting saplings in right of way and sidewalk repair.

Mrs. Szolach asked who determines income eligibility and does social security preclude this.

Mr. Schenburn questioned why all funds were not put into housing.

CM 07-125-18      CLOSE PUBLIC HEARING - ADDITIONAL  
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

MOTION by Jenny, SUPPORTED by Sawicki:  
to close the public hearing on the additional 2018 Community Development Block Grant Program.

ABSENT: Poynter.

MOTION CARRIED

CM 07-126-18      ADOPT COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

RESOLUTION by Sawicki, SUPPORTED by Paiz:  
BE IT RESOLVED adopt the additional 2018 Community Development Block Grant funds as follows:

Housing Rehab	\$127,000.00
Street Lighting	\$130,774.89



Eastland Planning	\$ 32,221.86
Administration	<u>\$ 32,221.86</u>
Total	\$322,218.61

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, and Costantino.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CM 07-127-18      PROGRESS PAYMENT NO. 1 - 2018 CONCRETE  
                                 PAVEMENT REPAIR PROGRAM, #180-204

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED approve payment to L. Anthony Construction in the amount of \$3,084.93 for Progress Payment No. 1 on the 2018 Concrete Pavement Repair project, #180-204.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Costantino, and Jenny.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CM 07-128-18      BUDGET AMENDMENTS - GENERAL FUND

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED approve the budget adjustments to the 2018 General Fund Budget as attached submitted by the Finance Director and the City Manager.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CM 07-129-18      RESOLUTION - WAIVER OF PENALTIES  
                                 FOR PROPERTY TRANSFER AFFIDAVITS

RESOLUTION by Jenny, SUPPORTED by Marshall:  
BE IT RESOLVED to adopt the resolution to provide for the Waiver of Penalties for  
Failure to File Property Transfer Affidavits with the City of Harper Woods.

ROLL CALL VOTE

YES: Sawicki, Costantino, Jenny, Kindle, and Marshall.  
NO: Paiz  
ABSENT: Poynter.

RESOLUTION ADOPTED

CM 07-130-18      SECOND READING AND ADOPTION - AN ORDINANCE  
                                 TO AMEND CHAPTER 9 GARBAGE AND TRASH

RESOLUTION by Costantino, SUPPORTED by Marshall:  
BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2018-02,  
entitled "An Ordinance to Amend Chapter 9 - Garbage and Trash of the City of Harper  
Woods Code of Ordinances to Amend Section 9-5(3), Precollection Regulations and  
Section 9-9(b), Violations," and further to direct the City Clerk to publish a notice of this  
in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Sawicki, Costantino, Jenny, Kindle, Marshall, and Paiz.  
NO: None.  
ABSENT: Poynter.

RESOLUTION ADOPTED

CM 07-131-18      SECOND READING AND ADOPTION - ORDINANCE NO. 2018-03  
                                 AN ORDINANCE TO AMEND CHAPTER 15, NOISE

RESOLUTION by Marshall, SUPPORTED by Costantino:  
BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2018-03,  
entitled "An Ordinance to Amend Chapter 15, Noise, of the City of Harper Woods Code  
of Ordinances to Add Section 15-3, Penalty and Enforcement Provisions," and further to  
direct the City Clerk to publish a notice of this in accordance with City Charter  
requirements.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, and Sawicki.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CM 07-132-18            SECOND READING AND ADOPTION -  
ORDINANCE NO. 2018-04 AN ORDINANCE TO  
AMEND CHAPTER 14, LOITERING IN PUBLIC PLACES

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2018-04, entitled "An Ordinance to Amend Chapter 14, Article III, Section 14-50, Loitering in Public Places of the City of Harper Woods Code of Ordinances," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, and Costantino.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CM 07-133-18    SECOND READING AND ADOPTION - ORDINANCE  
NO. 2018-05 AN ORDINANCE TO AMEND  
CHAPTER 14 SPITTING IN PUBLIC

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2018-05, entitled "An Ordinance to Amend Chapter 14, Article III, Section 14-57, Spitting in Public of the City of Harper Woods Code of Ordinances," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Costantino, and Jenny.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CM 07-134-18            SECOND READING AND ADOPTION -  
ORDINANCE NO. 2018-06 AN ORDINANCE TO  
AMEND CHAPTER 14 DELIVERYMEN  
PROHIBITED FROM WALKING ON LAWNS

RESOLUTION by Marshall, SUPPORTED by Jenny:  
BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2018-06,  
entitled "An Ordinance to Amend Chapter 14, Article III, Section 14-61, Certain  
Deliverymen Prohibited from Walking on Residential Lawns of the City of Harper  
Woods Code of Ordinances," and further to direct the City Clerk to publish a notice of  
this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CM 07-135-18            AWARD OF BID - CDBG REHABILITATION  
PROGRAM - 19668 WASHTENAW

RESOLUTION by Marshall, SUPPORTED by Sawicki:  
BE IT RESOLVED to accept the lowest responsible bid submitted by Anointed  
Construction LLC in the amount of \$36,370.00 for rehab work to be provided at 19668  
Washtenaw as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Paiz, Sawicki, Costantino, Jenny, Kindle, and Marshall.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CM 07-136-18            AWARD OF BID - CDBG REHABILITATION  
PROGRAM - 21184 COUNTRY CLUB

RESOLUTION by Marshall, SUPPORTED by Sawicki:  
BE IT RESOLVED to accept the lowest responsible bid submitted by BBK  
Construction in the amount of \$26,887.00 for rehab work to be provided at 21184

Country Club as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Sawicki, Costantino, Jenny, Kindle, Marshall, and Paiz.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CM 07-137-18                      DETROIT AREA AGENCY ON AGING  
   ANNUAL IMPLEMENTATION PLAN

MOTION by Sawicki, SUPPORTED by Jenny:  
to acknowledge receipt of and approve the Detroit Area Agency on Aging Annual  
Implementation Plan for Fiscal Year 2019.

ABSENT: Poynter.

MOTION CARRIED

CM 07-138-18                      DESIGNATION OF STREET ADMINISTRATOR

RESOLUTION by Costantino, SUPPORTED by Sawicki:  
BE IT RESOLVED adopt the resolution to Designate the City Manager, Joseph F.  
Rheker, as the Street Administrator for the City of Harper Woods.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, and Sawicki.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CM 07-139-18                      MICHIGAN MUNICIPAL LEAGUE - ANNUAL CONVENTION

RESOLUTION by Sawicki, SUPPORTED by Jenny:  
BE IT RESOLVED authorize those Councilmembers interested to attend the Michigan  
Municipal League's Annual Convention September 20-22, 2018 with the City paying all  
necessary and related expenses.

ROLL CALL VOTE

YES: Jenny, Kindle, Marshall, Paiz, Sawicki, and Costantino.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Hakim expressed thanks for the potential implementation of a dog park at Salter Park. He also said he does not think grant money should be restricted in any way and loans should be open to all residents.

Ms. Szolach stated her driveway lifted when the City line flooded 2 years ago and that she needs assistance with getting this repaired. She then mentioned police presence is more noticeable.

Mr. Cadotte complained about high water rates and asked if the City is subsidizing the fees for Eastland with regard to the Milk River assessed fees. He next stated commercial vehicles parked on the street are becoming a problem.

Mr. Schenburn said cement worked replaced 5 years ago from Woodside to Elkhart needs repair and that there should be guarantees from the contractor. He said that a troop trailer at his brother's home has been causing issues and that SafeBuilt is taking complaints from a non resident and that he is upset he received a violation for outside storage. He also complained that SafeBuilt is trying to charge for an abandoned home which is inhabited.

Mr. Seranno said the property at Hawthorne and Harper is finally down and asked what is planned next.

CALL TO COUNCIL

The Mayor Pro tem shared a resident's letter regarding Juneteenth saying that it went well and was well received.

Councilperson Sawicki mentioned that National Night out is August 7<sup>th</sup>. She said there was a deer in her yard this morning and asked all to be careful driving. She also said Nona's should be recognized for recommitting to Harper Woods and that while she is not opposed to a dog park she would like to receive information before the community as Council has in the past. Next she shared a mailing from the city of Centerline

regarding how they handle blight/grass issues and that it would be a good idea for Harper Woods.

Councilperson Paiz apologized for her comments regarding CDBG money saying she may have been insensitive to residents. She advised residents to call the police when they observe parked commercial vehicles. She stated that Councilperson Sawicki's comments about dog park information was nicer than her own comments would have been about being informed.

Councilperson Costantino commented that she loved the Juneteenth celebration and that it should be continued each year. She further stated that the Abraham Lincoln character was great as was the food and that many of her students participated and enjoyed it.

CM 07-140-18

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Marshall:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:42 p.m.

MOTION CARRIED UNANIMOUSLY

\_\_\_\_\_  
VALERIE KINDLE, MAYOR PRO TEM

\_\_\_\_\_  
LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JULY 25, 2018

SPECIAL MEETING MINUTES

The special City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Joseph F. Rheker III and City Clerk Leslie M. Frank.

CM 07-141-18

DEFICIT ELIMINATION PLAN - REFUSE FUND

RESOLUTION by Sawicki, SUPPORTED by Costantino:  
BE IT RESOLVED adopt the Amended Deficit Reduction Plan for the Refuse Fund as outlined in the attached resolution from the Finance Director and further to direct the Finance Director to submit this plan to the State of Michigan Treasury Department for certification.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: None.

RESOLUTION ADOPTED UNANIMOUSLY

PRESENTATION - ROCKET FIBER

A representative from Rocket Fiber was present and shared information regarding the potential fiber ring consortium with the neighboring Grosse Pointe communities.



CM 07-142-18

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Sawicki:

That the agenda of the special City Council meeting having been acted upon, the meeting is hereby adjourned at 7:55 p.m.

MOTION CARRIED UNANIMOUSLY

\_\_\_\_\_  
KENNETH A. POYNTER, MAYOR

\_\_\_\_\_  
LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
AUGUST 13, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilpersons Tom Jenny & Hugh R. Marshall.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 08-143-18      EXCUSE COUNCILPERSONS JENNY & MARSHALL

MOTION by Sawicki, SUPPORTED by Costantino:  
To excuse Councilpersons Jenny and Marshall from tonight's meeting because of a prior commitment.

ABSENT: Jenny & Marshall.

MOTION CARRIED

CM 08-144-18      MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:  
To receive, approve and file the minutes of the regular City Council meeting held July 9, 2018, the Special City Council meetings held July 9 and July 25, 2018 and furthermore receive and file the minutes of the Board of Review meeting held July 17, 2018.

ABSENT: Jenny & Marshall.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 08-145-18

CONSENT AGENDA

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 114317 through 114552 in the amount of \$1,106,659.53 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$9,787.00 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.
3. approve payment to SafeBuilt, Inc. in the amount of \$48,382.60 for the contractual building department services performed during the month of June 2018.
4. approve payment to WCA Assessing in the amount of \$5,055.08 for the contractual assessing services performed during the month of August 2018.
5. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$7,950.72 for professional services during the month of June 2018 for the following projects: 2018 User Charge, #180-206; 2018 Paser Rating, #180-207; 2018 Concrete Pavement Repair, #180-204; 2017 Concrete Pavement Repair, #180-188; Kelly Road Pedestrian Crossing, #180-208; 2016 Emergency Sanitary Sewer CCTV, #180-180; Stormwater Asset Mgmt Plan, #180-202; 8 Mile Traffic Signal Upgrade, #180-179 and the Housing Rehab Project, #180-178.
6. approve payment to Plante & Moran in the amount of \$17,205.00 for the professional services performed in conjunction with the 2017 audit and with finance/accounting matters.
7. approve payment to Michigan Supreme Court Finance in the amount of \$5,061.37 for software support on the district court's computer system.
8. approve payment to Core & Main in the amount of \$5,250.00 for the purchase of 50 stop boxes for water shut off services.
9. approve payment in the amount of \$21,858.75 to Grosse Pointe Woods for the City's pro-rata portion of the operating and maintenance of the Torrey Road Pump Station for the period January through June 2018.
10. approve payment to Badger Meter, Inc. in the amount of \$12,706.11 for the purchase of new 5/8" Orion and Ultrasonic water meters.

11. approve payment to BBEK Construction LLC in the amount of \$8,845.00 for the renovations and repair work at 20437 Damman as part of the CDBG rehab loan project.

ROLL CALL VOTE

YES: Costantino, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Jenny & Marshall.

RESOLUTION ADOPTED

CM 08-146-18

2017 AUDIT PRESENTATION

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to Receive and File the 2017 Audit/Financial Report as submitted by the City's Auditors, Plante and Moran and also receive and file their management report.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, and Costantino.

NO: None.

ABSENT: Jenny & Marshall.

RESOLUTION ADOPTED

CM 08-147-18

MILK RIVER - OPERATIONS AND MAINTENANCE

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED approve payment to Wayne County in the amount of \$240,136.25 for the operation and maintenance of the Milk River Drain for July through September 2018.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter and Costantino.

NO: Kindle.

ABSENT: Jenny & Marshall.

RESOLUTION ADOPTED

CM 08-148-18      AWARD OF BID - CDBG REHABILITATION PROJECT

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to accept the lowest responsible bid submitted by Optimum Contracting Solutions for rehab work to be provided on the homes listed as part of the CDBG Rehabilitation Program:

20516 Kenosha	\$29,325.00
18558 Woodside	\$23,100.00

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Kindle and Paiz.

NO: None.

ABSENT: Jenny & Marshall.

RESOLUTION ADOPTED

CM 08-149-18      APPOINTMENT OF MAGISTRATE - 32A DISTRICT COURT

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to approve the appointment of Jennifer Rau as the part-time Magistrate for the Harper Woods 32A District Court.

ROLL CALL VOTE

YES: Poynter, Costantino, Kindle, Paiz and Sawicki.

NO: None.

ABSENT: Jenny & Marshall.

RESOLUTION ADOPTED

CM 08-150-18      CONVERSION OF MERCURY VAPOR STREET LIGHTS

RESOLUTION by Kindle, SUPPORTED by Sawicki:

BE IT RESOLVED approve the Master Agreement with DTE for municipal street lighting to convert existing mercury vapor lights to LED at Salter Park and Danbury Park at a cost of \$289,054.00 with an annual savings of \$62,101.00 and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Costantino, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Jenny & Marshall.

RESOLUTION ADOPTED

CM 08-151-18 INTRODUCTION AND FIRST READING - CRIMINAL  
CONDUCT CAUSING A RESPONSE BY THE  
DEPARTMENT OF PUBLIC SAFETY ORDINANCE

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to introduce and place for first reading an ordinance entitled "An Ordinance Prohibiting a Response by the City's Department of Public Safety; Providing for the Enforcement of the Provisions of the Ordinance; Providing for Repeal of Conflicting Ordinances and Portions Thereof; and Providing an Effective Date," and further, to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, and Costantino.

NO: None.

ABSENT: Jenny & Marshall.

RESOLUTION ADOPTED

CM 08-152-18 DESIGNATION OF VOTING DELEGATE - MML CONFERENCE

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED to designate Mayor Poynter as the City's official delegate, and Mayor Pro tem Kindle as the alternate delegate at the Michigan Municipal League's Annual Meeting to be held September 20-22, 2018.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, and Kindle.

NO: None.

ABSENT: Jenny & Marshall.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Cadotte opined that the City's use of the water/sewer fund to collect money is potentially illegal. He stated the refuse charge on the tax and water bills could result in a class action lawsuit saying further raising the rates is violating contract law and the Headlee amendment.

Mr. Toussant asked about street repair updates. The City Manager responded that lowering the PA33 was with the intention of asking residents to approve bond/millage for road repair and the City is working on a funding mechanism which could be potentially on the next tax bills. Mr. Toussant expressed concern over health care for retirees. He also suggested the City address raising the cost of parking permits so residents will use their garage not the street.

Ms. Carlson questioned paying the auditors when they did not tell the City about CDBG money. She stated there could be revenue from enforcing ordinances. She asked for clarification of the rental registrations program and questioned if DTE will do restorations when their project is complete.

Mr. Schenburn commented about a class action lawsuit he was involved in. He suggested residents should lobby Lansing for revenue sharing to be heard.

CALL TO COUNCIL

The Mayor stated this was the best National Night out so far and that it has truly become a Harper Woods event. He mentioned that the Greek Fest begins this week and that it is always a great time and an outstanding crowd.

Councilperson Kindle thanked New Life Ministries and various City Departments for their participation in National Night out saying it was a great time and well attended.

Councilperson Paiz mentioned GPAAS is working with the City Manager to potentially have an open house event where dogs can be licensed and registered.

Councilperson Costantino suggested this could possibly be combined with the flea market this year.

CM 08-153-18

EXECUTIVE SESSION - LITIGATION MATTER

MOTION by Paiz, SUPPORTED by Costantino:

ABSENT: Jenny & Marshall.

MOTION CARRIED

The City Council adjourned to Executive Session at 8:17 p.m. and reconvened at 8:50 p.m.

CM 08-154-18      ADD ITEM TO AGENDA - SETTLEMENT AGREEMENT

MOTION by Sawicki, SUPPORTED by Kindle:

To add to the agenda a settlement agreement for a lawsuit, Bahr v. Harper Woods.

ABSENT: Jenny & Marshall.

MOTION CARRIED

CM 08-155-18      APPROVAL OF SETTLEMENT AGREEMENT  
                         BAHR V. HARPER WOODS

RESOLUTION by paiz, SUPPORTED by Kindle:

BE IT RESOLVED to approve the settlement agreement between P. Bahr and the City of Harper Woods under the terms and conditions as recommended by the City Attorney and upon receipt of a full settlement and release of all claims signed by the plaintiff.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Kindle, and Paiz.

NO: None.

ABSENT: Jenny & Marshall.

RESOLUTION ADOPTED

CM 08-156-18      ADJOURNMENT

MOTION by Costantino, SUPPORTED by Kindle:



That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:53 p.m.

ABSENT: Jenny & Marshall.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
SEPTEMBER 5, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilperson Marshall.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 09-157-18

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held August 13, 2018 and furthermore receive and file the minutes of The Library Board meeting held June 21, 2018.

ABSENT: Marshall

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 09-158-18

CONSENT AGENDA

RESOLUTION by Sawicki, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 114553 through 114801 in the amount of \$1,022,766.94 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$10,551.54 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.
3. approve payment to the State of Michigan Supreme Court in the amount of \$5,061.37 for the user fees on the district court's judicial information system for the period July through September 2018.
4. approve payment to SafeBuilt, Inc. in the amount of \$83,689.20 for the contractual building department services performed during the months of April and July 2018.
5. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$14,720.73 for professional services during the month of July 2018 for the following projects: 2018 User Charge, #180-206; 2018 Concrete Pavement Repair, #180-204; 2017 Concrete Pavement Repair, #180-188; Kelly Road Pedestrian Crossing, #180-208; 2016 Emergency Sanitary Sewer CCTV, #180-180; Stormwater Asset Mgmt, #180-202 and the Housing Rehab Project, #180-178.
6. approve payment to the City of Grosse Pointe Farms in the amount of \$7,662.87 for Harper Woods' proportionate share of the Intermunicipal Radio System for the period January through June 2018.
7. approve payment to Pella Holdings, LLC in the amount of \$21,122.64 for the renovations and repair work at 20710 Damman as part of the CDBG rehab loan project.
8. approve payment to Annointed Construction, LLC in the amount of \$17,387.00 for the renovations and repair work at 19207 Washtenaw as part of the CDBG rehab loan project.
9. to appoint Mr. Lawrence Hakim to the Planning Commission for an unexpired three-year term ending January 2020.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 09-159-18

APPROVAL OF PA 359 PF 1925;  
SPECIAL TAX FOR ADVERTISING

RESOLUTION by Jenny, SUPPORTED by Sawicki:

BE IT RESOLVED to approve a tax levy not to exceed \$50,000 to be assessed for the purpose of obtaining additional revenue for promoting and advertising for the City, and to allocate these funds for the calendar, newsletter, city website and updating the electronic message board.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 09-160-18

WATER SERVICE CONTRACT - GREAT  
LAKES WATER AUTHORITY (GLWA)

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to Approve Amendment No. 3 to the Water Service Contract between the City of Harper Woods and the Great Lakes Water Authority and further that the City Manager be authorized to sign the contract on behalf of the City.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 09-161-18

INTRODUCTION AND FIRST READING - AN ORDINANCE  
TO AMEND SECTION 10-29, DUMPSTER SCREENING

RESOLUTION by Paiz, SUPPORTED by Kindle:

BE IT RESOLVED to introduce and place for first reading an ordinance entitled, "An Ordinance to Amend Section 10-291 Standards for Non-Residential Developments, Dumpster Screening Act", and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny and Kindle.

NO: None.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 09-162-18

ADOPT 2019 BUDGET SCHEDULE

MOTION by Jenny, SUPPORTED by Kindle:

approve the 2019 Budget Meeting Schedule with workshops to be held at regular and special meetings on October 1, October 8, October 15 and October 22, if necessary and further to hold a public hearing on the 2019 Budget on November 5, 2018.

ABSENT: Marshall

MOTION CARRIED

CALL TO AUDIENCE

Mr. Hakim mentioned that he noted that several sidewalk flags in areas that have been recently restored following the DTE project have been lifting causing a trip hazard and he wanted to alert the City to this. (The City Manager stated that he has been meeting with the contractor each week and will be sure to address this with them.) He then asked if there was any news about the Dog-Friendly park at Salter.

Mr. Binder reported that permits have been pulled for the home on Washtenaw that is in serious disrepair, but still nothing has been done. He also asked if anyone else heard the rumor that Home Depot is closing. (No one on Council has heard this and stated that clearly it is a rumor.) He also commented that he feels that the DPW is doing an excellent job with their limited resources.

Mr. Cadotte stated that he is opposed to the tax that was approved tonight. With the recent 20 mill increase and increase in water fees he said he felt that this was just a money grab from the City to add revenue to the general fund. He also mentioned that he felt the 10% penalty for late water payments is inappropriate now that we are on a monthly billing cycle as opposed to the quarterly billing, it should be reduced to 3.25% per month.

CALL TO COUNCIL

The Mayor commented on the recent "Slow Roll" bike event that travelled through Harper

Woods saying that it was outstanding and well attended citing about 3,000 people participated. He also mentioned that it was the first time the "Slow Roll" group ventured outside the City of Detroit into another community. He then mentioned that a digital news magazine, MetroMode interviewed the City Manager, the Economic Development Director and himself to promote Harper Woods. Lastly he mentioned that the ridership totals for the PAATS bus for the previous 6 months is approximately 9,000 for all of the Grosse Pointes and Harper Woods. Almost a third of those riders are from Harper Woods.

Mayor Pro tem Kindle announced that the Harper Woods/Grosse Pointe Chapter of the NAACP will be hosting a Freedom Fund dinner on October 28 at the Grosse Pointe War Memorial. The guest speaker will be Shonda Diggs, dermatologist and Regent for the University of Michigan. She then spoke of the WCCCD University Center and what a wealth of knowledge exists within for our community. So many enrichment classes are available with some of them free to seniors. A Costco reception event will be taking place there on September 10 from 11a.m. to 1p.m. She encouraged everyone to check it out.

Councilwoman Paiz also shared her experience with the "Slow Roll" event stating that she livestreamed the event on Facebook.

CM 09-163-18

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:49 p.m.

ABSENT: Marshall

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
SEPTEMBER 17, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Hugh R. Marshall, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilperson Tom Jenny.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

PRESENTATION

Sarah Traxler the representative from McKenna was present to share the conceptual plan for Eastland Center and collaboration materials that will be made available to all potential bidders and to answer questions.

CM 09-164-18

MINUTES

MOTION by Sawicki, SUPPORTED by Marshall:  
To receive, approve and file the minutes of the regular City Council meeting held September 5, 2018.

ABSENT: Jenny.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 09-165-18

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 114802 through 114903 in the amount of \$546,384.00 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$10,300.19 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for restorations following main breaks at various residential homes.
3. approve payment to SafeBuilt, Inc. in the amount of \$35,973.40 for the contractual building department services performed during the month of August 2018.
4. approve the request from the Harper Woods Secondary School to hold their annual homecoming parade on Friday, September 28, 2018 at 6:00 p.m.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CM 09-166-18 SECOND READING AND ADOPTION - ORDINANCE  
NO. 2018-07 CRIMINAL CONDUCT CAUSING A RESPONSE  
BY THE DEPARTMENT OF PUBLIC SAFETY ORDINANCE

RESOLUTION by Marshall, SUPPORTED by Kindle:

BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2018-07, entitled "An Ordinance Prohibiting a Response by the City's Department of Public Safety; Providing for the Enforcement of the Provisions of the Ordinance; Providing for Repeal of Conflicting Ordinances and Portions Thereof; and Providing an Effective Date," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Kindle, Marshall, Paiz, Sawicki, Poynter, and Costantino.

NO: None.

ABSENT: Jenny.



RESOLUTION ADOPTED

CM 09-167-18      RESOLUTION IN SUPPORT OF THE EIGHT MILE  
                            BOULEVARD UNIFYING FRAMEWORK

RESOLUTION by Kindle, SUPPORTED by Costantino:  
BE IT RESOLVED to adopt the attached resolution in support of the 8 Mile Boulevard Association Unifying Framework Plan, Established February 2018.

ROLL CALL VOTE

YES: Marshall, Paiz, Sawicki, Poynter, Costantino, and Kindle.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CM 09-168-18      ELECTION OF BOARD OF DIRECTORS - MI MUNICIPAL  
                            LEAGUE LIABILITY AND PROPERTY POOL

RESOLUTION by Sawicki, SUPPORTED by Kindle:  
BE IT RESOLVED to cast the City's vote for the following persons to serve on the Board of Directors of the Michigan Municipal League Liability and Property Pool:

Robert Clark - Mayor, City of Monroe

Paula Zelenko - Mayor, City of Burton

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Kindle, and Marshall.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Kingston, a volunteer on Kelly Road, said she along with several others have been picking up trash, taking down trees, etc. and that a concentrated effort by business owners is needed.

Mr. Calus stated that he was told that there would be automatic read water meters this year and they would be paid for with a grant. He asked if the estimated water bills charging only three units could be increased to make the billing more equal.

Mr. Kien asked if the Council would need to take action tonight on the Eastland Concept. (The City Manager said that no formal resolution would be needed at this time.)

Ms. Lyons announced that she would be running for school board and hoped to create local groups for civic minded youths in the community.

Mr. Cadotte mentioned that the interest rates for late payment on water bills was detrimental to those on fixed incomes. He proposed that the City offer partial payment plans.

Ms. Sturton expressed concern about the condition of Beaconsfield street and asked when repairs would be done. She was concerned over the traffic situation on Beaconsfield during school drop off and pick up and asked if it is the school's responsibility. (The City Manager said DTE has some responsibility for the situation and work should be done during the school day. He also mentioned a road millage that would provide some funds for repairs.)

Mr. Wagner complained of speeding on residential streets.

Mr. Toussant mentioned that in the Eastland Concept Plan bids can start as low as \$500,000. He was concerned that anyone with enough money could purchase the property.

#### CALL TO COUNCIL

The Mayor stated he has been placed on the corporate advisory board for the Harper Woods School District and that he and the City Manager met recently with the Census Bureau. He thanked the City Manager for his "In the Loop" Friday informational packets that keep the Council well informed. He then shared that he and his wife along with Mr. Cotton have been attending the Regent Park meetings as interested neighbors. He then spoke about the positive things happening in Harper Woods and that many more good things will happen and we should all speak positively about our community.

Councilperson Sawicki questioned that there are five scout cars in need of siren repair. She mentioned that she was able to preview the City's new water app and found it to be interesting and useful to residents. She was told that 3 units of water is the average for homeowners and that is the reason estimates are based on this amount. She asked if more personnel would be needed to read the new meters. (The City Manager responded this wouldn't be necessary as the meters can be read while driving by.)

Councilperson Kindle said she recently toured the Milk River facility. She explained that her past no votes on Milk River were not because of the system itself but that Harper Woods is not properly represented and we pay the majority of the revenue for the system.

Councilperson Paiz announced the GPAAS and the Harper Woods Veterinary hospital vaccination event would be held October 6 at Salter Park from 1:30 to 3:00 p.m. The only requirement is proof of residency and \$10.00 will provide a rabies shot and dog license for each dog.

Councilperson Costantino gave a recap of the Ordinance Committee meeting and said the dog park rules were discussed. She announced the Committee will meet on October 1 at 6:00 p.m.

CM 09-169-18

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:44 p.m.

ABSENT: Jenny.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
OCTOBER 1, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, and Veronica Paiz.

ABSENT: Councilpersons Hugh R. Marshall and Vivian Sawicki.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATION

Jim LaPalm, the City's Building Official from SafeBuilt, was present to give an update on their code enforcement efforts and provide statistics for tickets and court appearances in 2017/18.

CM 10-170-18      EXCUSE COUNCILPERSONS MARSHALL & SAWICKI

MOTION by Jenny, SUPPORTED by Costantino:

To excuse Councilpersons Marshall and Sawicki from tonight's meeting because of prior commitments.

ABSENT: Marshall & Sawicki.

MOTION CARRIED

CM 10-171-18

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held

September 17, 2018 and furthermore receive and file the minutes of the Library Board meeting held August 17, 2018, the Ordinance Committee meeting held September 17, 2018 and the Planning Commission meeting held September 22, 2018.

ABSENT: Marshall & Sawicki

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

Corinne Martin of GPAAS expressed concern about verbiage on most items in the Dog Friendly Park policy.

The City Attorney explained that the City has no more liability with a resident's dog in the Park than walking down a street. She also explained these are only rules not an ordinance.

CM 10-172-18

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 114904 through 115001 in the amount of \$436,088.33 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$5,642.76 for professional services during the month of August 2018 for the following projects: 2018 User Charge, #180-206; 2018 Concrete Pavement Repair, #180-204; Kelly Road Ped Crossing, #180-208; Stormwater Asset Mgmt Plan, #180-202; GLWA Charges Work Group, #180-209 and the 8 Mile Traffic Signal Upgrade, #180-179.
3. approve payment to WCA Assessing in the amount of \$10,110.16 for the contractual assessing services performed during the months of September and October 2018.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, and Poynter.

NO: None.

ABSENT: Marshall & Sawicki.

RESOLUTION ADOPTED

CM 10-173-18      SECOND READING AND ADOPTION - AN ORDINANCE  
TO AMEND SECTION 10-29, DUMPSTER SCREENING

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2018-08, entitled "An Ordinance to Amend Section 10-291, Standards for Non-Residential Developments - D.2 Dumpster Screening Act," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Poynter and Costantino.

NO: None.

ABSENT: Marshall & Sawicki.

RESOLUTION ADOPTED

CM 10-174-18      ADOPT POLICY - DOG FRIENDLY PARK

MOTION by Kindle, SUPPORTED by Jenny:

to adopt the attached Dog Walking Policy outlining the rules of the newly implemented Dog Friendly Park at Salter Park.

NO: Paiz.

ABSENT: Marshall & Sawicki.

MOTION CARRIED

CALL TO AUDIENCE

Mr. Hakim expressed concern over the traffic situation at Tyrone School saying parents are not following proper procedures and suggested an alternate dismissal route.

Mrs. Sturton complained of cars speeding on Huntington and said there aren't enough stop signs.

Mr. Krass stated that DTE did not make proper restorations on Bournemouth between Tyrone and Craig. He praised the office staff at DPW regarding dumpsters. He then made comment on sex offenders and school zones, teenage curfews and suggestions for punishment for youth offenders.

CALL TO COUNCIL

The Mayor stated that he and Mayor Pro tem Kindle were in the High School Homecoming parade and that there was a large turnout. He credited the school for a great event. He then mentioned the ribbon cutting for the middle school saying enrollment is high and they are attracting students from all over. He spoke of a luncheon he attended at Defer School with other community leaders from the Grosse Pointes with a presentation by 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> grade students. Next he mentioned the Goodfellows tribute breakfast to Mayor Duggan with approximately 1,000 people in attendance. He then said a recent Kelly Road Business Association meeting was well attended and many positive things were discussed. The first meeting of the Corporate Advisory Board for the H.W. School District he felt had great energy and enthusiasm. He said Eastland is up for auction and there is much enthusiasm for this development. He is looking forward to the future where teamwork and positivity are bringing the City back.

Councilperson Paiz again brought up issues she is concerned with about the Dog Friendly Park. She shared that the Harper Woods Veterinary clinic and GPAAS are hosting an event for vaccinations and licensing at Salter Park on October 6<sup>th</sup>.

Councilperson Jenny commended the DPW for an excellent job on a number of main breaks.

Mayor Pro tem Kindle announced the Lion's Club Pasta Dinner on October 20 at the Amvets Post #57 and the upcoming GP/HW NAACP first annual Freedom Dinner on October 28 at the War Memorial.

The Mayor shared a quote of Mayor Pro tem Kindle regarding her leadership role in the Michigan Women in Municipal Government, "I am honored to be helping to lead the Michigan Women in Municipal Government organization for the next year and that now is an ideal time to advance women leaders in local government".

Councilperson Costantino gave a report about the MML conference she attended saying it was awesome and it coincided with the American Planners Association which was timely considering the Eastland issue. She also mentioned the rental workshop saying we could bring revenue to the City possibly through Air bnb. She mentioned the Monastery brings people into the City and hoped we can bring more attractions here in the future possibly by capitalizing on the art work in the City with an event like ArtPrize.

Councilperson Paiz said she would file a report about the MML conference and spoke about the mobile workshops she attended. She hoped to share some of the ideas with regard to Eastland.

CM 10-175-18      2018 BUDGET WORKSHOP SESSION

MOTION by Jenny, SUPPORTED by Paiz:  
To adjourn to the Budget workshop session.

ABSENT: Marshall & Sawicki.

MOTION CARRIED

City Council recessed at 8:06 p.m. and reconvened in the conference room at 8:15 p.m.

2018 BUDGET WORKSHOP SESSION

The City Manager and Finance Director presented and discussed with City Council the draft of the 2018 Budget.

CM 10-176-18      ADJOURNMENT

MOTION by Jenny, SUPPORTED by Paiz:  
That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 9:16 p.m.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK



CITY OF HARPER WOODS  
CITY COUNCIL  
OCTOBER 15, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilperson Hugh R. Marshall.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATION

A representative from DTE was present to give an overview of the service and supply line upgrade project so far and answer questions. He stated the project is on target and should be finished by Thanksgiving and that restoration will begin and take several weeks weather permitting.

CM 10-177-18      EXCUSE COUNCILPERSON MARSHALL

MOTION by Jenny, SUPPORTED by Sawicki:

To excuse Councilperson Marshall from tonight's meeting because of a prior commitment.

ABSENT: Marshall.

MOTION CARRIED

CM 10-178-18

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held October

1, 2018 and furthermore receive and file the minutes of the Ordinance Committee meeting held October 1, 2018 and the Election Commission meeting held October 11, 2018.

ABSENT: Marshall.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 10-179-18

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 115002 through 115091 in the amount of \$339,918.93 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to SafeBuilt, Inc. in the amount of \$30,169.20 for the contractual building department services performed during the month of September 2018.
3. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$13,929.25 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for restorations following main breaks and tree removals at various residential homes.
4. approve payment in the amount of \$102,396.47 to Wayne County for the Milk River interest payment on the SRF program.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 10-180-18            INTRODUCTION AND FIRST READING - AN  
ORDINANCE TO AMEND CHAPTER 11, HOUSING  
CODE - VACANT OR ABANDONED PROPERTY

RESOLUTION by Costantino, SUPPORTED by Paiz:

BE IT RESOLVED to introduce and place for first reading an Ordinance entitled "An Ordinance to Amend Chapter 11, Housing Code, Article V, Section 11-104 - Penalties; Municipal Civil Infractions - City of Harper Woods Code of Ordinances - Vacant or Abandoned Property," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 10-181-18            INTRODUCTION AND FIRST READING - AN  
ORDINANCE TO AMEND CHAPTER 11, HOUSING  
CODE - RESIDENTIAL INCOME PROPERTY

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to introduce and place for first reading an Ordinance entitled "An Ordinance to Amend Chapter 11, Article IV, Housing Code of the City of Harper Woods - Residential Income Property," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 10-182-18            INTRODUCTION AND FIRST READING - AN  
ORDINANCE TO AMEND CHAPTER 11, HOUSING  
CODE - CERTIFICATE OF OCCUPANCY

RESOLUTION by Kindle, SUPPORTED by Jenny:

BE IT RESOLVED to introduce and place for first reading an Ordinance entitled "An

Ordinance to Amend Chapter 11, Article III, Certificate of Occupancy of the City of Harper Woods Code of Ordinances,” and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 10-183-18      RESOLUTION - ROAD REPAIR AND MAINTENANCE

RESOLUTION by Jenny, SUPPORTED by Paiz:

BE IT RESOLVED to direct the City Manager to prepare a preliminary report and plans for a potential special assessment district dedicated to road repair and maintenance.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, and Paiz.

NO: Kindle.

ABSENT: Marshall.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Lyons shared that she was invited to speak at the Polyglot Conference in Slovenia and said that to her learning a foreign language is the passport to global citizenship and further that Harper Woods will be on an international stage with her presentation.

Mr. Toussant said that he is happy to hear steps are being taken to fix the roads.

CALL TO COUNCIL

The Mayor shared that Grosse Pointe War Memorial will be opening to all communities conveyed at a recent Board meeting he attended there. He also attended the Harper Woods Middle school ribbon cutting with Mayor Pro tem Kindle and Councilperson Costantino and said that while he was aware the district expanded but noted that there are over 2,000 students; when he served on the School Board there was no more than 1,000 students.

He then spoke about a well attended senior expo he attended at the Assumption Center where Chuck Gaidica was a speaker and the topic was living strong in your older years. He next mentioned the Harper Woods Library book sale. He shared that he attended a presentation regarding youth and the police at Redeemer Church where Councilperson Kindle and several young people were on the panel.

Councilperson Kindle agreed with the Mayor about the panel she was on saying that she likes to see how times have changed since she worked with delinquents years ago and that things today are less adversarial. She stated that they try to show youth that the police need to do their job and all involved should be treated with respect.

Councilperson Costantino said an Ordinance Meeting was held tonight and the next scheduled meeting will be in March. She gave an overview of the meeting saying she was glad that Eastland sold for 3.1 million but that we don't yet know the owners identity.

Councilperson Paiz announced there will be a GPAAS spaghetti dinner fundraiser for the K-9 unit November 14 from 4pm to 7pm at the Amvets Post 57. She next mentioned that the Library will be hosting their annual artisan market November 3 from 11- 4p.m. She then expressed curiosity about the polyglot conference Ms. Lyons spoke about to be held in Slovenia. She asked then when the quarterly newsletter would be sent out and was told it will go out this week.

The Mayor then mentioned that the Tree Lighting Ceremony is also on November 14<sup>th</sup>, the same night as the GPAAS fundraiser.

Councilperson Jenny shared that the DPW worked a recent main break in cold and wet conditions and commended them on a job well done.

CM 10-184-18

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:51 p.m.

ABSENT: Marshall.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
NOVEMBER 5, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Veronica Paiz and Vivian Sawicki.

ABSENT: Councilperson Hugh R. Marshall.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 11-185-18

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held October 15, 2018 and furthermore receive and file the minutes of the Library Board meeting held September 20, 2018, and the Ordinance Committee meeting held October 15, 2018.

ABSENT: Marshall.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 11-186-18

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 115092 through 115226 in the amount of \$479,520.00 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment in the amount of \$11,200.00 to Guardian Sewers for their assistance with several watermain breaks at various residential locations.
3. approve payment to BB&T Governmental Finance in the amount of \$21,293.99 for the interest payment on the Capital Improvement Bond.
4. approve payment to Oakland County Information Technology in the amount of \$6,799.25 for fees relative to the CLEMIS computer system utilized by the Police Department.
5. approve payment to BB&K Construction LLC in the amount of \$17,924.88 for the renovations and repair work at 21184 Country Club and the third and final payment of \$8,845.00 for repair work at 20437 Damman as part of the CDBG rehab loan project, for a total of \$26,769.88.
6. approve payment to Plante & Moran in the amount of \$7,500.00 for the cash modeling/fund balance tool that is being utilized by the Finance Department.
7. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$15,538.86 for professional services during the month of September 2018 for the following projects: Housing Rehab, #180-178; Proposed Street Improvements, #180-210; 2018 Concrete Pavement Repair, #180-204; 2018 Gas Main Replacement, #180-198; Stormwater Asset Mgmt Plan, #180-202; GLWA Charges, #180-209 and the 2016 Emergency Sanitary Sewer CCTV, #180-180.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 11-187-18

REMOVE PAYMENT FROM CONSENT AGENDA

MOTION by Sawicki, SUPPORTED by Costantino:

To remove payment #115141 to DTE due to the ongoing issue with street light outages.

ABSENT: Marshall.

MOTION CARRIED

CM 11-188-18

OPEN PUBLIC HEARING - 2019 BUDGET

MOTION by Costantino, SUPPORTED by Sawicki:  
To open the public hearing on the 2019 Budget.

ABSENT: Marshall.

MOTION CARRIED

PUBLIC HEARING

Mr. Calus thanked the City Manager for following up on his concerns and asked if the Budget allowed for hiring more public safety officers and if the City pays for training can they be required to stay for a certain time period. The City Manager responded that the amount of officers will remain the same. Mr. Callus added that if more tickets were written there would be more money to pay for additional officers and that there are not enough officers on certain streets. The City Manager stated he is looking into speed/radar trailers for different locations.

CM 11-189-18

CLOSE PUBLIC HEARING - 2019 BUDGET

MOTION by Jenny, SUPPORTED by Kindle:  
To close the public hearing on the 2019 Budget.

ABSENT: Marshall.

MOTION CARRIED

CM 11-190-18

ADOPTION OF TAX LEVY RESOLUTION - 2019 BUDGET

RESOLUTION by Costantino, SUPPORTED by Jenny:  
BE IT RESOLVED adopt the Tax Levy Resolution set forth on page 1 of the budget document hereby establishing the following tax rate for 2019.



General	19.9740
Refuse	2.5483
Library	1.9143
Debt	1.3750
Totals	25.8116

## ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTEDCM 11-191-18      ADOPTION OF BUDGET AND APPROPRIATION  
RESOLUTION - 2019 BUDGET

RESOLUTION by Sawicki, SUPPORTED by Jenny:

BE IT RESOLVED approve the Budget Adoption and Appropriation Resolution found on Page 2 of the budget document, thereby adopting the 2019 Budget as presented.

## ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTEDCM 11-192-18      2019 STORM WATER UTILITY RATE RESOLUTION

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED that in accordance with Chapter 27, Article V, Sections 27-120 and 27-15 of the Code of Ordinances, a rate of \$210.00 per residential equivalent unit is hereby established for the storm water utility charge to be billed December 1, 2018.

## ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: Kindle.

ABSENT: Marshall

RESOLUTION ADOPTED

CM 11-193-18 TRANSFER TO 2018 WINTER TAX ROLL - DELINQUENT WATER,  
SEWAGE, GRASS CUTTING AND COMMERCIAL REFUSE BILLS

RESOLUTION by Sawicki , SUPPORTED by Kindle:

BE IT RESOLVED Approve the transfer of \$184,490.34 for delinquent Water and Sewer bills, \$47,032.52 for Miscellaneous City Services, \$8,019.00 for Special Pickups and \$3,538.40 for Meter Replacements (total of \$243,080.26) to the 2018 Winter Tax Roll as proposed and submitted by the Finance Director/Treasurer.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, Kindle, and Paiz.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 11-194-18 INTRODUCTION AND ADOPTION - ORDINANCE NO. 2018-09  
TO PROHIBIT MARIJUANA ESTABLISHMENTS WITHIN THE CITY

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to introduce and adopt Ordinance No. 2018-09, entitled, "An Ordinance to Add Section XV to Chapter 12 of the City Code of Ordinances to Prohibit Marijuana Establishments Within the City," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Poynter, Costantino, Jenny, Kindle, Paiz, and Sawicki.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 11-195-18 RESOLUTION - REDEVELOPMENT READY COMMUNITIES

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the attached resolution to pursue participation in the Redevelopment Ready Communities Program through the Michigan Economic Development Corporation with any costs incurred to be provided with CDBG funds.

CITY OF HARPER WOODS, MICHIGAN

NOVEMBER 5, 2018

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 11-196-18      AWARD OF BID - CDBG REHABILITATION PROGRAM

RESOLUTION by Jenny, SUPPORTED by Kindle:

BE IT RESOLVED to accept the lowest responsible bid submitted by CTI Construction Services for rehab work to be provided on the homes listed as part of the CDBG Rehabilitation Program:

19668 Washtenaw    \$12,000.00 (waterproofing)

19717 Lancaster    \$23,960.00

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 11-197-18      AWARD OF BID - CDBG REHABILITATION PROGRAM

RESOLUTION by Kindle, SUPPORTED by Jenny:

BE IT RESOLVED to accept the lowest responsible bid submitted by Six Brothers Construction for rehab work to be provided on the homes listed as part of the CDBG Rehabilitation Program:

19668 Washtenaw    \$7,094.04 (renovations)

18784 Kenosha      \$25,727.00

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Nancy Courtney of the DAAA gave an update and informed all that Paul Bridgewater is retiring and the new CEO is Ronald Taylor. She next thanked Councilperson Kindle for her work in trying to expand the program. She noted that SOC has changed their name to The Helm and that DAAA will be working to expand their program with them.

Mr. Bill Davenport stated that he had a property maintenance issue which he called on in October and that the rear yard grass is still not cut.

Mr. Tony Wagner of Washtenaw thanked Councilperson Sawicki for her earlier motion to remove payment to DTE because of streetlights. He suggested sending an appeal to the MPSC to force a response from DTE and contacting investor relations to seek correction of the situation.

Lisa Pappas introduced herself as a State Senator Candidate for District 2 and shared her background.

Mr. Calus congratulated Mary Paglia for her efforts with the street light issue as well as the City Manager and Councilperson Sawicki. He stated the DTE's restoration work is not satisfactory leaving trip hazards on sidewalks. He asked then if the Eastland owner has been identified. Next, he spoke about group homes saying that their residents aren't being cared for. He then complained that the website has broken links and is not updated in regards to ordinances and minutes.

Ernestine Lyons suggested Face Book as a means to keep up to date with the community.

CALL TO COUNCIL

Mayor Poynter thanked Pastor Harville for the street patrols on Halloween during the street light outages and said the City Council has been as responsive as possible regarding DTE. He shared that he recently went on a school bus tour of the Harper Woods School District which includes 2,000 students, visiting all the schools including the future site on Kelly that will be a college and career institute. He believes Harper Woods is "on the rise" and meetings with the Kelly Road Business Association will bring a real change in the future. He commented on the NEDC and their meetings saying this great group of people are trying to move Harper Woods forward. He then said a real highlight was the NAACP dinner at the War Memorial where Public Safety Chief Burke was honored and given an award. He urged all to vote in the upcoming election and to support the WCCCD proposal.

Councilperson Sawicki mentioned the process to fill the Council vacancy. She spoke of her sympathy and grief over the loss of the St. Clair Shores K-9 Officer killed in the line of duty.

She made mention of upcoming events including the Drama Club meeting to be held Wednesday on Kelly Rd, the City Tree Lighting Ceremony and the K-9 Spaghetti Dinner also on Wednesday.

Councilperson Kindle stated the carjacking incident at WCCCD was the first in three years at that location and that the perpetrators were apprehended before they could leave the parking lot.

Councilperson Paiz clarified that the CDBG program is Federally funded and not all recipients are necessarily group homes or problematic. She next stated that there have been many donations for the upcoming K-9 Dinner. She then mentioned the City website. The City Manager assured her that he is aware of the issues and has attempted to address this and a formal comparison has been made to see if it could be upgraded.

Councilperson Costantino stated that group homes are regulated by the County rather than the City. She inquired who was responsible for work being done on Woodside saying that the use of a jackhammer is causing the ground to shake and nails to pop out of nearby homes.

CM 11-198-18

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:43 p.m.

ABSENT: Marshall.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
NOVEMBER 19, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, and Vivian Sawicki.

ABSENT: Councilperson Veronica Paiz.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 11-199-18

EXCUSE COUNCILPERSON PAIZ

MOTION by Jenny, SUPPORTED by Costantino:

To excuse Councilperson Paiz from tonight's meeting because of prior commitments.

ABSENT: Paiz.

MOTION CARRIED

PRESENTATIONS

The Mayor and members of the Beautification Commission presented the annual Beautification Awards to Bernice and Calvin Reed, Frank and Karen Remlinger, Edwyn and Ashley Sierra, Greg Vargo and Teresa Foster, Shannon Goodwin, Alvin Redmond, and Sonya Williams Letman. The award winners were presented with a commemorative plaque.

CM 11-200-18

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held November 5, 2018.

ABSENT: Paiz.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

Mr. Hakim asked if there was a listing of expenses for the check register.

Mr. Calus mentioned the cost of the payment to McKenna and that the purchaser of the mall has not been identified. The City Manager replied that the identity will be revealed following the transaction of money. Next he questioned the amount paid to SafeBuilt, Inc. and their duties asking if residents can know how much of the payment actually goes to code enforcement. He then spoke of the monthly bill to Nu Appearance questioning the payment to the City and what they are paid for their services.

CM 11-201-18

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 115227 through 115394 in the amount of \$663,583.37 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to McKenna Associates, Inc. in the amount of \$8,612.57 for the professional services provided on the preparation of the Eastland Concept Plan and the Redevelopment Expectations.
3. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$28,348.19 for professional services during the month of October 2018 for the following projects: Stormwater Asset Mgmt Plan, #180-202; 2018 Concrete Pavement Repair, #180-204; Proposed Street Improvement Plan, #180-210; 2018 Gas Main Replacement, #180-198; Housing Rehab Project, #180-178 and the GLWA Charges Work Group, #180-209.
4. approve payment to WCA Assessing in the amount of \$5,055.08 for the contractual assessing services performed during the month of November 2018.
5. approve payment to Michigan Department of Environmental Quality in the amount of \$5,853.46 for the 2019 annual water supply fee.

6. approve payment to SafeBuilt, Inc. in the amount of \$38,931.20 for the contractual building department services performed during the month of October 2018.
7. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$11,060.75 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.
8. approve payment to Wayne County in the amount of \$220,526.25 for the operation and maintenance of the Milk River Drain for October to December 2018.
9. approve payment in the amount of \$5,400.00 to Guardian Sewers for their assistance with emergency repairs to service lines at various residential locations.
10. approve payment to Optimum Contracting Solutions, Inc. in the amount of \$42,800.00 for the renovations and repair work at 18558 Woodside (\$29,275.00) and 20516 Kenosha (\$13,525.00) as part of the CDBG rehab loan project.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Sawicki, and Poynter.

NO: None.

ABSENT: Paiz.

RESOLUTION ADOPTED

CM 11-202-18      PROGRESS PAYMENT NO. 2 - 2018 CONCRETE  
                                 PAVEMENT REPAIR PROJECT, #180-204

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED approve payment to L. Anthony Construction Inc., in the amount of \$41,213.96 for Progress Payment No. 2 on the 2018 Concrete Pavement Repair Project, #180-204.

ROLL CALL VOTE

YES: Jenny, Kindle, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Paiz.

RESOLUTION ADOPTED



CM 11-203-18      SECOND READING AND ADOPTION - ORDINANCE NO.  
2018-10, AN ORDINANCE TO AMEND CHAPTER 11,  
HOUSING CODE - CERTIFICATE OF OCCUPANCY

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED Place for Second Reading and Adoption Ordinance No. 2018-10 entitled "An Ordinance to Amend Chapter 11, Article III Certificate of Occupancy of the City of Harper Woods Code of Ordinances" and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Kindle, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Paiz.

RESOLUTION ADOPTED

CM 11-204-18      SECOND READING AND ADOPTION - ORDINANCE NO.  
2018-11, AN ORDINANCE TO AMEND CHAPTER 11,  
HOUSING CODE - VACANT OR ABANDONED PROPERTY

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED Place for Second Reading and Adoption Ordinance No. 2018-11 entitled "An Ordinance to Amend Chapter 11, Housing Code, Article V, Section 11-104 - Penalties; Municipal Civil Infractions - City of Harper Woods Code of Ordinances, Vacant or Abandoned Property" and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Paiz.

RESOLUTION ADOPTED

CM 11-205-18      SECOND READING AND ADOPTION - ORDINANCE NO.  
2018-12, AN ORDINANCE TO AMEND CHAPTER 11,  
HOUSING CODE - RESIDENTIAL INCOME PROPERTY

RESOLUTION by Kindle, SUPPORTED by Jenny:

BE IT RESOLVED Place for Second Reading and Adoption Ordinance No. 2018-12

entitled "An Ordinance to Amend Chapter 11, Article IV - Housing Code of the City of Harper Woods Code of Ordinances" and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Poynter, Costantino, Jenny, Kindle, and Sawicki.

NO: None.

ABSENT: Paiz.

RESOLUTION ADOPTED

CM 11-206-18      AWARD OF BID - 2018 SAW GRANT STORM  
                            SEWER CCTV INVESTIGATION, #180-202

RESOLUTION by Jenny SUPPORTED by Costantino:

BE IT RESOLVED accept the lowest responsible bid submitted by Doetsch Environmental Services of Warren, Michigan in the amount of \$477,710.00 for the 2018 Saw Grant Storm Sewer CCTV Investigation Program.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Sawicki, and Poynter.

NO: None.

ABSENT: Paiz.

RESOLUTION ADOPTED

CM 11-207-18    LETTER OF RESIGNATION - COUNCILMAN HUGH MARSHALL

RESOLUTION by Sawicki, SUPPORTED by Jenny:

BE IT RESOLVED To accept, with regret, the letter from Hugh Marshall resigning his position with City Council.

ROLL CALL VOTE

YES: Jenny, Kindle, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Paiz.

RESOLUTION ADOPTED

CM 11-208-18

CITY COUNCIL VACANCY

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to direct the City Clerk to place a public notice in the paper soliciting interested and qualified citizens to fill the vacant City Council seat, with said notice to include a filing date of December 5, 2018 and to schedule a Special City Council meeting for December 10, 2018 at which time all interested candidates must appear before City Council to give a presentation, followed by the City Council selecting a candidate to fill the vacancy.

ROLL CALL VOTE

YES: Kindle, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Paiz.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Hakim spoke about construction on Stanhope saying the quick fix is now sinking creating a huge pothole. He stated that this may be a Grosse Pointe Woods project but asked if it could be looked into. He also said the large road work sign at Stanhope and Chester should be removed since no work is being done. Next he opined that leaf pickup this year was less than adequate with only one pickup on Littlestone. Lastly, he asked where to apply for Council vacancy.

Mr. Kabacinski, a former resident and Eastland business owner stated he hopes to see the mall continue and suggested boutiques could open there. He claims a public safety officer said retail would leave and the mall would close. He feels the mall has potential for a multitude of uses. The Mayor stated it would all depend on what the new owner chooses and that he hopes they will be interested in the plan the City has developed.

Ms. Lilly a Fleetwood resident who lives next to the home that burned in February, said that she has medical issues and despite complaints to the Building Department has had no relief.

Ms VanOverBeke and her neighbor, residents of Elm Court, stated they have made multiple complaints regarding a condemned home next door without any action.

Mr. Calus congratulated the Beautification Award winners and thanked Councilperson Sawicki for mentioning the election and appointment of Mayor Pro tem. He next said the ordinances were not updated on the website and that he would like to be able to view the

packet/agenda sooner. Councilperson Sawicki clarified that the Open Meeting Act does not require the packet to be posted.

Ms. Steiger stated she did not agree that the Mayor Pro tem position should be for a 4 year term only saying it then seemed as if 2 year positions were not equal in status.

Mr. Anthony Bond of Woodside complained of a neighboring rental property and the tenants who continue to park a large panel truck in the drive.

### CALL TO COUNCIL

The Mayor spoke of a Lifebuilders fundraising event held at the Charles Wright Museum, praising the organization for empowering and rebuilding communities. He then stated the Tree Lighting ceremony was well received with great music and neighbors. He shared that he will be driving his Hudson automobile in the Grosse Pointe Santa Parade and asked residents to give a shout out from Harper Woods.

Councilperson Kindle shared an email from Nancy Courtney of the DAAA regarding a December 12 forum being held at the War Memorial. She then said that the GPHW NAACP will also be participating in the Santa Clause Parade.

Councilperson Sawicki wished everyone a happy Thanksgiving.

Councilperson Costantino shared with the residents of Fleetwood and Elm Court that had complaints, that this is how she originally became involved in the City and running for Council.

CM 11-209-18

### ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:14 p.m.

ABSENT: Paiz.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
DECEMBER 3, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Veronica Paiz and Vivian Sawicki.

ABSENT: None

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 12-210-18

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held November 19, 2018 and furthermore receive and file the minutes of the Library Board meeting held October 18, 2018.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 12-211-18

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 115395 through 115477 in the amount of \$485,239.32 as submitted by the City Manager

- and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Michigan Supreme Court Finance in the amount of \$5,061.37 for software support on the district court's computer system.
  3. approve payment to Badger Meter, Inc. in the amount of \$6,000.00 for the purchase of a hand held meter radio reader.
  4. approve payment to CBIZ Benefits and Insurance Services, Inc. in the amount of \$5,750.00 for professional services.
  5. approve payment to WCA Assessing in the amount of \$5,055.08 for the contractual assessing services performed during the month of December 2018.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-212-18      LEGAL OPINION - ELECTION OF MAYOR PRO TEM

MOTION by Jenny, SUPPORTED by Kindle:  
to receive and file the legal opinion dated November 29, 2018 prepared by the City Attorney regarding the election of Mayor Pro tem.

NO: Sawicki

MOTION CARRIED

CM 12-213-18      INTRODUCTION AND ADOPTION - ORDINANCE  
NO. 2018-13; TELECOMMUNICATION TOWERS

RESOLUTION by Sawicki, SUPPORTED by Costantino:  
BE IT RESOLVED to Introduce and Adopt Ordinance No. 2018-13 entitled, "An Ordinance to Add Article VII - Telecommunication Towers, Sections 5-217, 5-218 and 5-219 to the Code of Ordinances to Regulate the Addition of DAS and Small Cell Systems in the City," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-214-18      ANNUAL PERMIT TO WORK ON STATE HIGHWAYS

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED to adopt the Performance and Indemnification Resolution related to the City's Annual Permit to Work on State Highways for calendar year 2019.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-215-18      ANNUAL PERMIT TO WORK ON COUNTY ROADS

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the Performance and Indemnification Resolution authorizing the City to make necessary repairs to county roads and sidewalks, and further to adopt the Performance and Indemnification Resolution authorizing the City to take any necessary restorative corrections to county roads and sidewalks, and further to adopt the Performance and Indemnification Resolution authorizing the City to temporarily close county roads and/or place temporary banners within the right-of-way.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-216-18      DESIGNATION OF CITY ATTORNEY

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to designate Sharon DeWaele as the City of Harper Woods' City Attorney effective December 3, 2018.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Jenny, Kindle, and Paiz.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Hakim commented on the DTE letter the City Manager read saying that though it was nice it meant nothing. He spoke about the water meter issues saying that they can't supply the upgrades we were promised and wondered why we contracted with this company. He stated he has received a check from DTE for his cement contractor for sidewalk damage repair.

Mr. Quentin Springs of Huntington asked about ordinances for soliciting and if individuals are required to have identification. He was told they are. He went on to say that he spent a night in jail for threatening a solicitor with a shot gun in an effort to get rid of him.

Ms. Ernestine Lyons spoke about the Detroit Soup event saying she would like to bring this to Harper Woods. She thought the City could host an event to bring entrepreneurs together.

Mr. Will Smith who is involved with community outreach programs for youth said he would like to see more basketball hoops installed at our parks and another basketball program in our Recreation Department. He shared that 118 students tried out for the school team showing there is a need for more youth basketball. He shared that while working as a police officer he would engage the community youth by stopping to play basketball with them.

Mr. Tony Wagner of Washtenaw thanked Councilperson Sawicki for her comments on the streetlight issue and said he shares her frustration and agrees it impacts the administration. He went on to say there is now a rat issue due to all the recent excavation. He wondered if help has been sought from State Senators and Representatives.

Mr. Toussant asked if there were any updates on the Eastland purchase. He also asked if there was an increase on the winter tax bill due to the City's potential road improvement plans. Next he asked would there be any assistant attorney since Ms. Dewaele is moving up and was told Mr. Labarge would fill in when necessary.

Ms. Paglia spoke about the home across from her that burned on July 29 and remains boarded. She shared she called the police one night after hearing noises and another neighbor saw window boards in the rear of the home being removed. The residents showed a rental agreement but no Certificate of Occupancy and the Building Department



confirmed the home is occupied though still boarded. She opined that this situation is not normal and people should not be able to move into boarded homes and the inspection is not for another week. She also mentioned that she could not answer the dispatcher's questions because the street was too dark when the police came multiple times. Next she gave a heads up that DTE would be working in front of Beacon School and predicted it would be a problem.

Ms Julie Keller shared a story about a neighbor who recently moved in and had to witness first a raid on this home and then the fire saying it is an embarrassment to the City.

#### CALL TO COUNCIL

The Mayor spoke about the K-9 event saying it drew a good crowd and was a great event. He mentioned the Santa Parade was enjoyable and well attended though very chilly. He then suggested the residents should check out the new Xfinity offices as he did during their grand opening/ribbon cutting in St. Clair Shores. He shared that he had an extremely positive conversation with the new owner of Eastland and that he planned to re-tenant the mall and has ideas for construction of housing facilities. He said the owner would consider working with the City and he encouraged all to think positively.

Mayor Pro tem Kindle asked if the new owner purchased all the buildings and was told the purchase does not include Macy's or Target. She then spoke about her recent attendance at a Harper Woods Advisory Board meeting held with the school district where students shared their ideas for the district. She found it enlightening and thought the students were innovative and articulate. She mentioned she had parade photos of the Mayor she would like to share. She then said that as a member of a selective service board she had an opportunity to sit on a panel with Congresswoman Stabenow. She said unfortunately there were no candidates from the City applying to the military academies and would like to see Harper Woods represented next year for West Point and other academies.

Councilperson Paiz also mentioned the K-9 event where \$6,000 was raised with over 100 people in attendance. She then recognized a number of donors and volunteers. She made mention of the bill that passed in the house regarding telecommunication towers. She commented that basketball hoops will soon be installed at Salter Park and that she is also concerned about the home on Ms. Paglia's street. She asked if the residents were squatters and requested more information on that.

Councilperson Costantino stated that there is an ordinance which addresses living in boarded homes. She wondered if the City's payments to DTE could be put into escrow until the issues are resolved especially since late fees are not assessed. She then shared a story regarding one of her rental properties and an issue with DTE. The City manager said there may be a possibility of legal action in the future.

Councilperson Sawicki mentioned a letter from the City of Livonia regarding how they handle their leaf pickup and how it might be useful for our City's program. She also spoke about a simple recycling program she read about in the Beautification Commission of SE Michigan publication that might have some benefit to Harper Woods.

CM 12-217-18

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:21 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
DECEMBER 10, 2018

SPECIAL MEETING MINUTES

The Special City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Veronica Paiz and Vivian Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 12-218-18      APPROVAL OF VOTING PROCEDURE FOR SELECTION  
   OF CITY COUNCIL CANDIDATE

MOTION by Sawicki, SUPPORTED by Costantino  
To approve the process of appointing a candidate to fill the vacancy on the Harper Woods City Council as submitted by the City Manager.

MOTION CARRIED UNANIMOUSLY

INTERVIEW OF CANDIDATES FOR CITY COUNCIL VACANCY

The City Manager stated that the purpose of tonight's special meeting is to fill the vacancy on City Council caused by the resignation of Councilman Hugh R. Marshall, and that in accordance with the City Charter the vacancy would be filled by the City Council appointing an interested person within sixty days of the vacancy. He also advised City Council and the candidates that the term of this appointment would expire on the Monday following the November 2019 election. He then advised how the interview process would work saying that all candidates would draw numbers which would determine the order in which they would address the City Council for five minutes with a single question to be answered by the candidate. After all candidates have an opportunity to speak, the City Council would

publicly vote for the top three candidates. After the vote the three candidates would then be asked a question from each councilmember. After the completion of this session, a vote would be conducted again for one candidate. The voting would continue until one candidate received four votes.

The candidates then addressed City Council in the following order: 1) James Regan, 2) Ernestine Lyons, 3) Ivery Toussant, Jr., 4) Carl Anderson, 5) M. Joan Mannino, 6) LaVern Rutledge and 7) Willie B. Smith.

At the conclusion of the presentations the City Council recessed at 7:55 and reconvened at 8:05 p.m. The votes for the three top candidates were as follows:

BALLOT 1

Carl Anderson	4 Votes	Mayor Poynter, Mayor Pro tem Kindle, Councilmember Sawicki, Councilmember Jenny
Willie B. Smith	4 Votes	Mayor Poynter, Mayor Pro tem Kindle, Councilmember Sawicki, Councilmember Jenny
Ivery Toussant	4 Votes	Mayor Poynter, Councilmember Sawicki, Councilmember Costantino, Councilmember Paiz
Ernestine Lyons	3 Votes	Councilmember Jenny, Councilmember Costantino, Councilmember Paiz
LaVern Rutledge	2 Votes	Mayor Pro tem Kindle, Councilmember Paiz
James Regan	1 Vote	Councilmember Costantino
M. Joan Mannino	0 Votes	

The three candidates were then asked a question by each councilmember. After the conclusion of the question and answer session the votes were as follows:

BALLOT 1

Willie B. Smith	4 Votes	Mayor Poynter, Mayor Pro tem Kindle, Councilmember Sawicki, Councilmember Jenny
Ivery Toussant	2 Votes	Councilmember Costantino, Councilmember Paiz

**One Candidate received four votes, Willie B. Smith, so no further voting was necessary.**

CM 12-219-18

APPOINTMENT OF CANDIDATE TO  
FILL CITY COUNCIL VACANCY

RESOLUTION by Sawicki, SUPPORTED by Jenny:

BE IT RESOLVED to appoint Willie B. Smith to fill the vacancy on the City Council until the next regularly scheduled City election.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

No comments were made

CALL TO COUNCIL

Councilmember Paiz thanked everyone for their participation and shared that she was once in the same position of being appointed to the City Council. She also stated that each candidate made an impression on her and that this was a great learning experience for her.

Councilmember Costantino stated she was very impressed with the candidates tonight and felt that all of the candidates had much to offer and that the enthusiasm of the residents is what makes the City what it is.

Mayor Poynter shared that all of the seven candidates were extremely qualified and he stated that it is a great experience for everyone and is looking forward to great times ahead.

CM 12-220-18

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the Special City Council meeting having been acted upon, the meeting is hereby adjourned at 8:47 p.m.

MOTION CARRIED UNANIMOUSLY

\_\_\_\_\_  
KENNETH A. POYNTER, MAYOR

\_\_\_\_\_  
LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
DECEMBER 17, 2018

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Tom Jenny, Valerie Kindle, Veronica Paiz, Vivian Sawicki and Willie Smith.

ABSENT: None.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 12-221-18

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held on December 3, 2018 the Special City Council meeting held on December 10, 2018 and furthermore receive and file the minutes of the Board of Review meeting held on December 11, 2018.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 12-222-18

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 115478 through 115559 in the amount of \$441,968.32 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. approve payment to SafeBuilt, Inc. in the amount of \$31,264.40 for the contractual building department services performed during the month of November 2018.
3. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$40,173.69 for professional services during the month of November 2018 for the following projects: Stormwater Asset Mgmt. Plan, #180-202; 2018 Concrete Pavement Repair, #180-204; Housing Rehab, #180-178; 2018 Gas Main Replacement, #180-198 and GLWA Charges, Work Group, #180-209.
4. approve payment to Anointed Construction LLC in the amount of \$9,960.00 for the renovations and repair work at 19207 Washtenaw as part of the CDBG rehab loan project.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, Smith and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-223-18      MICHIGAN MUNICIPAL LIABILITY AND PROPERTY  
INSURANCE RENEWAL

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED, to renew the City's participation in the Michigan Municipal League's Liability and Property Pool for 2019 in the amount of \$223,974.00 for coverage as stated in their renewal proposal and, further that competitive bidding be waived in accordance with City policy.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Smith, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-224-18      MODIFICATION OF COLLECTIVE BARGAINING  
AGREEMENTS - ADDING MLK JR. DAY TO  
CITY OBSERVED HOLIDAYS

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the addition of the third Monday in January of each year, Martin Luther King Jr. Day, to the City Observed holidays for all City of Harper Woods employees.



ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Smith, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-225-18      CHANGES IN COUNCIL MEETING DATES - 2019

RESOLUTION by Paiz, SUPPORTED by Jenny:

BE IT RESOLVED to approve the changes to the City Council meeting dates as listed for 2019; January 21 to January 23, 2019 for the observance of Martin Luther King, Jr; February 18 to February 20, 2019 for the observance of President's Day and September 2 to 4, 2019 in observance of Labor Day, and further that the City will meet on the second Monday of June, July and August 2019.

ROLL CALL VOTE

YES: Paiz, Sawicki, Smith, Poynter, Costantino, Jenny and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Cadotte expressed his concern with the 7.7% increase in his taxes from last year. He also commented that with the city's current fiscal situation that adding an additional paid holiday for all employees without removing another in its place is not responsible. He also mentioned that the speeders on several streets need to be addressed.

CALL TO COUNCIL

The Mayor welcomed the newly appointed Councilmember Will Smith and wished everyone happy holidays.

Mayor Pro tem Kindle commented that she attended the Veterans' luncheon that was put on by Diploma Success and said that it was wonderful and very heartwarming at this time of year.

Councilmember Sawicki reminded everyone to be watchful in their neighborhoods for packages being taken off of porches and break-ins this time of year; "If you see something, say something."

CM 12-226-18

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:34 p.m.

MOTION CARRIED UNANIMOUSLY

\_\_\_\_\_  
KENNETH A. POYNTER, MAYOR

\_\_\_\_\_  
LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
SPECIAL CITY COUNCIL MEETING  
JANUARY 7, 2019

MEETING MINUTES

The Special City Council meeting was called to order by Mayor Kenneth A. Poynter at 6:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Veronica Paiz, Vivian Sawicki and Will Smith.

ABSENT: None

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

The City Manager introduced the reason for the special meeting.

City Attorney Sharon DeWaele provided a parliamentary rules/basics print out for all members to read.

Several topics were highlighted as a refresher for all councilmembers on proper procedures during a council meeting. Additionally, the role of Councilmembers with regard to answering the general public during meetings and on social media was discussed. Lastly changes to the travel policy for council when attending training/educational conferences or seminars.

CM 01-01-19

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Costantino :

That the agenda of the special City Council meeting having been acted upon, the meeting is hereby adjourned at 6:54 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JANUARY 7, 2019

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Veronica Paiz, Vivian Sawicki and Will Smith.

ABSENT: None

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 01-02-19

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held December 17, 2018.

MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 01-03-19

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 115560 through 115754 in the amount of \$889,200.44 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. approve payment in the amount of \$9,300.00 to Guardian Sewers for their assistance with several watermain breaks at various residential locations.
3. approve payment to Litho Printing in the amount of \$6,475.00 for the printing of the 2019 City calendar.
4. approve payment to Optimum Contracting Solutions, Inc. in the amount of \$11,775.00 for the remainder of renovations and repair work at 18558 Woodside (\$1,725.00) and 20516 Kenosha (10,050.00) as part of the CDBG rehab loan project.
5. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$31,476.62 for professional services during the month of December 2018 for the following projects: Stormwater Asset Mgmt Plan, #180-202; 2018 Concrete Pavement Repair, #180-204; 2018 Gas Main Replacement, #180-198; Housing Rehab Project, #180-178 and the GLWA Charges Work Group, #180-209.
6. approve payment to WCA Assessing in the amount of \$5,055.08 for the contractual assessing services performed during the month of January 2019.
7. approve payment in the amount of \$6,364.00 to the Michigan Municipal League for membership dues covering the period February 1, 2019 through January 31, 2020.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, Smith and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 01-04-19 CONTRACT EXTENSION - GFL ENVIRONMENTAL SERVICES

RESOLUTION by Paiz, SUPPORTED by Jenny:

BE IT RESOLVED to accept the proposal, Option 1, from GFL Environmental Services for an eight year contract extension through December 31, 2027 as outlined for refuse collection and disposal and further to authorize the City Manager to sign the agreement.

Year 1 - \$37,099.00

Year 2 - Increase of 12.5%

Year 3 and 4 - Increase of 3% each year

Years 5-8 - Increase of 2.5% each year

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Smith, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Cadotte spoke about DTE saying that he has become aware that they are imposing a TRM charge to residents that will continue for several months. This is a surcharge for DTE taking over the Detroit public lighting system.

Mr. Krass asked when he would no longer receive estimated water bills. He then said police cars are often on the freeway when we need them on local streets. Next he mentioned the helicopter which goes to Ascension St. John Hospital saying it seems too close to the trees. Finally, he warned residents about water bottles that have holes in them because someone is putting poison in them with a needle.

Ms. Szolach complained about how dark it is by her home and that the police are not even trying to monitor the crime situation.

CALL TO COUNCIL

Mayor Poynter wished all a happy new year. He stated he has high hopes and is cautiously optimistic about Eastland Center and mentioned that a new jazz club is coming to the area. He looks forward to the new year.

CM 01-05-19

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:31 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JANUARY 23, 2019

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Veronica Paiz, Vivian Sawicki and Will Smith.

ABSENT: None

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATION

Jim LaPalm, the representative from SafeBuilt, was present to speak about the company and what services they provide. He gave an update on their code enforcement efforts and provided statistics for tickets and court appearances during years 2017 and 2018.

CM 01-06 -19

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held January 7, 2019 and the special City Council meeting held January 7, 2019.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

Mr. Calus had some questions for SafeBuilt regarding tickets and revenue. He mentioned he has not seen their vehicle in the neighborhood and asked what were their hours. He expressed concern for residents if SafeBuilt does not have proper identification when approaching homes.

Mr. Selburn wondered if the City could operate the same services and generate more revenue. He spoke of concerns regarding leaf pick up and homes that did not shovel snow. He also was concerned about parking issues.

Mr. Toussant asked who was responsible for ticketing whether it was for cars or housing issues.

Officer Abdallah commented on the Patrol agreement and asked Council not to approve it. He mentioned concerns regarding members voting and said an unfair labor practice complaint has been filed.

Officer Hernden supported Officer Abdallah's comments and opined if the contract is approved it would be the demise of the City and the department.

Officer Silva said in spite of his years of service to the community due to a technicality he was unable to vote for this contract and was concerned that it would be approved.

Dispatcher Shroeder stated she loves the City and due to her schedule she was unable to vote and is upset with the incorrect voting process.

Officer Zimmeran said that it's unbelievable to him that a co-worker would not be able to vote when his livelihood is in jeopardy. He also said he doesn't fully understand the contract since he missed pertinent information while on a police run and it should be re-voted on when all union members are represented.

Officer Abdallah urged Council due to legal issues to review this contract before voting on it.

The City Manager said the contract would not be voted on tonight and just negotiations will be discussed moving forward.

CM 01-07-19

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 115755 through 115833 in the amount of \$563,578.66 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Oakland County Information Technology in the amount of \$6,799.25 for fees relative to the CLEMIS computer system utilized by the



- Police Department.
3. approve payment in the amount of \$16,911.07 to Grosse Pointe Woods for the City's pro-rata portion of the operating and maintenance of the Torrey Road Pump Station for the period July 1, 2018 through December 31, 2018.
  4. approve payment to the City of Grosse Pointe Farms in the amount of \$16,456.64 for Harper Woods' proportionate share of the Intermunicipal Radio System for the period July 1, 2018 through December 31, 2018.
  5. approve payment to SafeBuilt, Inc. in the amount of \$29,672.60 for the contractual building department services performed during the month of December 2018.
  6. approve payment in the amount of \$8,300.00 to Guardian Sewers for their assistance with several watermain breaks and also payment in the amount of \$7,000.00, to come from the DTE escrow account, for emergency repairs to water service lines for a total of \$15,300.00.
  7. approve payment in the amount of \$4,781.00 per year to Equature Interactive Public Safety Response Inc. for a five year maintenance agreement for 911 and non-emergency phone lines, and a one-time fee of \$750.00 for installation, for a total of \$5,606.00.
  8. approve payment to Badger Meter in the amount of \$5,250.96 for the purchase of 24 Orion 5/8" meters and 24 Orion 3/4" meter tops.
  9. approve payment to Visicom Services, Inc. in the amount of \$5,098.05 for the routine IT support, email hosting and backups for our computer system as well as the purchase of four new computers and Domain registration for Harper Woods 32A District Court.
  10. approve the reappointments to the various boards and commissions as listed on the attached memorandum from the City Clerk.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, Smith and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 01-08-19          APPROVAL - EMERGENCY GENERATOR  
                                 AT THE HELM LIFE CENTER

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED approve payment to American Generator Sales & Service in the amount of \$104,404.51 for the installation of an emergency/backup generator at the Helm Life Center.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Smith, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 01-09-19 MICHIGAN MUNICIPAL LEAGUE - CAPITAL CONFERENCE

RESOLUTION by Sawicki, SUPPORTED by Jenny:

BE IT RESOLVED authorize those Councilmembers interested to attend the Michigan Municipal League's Annual Legislative Conference on March 19-20, 2019 with the City paying all necessary and related expenses.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Smith, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Calus asked for leaf pick up clarifications. He mentioned that accountability is needed regarding snow removal. He stated that Coffee with the Chief was a success and well received. He then asked questions regarding cross training and hiring police and a grant received for this purpose. He thanked the City for the pole removal at the Beacon backstop following an accident there and wondered if it will be rebuilt. He spoke about the government shut down effecting the food stamp program and the possible effect on local businesses. He mentioned graffiti on a business and asked if the City plans to help with removal. Lastly he spoke about the GFL contract and the bidding procedure.

Nancy Courtney gave a DAAA update including senior meal delivery with the current government shutdown. She asked all to be mindful of senior citizens who may be in need of assistance during this time. She mentioned a celebration was planned for May, in observance of Older Americans month, with the theme being Connect, Create and Contribute and suggested the City could help sponsor this event.

Alissa Mobley spoke about the Diamonds and Pearls workshop for women to be held at the WCCC University Center. The HW Public Safety Department will be included and topics discussed are intended to educate women on safety issues specific to women.

Mr. Selburn stated after reviewing the budget and tax information pages in the City calendar that in conjunction with PA 33 the police and fire mills have risen to maximum amounts and based on rising population numbers this would likely require a vote of the people in order to continue. He said he feels the City does not have the budget under control and could be inviting a law suit with the introduction of the publicity tax that he feels is not being properly administered.

#### CALL TO COUNCIL

The Mayor commended the DPW for a fantastic job on storm clean up. He said he would be attending the upcoming DAAA meeting.

Councilmember Paiz mentioned that she was the only Councilmember in attendance at Coffee with the Chief and she clarified a point in Mr. Calus's comments. She questioned what the City has done with the publicity tax funds Mr. Selburn mentioned. The City Manager informed her that the Newsletter was prepared and upgrades will be made to the website and possibly to the outside sign as funds build.

Councilmember Sawicki spoke about the TRM charge from DTE and that it may have been based on our zip code which designates a Detroit area. She made mention of the resolution prepared by the City of Riverview that she received in her packet recently in opposition to the formula for computing CDBG grants asking if Harper Woods would also be negatively impacted. The City Manager said he believes the City will instead see improvements with this new formula. She then spoke about the SMART911. com app and the useful medical information it can include for dispatchers.

The Mayor spoke regarding PA 33 saying it is not based on anticipated population but on the census figures of 2020 and notices of the act were sent to all residents. He further stated that the City is trying to negotiate budget cuts and you can look at your tax bill to see the small portioned amount that goes to the City operations. He said the City continues to work hard to cut costs and to avoid emergency management and tax increases are not taken lightly.

#### CM 01-10-19 EXECUTIVE SESSION - COLLECTIVE BARGAINING MATTER

MOTION by Jenny, SUPPORTED by Costantino:

To adjourn to executive session for the purpose of discussing a Collective Bargaining matter.

MOTION CARRIED UNANIMOUSLY

The City Council adjourned to Executive Session at 8:35 p.m. and reconvened at 11:16 p.m.

CM 01-11-19

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 11:16 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
FEBRUARY 4, 2019

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Veronica Paiz, Vivian Sawicki and Will Smith.

ABSENT: None

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 02-12-19

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held January 23, 2019.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 02-13-19

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 115837 through 115929 in the amount of \$218,319.53 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$16,528.26 for professional services during the month of December 2018 for the following projects: Stormwater Asset Mgmt Plan, #180-202; 2018 Gas Main Replacement, #180-198; and Housing Rehab Project, #180-178.
3. approve payment in the amount of \$9,000.00 to Guardian Sewers for their assistance with several watermain breaks.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, Smith and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 02-14-19

AUDIT PROPOSAL - PLANTE MORAN

RESOLUTION by Sawicki, SUPPORTED by Jenny:

BE IT RESOLVED accept the proposal dated January 29, 2019 submitted by Plante and Moran for auditing services in the amount of \$42,925 for the 2018 audit.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Smith, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. & Mrs. Serraiocco asked for clarification of the SafeBuilt payment asking if there is any truth to references on the Facebook page. The City Manager gave an overview of how payment is made explaining that 80% of revenue collected for permits goes to SafeBuilt and they bill the City for services. He stated that generally what they bill equals the revenue brought into the City compared to an in house employee that could incur many additional costs.

Officer Abdallah asked if the patrol contract has been ratified since it was not on the agenda and mentioned that the MERC case has been filed. The Mayor informed him it was not yet ratified and when MERC determines the case it will be brought before Council on a future agenda.

CALL TO COUNCIL

The Mayor spoke about the school district advisory meeting he attended with Mayor Pro tem Kindle and the career institute planned at the Circuit City building. Next he mentioned that he and the City Manager met with the Optimist Club saying they would like to bring a new chapter to the school district and due to the inclement weather that day, they plan to meet again. He then stated he, the City Manager and Mayor Pro tem Kindle met with DTE and talked about their tree trimming program when the weather breaks. Lastly, he gave a Grosse Pointe Chamber of Commerce update and mentioned Harper Woods is again featured in the Insider's Guide publication.

Councilperson Paiz addressed some of Mr. Serraiocco's concerns about the Facebook page and her comments there saying she was trying to correct misinformation. She stated she plans to address this issue further in an email to the City Manager and Council.

Councilperson Sawicki gave her perspective on SafeBuilt saying the previous Building Department couldn't keep up with demand and more service was needed. She said she feels SafeBuilt is valuable, cost effective and an inspector is always available. She mentioned that when she spoke to DTE representatives they informed her tree trimming was necessary to maintain power in a storm. She then said she would like to address the many volunteers and incorporate them into community events including a page on our website to seek residents interested in volunteering.

Councilperson Costantino claimed she was amazed at what she pays in taxes for her various properties, sharing the amounts with the residents. She mentioned what each amount goes to and while in her opinion people are being over taxed, she feels not enough goes to the Library though they provide great services. The City Manager deferred to the Finance Director who explained that the Library is at their maximum even with the additional mills.

Councilperson Jenny commended the DPW for their efforts during the recent snow storm and cold weather.

Councilperson Paiz again spoke commenting that our community is more transparent than many others by sharing the check register, invoices and payments. She then shared information regarding various libraries and our library and how the budget and millage is handled.

Councilperson Kindle stated that in regard to SafeBuilt, specific information needs to be shared with the community so that this can be put to rest and determine their performance and service to the City.

CM 02-15-19

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:39 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK



CITY OF HARPER WOODS  
CITY COUNCIL  
FEBRUARY 19, 2019

SPECIAL MEETING MINUTES

The special City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Tom Jenny, Veronica Paiz, Vivian Sawicki and Will Smith.

ABSENT: Councilperson Cheryl A. Costantino

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele, Finance Director John Szymanski, Public Safety Director James Burke, Attorney Ken Wilson, Attorney Todd Perkins, and City Clerk Leslie M. Frank.

CM 02-16-19     CORRECTIVE ACTION PLAN AND COLLECTIVE BARGAINING

MOTION by Jenny, SUPPORTED by Paiz:  
adjourn to executive session for the purpose of discussing Corrective Action Plan and Collective Bargaining.

ABSENT: Costantino

MOTION CARRIED

The City Council adjourned to Executive Session at 6:02 and reconvened at 8:21 p.m.

CALL TO AUDIENCE

Public Safety Director Burke stated that his intentions and actions have been to protect the City Council and shared his concerns with the procedure followed by the City Manager with regard to an anonymous letter that was prepared by employees of the public safety department. The focus of the letter was to direct the administration's attention to alleged overtime abuse by the Chief and the Deputy Chiefs. He mentioned that he was not contacted by the City Manager to discuss the alleged overtime violations and that an outside attorney was hired to investigate the matter. He stated also that the actions that were proposed in response to this would have decimated the public safety department. It was his decision to contact the Attorney General's office as well on this matter and others as a means to protect the Council from any possible violations of the Open Meetings Act or the expenditures of funds without their consent or approval. He also stated that as an employee of the City for more than 30 years, he remains dedicated to the department, the community and the City Council.

Attorney Todd Perkins stated that as the attorney appointed to investigate the alleged overtime issue, he hasn't approached the matter as an investigation but as a means to gather facts and his only goal was a complete vindication of all employees involved.

CALL TO COUNCIL

Councilwoman Sawicki commented that she feels that the City Manager has not made himself available to other administrators for open communications and has failed to communicate items of importance to the Council in a timely manner.

Councilwoman Paiz agreed with the comments made by Councilwoman Sawicki and further stated that she has lost confidence in the City Manager.

Councilman Smith repeated a comment that Mayor had made previously about these discussions being about the process and not the goal. And that the goal is what needs to be kept in mind. He also stated that he hopes that the process moving forward begins being positive.

CM 02-17-19

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:51 p.m.

ABSENT: Costantino

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
FEBRUARY 20, 2019

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Veronica Paiz, Vivian Sawicki and Will Smith.

ABSENT: None

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 02-18-19

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held February 4, 2019.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 02-19-19

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers through in the amount of \$ as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. approve payment in the amount of \$10,500.00 to Guardian Sewers for their assistance with several watermain breaks and repair/replacement of stop boxes at various residential locations and assistance with water service termination for demolition on Fleetwood.
3. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$9,237.00 for sidewalk salting and snow removal in various residential and commercial areas of the City.
4. approve payment to Michigan Supreme Court Finance in the amount of \$5,049.50 for software support on the district court's computer system.
5. approve payment to Statewide Transport, Inc. in the amount of \$5,275.02 for prisoner lodging and maintenance for the month of January, 2019.
6. approve payment to Doxim in the amount of \$5,689.35 for our Districts 1,2 and 3 water bills and the mailing costs for districts 1,2 and 3 water bills.
7. approve payment to SafeBuilt, Inc. in the amount of \$36,752.00 for the contractual building department services performed during the month of January 2019.
8. approve payment to WCA Assessing in the amount of \$6,107.53 for the contractual assessing services performed during the months of January and for professional services in conjunction with tax tribunal cases.
9. approve payment to Visicom Services, Inc. in the amount of \$7,326.83 for the routine IT support, email hosting and backups for our computer system as well as the purchase and installation of five new computers, monitors and supplies for District Court 32A.
10. approve payment to BBEK Construction LLC in the amount of \$13,354.94 for the renovations and repair work at 21184 Country Club (\$8,952.34) and 20437 Damman (\$4,402.60) as part of the CDBG rehab loan project.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, Smith and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 02-20-19 AWARD OF BID - CDBG HOUSING REHABILITATION PROGRAM

RESOLUTION by Jenny, SUPPORTED by Kindle:

BE IT RESOLVED to accept the lowest responsible bid submitted by Six Brothers Construction in the amount of \$13,134.62 for rehab work to be provided at 18920 Old Homestead, as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Smith, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 02-21-19 AWARD OF BID - CDBG HOUSING REHABILITATION PROGRAM

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to accept the lowest responsible bid submitted by Six Brothers Construction in the amount of \$16,501.37 for rehab work to be provided at 18827 Woodside, as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Smith, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Cadotte stated that there should be more speed limit signs on side streets especially Eastwood and Old Homestead because drivers are going too fast.

CALL TO COUNCIL

The Mayor said his meeting with the Director of the DAAA was enlightening and they hope to do more in Harper Woods. He stated he will be attending a meeting of the HW SOUP program in April. The program will assist some business owners to get funding for start-ups which will be excellent in Harper Woods. Next he spoke about his conference call with the State Treasury. He explained we are continuing to be monitored by the State and an offer of assistance has been made if we need it and he felt this was a very positive communication. He then mentioned that the County Treasurer shared the home foreclosures and Harper Woods had a 19 page list of 160 properties. He feels this is a good portion of the financial difficulties the City faces and how irresponsible people can be. He then shared that he discussed the new funding at the War Memorial with the former director and found that it is not the same as it was in the past. He questioned the accountability saying initially it was supposed to be a common place for the Grosse Pointes and Harper Woods and has now expanded to include cities as far as Bloomfield Hills.

Councilperson Kindle shared that she has an opportunity to attend the National League of Cities conference in Washington D.C. and she asked for approval of her attendance, which will be paid for by the Michigan Women in Municipal Government (MWIMG) and reimbursement of her travel expenses.

CM 02-22-19    APPROVAL OF REIMBURSEMENT - TRAVEL EXPENSES

MOTION by Jenny, SUPPORTED by Sawicki:

To approve the reimbursement of travel expenses for Councilperson Kindle's attendance at the NLC conference with an amount not to exceed \$400.00.

MOTION CARRIED UNANIMOUSLY

Councilperson Paiz spoke about Council/Manager workshops she has attended and based on their recommendations she proposed a Manager performance review.

Councilperson Sawicki asked for a committee of the Council to conduct this review.

Councilperson Paiz emphasized she would just like this conducted like many other communities do, with some direction and materials offered through the Michigan Municipal League.

The Mayor suggested that department heads and employees could be reviewed as well.

A committee consisting of the Mayor and Councilpersons Paiz and Costantino was formed for the review.

CM 02-23-19    EXECUTIVE SESSION - COLLECTIVE BARGAINING MATTER

MOTION by Jenny, SUPPORTED by Sawicki:

To adjourn to executive session for the purpose of discussing a Collective Bargaining matter.

MOTION CARRIED UNANIMOUSLY

The City Council adjourned to Executive Session at 7:33 p.m. and reconvened at 8:07 p.m.

CM 02-24-19

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:07 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK



CITY OF HARPER WOODS  
CITY COUNCIL  
MARCH 4, 2019

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Veronica Paiz, Vivian Sawicki and Will Smith.

ABSENT: None

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 03-23-19

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held February 20, 2019 and the Special City Council meeting held February 19, 2019 and furthermore receive and file the minutes of the Local Officers Compensation Commission meeting held February 20, 2019.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

Mr. Calus thanked the City Manager for meeting with him to address issues he had. He also asked for clarification on a \$500.00 water shut off fee that Guardian Sewers charged the City and for CDBG information. (The City Manager stated that the \$500 charge wasn't a simple water turn off, there was a considerable amount of work needed prior to the water being shut off.)

Councilperson Kindle asked for clarification of public comment vs. call to audience.

CM 03-24-19

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 116041 through 116147 in the amount of \$230,828.41 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment in the amount of \$14,100.00 to Guardian Sewers for their assistance with several watermain breaks, stop box repairs at various residential locations and flushing and replacement of several fire hydrants.
3. approve payment to Six Brothers Construction LLC in the amount of \$27,463.00 for the renovations and repair work at 18784 Kenosha as part of the CDBG rehab loan project.
4. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$13,953.32 for professional services during the month of January 2019 for the following projects: Stormwater Asset Mgmt Plan, #180-202; 2017 Concrete Pavement Repair, #180-188; Housing Rehab Project, #180-178; and 8 Mile Traffic Signal Upgrade, #180-179.
5. approve payment to WCA Assessing in the amount of \$5,055.08 for the contractual assessing services performed during the month of March, 2019.
6. approve payment to Badger Meter, Inc. in the amount of \$7,340.32 for the purchase of new 5/8" Orion meter tops.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, Smith and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-25-19

ESTABLISH PUBLIC HEARING DATES  
FOR SPECIAL ASSESSMENT DISTRICT

MOTION by Sawicki, SUPPORTED by Jenny:

to schedule a public hearing on April 1, 2019 at 7:00 p.m. for the purpose of receiving public comment on the continuation of a Special Assessment District and further to schedule a second public hearing on April 15, 2019 at 7:00 p.m. for the purpose of reviewing the effect of the Special Assessment on the tax roll.

MOTION CARRIED UNANIMOUSLY

CM 03-26-19      COLLECTIVE BARGAINING AGREEMENT - FOP  
PATROL, DISPATCHERS AND DETECTIVES UNIT

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED approve the Collective Bargaining Agreement between the City of Harper Woods and the Fraternal Order of Police (FOP) Patrol Officers, Dispatchers and Detectives Unit covering the period January 1, 2018 through December 31, 2020, and further to authorize the Mayor and the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Smith, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Calus thanked the DPW for their hard work in this difficult winter season. He stated he did not wish to disparage Guardian but pointed out that the invoice only said water shut off. He mentioned that although taxes have gone up and that he does not have a complaint about the increase, but wondered if the public knows where all of their tax money will go. (The City Manager explained what the mills are on the tax bills, and that PA 33 goes directly to police and fire and PA 359 goes directly for advertising/publishing the newsletter etc.)

Mr. Cadotte commented on the assessments and how the procedure works. He asked what the percentage of home turnover there is in the City saying we could receive higher taxes from changes in property ownership when the assessment is uncapped. Next he stated that a news report claimed no one wants to take recyclables any more driving up the cost. He asked if we were going to continue to pick up recycling. (The City Manager said that our contract expires this year and along with the Grosse Pointes we will be looking at alternatives.)

The Mayor brought up the Wayne County foreclosure list of 150 homes and the total irresponsibility of property owners that causes these foreclosures, with some instances of unpaid taxes back to 2014. He also mentioned the irresponsibility of residents' unpaid water bills saying the City tried to remedy this by going to monthly billing. He stated there is no excuse for residents' non-payment of taxes or water.

CALL TO COUNCIL

The Mayor shared that along with the City Manager and the Community Development Director, Ty Hinton, he met with the Optimist Club and hoped that something productive will come from this. He stated that the Harper Woods Business Association met this month and plan to meet again in another month or so. He then spoke about the black history program at HWHS saying that it was a great event with the best turn out yet. He also said The SOUP is coming to Harper Woods and the former Sears building is being sought out as the event site. He asked Ms. Lyons to give an over view of this group that will meet on April 28 at 6:00 p.m. He then commended the DPW for their hard work doing these last few weather events.

Councilperson Jenny thanked the DPW for their assistance to Grosse Pointe Woods with the loan of a back hoe to assist in water main breaks.

Councilperson Costantino shared a recent experience about a Detroit resident she drove through Harper Woods and her desire to now live in our city saying this is a way we can promote Harper Woods. She then commented that the Eastland Mall appears to be bustling in opposition to comments about the Mall going down. She shared her excitement about the new management and urged all to go see the new stores.

Councilperson Sawicki said she shares residents confusion regarding the increases in assessments and asked that the Finance Director put an explanation on our website. She stated that it is her belief that our properties are still under valued and clarified that the City does not receive a windfall because of rising values.

Councilperson Paiz informed the audience that a pancake breakfast will be held April 6 at Redeemer Church to benefit the GPAAS. She then spoke about a caucus work group event she attended where State Senator Hollier had several tables set up with information regarding many issues, including car insurance costs, to take any feedback shared back to the legislature.

Councilperson Kindle mentioned the Palm Sunday pancake breakfast held at the Amvets for the Lions Club. She asked interested people to consider joining this organization which does much good in the community and not allow it to flounder or cease to exist.

CM 03-27-19

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:45 p.m.

CITY OF HARPER WOODS, MICHIGAN  
REGULAR CITY COUNCIL MEETING

MARCH 4, 2019  
PAGE 5

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
MARCH 18, 2019

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Tom Jenny, Veronica Paiz, and Will Smith.

ABSENT: Councilpersons Cheryl A. Costantino and Vivian Sawicki.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 03-28-19

EXCUSE COUNCILPERSONS

MOTION by Paiz, SUPPORTED by Jenny:

To excuse Councilpersons Costantino and Sawicki from tonight's meeting because of prior commitments.

ABSENT: Costantino and Sawicki

MOTION CARRIED

CM 03-29-19

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held March 4, 2019 and furthermore receive and file the minutes of the Library Board meeting held on January 17, 2019.

ABSENT: Costantino and Sawicki.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 03-30 -19

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 116148 through 116242 in the amount of \$825,611.40 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Badger Meter in the amount of \$22,432.11 for the purchase of 72 Orion M-25 series 5/8" meter tops and 48 Orion 5/8" meters.
3. approve payment to SafeBuilt, Inc. in the amount of \$29,337.00 for the contractual building department services performed during the month of February, 2019.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Smith, and Poynter.

NO: None.

ABSENT: Costantino and Sawicki.

RESOLUTION ADOPTED

CM 03-31-19      PROGRESS PAYMENT NO. 1 - 2018 SAW GRANT - STORM  
SEWER CCTV INVESTIGATION PROJECT, #180-202

RESOLUTION by Jenny, SUPPORTED by Kindle:

BE IT RESOLVED approve payment to Doetsch Industrial Services, Inc. in the amount of \$25,743.60 for Progress Payment No. 1 on the 2018 SAW Grant - Storm Sewer CCTV Investigation Project, #180-202.

ROLL CALL VOTE

YES: Kindle, Paiz, Smith, Poynter, and Jenny.

NO: None.

ABSENT: Costantino and Sawicki.

RESOLUTION ADOPTED

### CALL TO AUDIENCE

A resident of Detroit asked questions regarding Eastland and its current owner.

Mr. Serraiocco of Woodland asked if DTE would be coming back to make restorations on his street after the gas main replacement work. (The City Manager said that they would be back once the weather warmed up.)

Mr. Cadotte complained about the HWHS evening band practice saying the music disrupts his peace and quiet. He then mentioned the new high frequency water meters that are being installed and wondered where the signals go and how often they transmit.

Corinne Martin of GPAAS announced that since her 2010 partnership with HW Animal Hospital they have grown out of their space. A new donor is helping them move to a larger building that will be the first walk-in adoption center in the City. She then reminded all of the K-9 fundraiser pancake breakfast at Redeemer Church from 8 - 11:00 am on April 6.

### CALL TO COUNCIL

The Mayor spoke about a panel discussion he was part of with the League of Women Voters on running for office. He then shared that the Regent Park group of Detroit is interested in working with us to make improvements on Kelly Road and stated that good things are coming.

Mayor Pro tem Kindle provided a report from her recent attendance at the National League of Cities conference. She mentioned she spent time at the White House speaking to cabinet members who are interested in working with small communities at the grass roots level. Topics at the conference included the importance of the Census and the information it provides and looking at infrastructure of communities. It was suggested that communities collaborate on projects and continue to be involved. She then announced the Lion's Club Palm Sunday pancake breakfast to be held at the Amvets on April 14 from 9 - 1 pm. She next spoke about the Dream Big Detroit Youth event in collaboration with the HW school district to be held April 13 at Sound Mind and Sound Body headquarters on Mack and Marseilles in Detroit.

Councilperson Paiz stated she and Mayor Pro tem Kindle will be attending the MML conference and that she is mainly interested in the workshop entitled 'Everyday Bias - Institutional and Implicit'. She also mentioned that Governor Whitmer will be in attendance and will discuss the state's budget issues.



CM 03-32-19

EXECUTIVE SESSION - DISCUSSION  
ATTORNEY CLIENT PRIVILEGED DOCUMENT

MOTION by Jenny, SUPPORTED by Kindle:

To adjourn to executive session for the purpose of discussing an attorney client privileged document.

ABSENT: Costantino and Sawicki.

MOTION CARRIED

The City Council adjourned to Executive Session at 7:29 p.m. and reconvened at 8:58 p.m.

CM 03-33-19

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Paiz:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:58 p.m.

ABSENT: Costantino and Sawicki.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
MARCH 29, 2019

SPECIAL MEETING MINUTES

The Special City Council meeting was called to order by Mayor Kenneth A. Poynter at 6:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Veronica Paiz, Vivian Sawicki and Will Smith (6:07p.m.).

ABSENT: None

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 03-34-19

EXECUTIVE SESSION - DISCUSSION  
ATTORNEY CLIENT PRIVILEGED DOCUMENT

MOTION by Jenny, SUPPORTED by Paiz:

To adjourn to executive session for the purpose of discussing an attorney client privileged document.

ABSENT: Smith (6:07 pm)

MOTION CARRIED

The City Council adjourned to Executive Session at 6:03 p.m. and reconvened at 7:47 p.m.

CALL TO AUDIENCE

No comments were made.

CALL TO COUNCIL

No comments were made.

CM 03-35-19

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the special City Council meeting having been acted upon, the meeting is hereby adjourned at 7:48 p.m.

ABSENT: Costantino (7:39 p.m.)

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
APRIL 1, 2019

MEETING MINUTES

The Regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Tom Jenny, Veronica Paiz, Vivian Sawicki and Will Smith.

ABSENT: Councilperson Cheryl A. Costantino.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 04-36-19

EXCUSE COUNCILPERSON COSTANTINO

MOTION by Paiz, SUPPORTED by Sawicki:

To excuse Councilperson Costantino from tonight's meeting because of a prior commitment.

ABSENT: Costantino.

MOTION CARRIED

CM 04-37-19

ADD TO AGENDA - EXECUTIVE SESSION

MOTION by Jenny, SUPPORTED by Sawicki:

To add an Executive Session to the agenda.

ABSENT: Costantino.

MOTION CARRIED

CM 04-38-19

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held March 18, 2019 and furthermore receive and file the minutes of the Board of Review meeting held March 11, 2019.

ABSENT: Costantino.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

Mr. Calus questioned the payment to Wayne County for supplemental funding construction of the Milk River asking what construction project was done. He also questioned a portion of the payment to AEW for Gas Main replacement asking if this was the DTE project and if they will be reimbursing the City.

CM 04-39-19

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 116243 through 116356 in the amount of \$465,876.71 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Statewide Transport, Inc. in the amount of \$8,374.57 for prisoner lodging and maintenance for the month of February, 2019.
3. approve payment to Schoolcraft College in the amount of \$8,636.78 for the enrollment of two officers to the Fire Academy at Schoolcraft College.
4. approve payment to Wayne County in the amount of \$221,053.75 for the operation and maintenance of the Milk River Drain for January through March 2019, \$118,648.39 for the City's proportionate share of the SRF Project interest and \$177,922.00 for supplemental funding for construction for quarters 1 & 2 for a total of \$517,624.14.
5. approve payment to WCA Assessing in the amount of \$5,055.08 for the contractual assessing services performed during the month of April.
6. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$18,718.19 for professional services during the month of February 2019 for the

following projects: Stormwater Asset Mgmt Plan, #180-202; 2017 Concrete Pavement Repair, #180-188; 2018 Concrete Pavement Repair, #180-204; Housing Rehab Project, #180-178; 8 Mile Traffic Signal Upgrade, #180-179; 2022 Federal Aid Projects, #180-212; and 2018 Gas Main Replacement, #180-198.

7. approve payment to Visicom Services, Inc. in the amount of \$5,396.79 for the routine IT support for February 2019 and also for the email hosting, security and backups for our computer system for the month of April 2019.
8. approve payment to BB&T Governmental Finance in the amount of \$23,659.99 for the interest payment on the Capital Improvement Bond.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Smith and Poynter.

NO: None.

ABSENT: Costantino.

RESOLUTION ADOPTED

PRESENTATION - CORRECTIVE ACTION PLAN

Finance Director, John Szymanski was present to give an overview of the government mandated plan for our unfunded liability on the pension system and retiree health care. He explained the need to pay down our legacy costs while retaining a strong work force without layoffs. Through the negotiation process with the various unions, these costs will be reduced with proposed changes to all collective bargaining agreements.

CM 04-40-19

OPEN PUBLIC HEARING - CONTINUATION  
OF A SPECIAL ASSESSMENT DISTRICT

MOTION by Sawicki, SUPPORTED by Kindle:

To open the public hearing on the continuation of a special assessment district.

ABSENT: Costantino.

MOTION CARRIED

PUBLIC HEARING

The City Manager gave an overview of what the Special Assessment is and what it will be

used for and how much tax funding will be raised and subsequently used for police and fire services.

Councilperson Sawicki asked if the amount per household mentioned in the overview would remain the same this year. The City Manager said it would remain the same and that the \$605 would raise the amount necessary for police and fire services.

Councilperson Kindle stated that the City has had a special assessment for the last seven years and wondered why this was not proposed directly to City residents to weigh in. The Mayor answered that there is a provision that can force the City to place this on the ballot by petition. He further stated that while we are trying to balance our budget the State is balancing their budget on the backs of the local communities. He feels the State should owe the City approximately 12 million in back revenue sharing payments which certainly would balance our budget. Help is needed from our legislators to reinstitute revenue sharing from the State and also from our community by making timely water and tax payments.

Mr. Toussant asked for clarification of retiree health care and if pensions are still offered to new employees. He was told that while pensions are offered they are not as generous as prior to 2015 and retiree health care will consist of stipends.

Mr. Olin of Danbury Lane questioned if foreclosed homes go to the City or the County. The City Manager explained the First Right of Refusal program saying these properties are offered from the County to the City first. In the past the City bought the properties and sold them to the highest bidder with the contingency that they be rehabilitated in order to be occupied. It is a lengthy, involved process that the City chose not to do the past two years. Mr. Olin further questioned if the foreclosures are occupied and if they are rentals.

A resident of Hunt Club expressed his support for the special assessment to keep our services and keep our community desirable which outweighs the cost to homeowners.

Mr. Calus opined that Safebuilt is not doing the job we pay them for especially with enforcement of ordinances particularly in the City's south end. He then stated that the treasurer did not provide a report of the use of tax money Councilperson Sawicki requested. (The City Manager clarified that the requested report was regarding assessment, not taxes and that it is currently on the web.) Next he spoke of the cost of cross training officers and asked if once they were trained could the City require them to stay with the City for a specific period of time. He further said the City Manager mentioned working with Eastland and he was under the impression there was no contact. (The City Manager informed him that mall management is running the daily operations, not the actual owners, and we are working with them.) Finally, he asked if the housing market and rising property values would help the City financially.

CM 04-41-19

CLOSE PUBLIC HEARING - CONTINUATION  
OF A SPECIAL ASSESSMENT DISTRICT

MOTION by Jenny, SUPPORTED by Kindle:

To close the public hearing on the continuation of a special assessment district.

ABSENT: Costantino.

MOTION CARRIED

CALL TO AUDIENCE

Mr. Cadotte thanked Mr. Snyder for taking the time to explain to him the technology of the new wireless water meters though he is still concerned about the continuous RF radio signals in his home. He then asked if the state law concerning paid time off for part time workers would effect the City. Next he expressed his concern about the Corrective Action Plan.

Mr. Calus shared a memory of the DPW director duct taping equipment when the City could not afford to replace a machine. He then stated while campaigning people asked questions including a possible law suit by our public safety department. (The City Manager stated that he is not aware of any such lawsuit.)

CALL TO COUNCIL

The Mayor mentioned he and Councilperson Kindle attended the Corporate Advisory board of the HW School board meeting. He spoke about a meeting with Eastland Management where the topic of discussion was the production of Smooth Wheelzz and Jazz, a jazz festival and car show in conjunction with Starters and They Say to be held in June. He then said he and the City Manager met with Mayor Duggan where they expressed their concerns, one of which was the condition of properties at Kelly and Moross.

Councilperson Paiz brought up GPAAS and announced that the private donor that was talked about at the last meeting is Thomas Mackey. He has donated the new building and costs to improve its interior. Next she spoke about the assessment being on the ballot saying running an election is very costly. She then said that Michigan is at the bottom of all 50 states in receiving revenue sharing and at one time Senator Young brought something to the floor to attempt to have these funds reinituted, it never made it any further. Lastly, she announced that there is a K9 fundraiser pancake breakfast Saturday, April 6 from 8:00 until 11:30 a.m. at Redeemer church.



Councilperson Kindle reminded the residents that there is a Lion's Club pancake breakfast on April 14 at the Amvets Hall. She then asked Mr. Snyder to share more information regarding the trimming practice of Oak trees.

Councilperson Sawicki commented on Mr. Calus's earlier statements by explaining the MTT process and how the commercial businesses in Harper Woods continue to receive tax reductions. She then elaborated on the cost of putting the special assessment on the ballot and the additional cost of educating the voters to insure its passage.

CM 04-42-19

EXECUTIVE SESSION - PROPOSED  
SETTLEMENT OF EMPLOYEE MATTER

MOTION by Jenny, SUPPORTED by Sawicki:

To adjourn to executive session for the purpose of discussing a proposed settlement of an employee matter.

ABSENT: Costantino.

MOTION CARRIED

The City Council adjourned to Executive Session at 8:44 p.m. and reconvened at 9:37 p.m.

CM 04-43-19

ADJOURNMENT

MOTION by Paiz, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 9:38 p.m.

ABSENT: Costantino.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
APRIL 15, 2019

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Veronica Paiz, Vivian Sawicki and Will Smith.

ABSENT: None

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 04-44-19

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held April 1, 2019 and the Special City Council meeting held March 29, 2019.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

Mr. Calus commented that he will be speaking about SafeBuilt, Inc. during this meeting.

CM 04-45-19

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 116357 through 116473 in the amount of \$683,805.88 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. approve payment in the amount of \$13,500.00 to Guardian Sewers for their assistance with several emergency watermain breaks.
3. approve payment to Badger Meter, Inc. in the amount of \$56,119.72 for the purchase of 168 5/8" Orion water meter tops, 128 5/8" Orion meters and one 1.5" Orion meter.
4. approve payment to SafeBuilt, Inc. in the amount of \$51,117.00 for the contractual building department services performed during the month of March, 2019.
5. approve payment to CTI Contractor Services in the amount of \$34,510.00 for the renovations and repair work at 19717 Lancaster as part of the CDBG rehab loan project.
6. approve payment to Pella Holdings, LLC in the amount of \$34,066.90 for the renovations and repair work at 20862 Beaufait as part of the CDBG rehab loan project.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, Smith and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 04-46-19 PUBLIC HEARING - 20 MILL LEVY TO DEFRAY  
THE COSTS TO CONTINUE THE MAINTENANCE  
OF POLICE AND FIRE PROTECTION

MOTION by Costantino, SUPPORTED by Jenny:

To open the Public Hearing on the levying of a 20 mill assessment to defray the costs to continue the maintenance of police and fire protection.

MOTION CARRIED UNANIMOUSLY

PUBLIC HEARING

Mr. Calus asked for clarification on the sections regarding pension and that it was his understanding that the City did not make the necessary contributions to the pension system and asked if there is an explanation. He also questioned if the fund is still in arrears and what is the remedy.

CM 04-47-19      PUBLIC HEARING - 20 MILL LEVY TO DEFRAY  
THE COSTS TO CONTINUE THE MAINTENANCE  
OF POLICE AND FIRE PROTECTION

MOTION by Jenny, SUPPORTED by Kindle:

To close the Public Hearing on the levying of a 20 mill assessment to defray the costs to continue the maintenance of police and fire protection.

MOTION CARRIED UNANIMOUSLY

CM 04-48-19      LEVY OF THE 20 MILL ASSESSMENT

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to direct the City Assessor to spread the assessment levy of 20 mills on the taxable value of all lands and premises within the municipal boundaries of the City of Harper Woods to defray the costs to continue maintenance and operations of police and fire (10 mills for police and 10 for fire).

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Smith, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 04-49-19      DANGEROUS BUILDINGS PROCEDURE

The City Manager gave an overview of how this procedure works and how it could potentially help the City with residences/buildings that are deemed unsafe and need to be demolished. It could be much more expeditious as well as a cost saving process as there likely wouldn't be a need to go through Wayne County Circuit Court. The City Attorney also answered questions.

CM 04-50-19      PROGRESS PAYMENT NO. 2 (FINAL) - 2017  
CONCRETE PAVEMENT REPAIR PROJECT, #180-188

RESOLUTION by Jenny, SUPPORTED by Kindle:

BE IT RESOLVED approve payment to L. Anthony Construction Inc., in the amount of \$12,538.58 for Progress Payment No. 2 on the 2017 Concrete Pavement Repair Project, #180-188.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Smith, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 04-51-19      PROGRESS PAYMENT NO. 2 - 2018 SAW GRANT,  
                         STORM SEWER CCTV INVESTIGATIONS, #180-202

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED approve payment to Doetsch Industrial Services, Inc. in the amount of \$32,042.59 for Progress Payment No. 2 on the 2018 SAW Grant - Storm Sewer CCTV Investigation Project, #180-202.

ROLL CALL VOTE

YES: Paiz, Sawicki, Smith, Poynter, Costantino, Jenny, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 04-52-19      ACCEPTANCE OF DISTRESSED CITIES GRANT  
                         WATER METER REPLACEMENT PROJECT

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the attached Resolution accepting the State of Michigan's Financially Distressed Cities, Villages and Townships (FDCVT) grant in the amount of up to \$200,000.00 toward the implementation of the water meter replacement project and further to authorize the City Manager to sign all of the necessary documents required by the State of Michigan.

ROLL CALL VOTE

YES: Sawicki, Smith, Poynter, Costantino, Jenny, Kindle, and Paiz.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 04-53-19                      AMENDED FOIA POLICY

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED to adopt the amended City of Harper Woods Freedom of Information Act Procedures and Guidelines policy to remain in compliance with Public Act 563 of 2014, effective immediately.

ROLL CALL VOTE

YES: Smith, Poynter, Costantino, Jenny, Kindie, Paiz and Sawicki.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 04-54-19                      CORRECTIVE ACTION PLAN - DEFINED  
   BENEFIT PENSION RETIREMENT PLAN

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the Corrective Action Plan for the City of Harper Woods Defined Benefit Pension Retirement Plan as prepared and submitted by the Finance Director, and further to authorize the City Manager to sign the necessary documents and forward same to the Michigan Department of Treasury.

ROLL CALL VOTE

YES: Poynter, Costantino, Jenny, Kindie, Paiz, Sawicki and Smith.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 04-55-19    CORRECTIVE ACTION PLAN - RETIREE HEALTH CARE

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the Corrective Action Plan for the City of Harper Woods Retirement Health Benefit Plan as prepared and submitted by the Finance Director, and further to authorize the City Manager to sign the necessary documents and forward same to the Michigan Department of Treasury.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindie, Paiz, Sawicki, Smith and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 04-56-19      APPROVAL OF MAYOR PRO TEM KINDLE'S  
ATTENDANCE AT MML BOARD OF TRUSTEE MEETING

RESOLUTION by Paiz, SUPPORTED by Jenny:

BE IT RESOLVED to approve Mayor Pro tem Kindle's attendance at the MML Board of Trustees meeting with a limit not to exceed \$1,000.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Smith, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Calus extended his congratulations to the Lions Club for their breakfast fundraiser for the K-9 unit. Then he thanked the DPW Superintendent for help with cement issues that occurred during the DTE project. He then requested a website assessment to clear any dead links. Next he asked for a get well wish for his father who is a 70 year resident. He mentioned that the Detroit incinerator is down and GFL is forced to drop off trash at another location that is much further away. He questioned what they are doing to keep pace with pick up. The City Manager responded the wrinkles are being addressed saying there is a possibility of a functioning transfer station and issues should be worked out when it is addressed with management. Finally, he asked for clarification of the most recent SafeBuilt invoice.

Ms. Collins stated there is an increasing issue with rats in the City and that she has spent over \$500 for poison and wondered if the City could help subsidize these costs.

Michael Collins spoke about the shooting on Damman street and that he was interviewed on the News. He stated that he does not consider some of his new neighbors to be good neighbors.

Jim LaPalm of SafeBuilt spoke regarding the Dangerous Building Procedure saying that their intent has always been to achieve compliance with any residence or building and not to tear down the tax base.

Ms. Lyons announced that the SOUP program is coming up on April 28 and that she is excited to have both the community and Council's support.

CALL TO COUNCIL

The Mayor announced the upcoming Mayors Prayer Breakfast is to be held at the GP Yacht Club on May 2<sup>nd</sup> and Ike McKinnon is the speaker with ticket cost of \$25.00.

Mayor Pro tem Kindle spoke about the late trash pick up on Kingsville saying that a number of residents put out their trash after GFL had been through because they, in the past, have come later in the day. She then thanked those who attended the Lions Club breakfast and commended the Lions Club for all they do in the community.

Councilperson Sawicki mentioned that DTE damaged her sprinkler. She then spoke about Earth Day on April 28<sup>th</sup> from 8:00 a.m. to noon which is an event to help clean up the City saying volunteers should register in advance if possible. She mentioned she would like to see high school students participate. She then shared that the Beautification Commission is sponsoring their annual Plant Exchange on May 18<sup>th</sup>.

Councilperson Paiz said the GPAAS K-9 event raised \$2,700. She then spoke regarding SafeBuilt saying that Council has approved their contract and has continued to approve each renewal after review. She said the contract expires this year and she shared some specific items within the contract.

Councilperson Smith said the HW School Superintendent took him to the site of the new tech building and that it was amazing. He stated he is proud of what is being done there. He then shared that the HW School District is encouraging their spring athletes to participate in Earth Day.

CM 04-57-19

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:52 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK



CITY OF HARPER WOODS  
CITY COUNCIL  
MAY 6, 2019

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Veronica Paiz (7:03 p.m.), Vivian Sawicki and Will Smith.

ABSENT: None

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATION

Deputy Chiefs Stager and Vorgitch were present to share some recent professional milestone accomplishments by the Harper Woods Public Safety Department.

PRESENTATION

Principal Ali, of Poupard school was present to speak about the proposed reconfiguration within the Grosse Pointe Public School system.

PRESENTATION

Mr. Greg Tupancy of Wayne County's Department of Public Services, Environmental Services Group, Water Quality Management Division and Mr. Russ Strassburg of Tetra Tech were present to give a status update brief on the Priority 1B Improvements.

PRESENTATION

Mr. Scott Chambers of Drive Creative Services was present to discuss his cost saving approach used in the recent quarterly newsletter. The goal being to have the newsletter subsidized by community partnerships within the newsletter allowing PA 359 tax dollars to be used to improve the city website and possibly replace the electronic sign board. Mr. Chambers shared his collaboration with the City and further explained his business model to subsidize the quarterly newsletter.

CM 05-62-19

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held April 15, 2019, the special City Council meeting held April 24, 2019 and furthermore receive and file the minutes of the Library Board meeting held February 28, 2019.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

Mr. Calus questioned how far we would go for advertisements and how much would water bills increase due to the Milk River project.

CM 05-63-19

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 116474 through 116577 in the amount of \$172,053.90 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$21,039.26 for professional services during the month of March, 2019 for the following projects: Stormwater Asset Mgmt Plan, #180-202; 2017 Concrete Pavement Repair, #180-188; 2018 Concrete Pavement Repair, #180-204; 2019 User Charge, #180-213; 21201 Bournemouth Antenna, #180-214; and 2018 Gas Main Replacement, #180-198.
3. approve payment to Oakland County Information Technology in the amount of \$9,042.05 for fees relative to the CLEMIS computer system utilized by the Police

- Department.
4. approve payment to Plante & Moran in the amount of \$32,300.00 for professional services related to the City's financial reporting and preparation of the 2018 financial statements.
  5. approve payment to Michigan Supreme Court Finance in the amount of \$5,049.50 for software support on the district court's computer system.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, Smith and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-64-19

PROPOSAL - IT SERVICES;  
SIMPLIFIED BUSINESS SOLUTIONS

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to approve the professional services agreement as submitted by Simplified Business Solutions, LLC to provide IT services for the City of Harper Woods and further, to provide a custom created website in an amount not to exceed \$2,800.00 with monthly recurring maintenance fees not to exceed \$190.00.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Smith, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-65-19

MICHIGAN MUNICIPAL LEAGUE - WORKERS'  
COMPENSATION INSURANCE RENEWAL

RESOLUTION by Sawicki, SUPPORTED by Jenny:

BE IT RESOLVED to approve payment to Michigan Municipal League Worker's Compensation Fund in the amount of \$133,469.00 for workers' compensation insurance from July 1, 2019 through July 1, 2020 and further in that this is self insurance pooled funds, that competitive bidding be waived in accordance with City policy.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Smith, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-66-19

CONTRACT MODIFICATION - 2018  
CONCRETE PAVEMENT REPAIR #180-204

RESOLUTION by Jenny, SUPPORTED by Kindle:

BE IT RESOLVED to accept the contract modification submitted by L. Anthony Construction in the amount not to exceed \$50,000 for the 2019 Concrete Pavement Repair Project, #180-204 and further that this work was competitively bid in 2018 jointly with Grosse Pointe Woods, that the city's formal bidding process be waived.

ROLL CALL VOTE

YES: Paiz, Sawicki, Smith, Poynter, Costantino, Jenny, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Toussant announced that the NAACP Youth Day will be on May 18 at the university center in Harper Woods.

Mr. Campo expressed concerns with the DTE restoration saying the City has not taken the opportunity to direct this process, specifically saying the peat and seed that DTE put down has just been drowned out with recent rain.

Mr. Hakim stated that Planning Commission members are now fully certified with the citizen planner program from the MSU extension program. He then mentioned the traffic at Tyrone and Littlestone and suggested a possible egress through Salter Park. Next, he spoke concerning a home on Littlestone that was sold to an out of state company which was condemned and then refurbished with shoddy materials causing basement flooding and foundation issues. He then said in regards to the newsletter he hopes that going forward the content would be more substantial.

Mr. Vegarro of Woodland spoke of DTE issues saying there is no contact person to help. He then asked what can be done about speeders in the City specifically on Beaconsfield where he witnessed a driver running a red light to pass him as he was doing the speed limit.

Ms. Beaubien of Roscommon spoke about a rental home next door to her that has allowed

the fence to deteriorate and their dogs are no longer contained in their yard. She further stated the rental is not registered and the owner information is not updated so there isn't landlord accountability.

Mr. Cadotte said there is a problem with speeders and there is a need for caution with ice cream trucks out soon. He then expressed concern about the new IT company that was approved tonight is too inexpensive as it could mean they are unable to provide enough security.

A resident of Elm Court spoke about an abandoned house next to hers with issues including holes in the roof, rats, falling gutters etc. She stated it should be demolished. (The City Manager said the owner now would likely be the land bank and that he would contact them to see what could be done.)

Mr. Calus stated that the Soup was a fun event and pictures taken there and posted on face book were not for political purposes. Next he said SafeBuilt did not have a reason to ignore calls including fence issues on Roscommon and that invoices he requested from SafeBuilt for his review have not been received. He mentioned the DTE project and how it has been undertaken. He then said no comments were made regarding his father in call to council at the last meeting.

Ms. Williams asked for additional clarification on the Milk River project and how it will affect residents in the future. She then asked if residents have conflicts with each other, is there a conflict resolution group in Harper Woods. (The City Manager stated that the district court has a mediation group that is available.)

Ms. Regan of Woodside spoke of a DTE issue saying they have worked on her cement more than once and because of rain will likely have to repair it yet again. She is concerned that the excess jackhammering could damage her foundation. She then questioned why Grosse Pointe areas received sod that was regularly watered as opposed to seed in Harper Woods that is not cared for. She then questioned if Council also adhere to meeting guidelines in terms of banter and expressions.

Ms. Matthys asked for more code enforcement this summer regarding overgrown lawns.

Mr. Olin of Danbury asked what the chain of command is now in the Public Safety Department without the Chief.

CALL TO COUNCIL

The Mayor stated he met with Eastland Mall tenants and he and Councilperson Kindle met with Senator Gary Peters. He said Earth Day was an outstanding event with HWHS students participating. Next, he said the 75<sup>th</sup> anniversary of Redeemer Church though lengthy was outstanding and that they have been a good neighbor. He expressed that the Soup was a great event and he couldn't say enough good things about it and that we will likely have one in the fall. He then mentioned that he and the City Manager met with the Grosse Pointe Schools superintendent to discuss the reconfiguration of the district. Next, he said, along with Mr. Smith, he met with the Harper Woods Men's club who had an outstanding presentation and he hoped this new club will do well. He stated the recent Mayor's prayer breakfast was well attended and the big news is that the upcoming Flea Market at Johnston Park is sold out!

Councilperson Sawicki announced the Annual Perennial Plant exchange will take place on May 18, 10:00 a.m. to noon at Salter Park. She then asked with regard to the Distressed Cities grant if there is a time limit on the water meters and how we'll be reimbursed. Next, she said Earth Day was well attended and she stated that she would have liked to have seen the local newspapers taking pictures as a way to bring positive promotion of our city.

Councilperson Kindle stated the Mayors' Prayer Breakfast was really nice and especially heartwarming because of the student's involvement. She then announced the Juneteenth celebration will be held on June 19<sup>th</sup> and it will be at Salter Park.

Councilperson Smith mentioned the Men's Club, which is similar to the former Dad's Club, is trying to recruit new members and is inviting men, whether they are dads, uncles, cousins, etc. to act as mentors to the young people in our community.

Councilperson Costantino mentioned the grand opening of They Say at the former Applebee's location and said the Catfish was amazing.

Councilperson Paiz stated that she went to the soft opening of They Say and that it was well attended. She also heard at the grand opening there was a two hour wait. She then mentioned that she had an email conversation with Mr. Calus regarding SafeBuilt and that she advised him that there may be a need to F.O.I.A. the information he requested. She also said that in regard to DTE issues there is only so much the City can do since they are a very big corporation and she personally is just as frustrated as many residents.

CM 05-67-19 EXECUTIVE SESSION - COLLECTIVE BARGAINING MATTER

MOTION by Jenny, SUPPORTED by Kindle:

To adjourn to executive session for the purpose of discussing a Collective Bargaining matter.

MOTION CARRIED UNANIMOUSLY

The City Council adjourned to Executive Session at 9:36 p.m. and reconvened at 10:32 p.m.

CM 05-68-19

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 10:33 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
MAY 20, 2019

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Veronica Paiz, and Will Smith.

ABSENT: Councilperson Vivian Sawicki.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 05-69-19

EXCUSE COUNCILPERSON

MOTION by Costantino, SUPPORTED by Jenny:

To excuse Councilperson Sawicki from tonight's meeting because of prior commitments.

ABSENT: Sawicki.

MOTION CARRIED

CM 05-70-19

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held May 6, 2019.

ABSENT: Sawicki.

MOTION CARRIED



PUBLIC COMMENT ON AGENDA

Mr. Calus stated he stands corrected on prior calculations he made regarding a SafeBuilt invoice and he gave his figures on code enforcement cost.

CM 05-71-19

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 116578 through 116681 in the amount of \$457,311.84 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to WCA Assessing in the amount of \$5,055.08 for the contractual assessing services performed during the month of May 2019.
3. approve payment to SafeBuilt, Inc. in the amount of \$47,102.00 for the contractual building department services performed during the month of April 2019.
4. approve payment to Plante & Moran in the amount of \$16,449.68 for professional services related to the City's financial reporting and preparation of the 2018 financial statements and additional services provided to the finance department through April 2019.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Smith and Poynter.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 05-72-19 AWARD OF BID - CDBG HOUSING REHABILITATION PROGRAM

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to accept the lowest responsible bid submitted by Optimum Contracting Solutions in the amount of \$25,600.00 for rehab work to be provided at 19454 Eastwood as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Smith, Poynter and Costantino.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 05-73-19 AWARD OF BID - CDBG HOUSING REHABILITATION PROGRAM

RESOLUTION by Kindle, SUPPORTED by Costanto:

BE IT RESOLVED to accept the lowest responsible bid submitted by BBEK Construction in the amount of \$32,716.00 for rehab work to be provided at 19660 Lancaster as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Kindle, Paiz, Smith, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Sawicki

RESOLUTION ADOPTED

CM 05-74-19 AWARD OF BID - CDBG HOUSING REHABILITATION PROGRAM

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to accept the lowest responsible bid submitted by Six Brothers Construction in the amount of \$9,650.00 for rehab work to be provided at 21364 Brierstone as part of the CDBG Rehabilitation Program

ROLL CALL VOTE

YES: Paiz, Smith, Poynter, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Sawicki

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms Honto shared a situation regarding a tree falling in front of her house saying that all who responded were very professional and the superintendent was present as well. She then mentioned a potential problem with another tree and wondered if cold temperatures could be an issue. She asked if our fire fighters or the City put in fire detectors and when is the next Ordinance Committee meeting. She was told it is not yet planned.

Mr. Rachel of Washtenaw asked what percentage of the area was rental homes. He was told about 38%. He stated that landlords need to comply with code and grass cutting ordinances. He mentioned he was surprised to hear that there is only one employee who checks and tags homes in violation and he cited a home that has extremely tall grass. He also mentioned teens walking in the middle of the street and garbage cans left behind and in the street.

Ms Kayetta Holly, a school board member, expressed concern over middle school parents speeding down Beaconsfield.

Mr. Jeff Cherry, a landlord on Eastwood, sought advise for a tenant who has a problem with a neighbor's loud parties, garbage etc. as do many others on that street. He stated over 100 calls have been made but the police have not been successful in solving these issues.

Mr. Waldo of Country Club stated he no longer feels safe in the City he has lived in his entire life. He said conditions are changing too fast and not in a good way. He fears everything from speeding to tall grass is getting worse.

Mr. Matt Campo of Old Homestead stated he felt Safebuilt was out of control based on his years of experience with construction. He said the building department should be in house and that it would save money while allowing the City to be in control. He felt it is time for a change. He then spoke about the trash situation saying that many cities have large trash bins and that with them we could possibly solve the problem of trash everywhere and rodents. He stated it is time to be smart in this City and to get something done.

Mr. Calus spoke about a tenant on Elkhart that is afraid to speak to her landlord who lives in a different country. He said she was under the impression that she was renting to own and this was not the case and she needs assistance. He then spoke about a home at 19477 Roscommon where the fence has been repaired since SafeBuilt came out. He wondered why it is necessary for residents to complain at a council meeting in order to get something done saying the police had to accompany SafeBuilt to enforce code. He mentioned the home on Beaconsfield Mr. Cherry referenced saying he has also witnessed these issues.

Mr. Steve Vigaro of Woodland thanked the City for help with his DTE issues.

Pierre, a recent HWHS graduate suggested if the teens of the City had more activities there would probably not be as many issues with their behavior.

CALL TO COUNCIL

The Mayor opened with the Poupard Town Hall meeting saying that 1/3 of the children in Harper Woods attend Grosse Pointe schools and Poupard's closing could impact our City. He then mentioned he toured the Milk River site. He next stated that the Beautification Commission's Perennial Plant Exchange which has been held for 29 years was well attended. He attended the fundraiser for GPAAS which was held at Blossom Heath, saying it was a great event. He said he was also in attendance at the recent WCCCD meeting and that he considers it lucky that you can go from Kindergarten through college without leaving Harper Woods. He also shared that the Flea Market went very well and all the sites were purchased. Next he announced the Memorial Day service will be held at Johnston Park at 10:15. He also shared the Council meeting summer schedule which is the 2<sup>nd</sup> Monday in the months of June, July and August. The Mayor then shared that his interactions with DTE including the necessity of having his yard torn up several times was always handled efficiently and professionally. He stated he also drives up and down the City streets including Beaconsfield and agrees that people speeding and dumping garbage should be cited. He questioned how people can be taught to act with manners when their parents have failed to educate them. He then stated that he feels SafeBuilt is getting a bad rap and that they are doing a good job when in the past tickets were not even issued and now there are quite a few. He continued by saying if they were actually not a good company they would not be nationwide and used in so many communities and overall this is the best the City has had in years even if it is not perfect. He said previously we had a community that policed itself but people have gotten lazy. He suggested residents not share addresses on television and instead call the police when there is an issue so it can be addressed at the time it's happening not afterwards.

Mayor Pro tem Kindle spoke about an NAACP event held on Saturday which was Youth Day at WCCCD Center. She shared that through this organization scholarships are available and there are opportunities for young people to get involved and meetings are held on Wednesdays at 6:00 p.m. at the War Memorial. She said she also attended the Chandler Park Academy "School on the Move" event and the Juneteenth ceremony held at Salter Park and both were well attended.

Councilperson Paiz shared that she was also in attendance at the Milk River site tour and learned so much about sewers. She then commented on the Flea Market where she was a vendor saying that turnout was decent as it also was at the Perennial Plant Exchange. She then mentioned that the Public Safety annual report came out today and wondered if it would be on the website. Next she spoke about the Poupard Town Hall meeting that she thought had approximately 300 in attendance. She shared how the process went and the changes that could take place if the school closed also saying the group was calm and in control. She then commented on trash issues saying the City got a good deal with GFL and a cost saving comparison was done with bags only instead of large receptacles which explains the City's choice. She stated the Council will take all the residents comments regarding SafeBuilt to heart when their contract is due.

for renewal in the Fall.

Councilperson Smith thanked residents for attending tonight's meeting saying that is how things get done. He further stated that he feels Harper Woods is a safe and good city. He agreed with the Mayor that when residents see an issue they should speak up. He talked about a situation where he witnessed a fight while driving by and was able to intervene and stop it. He commented that while we may not be perfect we are a safe community.

Councilperson Costantino stated she also loves Harper Woods and owns 8 houses here. She says she plans to do a shake up of the bad landlords in the City and asked residents to share who they are. She next commented that SafeBuilt has come a long way but she wondered if there is a way to make it more profitable for the City than SafeBuilt since she feels the City should be able to make money.

CM 05-75-19

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:12 p.m.

ABSENT: Sawicki

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JUNE 10, 2019

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Veronica Paiz, Vivian Sawicki and Will Smith.

ABSENT: Councilperson Tom Jenny.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 06-76-19

EXCUSE COUNCILPERSON

MOTION by Paiz, SUPPORTED by Costantino:  
To excuse Councilperson Jenny from tonight's meeting because of a prior commitment.

ABSENT: Jenny

MOTION CARRIED

PRESENTATION

Deputy Chiefs Stager and Vorgitch presented Police Officer William Alford with a plaque to recognize him as Police Officer of the Year.

CM 06-77-19

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:  
To receive, approve and file the minutes of the regular City Council meeting held on May 20, 2019 and furthermore receive and file the minutes of the Library Board meetings held March 21, 2019 and April 18, 2019.

ABSENT: Jenny.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

Mr. Calus asked when curbside recycling would end and if the fee will come off the water bill and if any reserve money returns to council.

Ms. Silarski said that traffic calming devices are ineffective and not a good idea.

Ms. Lyons asked if, with the end of curbside recycling, there were alternate suggestions to lesson our carbon foot print in Harper Woods.

CM 06-78-19

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Paiz:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 116682 through 116843 in the amount of \$749,705.25 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Wayne County in the amount of \$309,751.00 for the operation and maintenance of the Milk River Drain for April to June, 2019 and for the third quarter supplemental funding for construction.
3. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$25,227.18 for professional services during the month of April 2019 for the following projects: Stormwater Asset Mgmt Plan, #180-202; 2017 Concrete Pavement Repair, #180-188; 2018 Concrete Pavement Repair, #180-204; 2018 Gas Main Replacement, #180-198; and Housing Rehab Project, #180-178.
4. approve payment to WCA Assessing in the amount of \$5,055.08 for the contractual assessing services performed during the month of June 2019.
5. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$5,671.00 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks.
6. to approve the purchase of 2 in-car computers from Dell in the amount of \$5,864.62 for the police department scout cars.
7. approve payment to Six Brothers Construction in the amount of \$58,614.41 for the renovations and repair work: \$7,864.00 at 18784 Kenosha, \$17,479.00 at 18920 Old Homestead, \$23,288.37 at 18827 Woodside and \$9,983.04 at 19668 Washtenaw as part of the CDBG rehab loan project.

ROLL CALL VOTE

YES: Costantino, Kindle, Paiz, Sawicki, Smith and Poynter.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CM 06-79-19      AGREEMENT - DRIVE CREATIVE SERVICES

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED approve the three (3) year agreement between the City of Harper Woods and Drive Creative Services for the quarterly community resource publication as outlined in the agreement prepared by the City Attorney and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Smith, Poynter, and Costantino.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CM 06-80-19      APPROVAL OF PURCHASE - TRAFFIC CALMING DEVICES

RESOLUTION by Costantino, SUPPORTED by Paiz:

BE IT RESOLVED approve the purchase of five (5) Pole Mounted Display (PMD) 12" Radar Speed Amber LED Traffic Calming Devices from Kustom Signals, Inc. in the amount of \$13,899.75.

ROLL CALL VOTE

YES: Paiz, Sawicki, Smith, Poynter, Costantino, and Kindle.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CM 06-81-19      GFL ENVIRONMENTAL - CURBSIDE RECYCLING PROGRAM

RESOLUTION by Kindle, SUPPORTED by Sawicki:

BE IT RESOLVED to opt out of the Grosse Pointe Curbside Recycling program and not



extend a one year contract as provided for by GFL Environmental Services in an effort to save \$154,381.00 annually.

ROLL CALL VOTE

YES: Sawicki, Smith, Poynter, Costantino, Kindle, and Paiz.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CM 06-82-19            FIRST READING AND ADOPTION - ORDINANCE  
                                 NO. 2019-01; FIREWORKS, CONSUMER USE

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to Introduce and Adopt Ordinance No. 2019-01 entitled "An Ordinance to Amend Chapter 8, Article IV, Section 8-72, Fireworks; Use of Consumer" to have immediate effect for the preservation of the peace, health, safety and welfare of the people of the City Harper Woods, and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Smith, Poynter, Costantino, Kindle, Paiz and Sawicki.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CM 06-83-19            ADOPT DANGEROUS BUILDING PROCEDURE

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the Dangerous Building Procedure as set forth in Michigan Compiled Law 125.540 and presented herein by the City Attorney, and further to appoint Greg Vargo as the City's Hearing Officer and further to appoint the City's Planning Commission members to serve as the Board of Appeals.

ROLL CALL VOTE

YES: Poynter, Costantino, Kindle, Paiz, Sawicki and Smith.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CALL TO AUDIENCE

A resident spoke about the delays with trash pick up mentioning that the two places our garbage is currently being dumped are in Lenox and Salem Twp. which are 4 hour drives and wondered if there was something the City could do to get the incinerator reopened. He said the garbage may smell if there are delays in summer. The City Manager shared that GFL did not inform the City of the delays and there was some miscommunication. He then explained what happened and how we will move forward.

Mr. Hakim stated he lives near Grosse Pointe Woods and they did not have rubbish delayed and there is inequality in GFL's treatment of our City. He said there was no word on his previous suggestion with Tyrone School drop off routing through Salter Park and asked if dog waste bags can be supplied to the dog park there. He next shared his experience with water meter replacement and he asked the workers how much of the City have new meters in service. He then mentioned he heard gun shots over the weekend.

Mr. Tourville, a former traffic safety officer shared statistics on traffic calming devices benefitting the community. He stated that 85% of people who see a speed sign will slow down which does have an overall effect on speeders.

Ms. Silarski shared a number of concerns about a home across the street from her including an uncut lawn, hanging garage door, deteriorating conditions, no Certificate of Occupancy and unpaid taxes. She stated that she heard the owners were attempting to sell the property at an extremely low price and this has continued for 4 years and she worries the condemnation procedure may be stalled.

Mr. Pollack of Eastwood has photos of this home stating it is not habitable and should be torn down.

Ms. Amena Taylor introduced a non-profit organization called "Mind Your Business" that is coming to the community on June 26 and will provide support and services without cost to anyone.

A resident of Woodmont said GFL has had several garbage delays in the past as well and they have left garbage behind. She stated she is angry and disappointed and other communities like Roseville, Eastpointe and Grosse Pointe have not had this issue. Next she mentioned that vines growing up on the fence at Lochmoor bridge are causing visibility issues and unsafe conditions. Then she stated that on Woodmont there has been an influx of motorcycles speeding up to 60 miles an hour.

Mr. Van Pouker stated that he thinks Mr. Smith is a great asset to Council and he had many good things to say about City Manager Rheker whom he has known for 40 years. He spoke about a neighbor who piles garbage in her yard and won't take it to the curb for pickup and asked what the fine was for littering in Harper Woods and said it should be up to \$500.

Mr. Calus gave his overview of the home at 19405 Eastwood. He then asked if the fireworks ordinance followed state law as to the holidays mentioned. He questioned why there hasn't been an Ordinance Committee meeting and why the last four meetings scheduled were canceled. He spoke about the problems with GFL stating the DPW answered over 350 calls and he said he was upset that GFL did not communicate better with residents or that the residents did not hear from any city officials. He wondered why Nixle wasn't used to get a message to residents about the garbage delay. Lastly he shared an issue with neighbors who are renters and their illegally parked cars.

Mr. Degarro asked if the City would look at other recycling methods. He then asked how soon would the traffic calming devices data be collected and when will the police get an officer on streets where speeding is out of control.

#### CALL TO COUNCIL

The Mayor spoke about the Harper Woods High School cap and gown assembly saying there were over a hundred seniors and enrollment has been growing. He then mentioned that Alkebu-Lan Village located in the Harper/VanDyke area is interested in working with the City and the schools, offering a number of after school programs to help children. He next said the Harper Woods Mens Club meetings have been excellent and the members will help to mentor young adults. Finally, he shared that he was in attendance at the retirement party last Friday of the former Police Chief saying that it was great to see so many police chiefs, employees and former employees and that it was a great send off for a person that served this community for 36 years.

Councilperson Kindle announced that the Juneteenth celebration would be at Salter Park on June 19 from 5:30 to 8:00 p.m. She said that is was a great celebration last year and she is looking forward to this year's event.

CM 06-84-19

#### ADJOURNMENT

MOTION by Smith, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 9:03 p.m.

ABSENT: Jenny.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JULY 8, 2019

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Veronica Paiz, and Will Smith.

ABSENT: Councilperson Vivian Sawicki.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 07-85-19

EXCUSE COUNCILPERSON

MOTION by Kindle , SUPPORTED by Costantino:

To excuse Councilperson Vivian Sawicki from tonight's meeting because of a prior commitment.

ABSENT: Sawicki

MOTION CARRIED

PRESENTATION

The Valedictorian, Carolyn Hall, from Harper Woods High School was recognized for her achievements and presented with a proclamation.

PRESENTATION

The City Clerk swore in our two new Public Safety Officers Christopher Joseph and Joseph D'Angelo.

CM 07-86-19

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held June 10, 2019, and furthermore receive and file the minutes of the Library Board meeting held May 16, 2019, and the Planning Commission meetings held on February 27, 2019 and June 26, 2019.

ABSENT: Sawicki

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

Mr. Calus questioned why three counties are involved in prisoner lodging and asked City Council to review the SafeBuilt invoice.

Mr. Toussant commented on the closing of Poupard and its potential impact to the community.

CM 07-87-19

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 116844 through 117032 in the amount of \$897,975.24 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to SafeBuilt, Inc. in the amount of \$32,988.00 for the contractual building department services performed during the month of May 2019.
3. approve payment to Simplified Business Solutions in the amount of \$19,605.45 for the HWPD LEIN Infrastructure update and first installment of the creation of our website.
4. approve payment to Honeywell International, Inc. in the amount of \$48,250.00 for the balance owed for energy upgrades and repairs to City facilities.
5. approve payment to Statewide Transport, Inc. in the amount of \$5,424.67 for prisoner lodging and maintenance for the month of May, 2019.
6. approve payment to Alter Collision in the amount of \$7,471.18 for the repair of one of our police interceptor vehicles.
7. approve payment to CTI LLC in the amount of \$12,000.00 for the renovations and

- repair work at 19668 Washtenaw as part of the CDBG rehab loan project.
8. approve payment to Oscar W. Larson Co. in the amount of \$11,100.00 for the urgent and necessary repairs to the underground fuel storage tank.
  9. approve the quote prepared by Bell Equipment in the amount of \$6,086.78 for the necessary repairs to our street sweeper.
  10. approve payment to WCA Assessing in the amount of \$5,257.25 for the contractual assessing services performed during the month of July 2019.
  11. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$25,865.06 for professional services during the month of May 2019 for the following projects: Stormwater Asset Management Plan, #180-202; 2018 Concrete Pavement Repair, #180-204; SRF Application, Sewer Rehab Project, #180-142; 2019 User Charge, #180-213 and the 2018 Gas Main Project, #180-198.
  12. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$5,208.00 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Smith and Poynter.

NO: None.

ABSENT: Sawicki

RESOLUTION ADOPTED

CM 07-88-19

SPECIAL LAND USE APPROVAL -  
20726 HARPER AVENUE - TACO BELL

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the amended special land use application submitted by Anthony Barchanowicz, representing Taco Bell for the Drive-in Establishment at 20726 Harper Avenue, based on the criteria in zoning ordinance Sec. 10-770F and as recommended by the member of the Planning Commission.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Smith, Poynter and Costantino.

NO: None.

ABSENT: Sawicki

RESOLUTION ADOPTED

CM 07-89-19      PROGRESS PAYMENT NO. 3 - 2018 SAW GRANT;  
                         STORM SEWER CCTV INVESTIGATION

RESOLUTION by Paiz, SUPPORTED by Costantino:  
BE IT RESOLVED approve payment to Doetsch Industrial Services, Inc. in the amount of \$68,086.80 for Progress Payment No. 3 on the 2018 SAW Grant - Storm Sewer CCTV Investigation Project, #180-202.

ROLL CALL VOTE

YES: Kindle, Paiz, Smith, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Sawicki

RESOLUTION ADOPTED

CM 07-90-19      MICHIGAN MUNICIPAL LEAGUE ANNUAL CONFERENCE

RESOLUTION by Costantino, SUPPORTED by Jenny:  
BE IT RESOLVED authorize those Councilmembers interested to attend the Michigan Municipal League's Annual Convention September 25-27, 2019 with the City paying all necessary and related expenses.

ROLL CALL VOTE

YES: Paiz, Smith, Poynter, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Sawicki

RESOLUTION ADOPTED

CALL TO AUDIENCE

A resident asked what is planned to replace the recycling program . The City Manager gave an overview of the history and how the elimination of the program evolved.

Mr. Kalogerakos expressed his disappointment with recycling elimination and said the increase would only be about \$48.00 per household.

Mr. Valentine spoke about the closing of Poupard School. He offered statistics regarding the Blue Ribbon Committee and their original intentions to close Mason school. He mentioned there could be racial issues with bussing students and stated a bond was



supported prior to the closing of the schools. He also inquired what could be done and he then asked to be placed on the agenda of the next meeting to give his full report.

A resident of Old Homestead stated they would be willing to pay the extra money to continue the recycling program.

Mr. Calus talked about recycling and how he handles his rubbish and asked what would be the cost to keep the program, saying he agreed it was a hard decision. He then commented on the closing of Poupard and the possible negative affect on residents in the community. He next mentioned the MML conference that was approved earlier and asked about the cost and if lodgings would be necessary as it is being held in Detroit. Lastly, he asked if the information provided in the City's Insider Newsletter about meter upgrades was accurate and when would the residents get actual monthly water reads.

A resident of Woodside spoke about a water main break from last September saying the sidewalk/driveway is not yet restored.

Ms. Killenberg stated she has a hard time hearing the Council at meetings. She mentioned that she asked on a facebook page what people enjoyed about Harper Woods and there were many positive comments she would like the City Manager to see.

Ms. Lyons commented that she met with community members to discuss an alternative to the ending of the recycling program.

#### CALL TO COUNCIL

Councilperson Costantino qualified her vote to end recycling by explaining that much of the recycling went into the landfill with the garbage and suggested the possibility of collection bins in the City Hall lot that would potentially go directly to a recycling facility.

Councilperson Kindle thanked all the volunteers and attendees at the Juneteenth celebration and the DPW and Recreation departments for help with set up.

Councilperson Paiz read a prepared resolution regarding the closing of Poupard and the Council's opposition to this closure.

CM 07-91-19            ADD ITEM TO AGENDA - DRAFT RESOLUTION  
IN OPPOSITION TO THE CLOSING OF POUPARD ELEMENTARY

MOTION by Kindle, SUPPORTED by Paiz:

To add to the agenda a draft resolution in opposition to the closing of Poupard school.

ABSENT: Sawicki

MOTION CARRIED

07-92-19                      SUBMIT DRAFT RESOLUTION IN OPPOSITION OF THE  
CLOSING OF POUPARD ELEMENTARY FOR REVISIONS

MOTION by Paiz, SUPPORTED by Kindle:

To submit the draft resolution in opposition of the closing of Poupard Elementary for revisions.

ABSENT: Sawicki

MOTION CARRIED

CALL TO COUNCIL (CONT.)

Councilperson Paiz said she spoke with the City of Sterling Heights about recycling in their community saying they have closed a processing center because of the cost to the City. The cost to the City would be increased approximately \$150,000. She also learned that glass is not wanted at recycling facilities and the need for plastic recyclables is limited. Lastly she stated that there was no assurance by GFL that recyclables would make it to a recycling center rather than the landfill.

Councilperson Smith stated he shares other residents feelings about the closure of Poupard school. He then commended Carolyn Hall for being a consistent and outstanding student.

Mayor Poynter said tonight's meeting was a good example of the community trying to listen to each other and seek solutions to issues, saying we can agree to disagree and still respect one another. He pointed out the words commune and unity make up the word community and residents should not criticize and speak negatively on facebook but instead should build the community and make it better.

CM 07-93-19

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Smith:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:29 p.m.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
AUGUST 12, 2019

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Veronica Paiz, Vivian Sawicki and Will Smith.

ABSENT: Councilperson Tom Jenny.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 08-94-19

EXCUSE COUNCILPERSON

MOTION by Costantino, SUPPORTED by Paiz:

To excuse Councilperson Jenny from tonight's meeting because of prior commitments.

ABSENT: Jenny.

MOTION CARRIED

CM 08-95-19

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held July 8, 2019 and furthermore receive and file the minutes of the Board of Review meeting held July 16, 2019.

ABSENT: Jenny.

MOTION CARRIED

PRESENTATION

Deputy Chief Stager gave an overview of Firefighter Kevan Kochan's training, certifications and qualifications and announced his recent promotion to Captain. Captain Mehl of the Fire Department also spoke on his behalf.

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 08-96-19

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 117033 through 117268 in the amount of \$970,206.14 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Badger Meter, Inc. in the amount of \$54,639.31 for the purchase E Series Ultrasonic meters, 5/8" Orion Meters and 5/8" Orion meter tops.
3. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$7,063.70 for the contractual fertilization/weed maintenance in various areas of the City, including City Hall, Library, the annexes, DPW lots and the Parks and also for main break restorations and lawn cuttings at residential homes not in compliance with the City ordinance.
4. approve payment to SafeBuilt, Inc. in the amount of \$34,718.80 for the contractual building department services performed during the month of June 2019.
5. approve payment to Doxim in the amount of \$5,126.20 for the printing and mailing of the 2019 summer property tax bills and water bills for Districts 1, 2 and 3.
6. approve payment in the amount of \$5,300.00 to Guardian Sewers for their assistance with repairs to water service lines, the installation of a stop box, and an emergency watermain break.
7. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$20,136.27 for professional services during the month of June 2019 for the following projects: Stormwater Asset Management Plan, #180-202; 2018 Concrete Pavement Repair, #180-204; Housing Rehab Project, #180-78; Christian Financial Parking Lot, #180-216; 2019 User Charge, #180-213; the 2018 Gas Main Project, #180-198; and the 2019 Emergency Sanitary Sewer CCTV, #180-215.

8. approve payment to Michigan Supreme Court Finance in the amount of \$5,049.50 for software support on the district court's computer system and SOS/Lein fees.
9. approve payment to Oakland County Information Technology in the amount of \$6,799.25 for fees relative to the CLEMIS computer system utilized by the Police Department.
10. approve payment in the amount of \$21,452.50 to Grosse Pointe Woods for the City's pro-rata portion of the operating and maintenance of the Torrey Road Pump Station for the period January 1, 2019 through June 30, 2019.
11. approve payment in the amount of \$5,100.40 to Drive Creative Services, LLC for the printing, sorting, bundling, and delivery of the July - September Newsletter.
12. approve payment to WCA Assessing in the amount of \$5,257.25 for the contractual assessing services performed during the month of July 2019.
13. approve payment to Six Brothers Construction LLC in the amount of \$60,589.00; \$16,710.00 for the renovations and repair work at 18827 Woodside, \$15,564.00 at 18920 Old Homestead, \$13,970.00 at 21364 Brierstone and \$14,345.00 at 18668 Washtenaw as part of the CDBG rehab loan project.

ROLL CALL VOTE

YES: Costantino, Kindle, Paiz, Sawicki, Smith and Poynter.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CM 08-97-19

2018 AUDIT PRESENTATION

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to Receive and File the 2018 Audit/Financial Report as submitted by the City's Auditors, Plante and Moran and also receive and file their management report.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Smith, Poynter, and Costantino.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CM 08-98-19

WATER RATE ANALYSIS

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED to approve the Commodity Charge of \$3.009 per hundred cubic feet (CCF) for water and \$3.504 per CCF for sewer totaling \$6.513 per CCF for all water/sewer billed on or after September 1, 2019.

ROLL CALL VOTE

YES: Paiz, Sawicki, Smith, Poynter, Costantino, and Kindle.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CM 08-99-19

AWARD OF BID - CDBG HOUSING  
REHABILITATION PROGRAM

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to accept the lowest responsible bid submitted by Pella Holdings LLC in the amount of \$30,232.00 for rehab work to be provided at 19893 Cedar Court as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Sawicki, Smith, Poynter, Costantino, Kindle, and Paiz.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CM 08-100-19

AWARD OF BID - CDBG HOUSING  
REHABILITATION PROGRAM

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to accept the lowest responsible bid submitted by Optimum Contracting Solutions in the amount of \$14,875.00 for rehab work to be provided at 19637 Lochmoor as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Smith, Poynter, Costantino, Kindle, Paiz and Sawicki.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CM 08-101-19

AWARD OF ALTERNATE BID - CDBG  
HOUSING REHABILITATION PROGRAM

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to accept the lowest responsible bid submitted by Optimum Contracting Solutions in the amount of \$35,275.00 for rehab work to be provided at 19960 Lancaster as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Poynter, Costantino, Kindle, Paiz, Sawicki and Smith.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CM 08-102-19

PROGRESS PAYMENT NO. 4 - 2018 SAW GRANT  
STORM SEWER CCTV INVESTIGATIONS - #180-202

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED approve payment to Doetsch Industrial Services, Inc. in the amount of \$67,714.65 for Progress Payment No. 4 on the 2018 SAW Grant - Storm Sewer CCTV Investigation Project, #180-202.

ROLL CALL VOTE

YES: Costantino, Kindle, Paiz, Sawicki, Smith and Poynter.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED



CM 08-103-19      PROGRESS PAYMENT NO. 3 - 2018 CONCRETE  
                         PAVEMENT REPAIR PROJECT, #180-204

RESOLUTION by Sawicki, SUPPORTED by Costantino:  
BE IT RESOLVED approve payment to L. Anthony Construction Inc., in the amount of \$45,790.71 for Progress Payment No. 3 on the 2018 Concrete Pavement Repair Project, #180-204.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Smith, Poynter, and Costantino.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CM 08-104-19      APPROVAL OF PURCHASE - TURNOUT GEAR; CONWAY SHIELD

RESOLUTION by Kindle, SUPPORTED by Costantino:  
BE IT RESOLVED to authorize the purchase of five (5) sets of turnout gear for public safety officers in the amount of \$11,012.75 from Conway Shield.

ROLL CALL VOTE

YES: Paiz, Sawicki, Smith, Poynter, Costantino, and Kindle.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CM 08-105-19      DESIGNATION OF VOTING DELEGATE - MML CONFERENCE

RESOLUTION by Sawicki, SUPPORTED by Paiz:  
BE IT RESOLVED to designate Mayor Poynter as the City's official delegate, and Mayor Pro tem Kindle as the alternate delegate at the Michigan Municipal League's Annual Meeting to be held September 25-27, 2019.

ROLL CALL VOTE

YES: Sawicki, Smith, Poynter, Costantino, Kindle, and Paiz.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CM 08-106-19 DESIGNATION OF ALTERNATIVE DELEGATE - SOUTH  
EAST MICHIGAN COUNCIL OF GOVERNMENTS (SEMCOG)

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to appoint Mayor Pro tem Kindle as the City of Harper Woods' alternate delegate to the South East Michigan Council of Governments (SEMCOG).

ROLL CALL VOTE

YES: Smith, Poynter, Costantino, Kindle, Paiz and Sawicki.

NO: None.

ABSENT: Jenny.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Suhr of Roscommon thanked the Public Safety Department for signage on I-94. He then questioned the meter replacements saying some homes are getting a digital reader added to their old meter rather than a brand new meter.

Mr. Cadotte stated some residents are burning garbage at night to avoid discovery and he would like this problem addressed. Then he mentioned his complaint regarding the high school band practice saying he has not received a reply from Mr. Johnson of HWHS. Next he said he strongly suspects that a number of rental properties are occupied by multiple families and being run more like motels.

CALL TO COUNCIL

Councilperson Sawicki asked if we would be getting a new electronic sign. She then mentioned that she is surprised that with the housing market improving why many nice homes in harper woods are under valued in her opinion. Next, she read a letter from the Beautification Commission Chairperson requesting the Council's assistance regarding an issue affecting the role of the Commission. She agreed with the Chairperson and her concerns and said the Beautification Commission should be allowed to carry out their mandate for the community.

Councilperson Paiz agreed with Mr. Cadotte's comments about burning of garbage and noted that band practice used to be held in the back of the school prior to the re-build and was likely less a disturbance to the neighborhood.

Councilperson Costantino pointed out that the potential for homes to be utilized as air bnb probably can't be stopped and she herself would then charge a hotel fee to those that do this. She then mentioned that while she understands there is not a market for many items to be recycled, there is a market for card board and she would like to see a bin for collection in the City Hall parking lot. Next she shared that she has accepted a position as an art teacher and requested donations of scrap materials for her class.

Councilperson Kindle stated that there is a need for an educational program for residents to learn proper recycling.

Councilperson Paiz mentioned that she sent an email to a company know as Recycle Here who place trailers in various locations to collect recyclables, to request one for Harper Woods but was turned down.

Councilperson Smith thanked the young people who were in attendance at tonight's meeting. He said he recently met a lady who will be opening a new business on Kelly that will be a café and have potential as a meeting venue. He mentioned that his hero tonight is a person who continually picks up litter on Beaconsfield street just because he feels it is the right thing to do. He also stated that he is proud of his family in attendance tonight and his NUMEN group for their efforts in the community calling them the true heroes and leaders. Next, he stated that he is very serious about his role as a member of Council in Harper Woods and he asked how many African Americans are employed in each department in the City saying he is addressing this so that African Americans have an opportunity to be hired including the young people in attendance tonight.

Councilperson Paiz shared that she is Latino and that there are Latino employees in the Police Department. She also said that many employees stay with the City a long time and opening are not always available.

Mayor Poynter asked all to keep in mind that the City does have an application process and that interested persons need to fill out the application and seek out jobs saying the City is always seeking qualified applicants. He also pointed out that former Police Chief Burke received an award from the NAACP as a person who has broken down barriers in our community. Next he shared that he and the City Manager met with the Mayor and Manager in Grosse Pointe with guest Mayor Duggan who gave a report on the City of Detroit and how it is moving forward.

Then he reported he had a conference call with the owner of Eastland and he offered to drive him around to show him the potential of Harper Woods if he came to the City as a means to encourage him to be a better investor in our community. He next thanked the Public Safety Department for their involvement in the National Night Out and for their participation in the food drive at the local Kroger to help needy families. Lastly he shared that he and the City Manager met with Mr. Valentine in regard to drafting a resolution in support of Poupard school.

CM 08-107-19

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:53 p.m.

ABSENT: Jenny.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
SEPTEMBER 4, 2019

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Veronica Paiz, and Vivian Sawicki.

ABSENT: Councilperson Will Smith.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 09-108-19

MINUTES

MOTION by Kindle, SUPPORTED by Jenny:

To receive, approve and file the minutes of the regular City Council meeting held August 12, 2019.

ABSENT: Smith.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 09-109-19

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 117269

- through 117451 in the amount of \$823,489.96 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$5,566.00 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library, Fire Department, DPW, Pump Stations, residences, City lots and the Parks.
  3. approve payment to Badger Meter, Inc. in the amount of \$19,968.82 for the purchase of 48 M-25 5/8" Orion meter tops and 48 M-25 5/8" Orion meters to replace stopped, missing or damaged meters and to upgrade meters in Districts 1 - 3.
  4. approve payment to SafeBuilt, Inc. in the amount of \$48,951.80 for the contractual building department services performed during the month of July 2019.
  5. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$19,415.92 for professional services during the month of July 2019 for the following projects: Stormwater Asset Management Plan, #180-202; 2018 Concrete Pavement Repair, #180-204; Comcast Service, Taco Bell #180-219; 2022 Federal Aid - Call for Projects, 2018 Gas Main Project, #180-198; and the 2019 Emergency Sanitary Sewer CCTV, #180-215.
  6. approve payment to Plante & Moran in the amount of \$12,125.00 for the professional services performed in conjunction with the 2017 audit.
  7. approve payment to BS & A Software in the amount of \$10,920.00 for the various accounting and billing system software for the period August 2019 through August 2020.
  8. approve payment to WCA Assessing in the amount of \$5,257.25 for the contractual assessing services performed during the month of August 2019.
  9. approve payment to Simplified Business Solutions in the amount of \$8,325.95 for the IT support services provided during the transition from Visicom services and for the monthly recurring support for email, security and backups for the month of August 2019.
  10. approve payment to Optimum Contracting Solutions, Inc. in the amount of \$3,575.00 for the renovations and repair work at 18558 Woodside and \$15,125.00 for the renovations and repair work at 20516 Kenosha, for a total of \$18,700.00 as part of the CDBG rehab loan project.
  11. approve payment to Statewide Security Transport in the amount of \$9,812.23 for prisoner lodging and maintenance for the month of July 2019.
  12. approve payment to CDW Government in the amount of \$7,284.35 for the purchase of several polycom systems with the necessary supplies and a one year service agreement.
  13. approve the request from the Harper Woods Secondary School to hold their annual homecoming parade on Friday, September 27, 2019 at 5:45 p.m.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Smith.

RESOLUTION ADOPTED

CM 09-110-19      PROGRESS PAYMENT NO. 5 - 2018 SAW GRANT  
                         STORM SEWER CCTV INVESTIGATIONS - #180-202

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED approve payment to Doetsch Industrial Services, Inc. in the amount of \$59,827.50 for Progress Payment No. 5 on the 2018 SAW Grant - Storm Sewer CCTV Investigation Project, #180-202.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Smith.

RESOLUTION ADOPTED

CM 09-111-19      RESOLUTION - ADOPT A LOCAL  
                         PAVEMENT WARRANTY PROGRAM

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED Adopt the attached resolution to Adopt a Local Pavement Warranty Program as required by the Michigan Legislature (MCL247.663) and approved by the Michigan Department of Transportation.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Smith.

RESOLUTION ADOPTED

CM 09-112-19

RESOLUTION - IMPLEMENT A LOCAL  
PAVEMENT WARRANTY PROGRAM

RESOLUTION by Jenny, SUPPORTED by Sawicki:

BE IT RESOLVED to adopt the attached resolution to Implement a Local Pavement Warranty program required by the Michigan Legislature (MCL 247.663) and consistent with the Guidelines for Local Agency Pavement Warranty program that was approved by the Michigan Department of Transportation.

ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Jenny, and Kindle.

NO: None.

ABSENT: Smith.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Toussant commented that he wanted to give a shout out to Councilperson Smith for his efforts in getting the basketball courts put up. Then he invited all to attend the annual Danbury picnic to be held on September 14<sup>th</sup> from 1:00 p.m. to 5:00 p.m. Next he mentioned the NAACP youth day to be held on Saturday at the WCCCD at 11:00 a.m.

A representative from Representative Tenisha Yancey's office gave an update of legislative issues and shared that Rep. Yancey hosts a Coffee and Conversation hour from 9:30 a.m. to 10:30 a.m. at National Coney Island on the first Monday of the month.

Ms. Lyons spoke about the H.W. Soup event on September 15 at 5:30 p.m. combined with the Fall Bazaar from noon to 6:00 p.m. at the former Eastland Burlington location.

Mr. Calus asked if the court revenue from Safebuilt is part of the 80% of the total bill and he said it appears as if we are not making a single penny since he has been looking at the invoices. He then asked when it is estimated we will get the traffic devices. He mentioned that after emails to DTE several neighbors are still waiting for sidewalk repair. Next he asked if the City is planning to have the Detroit Fire Department come in and take over saying when he asked previously he was told no.



CALL TO COUNCIL

The Mayor commented that he was saddened to hear of Dr. Robinson's passing saying she was a distinguished person with many attributes and accomplishments. He then shared that he attended the annual Greek fest as stated that it was a great time. Next he mentioned that he attended the back to school picnic with Councilpersons Kindle and Smith.

Councilperson Paiz told the representative of Rep. Yancey's office that the Council should always be referred to as the Council rather than "you guys". Next she asked if there is a possibility of changing our building department services to another company since SafeBuilt's contract will soon expire.

Councilperson Sawicki asked the City Attorney about authority given to a volunteer group, the Beautiful Neighborhood group, to do work without the authority of the ordinance established Beautification Commission. Attorney DeWaele stated that this discussion should be a future agenda item in order for her to answer and for the full Council to have an opportunity to discuss this. She went on to mention that in the past the issue of liability on the City was a concern for volunteers. Attorney DeWaele stated that the Government Immunity Act covers liability with volunteers.

Councilperson Kindle asked if a better sound system could be had as the present one is lacking. She then shared a copy of Mr. Cotton's resignation letter and stated that there is now a vacancy on the Recreation Advisory Board. Next she announced the Lion's Club Pasta Dinner on October 12 from 4 to 8 p.m. at the Amvets Post 57.

Councilperson Costantino thanked all for the support and donations of art supplies for her new teaching position and also gave a list of items she would like to have for her students.

Councilperson Paiz mentioned a current board member is emailing a councilperson and making disparaging comments. She then gave her answer to Mr. Calus regarding his questions about SafeBuilt.

Councilperson Kindle said she heard a rumor that Detroit Fire Department would be merging with Harper Woods and asked if this was happening. (The City Manager said no, it is not.)

The Mayor mentioned he is incredulous that SafeBuilt has become such a buzz word lately and that he feels they do many good things for the community including code enforcement with issuing tickets so that many offenders are being brought into court. There are many houses that are being rehabbed and the property values have risen in the past several years. He then stated that the Council would be reviewing their contract soon and the

matter of a contract renewal would be an agenda item at an upcoming meeting.

CM 09-113-19

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:49 p.m.

ABSENT: Smith.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
SEPTEMBER 16, 2019

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Veronica Paiz, Vivian Sawicki and Will Smith.

ABSENT: None

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 09-114-19

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held September 4, 2019 and furthermore receive and file the minutes of the Library Board meeting held June 20, 2019 and the Special Library Board meeting held June 28, 2019.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 09-115-19

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 117452 through 117555 in the amount of \$644,211.42 as submitted by the City Manager

- and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$5,784.00 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks.
  3. approve payment to Greater Detroit Heating and Cooling in the amount of \$15,914.95 for the removal and installation of our main air-conditioning compressor at City Hall.
  4. approve payment to SafeBuilt, Inc. in the amount of \$39,641.80 for the contractual building department services performed during the month of August 2019.
  5. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$26,014.00 for professional services during the month of August 2019 for the following projects: Stormwater Asset Mgmt Plan, #180-202; 2018 Concrete Pavement Repair, #180-204; 2017 Concrete Pavement Repair, #180-188; Taco Bell Remodel, #180-219; Housing Rehab Proj. #180-178; 2019 User Charge, #180-213; Extenet Fiber, #180-220; 2018 Gas Main Replacement, #180-198; DTE Gas Valve Proj. #180-217 and the Court Room Offices, #180-221.
  6. approve payment in the amount of \$134,448.40 to Wayne County for the Milk River Drain interest payment on the SRF Project.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, Smith and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-116-19     PROGRESS PAYMENT NO. 6 - 2018 SAW GRANT  
STORM SEWER CCTV INVESTIGATIONS - #180-202

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED approve payment to Doetsch Industrial Services, Inc. in the amount of \$42,742.68 for Progress Payment No. 6 on the 2018 SAW Grant, Storm Sewer CCTV Investigation Project, #180-202.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Smith, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-117-19      OXFORD ROAD STREET REPLACEMENT

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to approve a joint road replacement project with the City of Grosse Pointe Woods for the portion of Oxford Road that lies within the Harper Woods city limits in an amount not to exceed \$18,000.00 if funding is available.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Smith, Poynter, Costantino, and Jenny.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-118-19      AMENDMENT TO THE FEE SCHEDULE

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to amend the City's fee schedule to include an administrative fee for vehicles deemed abandoned and sold at auction in the amount of \$400.

ROLL CALL VOTE

YES: Paiz, Sawicki, Smith, Poynter, Costantino, Jenny, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-119-19      EMPLOYMENT AGREEMENT - DIRECTOR OF PROBATION

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED approve the employment agreement between the City of Harper Woods and Carrie Petrocelli to serve as the Director of Probation in content and form and further, that the Mayor be authorized to sign the agreement.

ROLL CALL VOTE

YES: Sawicki, Smith, Poynter, Costantino, Jenny, Kindle, and Paiz.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-120-19      ADOPT BUDGET SCHEDULE

MOTION by Costantino, SUPPORTED by Sawicki:  
approve the 2020 Budget Meeting Schedule with workshops to be held at regular and special meetings on October 7, October 21 and October 28, if necessary and further to hold a public hearing on the 2020 Budget on November 4, 2019.

MOTION CARRIED UNANIMOUSLY

CM 09-121-19      ADD ITEM TO AGENDA - GROSSE POINTE  
SCHOOL POUPARD CLOSING RESOLUTION

MOTION by Kindle, SUPPORTED by Sawicki:  
add the resolution regarding the closing of Poupard School to the agenda.

MOTION CARRIED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Hakim of Littlestone said he received a letter about rats in his neighborhood citing that feeding birds can be a cause and the resident responsible has been issued violations and has had several court appearances. He stated he would like this to stop for good and that he has seen several hundred pounds of bird seed delivered to the resident and put out by her several times during the day. Next he mentioned the paving of Littlestone pointing out that it stopped before Craig street and there is a large pot hole he would like addressed.

Ms. Williams spoke regarding the Oxford street replacement wondering what the City of Grosse Pointe Woods is paying. She then said she noticed the police on Beaconsfield and the Slow Roll taking place and that she was glad to see the police keeping everyone safe. She mentioned that she lives on Woodside and has also seen rats in her neighborhood.

A resident of Oxford thanked the City for the approval tonight to repair the street in front of her house.

Mr. Cadotte asked who is responsible for abandoned vehicles on I-94 and was told that it is likely the State's responsibility. He then stated in both rental homes and privately owned homes he has seen too many people, too many cars and different cars and people with suitcases going in and out and he believes it is likely that the homes are used for airbnb.

Ms. Honto stated she has seen rats on Lennon and one in her driveway and she feels the group home may be the issue. She then said that her hearing was tested recently and was told it is better than most people her age, so the sound system in the chambers needs to

be improved.

Mr. Valentine thanked Councilperson Paiz for her efforts regarding the Poupard resolution.

#### CALL TO COUNCIL

Councilperson Costantino said she had just come from the Slow Roll and that it was so much fun. She said she heard many positive comments from people. She then mentioned the Poupard resolution and that she heard of the possibility of putting child care at Trombley school saying that there is a great need for childcare and the revenue could save both schools.

Councilperson Paiz stated that in January a committee was created to evaluate the City Manager and that she will be letting the committee members know when the evaluation will take place.

Councilperson Kindle announced that there will be a Lions Club Pasta Dinner at the Amvets Post on October 12 from 4:00 to 8:00 p.m. and tickets are \$10.00.

Councilperson Sawicki reminded residents that the League of Woman Voters will hold a Candidate forum on September 23 at WCCC from 7:00 to 8:30 p.m.

Mayor Poynter commented about the Slow Roll sharing that there were over 1,500 in attendance. He stated that there was a great sense of community with the crossing of Borders and with the involvement of the Detroit Police Department. He next shared that last Saturday was the Little League Alumni picnic and that the H.W. Little League which started in 1955 ended last year and while the event was nice it was also sad. He said he saw many kids playing basketball though and it seems as if the City has moved from a baseball town to basketball, stating either way, it is good exercise for the young people. He went on to say that the Soup and the Bazaar which took place last night were great events and a 14 year old girl won for her proposal of dealing with anxiety through art and she was awarded \$500. He encouraged everyone to get out to these great community events and meet their neighbors face to face.

Ms. Honto followed up on Councilperson Paiz's comment about childcare in the GP schools by stating the group has raised over a million dollars so far.

Councilperson Kindle mentioned that the HW/GP NAACP's candidate forum will be at the Grosse Pointe War Memorial on September 26 at 6:00 p.m.

CM 09-122-19                      POUPARD SCHOOL RESOLUTION

MOTION by Jenny, SUPPORTED by Sawicki:  
To table the Poupard Resolution per the City Attorney for further revision.

MOTION CARRIED UNANIMOUSLY

CM 09-123-19    EXECUTIVE SESSION - COLLECTIVE BARGAINING MATTER

MOTION by Sawicki, SUPPORTED by Jenny:  
To adjourn to executive session for the purpose of discussing a Collective Bargaining Matter.

MOTION CARRIED UNANIMOUSLY

The City Council adjourned to Executive Session at 7:56 p.m. and reconvened at 9:48 p.m.

CM 09-124-19                      ADJOURNMENT

MOTION by Jenny, SUPPORTED by Paiz:  
That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 9:48 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK



CITY OF HARPER WOODS  
CITY COUNCIL  
OCTOBER 7, 2019

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Tom Jenny, Veronica Paiz, Vivian Sawicki and Will Smith.

ABSENT: None

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 10-125-19

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held September 16, 2019 and furthermore receive and file the minutes of the Planning Commission meeting held September 25, 2019.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 10-126-19

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Constantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 117556 through 117686 in the amount of \$308,911.41 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the

- listing.
2. approve payment to BB&T Governmental Finance in the amount of \$23,659.99 for the interest payment on the Capital Improvement Bond.
  3. approve payment in the amount of \$15,500.00 to Guardian Sewers for their assistance with several watermain breaks at various residential locations.
  4. approve payment to Badger Meter, Inc. in the amount of \$71,008.21 for the purchase of several new Orion automatic read water meters, tops and for a new handheld meter reading device and charging device.
  5. approve the repair of the coolant leak and the turbocharger actuator in Engine 1 in the amount of \$5,504.67 to be performed by Cummins.
  6. approve payment to Plante & Moran in the amount of \$12,270.00 for professional services related to the City's preparation of the Act 312 negotiations with the Command Officers Association of Michigan (COAM).

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Sawicki, Smith and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-127-19 PROFESSIONAL SERVICES AGREEMENT - PLANTE & MORAN

RESOLUTION by Sawicki, SUPPORTED by Jenny:

BE IT RESOLVED to approve the Professional Services Agreement submitted by Plante & Moran for consulting services in conjunction with the City's Act 312 Arbitration proceedings with the Command Officers Association of Michigan (COAM) and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Sawicki, Smith, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-128-19      RENEWAL OF PROFESSIONAL SERVICES  
AGREEMENT - SAFE BUILT MICHIGAN, LLC

MOTION by Sawicki, SUPPORTED by Smith:

To Table the twelve (12) month renewal of the Professional Services Agreement between the City of Harper Woods and SAFE Built Michigan, LLC until the next meeting to allow

for additional information to be provided by SAFEBuilt and for further review.

NO: Paiz

MOTION CARRIED

CALL TO AUDIENCE

Mr. Jeff Cherry spoke saying that he has been a contractor in the City for many years and can remember a time when permits were not required resulting often in sub par work. He stated the permit process through Safebuilt is much better and protects the community without having to pay for their employees pensions and healthcare.

A resident expressed his disappointment with the recycling contract not being renewed and mentioned that the recycling information in the Insider magazine is wrong and only for Detroit residents.

Mr. Sosnowski of Damman mentioned that every few years he has heard that the Detroit Fire Department will take over Harper Woods Fire Department and he inquired if there was any truth to this.

CALL TO COUNCIL

Councilperson Kindle gave a reminder that the Lion's Club pasta dinner is Saturday at the Amvets Post #57. She then encouraged all to support and join the Lion's Club who raise funds for those in our community and Grosse Pointe Woods who need assistance.

Councilperson Paiz said she had recently attended an estate sale and the owner was unhappy that only one sign per the Ordinance is allowed on the premises. Since an estate sale is a business she felt that a higher fee could be imposed for estate sale companies and more signage could be allowed.

Councilperson Sawicki stated she attended the HWHS homecoming parade along with Councilpersons Costantino, Kindle and Judge Palmer and in spite of the weather it was well attended. She mentioned the Detroit Fire Department rumor saying that it is rumor and stated if she found that this was in the works without her knowledge that she would be very disappointed.

Mayor Poynter said we now have the largest Fire Department in our history because of the additional cross trained officers.

Councilperson Costantino thanked the residents for their generosity with all of the recycled donations she has received for her class. She also shared that she too is sad about the cancellation of the recycling program but agreed that it was too costly and not handled properly.

The Mayor mentioned the recent League of Woman Voters and the NAACP candidate forums which also included the Grosse Pointes. He said he sadly missed the Homecoming Parade and instead spent this time with the Eastside Community Network and had great experience with this group. He stated that Mark Wollenweber retired and there was a nice write up about him and his lengthy career. He mentioned a Pistons event he attended with Mayor Duggan and others. He next spoke about the k-9 fundraiser at Ferlito's restaurant where he had dinner earlier today with a resident where they talked about the Harper Avenue Business Association. He pointed out that good things are happening on Harper and that the fundraiser will continue until 9:00 p.m tonight for those who are interested. He then stated that though he hates to be negative, he continues to dislike the internet due to incorrect information being posted on several media sites, which is being shared and some of which is complete nonsense which leads to residents arguing on social media. He urged residents to contact City Hall if they want the correct information. He noted that too much is being taken out of context and it continues to be a problem and though it is an election year that is not a reason to have this ridiculousness.

Councilperson Jenny shared that there will be a meet and greet the candidates at WCCCD on October 14 from 7 to 8:30 p.m.

CM 10-129-19

2019 BUDGET WORKSHOP SESSION

MOTION by Jenny, SUPPORTED by Kindle:  
To adjourn to the Budget workshop session.

MOTION CARRIED UNANIMOUSLY

City Council recessed at 8:07 p.m. and reconvened in the conference room at 8:19 p.m.

2019 BUDGET WORKSHOP SESSION

The City Manager gave an overview of focuses, initiative and projects moving forward to 2020.

CM 10-130-19

ADJOURNMENT

MOTION by Jenny, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 10:00 p.m.

MOTION CARRIED UNANIMOUSLY

\_\_\_\_\_  
KENNETH A. POYNTER, MAYOR

\_\_\_\_\_  
LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
OCTOBER 21, 2019

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl A. Costantino, Veronica Paiz and Will Smith.

ABSENT: Councilpersons Tom Jenny and Vivian Sawicki.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATION

Representatives from Michigan Department of Environment, Great Lakes and Energy (EGLE) and representatives from the Department of Health and Human Services were in attendance providing information on the Michigan Safe Drinking Water Act and gave an overview and a slide presentation was shared.

CM 10-131-19

EXCUSE COUNCILPERSONS

MOTION by Kindle, SUPPORTED by Costantino:

To excuse Councilpersons Tom Jenny and Vivian Sawicki from tonight's meeting because of prior commitments.

ABSENT: Jenny & Sawicki.

MOTION CARRIED

CM 10-132-19

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held October

7, 2019 and furthermore receive and file the minutes of the Library Board meeting held August 15, 2019 and the Election Commission meeting held October 8, 2019.

ABSENT: Jenny & Sawicki.

MOTION CARRIED

CM 10-133-19 CM 10-128-19 RENEWAL OF PROFESSIONAL SERVICES  
AGREEMENT - SAFE BUILT MICHIGAN LLC

MOTION by Costantino, SUPPORTED by Kindle:

Remove item CM 10-128-19 Renewal of Professional Services Agreement - SafeBuilt Michigan LLC from Tabled and Pending Items and place under Old Business 1.

ABSENT: Jenny & Sawicki.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

Mr. Calus stated that he was one of the persons taking samples and he felt that it was a positive thing for our community. He shared that he cleans his aerators often. Next he shared water sampling statistics from his home.

Mr. Siersma stated he owns 40 homes in Harper Woods and several in cities nearby and that he felt it would be disastrous if SafeBuilt's contract is not renewed. He said he does not want bad landlords in the community as SafeBuilt holds residents and landlords responsible for keeping homes up to code and he fully supports them.

Mr. Vargo stated that he has heard that the fee schedule may be raised and that Harper Woods is the second highest in fees in the area. He then said he also supports SafeBuilt as with a quick phone call he can get a prompt answer on a building project or order an inspection.

CM 10-134-19

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. To approve the Accounts Payable/Payroll Vendor listing for Check Numbers 117687 through 117785 in the amount of \$675,644.18 as submitted by the City

- Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$23,606.23 for professional services during the month of September 2019 for the following projects: Stormwater Asset Mgmt Plan, #180-202; 2018 Concrete Pavement Repair, #180-204; Christian Financial CU Parking Lot, #180-216; Extenet Fiber, #180-220; 2018 Gas Main Replacement, #180-198; DTE Map Request, #180-222 and the Kelly Road Pedestrian Crossing, #180-208.
  3. approve payment to Simplified Business Solutions in the amount of 7,484.95 for the email hosting, security and backups of our computer system for the month of October, IT support services and the purchase of battery backup devices, a desktop computer and a printer.
  4. approve payment to Wayne County in the amount of \$220,790.00 for the operation and maintenance of the Milk River Drain for the third quarter 2019 and \$88,961.00 for the City's proportionate share of the supplemental construction funding for a total of \$309,751.00.
  5. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$8,708.00 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks.
  6. approve payment to SafeBuilt, Inc. in the amount of \$43,729.60 for the contractual building department services performed during the month of September 2019.
  7. approve payment to Oakland County Information Technology in the amount of \$6,799.25 for fees relative to the CLEMIS computer system utilized by the Police Department.
  8. approve payment to Suburban Library Cooperative in the amount of \$5,419.20 for the automated system services, laser scanner and printers, staff user fees and the subscription to Creativebug Enterprises.

ROLL CALL VOTE

YES: Costantino, Kindle, Smith and Poynter.

NO: Paiz.

ABSENT: Jenny & Sawicki.

RESOLUTION ADOPTED

PRESENTATION

Jim LaPalm, the City's building official, gave a presentation showing commercial and residential properties that he has been instrumental in getting compliance and improvements.



CM 10-135-19    CM 10-128-19 RENEWAL OF PROFESSIONAL SERVICES  
AGREEMENT - SAFE BUILT MICHIGAN LLC

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED approve the twelve (12) month renewal of the Professional Services Agreement between the City of Harper Woods and SAFE Built Michigan, LLC and further that the City Manager be authorized to sign the agreement on behalf of the City.

ROLL CALL VOTE

YES: Kindle, Paiz, Smith, Poynter, and Costantino.

NO: None.

ABSENT: Jenny & Sawicki.

RESOLUTION ADOPTED

CM 10-136-19    RENEWAL OF PROFESSIONAL SERVICES  
AGREEMENT - WCA ASSESSING

RESOLUTION by Costantino, SUPPORTED by Paiz:

BE IT RESOLVED approve the extended contract between the City of Harper Woods and WCA Assessing for the period July 1, 2019 through June 30, 2022, and further to authorize the Mayor to sign the agreement.

ROLL CALL VOTE

YES: Paiz, Smith, Poynter, Costantino, and Kindle.

NO: None.

ABSENT: Jenny & Sawicki.

RESOLUTION ADOPTED

CM 10-137-19    PROGRESS PAYMENT NO. 7 - 2018 SAW GRANT;  
STORM SEWER CCTV INVESTIGATION, #180-202

RESOLUTION by Costantino, SUPPORTED by Paiz:

BE IT RESOLVED approve payment to Doetsch Industrial Services, Inc. in the amount of \$49,899.98 for Progress Payment No. 7 on the 2018 SAW Grant - Storm Sewer CCTV Investigation Project, #180-202.

ROLL CALL VOTE

YES: Smith, Poynter, Costantino, Kindle, and Paiz.

NO: None.

ABSENT: Jenny & Sawicki.

RESOLUTION ADOPTED

CM 10-138-19 INTRODUCTION AND FIRST READING - AN  
ORDINANCE TO AMEND CHAPTER 14, ARTICLE III,  
SECTION 1456 CONSUMPTION OF ALCOHOL

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to introduce and place for first reading an ordinance entitled, "An Ordinance to Amend Chapter 14, Article III, Section 14-56, Consumption of Alcohol of the City of Harper Woods Code of Ordinances," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Poynter, Costantino, Kindle, Paiz, and Smith.

NO: None.

ABSENT: Jenny & Sawicki.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Campo stated he had an issue with SafeBuilt saying he recently purchased a home from a contractor who flipped the property and it appears that SafeBuilt didn't do any inspections and he discovered a bad foundation. He questioned what is so good about SafeBuilt.

Mr. Cotton asked if the Ordinance meeting was cancelled. He next mentioned that a few months ago he brought up the issue of a dangerous tree at a home and would still like to see it removed.

Mr. Calus commented on SafeBuilt and stated that his concern is that the billing process with the City is still not clear. Next he commended the Mayor for his statements regarding the internet. Then he said DTE remains an issue on his property.

Mr. Cadotte stated the only way to solve the elevated lead issue is to replace all the lead

service pipes in all homes saying the State Legislature should be lobbied to increase funds for these state mandated improvements in communities.

Ms. Paglia stated that she would like someone to address some of the things she has seen on a Facebook page including the hiring of more police officers, which doesn't seem possible without money, whether Council member have time to read their packets and "balance the check book", and that Harper Woods is having trouble with mutual aid and if this is true. She further said that these issues being put on Facebook are clearly incorrect and this needs to stop.

Ms. Williams said the presentation about water services was informative and now residents are aware of lead service lines and that they can flush their pipes and use water filters. She asked what the City will do to assist in reducing the lead issue.

Ms. Bolt, a representative of EGLE, said she would be available after the meeting if there were further questions.

#### CALL TO COUNCIL

Councilperson Paiz mentioned the K-9 spaghetti dinner at Amvets to be held on November 7. She then asked what is the Mutual Aid agreement as of now and stated that it was her understanding that we have an agreement with many of the surrounding communities and we are not currently having any issues with Mutual Aid.

Mayor Poynter stated this is the last time he intends to speak about the internet issue as this is simply another example of misinformation that gets on Facebook which encourages fearmongering and many incorrect facts are reported multiple times and those become more incorrect each time they are spread.

Councilperson Kindle thanked everyone for their support of the Lions Club Spaghetti Dinner including Mr. Toussant for his bartending skill. She then said that the Lion's Club is a mainstay organization and works on behalf of all those who are sight impaired or have other challenges. She then stated that if you need information call the City rather than rely on Facebook. She said further that not one resident was present at the last budget meeting and incorrect information could likely be put out to the public.

Councilperson Costantino said the Ordinance meeting is scheduled for November 18 and was not cancelled but re-scheduled. She mentioned she had a fire at one of her rental properties and the Detroit Fire Department came and she feels our mutual aid is great. She said next that she feels the water issue is blown out of proportion and people are not testing the water properly. She stated that bottled water has worse standards than our

water service on its worst day is better than bottled water. She then suggested to not waste money on copper pipes as they have their own issues.

Mayor Poynter mentioned his attendance at the ribbon cutting for Sir Speedy at their new Harper Woods location where he spoke with them about a Harper Avenue Business Association and he was at a meeting about the Grosse Pointe school millages where Senator Stabenow was in attendance. He said he was a participant in the Pedal to Porch event where cyclists pedaled to different locations to hear about legends in the area. Next, he gave final comments about the misinformation on Facebook including the Grosse Pointe News coverage, hiring of police officers, and those who think they know about the budget yet have no presence at the meetings. He summed up by saying some participants on Facebook attempt to micro manage the City with no real information.

Councilperson Paiz shared with residents the National Prescription Drug Take Back event to be held at the Public Safety Department on October 26, 10:00 a.m. to noon.

CM 10-139-19

2019 BUDGET WORKSHOP SESSION

MOTION by Paiz, SUPPORTED by Smith:  
To adjourn to the Budget workshop session.

ABSENT: Jenny & Sawicki.

MOTION CARRIED

City Council recessed at 8:57 p.m. and reconvened at 9:06 p.m.

2019 BUDGET WORKSHOP SESSION

The City Manager along with the Finance Director gave an update of the focuses, initiatives and projects that was discussed at the last budget meeting and provided updated work book pages.

CM 10-140-19

ADJOURNMENT

MOTION by Smith, SUPPORTED by Costantino:  
That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 10:04 p.m.

ABSENT: Jenny & Sawicki.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
NOVEMBER 4, 2019

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Valerie Kindle, Councilperson(s) Cheryl Costantino, Tom Jenny, Veronica Paiz and Will Smith.

ABSENT: Councilperson Sawicki.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 11-141-19

EXCUSE COUNCILPERSON SAWICKI

MOTION by Costantino, SUPPORTED by Paiz:

To excuse Councilperson Sawicki from tonight's meeting because of prior commitments.

ABSENT: Sawicki

MOTION CARRIED

CM 11-142-19

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held on October 21, 2019 and furthermore receive and file the minutes of the Library Board meeting held on September 26, 2019 and the Planning Commission meeting held on October 23, 2019.

ABSENT: Sawicki

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

Mr. Flanagan commented on the confirmation of the Public Safety Director stating that the personnel rules and the civil service rules were not followed during this process and cited several sections of the rules and procedures. He asked that this be tabled tonight until those procedures are demonstrated properly.

Mr. Willis, a representative of the police officers' union, spoke in support of the Lt. Smith's appointment to Public Safety Director.

Ms. Stowell stated that she supports Lt. Smith and stated that he should be appointed tonight.

Captain Butler spoke in support of Lt. Smith.

Lt. Carrico spoke in support of Lt. Smith.

Mr. Walker, former Harper Woods police officer, spoke in support of Lt. Smith.

CM 11-143-19

CONSENT AGENDA

RESOLUTION by Jenny, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 117786 through 117910 in the amount of \$480,269.74 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Plante & Moran in the amount of \$9,340.00 for the professional services provided by the managing partner during the P.A. 312 arbitration hearing.
3. approve payment to Pella Holdings, LLC in the amount of \$33,645.09 for the renovations and repair work at 19893 Cedar Court as part of the CDBG rehab loan project.
4. approve payment to Greater Detroit Heating and Cooling, Inc. in the amount of \$11,967.78 for the emergency repair to the boiler at City Hall.
5. approve payment in the amount of \$14,000.00 to Guardian Sewers for their assistance with several watermain breaks and necessary stop box repairs at various residential locations.

ROLL CALL VOTE

YES: Costantino, Jenny, Kindle, Paiz, Smith and Poynter.

NO: None.

ABSENT: Sawicki

RESOLUTION ADOPTED

CM 11-144-19                      OPEN PUBLIC HEARING - 2020 BUDGET

MOTION by Costantino, SUPPORTED by Paiz:  
To open the public hearing on the 2020 Budget.

ABSENT: Sawicki.

MOTION CARRIED

PUBLIC HEARING

Mr. Flanagan asked about the P.A. 359 tax that was imposed by the City Manager for advertising and promoting the city.

CM 11-145-19                      CLOSE PUBLIC HEARING - 2020 BUDGET

MOTION by Paiz, SUPPORTED by Kindle:  
To close the public hearing on the 2020 Budget.

ABSENT: Sawicki.

MOTION CARRIED

CM 11-146-19                      ADOPTION OF TAX LEVY RESOLUTION - 2020 BUDGET

RESOLUTION by Paiz, SUPPORTED by Costantino:  
BE IT RESOLVED adopt the Tax Levy Resolution set forth on page 1 of the budget document hereby establishing the following tax rate for 2020.

ROLL CALL VOTE

YES: Jenny, Kindle, Paiz, Smith, Poynter and Costantino.

NO: None.

ABSENT: Sawicki

RESOLUTION ADOPTED



CM 11-147-19      ADOPTION OF BUDGET AND APPROPRIATION  
                                 RESOLUTION - 2020 BUDGET

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED approve the Budget Adoption and Appropriation Resolution found on Page 2 of the budget document, thereby adopting the 2020 Budget as presented.

ROLL CALL VOTE

YES: Kindle, Paiz, Smith, Poynter, Costantino, and Jenny.

NO: None.

ABSENT: Sawicki

RESOLUTION ADOPTED

CM 11-148-19      2019 STORM WATER UTILITY RATE RESOLUTION

RESOLUTION by Jenny, SUPPORTED by Paiz:

BE IT RESOLVED that a rate of \$210.00 per residential equivalent unit will continue and is hereby established for the storm water utility charge to be billed December 1, 2019.

ROLL CALL VOTE

YES: Paiz, Smith, Poynter, Costantino, Jenny and Kindle.

NO: None.

ABSENT: Sawicki

RESOLUTION ADOPTED

CM 11-149-19      CONFIRM APPOINTMENT - PUBLIC SAFETY DIRECTOR

RESOLUTION by Costantino, SUPPORTED by Smith:

BE IT RESOLVED to confirm the appointment of Lt. Vincent Smith as Public Safety Director for the City of Harper Woods, conditional on the City Council's approval of an employment contract between the City of Harper Woods and Vincent Smith, and separately, confirmation of the completion of proper procedures followed at the November 18, 2019 meeting.

ROLL CALL VOTE

YES: Smith, Poynter, Costantino and Jenny

NO: Kindle and Paiz.

ABSENT: Sawicki

RESOLUTION ADOPTED

CM 11-150-19    TRANSFER TO 2018 WINTER TAX ROLL - DELINQUENT WATER,  
SEWAGE, GRASS CUTTING AND COMMERCIAL REFUSE BILLS

RESOLUTION by Paiz, SUPPORTED by Jenny:

BE IT RESOLVED Approve the transfer of \$260,573.19 for delinquent Water and Sewer bills, \$30,106.25 for Miscellaneous City Services, \$9,097.28 for Special Pickups and \$2,800.00 for Meter Replacements (total of \$302,576.72) to the 2019 Winter Tax Roll as proposed and submitted by the Finance Director/Treasurer.

ROLL CALL VOTE

YES: Smith, Poynter, Costantino, Jenny, Kindle and Paiz.

NO: None.

ABSENT: Sawicki

RESOLUTION ADOPTED

CM 11-151-19        SPECIAL LAND USE APPROVAL - 19770 HARPER AVENUE;  
CHRISTIAN FINANCIAL CREDIT UNION.

RESOLUTION by Costantino, SUPPORTED by Jenny:

BE IT RESOLVED to approve the amended special land use application submitted by William Hass, Project Manager representing Christian Financial Credit Union at 19770 Harper Avenue, based on the criteria in zoning ordinance Sec. 10-770F and as recommended by the members of the Planning Commission.

ROLL CALL VOTE

YES: Poynter, Costantino, Jenny, Kindle, Paiz and Smith.

NO: None.

ABSENT: Sawicki

RESOLUTION ADOPTED

CM 11-152-19        2020 CHANGES IN MEETING DATES

MOTION by Costantino, SUPPORTED by Jenny:

To approve the changes to the City Council meeting dates as listed for 2020; January 20 to January 22, 2020 for the observance of Martin Luther King, Jr; February 17 to February

19, 2020 for the observance of President's Day and September 7 to September 9, 2020 in observance of Labor Day, and that the City will meet on the second Monday of June, July and August 2020 and further that the first meeting in November be cancelled due to the 2020 Presidential Election.

NO: Paiz  
ABSENT: Sawicki

MOTION CARRIED

CALL TO AUDIENCE

Mr. Krass mentioned that the streets in the area of Leslie and Bournemouth are a mess and that it will be difficult for the snow plows to get through this area and asked that something be done. He then commented about seeing an orange work truck that sat for 45 minutes on his street and didn't move. Next he asked about his water bill and why, if he has no usage, is he being billed, as it should reflect a \$0 bill. Lastly he asked if the city pays for the signs that the candidates running for council put out.

Ms. Courtney reported several programs that the DAAA is sponsoring, including help for seniors during the Medicare open enrollment through December 7 and a Listening Session for strategic planning through 2025 scheduled for November 15 from 1-4 pm at the Harper Woods Library.

CALL TO COUNCIL

Councilwoman Costantino announced that the Ordinance Committee will be meeting November 18 at 6:00 p.m.

Councilwoman Kindle mentioned an AARP rally that will be held downtown in an effort to be heard about lowering prescription drugs. A bus will be located at WCCCD on November 18 and will take interested residents to the event. She announced the Tree Lighting Ceremony is scheduled for November 13 and asked that everyone come out to support the school district, their band and the Boy and Girl Scout troops and that the Lion's Club is providing the refreshments. She then asked for a moment of silence for Congressman John Conyers who was laid to rest today.

Councilwoman Paiz announced the K-9 spaghetti dinner fundraiser scheduled for November 7 at the Amvets from 4-7 pm. She then commented about the length of time it took for a director to be named for the Public Safety department. Also, she was

disappointed that the interview panel didn't have a woman represented and that an appointed member of council was on this panel who she felt may have had issues with the deputy chief and that influenced his decision.

Councilman Smith commented that he has not and does not have any issue with the deputy chiefs and has not done anything thus far without considering all of the community and he feels he made a good choice and is pleased to see the officers here tonight supporting that decision.

Councilwoman Costantino stated that she is pleased that the committee took their time selecting the new director and is pleased with their choice. She continued by saying that she feels that Chief Smith will do an excellent job and will help to unite the police and fire departments. Lastly she stated that she would miss Councilman Smith as he has been an asset to the community and to Council.

Councilman Jenny thanked Councilman Smith for his time on Council and for stepping up when there was a vacancy.

Councilwoman Kindle stated that she is the one who hounded Councilman Smith to step up when the vacancy occurred on Council and although they didn't always agree, she appreciated his views on different matters.

Councilwoman Paiz commented that she too would miss Councilman Smith and wished that he had chosen to run again. She said that he has done a good job and appreciated his wisdom and his perspective on many issues.

Mayor Poynter mentioned a ribbon cutting he attended at a business on Harper with two women who have opened a new business "Inspire the World" an essential life service consulting group. He then commented on the great turnout at the annual Artisan Market at the Library. Lastly he stated that he was a member of the interview panel for the director position and he shared that both candidates did an excellent job and the one chosen will be a great asset to the department and the community.

CM 11-153-19

#### ADJOURNMENT

MOTION by Jenny, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:50 p.m.

ABSENT: Sawicki

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
NOVEMBER 18, 2019

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Ernestine Lyons, Veronica Paiz, Vivian Sawicki and Regina Williams.

ABSENT: None

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATION

The Mayor and members of the Beautification Commission presented the annual Beautification Awards to Gardell & Carolyn Sanford, Ursula Dumas, the Dietz Residence, Raoul & Clementine Vanhecke, Lynda C. Bonucchi, Craig & Lisa Kent, Theresa Lilly, the Fouchia Family and the business winner, American Community Developers, Inc. The award winners were presented with a commemorative plaque.

CM 11-157-19

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held November 4, 2019 and the special City Council meeting held November 12, 2019.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

Mr. Loftis of COAM stated the City failed to follow the civil service rules for the promotion of public safety director. He said parties are bound by contract language and a

grievance was filed. He said this is exposing the City to additional labor costs for litigation with the cost to the taxpayers for Act 312 being at about \$100,000 so far and this item was never brought up during negotiations or in Act 312 negotiations. He stated further that the City Manager failed to use the civil service procedure and it could be construed as bias for favoritism and no testing was performed just a polling of public safety officers and this is not how a Chief should be selected.

Mr. Flanagan objected to the process used by the City Manager. He commented about the resolution regarding the appointment of the chief at the last meeting and said Roberts Rules were adopted by the Council but noted that when the resolution failed it was then moved to amend the resolution which does not comply with Roberts Rules. He said the resolution should be considered null and void and the City Manager also should not speak unless asked a question by a board member.

Mr. Szymanski stated he had not planned to speak but he wanted to address the fake news of the COAM representative saying further the Police Chief has never been in the union and the City Manager's choice for the chief appointment will not be controlled by the union.

CM 11-158-19

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 117911 through 118033 in the amount of \$399,100.60 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$16,586.51 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes and lawn restorations.
3. approve payment to Badger Meter, Inc. in the amount of \$51,310.67 for the purchase of new Orion automatic read water meters in various sizes to replace stopped, missing or damaged meters as well as the upgrade of meters.
4. approve payment to SafeBuilt, Inc. in the amount of \$41,920.60 for the contractual building department services performed during the month of October 2019.
5. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$24,831.30 for professional services during the month of October 2019 for the following projects: Stormwater Asset Mgmt Plan, #180-202; 2018 Concrete Pavement Repair, #180-204; Christian Financial Credit Union, #180-216; Taco Bell Remodel, #180-219; 20025 Eastwood Plan, #180-223; Housing Rehab Project,

- #180-178 and the Kelly Road Pedestrian Crossing, #180-208.
6. approve payment to Michigan Supreme Court Finance in the amount of \$5,049.50 for software support on the district court's computer system and SOS/Lein fees.
  7. approve payment to WCA Assessing in the amount of \$5,257.25 for the contractual assessing services performed during the month of November 2019.
  8. approve payment to Uni-Dig, Inc. in the amount of \$5,280.00 for leaf disposal in conjunction with the curbside leaf pickup program.
  9. approve payment to MI Dept. of Environment, Great Lakes, and Energy Resource Management (EGLE) in the amount of \$5,859.31 for the city's annual water supply fee.

ROLL CALL VOTE

YES: Costantino, Kindle, Lyons, Paiz, Sawicki, Williams and Poynter.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-159-19      RECEIVE AND FILE CITY ATTORNEY OPINION -  
APPOINTMENT OF DIRECTOR OF PUBLIC SAFETY

MOTION by Sawicki, SUPPORTED by Costantino:  
to receive and file the City Attorney's opinion regarding the appointment of the Director of Public Safety.

MOTION CARRIED UNANIMOUSLY

CM 11-160-19      APPROVAL OF EMPLOYMENT AGREEMENT -  
DIRECTOR OF PUBLIC SAFETY

RESOLUTION by Sawicki, SUPPORTED by Lyons:  
BE IT RESOLVED to confirm the appointment of Vincent Smith as Public Safety Director for the City of Harper Woods and further, to approve the employment agreement between the City of Harper Woods and Director Smith and further to authorize the Mayor to sign the agreement.

ROLL CALL VOTE

YES: Kindle, Lyons, Paiz, Sawicki, Williams, Poynter and Costantino.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY



CM 11-161-19    ADD ITEM TO AGENDA - WAIVER OF CIVIL SERVICE RULES  
FOR THE APPOINTMENT OF PUBLIC SAFETY DIRECTOR

MOTION by Sawicki, SUPPORTED by Kindle:

To add an item to the agenda to waive civil service rules for appointment of a Public Safety Director.

MOTION CARRIED UNANIMOUSLY

CM 11-162-19        WAIVER OF CIVIL SERVICE RULES FOR THE  
APPOINTMENT OF PUBLIC SAFETY DIRECTOR

RESOLUTION by Kindle, SUPPORTED by Sawicki:

BE IT RESOLVED that the City and COAM agree to a waiver of the Civil Service rules for the appointment of the Director of Public Safety for one time only to be completed by the next City Council meeting.

ROLL CALL VOTE

YES: Lyons, Paiz, Sawicki, Williams, Poynter, Costantino, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-163-19        PROGRESS PAYMENT NO. 4 - 2018 CONCRETE  
PAVEMENT REPAIR PROGRAM, #180-204

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED approve payment to L. Anthony Construction Inc., in the amount of \$37,966.10 for Progress Payment No. 4 on the 2018 Concrete Pavement Repair Project, #180-204.

ROLL CALL VOTE

YES: Paiz, Sawicki, Williams, Poynter, Costantino, Kindle and Lyons.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-164-19        PROGRESS PAYMENT NO. 8 - 2018 SAW GRANT  
STORM SEWER CCTV INVESTIGATION, #180-202

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED approve payment to Doetsch Industrial Services, Inc. in the amount of \$38,673.61 for Progress Payment No. 8 on the 2018 SAW Grant - Storm Sewer CCTV Investigation Project, #180-202.

ROLL CALL VOTE

YES: Sawicki, Williams, Poynter, Costantino, Kindle, Lyons and Paiz.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-165-19

LEASE OF NEW PATROL VEHICLES

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED Approve the lease of five (5) 2020 Ford Interceptor Utility AWD vehicles in the amount of \$173,990.00, and \$122,431.37 for the changeover of equipment and installation, for a total of \$296,421.37 in three annual payments of \$105,232.25, through the Macomb County Extended Purchasing Agreement, and further, in that these vehicles were competitively bid by Macomb County that the City's formal competitive bidding process be waived.

ROLL CALL VOTE

YES: Williams, Poynter, Costantino, Kindle, Lyons, Paiz and Sawicki.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-166-19

LEASE OF NEW PUBLIC WORKS VEHICLES

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED Approve the lease of three (3) 2020 Ford F-350 Regular Cab 4x4 one-ton dump trucks in the amount of \$89,658.00, and \$62,901 for the purchase and installation of the necessary equipment, for a total of \$153,104.00 in three annual payments of \$54,353.30, through the Macomb County Extended Purchasing Agreement, and further, in that these vehicles were competitively bid by Macomb County that the City's formal competitive bidding process be waived.

ROLL CALL VOTE

YES: Poynter, Costantino, Kindle, Lyons, Paiz, Sawicki and Williams.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-167-19      SECOND READING AND ADOPTION - ORDINANCE  
NO. 2019-02 AN ORDINANCE TO AMEND CHAPTER 14.  
ARTICLE II, SECTION 14-56; CONSUMPTION OF ALCOHOL

RESOLUTION BY Paiz, SUPPORTED BY Kindle:

BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2019-02 entitled, "An Ordinance to Amend Chapter 14, Article III, Section 14-56, Consumption of Alcohol of the City of Harper Woods Code of Ordinances," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Costantino, Kindle, Lyons, Paiz, Sawicki, and Poynter.

NO: Williams.

RESOLUTION ADOPTED

CALL TO AUDIENCE

No comments were made

CALL TO COUNCIL

The Mayor asked Council to organize their thoughts and speak only once during call to council, the same as the residents are required to.

Councilperson Sawicki mentioned that members are needed to fill vacancies on the various boards and commissions. She then read a prepared statement regarding the City Charter and the need for updating. She said revising the entire charter would be expensive and amendments could be done for less cost. She then proposed that the Council move to elect a subcommittee to be formed to address the charter revision which would include the City Clerk.

CM 11-168-19      ADD ITEM TO AGENDA - FORM A SUB-  
COMMITTEE FOR CHARTER REVISIONS

MOTION by Sawicki, SUPPORTED by Costantino:

To add an item to the agenda to immediately form a subcommittee to address the items in the Charter.

MOTION CARRIED UNANIMOUSLY

CM 11-169-19      FORM A SUBCOMMITTEE FOR CHARTER REVISIONS

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED to form a subcommittee to address items in the City Charter.

ROLL CALL VOTE

YES:    Kindle, Lyons, Paiz, Sawicki ,Williams, Poynter and Costantino.

NO:    None.

RESOLUTION ADOPTED UNANIMOUSLY

Councilperson Williams stated that the public should be allowed to be part of the subcommittee.

Councilperson Lyons asked who would be chosen for the subcommittee and If the Mayor makes that decision.

Mayor Pro tem Costantino said when she originally ran for Council she felt she was getting into a “good ole boys” club and that she and Councilperson Sawicki were brushed aside. She stated now the women have taken over and that she has been trying to get certain things done for many years and also she is glad Charter amendment is moving forward.

Councilperson Williams thanked the public for their support and electing her. She mentioned she attended the tree lighting and that it was very nice and well attended and she hopes to see more community events like this. She then said that she is glad the Charter is being addressed as we have had many issues lately. Lastly, she stated there is a vacancy on the school board now since she has accepted her Council position.

Councilperson Paiz welcomed the new members of Council. She said the last few weeks have been difficult for many with the Charter being vague and outdated. Next she asked that all members of Council, administration and the public remain mindful of how they address others without being disparaging. She said that all should have a copy of Roberts Rules and she would also like a copy of the grievance and waiver to review.

Councilperson Kindle spoke about the Stop Greed Program and the AARP rally to lower Prescription costs which has gotten out of control. She asked that people contact their congress person to address this important issue saying the same drugs can be purchased in Canada for far less. She then announced a veterans resource fair to be held at the Bellagio in Dearborn on November 21<sup>st</sup> from 10:00 to 2:00 p.m.

Mayor Poynter mentioned the recent K-9 fundraiser saying it was a great event. He then welcomed the new Councilpersons. He said the tree lighting was smaller than usual and could have been due to poor weather conditions. He next reminded the public he is available on Wednesdays to meet with residents. He mentioned that the veteran's breakfast at the War Memorial was a wonderful event and lastly that he will be in attendance at the Grosse Pointe Santa Clause parade the Friday after Thanksgiving.

Councilperson Lyons said she was happy to be here and that she has been dreaming of being able to give back to the community since she was 13.

CM 11-170-19

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Paiz:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 9:37 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
DECEMBER 2, 2019

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Ernestine Lyons, Veronica Paiz, Vivian Sawicki and Regina Williams.

ABSENT: None

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 12-171-19

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held November 18, 2019 and furthermore receive and file the minutes of the Library Board meeting held October 17, 2019.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

Deputy Chief Stager welcomed new members and passed out information relative to the C.O.A.M. waiver pertaining to the Civil Service matter.

CM 12-172-19

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 118034 through 118164 in the amount of \$506,695.49 as submitted by the City Manager

- and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to WCA Assessing in the amount of \$5,377.25 for the contractual assessing services performed during the month of December 2019.
  3. approve payment to Wayne County in the amount of \$7,735.00 for prisoner lodging and maintenance for the months of June and July 2019.

ROLL CALL VOTE

YES: Costantino, Kindle, Lyons, Paiz, Sawicki, Williams and Poynter.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-173-19 AWARD OF BID - CDBG HOUSING REHABILITATION PROGRAM

RESOLUTION by Costantino, SUPPORTED by Paiz:

BE IT RESOLVED to accept the lowest responsible bid submitted by Master Maintenance in the amount of \$23,064.00 for rehab work to be provided at 21101 Kenmore as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Kindle, Lyons, Paiz, Sawicki, Williams, Poynter and Costantino.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM12-174-19 AWARD OF BID - CDBG HOUSING REHABILITATION PROGRAM

RESOLUTION by Paiz, SUPPORTED by Lyons:

BE IT RESOLVED to accept the lowest responsible bid submitted by Weatherseal Home Improvements in the amount of \$8,595.00 for rehab work to be provided at 19380 Washtenaw as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Lyons, Paiz, Sawicki, Williams, Poynter, Costantino, and Kindle.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Cadotte stated that he finds the HWHS band practice obnoxious and it continues with no regard to the neighborhood during early morning practice and through the dinner hour. He then spoke about an article he read in the Free Press concerning perks for government employees saying a 14<sup>th</sup> holiday was added for Oakland County employees. He said the national average for the private sector was 8 holidays and Harper Woods has 13 which he feels is excessive for a financially stressed city.

Mr. Hakim wished all a happy Thanksgiving and merry Christmas. He then asked how many people are on the Ordinance Committee and when do they meet.

Mr. Toussant welcomed the newcomers and questioned when road repairs will be made as this decreases the value of homes in the City.

CALL TO COUNCIL

Mayor Pro tem Costantino stated that the next Ordinance Committee meeting will be held on February 3 at 6:00 p.m. and then asked about the process for the First Right of Refusal homes that are foreclosed.

Councilperson Paiz shared that she plans to be more cognizant of what residents want which she believes is change. She mentioned common issues with residents are the elimination of the recycling program and allowing more than one sign for garage sales.

Councilperson Kindle stated that she believed that the garage sale ordinance was changed to allow additional signs but was never put before Council for approval.

Councilperson Sawicki said that signs could not be placed on right of ways or City property and that clarification is needed at the next Ordinance Committee meeting.

Councilperson Williams asked who sidewalks belong to and who is responsible for the repair if trees are causing sidewalks to raise.

The Mayor spoke about the pre Thanksgiving event at the College and Career Institute saying it was outstanding and completely done by the students. A second event included a free breakfast and approximately 300 turkeys were given away. He then mentioned his attendance at the Grosse Pointe Santa Parade this year and that there were about 4,000 people watching. He then stated that we have always had a great Council to work with and



he is looking forward to working with the new and current members who bring a wide range of talents, perspective and diversity.

CITY OF HARPER WOODS, MICHIGAN  
REGULAR CITY COUNCIL MEETING

DECEMBER 2, 2019  
PAGE 4

Councilperson Kindle commented that the Santa Parade was fantastic and she participated with the NAACP. She also mentioned that the College and Career Institute buffet was a fantastic event and the students were warm and welcoming saying that they worked very hard for this event and the food was good. Next she thanked everyone for their participation in the Good Fellows paper sale this season. She then stated her appreciation for the Mayor's wife for her participation in so many community and City events.

Councilperson Lyons mentioned that the Saturday following Black Friday is a movement to support small businesses and she encouraged everyone to shop locally and support this movement especially in Harper Woods.

CM 12-175-19 EXECUTIVE SESSION - COLLECTIVE BARGAINING MATTER

MOTION by Kindle, SUPPORTED by Costantino:

To adjourn to executive session for the purpose of discussing a Collective Bargaining matter.

MOTION CARRIED UNANIMOUSLY

The City Council adjourned to Executive Session at 7:33 p.m. and reconvened at 8:48 p.m.

CM 12-176-19

ADJOURNMENT

MOTION by Costantino, SUPPORTED by Williams:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:48 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
DECEMBER 16, 2019

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Ernestine Lyons, Veronica Paiz, Vivian Sawicki and Regina Williams.

ABSENT: None

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATION

The Mayor along with Director Smith belatedly recognized Officer Sandra Hernden as Officer of the Year for 2017 due to a department oversight.

PRESENTATION

State Senator Adam Hollier was present to give an update of various legislative issues including the importance of the 2020 census and that everyone needs to be counted. Also that it will likely cause congressional district changes in our state. He also stated that after July 1, 2020, due to new legislation, that we would see changes in car insurance premiums. Lastly he mentioned that funding for road repairs is not part of the current state budget and that the gas tax increase will not be implemented.

CM 12-177-19

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held December 2, 2019 and furthermore receive and file the minutes of the Ordinance

Committee meeting held December 2, 2019 and the Board of Review meeting held December 10, 2019.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 12-178-19

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 118165 through 118245 in the amount of \$263,981.76 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Statewide Security Transport in the amount of \$5,001.00 for prisoner lodging and maintenance for the month of October 2019.
3. approve payments to Nu Appearance Maintenance, Inc. in the amount of \$5,574.25 for assistance with leaf pickup and fall maintenance in various areas of the City.
4. approve payment to Alter Collision in the amount of \$5,201.33 for the repair of a 2010 Ford Explorer undercover police vehicle, with the insurance company reimbursing us for this amount minus the deductible.
5. approve payment to Uni-Dig, Inc. in the amount of \$12,480.00 for leaf disposal in conjunction with the curbside leaf pickup program.
6. approve payment to Six Brothers Construction LLC in the amount of \$43,400.00; \$7,171.00 for the renovations and repair work at 20437 Damman, \$2,250.00 at 19668 Washtenaw, \$4,000.00 at 18827 Woodside, \$1,029.00 at 21364 Brierstone, \$7,950.00 at 18920 Old Homestead, \$1,000.00 at 18784 Kenosha, and \$20,000.00 at 1328 Beaconsfield as part of the CDBG rehab loan project.
7. approve payment in the amount of \$6,516.00 to the Michigan Municipal League for membership dues covering the period February 1, 2020 through January 31, 2021.
8. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$29,223.59 for professional services during the month of November 2019 for the following projects: Stormwater Asset mgmt plan, #180-202; 2018 Concrete Pavement repair, #180-204; Housing Rehab Project, #180-178; GLWA Work Group, #180-209 and Kelly Road Pedestrian Crossing, #180-208.

9. approve payment to SafeBuilt, Inc. in the amount of \$27,005.80 for the contractual building department services performed during the month of November 2019.

ROLL CALL VOTE

YES: Costantino, Kindle, Lyons, Paiz, Sawicki, Williams and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-179-19 PROGRESS PAYMENT NO. 9 - 2018 SAW GRANT  
STORM SEWER CCTV INVESTIGATION, #180-202

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED approve payment to Doetsch Industrial Services, Inc. in the amount of \$23,935.50 for Progress Payment No. 9 on the 2018 SAW Grant - Storm Sewer CCTV Investigation Project, #180-202.

ROLL CALL VOTE

YES: Kindle, Lyons, Paiz, Sawicki, Williams, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-180-19 MICHIGAN UNIFORM VIDEO SERVICE LOCAL  
FRANCHISE AGREEMENT RENEWAL - COMCAST

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED approve the Michigan Uniform Video Service Local Franchise agreement renewal between the City of Harper Woods and Comcast of Grosse Pointe Inc. and further to authorize the City Manager to sign the agreement and any necessary related documents on behalf of the city.

ROLL CALL VOTE

YES: Lyons, Sawicki, Williams, Poynter, Costantino, and Kindle.

NO: Paiz

RESOLUTION ADOPTED

CM 12-181-19      COLLECTIVE BARGAINING AGREEMENT -  
TECHNICAL, PROFESSIONAL AND OFFICE WORKERS  
ASSOCIATION OF MICHIGAN - DPW UNIT

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED approve the Collective Bargaining Agreement between the City of Harper Woods and the Technical, Professional and Officeworkers Association of Michigan (TPOAM), DPW Unit covering the period January 1, 2020 through December 31, 2021, and further to authorize the Mayor and the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Paiz, Sawicki, Williams, Poynter, Costantino, Kindle and Lyons.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-182-19      COLLECTIVE BARGAINING AGREEMENT -  
TECHNICAL, PROFESSIONAL AND OFFICE WORKERS  
ASSOCIATION OF MICHIGAN -CLERICAL UNIT

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED approve the Collective Bargaining Agreement between the City of Harper Woods and the Technical, Professional and Officeworkers Association of Michigan (TPOAM), Clerical Unit covering the period January 1, 2020 through December 31, 2021, and further to authorize the Mayor and the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Sawicki, Williams, Poynter, Costantino, Kindle, Lyons and Paiz.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-183-19      RESOLUTION - ESTABLISHING AUTHORIZED  
SIGNATORIES FOR MERS CONTRACTS AND  
SERVICE CREDIT PURCHASE APPROVALS

RESOLUTION by Williams, SUPPORTED by Lyons:

BE IT RESOLVED to adopt the attached resolution establishing authorized signatories for Municipal Employees' Retirement System (MERS) contracts and service credit purchase approvals, with the City Manager and the Finance Director being the designees on behalf

of the City of Harper Woods.

ROLL CALL VOTE

YES: Williams, Poynter, Costantino, Kindle, Lyons, Paiz and Sawicki.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

None.

CALL TO COUNCIL

Councilperson Sawicki wished everyone happy holidays and asked all to stay safe.

Councilperson Paiz shared the same sentiment.

Councilperson Costantino wished the same.

Mayor Poynter spoke about a meeting with the HWHS corporate advisory board, including the middle school students. He stated that when you ask a middle school student a question, they definitely give you a straight-up, honest answer. He next mentioned his attendance at the NAACP Christmas party saying it was an outstanding event. He also said Diploma Success honored veterans with a luncheon and this was a great event in an outstanding facility. He then shared that he met with Wayne County land bank primarily about Eastland mall. Next, he spoke about the Mayor/Manager meeting which was held at the CCI Building. All the Grosse Pointes Managers and Mayors were in attendance and they said many good things about the event, the breakfast that was served and this progressive way of educating students.

Councilperson Paiz thanked Senator Hollier for taking the time to keep residents and Council informed.

CM 12-184-19

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:55 p.m.

CITY OF HARPER WOODS, MICHIGAN  
REGULAR CITY COUNCIL MEETING

DECEMBER 16, 2019  
PAGE 6

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JANUARY 6, 2020

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Ernestine Lyons, Veronica Paiz and Regina Williams.

ABSENT: Councilperson Vivian Sawicki.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 01-01-20

EXCUSE COUNCILPERSON SAWICKI

MOTION by Paiz, SUPPORTED by Costantino:

To excuse Councilperson Sawicki from tonight's meeting because of a prior commitment.

ABSENT: Sawicki

MOTION CARRIED

PRESENTATION

Suzy Berschback, Healthy Communities Manager of Beaumont Health shared a short video recapping the first years' activities of the Healthy Grosse Pointes/Harper Woods and upcoming events and plans for 2020.

PRESENTATION

The City Clerk swore in our two new Public Safety Officers Shawn Yates and James Daves.



CM 01-02-20

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held on December 16, 2019.

ABSENT: Sawicki

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 01-03-20

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 118246 through 118449 in the amount of \$1,335,309.94 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Badger Meter in the amount of \$42,120.00 for the purchase of 180 new 5/8" Orion automatic read water meters.
3. approve payment to Great Lakes Contracting Solutions in the amount of \$15,719.15 for the emergency concrete repair following a main break on Vernier Road.
4. approve payment to Simplified Business Solutions in the amount of \$10,043.64 for the email hosting, security and backups of our computer system for the month of November, IT support services and the purchase of desktop computers, monitors and printers.
5. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$11,691.94 for professional services during the month of December 2019 for the following projects: Stormwater Asset Mgmt Plan, #180-202; 2019 Concrete Pavement Repair, #180-204; Verizon Cell Tower, #180-225 and the Kelly Road Pedestrian Crossing, #180-208.
6. approve payment to Optimum Contracting Solutions, Inc. in the amount of \$34,900.00 for the renovations and repair work at 19454 Eastwood and \$15,975.00 for the renovations and repair work at 19637 Lochmoor, for a total of \$50,875.00 as part of the CDBG rehab loan project.
7. approve payment to WCA Assessing in the amount of \$5,347.25 for the contractual

- assessing services performed during the month of January 2020.
8. approve payment in the amount of \$18,750.00 to Guardian Sewers for their assistance with several watermain breaks and repair of a stop box at a residential location.
  9. approve payment to Litho Printing Service, Inc. in the amount of \$6,775.00 for the printing of the 2020 City calendar.

ROLL CALL VOTE

YES: Costantino, Kindle, Lyons, Paiz, Williams and Poynter.

NO: None.

ABSENT: Sawicki

RESOLUTION ADOPTED

CM 01-04-20            MICHIGAN MUNICIPAL LIABILITY AND PROPERTY  
   INSURANCE RENEWAL

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to renew the City's participation in the Michigan Municipal League's Liability and Property Pool for 2020 in the amount of \$235,066.00 for coverage as stated in their renewal proposal and, further that competitive bidding be waived in accordance with City policy.

ROLL CALL VOTE

YES: Lyons, Kindle, Paiz, Williams, Poynter and Costantino.

NO: None.

ABSENT: Sawicki

RESOLUTION ADOPTED

CM 01-05-20            INTRODUCTION AND FIRST READING - AN ORDINANCE  
   AMENDING CHAPTER 23, ARTICLE I, SECTION  
   23-4A OF THE CODE OF ORDINANCES  
   REGARDING SNOW REMOVAL

RESOLUTION by Paiz, SUPPORTED by Lyons:

BE IT RESOLVED to introduce and place for first reading an Ordinance entitled "An Ordinance to Amend Chapter 23 Article I, Section 23-4a - Penalty; Enforcement of the City of Harper Woods Code of Ordinances " and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Kindle, Paiz, Williams, Poynter, Costantino, and Lyons.

NO: None.

ABSENT: Sawicki

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Cadotte commented that DTE is again charging all customers a transitional recovery fee which is essentially paying DTE's takeover of the Detroit public lighting system and he feels that Harper Woods residents shouldn't have to be paying for that. He also stated that he has noticed that in several locations in the city there are cars that park for several days and nights without being ticketed.

Ms. McBride mentioned that the monastery on Old Homestead is continually buying up properties near her and she asked if the City was aware of what will happen to the homes and also what would happen to her property values.

Mr. Mystkowsky of Lancaster thanked the city for their past efforts in cleaning up the properties near him, but shared that it is getting worse and there are now rodents.

Mr. McBride also shared his concerns with the monastery buying up properties and also that there are cars that regularly race down his street and asked for more police presence.

Mr. Schenburn asked if there was a City Council representative on the Milk River Board and were federal grants considered for the repairs and upgrades to this facility.

Mr. Degarro inquired if the city has an ordinance that prohibits pets from being outside between the hours of 11pm and 7am, and if not, could the Ordinance Committee consider one similar to the one that Eastpointe has.

CALL TO COUNCIL

Councilwoman Paiz agreed that the Ordinance Committee should look into the pet ordinance and also announced that the City's new website is up.

Mayor Pro tem Costantino announced the Coalition meeting will be on Wednesday at 6:30 at the NEDC, the next City Council will be held on Wednesday, January 22 instead of Monday due to the Martin Luther King holiday, and the next Ordinance Committee meeting will be on February 3 at 6:00pm.

She then commented on the monastery buying properties and stated that she thinks the property values will rise as the monastery grows.

Councilwoman Williams asked if the Council meetings will be broadcast on the new website. She then mentioned that the school district is working on creating youtube videos for a variety of issues and announcements.

Councilwoman Lyons announced the next SOUP event will take place on February 23 and said that they will be held quarterly in 2020.

Councilwoman Kindle asked if the City responded in any way involving the revisions to the Federal Lead and Copper rule and shared an email that she received from GLWA regarding this.

Mayor Poynter shared his participation prior to Christmas with welcoming Santa to the City airport along with the Tuskegee Airmen and their bringing of gifts to kids. He commented on how surprised he is that Kelly Road is beginning to look so well, especially between Elkhart and Roscommon and stated that more businesses will be coming.

CM 01-06-20

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Paiz:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:50 p.m.

ABSENT: Sawicki

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JANUARY 22, 2020

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Ernestine Lyons, Veronica Paiz, Vivian Sawicki and Regina Williams.

ABSENT: None.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 01-01-20

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held January 6, 2020 and furthermore receive and file the minutes of the Library Board meeting held November 21, 2019.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 01-02-20

CONSENT AGENDA

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 118450 through 118553 in the amount of \$466,775.64 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Michigan Supreme Court Finance in the amount of \$5,301.98

- for software support on the district court's computer system and SOS/Lein fees.
3. approve payment to Wayne County Land Bank in the amount of \$5,618.36 for taxes owed on properties as attached.
  4. approve payment to City Insight LLC in the amount of \$7,500.00 for the annual licensing, maintenance, hosting and technical support for the mobile water application.
  5. approve payment in the amount of \$6,516.00 to the Michigan Municipal League for membership dues covering the period February 1, 2020 through January 31, 2021.
  6. approve payment to SafeBuilt, Inc. in the amount of \$29,622.40 for the contractual building department services performed during the month of December 2019.
  7. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$6,271.17 for professional services during the month of December 2019 for the following projects: Stormwater Asset Mgmt Plan, #180-202; 2018 Concrete Pavement Repair, #180-204 and the Stormwater Ordinance Collaboration, #180-224.
  8. approve payment in the amount of \$16,560.00 to Guardian Sewers for their assistance with several watermain breaks, hydrant repairs and stop box repairs at various residential locations.
  9. approve the reappointments to the various boards and commissions as listed on the attached memorandum from the City Clerk.

ROLL CALL VOTE

YES: Costantino, Kindle, Lyons, Paiz, Sawicki, Williams and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 01-03-20      ADOPT 2020 FEDERAL POVERTY INCOME GUIDELINES

RESOLUTION by Paiz, SUPPORTED by Lyons:

BE IT RESOLVED to adopt the 2020 Federal Poverty Income Guidelines as required annually by the Michigan Department of Treasury State Tax Commission.

ROLL CALL VOTE

YES: Lyons, Kindle, Paiz, Sawicki, Williams, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 01-04-20      MICHIGAN MUNICIPAL LEAGUE - CAPITAL CONFERENCE

RESOLUTION by Sawicki, SUPPORTED by Paiz:

BE IT RESOLVED to authorize those Councilmembers interested to attend the Michigan

Municipal League's Annual Legislative Conference on March 24-25, 2020 with the City paying all necessary and related expenses.

ROLL CALL VOTE

YES: Kindle, Paiz, Sawicki, Williams, Poynter, Costantino, and Lyons.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Binder commented on the snow ordinance which states that homeowners are to clear away snow 36 hours after the snowfall and that patrol officers should be out enforcing this and writing tickets. He also commented that there were large tree branches in the street for several weeks that he removed and asked why a patrol car or a maintenance person didn't notice them first.

Ms. Thomas asked about obtaining a special sign to place near her driveway to alert the snow plow personnel not to plow the snow covering her driveway as she has a special needs child that has a difficult time getting through the snow in a wheelchair.

Mr. Muskowsky asked what the current status is of the home on Lancaster that he has complained about recently. It is getting worse and he wants to see something done with this hoarding situation.

Mr. Toussant commented that the city should consider a different method of delivering the calendar and The Insider as so many residents aren't receiving them.

CALL TO COUNCIL

Councilwoman Paiz commented about GLWA being involved in testing the Detroit River and gave an update. She also commented about a news story about the Grosse Pointe South basketball coach that collapsed with a heart attack. She shared that she isn't aware of how to use a defibrillator and asked if possibly a public safety officer could administer some training to residents who would like to learn.

Councilwoman Sawicki shared the current vacancies on the various city boards and commissions.

Councilwoman Costantino announced the next Ordinance committee meeting will be held on February 3 at 6:00 p.m. and is open to the public. She also shared that there is crime

reduction committee that she is part of and she asked if anyone was interested in attending the meetings or getting involved to contact her. She then mentioned that the public safety department is planning a town hall meeting with a planning meeting scheduled for February 10. She suggested that this group could engage in emergency response training which could include CPR, operating a defibrillator machine, or a fire extinguisher as she is a certified trainer on these types of things.

Councilwoman Williams shared that with Martin Luther King Jr. day being observed recently, she said that she spent some time thinking about kindness and wanted to express how this community could share kindness as there are many seniors and other shut-ins that need assistance. Everyone should look out for one another, not just on MLK day, but everyday.

CM 01-05-20

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:25 p.m.

MOTION CARRIED UNANIMOUSLY

\_\_\_\_\_  
KENNETH A. POYNTER, MAYOR

\_\_\_\_\_  
LESLIE M. FRANK, CITY CLERK



CITY OF HARPER WOODS  
CITY COUNCIL  
FEBRUARY 3, 2020

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Ernestine Lyons, Veronica Paiz, Vivian Sawicki and Regina Williams.

ABSENT: None

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 02-12-20

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held January 22, 2020 and furthermore receive and file the minutes of the Library Board meeting held December 12, 2019 and the Planning Commission meeting held January 23, 2020.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made

CM 2-13-20

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Lyons:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 118554 through 118664 in the amount of \$770,744.18 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. approve payment to Simplified Business Solutions in the amount of \$8,402.45 for the email hosting, security and backups of our computer system for the month of December, IT support services, the balance for the website creation, and the purchase of a desktop computer.
3. approve payment to J. Ranck Electric, Inc. in the amount of \$11,114.00 for the installation of 2 poles for the new speed reader signs.
4. approve payment to WCA Assessing in the amount of \$ 5,257.25 for the contractual assessing services performed during the month of February 2020.
5. approve payment to Michigan CAT in the amount of \$12,984.17 for the repairs of their front end loader's brakes, driveshaft and axle.
6. approve payment to CDW Government in the amount of \$6,225.00 for the purchase of five (5) 4G network modems for the department's patrol vehicles.
7. approve payment to Oakland County Information Technology in the amount of \$6,865.75 for fees relative to the CLEMIS computer system utilized by the Police Department.
8. approve payment to Six Brothers Construction LLC in the amount of \$27,399.00; \$26,500.00 for the renovations and repair work at 1328 Beaconsfield in Grosse Pointe Park and \$899.00 at 20437 Damman as part of the CDBG rehab loan project.
9. to appoint Mr. Ivery Toussant to the Planning Commission for a three-year term ending January 2023 and Mr. Marvis Cofield to the Recreation Advisory Board for an unexpired term ending January 2022.

ROLL CALL VOTE

YES: Costantino, Kindle, Lyons, Paiz, Sawicki, Williams and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 02-14-20

PURCHASE - PORTABLE RADIOS

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the purchase of seven (7) new APX 6000 Motorola Prep Radios from Motorola Solutions, Inc. in the amount of \$29,507.80 and further that competitive bidding be waived as these were bid through the State of Michigan Extended Purchasing Agreement.

ROLL CALL VOTE

YES: Kindle, Lyons, Paiz, Sawicki, Williams, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 02-15-20      SECOND READING AND ADOPTION - ORDINANCE  
                         NO. 2020 -01 REGARDING SNOW REMOVAL

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2020-01 entitled, "An Ordinance to Amend Chapter 23, Article I, Section 23-4a, Penalty; Enforcement of the City of Harper Woods Code of Ordinances," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Lyons, Paiz, Sawicki, Williams, Poynter, Costantino, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 02-16-20      PROPOSAL FOR RATE INCREASE FOR ENGINEERING  
                         SERVICES - ANDERSON, ECKSTEIN & WESTRICK, INC.

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to accept the 1.4% Hourly Charge Rate increase proposal dated January 23, 2020 from engineering firm Anderson, Eckstein & Westrick, Inc. effective July 1, 2020.

ROLL CALL VOTE

YES: Paiz, Sawicki, Williams, Poynter, Costantino, Kindle and Lyons.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 02-17-20      MEMORANDUM OF UNDERSTANDING - IMPLEMENTATION  
                         OF 12 - HOUR SHIFTS FOR DISPATCHERS

RESOLUTION by Williams, SUPPORTED by Lyons:

BE IT RESOLVED approve the Memorandum of Understanding between the City of Harper Woods and the Fraternal Order of Police Patrol Officers, Detectives and Dispatcher's Unit regarding the implementation of 12-hour shifts for Dispatchers, and further to authorize the Mayor and the City Manager to sign the agreement on behalf of the City.

ROLL CALL VOTE

YES: Sawicki, Williams, Poynter, Costantino, Kindle, Lyons and Paiz.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Hakim mentioned that his wife works in Detroit and pays a city income tax and he suggested a similar tax be imposed in Harper Woods to generate income.

Mr. Krass stated that when it last rained his street flooded and the pump at the corner of Bournemouth was not turned on. He suggested that no one was able to unlock it. He further said that the City no longer lives within it's means and questioned how can we afford new cars.

Mr. Cadotte said that the lights on Vernier between beaconsfield and the service drive have been out for some time and wondered what's been happening. He thanked DPW for the snow removal and asked when does a snow emergency end. He then said that since the State of Michigan will not be giving the local communities money for fixing the roads letters should be sent to the legislators.

CALL TO COUNCIL

Councilperson Costantino announced the next ordinance meeting will be March 16 at 6:00 p.m.

Councilperson Sawicki stated she had a wonderful experience on Saturday at a painting event with a group that is trying to form a womens group in Harper Woods. She also encouraged the men to keep up the Dad's club.

The Mayor shared that at the last Mayor/Manager meeting the topic of the Census was discussed. He said Census information is kept confidential and very important. If someone fails to be counted it can cost the City \$1,800 per person per year in revenue. It also determines the number of congressional seats we have. He concluded it can be very costly if we are not all counted.

CM 02-18-20 EXECUTIVE SESSION - COLLECTIVE BARGAINING MATTER

MOTION by Kindle, SUPPORTED by Costantino:

To adjourn to executive session for the purpose of discussing a Collective Bargaining matter.

MOTION CARRIED UNANIMOUSLY

The City Council adjourned to Executive Session at 7:42 p.m. and reconvened at 8:30 p.m.

CM 02-19-20

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Piaz:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:34 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
FEBRUARY 19, 2020

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Ernestine Lyons, Veronica Paiz, Vivian Sawicki and Regina Williams.

ABSENT:

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 02-20-20

EXCUSE MAYOR PRO TEM COSTANTINO

MOTION by Paiz, SUPPORTED by Sawicki:

To excuse Mayor Pro tem Costantino from tonight's meeting because of a prior commitment.

ABSENT: Costantino

MOTION CARRIED

CM 02-21-20

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held February 3, 2020 and furthermore receive and file the minutes of the Ordinance Committee held on February 3, 2020 and the Election Commission meeting held on February 13, 2020.

ABSENT: Costantino

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 02-22-20

CONSENT AGENDA

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable/Payroll Vendor listing for Check Numbers 118665 through 118788 in the amount of \$725,936.67 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Wayne County in the amount of \$282,781.45 for the operation and maintenance of the Milk River Drain for the fourth quarter 2019 and \$88,960.98 for the City's proportionate share of the supplemental construction funding for a total of \$371,742.43.
3. Appoint Mr. Tom Jenny to the Planning Commission for an unexpired term ending January 2021 and to the Local Officers Compensation Commission with a five-year term ending January 2024.

ROLL CALL VOTE

YES: Kindle, Lyons, Paiz, Sawicki, Williams and Poynter.

NO: None.

ABSENT: Costantino

RESOLUTION ADOPTED

CM 02-23-20

INTRODUCTION AND FIRST READING - AN  
ORDINANCE AMENDING CHAPTER 11, REGARDING  
DANGEROUS BUILDINGS

RESOLUTION by Paiz, SUPPORTED by Williams:

BE IT RESOLVED to introduce and place for first reading an ordinance entitled, "An Ordinance to Amend Chapter 11 of the Housing Code of the City of Harper Woods Code of Ordinances Adding Article II Entitled Dangerous Buildings," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Lyons, Paiz, Sawicki, Williams, Poynter and Kindle.

NO: None.

ABSENT: Costantino

RESOLUTION ADOPTED

CM 02-24-20           INTRODUCTION AND FIRST READING - AN  
                                  ORDINANCE AMENDING CHAPTER 23,  
                                  ARTICLE II - STREET AND SIDEWALKS

RESOLUTION by Paiz, SUPPORTED by Kindle:

BE IT RESOLVED to introduce and place for first reading an ordinance entitled, "An Ordinance to Amend Chapter 23, Article II, Sections 23- - Streets and Sidewalks of the City of Harper Woods Code of Ordinances," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Paiz, Sawicki, Williams, Poynter, Kindle and Lyons.

NO: None.

ABSENT: Costantino

RESOLUTION ADOPTED

CM 02-25-20           INTRODUCTION AND FIRST READING - AN  
                                  ORDINANCE AMENDING CHAPTER 16, ARTICLE III,  
                                  GRASS, NOXIOUS WEEDS AND VEGETATION

RESOLUTION by Paiz, SUPPORTED by Lyons:

BE IT RESOLVED to introduce and place for first reading an ordinance entitled, "An Ordinance to Amend Chapter 16, Article III, Grass, Noxious Weeds and Vegetation of the City of Harper Woods Code of Ordinances" and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Williams, Poynter, Lyons and Paiz

NO: Sawicki and Kindle

ABSENT: Costantino

RESOLUTION ADOPTED

CM 02-26-20           ACCEPTANCE OF WAYNE COUNTY RECREATION GRANT

RESOLUTION by Paiz, SUPPORTED by Lyons:

BE IT RESOLVED to authorize the agreement between the County of Wayne and the City



of Harper Woods for Improvements to Salter and Johnston Park for Fiscal Years 2017/2018 and Fiscal Years 2019/2020 and further to authorize the Mayor to sign the agreement on behalf of the City.

ROLL CALL VOTE

YES: Williams, Poynter, Kindle, Lyons, Paiz and Sawicki.

NO: None.

ABSENT: Costantino

RESOLUTION ADOPTED

CM 02-27-20

ENGINEERING PROPOSAL - AEW, INC.  
BEACONSFIELD RESURFACING PROJECT  
KINGSVILLE TO WOODLAND

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED to accept the proposal for engineering services submitted by the city engineers, Anderson, Eckstein & Westrick, Inc. dated January 20, 2020 for the Beaconsfield Road Resurfacing Project, Kingsville to Woodland in the amount of \$46,406.00.

ROLL CALL VOTE

YES: Poynter, Kindle, Lyons Paiz, Sawicki and Williams.

NO: None.

ABSENT: Costantino

RESOLUTION ADOPTED

CM 02-28-20

ESTABLISHMENT OF FEES - PARKING PERMITS

RESOLUTION by Williams, SUPPORTED by Kindle:

BE IT RESOLVED to adopt the resolution for the establishment of fees pursuant to Chapter 5, Article I, Section 25-4 of the Harper Woods Local Ordinances whereby adjusting the annual parking permit fee issued by the Police Department to be raised to \$45.00 and to establish a fee of \$10.00 for any temporary on-street parking permit, effective immediately.

ROLL CALL VOTE

YES: Kindle, Lyons, Sawicki and Williams and Poynter.

NO: Paiz.

ABSENT: Costantino

RESOLUTION ADOPTED

CM 02-29-20      PROPOSAL - NEW CITY ELECTRONIC SIGN

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED to accept the proposal submitted by Mr. LED for the purchase of the Electro-Matic 11MM Electronic Message Center in the amount of \$40,904.55 with the installation to be provided by AAA Sign Co. in the amount of \$2,000.00.

ROLL CALL VOTE

YES: Lyons Paiz, Sawicki, Williams, Poynter and Kindle.

NO: None.

ABSENT: Costantino

RESOLUTION ADOPTED

CALL TO AUDIENCE

A resident inquired if the sign that the City intends to install is similar to the sign at the corner of 8 mile and Harper.

Mr. Cadotte commented about the new water meters that are being installed throughout the city and that he is opposed to them as they emit high levels of radio frequencies.

Mr. Schenburn asked if the new amendment to the street and sidewalk ordinance include businesses, especially on Kelly Road where many areas are in complete disrepair. He then suggested that we discontinue the use of cold patch and utilize the method that Clinton Township uses, with pea gravel and tar as it appears to last longer.

Mr. LaPalm addressed some concerns that were raised earlier in the meeting regarding the building department and enforcing the new street/sidewalk ordinances, by stating that the department follows the State code for all matters. Also, during the Beaconsfield repair project and if work is scheduled into the school year, in the event there are safety concerns near the elementary school, he would have the authority to stop the work being done until those concerns are addressed. Lastly he commented that the home values in Harper Woods have rebounded by about 17% and thanked Council for supporting SafeBuilt.

CALL TO COUNCIL

Councilmember Kindle asked that her transportation to the National League of Cities conference be added to the next agenda for approval by Council. She then commented on her attendance at a SEMCOG meeting and shared that the topic was about bike lanes

and while Harper Woods doesn't have the space needed for this, but more walkability could be attempted. A transportation plan will be forthcoming as well. Lastly she announced that the Lions Club will be holding a Pancake Breakfast on April 14 at the Amvets and invited everyone to attend and support them.

Councilmember Paiz shared that the new Grosse Pointe Animal Adoption building on Harper at Lennon held their grand opening. She then thanked Mr. Mackey for his generous donations to make this happen.

Mayor Poynter commented about his attendance at the recent Valentine's Day tea at the NEDC on Kelly Road and that it was a very nice event. Also, he mentioned that the new Grosse Pointe Animal Adoption building was once known as The Hideout and many bands played there in the 60's and 70's.

CM 02-30-20

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Williams:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:26 p.m.

ABSENT: Costantino

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
MARCH 2, 2020

SPECIAL MEETING MINUTES

The Special City Council meeting was called to order by Mayor Kenneth A. Poynter at 6:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Councilperson(s) Valerie Kindle, Ernestine Lyons, Veronica Paiz, Vivian Sawicki and Regina Williams.

ABSENT: Mayor Pro tem Cheryl A. Costantino

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 03-31-20 EXECUTIVE SESSION - STORMWATER  
ORDINANCE - LITIGATION

MOTION by Jenny, SUPPORTED by Paiz:

To adjourn to executive session for the purpose of discussing the Stormwater Ordinance litigation.

ABSENT: Costantino

MOTION CARRIED

The City Council adjourned to Executive Session at 6:03 p.m. and reconvened at 6:55 p.m.

CALL TO AUDIENCE

No comments were made.

CALL TO COUNCIL

No comments were made.

CM 03-32-20

ADJOURNMENT

MOTION by Sawicki, SUPPORTED by Paiz:

That the agenda of the special City Council meeting having been acted upon, the meeting is hereby adjourned at 6:55 p.m.

ABSENT: Costantino

MOTION CARRIED

\_\_\_\_\_  
KENNETH A. POYNTER, MAYOR

\_\_\_\_\_  
LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
MARCH 2, 2020

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Ernestine Lyons, Veronica Paiz, Vivian Sawicki and Regina Williams.

ABSENT: None

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATION

The Economic and Community Development Director, Tyrone Hinton, shared an update on the transition of the Community Development Block Grant program.

CM 03-33-20

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held February 19, 2020.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 03-34-20

CONSENT AGENDA

RESOLUTION by Lyons, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 118789 through 118884 in the amount of \$1,102,514.09 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$10,570.41 for professional services during the month of January 2020 for the following projects: Stormwater Asset Management Plan, #180-202; 2018 Concrete Pavement Repair, #180-204; 2020 Pavement Joint/Crack Sealing, #180-226; Housing Rehab Project, #180-178; and the Christian Financial Credit Union Parking Lot, #180-216.
3. approve payment to Badger Meter, Inc. in the amount of \$45,756.74 for the purchase of several new Orion automatic read water meters and tops.
4. approve payment in the amount of \$807,833.83 to Wayne County for the Milk River Drain principal and interest payments on the SRF Program.
5. to appoint Michael Cadotte as a full member to the Board of Review with a term ending January 2023 and Kevin Koresky as an alternate member with a term ending January 2023.

ROLL CALL VOTE

YES: Costantino, Kindle, Lyons, Paiz, Sawicki, Williams and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-35-20

AUDIT PROPOSAL

RESOLUTION by Kindle, SUPPORTED by Lyons:

BE IT RESOLVED accept the proposal dated February 18, 2020 submitted by Plante and Moran for auditing services in the amount of \$43,740 for the 2019 audit.

ROLL CALL VOTE

YES: Kindle, Lyons, Paiz, Sawicki, Williams, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-36-20

ADD ITEM TO AGENDA - TRAVEL  
FOR COUNCILPERSON KINDLE

MOTION by Paiz, SUPPORTED by Williams:

To add to the agenda a resolution to reimburse Councilperson Kindle for travel expenses to attend the NLC Conference.

MOTION CARRIED UNANIMOUSLY

CM 03-37-20

AIRFARE REIMBURSEMENT FOR  
COUNCILPERSON KINDLE

RESOLUTION by Sawicki, SUPPORTED by Paiz:

BE IT RESOLVED to reimburse Councilperson Kindle for her airfare to attend the NLC Conference.

ROLL CALL VOTE

YES: Lyons, Paiz, Sawicki, Williams, Poynter, Costantino, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Schenburn said his understanding was that the Fire Department could request payment for responding to accidents on I-94. He questioned why the City didn't make Eastland Mall repair their roads and asked if Safebuilt inspects new stores at Eastland.

Mr. Toussant said he has compared his taxes, which are lower, to Grosse Pointe Woods and they have better roads than Harper Woods. He suggested taxes may need to be raised to make road repairs. He then mentioned that an NAACP event held for black history month was well attended.

CALL TO COUNCIL

Councilperson Kindle stated that MML insurance will reimburse \$1.5 million back to the municipalities. She then mentioned that GLWA has \$1.6 million for wrap-around services that will include help for Harper Woods residents who are having trouble paying their water bills. Residents should reach out to Wayne Metro for this assistance. She then shared that the Pay As You Stay bill passed today which will assist in payment of property taxes as



long as you remain the owner of the property. She next announced the Lions Club Pancake Breakfast will be held Palm Sunday, April 5 at Amvets Post 57.

CITY OF HARPER WOODS, MICHIGAN  
REGULAR CITY COUNCIL MEETING

MARCH 2, 2020  
PAGE 3

Councilperson Lyons announced that the Harper Woods Soup event has been rescheduled for March 29 at the CCI and a new added component will be that the winner can be enrolled in business classes. She mentioned that Senator Hollier's town hall meeting discussed recycling programs and what might happen in the future.

Councilperson Williams spoke about a recent prayer breakfast she attended in Harper Woods saying that 3 pastors joined in this event. She then said she attended an MML weekender training event that was beneficial and informative. She stated that she especially likes how the MML supports local communities and their councils.

Councilperson Paiz said she also attended an MML budget and finance weekender. She found it to be very enlightening and interesting. She also mentioned that MML provides basic education for elected officials with a variety of topics offered. She shared that Harper Woods has lost about 8 million in revenue sharing, between 2003 to 2017. She next reflected on the difficult choices the Council has had to make and the difficulties the residents have faced due to the loss of revenue sharing.

Councilperson Sawicki said she would like to see those who attend MML conferences or training give a report to the rest of Council.

Councilperson Costantino stated she would also like to hear a short oral report from conference attendees. She announced the next Ordinance Committee meeting is March 16 at 6:00 p.m. and the law enforcement crime reduction task force will meet on March 9. She shared that the Month of May will be public safety month and several classes will be held to help inform the public on a variety of topics. She shared a story of a funeral she recently attended where a person collapsed and no one knew what to do. There was no AED machine and she said she was thankful the city has these devices and that we have great response times. She then commented about the Mayor's incident several years back where without the usage of the AED, he would not have survived his heart attack.

Councilperson Paiz mentioned that residents should sign up for a service called smart911.com so if you call 911 for assistance the police will know more about you and be better equipped to help.

Mayor Poynter shared that the NAACP black history community breakfast buffet held recently was an outstanding event at the CCI. He commented on revenue sharing saying that we are owed millions since about 2001 and that the State is balancing its budget on the City's back by not giving us and other communities in need their fair share. Next, he mentioned a F.O.I.A. request from the Mackinac Public Policy group which is an arm of the

Republican party asking for information on the pensions of all teachers in the state and wondered why they would want this. He then too recollected his collapse several years ago where he was brought back to life with the aid of the AED machine and doctors and nurses

CITY OF HARPER WOODS, MICHIGAN  
REGULAR CITY COUNCIL MEETING

MARCH 2, 2020  
PAGE 4

that were present. He then shared that March is women's history month.

CM 03-38-20

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:47 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
MARCH 16, 2020

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Ernestine Lyons, Veronica Paiz, Vivian Sawicki and Regina Williams.

ABSENT: None

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATION

The City Clerk swore in our new Public Safety Officer Luke Pauley.

CM 03-39-20

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting and the Special City Council meeting held March 2, 2020 and furthermore receive and file the minutes of the Library Board meeting held January 16, 2020.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 03-40-20

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 118885 through 119027 in the amount of \$586,696.29 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment in the amount of \$11,500.00 to Guardian Sewers for their assistance with several watermain and tap repairs at various residential locations.
3. approve payment in the amount of \$9,701.20 to Great Lakes Contracting Solutions for their assistance with temporary cement repair following a main break on Vernier.
4. approve payment to Midwest Carpet and Restoration in the amount of \$7,688.00 for the first installment of renovations and repair work at 21101 Kenmore as part of the CDBG rehab loan project.
5. approve payment to WCA Assessing in the amount of \$5,257.25 for the contractual assessing services performed during the month of March 2020.
6. approve payment to Simplified Business Solutions in the amount of \$11,103.43 for the email hosting, security and backups of our computer system for the month of February, IT support services and the purchase of desktop computers and a laptop.
7. approve payment to SafeBuilt, Inc. in the amount of \$30,323.00 for the contractual building department services performed during the month of February 2020.

ROLL CALL VOTE

YES: Costantino, Kindle, Lyons, Paiz, Sawicki, Williams and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-41-20      AWARD OF BID - 2020 PAVEMENT JOINT AND  
                            CRACK SEALING PROJECT, # 180-226

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED accept the low bid submitted by Michigan Joint Sealing Inc. of Farmington Hills, in the amount of \$46,676.00 for the 2020 Pavement Joint and Crack Sealing Program, #180-226.

ROLL CALL VOTE

YES: Kindle, Lyons, Paiz, Sawicki, Williams, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-42-20 SECOND READING AND ADOPTION - AN ORDINANCE  
AMENDING CHAPTER 11 REGARDING DANGEROUS BUILDINGS

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED to Place for Second Reading and Adoption an Ordinance entitled, "An Ordinance to Amend Chapter 11 of the Housing Code of the City of Harper Woods Code of Ordinances, Adding Article II entitled Dangerous Buildings," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Lyons, Paiz, Sawicki, Williams, Poynter, Costantino, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-43-20 SECOND READING AND ADOPTION - AN ORDINANCE  
AMENDING CHAPTER 16, ARTICLE III,  
GRASS HIGH WEEDS AND VEGETATION

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to Place for Second Reading and Adoption an Ordinance entitled, "An Ordinance to Amend Chapter 16, Article III, Grass, Noxious Weeds and Vegetation of the City of Harper Woods Code of Ordinances," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Paiz, Sawicki, Williams, Poynter, Costantino, Kindle and Lyons.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-44-20 SECOND READING AND ADOPTION - AN  
ORDINANCE AMENDING CHAPTER 23,  
ARTICLE II; STREETS AND SIDEWALKS

RESOLUTION by Costantino, SUPPORTED by Lyons:

BE IT RESOLVED to Place for Second Reading and Adoption an Ordinance entitled, "An Ordinance to Amend Chapter 23, Article II, Sections 23 –; Streets and Sidewalks of the City of Harper Woods Code of Ordinances," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Kindle, Lyons and Paiz.

NO: Williams

RESOLUTION ADOPTED

CM 03-45-20      RESOLUTION - UNIFORM TRANSFER PROVISION  
MUNICIPAL EMPLOYEES RETIREMENT SYSTEM (MERS)

RESOLUTION by Lyons, SUPPORTED by Costantino:

BE IT RESOLVED adopt the Resolution Establishing Uniform Transfer Provision for the Municipal Employee's Retirement System (MERS), and further to authorize the City Manager to sign the resolution on behalf of the City.

ROLL CALL VOTE

YES: Williams, Poynter, Costantino, Kindle, Lyons, Paiz and Sawicki.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-46-20                      PURCHASE OF TASERS

RESOLUTION by Costantino, SUPPORTED by Lyons:

BE IT RESOLVED approve the purchase of fifteen (15) tasers from Axon Enterprise, Inc. in the amount of \$28,875.00, with \$8,175.00 being due in the first year and \$5,175.00 for the subsequent 4 remaining years.

ROLL CALL VOTE

YES: Poynter, Costantino, Kindle, Lyons, Paiz, Sawicki and Williams.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

No comments were made.

CALL TO COUNCIL

Councilperson Costantino stated that the postponed Ordinance meeting will be announced at a later date. She then gave some tentative meeting dates for the crime reduction task force to prepare for public safety awareness month that will encompass training for the public with the initial meeting on May 7. Some of the training includes use of fire extinguishers, bike safety, AED and CPR training and what to do when stopped by a Public Safety Officer. Volunteers are still needed for these sessions. National Night Out is scheduled for August 4 and they would like to add more activities to this event.

Councilperson Kindle shared that the Lions Club Pancake Breakfast will be canceled and has not been rescheduled at this time.

Councilperson Paiz said that since the MML capital conference was cancelled the money that was saved could be used to purchase the tasers. She mentioned she attended the 14<sup>th</sup> congressional teleconference and the information provided on the COVID-19 virus on Saturday has already changed and more cases have been noted in the district. She said that Wayne County Executive Warren Evans will be having a teleconference tomorrow to give more information. Next she thanked the City's administration for coming together quickly to deal with this community concern.

The City Manager apprised all of what the City has been dealing with and what has been done so far to help mitigate this pandemic.

Councilperson Williams reminded the residents that the 2020 census should be in mailboxes soon and that it is a quick process to complete and safe to access the census on line.

Councilperson Sawicki stated that the census is easy and guarantees that the community will receive money in the future since everyone will be counted. She then thanked the administration for their quick actions concerning the virus saying the situation can become grave quickly and we need to take it seriously. She said it would behoove the Council to look for alternative ways to meet and maybe by the next scheduled April 6 meeting this could blow over.

Councilperson Lyons urged everyone that although tomorrow is St. Patrick's day to please stay at home and be safe. She suggested small businesses be supported with gift cards. Next she shared that the Soup event has been canceled and reminded all to wash their hands and practice social distancing.

The Mayor said that our lives are changing on a daily basis due to the virus and that he would be attending the teleconference with Wayne County to become more informed about

CM 03-47-20 EXECUTIVE SESSION - COLLECTIVE BARGAINING MATTER

To adjourn to executive session for the purpose of discussing a Collective Bargaining matter.

MOTION CARRIED UNANIMOUSLY

The City Council adjourned to Executive Session at 8:02 p.m. and reconvened at 8:55 p.m.

CM 03-48-20                      ADD ITEM TO AGENDA -  
COLLECTIVE BARGAINING AGREEMENT - IAFF

To add to the agenda a complete collective bargaining agreement between the City of Harper Woods and the International Association of Fire Fighters (IAFF).

MOTION CARRIED UNANIMOUSLY

CM 03-49-20 COLLECTIVE BARGAINING AGREEMENT - IAFF

To accept the complete collective bargaining agreement incorporating all addendums and memorandums of understanding from 2007 through 2016 between the City of Harper Woods and the International Association of Fire Fighters (IAFF), and further to authorize the Mayor to sign the agreement.

MOTION CARRIED UNANIMOUSLY

CM 03-50-20

ADJOURNMENT



MOTION by Kindle, SUPPORTED by Paiz:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 9:00 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
APRIL 6, 2020

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 1:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Ernestine Lyons, Veronica Paiz, Vivian Sawicki and Regina Williams.

ABSENT: None

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 04-51-20

MINUTES

MOTION by Sawicki, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held March 16, 2020 and furthermore receive and file the minutes of the Board of Zoning Appeals meeting held on March 11, 2020.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 04-52-20

CONSENT AGENDA

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 119028 through 119112 in the amount of \$248,826.87 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. approve payment to WCA Assessing in the amount of \$5,257.25 for the contractual assessing services performed during the month of April 2020.
3. approve payment to SafeBuilt, Inc. in the amount of \$39,360.67 for the contractual building department services performed during the month of January 2020.
4. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$19,742.55 for professional services during the month of February 2020 for the following projects: Stormwater Asset Mgmt Plan, #180-202; 2018 Concrete Pavement Repair, #180-204; 2020 Pavement Joint/Crack Sealing, #180-226; Emergency Sewer Repair, #180-229; Christian Financial Parking Lot, #180-216; Extenet Fiber, #180-220; Federal Call for Projects, #180-227; Signal Modification, #180-228 and Beaconsfield Resurfacing, #180-231.
5. approve payment to Plante & Moran in the amount of \$6,740.00 for the professional services performed in conjunction with the 2019 audit.
6. approve payment to Optimum Contracting Solutions, Inc. in the amount of \$24,775.00 for the renovations and repair work at 19960 Lancaster as part of the CDBG rehab loan project.
7. approve payment to Badger Meter, Inc. in the amount of \$25,560.00 for the purchase of new 5/8" Orion automatic read water meters.
8. approve payment to BB&T Governmental Finance in the amount of \$66,660.00 for the interest payment on the Capital Improvement Bond.
9. to approve payment to Applied Concepts, Inc. in the amount of \$9,095.00; CDW Government in the amount of \$9,593.95; and Dell in the amount of \$14,450.90, with Ford reimbursing the City the entire amount (\$33,139.85) after we take delivery of the new vehicles.

ROLL CALL VOTE

YES: Kindle, Lyons, Paiz, Sawicki, Williams and Poynter.

NO: None.

ABSENT: Costantino

RESOLUTION ADOPTED

CM 04-53-20

ESTABLISH PUBLIC HEARING DATES  
SPECIAL ASSESSMENT DISTRICT

RESOLUTION by Sawicki, SUPPORTED by Lyons:

BE IT RESOLVED to schedule a public hearing on April 20, 2020 at 7:00 p.m. for the purpose of receiving public comment on the continuation of a Special Assessment District and further to schedule a second public hearing on May 4, 2020 at 7:00 p.m. for the purpose of reviewing the effect of the Special Assessment on the tax roll, and further that in the event the Governor of Michigan extends Executive Order No. 2020-21 that either one

or both of these Public Hearings will be held at 1:00 p.m. via Zoom Virtual Meeting which will be posted promptly, and further that the City Clerk publish a notice of these in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Kindle, Lyons, Paiz, Sawicki, Williams and Poynter

NO: None.

ABSENT: Costantino

RESOLUTION ADOPTED

CM 04-54-20            MICHIGAN DEPARTMENT OF TRANSPORTATION  
CONTRACT - HIGH INTENSITY ACTIVATED CROSSWALK  
BEACON (HAWK) PROJECT

RESOLUTION by Williams, SUPPORTED by Lyons:

BE IT RESOLVED approve the contract between the Michigan Department of Transportation and the City of Harper Woods for the installation of a High Intensity Activated Crosswalk Beacon (HAWK) along Kelly Road north of Cushing Street, including concrete sidewalk and ramp, concrete curb and gutter, permanent signing, and pavement marking work and all other necessary related work in the amount of \$168,200, of which \$151,400 are federal funds and \$16,800 are required city matching funds; MDOT Contract No. 20-5081, Control Section HSIP 82000, Job Number 207453CON and Project Number 20A0(474), and further to authorize the Mayor and City Manager to sign the agreement on behalf of the City.

ROLL CALL VOTE

YES: Lyons, Paiz, Sawicki, Williams, Poynter and Kindle.

NO: Paiz

ABSENT: Costantino

RESOLUTION ADOPTED

CM 04-55-20            PURCHASE - ELGIN STREET SWEEPER

RESOLUTION by Kindle, SUPPORTED by Sawicki:

BE IT RESOLVED approve the purchase of a used 2016 Elgin Pelican Street Sweeper from Bell Equipment Company in the amount of \$175,000, with a trade-in amount of \$5,000 for our current sweeper and further that competitive bidding be waived as this purchase is for used equipment.

ROLL CALL VOTE

YES: Paiz, Sawicki, Williams, Poynter, Costantino, Kindle and Lyons.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 04-56-20      PURCHASE - CARPET AT CITY HALL

RESOLUTION by Lyons, SUPPORTED by Williams:

BE IT RESOLVED to approve the proposal from Pro Quality Flooring for the purchase of carpet and for installation in an amount not to exceed \$39,127.00 for various areas of City Hall.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Kindle and Lyons.

NO: Williams and Paiz

RESOLUTION ADOPTED

CM 04-57-20      COLLECTIVE BARGAINING AGREEMENT - HARPER  
WOODS FIREFIGHTERS IAFF LOCAL 1188

RESOLUTION by Lyons, SUPPORTED by Kindle:

BE IT RESOLVED Approve the Collective Bargaining Agreement with the Harper Woods Fire Fighter's Association Local 1188 for the contract term of January 1, 2017 through December 31, 2021.

ROLL CALL VOTE

YES: Williams, Poynter, Costantino, Kindle, Lyons, Paiz and Sawicki.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Ms. Kane commented that since landscaping companies have been determined to be non-essential by the Governor, and that many residents rely on their services, how will high grass violations be addressed.

Mr. Calus asked about SafeBuilt working through this pandemic and issuing violations with expectations of having them remedied within 30 days.

CALL TO COUNCIL

Councilwoman Paiz commented that perhaps we could keep the residents informed about landscaping, compliance issues, which places in the city have been closed to the residents, etc. on the next water bills and on the website. She also mentioned that she requests an answer to the warranty issue on the equipment that was approved tonight.

Councilwoman Sawicki commented about all of the personal protection items she has noticed that have been discarded on sidewalks and in parking lots and recommended that people dispose of these items properly.

Councilwoman Williams suggested that information about the proper disposal of PPE's could be on the website.

Councilwoman Paiz thanked all of the participants of this first time virtual meeting for their patience with the technical difficulties that were experienced. She also thanked the DPW superintendent for his quick actions at the onset of this pandemic with ordering additional cleaning supplies and protection items for our public safety officers to be safe. She then thanked residents for their donations to our first responders.

Councilwoman Lyons thanked everyone for their patience with this first virtual meeting and also for the community rising to the occasion during this pandemic. She commented on the virtual coffee hour that was held recently and that there would be more opportunity for additional coffee hours in the future. She then asked that the community do their part in picking up after themselves.

Councilwoman Sawicki thanked Bob Gray for all of his efforts with today's virtual meeting and the extra time he has put in for this effort.

Councilwoman Paiz asked how this meeting would be made available to the public.

Mayor Poynter thanked everyone for being a part of this virtual meeting. He also shared that while during this uncertain time, we may be scared, bored, etc. but we should continue to keep a regular schedule, keep our minds active and positive. This could be a great opportunity to become closer to family and friends.

CM 04-58-20

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Paiz:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 2:58 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

\*NOTE - Due to this meeting being the first virtual City Council meeting there were instances that a councilmember(s) had technical difficulties and was unable to be reached during roll call voting.

CITY OF HARPER WOODS  
CITY COUNCIL  
APRIL 20, 2020

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 1:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Ernestine Lyons, Veronica Paiz, Vivian Sawicki and Regina Williams.

ABSENT: None

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 04-59-20

MINUTES

MOTION by Sawicki, SUPPORTED by Lyons:

To receive, approve and file the minutes of the regular City Council meeting held April 6, 2020 and furthermore receive and file the minutes of the Board of Review meeting held April 6, 2020.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 04-60-20

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 119113 through 119214 in the amount of \$365,976.29 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.



2. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$6,159.54 for professional services during the month of March 2020 for the following projects: Stormwater Asset Management Plan, #180-202; 2020 Pavement Joint/Crack Sealing, #180-226; Emergency Sewer Repair, #180-215; Emergency Storm Sewer Repair, #180-229; DTE Sidewalk Inspection, #180-191; GLWA Corrosion Study, #180-232; Federal Call for Projects, #180-227 and the Beaconsfield Resurfacing, #180-231.
3. approve payment to SafeBuilt, Inc. in the amount of \$39,397.60 for the contractual building department services performed during the month of March 2020.

ROLL CALL VOTE

YES: Costantino, Kindle, Lyons, Paiz, Sawicki, Williams and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 04-61-20

OPEN PUBLIC HEARING - CONTINUATION  
OF A SPECIAL ASSESSMENT DISTRICT

MOTION by Paiz, SUPPORTED by Sawicki:  
to open the Public Hearing on the Continuation of a Special Assessment District.

MOTION CARRIED UNANIMOUSLY

PUBLIC HEARING

The City Manager went through information and background to review the necessity of continuing the Special Assessment District to defray the costs for maintenance and Police and Fire Department operations.

CM 04-62-20

CLOSE PUBLIC HEARING - CONTINUATION  
OF A SPECIAL ASSESSMENT DISTRICT

MOTION by Paiz, SUPPORTED by Lyons:  
to close the Public Hearing on the Continuation of a Special Assessment District.

MOTION CARRIED UNANIMOUSLY

CM 04-63-20 ADOPT RESOLUTIONS - SPECIAL ASSESSMENT DISTRICT

RESOLUTION by Lyons, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the attached resolutions to continue a Special Assessment District in the City of Harper Woods.

ROLL CALL VOTE

YES: Kindle, Lyons, Paiz, Sawicki, Williams, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

No comments were made.

CALL TO COUNCIL

Councilperson Sawicki mentioned that Wednesday is Earth Day and since the Beautification Commission and residents can't participate as in the past she encouraged residents to clean up in their own areas and get Harper Woods looking as good as we can in light of the unusual circumstances this year.

Councilperson Williams asked how City employees and the community are doing in the midst of Covid-19. The City Manager responded that employees are grateful for continued employment and benefits and that department heads communicate weekly with their staff to stay updated with any concerns and that he has been keeping the Council up to date. He then stated that in the community crime in general is down.

The Mayor stated that he is updated through a phone conference with Wayne County Executive Evans and members of his staff. He stated that in Harper Woods we have had 10 Covid-19 related deaths with the age range of 33 to 85 and 5 of ten were African American and 8 of ten were males.

The City Manager interjected that Wayne County's Covid-19 tracking system and information is a good link to view and is available on our website.

Councilperson Paiz said she has received emails from residents stating that some neighbors are violating the stay home/stay safe orders and suggested the police enforce the \$1,000 dollar fine or issue strong warnings. She shared that while she realizes that it

is difficult to comply she has a number of friends and family who are health care professionals and one relative who is gravely ill. They risk their lives to protect others and it is disrespectful to disregard these orders that are for everyone's safety. She then commented that one of the things she likes most about our Police Department is that they are social with residents, introducing themselves and being a part of the community so she doesn't want to see any of them getting sick. She then mentioned on a different note a Harper Woods resident Paula Guthat who is owner and founder of Cinema Detroit and that she was the recipient of a 10 million dollar grant saying she would like to acknowledge this extraordinary resident.

Councilperson Lyons spoke about the Harper Woods community coffee hour on Mondays and Fridays during this crisis. She shared that there have been many more participants and conversations. They were recently joined by Senator Hollier with words of wisdom and updates from Lansing, and members of CARE and the Mayor as well. She mentioned in the future guests may include business owners and the public works director to share lawn and garden care and the virtual meet ups will expand to include game nights and work out classes to keep the community connected.

Councilperson Costantino stated that she has been enjoying the coffee hours and game nights. She also said she supports comments made by Councilperson Paiz regarding revenue sharing and suggested Council put something together as a whole to share their views.

Mayor Poynter summed up by saying that everyone should act responsibly, care about others, and that we are in this together, it's about we, not me. We should support what the Governor has recommended and that a six foot distance is better than six feet under and we should keep this in mind as we carry on.

CM 04-64-20

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Paiz:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 1:44 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
MAY 4, 2020

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 1:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Ernestine Lyons, Veronica Paiz, and Vivian Sawicki.

ABSENT: Councilperson Regina Williams.

OTHERS PRESENT: City Manager Joseph F. Rheker III, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 05-65-20

EXCUSE COUNCILPERSON WILLIAMS

MOTION by Paiz, SUPPORTED by Sawicki:  
To excuse Councilperson Williams from today's meeting because of a prior commitment.

ABSENT: Williams.

MOTION CARRIED

CM 05-66-20

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:  
To receive, approve and file the minutes of the regular City Council meeting held April 20, 2020 and furthermore receive and file the minutes of the Library Board meeting held February 20, 2020.

ABSENT: Williams.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 05-67-20

CONSENT AGENDA

RESOLUTION by Sawicki, SUPPORTED by Costantino :

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 119215 through 119279 in the amount of \$187,283.22 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Plante & Moran in the amount of \$19,000.00 for professional services related to the City's financial reporting and preparation of the 2019 financial statements.
3. approve payment to WCA Assessing in the amount of \$5,377.25 for the contractual assessing services performed during the month of May 2020 and for paralegal services in conjunction with tax tribunal appeals.
4. approve payment to Oakland County Information Technology in the amount of \$6,865.75 for fees relative to the CLEMIS computer system utilized by the Police Department.
5. approve payment to Doetsch Environmental Services in the amount of \$6,910.00 for the emergency debris excavation of two pump stations.

ROLL CALL VOTE

YES: Costantino, Kindle, Lyons, Paiz, Sawicki, and Poynter.

NO: None.

ABSENT: Williams.

RESOLUTION ADOPTED

CM 05-68-20      OPEN PUBLIC HEARING - 20 MILL LEVY TO DEFRAY  
THE COSTS TO CONTINUE THE MAINTENANCE  
OF POLICE AND FIRE PROTECTION

MOTION by Paiz, SUPPORTED by Kindle:

to open the Public Hearing on the levying of a 20 mill assessment to defray the costs to continue the maintenance of police and fire protection.

ABSENT: Williams

MOTION CARRIED

PUBLIC HEARING

Mr. Calus asked for clarification on the discussion during the last public hearing and asked if this money represents a grant and how this would affect taxpayers. (The City Manager responded with an explanation that PA 33 is a levying of mills and is assessed to each household and further that the increased amounts are shown for each property owner in the lobby of City Hall.)

Councilperson Sawicki further clarified that we are currently operating with this assessment and this is not something new.

CM 05-69-20      CLOSE PUBLIC HEARING - 20 MILL LEVY TO DEFRAY  
THE COSTS TO CONTINUE THE MAINTENANCE  
OF POLICE AND FIRE PROTECTION

MOTION by Paiz, SUPPORTED by Kindle:  
to close the Public Hearing on the levying of a 20 mill assessment to defray the costs to continue the maintenance of police and fire protection.

ABSENT: Williams.

MOTION CARRIED

CM 05-70-20      ADOPT RESOLUTIONS - LEVY OF THE 20 MILL ASSESSMENT

RESOLUTION by Kindle, SUPPORTED by Lyons:  
BE IT RESOLVED to direct the City Assessor to spread the assessment levy of 20 mills on the taxable value of all lands and premises within the municipal boundaries of the City of Harper Woods to defray the costs to continue maintenance and operations of police and fire (10 mills for police and 10 for fire).

ROLL CALL VOTE

YES:    Kindle, Lyons, Paiz, Sawicki, Poynter and Costantino.

NO:    None.

ABSENT: Williams.

RESOLUTION ADOPTED

CM 05-71-20      RESOLUTION - AMEND PA33 REGARDING  
                                 15,000 POPULATION THRESHOLD

RESOLUTION by Lyons, SUPPORTED by Sawicki:

BE IT RESOLVED to adopt the resolution to Amend PA33 of 1951 Regarding the 15,000 Population Threshold and further that a copy of this resolution be forwarded to State Representative Yancey and State Senator Hollier requesting their formal support of this amendment as the City of Harper Woods relies greatly on the funds that are generated through PA33.

ROLL CALL VOTE

YES: Lyons, Paiz, Sawicki, Poynter, Costantino, and Kindle.

NO: None.

ABSENT: Williams.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Library Director Valyi-hax gave an update regarding the Library. She shared that the temporary plan to reopen the Library will follow the CDC, Wayne County and the State of Michigan guidelines and will be carried out in four stages including possible curbside service. She recommended their website for more details.

Mr. Calus thanked the DPW for their fantastic work on a water main job. He continued by thanking the City's first responders and the Library for all that they have done during this pandemic. He then asked about various compliance issues and if the City can still utilize grant money for Beaconsfield. He next asked a question regarding Poupard though he acknowledged this was a School Board issue.

CALL TO COUNCIL

Councilperson Sawicki commented on a conversation she had with Councilperson Costantino regarding the possibility of changing the virtual Council meeting time to accommodate those members who are back to work and asked if it could be added to the agenda.

MOTION CARRIED

CM 05-73-20 SET VIRTUAL COUNCIL MEETING TIME

RESOLUTION by Sawicki, SUPPORTED by Paiz:  
BE IT RESOLVED to have all future virtual Council meetings held at 5:00 p.m.

## ROLL CALL VOTE

YES: Paiz, Sawicki, Poynter, Costantino, Kindle and Lyons.

NO: None.

ABSENT: Williams.

## RESOLUTION ADOPTED

Councilperson Lyons asked for further clarification of the Library's curbside service. (The Library Director elaborated on possible details of delivering books to cars while maintaining social distance and returns made to the drop box.)

Councilperson Paiz asked how her library card could be renewed and was told there may be extensions and was instructed to email the library for a status update.

Councilperson Kindle asked a question regarding water bills saying residential water was not on the bill only sewage.

Councilperson Sawicki asked when the new sign would be installed and was informed possibly within a week or so. She next commented that she feels it is important that residents are given the statistical information regarding how many people in Harper Woods have contracted the COVID-19 virus and how many have died. She stated that she has seen a number of people unprotected and not practicing social distancing and these statistics may make people more aware of the seriousness of the situation. She then asked when will the sidewalk at Woodland and Harper would be repaired. Next she thanked



Senator Hollier and Representative Yancey for helping a resident who was in need of assistance obtaining her unemployment payment. Finally, she asked when the Library would begin their stages to reopen and suggested this could be shared on Nixle.

Councilperson Paiz suggested Nixle could also be used to inform residents of the Governor's orders and fines imposed.

Mayor Poynter stated that during this crisis he has been part of several seminars and in contact with the City Manager on a daily basis and in touch with the Wayne County Executive and even national representatives and state representatives. He praised City employees for the great job they are all doing in these difficult times. Next he mentioned that Harper Woods and the Grosse Pointes are trying to coordinate a strategy for reopening their cities and businesses saying that we will be working with the Chamber of Commerce and Ty Hinton will be our representative. He then shared some statistics regarding the effects of the virus on our community saying that there have been 23 deaths in the City with ages ranging from 25 to 89 years old. Thirteen of the 23 are African American and 13 are male. He said the virus is still something to be taken very seriously and we don't need any of the problems going on now at the state capital. He stated he is happy to have a council that can work together and be unified in their approach to this situation.

CM 05-74-20

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 1:53 p.m.

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
MAY 18, 2020

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Ernestine Lyons, Veronica Paiz, Vivian Sawicki and Regina Williams.

ABSENT: None

OTHERS PRESENT: Acting City Manager John Szymanski, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 05-75-20

MINUTES

MOTION by Sawicki, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held May 4, 2020.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 05-76-20

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 119280 through 119368 in the amount of \$1,270,850.92 as submitted by the Acting City Manager and Acting Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. approve payment to Wayne County in the amount of \$565,562.90 for the operation and maintenance of the Milk River Drain from January through June 2020 and \$88,960.98 for the City's proportionate share of the supplemental construction funding for a total of \$654,523.88.
3. approve payment in the amount of \$19,850.00 to Guardian Sewers for their assistance with several watermain breaks at various residential locations and hydrant and gate valve repairs at two locations.

ROLL CALL VOTE

YES: Costantino, Kindle, Lyons, Paiz, Sawicki, Williams and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-77-20

APPOINTMENT OF ACTING CITY MANAGER

RESOLUTION by Lyons, SUPPORTED by Costantino:

BE IT RESOLVED to appoint John Szymanski to the position of acting City Manager effective immediately through June 30, 2020 or when City Manager Rheker returns from active duty.

ROLL CALL VOTE

YES: Kindle, Lyons, Paiz, Sawicki, Williams, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-78-20

2020 COMMUNITY DEVELOPMENT BLOCK GRANT

RESOLUTION by Costantino, SUPPORTED by Lyons:

BE IT RESOLVED to accept the \$20,000 allocation from Wayne County for Community Development Block Grant funds to be provided to The Helm and PAATS, and further to approve the submission of a proposal to Wayne County requesting additional funding in the amount of \$135,000.00 for proposed sidewalk repairs and for the purchase and installation of benches for the new basketball courts and that the Mayor be authorized to submit this proposal on behalf of the City.

ROLL CALL VOTE

YES: Lyons, Paiz, Sawicki, Williams, Poynter, Costantino and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-79-20                      REFUSE FEE INCREASE

RESOLUTION by Lyons, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the recommended increase in the monthly Refuse User Fee from \$2.30 to \$4.16 per month (total of \$1.86) per meter for all water/sewer billed after May 1, 2020.

ROLL CALL VOTE

YES: Paiz, Sawicki, Williams, Poynter, Costantino, Kindle and Lyons.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-80-20                      ACCEPTANCE OF NG911 GRANT

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to accept the 911 Grant Funds awarded through the National Highway Traffic Safety Administration (NHTSA) and National Telecommunications and Information Administration (NTIA) in the amount of \$17,411.50 to fund the cost of upgrades to the 911 System with the City's local match amount of \$1,741.15 and an additional configuration and training fee of \$1,500.00.

ROLL CALL VOTE

YES: Sawicki, Williams, Poynter, Costantino, Kindle, Lyons and Paiz.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-81-20                      MODIFICATION OF RETIREE HEALTH CARE - FULL  
TIME UNION EXEMPT EMPLOYEES

RESOLUTION by Costantino, SUPPORTED by Williams:

BE IT RESOLVED to approve the modification of the terms of all full-time, union exempt employees' agreements with regard to the retiree health care benefits to be consistent with those benefits provided the union employees of the Fraternal Order of Police (FOP), International Association of Fire Fighters, (IAFF) the Technical, Professional and Officeworkers Association of Michigan (TPOAM Clerical and DPW) and the Command

Officers Association of Michigan (COAM).

ROLL CALL VOTE

YES: Williams, Poynter, Costantino, Kindle, Lyons, Paiz and Sawicki.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

No comments were made.

CALL TO COUNCIL

Councilwoman Sawicki asked about the City Manager performance review subcommittee and where they are on this matter.

Councilwoman Paiz stated that this subcommittee would need to make a decision likely in December in order to inform the City Manager of their intent to renew his contract.

Councilwoman Sawicki asked about the Charter subcommittee also and asked if the City Clerk was able to finish typing it.

Councilwoman Paiz gave an overview of the purpose of this subcommittee and that they do not intend to completely revise the Charter, just potentially make some amendments that could be put before the voters in the future.

Councilwoman Williams commented on the lunch that was provided for the employees of the City saying that it was nice and well attended. She also mentioned that she is grateful that the zoom meeting time has been changed to 5:00 so that she is able to attend. Lastly she said that even if or when the Governor suspends the Stay at Home order that everyone be mindful of social distancing.

Councilwoman Kindle reminded everyone who hasn't answered the Census questions that they do so as it is imperative that everyone be counted. She also mentioned that she is currently involved in a pop-up pantry and that she will update everyone when the plans are finalized.

Councilwoman Lyons thanked all who participated and arranged the employees' luncheon, including Rex's Deli, Sweetheart Bakery and Commissioner Killeen and all of the

volunteers. She also mentioned the Zoom coffee hour that has been scheduled and that Judge Palmer would be attending.

Councilwoman Costantino gave praise to the acting City Manager as this meeting was very finance oriented and that there were some tough monetary decisions made tonight, but that they would help out the community in the future.

Councilwoman Paiz also mentioned that with the Census information provided by our residents that the City receives federal funds for each person counted and that we rely heavily on these funds. She then added that she would like to see some information on the website about the reopening plan for City Hall.

Mayor Poynter reminded everyone that the Council only meets one time during the summer months and that the meetings are held on the second Monday. He then mentioned recent statistics regarding Harper Woods and the COVID pandemic. He shared that 30 deaths have been reported, however he has only been made aware of 28, of which 14 were male and 14 were female. Nineteen were African American and of those 8 were male and 11 were female. He then shared that he agrees with the Governor about social distancing saying that it's 'six feet apart or 6 feet under', and that we should be thinking of we, not me which is so important to remember now and always.

CM 05-83-20

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 6:37 p.m.

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JUNE 8, 2020

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 5:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Ernestine Lyons, Veronica Paiz, Vivian Sawicki and Regina Williams (5:04p.m.).

ABSENT: None

OTHERS PRESENT: Acting City Manager John Szymanski, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 06-84-20

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held May 18, 2020.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 06-85-20

CONSENT AGENDA

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 119369 through 119522 in the amount of \$616,659.29 as submitted by the Acting City Manager and acting Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. approve payment to SafeBuilt, Inc. in the amount of \$28,076.20 for the contractual building department services performed during the month of April 2020.
3. approve payment to Michigan Supreme Court Finance in the amount of \$5,301.98 for software support on the district court's computer system.
4. approve payment to WCA Assessing in the amount of \$5,257.25 for the contractual assessing services performed during the month of June 2020.
5. approve payment to Plante & Moran in the amount of \$13,220.00 for the professional services performed in conjunction with the 2019 audit.
6. approve payment to CBIZ Benefits and Insurance Services, Inc. in the amount of \$15,000.00 for professional services.

ROLL CALL VOTE

YES: Costantino, Kindle, Lyons, Paiz, Sawicki, Williams and Poynter.

NO: None.

RESOLUTION ADOPTED

CM 06-86-20            MICHIGAN MUNICIPAL LEAGUE - WORKERS'  
   COMPENSATION FUND RENEWAL

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED to approve payment to Michigan Municipal League Worker's Compensation Fund in the amount of \$34,370.00 for workers' compensation insurance from July 1, 2020 through July 1, 2021 and further in that this is self insurance pooled funds, that competitive bidding be waived in accordance with City policy.

ROLL CALL VOTE

YES: Kindle, Lyons, Paiz, Sawicki, Williams, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-87-20            ACCEPTANCE OF FINANCIALLY DISTRESSED CITIES GRANT  
   CITY HALL REPLACEMENT WINDOWS

RESOLUTION by Sawicki, SUPPORTED by Paiz:

BE IT RESOLVED to adopt the attached Resolution accepting the State of Michigan's Financially Distressed Cities, Villages and Townships (FDCVT) grant in the amount of \$202,000.00 toward the City Hall Replacement Windows project and further to authorize



the Acting City Manager to sign all of the necessary documents required by the State of Michigan.

ROLL CALL VOTE

YES: Lyons, Paiz, Sawicki, Williams, Poynter, Costantino and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-88-20      ACCEPTANCE OF FINANCIALLY DISTRESSED CITIES GRANT  
WATER METER REPLACEMENT PROGRAM CONTINUATION

RESOLUTION by Lyons, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the attached Resolution accepting the State of Michigan's Financially Distressed Cities, Villages and Townships (FDCVT) grant in the amount of \$315,135.00 toward the continuation of the water meter replacement project and further to authorize the Acting City Manager to sign all of the necessary documents required by the State of Michigan.

ROLL CALL VOTE

YES: Paiz, Sawicki, Williams, Poynter, Costantino, Kindle and Lyons.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-89-20      ANNUAL PERMIT TO WORK ON COUNTY ROADS

RESOLUTION by Costantino, SUPPORTED by Lyons:

BE IT RESOLVED to adopt the Performance and Indemnification Resolution authorizing the City to make necessary repairs to county roads and sidewalks, and further to adopt the Performance and Indemnification Resolution authorizing the City to take any necessary restorative corrections to county roads and sidewalks, and further to adopt the Performance and Indemnification Resolution authorizing the City to temporarily close county roads and/or place temporary banners within the right-of-way.

ROLL CALL VOTE

YES: Sawicki, Williams, Poynter, Costantino, Kindle, Lyons and Paiz.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Calus asked for additional explanation of the Safebuilt invoices and then asked about Eastland. He questioned what they were doing there, without paying the water, electric or taxes. He then stated many residents are concerned about the financial state of the City. Lastly he mentioned that the community was not given any notice about the get together at Eastland to support Black Lives Matter and further stated that the city doesn't communicate with the residents through Nixle or other means.

CALL TO COUNCIL

Councilwoman Paiz commented about the caravan of cars supporting Black Lives Matter stating that it went well, however she was angry that the people that organized this event didn't notify anyone at City Hall or at Eastland and said she thinks that this was completely disrespectful to Harper Woods. She then added that she would like to know what is going on at Eastland and the businesses.

Councilwoman Sawicki shared information about 8Can'tWait, an organization that is asking police departments around the country to take action against use of force policies and to review other policies and procedures moving forward and felt that it would be something that our administration should look at. She said that she knows our police officers have very good interaction with the community and that they are very respectful and she would like to see them give a statement of some kind that shows they recognize the importance of respect between the police and the community they serve. Perhaps this could be done in a Nixle message to our residents.

Councilwoman Kindle shared that she prepared a resolution that she would like to see the members of Council look at to determine if it is something that they could stand behind as it relates to the turmoil our country is in right now. She stated that she would like to see it on the next meeting agenda to be voted on.

Councilwoman Lyons stated that she would also like to see a declaration of a commitment to anti-racism in this community and that she has put together a document that could be integrated into what Councilwoman Kindle has prepared that would speak to the hard work this community has done in working toward building a unified message of togetherness. She further stated that there is a lot of work ahead to dismantle systems of injustice and to build anti-racist systems around the country.

Councilwoman Costantino commented that perhaps a motion could be made now to adopt a broad statement against discrimination of any sort and how our city works to be educated and supports inclusion of all sorts, with the details to be worked out later for our July meeting.

Mayor Poynter said that he feels that it would be best to have a more comprehensive resolution that could encompass all that has been said tonight, and that our attorney could review to be placed on the July meeting agenda. He then said that he thinks that Councilwoman Kindle is off to an excellent start with this resolution and adding what Councilwomen Costantino and Lyons have stated we will have a really strong statement to put out into the community.

Councilwoman Costantino updated everyone about the Crime Reduction Law Enforcement committee and the postponing of the workshops that were scheduled with a new date of September 17 as a public safety workshop. She then shared that if anyone is interested in serving on this committee they should contact her and that the next meeting is July 16.

Councilwoman Kindle mentioned that she had an issue with DTE recently when she noticed a line down that was sparking. She attempted to contact them to report this issue and was unable to get through to them. She suggested that DTE implement an alternate emergency line for reporting these types of situations and that she planned to share these concerns with the MPSC.

Mayor Poynter commented about the positive changes he has seen on Kelly Road, with the exception of a couple of businesses that are not taking care of their property and that he will be turning their names into SafeBuilt for code enforcement. He then mentioned the caravan at Eastland saying that even with little information prior to the event, it was quite successful. The police were in attendance and they did a great job. He then commented on his attendance at a meeting with the president and vice president of the NAACP and several city managers. He went on to say that they are planning monthly meetings moving forward to keep an open line of communication, in the event something begins to brew in the communities, to be able to get together, talk about it and help one another. Additionally, he mentioned that the Seniors of Harper Woods High School are planning a car parade for Saturday, June 13 at 11:00 a.m. He suggested that the Ordinance committee look at preparing an ordinance that would require permission from the Council to hold such events as there currently isn't one on the books. In the past a courtesy letter would be provided, but he feels that the Council should be notified in advance so that they can approve or deny it and also to be prepared for it, especially in the current state of our country. Lastly he commented on the Pop-up Pantry that was recently held saying that it was quite successful, with an outstanding turnout and that Councilwoman Kindle did an outstanding job putting this event together. He finished with a quote from Martin Luther King Jr. as he feels it is extremely appropriate in these times, "Our lives begin to end the day we become silent about things that matter."

CM 06-90-20

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Paiz:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 6:12 p.m.

MOTION CARRIED UNANIMOUSLY

\_\_\_\_\_  
KENNETH A. POYNTER, MAYOR

\_\_\_\_\_  
LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JUNE 29, 2020

SPECIAL MEETING MINUTES

The Special City Council meeting was called to order by Mayor Kenneth A. Poynter at 5:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino  
Councilperson(s) Valerie Kindle, Ernestine Lyons, Veronica Paiz,  
Vivian Sawicki and Regina Williams.

ABSENT: None

OTHERS PRESENT: Acting City Manager John Szymanski, City Attorney  
Sharon DeWaele, Attorney John Gilooly, City Clerk  
Leslie M. Frank and Public Safety Director Vince Smith.

CM 06-91-20

EXECUTIVE SESSION -LITIGATION DISCUSSION

MOTION by Lyons, SUPPORTED by Sawicki:

To adjourn to executive session for the purpose of a litigation discussion.

ABSENT: None

MOTION CARRIED UNANIMOUSLY

The City Council adjourned to Executive Session at 5:03 p.m. and reconvened at 5:45 p.m.

CALL TO AUDIENCE

No comments were made.

CALL TO COUNCIL

Councilmember Williams stated that she would have liked to have seen something put out on the City's behalf regarding the recent death in our lockup. She also mentioned that she is in favor of creating a subcommittee to prepare a resolution with regard to racial equality and justice.

Councilmember Lyons mentioned the equality workshops that she is spearheading for the community to discuss issues surrounding our community and asked if her involvement in them was advised.

Mayor Poynter commented that he recently called and met with the organizer of a peaceful protest group and that their meeting was very positive and productive. Their group is very interested in staying involved with the community by helping residents get registered to vote and also being a part of the National Night Out.

Councilmember Kindle commented on her attendance at this meeting with the Mayor and said that this group of young people really want to make a difference and she was glad to have met with them.

CM 06-92-20

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Paiz:

That the agenda of the special City Council meeting having been acted upon, the meeting is hereby adjourned at 6:00 p.m.

ABSENT: None

MOTION CARRIED UNANIMOUSLY

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
JULY 13, 2020

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Ernestine Lyons, Vivian Sawicki and Regina Williams.

ABSENT: Councilperson Veronica Paiz

OTHERS PRESENT: Acting City Manager John Szymanski, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 07-93-20

EXCUSE COUNCILMEMBER PAIZ

MOTION by Sawicki, SUPPORTED by Kindle:

To excuse Councilperson Paiz from tonight's meeting because of a prior commitment.

ABSENT: Paiz

MOTION CARRIED

CM 07-94-20

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the special City Council meeting held June 8, 2020 and furthermore receive and file the minutes of the Library Board meetings held April 27, May 26, and June 3, 2020, the Planning Commission meetings held June 2, and June 24, 2020, and the Board of Zoning Appeals meeting held June 10, 2020.

ABSENT: Paiz

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

Mr. Calus inquired about the new water meters and asked when every home will have them. He also commented about SafeBuilt and asked why he couldn't get any assistance on a leaning garage issue. He then asked why the city was billed for permits issued when the City and Safebuilt were closed due to COVID.

CM 07-95-20

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers through in the amount of \$ as submitted by the Acting City Manager and acting Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$10,273.66 for the month of May and \$24,132.09 for the month of June for professional services for the following projects: Beaconsfield Resurfacing, #180-231; 2018 Concrete Pavement Repair, #180-204; 2020 Pavement Joint/Crack Sealing, #180-226; Emergency Storm Sewer Repair, #180-229; 2019 Emergency Sanitary Sewer CCTV, #180-233; 2020 User Charge, #180-234; AT&T Tower Modification, #180-235; City Hall Roof, #180-236 and the Stormwater Asset Management Proj. #180-202.
3. approve payment to Plante & Moran in the amount of \$26,060.00 for the professional services performed in conjunction with the 2019 audit.
4. approve payment to SafeBuilt, Inc. in the amount of \$12,710.00 for the contractual building department services performed during the month of May 2020.
5. approve payment to WCA Assessing in the amount of \$5,354.33 for the contractual assessing services performed during the month of July 2020.
6. approve payment in the amount of \$9,050.00 to Guardian Sewers for their assistance with storm cleanup, several watermain breaks and water service repairs at various residential locations.
7. approve payment to Badger Meter, Inc. in the amount of \$24,661.88 for the purchase of 100 new 5/8" Orion automatic read water meters.
8. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$19,908.45 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.
9. to approve payment to Intrado Life and Safety Solutions in the amount of \$9,150.00 for the equipment needed for the 911 upgrade, with 911 grant money to be used for this purchase.



ROLL CALL VOTE

YES: Costantino, Kindle, Lyons, Sawicki, Williams and Poynter.

NO: None.

ABSENT: Paiz

RESOLUTION ADOPTED

CM 07-96-20                      SPECIAL LAND USE - 20924 HARPER;  
   NARROW PATH CHRISTIAN CHURCH

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED to deny the Special Land Use application submitted by Kevin Bruinsma on behalf of Narrow Path Christian Church to operate a church at 20924 Harper Avenue pursuant to the Planning Commission's findings and recommendation.

ROLL CALL VOTE

YES: Kindle, Lyons, Sawicki, Williams, Poynter and Costantino.

NO: None.

ABSENT: Paiz

RESOLUTION ADOPTED

CM 07-97-20                      SPECIAL LAND USE - 20839 LENNON;  
   GROSSE POINTE ANIMAL ADOPTION SOCIETY

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED approve the request submitted by Corinne Martin on behalf of Grosse Pointe Animal Adoption Society to utilize the vacant property at 20839 Lennon as an outdoor exercise/socialization area for dogs that are up for adoption pursuant to the Planning Commission's recommendation.

ROLL CALL VOTE

YES: Sawicki, Williams, Poynter, Costantino, and Kindle.

NO: Lyons

ABSENT: Paiz

RESOLUTION ADOPTED

CM 07-98-20      OPEN PUBLIC HEARING - PROPOSED LOT SPLIT  
                                 19360 HARPER AVENUE - STARR COMMONWEALTH

MOTION by Sawicki, SUPPORTED by Costantino:  
to open the Public Hearing on the proposed lot split at 19360 Harper Avenue.

ABSENT: Paiz

MOTION CARRIED

PUBLIC HEARING

Councilwoman Sawicki asked if Park Place was notified of this as there is a empty field adjacent to their property.

Councilwoman Costantino asked where the Distinctive Prep students would play if the field is sold or re-developed.

Councilwoman Kindle asked what the goal is for the property and what are the future plans for these parcels

Mr. Mellen, representative for Starr Commonwealth stated that the school is requesting this lot split in order to sell the school property (including the parking lot and the playground) to an investment company with an intent to lease it back on a long term lease agreement, in order to gain additional money from the sale for education purposes. The only change to the properties is the name on the deed. He also stated that there are no plans to develop the land.

CM 07-99-20 CLOSE PUBLIC HEARING - PROPOSED LOT SPLIT  
19360 HARPER AVENUE - STARR COMMONWEALTH

MOTION by Lyons, SUPPORTED by Williams:  
to close the Public Hearing on the proposed lot split at 19360 Harper Avenue.

ABSENT: Paiz

MOTION CARRIED

CM 07-100-20 PROPOSED LOT SPLIT - 19360 HARPER  
AVENUE, STARR COMMONWEALTH

RESOLUTION by Lyons, SUPPORTED by Kindle:  
BE IT RESOLVED to approve the lot split request from Starr Commonwealth at 19360

Harper Avenue to divide two properties 42 003 99 0001 701 and 702 into 5 parcels (1 school parcel, 1 church parcel, and 3 vacant parcels).

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Kindle and Lyons.

NO: Williams

ABSENT: Paiz

RESOLUTION ADOPTED

DISCUSSION - PARKCREST MOTEL

Mayor Poynter commented about the recent criminal activities at the Parkcrest Inn and that due to the numerous police runs to this location that he believes that it should be shut down.

Attorney DeWaele shared the procedures in which to close a business down. She also suggested that the Council consider a temporary shut down while the owners prepare a business plan to address the concerns or even offer to have a meeting with the owners, the Police Chief, the City Manager, the Mayor and herself to discuss ways in which to address the concerns.

Councilwoman Costantino inquired if we could force the owners out, but have the business remain open.

Mr. Szymanski stated that the tax revenue received by this business is about \$59,000 per year, with the school district getting about \$15,000-\$16,000.

Councilwoman Kindle mentioned that even though we receive the tax money from them, it isn't worth it if our community isn't safe.

Councilwoman Lyons asked if the Community Development Director could seek out some investors to invest in this property.

Mr. Calus commented that the Inn used to be a nice place and also noted that there are only about 10 actual cases with the police department each year and regardless of the runs there, they do pay their share of the taxes. He would not like to see them shut down as there are no hotels in our city or even nearby. He suggested that the laws should just be enforced there.

Councilwoman Sawicki suggested notifying the owners that the Council wishes to shut

them down as a means to force them to make changes to their policies.

Attorney DeWaele then stated that at the next Council meeting the process of revoking the business license could take place and that between now and then, the City could reach out to the owners and have a meeting to discuss the concerns. That would be a good strategy moving forward.

CM 07-101-20 RESOLUTION - GREAT LAKES WATER AUTHORITY (GLWA)

RESOLUTION by Williams, SUPPORTED by Lyons:

BE IT RESOLVED to adopt the Resolution to Concur in the Rules and Regulations Concerning Industrial Pretreatment Program that were adopted by the Great Lakes Water Authority.

ROLL CALL VOTE

YES: Sawicki, Williams, Poynter, Costantino, Kindle and Lyons.

NO: None.

ABSENT: Paiz

RESOLUTION ADOPTED

CM 07-102-20      PROGRESS PAYMENT NO.1 - 2020 STORM  
                                 SEWER OPEN CUT REPAIRS, #180-229

RESOLUTION by Costantino, SUPPORTED by Williams:

BE IT RESOLVED approve payment to Great Lakes Contracting Solutions, LLC, in the amount of \$47,427.86 for Progress Payment No. 1 on the 2020 Storm Sewer Open Cut Repairs Project, #180-229.

ROLL CALL VOTE

YES: Williams, Poynter, Costantino, Kindle, Lyons and Sawicki.

NO: None.

ABSENT: Paiz

RESOLUTION ADOPTED

CM 07-103-20      PROGRESS PAYMENT NO.1 - 2020 PAVEMENT  
                         JOINT/CRACK SEALING PROJECT, #180-226

RESOLUTION by Lyons, SUPPORTED by Sawicki:

BE IT RESOLVED approve payment to Michigan Joint Sealing, Inc. in the amount of \$44,407.46 for Progress Payment No. 1 on the 2020 Pavement Joint/Crack Sealing Project, #180-226.

ROLL CALL VOTE

YES: Poynter, Costantino, Kindle, Lyons, Sawicki and Williams.

NO: None.

ABSENT: Paiz

RESOLUTION ADOPTED

CM 07-104-20      PROGRESS PAYMENT NO.1 - SANITARY SEWER  
                         CLEANING AND CCTV INVESTIGATION, #180-233

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED approve payment to Doetsch Environmental Services, in the amount of \$6,079.50 for Progress Payment No. 1 on the Sanitary Sewer Cleaning and CCTV Investigation, #180-233.

ROLL CALL VOTE

YES: Costantino, Kindle, Lyons, Sawicki, Williams and Poynter.

NO: None.

ABSENT: Paiz

RESOLUTION ADOPTED

CM 07-105-20      APPROVAL OF PURCHASE -  
                         UPGRADE TO CITY SECURITY SYSTEM

RESOLUTION by Lyons, SUPPORTED by Williams:

BE IT RESOLVED to accept the proposal from Pointe Alarm for the purchase and installation of a complete upgrade of security systems at City Hall, Library, District Court and Public Works in the amount of \$98,497.00 to be made in three annual installments. The upgrades include employee card access to all doors, replacement of CCTV cameras at DPW, the Library, and City Hall with several additional cameras, an intercom system upgrade in the dispatch area, panic/alarm buttons in several areas of the Court, upgrade

to audio/visual system in the interrogation room and microphones to be added in conjunction with surveillance cameras in the lobby, courtroom and prisoner cell area.

ROLL CALL VOTE

YES: Kindle, Lyons, Sawicki, Williams, Poynter and Costantino.

NO: None.

ABSENT: Paiz

RESOLUTION ADOPTED

CM 07-106-20      ADD ITEM TO THE AGENDA - DISCUSSION OF  
                             FORMING A PUBLIC SAFETY COMMISSION

MOTION by Lyons, SUPPORTED by Sawicki:

to add an item to the agenda, discussion of forming a Public Safety Commission.

ABSENT: Paiz

MOTION CARRIED

DISCUSSION OF FORMING A PUBLIC SAFETY COMMISSION

Director Smith shared that this is a separate committee from the Crime Prevention Committee in that policies and training items will be discussed. The Community Policing Concept recommends that communities have this commission in place.

Councilwoman Sawicki asked if the vetting procedure for this committee would be similar to that of other committees, where the subcommittee of the City Council interviews the volunteer prior to them being placed. She stated she would prefer that this be the case.

Mayor Poynter directed the Director to seek out other communities and their processes and share the information with the Council and then they can proceed.

Councilwoman Lyons shared that she feels that this formation is timely and that she doesn't want to see the community involved in the turmoil that is happening in other states and cities. She also said that she feels the Director is committed to and is very visible in our community and she would like to be a part of this commission. This is a great first step to show the community the Council's commitment also.

CALL TO AUDIENCE

Mr. Calus commented on the basketball court and how great the kids are doing. He shared that Vegas market on Kelly is getting a makeover. He mentioned the Public Safety Commission and that he would like to be a part of it. He also shared that he does not like that call to audience is comment only, he would like answers to his questions and transparency. He then shared that his Facebook page has been rated the best, due to not having drama, bias or racism and that it speaks of only positive things. There are more than 1000 members currently. He asked about the Ordinances posted on the website and stated that they are not updated frequently enough. Lastly he asked about Eastland and stated that DTE is planning to shut them off and that their taxes haven't been paid.

Superintendent Snyder thanked Council for the support on the recent purchase of the new trucks and gave an overview of the current projects going on in the city.

CALL TO COUNCIL

Councilmember Costantino commented about the recent Council Tribute that was prepared for Rev. Dr. Shipley, founder of Chandler Park Academy, who recently passed away. She also mentioned that she was saddened to hear that Kelvin Wheeler, Dean of Students at the middle school, was recently shot and killed in a drive-by shooting.

Councilwoman Williams thanked the public for being involved in their community and participating in these meetings.

Mayor Poynter reiterated in agreement what Councilwoman Williams said. He then suggested that a resident should come prepared with their comments and that three minutes is what is offered as policy. He also suggested that if someone has a specific question, that they should contact the City during business hours to get their questions answered, rather than expect an answer during a meeting.

Mr. Calus asked if he could make another comment, and said that he is seeking Council support for the Facebook "Harper Woods Buy Nothing Project" and asked that something about this page be included in the next newsletter.

Councilwoman Lyons mentioned that she would like to see more community relations as a means to having a more united community and said she would like to advocate for an official Facebook page of the City.

CM 07-107-20

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 6:56 p.m.

ABSENT: Paiz

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK



CITY OF HARPER WOODS  
CITY COUNCIL  
JULY 27, 2020

SPECIAL MEETING MINUTES

The Special City Council meeting was called to order by Mayor Kenneth A. Poynter at 5:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Councilperson(s) Valerie Kindle, Ernestine Lyons, Veronica Paiz, Vivian Sawicki and Regina Williams.

ABSENT: Mayor Pro tem Cheryl Costantino

OTHERS PRESENT: Acting City Manager John Szymanski, City Attorney Sharon DeWaele, Attorneys Ken Wilson and Todd Perkins, City Clerk Leslie M. Frank and Public Safety Director Vince Smith and Reverend Harville.

CM 07-108-20

EXCUSE MAYOR PRO TEM COSTANTINO

MOTION by Sawicki, SUPPORTED by Lyons:

To excuse Mayor Pro tem Costantino from tonight's meeting because of a prior commitment.

ABSENT: Costantino

CM 07-109-20 EXECUTIVE SESSION - COLLECTIVE BARGAINING MATTER

MOTION by Paiz, SUPPORTED by Williams:

To adjourn to executive session for the purpose of discussing a collective bargaining matter.

ABSENT: Costantino

MOTION CARRIED

The City Council adjourned to Executive Session at 5:02 p.m. and reconvened at 5:15 p.m.

CM 07-110-20

ADD ITEM TO AGENDA -  
HAZARD PAY FOR FIRST RESPONDERS

MOTION by Kindle, SUPPORTED by Sawicki:  
To add to the agenda Approval of Hazard Pay for First Responders.

ABSENT: Costantino

MOTION CARRIED

CM 07-111-20      APPROVAL OF HAZARD PAY FOR FIRST RESPONDERS

RESOLUTION by Sawicki, SUPPORTED by Kindle:  
To approve the Memorandum of Understanding between the City of Harper Woods and the Fraternal Order of Police (FOP), the Local No. 1188 International Association of Fire Fighters, (IAFF) and the Command Officers Association of Michigan (COAM) providing additional compensation referred to as Hazardous Duty Pay, in a one-time, one lump sum in the amount of \$1,000.00, as a result of the global pandemic, and further, to authorize the acting City Manager to sign the agreement.

ROLL CALL VOTE

YES: Kindle, Lyons, Paiz, Sawicki, Williams and Poynter.

NO: None.

ABSENT: Costantino

RESOLUTION ADOPTED

CM 07-112-20      EXECUTIVE SESSION - PERSONNEL MATTER

MOTION by Lyons, SUPPORTED by Paiz:  
To adjourn to executive session for the purpose of discussing a personnel matter.

ABSENT: Costantino

MOTION CARRIED

The City Council adjourned to Executive Session at 5:21 p.m. and reconvened at 6:00 p.m.

CALL TO COUNCIL

Councilwoman Paiz asked if City Manager Rheker has been in contact with Mr. Szymanski

during his military absence. (The acting City Manager stated that he copies to him all emails and other correspondences that are sent to the Council and those to the various department managers so that he is able to keep in the loop with what is happening here.) She further stated that she is concerned the acting City Manager doesn't have the experience of being a City Manager and asked if the financial responsibilities he has are suffering.

Councilwoman Lyons asked for clarification of the previous Deputy City Manager position and offered that perhaps we could hire someone to fill that position as a means of additional support to the acting City Manager.

Councilwoman Paiz commented that the City Manager's contract is due to expire in March of 2021 and that renewal plans need to be made soon.

Councilwoman Kindle commented that while he is on military duty, his contract can't be changed or terminated.

Councilwoman Sawicki asked if there was any word as to when we would be receiving the medical reports on the passing of Ms. Slater.

Councilwoman Williams commented on the emergency repairs to the air conditioning at City Hall and asked about the warranties and what would be covered and for how long.

Councilwoman Sawicki asked when the new City Hall sign would be up and working.

Mayor Poynter shared the recent event that Councilwoman Kindle helped to organize with a group of young people to encourage voter registration saying that it was very well done.

CM 07-113-20

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Paiz:

That the agenda of the special City Council meeting having been acted upon, the meeting is hereby adjourned at 6:00 p.m.

ABSENT: Costantino

MOTION CARRIED

---

KENNETH A. POYNTER, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
AUGUST 3, 2020

SPECIAL MEETING MINUTES

The Special City Council meeting was called to order by Mayor Pro tem Cheryl Costantino at 5:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Pro tem Cheryl Costantino, Councilperson(s) Valerie Kindle, Ernestine Lyons, Veronica Paiz, Vivian Sawicki and Regina Williams.

ABSENT: None

OTHERS PRESENT: Acting City Manager John Szymanski, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 08-114-20                      RESIGNATION OF MAYOR

MOTION by Williams, SUPPORTED by Sawicki:  
To accept, with regret, the letter from Ken Poynter resigning his position as Mayor.

ABSENT: None

MOTION CARRIED UNANIMOUSLY

CM 08-115-20                      CITY COUNCIL VACANCY

RESOLUTION by Sawicki, SUPPORTED by Paiz:  
To appoint an interim Mayor and further, to direct the City Clerk to place a public notice in the paper soliciting interested and qualified citizens to fill the vacant City Council seat, with said notice to include a filing date of September 4, 2020 and to schedule a Special City Council meeting for September 14, 2020 at which time all interested candidates must appear before City Council to give a presentation, followed by the City Council selecting a candidate to fill the vacancy.

ROLL CALL VOTE

YES: Costantino, Kindle, Lyons, Paiz, Sawicki and Williams.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

Councilwoman Paiz nominated Councilwoman Kindle to be interim Mayor and shared the many qualifications she possesses and her involvement with the community.

Councilwoman Sawicki also shared her support for Councilwoman Kindle and shared reasons why she is supporting her for Mayor.

Discussion was had regarding the procedure of filling the vacancy of Mayor. It is outlined in Section 5.7(a) of the City Charter as follows: Vacancies occurring in the office of Mayor shall, within sixty days, be filled for the balance of the unexpired term of the Mayor by appointment by a majority vote of the members of the council then in office of a member of the council. This is different from an absence of the Mayor as outlined in Section 4.4 (e): In the absence or disability of the Mayor, the Mayor Pro tem shall perform the duties of the Mayor.

Councilwoman Williams nominated herself for the position of Mayor and Councilwoman Lyons gave her support. Councilwoman Williams then shared her qualifications and reasons she would like to be considered for this position.

City Council then voted for candidates as follows:

VOTE NO. 1

Valerie Kindle	3 votes	Councilwoman Kindle, Councilwoman Paiz and Councilwoman Sawicki.
Regina Williams	3 votes	Councilwoman Costantino, Councilwoman Lyons and Councilwoman Williams.

VOTE NO. 2

Regina Williams	3 votes	Councilwoman Costantino, Councilwoman Lyons and Councilwoman Williams.
Valerie Kindle	3 votes	Councilwoman Kindle, Councilwoman Paiz and Councilwoman Sawicki.

Following two rounds of voting and a tie vote each time, it was suggested that additional information be provided about each candidate and their qualifications.

VOTE NO. 3

Valerie Kindle	3 votes	Councilwoman Kindle, Councilwoman Paiz and Councilwoman Sawicki.
Regina Williams	3 votes	Councilwoman Costantino, Councilwoman Lyons and Councilwoman Williams.

A third round of voting also resulted in a tie vote.

Councilwoman Williams stated that she will withdraw her nomination and further stated that she would not vote in the next round.

Therefore, Councilwoman Kindle received three votes so no further votes were necessary.

OATH OF OFFICE - CITY COUNCIL MEMBER

The City Clerk administered the oath of office to the newly appointed Mayor, Valerie Kindle.

CALL TO AUDIENCE

Ms. Rutledge congratulated Mayor Kindle and shared that she has know her and worked with her for many years and that she will do a great job as Mayor.

Mr. Blackwell commented about the use of non-city issued emails for the councilmembers and advised them they should only be using city-issued emails for city use.

Ms. Love congratulated Mayor Kindle and commented that she has known her for a long time, she alway gives good advice and that she will do great as Mayor.

Mr. Sawicki congratulated Mayor Kindle and offered that he will support her in any way he can.

Mr. Alexander also shared his congratulations and that he was happy with the choice made tonight and encouraged Council to stick with it and work together.

Mr. Calus congratulated Mayor Kindle and shared that many residents are still healing over the events in the community and that he plans to keep attending meetings as the city moves forward.

CALL TO COUNCIL

Councilwoman Paiz commented that in her opinion today has shown that there is a great diversity of councilmembers with the aptitude and experience and all of the positive factors in everyone here. She further stated that the community should be proud of the council as each one has a great concern for this City and the support that has been shown for Mayor Kindle.

Councilwoman Sawicki thanked Councilwoman Williams for her remarkable act of withdrawing herself from being considered for the position of Mayor stating that it was very noble and likely difficult, but it helped to move forward and to continue the great working relationship Council has. She also stated that she was appreciative of Mr. Blackwell's comments about using personal email accounts and stated that she has asked city administration to create emails for all councilmembers so that no one would be in violation of FOIA.

Councilwoman Williams congratulated Mayor Kindle saying that she has always admired and respected her and further stated that she would always be behind whomever is leading this community.

Councilwoman Lyons congratulated Mayor Kindle and urged her to continue with listening to all voices and perspectives and continue to collaborate with all. She further shared former Mayor Poynter's words of wisdom, "it is we, not me" and that we forge ahead and learn from mistakes of the past and blaze new trails with a fresh perspective.

Councilmember Costantino congratulated Mayor Kindle and said she hopes that she focuses as Mayor on healing and rebuilding the community. She further stated that would like to ensure to all who live and work here are treated fairly and that is a priority as well as increasing transparency, creating jobs and economic development. Lastly she said that she is looking forward to make Harper Woods stronger than ever.

Mr. Poynter commented that this has been a long road for Mayor Kindle as he began encouraging her many years ago to run for office and now she has been appointed as Mayor. He further stated onward and upward and continue to work together as a Council.

Mayor Kindle shared that her mandate has always been unification and that we can only move forward as a team, working together and maintaining that unity. She commented that Mr. Poynter is and always has been the epitome of inclusion and her intent is to continue to work in this way in her endeavors. Finally she thanked Councilwoman Williams for stepping back to that we can all move forward.

CM 08-116-20

ADJOURNMENT

MOTION by Sawicki, SUPPORTED by Paiz:

That the agenda of the special City Council meeting having been acted upon, the meeting is hereby adjourned at 6:14 p.m.

MOTION CARRIED UNANIMOUSLY

\_\_\_\_\_  
VALERIE KINDLE, MAYOR

\_\_\_\_\_  
LESLIE M. FRANK, CITY CLERK



CITY OF HARPER WOODS  
CITY COUNCIL  
AUGUST 10, 2020

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Valerie Kindle at 5:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Valerie Kindle, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Ernestine Lyons, Veronica Paiz, Vivian Sawicki and Regina Williams.

ABSENT: None.

OTHERS PRESENT: Acting City Manager John Szymanski, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 08-117-20

MINUTES

MOTION by Lyons, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held July 13, 2020 and furthermore receive and file the minutes of the Special City Council meeting held on June 29, 2020, Special City Council meeting held on July 27, 2020, Election Commission meeting held on July 13, 2020, and the Board of Review meeting held on July 21, 2020.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

Mr. Calus commented that the residents still have had no answer regarding Safebuilt and their invoice of \$24,000 back when they were supposed to be closed during COVID. The residents deserve to know where their money is going.

Mr. Selburn questioned what has happened with the Parkcrest Inn and why has it disappeared off of the agenda. (The acting City Manager shared that discussions have been held between the owner and the Public Safety Director, the Mayor, City Attorney and

himself to correct the issues and that the owner is working closely with the police department.)

CM 08-118-20

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 119710 through 119920 in the amount of \$1,218,886.25 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Wayne County in the amount of \$282,781.45 for the operation and maintenance of the Milk River Drain for July through September 2020 and \$88,960.98 for the City's proportionate share of the funding of the construction project for a total of \$371,742.43.
3. approve payment to Optimum Contracting Solutions, Inc. in the amount of \$12,875.00 for the renovations and repair work at 19960 Lancaster as part of the CDBG rehab loan project.
4. approve payment to SafeBuilt, Inc. in the amount of \$34,403.60 for the contractual building department services performed during the month of June 2020.
5. approve payment to WCA Assessing in the amount of \$5,354.33 for the contractual assessing services performed during the month of August 2020.
6. approve payment to Elaine Frost, P.C. in the amount of \$9,847.50 for the professional services provided by the arbitrator in the Act 312 arbitration proceedings.
7. approve payment to Core and Main in the amount of \$6,230.19 for the purchase of water main and water system repair parts.
8. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$15,054.24 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for mainbreak restorations and lawn cuttings at various residential homes.
9. approve payment in the amount of \$9,200.00 to Guardian Sewers for their assistance with several watermain breaks at various residential locations.
10. approve payment to Oakland County Information Technology in the amount of \$6,865.75 for fees relative to the CLEMIS computer system utilized by the Police Department.
11. approve payment to Greater Detroit Heating and Cooling in the amount of \$14,502.95 for the emergency repairs to the A/C compressor unit at City Hall.

ROLL CALL VOTE

YES: Costantino, Lyons, Paiz, Sawicki, Williams and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 08-119-20

2019 AUDIT PRESENTATION

MOTION by Lyons, SUPPORTED by Costantino:

To Receive and File the 2019 Audit/Financial Report as submitted by the City's Auditors, Plante & Moran and also receive and file their management report.

MOTION CARRIED UNANIMOUSLY

CM 08-120-20

2020 CONCRETE PAVEMENT REPAIR PROJECT, #180-204

RESOLUTION by Costantino, SUPPORTED by Lyons:

BE IT RESOLVED to approve the extension of the 2018 Concrete Pavement Repair Project as submitted by L. Anthony in the amount not to exceed \$50,000.00 for 2020.

ROLL CALL VOTE

YES: Lyons, Paiz, Sawicki, Williams, Kindle and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 08-121-20

PURCHASE OF FIREARMS

RESOLUTION by Costantino, SUPPORTED by Paiz:

BE IT RESOLVED to approve the purchase of forty (40) Glock 45 handguns and the necessary accessories from C.M.P. Distributors, Inc. in the amount of \$33,062.50, with \$15,030.00 to be applied to this balance as store credit and \$13,680.00 to be applied as a trade-in amount, for a final total cost of \$4,352.50.

ROLL CALL VOTE

YES: Paiz, Sawicki, Williams, Kindle, Costantino and Lyons.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 08-122-20      HEALTH CARE MODIFICATIONS AND WAGE  
                         INCREASES FOR EXEMPT EMPLOYEES

RESOLUTION by Lyons, SUPPORTED by Costantino:

BE IT RESOLVED to approve the modification of the terms of all full-time, union exempt employees' agreements with regard to active members health care benefits to be consistent with those benefits provided all other union employees, and further to authorize wage increases for all full-time union exempt employees including a one-time bonus for the following positions: Deputy Finance Director, Deputy Treasurer, City Clerk, Economic and Community Development Director, Library Director, Librarian, Administrative Assistant to the DPW Superintendent and the Director of Public Safety.

ROLL CALL VOTE

YES: Sawicki, Williams, Kindle, Costantino, Lyons and Paiz.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 08-123-20      MILK RIVER BOND ISSUANCE

RESOLUTION by Sawicki, SUPPORTED by Lyons:

BE IT RESOLVED to join the member communities of the Milk River Drain Board and approve the issuance of bonds to generate approximately \$6,385,000.00 in cost overruns for the Milk River Improvement Project to be paid out over a twenty (20) year span.

ROLL CALL VOTE

YES: Williams, Kindle, Costantino, Lyons, Paiz and Sawicki.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 08-124-20      DESIGNATION OF VOTING DELEGATES - MICHIGAN  
                         MUNICIPAL LEAGUE CONFERENCE

MOTION by Paiz, SUPPORTED by Costantino:

To designate Mayor Kindle as the City's official delegate, and Mayor Pro tem Costantino as the alternate delegate at the Michigan Municipal League's Annual Meeting to be held September 29 through October 2, 2020.

MOTION CARRIED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Selburn stated he was concerned that the three votes that were received in favor of Mayor Kindle are not a majority vote of the Council. He also inquired if the City was enforcing overnight parking and no one on his block has been ticketed. He is also concerned about PA33 and that he may get enough signatures for this to have the voters decide if we should continue assessing 20 mills to the residents. Lastly he suggested that the Parkcrest Inn could assess a room tax as a means to tax non-residents who stay there.

Mr. Calus commented on the Plante Moran audit presentation and that we may be moving in the right direction. He also asked about Eastland and if they are in arrears with the City and will that revenue be collected or lost.

CALL TO COUNCIL

Councilwoman Sawicki noted the City sign is up, but not running and asked for an update. She then asked about the scheduled Ordinance Committee meeting for August 17 with an item on the agenda regarding marijuana, stating that she thought that this has been discussed already at previous meetings.

Councilwoman Lyons commented that if the city were considering marijuana facilities that we should put relative ordinances in place prior to that.

Councilwoman Paiz commented on the voting process for the selection of Mayor Kindle and shared her recollection of what took place. She also mentioned the community policing committee that has been recently formed and she is interested in being a part of this. Lastly she asked if the Planning Commission Facebook page could be taken down as it is an unofficial Harper Woods page and if nothing else, the Harper Woods logo should be removed.

Councilwoman Williams asked about the Charter subcommittee and where they are at in the process of making some revisions due to the confusion in the past about the selection of Mayor Pro tem and the selection of the Mayor and all of the interpretations of what is written.

Councilwoman Paiz suggested that the Charter subcommittee needs to be reorganized. Also, she doesn't have an issue understanding the Charter with regard to the selection of the Mayor and asked the City Attorney to provide her opinion on this matter.

Mayor Pro tem Costantino commented on the scheduled Ordinance Committee meeting and stated that since neither she nor Councilwoman Sawicki aren't able to attend couldn't

it be rescheduled and that she has been part of the discussion about marijuana facilities many times previously and asked why the rush for this meeting to happen. She then shared that there is a lot of talent on this current Council, with education and financial backgrounds, and as such can offer the City no cost help, if necessary with budget preparations.

Councilwoman Lyons shared that she thinks that Harper Woods and the residents are amazing and everyone is doing amazing things, including a mini musical concert on Littlestone that she attended and a small police parade for a 6-year-old birthday and stated that she is thankful to the residents who have stepped up during these times.

CM 08-125-20

ADJOURNMENT

MOTION by Paiz, SUPPORTED by Costantino

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 6:58 p.m.

MOTION CARRIED UNANIMOUSLY

---

VALERIE KINDLE, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
AUGUST 25, 2020

SPECIAL MEETING MINUTES

The Special City Council meeting was called to order by Mayor Valerie Kindle at 5:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Valerie Kindle, Mayor Pro tem Cheryl A. Costantino Councilperson(s) Ernestine Lyons, Veronica Paiz, Vivian Sawicki and Regina Williams.

ABSENT: None

OTHERS PRESENT: Acting City Manager John Szymanski, City Attorney Sharon DeWaele, Attorney Ken Wilson, Attorney John Gilooly, City Clerk Leslie M. Frank and Public Safety Director Vince Smith.

CM 08-126-20

EXECUTIVE SESSION

MOTION by Paiz, SUPPORTED by Williams:

To adjourn to executive session for the purpose of discussing pending litigation; COAM v. City of Harper Woods and Jobs for Harper Woods, et. al., v. City of Harper Woods, et.al. and to discuss a collective bargaining issue and a legal opinion on a personnel matter.

ABSENT: None

MOTION CARRIED UNANIMOUSLY

The City Council adjourned to Executive Session at 5:03 p.m. and reconvened at 7:10 p.m.

CALL TO AUDIENCE

No comments were made.

CALL TO COUNCIL

Councilwoman Paiz commented that she is concerned to find out that the City Manager Rheker has not been in contact with City Officials or department managers. She would like correspondence prepared and sent to him to address these concerns.

CM 08-127-20

ADJOURNMENT

MOTION by Paiz, SUPPORTED by Lyons:

That the agenda of the special City Council meeting having been acted upon, the meeting is hereby adjourned at 7:15 p.m.

ABSENT: Sawicki and Williams (left at 7:00 p.m.)

MOTION CARRIED

---

VALERIE KINDLE, MAYOR

---

LESLIE M. FRANK, CITY CLERK



CITY OF HARPER WOODS  
CITY COUNCIL  
SEPTEMBER 9, 2020

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Valerie Kindle at 5:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Valerie Kindle, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Ernestine Lyons, Veronica Paiz, Vivian Sawicki and Regina Williams (5:03 pm)

ABSENT:

OTHERS PRESENT: Acting City Manager John Szymanski, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 09-128-20

MINUTES

MOTION by Sawicki, SUPPORTED by Lyons:

To receive, approve and file the minutes of the regular City Council meeting held on August 10, 2020 the Special City Council meeting held on August 3, 2020 and the Special City Council meeting held on August 25, 2020 and furthermore receive and file the minutes of the Library Board meeting held on June 18, 2020 and Ordinance Committee meeting held on August 17, 2020.

NO: Paiz

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

Mr. Calus commented about the minutes from the August 10, 2020 City Council meeting, stating his comments were not accurately noted. (The City Clerk advised that according to the Open Meetings Act, the only required content of the minutes is the accurate accounting of the decisions made by City Council, not public comments.) He further commented that he feels that his comments have been ignored with regard to SafeBuilt's billing to the City. He also stated that he has an issue that they are closed on Fridays as

well. (Councilwoman Williams suggested that he take his concerns directly to the City Manager to be addressed.)

CM 09-129-20

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Lyons:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 119921 through 120158 in the amount of \$813,649.21 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$26,711.20 for professional services during the month of July 2020 for the following projects: 2018 Concrete Pavement Repair, #180-204; 2020 Concrete Pavement Repair, #180-239; 2020 Pavement Joint/Crack Sealing, #180-226; 2019 Emergency Sanitary Sewer CCTV, #180-229; 2020 Sanitary Sewer CCTV, #180-233; Stormwater Asset Mgmt, #180-202; Kelly Road Ped. Crossing, #180-208; AT&T Tower, #180-235; Lead Water Svc. Repl. #180-238 and Everstream, #180-237.
3. approve payment to SafeBuilt, Inc. in the amount of \$37,520.20 for the contractual building department services performed during the month of July 2020.
4. approve payment to Weatherseal Home Improvements Inc. in the amount of \$8,894.00 for the renovations and repair work at 19380 Washtenaw as part of the CDBG rehab loan project
5. approve payment to WCA Assessing in the amount of \$5,354.33 for the contractual assessing services performed during the month of September 2020.
6. approve payment to Simplified Business Solutions in the amount of \$26,686.73 for the email hosting, security and backups of our computer system for the months of June, July and August, IT support services, upgrades for the court required by the State of Michigan LEIN audit, the renewal of our firewall, and the purchase of a new Port Switch that was damaged in a recent storm
7. approve payment to Badger Meter, Inc. in the amount of \$15,439.02 for the purchase of new 5/8" Orion automatic read water meters, with the cost being reimbursed by Grant funds
8. approve payment in the amount of \$14,000.00 to Guardian Sewers for their assistance with several watermain breaks and replacement of stop boxes at various residential locations.
9. approve payment to Michigan Supreme Court Finance in the amount of \$5,301.98 for software support on the district court's computer system and SOS/Lein fees.
10. approve payment in the amount of \$38,134.37 to Grosse Pointe Woods for the City's pro-rata portion of the operating and maintenance of the Torrey Road Pump Station for the period July 1 through December 20, 2019 and January 1 through

June 30, 2020.

11. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$6,783.60 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.
12. approve payment to BS & A Software in the amount of \$11,128.00 for the various accounting and billing system software for the period August 2020 through August 2021.

ROLL CALL VOTE

YES: Costantino, Lyons, Paiz, Sawicki, Williams and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-130-20

PARKCREST INN - STATUS UPDATE

MOTION by Lyons, SUPPORTED by Costantino:

to receive and file the information packet provided by the attorney of the Parkcrest Inn and allow an additional 30 days, beginning September 10, 2020, to determine if the corrective actions that have been put into place by the Operations Manager of the Parkcrest Inn will have a positive impact on the safety of our community and further that security officers be more visible and to place additional signage to prohibit parking on any sidestreet for patrons or guests of the Inn.

MOTION CARRIED UNANIMOUSLY

CM 09-131-20

PROGRESS PAYMENT NO. 1 - 2020 CONCRETE  
PAVEMENT REPAIR PROJECT, #180-239

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED approve payment to L. Anthony Construction in the amount of \$41,073.34 for Progress Payment No. 1 on the 2020 Concrete Pavement Repair project, #180-239.

ROLL CALL VOTE

YES: Lyons, Paiz, Sawicki, Williams, Kindle and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-132-20      PROGRESS PAYMENT NO. 2 - SANITARY SEWER  
CLEANING AND CCTV INVESTIGATION, #180-233.

RESOLUTION by Williams, SUPPORTED by Costantino:  
BE IT RESOLVED to approve payment to Doetsch Environmental Services in the amount of \$41,089.50 for Progress Payment No. 2 on the Sanitary Sewer Cleaning & CCTV Investigation, #180-233.

ROLL CALL VOTE

YES: Paiz, Sawicki, Williams, Kindle, Costantino and Lyons.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-133-20      PROFESSIONAL SERVICES AGREEMENT  
SAFE BUILT MICHIGAN LLC

RESOLUTION by Paiz, SUPPORTED by Sawicki:  
BE IT RESOLVED to approve the renewal of a five-year agreement for professional services between the City of Harper Woods and SAFEbuilt Michigan, LLC and further, to authorize the Acting City Manager to sign the agreement.

ROLL CALL VOTE

YES: Sawicki, Kindle, Costantino and Paiz.  
NO: Lyons and Williams.

RESOLUTION ADOPTED

CM 09-134-20      RENEWAL OF PROFESSIONAL SERVICES  
AGREEMENT - HYDROCORP

RESOLUTION by Lyons, SUPPORTED by Williams:  
BE IT RESOLVED to approve the one-year extension of the Cross Connection Control Program with HydroCorp, Inc. in the amount of \$6,000 to be paid in 12 equal monthly payments of \$500, and further that the acting City Manager be authorized to sign the agreement.

ROLL CALL VOTE

YES: Williams, Kindle, Costantino, Lyons, Paiz and Sawicki.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-135-20

CITY HALL ROOF REPLACEMENT

RESOLUTION by Lyons, SUPPORTED by Paiz:

BE IT RESOLVED accept the lowest qualified bid submitted by Royal Roofing in the amount of \$248,690.00 for the removal and replacement of both upper and lower elevations of City Hall with 20 year, 60 mil EDM rubber roofing, and further that the surplus bond proceeds be utilized for this project.

ROLL CALL VOTE

YES: Kindle, Costantino, Lyons, Paiz, Sawicki and Williams.

NO: None

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-136-20

CITY HALL STEAM BOILER REPLACEMENT

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED to accept the lowest, qualified bid submitted by Supreme Heating and Cooling, LLC in the amount of \$84,680.00 for the removal and replacement of the steam boiler at City Hall.

ROLL CALL VOTE

YES: Costantino, Lyons, Paiz, Sawicki, Williams and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-137-20

CITY HALL SECURITY SYSTEM ADDITION

RESOLUTION by Williams, SUPPORTED by Paiz:

BE IT RESOLVED approve the additional purchase of doors and access points in conjunction with the City Hall security system upgrade from Pointe Alarm in the amount of \$16,968.00.

ROLL CALL VOTE

YES: Lyons, Paiz, Sawicki, Williams, Kindle and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-138-20      2021 CALENDAR/QUARTERLY NEWSLETTER PROPOSAL

RESOLUTION by Lyons, SUPPORTED by Costantino:

BE IT RESOLVED accept the proposal provided by Drive Creative Services to provide the City with the 2021 City Calendar and the quarterly newsletter, including the distribution of both pieces as one single mailing in the amount of \$6,650.00 and further to waive competitive bidding in accordance with City Charter policy.

ROLL CALL VOTE

YES: Paiz, Sawicki, Williams, Kindle, Costantino and Lyons.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-139-20      MICHIGAN MUNICIPAL LEAGUE - ANNUAL CONFERENCE

RESOLUTION by Williams, SUPPORTED by Paiz:

BE IT RESOLVED to authorize those Councilmembers interested to attend the Michigan Municipal League's Annual Convention on September 30 through October 2 with the City paying all necessary and related expenses.

ROLL CALL VOTE

YES: Sawicki, Williams, Kindle, Costantino, Lyons and Paiz.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-140-20      ADOPT BUDGET SCHEDULE

MOTION by Lyons, SUPPORTED by Sawicki:

To approve the 2021 Budget Meeting Schedule with workshops to be held at regular and special meetings on September 21, September 28, October 5 and October 12, if necessary and further to hold a public hearing on the 2021 Budget on October 19, 2020.

MOTION CARRIED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Calus asked if the website that provides COVID numbers could be added to the City's website. He then commented on the Facebook page called Buy Nothing and asked the City to support this page and would like to see an article in the newsletter about it.

Ms. Kane shared a friends' concerns with the Parkcrest Inn stating that garbage ends up in her yard from the hotel, cars are parked in front of her house and that she is not being heard when she complains to the police department.

Ms. Bracy, who lives behind the hotel, mentioned that since the additional signs have been up at the Parkcrest Inn, it has become more quiet and while there are small issues, it has improved and she had good things to say about it.

CALL TO COUNCIL

Councilwoman Sawicki shared the Wayne County website that Mr. Calus mentioned regarding COVID numbers, [www.wayne.maps.arcgis.com](http://www.wayne.maps.arcgis.com), and further commented that in Harper Woods there have been 35 deaths and 343 people infected to date.

Councilwoman Paiz reminded everyone putting campaign signs out that they need to be mindful of the sign ordinance and where they can be placed. She then commented on a recent meeting that was held with some community members with city administration attending that should have included the Mayor and possibly the attorney present. It was suggested that if any of those community members had concerns that they should present them to the full Council so their voices can be heard.

Councilwoman Williams commented about the voting process during the August 3 Special City Council meeting, clarifying her statement about pulling her nominations and not wanting to vote. She then asked that the City website home page be modified to remove the press releases as those are the first items that visitors to our website see and they do not shed a positive light on our community.

Councilwoman Lyons mentioned that she would like to add to the September 21 City Council meeting a resolution that would address many items, including police transparency, community policing and other issues that the city is facing. The Council had been working on such a resolution previously and would like to see this happen as it is too important for these things not to be discussed.

CM 09-141-20

ADJOURNMENT

MOTION by Paiz, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:03 p.m.

MOTION CARRIED UNANIMOUSLY

---

VALERIE KINDLE, MAYOR

---

LESLIE M. FRANK, CITY CLERK



CITY OF HARPER WOODS  
CITY COUNCIL  
SEPTEMBER 14, 2020

SPECIAL MEETING MINUTES

The Special City Council meeting was called to order by Mayor Valerie Kindle at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Valerie Kindle, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Ernestine Lyons, Veronica Paiz, Vivian Sawicki and Regina Williams.

ABSENT: None.

OTHERS PRESENT: Acting City Manager John Szymanski, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

INTERVIEW OF CANDIDATES FOR CITY COUNCIL VACANCY

The City Manager stated that the purpose of tonight's special meeting is to fill the vacancy on City Council, and that in accordance with the City Charter the vacancy would be filled by the City Council appointing an interested person within sixty days of the vacancy. He also advised City Council and the candidates that the term of this appointment would expire on the Monday following the November 2021 election. He then advised how the interview process would work saying that all candidates would draw numbers which would determine the order in which they would address the City Council for five minutes with a single question to be answered by the candidate. After all candidates have an opportunity to speak, the City Council would publicly vote for the top three candidates. After the vote the three candidates would then be asked a question from each councilmember. After the completion of this session, a vote would be conducted again for one candidate. The voting would continue until one candidate received four votes.

The candidates then addressed City Council in the following order: 1) James Hill Jr., 2) Ivery Toussant, Jr. 3) Peter Cherry, 4) Larry Hakim, and 5) Stephanie Mason.

The votes for the three top candidates were as follows:

BALLOT 1

Larry Hakim	6 Votes	Mayor Kindle, Mayor Pro tem Costantino, Councilmembers Lyons, Paiz, Sawicki and Williams.
James Hill, Jr.	3 Votes	Mayor Kindle, Councilmembers Sawicki and Williams.
Stephanie Mason	3 Votes	Mayor Pro tem Costantino, Councilmembers Lyons and Paiz.
Ivery Toussant, Jr.	6 Votes	Mayor Kindle, Mayor Pro tem Costantino, Councilmembers Lyons, Paiz, Sawicki and Williams.
Peter Cherry	0 Votes	

Due to the tie vote between James Hill, Jr. and Stephanie Mason a second vote took place with the following results:

BALLOT 2

James Hill	3 votes	Mayor Kindle, Mayor Pro tem Costantino and Councilmember Williams
Stephanie Mason	3 votes	Councilmembers Lyons, Paiz and Sawicki

Following the second tie vote, Stephanie Mason conceded to James Hill.

The three candidates were then asked a question by each councilmember. After the conclusion of the question and answer session the votes were as follows:

BALLOT 3

Larry Hakim	2 Votes	Mayor Kindle and Councilmember Sawicki
Ivery Toussant, Jr.	4 Votes	Mayor Pro tem Costantino, Councilmembers Lyons, Paiz and Williams.

**One Candidate received four votes, Ivery Toussant, Jr., so no further voting was necessary.**

CM 09-142-20

APPOINTMENT OF CANDIDATE TO  
FILL CITY COUNCIL VACANCY

RESOLUTION by Lyons, SUPPORTED by Paiz:

BE IT RESOLVED to appoint Ivery Toussant, Jr. to fill the vacancy on the City Council until the next regularly scheduled City election.

ROLL CALL VOTE

YES: Costantino, Lyons, Paiz, Sawicki, Williams and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

A resident commented about installing speed bumps on his street.

Mr. Smith congratulated the Mayor and Mr. Toussant on their recent appointments. He then asked for the leaders of this community to lead and as the city changes, we need to change with it. He opined that the employees of the City should reflect the citizens of the community they serve and that 90% of the police department is white and 100% of the fire department is white and diversity is needed.

CALL TO COUNCIL

Councilwoman Paiz shared that she has concerns about the lack of communication between the City Manager and the acting City Manager and the Council. She shared she would like to address this at the next meeting.

Councilwoman Lyons encouraged all the candidates tonight to get involved with the City and stay involved.

Councilwoman Sawicki congratulated Mr. Toussant and shared that the Boards and Committees are always looking for individuals to volunteer. The residents need to be concerned for the community we all live in and we need to forge ahead together. She asked that residents find time or make time to volunteer.

Councilwoman Williams congratulated Mr. Toussant and thanked Mr. Hakim for his passion for this community. She then commented that she like seeing people getting involved and that we need to be working together on inclusion and diversity. She also said

CITY OF HARPER WOODS, MICHIGAN  
REGULAR CITY COUNCIL MEETING

SEPTEMBER 14, 2020  
PAGE 4

that she would like to see the many issues that were brought up by the candidates tonight to actually be addressed and worked on.

Mayor Pro tem Costantino congratulated Mr. Toussant. She then opined that staying after the vote says a lot about a person and to never give up trying. The City is always looking for those that keep trying and stay involved. She commented that the City leaders have already been working on many issues, including diversity with changes needed within the City Charter and the unions.

Councilmember Paiz congratulated Mr. Toussant and stated that she was impressed with all of the candidates tonight for their interest in community involvement. She then reminded everyone the the Census deadline has been moved to September 30 and it is really important to be counted. She also encouraged everyone to vote this November.

Mayor Kindle congratulated Mr. Toussant. She then said that the City is moving forward with great things ahead and high expectations. She thanked Mr. Hill as he gave everyone a lot to think about and hoped that he remains involved and continues to have a voice here in the future. She also thanked Mr. Smith for his candor and that his voice is always welcome, keeping our feet to the fire. She commented that she also feels that change must come from within and not due to other outside influences and that the quality of life is the reason most people come to live here and that is why we need to strive to maintain that and make all people feel welcome within our boundaries.

CM 09-142-20

#### ADJOURNMENT

MOTION by Paiz, SUPPORTED by Williams:

That the agenda of the Special City Council meeting having been acted upon, the meeting is hereby adjourned at 9:03 p.m.

MOTION CARRIED UNANIMOUSLY

---

VALERIE KINDLE, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
SEPTEMBER 21, 2020

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Valerie Kindle at 5:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Valerie Kindle, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Ernestine Lyons, Veronica Paiz, Vivian Sawicki, Ivery Toussant, Jr. and Regina Williams.

ABSENT: None

OTHERS PRESENT: Acting City Manager John Szymanski, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 09-143-20

MINUTES

MOTION by Paiz, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held on September 9, 2020 and the special City Council meeting held on September 14, 2020.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 09-144-20

CONSENT AGENDA

RESOLUTION by Paiz, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 120159 through 120276 in the amount of \$682,657.25 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. to approve payment to Safe Fleet Law Enforcement in the amount of \$28,328.20 and to Cynergy Products in the amount of \$7,099.03 with Ford reimbursing the City the entire amount (\$35,427.23).
3. approve payment to SafeBuilt, Inc. in the amount of \$34,436.20 for the contractual building department services performed during the month of August 2020.
4. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$39,609.41 for professional services during the month of August 2020 for the following projects: 2020 Concrete Pavement Repair, #180-239; Beaconsfield Resurfacing, #180-231; 2020 Emergency Storm Sewer Repair, #180-229; 2020 Sanitary Sewer CCTV, #180-233; Stormwater Asset Mgmt, #180-202; Kelly Road Pedestrian Crossing, #180-208; City Hall Roof Replacement, #180-240; City Hall Boiler Replacement, #180-240 and the Lead Water Service Replacement, #180-238.
5. approve payment in the amount of \$175,432.39 to Wayne County for the Milk River Drain interest payment on the SRF program.

ROLL CALL VOTE

YES: Costantino, Lyons, Paiz, Sawicki, Toussant, Williams and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

No comments were made.

CALL TO COUNCIL

Mayor Pro tem Costantino shared that in lieu of the National Night Out that was scheduled for October 6, a virtual public safety workshop will be held. More information will be placed on the City's website.

Councilwoman Sawicki shared that absentee ballots will be going out later this week. Once you have received it and have voted it, it can be returned via USPS, placed in the dropbox in the front lobby of City Hall or given to the Clerk's office during regular business hours.

Councilwoman Lyons stated that the Harper Woods SOUP is back and will be virtual on October 4. Also, Judge Palmer will be hosting a forum at the NEDC on Eviction Diversion on September 30 at 7pm.

Councilwoman Paiz shared her concerns over the lack of communication between the City Manager and the current acting City Manager and City Council and asked how this can be addressed.

Councilman Toussant commented that the deadline for the Census is fast approaching and encouraged all to respond as we need all of the federal funds we can get.

CM 09-145-20

2021 BUDGET WORKSHOP SESSION

MOTION by Lyons, SUPPORTED by Sawicki:  
To adjourn to the Budget workshop session.

MOTION CARRIED UNANIMOUSLY

2019 BUDGET WORKSHOP SESSION

The acting City Manager gave an overview of each of the current funds and answered questions.

The public was given an opportunity to ask questions regarding the draft of the 2021 Budget.

Mr. Calus inquired about the pension fund and if payments are being made. He then asked about the COPS grants and lastly he mentioned that while Beaconsfield is being repaved, can bike lanes be put in and also speed dips in an effort to slow down speeders.

CM 09-146-20

ADJOURNMENT

MOTION by Costantino, SUPPORTED by Paiz:  
That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 6:57 p.m.

MOTION CARRIED UNANIMOUSLY

---

VALERIE KINDLE, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
OCTOBER 5, 2020

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Valerie Kindle at 5:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Valerie Kindle, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Ernestine Lyons, Veronica Paiz, Vivian Sawicki, Ivery Toussant, Jr. and Regina Williams.

ABSENT: None.

OTHERS PRESENT: Acting City Manager John Szymanski, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 10-147-20

MINUTES

MOTION by Sawicki, SUPPORTED by Paiz:

To receive, approve and file the minutes of the regular City Council meeting held on September 21, 2020, and furthermore receive and file the minutes of the Library Board meeting held on August 20, 2020.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

CM 10-148-20

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

- 1) approve the Accounts Payable/Payroll Vendor listing for Check Numbers 120277 through 120358 in the amount of \$389,641.93 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.



- 2) approve payment to Nu Appearance Maintenance, Inc. in the amount of \$5,935.00 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks.
- 3) approve payment in the amount of \$9,300.00 to Guardian Sewers for their assistance with replacing the lead service lines at three locations as mandated by EGLE.
- 4) approve the purchase of 5 2" compound water meters and necessary attachments from Badger Meter in the amount of \$15,030.00 with reimbursement from the Distressed Cities grant.
- 5) approve payment to BB&T Governmental Finance in the amount of \$22,800.00 for the interest payment on the Capital Improvement Bond.
- 6) approve payment to WCA Assessing in the amount of \$5,354.33 for the contractual assessing services performed during the month of October 2020.

ROLL CALL VOTE

YES: Costantino, Lyons, Paiz, Sawicki, Toussant, Williams and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-149-20

MISCELLANEOUS SIDEWALK REPAIR

RESOLUTION by Paiz, SUPPORTED by Costantino:

BE IT RESOLVED approve the removal and replacement of sidewalk flags at several properties not in compliance with the City Ordinance to be performed by C&V Cement LLC at \$8.50 per square foot in an amount not to exceed \$6,000.

ROLL CALL VOTE

YES: Lyons, Paiz, Sawicki, Toussant, Williams, Kindle and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-150-20

PROGRESS PAYMENT NO. 3 - SANITARY SEWER  
CLEANING AND CCTV INVESTIGATION, #180-233

RESOLUTION by Sawicki, SUPPORTED by Paiz:

BE IT RESOLVED approve payment to Doetsch Environmental Services in the amount of \$7,453.80 for Progress Payment No. 3 on the Sanitary Sewer Cleaning & CCTV Investigation, #180-233.

ROLL CALL VOTE

YES: Paiz, Sawicki, Toussant, Williams, Kindle, Costantino and Lyons.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-151-20

RESOLUTION AUTHORIZING  
NON-MOTORIZED TRANSPORTATION IMPROVEMENTS

RESOLUTION by Williams, SUPPORTED by Lyons:

BE IT RESOLVED adopt the attached resolution authorizing non-motorized transportation improvements utilizing the HAWK Signal Project costs to remain in compliance with Act 51 funding, and further that since these costs have already been expended no additional expenditure is required.

ROLL CALL VOTE

YES: Sawicki, Toussant, Williams, Kindle, Costantino, Lyons and Paiz.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-152-20

CITY INSIGHT ENHANCEMENT AGREEMENT

RESOLUTION by Lyons, SUPPORTED by Paiz:

BE IT RESOLVED approve the service agreement submitted City Insight LLC for the Phase II Enhancements of the Harper Woods Citizen Self Service Portal in the amount of \$28,500.00 to be paid in three installments as outlined in the agreement and further to authorize the acting City Manager to sign the agreement.

ROLL CALL VOTE

YES: Toussant, Williams, Kindle, Costantino, Lyons, Paiz and Sawicki.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-153-20

ELECTION OF BOARD OF DIRECTORS  
MI MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

MOTION by Lyons, SUPPORTED by Costantino:

To cast the City's vote for the following persons to serve on the Board of Directors of the Michigan Municipal League Liability and Property Pool: George Bosanic- Manager, City of Greenville, Melissa Johnson - Mayor, City of Chelsea, Sue Osborn - Mayor, City of Fenton and Dave Post - Manager, Village of Hillman.

MOTION CARRIED UNANIMOUSLY

CM 10-154-20      ADD ITEM TO AGENDA - RESOLUTION IN SUPPORT  
                                 OF TRANSFORMATIVE AND RESTORATIVE JUSTICE

MOTION by Lyons, SUPPORTED by Sawicki:

To add to the agenda a Resolution in Support of Transformative and Restorative Justice.

No: Paiz

MOTION CARRIED

CM 10-155-20                      RESOLUTION IN SUPPORT OF  
   TRANSFORMATIVE AND RESTORATIVE JUSTICE

MOTION by Lyons, SUPPORTED by Sawicki:

To table the discussion and adoption of the Resolution in Support of Transformative and Restorative Justice in order for all City Council members to have an opportunity to review it further.

MOTION CARRIED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Brumbaugh introduced himself and announced that he is currently running for Grosse Pointe District School Board. He shared that it is important to him that there is a strong relationship between the school districts and the city and asked to be considered when voting.

CALL TO COUNCIL

Councilwoman Paiz announced that there will be a K-9 fundraiser on October 15 between

5pm and 7pm at the Amvets. It will be a drive-through spaghetti dinner. She then commented on the Resolution that was discussed and stated that she is glad to see it being revisited.

Councilwoman Sawicki commented on The Insider newsletter saying that she would like to see a more comprehensive calendar of the upcoming events in the City to be listed on the front page for easier reference.

Councilwoman Costantino suggested that an Ordinance meeting be scheduled to address the concerns regarding several residents listing their homes on sites like AirBnB and VRBO and that they should be paying additional hotel type taxes. She then announced the virtual Public Safety workshop that is scheduled for tomorrow at 7pm and that the topics include animal safety, MI resolve program, elder fraud, crime prevention and fire safety, among others.

Councilwoman Williams shared that she is glad to be a part of the sensitivity training that the City employees will be attending and that it is important in these times and glad the City is supporting this.

Councilwoman Lyons commented about previous discussions regarding the formation of a public safety commission and asked if this is still ongoing as many residents have asked to be a part of it. She then shared that she attended the virtual MML conference and that some topics included civic pride and creating events to be innovative and with a renewed sense of feeling prosperous in the community. Lastly she thanked everyone involved in the SOUP program and was glad to see that it was well attended.

Councilwoman Paiz asked if the parking lot at the NEDC building on Kelly Road could be addressed as it is in serious disrepair. She shared that she too attended the MML conference and that the diversity training segment was a great discussion and that the session about policing was interesting and inspiring.

Councilwoman Sawicki commented about Halloween happenings stating that the residents don't want the City to be involved in regulating trick or treating as they would like to do as they want. Several residents shared some interesting suggestions to her of how they will share treats with the children as a means to social distance, including 'shooting candy through PVC pipe'.

Councilman Toussant stated that he was sorry to have missed the MML conference, but did attend the SOUP and said that it was a great event.

Mayor Kindle shared that Redeemer Church will be hosting a 'trunk or treat' event as an alternative for children to participate in Halloween activities. Lastly she shared her

involvement in the pop-up food pantry at Redeemer church for Harper Woods residents and surrounding area families.

CM 10-156-20

ADJOURNMENT

MOTION by Toussant, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 6:46 p.m.

MOTION CARRIED UNANIMOUSLY

---

VALERIE KINDLE, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
OCTOBER 19, 2020

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Valerie Kindle at 5:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Valerie Kindle, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Ernestine Lyons, Veronica Paiz, Vivian Sawicki, Ivery Toussant, Jr. and Regina Williams (5:06).

ABSENT: None

OTHERS PRESENT: Acting City Manager John Szymanski, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 10-157-20

MINUTES

MOTION by Sawicki, SUPPORTED by Lyons:

To receive, approve and file the minutes of the regular City Council meeting held on October 5, 2020 and furthermore receive and file the minutes of the Election Commission meeting held on October 12, 2020

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

Mr. Calus expressed his concerns with Safebuilt.

CM 10-158-20

CM 10-155-20 RESOLUTION IN SUPPORT OF  
TRANSFORMATIVE AND RESTORATIVE JUSTICE

MOTION by Lyons, SUPPORTED by Paiz:

Remove item CM 10-155-20 Resolution in Support of Transformative and Restorative Justice from Tabled and Pending Items and place under Old Business 1 to be discussed following the completion of New Business items.

MOTION CARRIED UNANIMOUSLY

CM 10-159-20

CONSENT AGENDA

RESOLUTION by Lyons, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 120359 through 120472 in the amount of \$242,302.59 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to SafeBuilt, Inc. In the amount of \$34,802.00 for the contractual building department services performed during the month of September 2020.
3. approve payment to Dominion Voting Systems, Inc. in the amount of \$5,735.74 for the purchase of an additional tabulator with funds from the CTCL grant being used.
4. approve payment in the amount of \$3,100.00 to Guardian Sewers for their assistance with a watermain break at a residential location.
5. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$7,717.20 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.
6. approve payment to Simplified Business Solutions in the amount of \$6,925.57 for the email hosting, security and backups of our computer system for the months of August and September and for IT support services for all departments and the purchase of a hard drive and cables.
7. to approve payment to Cynergy Products in the amount of \$7,113.03 with Ford reimbursing the City the entire amount.
8. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$21,136.11 for professional services during the month of September 2020 for the following projects: 2020 Concrete Pavement Repair, #180-239; 2018 Concrete Pavement Repair, #180-204; Beaconsfield Resurfacing, #180-231; 2020 Sanitary Sewer CCTV, #180-233; Stormwater Asset Management, #180-202; Signal Modernization, #180-228; Aerial Install on Beaconsfield, #180-242; City Hall Roof Replacement, #180-236; Extenet Fiber, #180-220 and Everstream GPW Connector, #180-237.

ROLL CALL VOTE

YES: Costantino, Lyons, Paiz, Sawicki, Toussant, Williams and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-160-20                      OPEN PUBLIC HEARING - 2021 BUDGET

MOTION by Sawicki, SUPPORTED by Paiz:  
To open the public hearing on the 2021 Budget.

MOTION CARRIED UNANIMOUSLY

PUBLIC HEARING

The City Manager gave an overview of the funds in the 2021 Budget and the adjustments that were discussed during the budget workshops and answered all questions.

CM 10-161-20                      CLOSE PUBLIC HEARING - 2021 BUDGET

MOTION by Toussant, SUPPORTED by Sawicki:  
To close the public hearing on the 2021 Budget.

MOTION CARRIED UNANIMOUSLY

CM 10-162-20                      ADOPTION OF TAX LEVY RESOLUTION - 2021 BUDGET

RESOLUTION by , SUPPORTED by :  
BE IT RESOLVED to adopt the Tax Levy Resolution set forth on page 1 of the budget document hereby establishing the following tax rate for 2021.

General	19.8661
General (P.A. 359)	.2000
Refuse	2.5345
Library	1.9106
Debt	<u>1.3750</u>
TOTAL	25.8862

ROLL CALL VOTE

YES: Lyons, Paiz, Sawicki, Toussant, Williams, Kindle and Costantino.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY



CM 10-163-20

ADOPTION OF BUDGET ADOPTION AND  
APPROPRIATION RESOLUTION - 2021 BUDGET

RESOLUTION by Williams, SUPPORTED by Lyons:

BE IT RESOLVED approve the Budget Adoption and Appropriation Resolution found on Page 2 of the budget document, thereby adopting the 2021 Budget as presented.

ROLL CALL VOTE

YES: Paiz, Sawicki, Toussant, Williams, Kindle, Costantino and Lyons.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-164-20

2021 STORM WATER UTILITY RATE RESOLUTION

RESOLUTION by , SUPPORTED by :

BE IT RESOLVED that a rate of \$210.00 per residential equivalent unit will continue and is hereby established for the storm water utility charge to be billed December 1, 2020.

ROLL CALL VOTE

YES: Sawicki, Toussant, Williams, Kindle, Costantino, Lyons and Paiz.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-165-20

CM 10-155-20 RESOLUTION IN SUPPORT OF  
TRANSFORMATIVE AND RESTORATIVE JUSTICE

RESOLUTION by Sawicki, SUPPORTED by Lyons:

BE IT RESOLVED to adopt the Resolution in Support of Transformative and Restorative Justice. (Attachment 1)

ROLL CALL VOTE

YES: Toussant, Williams, Kindle, Costantino, Lyons, Paiz and Sawicki.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Calus thanked the DPW for being up and out so early today, picking up the leaves in the city.

CALL TO COUNCIL

Councilwoman Williams shared that she enjoyed working with all of Council on the Resolution as a collaborative effort and that overall she feels good about it.

Councilman Toussant asked what can be done with the resolution now to share it with the public.

Councilwoman Costantino suggested that it be sent out to news media as a press release.

Councilwoman Paiz shared that approximately 150 dinners were served and about \$3,000 were raised for the K-9 program and she thanked all who were involved. She also commented that out of all the candidates running for the Grosse Pointe School Board, only one introduced themselves at a City Council meeting and that she is disappointed in them. She then inquired about the City Manager and the renewal of his contract next year.

Councilwoman Sawicki also shared that she too was pleased to have been a part of the collaborative effort on the Resolution and then she thanked all of the employees and others who attended the sensitivity training that the City hosted.

Councilwoman Lyons reminded everyone that as we head into flu season, the coronavirus is still out there. She has planned a virtual town hall meeting for November 5 at 7pm with several health department representatives being present to answer questions.

Councilwoman Costantino thanked everyone for their involvement and support of the Public Safety workshops that were recently held.

Mayor Kindle commented on the food pantry that is being held on Fridays at the NEDC on Kelly Road stating that there is such a need for Harper Woods and surrounding communities. She also thanked the public safety department for their involvement in an event that was recently held at Eastland Mall and she heard many good things about how our officers handled this event and how polite and supportive they are. She also shared that Mr. McMullen, a big supporter of Harper Woods, is in need of prayers as he is quite ill. Lastly she announced the Lions Club Pasta dinner will be a drive-through on October 24 at the Amvets and welcomed all to attend.

Councilwoman Paiz commented that the food pantry wouldn't be possible without the support from Shanda Peterson and she should be recognized for her efforts, as she picks up most of the food from different suppliers to be distributed to those in need.

CM 10-166-20

ADJOURNMENT

MOTION by Lyons, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:36 p.m.

MOTION CARRIED UNANIMOUSLY

---

VALERIE KINDLE, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
RESOLUTION IN SUPPORT OF TRANSFORMATIVE AND  
RESTORATIVE JUSTICE

WHEREAS, the mission of the City of Harper Woods is expressly for the benefit of the governed and in service to our residents;

WHEREAS, the City of Harper Woods strives for justice, equity, and compassion in all human relations;

WHEREAS, the City of Harper Woods should serve as a beacon of peace, liberty, and justice for all;

WHEREAS, allowing injustice to go unchallenged violates the mission of our City;

WHEREAS, tragic and violent deaths have occurred because of institutionalized racism and police brutality that disproportionately impacts African Americans and persons of color;

WHEREAS, the City of Harper Woods Public Safety Department is committed to excellence in law enforcement, the preservation of life, and officers are held to the highest standards of loyalty, integrity and honesty, and are expected to work toward critical responsibilities including de-escalation, crisis intervention, and community policing;

WHEREAS, the Mayor and City Council of Harper Woods recognizes that we must advance substantive law enforcement policies to create a community that ensures the rights of all our residents;

THEREFORE, BE IT RESOLVED that the Mayor and City Council of Harper Woods will do whatever is within our power to protect the residents of this City from all forms of oppression;

BE IT FURTHER RESOLVED that the Mayor and City Council of Harper Woods will work with organizations and our community toward justice, with the recognition of the interconnected nature of racism and systemic oppression based on socio-economic status, ability, age, gender identity, sexual orientation, and language;

BE IT FURTHER RESOLVED that the Mayor and City Council of Harper Woods recognize the fight for diversity, accessibility, equality, equity, and civil rights continues, and we urge all people to demand justice against racist and discriminatory practices;

BE IT FURTHER RESOLVED that the Mayor and City Council of Harper Woods recognize the importance of, and commits to, developing and establishing just and inclusive policies and practices designed to dismantle racism and all forms of oppression;

BE IT FURTHER RESOLVED the Mayor and City Council of Harper Woods will work actively to enhance educational efforts aimed at understanding, dismantling, and addressing racism and how it affects health, education, human services, social services and economic development in our Public Safety, Court, and Government as a whole;

SO FINALLY, we collectively announce that the Mayor and City Council of Harper Woods are committed to fair, transformative, and restorative actions and policies that are accountable to our community, and that we will actively work to eliminate racism and other forms of injustice by working to make organizational structures more inclusive, enact changes in our policies, systems, practices and perceptions, so that we can create a fair and just community for all residents;

CITY OF HARPER WOODS  
CITY COUNCIL  
NOVEMBER 16, 2020

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Valerie Kindle at 5:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Valerie Kindle, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Ernestine Lyons, Veronica Paiz, Vivian Sawicki, Ivery Toussant, Jr. and Regina Williams.

ABSENT: none

OTHERS PRESENT: Acting City Manager John Szymanski, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 11-167-20

MINUTES

MOTION by Toussant, SUPPORTED by Williams:

To receive, approve and file the minutes of the regular City Council meeting held October 19, 2020.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

Mr. Calus commented on the Resolution in Support of Transformative and Restorative Justice stating that one of the last paragraphs is missing 'of Harper Woods'. All other paragraphs use these words and it should be consistent. He also commented about SafeBuilt and their recent billing. Lastly he asked what CLEMIS was and would the past due invoices for Halt Fire be coming from the General Fund.

CM 11-168-20

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Lyons:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 120473 through 120699 in the amount of \$981,353.02 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Halt Fire in the amount of \$9,068.86 for the repairs to Engine 2.
3. approve payment to City Insight in the amount of \$7,125.00 for the initial payment for the enhancement to the water application portal.
4. approve payment to the City of Grosse Pointe Farms in the amount of \$29,582.14 for Harper Woods' proportionate share of the Intermunicipal Radio System for the period January 1, 2019 through June 30, 2020.
5. approve payment to Michigan Supreme Court Finance in the amount of \$5,301.98 for software support on the district court's computer system.
6. approve payment to Oakland County Information Technology in the amount of \$6,929.75 for fees relative to the CLEMIS computer system utilized by the Police Department.
7. approve payment to Simplified Business Solutions in the amount of \$13,769.69 for the IT support services for all departments and the purchase of miscellaneous items.
8. approve payment to Badger Meter, Inc. in the amount of \$17,373.04 for the purchase of new 5/8" Orion automatic read water meters.
9. approve payment to WCA Assessing in the amount of \$5,354.33 for the contractual assessing services performed during the month of November 2020.
10. approve payment to SafeBuilt, Inc. in the amount of \$36,681.00 for the contractual building department services performed during the month of October 2020.
11. to accept the quote provided by RKA Petroleum for the purchase of 5,000 gallons of diesel fuel at a cost of \$1.45 per gallon and 5,000 gallons of unleaded fuel at a cost of \$1.24 per gallon, for an approximate total of \$13,450.00.
12. approve payment in the amount of \$8,350.00 to Guardian Sewers for their assistance with two watermain breaks and repair of two hydrants.
13. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$7,253.40 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for trash and leaf pickup services.
14. approve payment to C & V Cement LLC in the amount of \$5,528.00 for the sidewalk repairs needed following the replacement of several lead service lines and an emergency water main break restoration and in the amount of \$4,892.00 for the sidewalk replacement project that was approved (in an amount not to exceed \$6,000.00) on October 5, 2020, for a total amount of \$10,420.00.

ROLL CALL VOTE

YES: Costantino, Lyons, Paiz, Sawicki, Toussant, Williams and Kindle.

NO: None.

RESOLUTION ADOPTED

CM 11-169-20      SALE OF SURPLUS CITY EQUIPMENT

RESOLUTION by Sawicki, SUPPORTED by Costantino:  
BE IT RESOLVED to accept the high bid submitted by Isidor Strom of Crystal Auto Parts of Dearborn, Michigan in the amount of \$3,620.18 for the as-is purchase of a 1996 Ford rubbish truck.

ROLL CALL VOTE

YES: Lyons, Paiz, Sawicki, Toussant, Williams, Kindle and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-170-20      RESOLUTION - WAYNE COUNTY MITIGATION PLAN

MOTION by Lyons, SUPPORTED by Costantino:  
BE IT RESOLVED to adopt the Hazard Mitigation Plan as provided by the Wayne County Department of Homeland Security and Emergency Management.

ROLL CALL VOTE

YES: Paiz, Sawicki, Toussant, Williams, Kindle, Costantino and Lyons.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Calus congratulated Ms. Coleman on her being elected to District Court Judge. He also commented that he is still awaiting cement repairs from the DTE project. Lastly he asked about the security at Eastland and stated that the tunnel doors should be closed.

CALL TO COUNCIL

Councilwoman Sawicki stated that she was recently informed by a resident that a patrol

officer was telling residents that masks aren't important nor necessary. She wanted to make sure that all officers are on the same page and that they are giving proper information to the residents as Harper Woods had 43 new cases of COVID in the last two weeks. She then shared that she received a proposal from Girl Scout Troop 70933 for park improvements at Salter Park. She stated that she is 100% behind their initiative to create an updated path with sidewalk paintings, inspirational quotes and tree identifiers to read as you walk along. She then asked if there was a way to incorporate into the check register items that have been approved previously by Council.

Councilwoman Lyons suggested that the Girl Scout troop address the City Council and share their proposal. She then mentioned the COVID Town Hall will be held tomorrow and invited all to join in. She also invited everyone to attend the 'Conversation with Law Enforcement' that will be held on Thursday at 7pm via Zoom.

Councilwoman Williams thanked Judge Palmer for his years of service and congratulated Rebekah Coleman. She also asked about the Charter committee and suggested that with 2021 being a local election year that several items need to be addressed.

Councilwoman Costantino shared that the Crime Reduction Task Force will hold a workshop likely on March 23 of next year.

Councilwoman Paiz asked to add to the agenda discussion about the City Manager's contract, to be in compliance with the requirement that he receive a 90-day notice in the event this contract will not be renewed.

Councilwoman Sawicki suggested that this item be addressed at the next City Council meeting so that everyone has an opportunity to review this contract thoroughly.

CM 11-171-20

CITY MANAGER CONTRACT

MOTION by Sawicki, SUPPORTED by Williams:

to direct the acting City Manager to have the City Manager contract on the next City Council agenda for discussion.

NO: Paiz

MOTION CARRIED

Councilwoman Paiz then commented on Judge elect Coleman's public statement regarding the patrol officers removing her campaign signs, even though they were doing their job



Mayor Kindle congratulated Ms. Coleman on her being elected and wished her much success, stating she hopes we can all work together. She thanked Judge Palmer for all of his hard work in and out of the court room as he was involved in so many things. She announced that there would be free COVID testing December 4 and 5 at the high school. Lastly she said that we all need to do our part to combat blight in our neighborhoods, pick up trash if it's in your area, clean up around you and work together to maintain our community.

CM 11-172-20

CLOSED SESSION - COLLECTIVE  
BARGAINING - MATTER

MOTION CARRIED UNANIMOUSLY

CM 11-173-20      ADD ITEM TO AGENDA - FRATERNAL ORDER OF POLICE  
COLLECTIVE BARGAINING AGREEMENT

MOTION CARRIED UNANIMOUSLY

CM 11-174-20      FRATERNAL ORDER OF POLICE, PATROL OFFICERS,  
DETECTIVES AND DISPATCHERS COLLECTIVE  
BARGAINING AGREEMENT

RESOLUTION by Sawicki, SUPPORTED by Lyons:

BE IT RESOLVED to approve the collective bargaining agreement between the City of Harper Woods and the Fraternal Order of Police (FOP) Patrol Officers, Detectives and Dispatchers Unit through December 31, 2022, and further to authorize the Mayor and the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Paiz, Sawicki, Toussant, Williams, Kindle, Costantino and Lyons.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-175-20      ADJOURNMENT

MOTION by Costantino, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:21p.m.

MOTION CARRIED UNANIMOUSLY

---

VALERIE KINDLE, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
DECEMBER 7, 2020

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Valerie Kindle at 5:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Valerie Kindle, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Ernestine Lyons, Veronica Paiz, Vivian Sawicki, Ivery Toussant and Regina Williams.

ABSENT: None

OTHERS PRESENT: Acting City Manager John Szymanski, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 12-176-20

MINUTES

MOTION by Sawicki, SUPPORTED by Williams:

To receive, approve and file the minutes of the regular City Council meeting held November 16, 2020 and furthermore receive and file the minutes of the Planning Commission meeting held November 17, 2020 and the Library Board meeting held October 15, 2020.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

Mr. Smith spoke on the City Manager's contract saying that he supports him and that he is away not by choice but military duty. He stated he hopes that Council would look at his accomplishments without personal vendettas.

CM 12-177-20

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Lyons:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 120700 through 120892 in the amount of \$845,342.28 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$11,675.55 for professional services during the month of October 2020 for the following projects: 2020 Concrete Pavement Repair, #180-239; 2018 Concrete Pavement Repair, #180-204; Beaconsfield Resurfacing, #180-231; 2020 Sanitary Sewer CCTV, #180-233; Stormwater Asset Management, #180-202; City Hall Generator Study, #180-241; City Hall Roof Replacement, #180-236; Extenet Fiber, #180-220 and Everstream GPW Connector, #180-237.
3. approve payment to Uni-Dig, Inc. in the amount of \$9,840.00 for leaf disposal in conjunction with the curbside leaf pickup program.
4. approve payment to MI Dept. of Environment, Great Lakes, and Energy Resource Management (EGLE) in the amount of \$5,859.31 for the city's annual water supply fee.
5. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$13,253.50 for their assistance with leaf pickup, special pickups and storm damage cleanup in various areas of the City, including City Hall, the annexes, Library and the Parks.
6. to approve payment to Intrado Life and Safety Solutions in the amount of \$9,811.50 for the professional services to complete the 911 upgrade, with 911 grant money to be used for this purchase.
7. approve payment to WCA Assessing in the amount of \$5,354.33 for the contractual assessing services performed during the month of December 2020.
8. approve payment to Vargo Building Company in the amount of \$8,426.54 for professional services in the police department and for improvements to the City outdoor sign.

ROLL CALL VOTE

YES: Costantino, Lyons, Paiz, Sawicki, Toussant, Williams and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

DISCUSSION - CITY MANAGER  
EMPLOYMENT AGREEMENT

Discussion regarding the employment agreement of the City Manager was held and several items were addressed including the term of the agreement and notifications that are required in the event any changes are made to the agreement.

CM 12-178-20      PROGRESS PAYMENT NO. 2 - 2020 CONCRETE  
                         PAVEMENT REPAIR PROGRAM - #180-239

RESOLUTION by Costantino, SUPPORTED by Sawicki:  
BE IT RESOLVED approve payment to L. Anthony Construction in the amount of \$5,048.61 for Progress Payment No. 2 on the 2020 Concrete Pavement Repair project, #180-239.

ROLL CALL VOTE

YES: Lyons, Paiz, Sawicki, Toussant, Williams, Kindle, and Costantino.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-179-20      PROGRESS PAYMENT NO. 2 - 2020 STORM  
                         SEWER OPEN CUT REPAIRS - #180-229

RESOLUTION by Sawicki, SUPPORTED by Toussant:  
BE IT RESOLVED approve payment to Great Lakes Contracting Solutions, LLC, in the amount of \$13,302.16 for Progress Payment No. 2 on the 2020 Storm Sewer Open Cut Repairs Project, #180-229.

ROLL CALL VOTE

YES: Paiz, Sawicki, Williams, Toussant, Costantino, Kindle and Lyons.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-180-20      AWARD OF BID - COMMUNITY  
                         DEVELOPMENT BLOCK GRANT

RESOLUTION by Paiz, SUPPORTED by Sawicki:  
BE IT RESOLVED to accept the lowest responsible bid submitted by Master Maintenance in the amount of \$22,924.00.00 for rehab work to be provided at 21226 Brierstone as part of the CDBG Rehabilitation Program.

ROLL CALL VOTE

YES: Sawicki, Toussant, Williams, Costantino, Kindle, Lyons and Paiz.  
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-181-20    RECEIVE AND FILE - DRAFT OF PLAN TO CREATE A  
                                SEARCH COMMITTEE TO ACTIVELY RECRUIT  
                                APPLICANTS FROM MINORITIES UNDER-REPRESENTED  
                                IN THE HARPER WOODS POLICE DEPARTMENT

MOTION by Lyons, SUPPORTED by Sawicki:  
to receive and file the Draft Plan to Create a Search Committee to Actively Recruit  
Applicants from Minorities Under-represented in the Harper Woods Police Department.

MOTION CARRIED UNANIMOUSLY

CM 12-182-20        RENEWAL OF AGREEMENT - MEDSTAR

RESOLUTION by Williams, SUPPORTED by Sawicki:  
BE IT RESOLVED approve the 5 year agreement between the City of Harper Woods and  
MedStar, Inc. to provide Advanced Life Support Ambulance Service through December 31,  
2023, with no cost to the City, and further to authorize the Mayor and City Manager to sign  
the agreement.

ROLL CALL VOTE

YES: Toussant, Williams, Costantino, Kindle, Lyons, Paiz and Sawicki  
NO:    None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-183-20        CHANGES IN COUNCIL MEETING DATES - 2021

MOTION by Toussant, SUPPORTED by Lyons:  
to approve the changes to the City Council meeting dates as listed for 2021; January 18  
to January 20, 2021 for the observance of Martin Luther King, Jr; February 15 to February  
17, 2021 for the observance of President's Day and September 6 to September 8, 2021  
in observance of Labor Day, and further that the City will meet on June 14, July 12 and  
August 9, 2021, the second Mondays only of the summer months.

MOTION CARRIED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Hakim commented that Medstar and our Fire Department combined saved his life and did a great job. He then mentioned a condemned home on Lancaster which is boarded up and hasn't yet been demolished. He stated he agrees with Mr. Smith's earlier comments and that he is embarrassed the City Manager contract was brought up in open meeting. He wished everyone a Merry Christmas.

Mr Calus agreed with the fact that the City Manager's contract discussion was not about performance but the contract itself. He next expressed that with regard to an earlier comment, the public safety issue was put to a vote three times and in spite of the people's voice the City adopted public safety. He said he'd like to see Medstar closer for better reaction time and that the Council should reconsider. He stated he thinks it is an excellent idea to form a committee to recruit minority applicants and a Charter committee should also include a resident.

CALL TO COUNCIL

Councilperson Paiz shared that the expense to rewrite the charter rather than make amendments is costly. She stated her interest in the City Manager contract concerned legal ramifications and she did not want to violate the open meetings act by making it a private discussion.

Councilperson Sawicki said Charter revision is extremely expensive but amendments can be made though this requires a vote by residents. The items would have to be added to the ballot and this was not done in the time required. She next mentioned letters received regarding Councilperson Costantino's actions and that residents expressed that they felt her actions could disenfranchise Harper Woods and Wayne County voters. She said there was nothing in the charter regarding a call to censure a councilperson and asked for enlightenment.

Attorney DeWaele agreed the Charter does not address censure. If the action was an ethical violation or a violation of an ordinance it may be possible but a lawsuit is not a reason to censure unless perhaps the lawsuit was frivolous.

Councilperson Costantino responded to what she says was false information in a newspaper article that caused an uproar. She stated that the lawsuit had nothing to do with President Trump. She explained that as a poll watcher in Wayne County, she saw things that were wrong and wanted to do something about it, though the election workers were great and not the issue. She said it is her opinion that the mail in ballot system is antiquated and stated that any voter can request an audit of an election nor did she speak

with a Trump team member only a non profit attorney. She further stated that when things got distorted she pulled out of the lawsuit. She said the absentee process is faulty and too much can go wrong and that there are problems with elections based on absentee voting and we need to admit it and work to fix it. Furthermore, she said her attorney has prepared a statement and everything she has done has been for the people of Wayne County who deserve a fair election that does not waste taxpayer money and she has done nothing illegal. She noted that she is unhappy that Councilperson Sawicki brought this up at a public meeting because she was acting as a resident not Councilperson when she joined the lawsuit.

Councilperson Sawicki responded by saying she brought this to the public forum to give Councilperson Costantino a chance to address this issue so it does not linger or evolve with any false information.

Councilperson Williams said while she respects Councilperson Costantino, it is the effect of her actions that bother her with regard to the recent resolution adopted for transformative and restorative justice. She said the lawsuit could have rendered ballots invalid and impeded many African American votes from being counted.

Councilperson Toussant expressed that he was also disappointed and echoed Councilperson Williams' remarks adding that Councilperson Costantino effectively signed a petition that could have thrown black votes out.

Councilperson Lyons said that the Councilpersons views and beliefs are hers and that she has had positive interactions with her but regretted that her actions brought more scrutiny and attention to the community. She then agreed with Mr. Hakim that the contract discussion on the agenda was an embarrassment and that the Attorney has asked that this not be addressed multiple times in the City Manager's absence.

Mayor Kindle said that Councilperson Paiz has asked a number of questions about the contract as well as to the attorney and finally got those answers tonight. She further stated that we need a minority Public Safety Director to encourage more minorities in this department and to show that the department is trying to be more reflective of the community by hiring more minority police officers. She then spoke about landlords that do not keep up their properties for rental residents and that there have been many complaints. She said we need to hold them accountable and management companies take peoples money yet put nothing back into the properties. She next shared that in addition to the food pantry items that are earmarked for residents, she received masks from the Wayne County Health Department and they will be passed out to residents, Monday through Friday 9:00 a.m. to 5:00 p.m. at the back door of the Fire Department.



CM 12-184-20

ADJOURNMENT

MOTION by Lyons, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:35 p.m.

MOTION CARRIED UNANIMOUSLY

---

VALERIE KINDLE, MAYOR

---

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS  
CITY COUNCIL  
DECEMBER 21, 2020

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Valerie Kindle at 5:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Valerie Kindle, Councilperson(s) Ernestine Lyons, Veronica Paiz, Vivian Sawicki, Ivery Toussant and Regina Williams.

ABSENT: Mayor Pro tem Cheryl A. Costantino.

OTHERS PRESENT: Acting City Manager John Szymanski, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 12-185-20

EXCUSE MAYOR PRO TEM COSTANTINO

MOTION by Toussant, SUPPORTED by Sawicki:

To excuse Mayor Pro tem Costantino from tonight's meeting because of a prior commitment.

ABSENT: Costantino

MOTION CARRIED

CM 12-186-20

MINUTES

MOTION by Paiz, SUPPORTED by Williams:

To receive, approve and file the minutes of the regular City Council meeting held December 7, 2020 and furthermore receive and file the minutes of the Board of Review meeting held December 15, 2020.

ABSENT: Costantino

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 12-187-20

CONSENT AGENDA

RESOLUTION by Lyons, SUPPORTED by Paiz:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable/Payroll Vendor listing for Check Numbers 120893 through 120995 in the amount of \$449,965.16 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Elite Trauma Clean up in the amount of \$5,500.00 for the decontamination services they performed at City Hall.
3. approve payment in the amount of \$9,750.00 to Guardian Sewers for their assistance with several water main breaks and lead service line replacement at various residential locations.
4. approve payment in the amount of \$6,516.00 to the Michigan Municipal League for membership dues covering the period February 1, 2021 through January 31, 2022.
5. approve payment to Drive Creative Services, LLC in the amount of \$6,650.00 for the printing of the 2021 City calendar.
6. approve payment to SafeBuilt, Inc. in the amount of \$51,951.40 for the contractual building department services performed during the month of November 2020.
7. approve payment to Simplified Business Solutions in the amount of \$9,336.44 for the IT support services for all departments and the purchase of miscellaneous items.

ROLL CALL VOTE

YES: Lyons, Paiz, Sawicki, Toussant, Williams, and Kindle.

NO: None.

ABSENT: Costantino

RESOLUTION ADOPTED

CM 12-188-20 ACCEPTANCE OF GRANT - TARGET MARKET ANALYSIS

RESOLUTION by Williams, SUPPORTED by Lyons:

BE IT RESOLVED to accept the grant in the amount of \$75,000.00 from the Michigan

Department of Treasury to conduct a Target Market Analysis, and further to approve the proposal submitted by Sharon Woods of LandUseUSA, and further to authorize the Mayor to sign the agreement on behalf of the City.

ROLL CALL VOTE

YES: Paiz, Sawicki, Toussant, Williams, Kindle and Lyons.

NO: None.

ABSENT: Costantino

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Calus stated that in 2018 when DTE replaced gas lines, Infrasource placed their equipment on his lawn damaging it. He was told the damage would be replaced, including sod and it has since been ripped up and replaced a total of six times. He was then told his case has been closed and he must repeat the process all over. He said that he has sent numerous emails but feels he is not being heard on this issue. Next, he wished everyone a merry Christmas.

CALL TO COUNCIL

Councilperson Sawicki mentioned that she hopes the City can help Mr. Calus with his problem and then wished all a safe and happy holiday.

Councilperson Toussant agreed that Mr. Calus could use help with this issue.

Councilperson Williams commented on an email she received from a Councilmember listing several observed holidays during this season. Then she said she hoped all will have a restful, happy and safe holiday.

Mayor Kindle wished everyone a safe and happy holiday and thanked all the City's departments for going above and beyond in this very challenging year. She continued by thanking employees for putting their best foot forward and being true public servants by trying to improve the quality of life for our residents. She then quoted the former Mayor who said "there is no me, only we" saying together we can make a difference in our community. She concluded with a Merry Christmas and a wish that all be safe during the holidays.

CM 12-190-20

ADJOURNMENT

MOTION by Paiz, SUPPORTED by Lyons:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 5:53 p.m.

ABSENT: Costantino

MOTION CARRIED

---

VALERIE KINDLE, MAYOR

---

LESLIE M. FRANK, CITY CLERK