

- in the amount of \$474,522.52 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payments to Nu Appearance Maintenance, Inc. in the amount of \$15,661.25 for assistance with leaf pickup, lawn cutting and fall maintenance in various areas of the City.
 3. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$5,644.40 for professional services during the month of for the following projects: DTE Street Lighting, #180-162; 2014 Emergency Concrete Pavement Repair, #180-160; SRF Open Cut Repairs, #180-119; SRF SCIPP Repairs, #180-118; SRF FCIPP, #180-117; 2014 User Charge Update, #180-157; DWSD Water Contract, #180-163 and the Milk River Study Review, #180-164.
 4. Approve payment to WCA Assessing in the amount of \$10,130.23 for the contractual assessing services performed during the month of December 2014.
 5. Approve payment in the amount of \$6,061.00 to the Michigan Municipal League for membership dues covering the period February 1, 2015 through January 31, 2016.
 6. Approve the appointment of Don Nicholson as an alternate member of the Board of Review.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-179-14

APPROVAL OF REVISED
AMENDMENT NO. 2 - WATER CONTRACT

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED to approve the revised Amendment No. 2 of the Water Service Contract between the City of Detroit and the City of Harper Woods and further that the City Manager be authorized to sign the contract on behalf of the City.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-180-14

MICHIGAN MUNICIPAL LEAGUE - LIABILITY
AND PROPERTY POOL INSURANCE RENEWAL

CITY OF HARPER WOODS, MICHIGAN

DECEMBER 15, 2014

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED to renew the City's participation in the Michigan Municipal League's Liability and Property Pool for 2015 in the amount of \$191,522.00 for coverage as stated in their renewal proposal and, further that competitive bidding be waived in accordance with City policy.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-181-14 PROPOSAL FOR ENGINEERING SERVICE

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED to Approve the Proposal for Engineering Services from Anderson, Eckstein & Westrick, Inc. in an amount not to exceed \$10,650.00 to conduct the Street Condition Rating and Asset Management Plan for the City of Harper Woods.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, Flanagan, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-182 -14 EMPLOYMENT AGREEMENT - ADMINISTRATIVE
ASSISTANT TO DPW SUPERINTENDENT

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the employment agreement between the City of Harper Woods and Heather Toutant and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Flanagan, Kindle, and Marshall.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-183-14

CITY COUNCIL VACANCY

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to direct the City Clerk to place a public notice in the paper soliciting interested and qualified citizens to fill the vacant City Council seat, with said notice to include a filing date of January 5, 2015 and to schedule a Special City Council meeting for January 12, 2015 at which time all interested candidates must appear before City Council to give a presentation, followed by the City Council selecting a candidate to fill the vacancy.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Kindle, Marshall, and Palmer.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-184-14

MILK RIVER - OPERATIONS AND MAINTENANCE

RESOLUTION by Palmer, SUPPORTED by Costantino:

BE IT RESOLVED approve payment to Wayne County in the amount of \$235,950.75 for the operation and maintenance of the Milk River Drain for the 1st quarter of FY2015.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Kindle, Marshall, Palmer, and Sawicki.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

A representative from Starr Academy thanked the City for all of their cooperation since they have opened and invited everyone to come and see their facility. They are a K-7 school.

Mr. Lesch thanked the Public Safety Department for their assistance with an illegally parked vehicle. He then commented on the construction trailer on Woodside that is still in the driveway and needs to be ticketed or removed, the Free Press flyers that are still being strewn about, the pedestrian crossing at Eastwood and Beaconsfield not working properly and lastly he suggested that placing temporary speed bumps on the streets might be a deterrent for speeders in the community.

Ms. Paiz announced a new service to library card holders that allows patrons to download

and stream music called Freegal. She also shared that she thinks her husband stopped a would be thief from stealing a package from her porch and that everyone should keep a watch out.

Mr. Dick said that it is fabulous that Ms. Toutant is being hired full time she has done a great job so far. He also asked if the money we get for road repair is state or federal money. He also commented that he heard that CVS and the Chase Bank on Kelly are leaving Harper Woods.

CALL TO COUNCIL

The Mayor commented on a press conference that he recently attended with SEMCOG regarding transportation funding. He thanked Mayor Pro tem Palmer for his years of service and said that he is looking forward to working with him in his new capacity. He then wished everyone a happy holiday.

Mayor Pro tem Palmer wished everyone a happy holiday and said that his time on Council has been an honor and a privilege and that he has learned a lot. He then encouraged everyone to apply for the vacancy as it has been a great experience and that you don't need to know everything, just have enthusiasm for the job and a curiosity and dedication to work hard on behalf of the City with a great group of people.

Councilwoman Kindle commented on a fence that has been down for some time at Country Club and Beaconsfield and asked if something could be done about it.

CM 12-185 -14

EXECUTIVE SESSION - COLLECTIVE BARGAINING - MATTER

MOTION by Kindle, SUPPORTED by Palmer:

To adjourn to executive session for the purpose of discussing a Collective Bargaining matter.

MOTION CARRIED UNANIMOUSLY

The City Council adjourned to Executive Session at 7:42 p.m. and reconvened at 8:13 p.m.

CM 12-186-14

ADJOURNMENT

MOTION by Costantino, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:13 p.m.

REGULAR CITY COUNCIL MEETING

PAGE 6

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
DECEMBER 1, 2014

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Daniel S. Palmer Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie Kindle (7:12), Hugh R. Marshall, and Vivian M. Sawicki.

ABSENT: Councilmember Valerie Kindle (7:12)

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 12-162-14

MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held November 17, 2014 and furthermore receive and file the minutes of the Employees Retirement Board System meeting held November 24, 2014.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM12-163 -14

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 104459 through 104587 in the amount of \$537,856.79 as submitted by the City Manager and

CITY OF HARPER WOODS, MICHIGAN

DECEMBER 1, 2014

- Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Lakeside Collision in the amount of \$5,804.14 for the repair of our fire truck.
 3. Approve payment to Statewide Security Transport in the amount of \$7,487.36 for prisoner lodging and maintenance for the month of October 2014.

ROLL CALL VOTE

YES: Costantino, Flanagan, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

ABSENT: Kindle

RESOLUTION ADOPTED

CM 12-164 -14 OPEN PUBLIC HEARING - PROPOSED
PARKING LOT - 20839 HUNT CLUB

MOTION by Marshall, SUPPORTED by Sawicki:
to Open the Public Hearing to consider a request from the property owners at 20250 Harper to allow a parking lot at 20839 Hunt Club in a residentially zoned area in accordance with Sec. 10-455 of the City's Zoning Ordinance.

MOTION CARRIED

PUBLIC HEARING

The City Manager gave an overview of the petitioner's request and stated that the Planning Commission and Board of Zoning Appeals have also approved of the request.

Mr. Lusch asked if there would be any type of barrier wall between the business and the residential homes.

Councilmember Costantino commented that a resident contacted her and said that this would be a nice improvement to the community and she was in favor of the project.

Councilmember Sawicki read from the petitioner's proposal and shared that a masonry wall and shrubs would be part of this project as a barrier between the residential area and the business.

CM 12-165-14 CLOSE PUBLIC HEARING - PROPOSED
PARKING LOT - 20839 HUNT CLUB

MOTION by Sawicki, SUPPORTED by Palmer:

to close the Public Hearing to consider a request from the property owners at 20250 Harper to allow a parking lot at 20839 Hunt Club in a residentially zoned area in accordance with Sec. 10-455 of the City's Zoning Ordinance.

MOTION CARRIED

CM 12-166-14 PROPOSED PARKING LOT - 20839 HUNT CLUB

RESOLUTION by Flanagan, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the proposed parking lot at 20839 Hunt Club as required by Sec. 10-455 of the City's Zoning Ordinance as recommended by the City Planning Commission as set forth in their minutes of October 22, 2014.

ROLL CALL VOTE

YES: Flanagan, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Kindle

RESOLUTION ADOPTED

CM 12-167-14 ANNUAL PERMIT TO WORK ON STATE HIGHWAYS

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED adopt the Performance and Indemnification Resolution related to the City's Annual Permit to Work on State Highways.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

ABSENT: Kindle

RESOLUTION ADOPTED

CM 12-168 -14 ANNUAL PERMIT TO WORK ON COUNTY ROADS

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to adopt the Performance and Indemnification Resolution authorizing the City to make necessary repairs to county roads and sidewalks, and further to adopt the CITY OF HARPER WOODS, MICHIGAN DECEMBER 1, 2014

Performance and Indemnification Resolution authorizing the City to take any necessary restorative corrections to county roads and sidewalks, and further to adopt the Performance and Indemnification Resolution authorizing the City to temporarily close county roads and/or place temporary banners within the right-of-way.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, Flanagan and Kindle.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-169-14 WATER SERVICE CONTRACT - AMENDMENT NO. 2

RESOLUTION by Palmer, SUPPORTED by Flanagan:
BE IT RESOLVED to Approve Amendment No. 2 to the Water Services Contract between the City of Detroit and the City of Harper Woods and further that I be authorized to sign the contract on behalf of the City.

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Flanagan, Kindle, and Marshall.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-170 -14 RENEWAL OF AGREEMENT - HYDRO DESIGNS
CROSS CONNECTION CONTROL PROGRAM

RESOLUTION by Sawicki, SUPPORTED by Palmer:
BE IT RESOLVED to approve the three-year extension professional services agreement with HydroDesigns through November of 2017 for the Cross Connection Control Program as required by the Michigan Department of Environmental Quality and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Kindle, Marshall, and Palmer.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-171-14 PROGRESS PAYMENT NO. 3 - 2012 SRF SANITARY
SEWER REPAIR, SCRIPP LINING; #180 - 118

RESOLUTION by Costantino, SUPPORTED by Palmer:
BE IT RESOLVED approve payment to LiquiForce Services (USA) Inc., in the amount of \$54,551.65 for Progress Payment No. 3 on the 2012 SRF Sanitary Sewer Repairs, SCIPP Lining Contract No. 2 #180-118.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Kindle, Marshall, Palmer, and Sawicki.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-172-14 PROGRESS PAYMENT NO. 3 - 2012 SRF SANITARY
SEWER REPAIR, OPEN CUT REPAIR; #180-119

RESOLUTION by Marshall, SUPPORTED by Costantino:
BE IT RESOLVED approve payment to Fontana Construction Inc., in the amount of \$32,500.00 for Progress Payment No. 10 on the 2012 SRF Sanitary Sewer Repairs, 2012 SRF Sanitary Sewer Repairs, Open Cut Sanitary Repairs, Contract No. 3, #180-119.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-173-14 CHANGES IN MEETING DATES - 2015

MOTION by Sawicki, SUPPORTED by Costantino:
Approve the changes to the City Council meeting dates as listed by the City Manager for 2015.

MOTION CARRIED UNANIMOUSLY

CM 12-174-14 ADD ITEM TO AGENDA - LETTER OF RESIGNATION

MOTION by Sawicki, SUPPORTED by Costantino:

Add to the agenda the Letter of Resignation submitted by Councilmember Daniel Palmer.

MOTION CARRIED UNANIMOUSLY

CM 12-175-14 LETTER OF RESIGNATION - DANIEL PALMER

RESOLUTION by Sawicki, SUPPORTED by Kindle:
To accept the Letter of Resignation effective December 31, 2014 from Councilmember Daniel Palmer.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Lusch asked if anyone knew anything about the black spots that are on the City's Maple trees. He then asked if something could be done about the cement trailer that has been in the driveway at 18929 Woodside for months. He also also asked if having locks on dumpsters could be revisited by the Ordinance committee. Lastly he asked who paid for the removal and replacement of the newly poured sidewalk in front of City Hall. (The City Manager stated that the contractor incorrectly installed the sections of sidewalk and replaced them with no additional charges to the City.)

Ms. Kindle-Walker announced two upcoming events, one at St. Clare of Montefalco which is a free family health fair sponsored by Wayne County Commissioner Killeen on December 11 from 11a.m. until 3p.m. and second "Friends of Detroit City Airport" 11th annual Community Christmas Celebration on December 22 from 4p.m. to 7p.m. at City Airport.

Mr. Hakim commented on the sign at the corner of 8 mile and the I-94 freeway and said that he would like to see the messages that Harper Woods is for sale be removed and only allow school, city or family events posted. He also suggested that City information be given to all new renters and that someone should be responsible for educating new residents of our ordinances.

A resident asked if the sign at Vernier and Peerless is going to be replaced.

CALL TO COUNCIL

The Mayor commented on his participation in the Grosse Pointe parade and said that it was a great turnout for a quality event. He also commented on how fortunate the City is with the quality of people that were running for judge during the Primary and General elections and how fortunate the City is that such quality people are interested in maintaining a great community.

Councilwoman Kindle commented on a situation at her condo where the water department was needed and thanked them for their services. She also commended her sister for her hard work and dedication to the Christmas event that has been held for the last 11 years at the City Airport and encouraged everyone to participate and that donations are accepted.

Councilwoman Sawicki commented that she has been notified from residents that the pink flyer bags distributed by the Free Press are being thrown into driveways again and suggested that the Free Press be fined for littering.

Councilwoman Costantino mentioned that the next Ordinance Committee meeting will be held on February 2 at 6p.m. She also commented on her participation at the Veteran's Day Parade where the Chandler Park ROTC participated as well. She also shared that the Chandler Park Academy now has approximately 2400 students on their campus.

CM 12-176-14

ADJOURNMENT

MOTION by Sawicki, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:48 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
NOVEMBER 17, 2014

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Councilperson(s) Cheryl A. Costantino, Valerie Kindle, Hugh R. Marshall, and Vivian M. Sawicki.

ABSENT: Mayor Pro tem Daniel S. Palmer and Councilman Charles Flanagan.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATIONS

The Mayor and members of the Beautification Commission presented the annual Beautification Awards to Dazimierz and Danuta Cegielski, Regina Currie, Frances Mocer, Phil and Kathleen Herroscheck, Ann Tiseo, Charles and Colleen Coleman, James and Christel Sharkey, Eric and Angela Fieber, Carolyn McInnes and Mercury Retropolis owned by James Mullins and Michelle Southers. Nine outstanding homes in our community and one place of business were chosen from the many nominated. The landscaping, maintenance and presentation contributed to the selection of the homes & business by the Beautification Commission. The award winners are presented with a commemorative plaque.

CM 11-156-14 EXCUSE COUNCILMEMBERS PALMER & FLANAGAN

MOTION by Costantino, SUPPORTED by Kindle:

To excuse Mayor Pro tem Palmer and Councilman Flanagan from tonight's meeting because of a prior commitment.

ABSENT: Palmer & Flanagan.

MOTION CARRIED

CM 11-157-14

MINUTES

MOTION by Costantino, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held November 3, 2014 and furthermore receive and file the minutes of the Ordinance Committee held October 6, 2014 and the Board of Zoning Appeals meeting held November 12, 2014.

ABSENT: Palmer & Flanagan.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 11-158 -14

CONSENT AGENDA

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 101335 through 104458 in the amount of \$337,225.63 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to WCA Assessing in the amount of \$9,767.01 for the contractual assessing services performed during the month of November 2014.
3. Approve payment to Oakland County Information Technology in the amount of \$6,551.00 for fees relative to the CLEMIS computer system utilized by the Police Department.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Sawicki, and Poynter.

NO: None.

ABSENT: Palmer & Flanagan.

RESOLUTION ADOPTED

CM 11-159 -14 SCHEDULE PUBLIC HEARING - PROPOSED
PARKING LOT AT 20839 HUNT CLUB DRIVE

RESOLUTION by Sawicki, SUPPORTED by Marshall:
BE IT RESOLVED to schedule a public hearing to consider a request for a proposed parking lot in a residential area at 20839 Hunt Club in accordance with an ongoing development at 20250 Harper Avenue to be held on December 1, 2014 at 7:00 p.m.

ROLL CALL VOTE

YES: Kindle, Marshall, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Palmer & Flanagan.

RESOLUTION ADOPTED

CM 11-160-14 TRANSFER TO 2014 WINTER TAX ROLL -
DELINQUENT WATER, SEWER, GRASS CUTTING
AND COMMERCIAL REFUSE BILLS

RESOLUTION by Marshall, SUPPORTED by Kindle:
BE IT RESOLVED to approve the transfer of \$196,546.46 for delinquent Water and Sewer bills, \$108,482.17 for Miscellaneous City Services, \$6,773.00 for Special Pickups and \$6,426.06 for Meter Replacements (total of \$318,227.69) to the 2014 Winter Tax Roll as proposed and submitted by the Finance Director/Treasurer.

ROLL CALL VOTE

YES: Marshall, Sawicki, Poynter, Costantino, and Kindle.

NO: None.

ABSENT: Palmer & Flanagan.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Courtney advised that the Detroit Area on Agency is planning to build a senior facility on the west side of Detroit.

Ms. Southers asked what could be done about the rodent problem on her street.

Ms. Paiz questioned whether a church had the right to potentially inter people on their own property.

Mr. Dick asked for clarification that the taxable value on the City of Harper Woods is \$203 million. He also complimented the winners of the Beautification awards.

Mr. Anderson shared his concerns with break-ins this past summer and asked how he could get involved to eliminate this problem. He stated he wanted to do his part in keeping Harper Woods a nice community.

Mr. Brooks also shared his concerns with keeping Harper Woods safe. He also stated that neighbors need to help each other by keeping an eye out for one another as a means to keep a safe community.

CALL TO COUNCIL

The Mayor commented on the Veteran's Day ceremony that he attended at the GP War Memorial and also the tree lighting ceremony at City Hall.

Councilman Marshall asked for information about the substance abuse center that he heard was opening at the former St. Peter's school and will those plans be placed before City Council for approval. (The City Manager said that the potential buyers of that property were informed that they would need site plan approval and possibly zoning appeal approval before this would be approved and he hasn't heard anything from them since.)

Councilwoman Kindle commented on the comments of Mr. Anderson and Mr. Brooks and stated that homeowners need to be a voice and that they need to stay involved and to know the neighbors to keep a strong, safe community. She also shared that she is currently working with the bright lights consortium and that there is a possibility of getting additional streetlights converted and possibly with the addition of cameras on them for Kelly Road.

Councilwoman Sawicki commented that perhaps more information could be placed in a newsletter about rodents and how to get rid of them.

Councilwoman Costantino updated everyone about what was discussed at the Ordinance Committee meeting and announced the next meeting would be on February 2 at 6:00 p.m. She also mentioned that years ago there were two groups that were active in the community, the Homeowners for a Better Harper Woods and the Southeast Homeowners that she would love to see resurrected and that she would be happy to help any type of homeowner groups in any way she could.

CM 11-161-14

ADJOURNMENT

MOTION by Marshall, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:51 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
NOVEMBER 3, 2014

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Daniel S. Palmer
Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie
Kindle, Hugh R. Marshall, and Vivian M. Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J.
Russell LaBarge and City Clerk Leslie M. Frank.

CM 11-146-14

MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held October 20, 2014 and furthermore receive and file the minutes of the Planning Commission meeting held October 22, 2014.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 11-147-14

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 104235 through 104334 in the amount of \$242,228.66 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. Approve the Accounts Payable listing for Check Numbers 104235 through 104334 in the amount of \$242,228.66 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
3. Approve payment to Statewide Security Transport in the amount of \$8,328.00 for prisoner lodging and maintenance for the month of September 2014.
4. To approve the extended maintenance agreement with L3 Communications in the amount of \$8,299.00 for service coverage from January 8, 2015 through January 7, 2016 for our police vehicle in-car cameras.
5. Approve payment to WCA Assessing in the amount of \$10,691.57 for the contractual assessing services performed during the month of October and paralegal services for September.
6. Approve payment to Suburban Library Cooperative in the amount of \$5,339.00 for the automated system services, ancestry database and SLC gift fund.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-148-14 2015 BUDGET - OPEN PUBLIC HEARING

MOTION by Costantino, SUPPORTED by Sawicki:
To open the Public Hearing on the 2015 Budget.

MOTION CARRIED UNANIMOUSLY

PUBLIC HEARING

The City Manager gave an overview of the funds in the 2015 Budget and the adjustments that were discussed during the budget workshops.

Mr. Lusch inquired if we would continue to need the 12 mill assessment in 2015. He suggested the City go into bankruptcy as a means to clean the slate.

Mr. Cadotte asked if there was money set aside to repair the cracks in the streets with a sealer before winter sets in.

CM 11-149-14 2015 BUDGET - CLOSE PUBLIC HEARING

MOTION by Flanagan, SUPPORTED by Palmer:
To close the Public Hearing on the 2015 Budget.

MOTION CARRIED UNANIMOUSLY

CM 11-150-14

ADOPTION OF TAX LEVY
RESOLUTION - 2015 BUDGET

RESOLUTION by Sawicki, SUPPORTED by Marshall:
BE IT RESOLVED to adopt the Tax Levy Resolution set forth on page 1 of the budget document hereby establishing the following tax rate for 2015.

GENERAL	20.000
REFUSE	2.5517
LIBRARY	1.9168
DEBT	2.0000
	26.4685

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-151-14

ADOPTION OF BUDGET ADOPTION AND
APPROPRIATION RESOLUTION - 2015 BUDGET

RESOLUTION by Marshall, SUPPORTED by Flanagan:
BE IT RESOLVED to approve the Budget Adoption and Appropriation Resolution found on Page 2 of the budget document, thereby adopting the 2015 Budget as presented.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter, Costantino, and Flanagan.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-152-14 2015 STORM WATER UTILITY RATE RESOLUTION

RESOLUTION by Sawicki, SUPPORTED by Costantino:
BE IT RESOLVED that in accordance with Chapter 27, Article V, Sections 27-120 and 27-15 of the Code of Ordinances, a rate of \$210.00 per residential equivalent unit is hereby established for the storm water utility charge to be billed December 1, 2014.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, Flanagan, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-153 -14 PROGRESS PAYMENT NO.2 - 2014 CONCRETE
PAVEMENT REPAIR PROGRAM # 180 - 160

RESOLUTION by Marshall, SUPPORTED by Costantino:
BE IT RESOLVED to approve payment to Fiore Enterprises, LLC in the amount of \$45,610.09 for Progress Payment No. 2 on the 2014 Concrete Pavement Repair Program, #180-160.

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Flanagan, Kindle, and Marshall.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-154 -14 AGREEMENT - WASTEWATER DISPOSAL
SERVICES - CITY OF DETROIT

RESOLUTION by Kindle, SUPPORTED by Flanagan:
BE IT RESOLVED to approve the Wastewater Disposal Service Contract between the City of Detroit, a municipal corporation by its Water and Sewerage Department and the City of Harper Woods, a municipal corporation and further, authorize the Mayor and City Clerk to sign the contract.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Kindle, Marshall, and Palmer.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Lusch complained about cars parking over city sidewalks and the flyers that are being distributed by the Free Press. He also shared that the dumpster issue he has mentioned in the past seems to be corrected. He also asked how many more years the city would impose the 12 mill assessment.

Mr. Dick commented on a resident who erected another fence near the Sunoco station on Kelly as a means to stop the flow of litter into his neighborhood.

Mr. Cadotte asked how much money has the city collected due to rental properties being taxed at a non-homestead rate. (The City Manager stated that only the school district realizes the increase in tax money.) He also commented about people that walk in the street at night and that something needs to be done before someone gets hurt. Lastly he noted that the City is not paying the Pension system its full obligation and cautioned that this could bring legal action forcing the City to make the full payment.

CALL TO COUNCIL

The Mayor commented on his participation in the artisan market that was recently held in the Library and that there were many positive comments about the event and the City.

Councilwoman Costantino announced the next Ordinance Committee meeting will be held on November 17 at 6:00 p.m.

Councilwoman Sawicki reminded everyone of Election Day tomorrow and wished Dan Palmer and Susan Dunn luck.

CM 11-155 -14

ADJOURNMENT

MOTION by Costantino, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:55 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
OCTOBER 13, 2014

SPECIAL MEETING MINUTES

The special City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Daniel Palmer, Councilperson(s) Cheryl Costantino, Valerie Kindle and Vivian M. Sawicki

ABSENT: Councilperson(s) Charles Flanagan and Hugh Marshall.

OTHERS PRESENT: City Manager Randolph Skotarczyk and Finance Dir. Laura L. Stowell.

BUDGET SESSION

The City Manager and City Council reviewed and discussed the proposed budget for 2015.

CALL TO COUNCIL

No comments were made.

CM 10-141-14

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Palmer:

That the agenda of the special City Council meeting having been acted upon, the meeting is hereby adjourned at 8:26 p.m.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
OCTOBER 6, 2014

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Daniel S. Palmer Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie Kindle, Hugh R. Marshall, and Vivian M. Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATION

Mayor Poynter joined Officer Biernat in presenting our annual Safety Patrol awards to Benjamin Zoia of Poupard Elementary School, Isaiah Barner of Chandler Park Academy and Tamera Robertson of Tyrone Elementary School.

CM 10-132-14

MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held September 15, 2014 and furthermore receive and file the minutes of the Planning Commission meeting held on September 24, 2014.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 10-133-14

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 103920 through 104134 in the amount of \$590,404.39 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to the City of Grosse Pointe Farms in the amount of \$9,100.55 for Harper Woods' proportionate share of the Intermunicipal Radio System for the period January 1 through June 30, 2014.
3. Approve payment to Wayne County in the amount of \$8,925.00 for prisoner lodging and maintenance for the months of April and May 2014.
4. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$9,268.88 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library, DPW and the Parks and also for lawn cuttings at various residential homes.
5. Approve the appointment of Mr. George Lapastora as the Harper Woods representative to the Grosse Pointe Library District with a term expiring June 30, 2018.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-134 -14

PROGRESS PAYMENT NO.1 - CONCRETE
PAVEMENT REPAIR PROGRAM # 180 - 160

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to approve payment to Fiore Enterprises, LLC in the amount of \$50,517.17 for Progress Payment No. 1 on the 2014 Concrete Pavement Repair Program, #180-160.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-135 -14 PROPOSAL FOR LIGHTING UPGRADES - LIBRARY

RESOLUTION by Marshall, SUPPORTED by Palmer:

BE IT RESOLVED to accept the proposal from Lumerica in the amount of \$23,261.91 for the installation of 311 lights at the Library and the disposal of existing bulbs and further to waive competitive bidding as Lumerica is the sole provider of this type of lighting and also they provided low bids for the City of Burton and Rochester Hills.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-136 -14 ELECTION OF BOARD OF DIRECTORS - MI
MUNICIPAL LEAGUE LIABILITY & PROPERTY POOL

RESOLUTION by Palmer, SUPPORTED by Costantino:

BE IT RESOLVED to cast the City's vote for the following persons to serve on the Board of Directors of the Michigan Municipal League Liability and Property Pool: Jason Eppler - Manager, City of Ionia; Sue Osborn - Mayor, City of Fenton; Dave Post -Manager, Village of Hillman.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, Flanagan, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-137-14 ACCEPTANCE OF COPS GRANT

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED to accept the COPS Grant in the estimated amount of \$250,000.00 to fund the cost of two police officer positions for three (3) years with the City's local match amount of \$219,985 over the three year period.

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Flanagan, Kindle, and Marshall.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-138-14

AMENDED DEFICIT REDUCTION
PLAN FOR REFUSE FUND

RESOLUTION by Kindle, SUPPORTED by Costantino:
BE IT RESOLVED to adopt the Amended Deficit Reduction Plan for the Refuse Fund as outlined in the attached resolution from the Finance Director and further to direct the Finance Director to submit this plan to the State of Michigan Treasury Department for certification.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Kindle, Marshall, and Palmer.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Bertolen complained about a rodent problem on his street and asked that something be done about it.

Mr. Sova expressed his concern over the "Cash for Homes" message being displayed on the sign at the corner of 8 Mile and Harper.

Mr. Drabant complained of a rental home next door to him. He cited multiple issues, including ordinance violations and that the police have been called there many times and asked that something be done about the renters there.

Ms. Calhoun shared her concern over the recent home invasions in her neighborhood and suggested that maybe it was time to revisit homeowner groups as a means to look out for one another.

Mr. Walker agreed that the homeowner/neighborhood watch programs are what the City needs and that he spoke with Sgt. Lada about doing just that and shared that the City has resources available to help.

Mr. Lapastora asked when his yard would be restored following the sewer work that was done recently. He also complained of a neighbor with excessive junk in front of his property and lastly asked if something could be done about speeding cars on his street.

Mr. Cadotte raised his concern over the recent Band-O-Rama and the loud music over the P.A. system. He also asked if something could be done about the loitering of young

people at the businesses on Kelly Road.

Mr. Dick commented on homes for sale and foreclosures in the City. He also inquired if leaf pickup would continue this year.

Mr. Gray complimented Medstar and their services recently during the Band-O-Rama where some students were treated. He also stated that during the Band-O-Rama the decibel level never exceeded 70 which is generally a speaking level with the exception of one band that reached about 85 decibels. He also mentioned that Band-O-Rama is a great fundraiser for the school district and he would hate to see it stopped.

Mr. Regal announced the Lions Club Pasta Dinner which will be held on October 15 from 4pm until 8pm at the Amvets Hall.

Mr. Schenburn announced that the Boy Scouts will be having their annual Can-do Drive beginning November 1. He also suggested that Rizzo needs to be more aware of the debris left behind after their collection and clean up. He also raised concern about the City's hiring of Safebuilt.

Mr. Hakim also stated that he feels the Rizzo also needs to tell their drivers to slow down. He also said that we need to do everything we can to keep as many public safety officers employed as possible to continue to provide great service to the community.

CALL TO COUNCIL

The Mayor commented on several events that he attended, including the grand opening of the new WCCCD facility on Vernier, Band-O-Rama, the Home Depot Safety Day and the Unity in the Community Resource event and that each one of these events was well attended and great for the community. He also announced that the homecoming parade will be on Friday at 6:00 p.m. on Beaconsfield. He agreed that reforming a community group like the Homeowners for a Better Harper Woods would be a great idea for the community to come together. He also mentioned his dislike of people that are slamming Harper Woods and that we do not need any more negativity.

Councilman Flanagan also commented on the sign at Harper and 8 Mile saying he thought it should be removed due the content of the advertisements and it appearing that the City is endorsing Global Realty's plan to buy up houses and make them rentals. He also commented that we need to continue with a strong public safety department to fight crime.

Councilwoman Sawicki commented on the road funds that we soon be getting for some much needed road repairs. She suggested that we may need to revisit issuing a road bond

for those streets that are in serious disrepair. She also asked if residents have been given all the necessary information that FEMA provided following the August flood event.

Councilwoman Costantino gave an update on the Ordinance Committee meeting and reported that the next meeting will be held on November 17 at 6pm.

Councilwoman Kindle commented on the Unity in the Community event and stated that she was very proud of how it turned out and hopes that it will be bigger next year.

Councilman Palmer asked about the cul de sac idea that has been discussed in the past and if it was something that would be before the Council in the future.

CM 10-139-14 2015 BUDGET WORKSHOP SESSION

MOTION by Sawicki, SUPPORTED by Costantino:
to adjourn to the Budget workshop session.

MOTION CARRIED UNANIMOUSLY

City Council recessed at 8:36 p.m. and reconvened at 8:50 p.m.

2015 BUDGET WORKSHOP SESSION

The City Manager and Finance Director presented and discussed with City Council the draft of the 2015 budget.

CM 10-140-14 ADJOURNMENT

MOTION by Kindle, SUPPORTED by Sawicki:
That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 10:10 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
SEPTEMBER 15, 2014

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Daniel S. Palmer
Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie
Kindle, Hugh R. Marshall, and Vivian M. Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney
Sharon DeWaele and City Clerk Leslie M. Frank.

CM 09-127-14

MINUTES

MOTION by Palmer, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held September 3, 2014 and furthermore receive and file the minutes of the Ordinance Committee meeting held August 11, 2014.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 09-128-14

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 103839 through 103919 in the amount of \$1,090,934.94 as submitted by the City Manager and Finance

- Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$5,132.40 for professional services during the month of August 2014 for the following projects: 2014 Emergency Concrete Pavement Repair, #180-160; SRF FCIPP, #180-117; SRF Open Cut Repairs, #180-119; SRF SCIPP Repairs, #180-118 and 2013 Emergency Concrete Pavement Repair #180-153.
 3. Approve payment to Statewide Security Transport in the amount of \$8,307.50 for prisoner lodging and maintenance for the month of July 2014.
 4. Approve payment to Badger Meter, Inc. in the amount of \$5,009.15 for the purchase of thirty new 5/8" Orion automatic read water meters.
 5. Approve payment to Badger Meter, Inc. in the amount of \$5,009.15 for the purchase of thirty new 5/8" Orion automatic read water meters.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-129 -14 PROFESSIONAL SERVICE AGREEMENT
SAFEbuilt MICHIGAN, INC.

RESOLUTION by Marshall, SUPPORTED by Palmer:
BE IT RESOLVED to approve the two year agreement for professional services submitted by SAFEBuilt Michigan, Inc. and further, to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-130-14 ADOPT 2015 BUDGET SCHEDULE

RESOLUTION by Marshall, SUPPORTED by Costantino:
BE IT RESOLVED to approve the 2015 Budget Meeting Schedule with workshops to be held at regular and special meetings on October 6, October 13 and October 20 and further to hold a public hearing on the 2015 Budget on November 3, 2014.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Ms. Uhl thanked the Public Safety Department for providing the Nixle message regarding the home invasions and keeping the residents informed. She also expressed her concern of pedestrians walking in the street and that something needs to be done about this before someone is hurt. Lastly she thanked the City Manager for entering into the agreement with SAFEBuilt to continue to provide the services to meet the needs of the community.

Mr. Lusch asked how the city handles homes that are not in compliance with ordinances and what he could do about a particular property in violation. (The City Manager said that he needs to contact the City by email or phone with a complaint and it will be addressed.)

Ms. Rutledge commented that her water was turned off recently due to an emergency watermain repair and that she was not notified ahead of time and that residents should be notified better during this type of situation. She also mentioned a vacant home at Bournemouth and Tyrone that has numerous ordinance violations and asked if someone could take a look at it.

Mr. Cadotte asked when the new assessment data will be made available for homeowners. He also commented on the need to address the pension system and change to a deferred retirement plan. Lastly he commented on the loud PA system the school uses for football games and asked if the city could help in getting them to turn it down.

Mr. Regal announced the Lion's Club annual pasta dinner that will be held on October 15 from 4pm to 8pm at the Amvet's.

Ms. Kilroy commented about the City charging her to have the Public Works department pick up some branches from her trees.

Mr. Schenburn commented about the flyers that are being distributed by the Free Press and suggested that the City fine the Free Press as a way to stop them. He relayed an incident that happened at a rental home and that police were called. He then urged residents to report any homes that are in disrepair or any suspicious behavior to the Public Safety department.

CALL TO COUNCIL

Councilwoman Kindle suggested that a person similar to a meter maid handle the issuing of violations to pedestrians who walk in the street. She then asked about the company that is offering insurance to residents for water main and sewer repair and when they will stop sending letters to residents.

Councilman Flanagan suggested that a meter maid type person to handle pedestrians walking in the street was not a good idea and that it should be handled by an officer as a safety measure. He also commented about kids playing in the street and that he didn't see this as being a big problem for the community as not everyone lives near a park.

Councilwoman Sawicki asked if the City received a percentage of proceeds from the sewer/watermain repair insurance company. She then announced the Harper Woods Homecoming Parade will be on October 10 at 6:00p.m. and the Band-O-Rama will be held on September 28 at the high school beginning at 11:00 a.m.

Councilwoman Costantino announced the next Ordinance Committee meeting will be on October 6 at 6:00p.m.

Councilman Palmer asked for an update regarding union negotiations.

Mayor Poynter announced the Unity in the Community Resource fair that will be held on October 4 at the high school from 1:00 p.m. until 3:30 p.m.

CM 09-131-14

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:53 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
SEPTEMBER 3, 2014

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Daniel S. Palmer
Councilperson(s) Cheryl A. Costantino, Valerie Kindle, Hugh R.
Marshall, and Vivian M. Sawicki.

ABSENT: Councilman Charles Flanagan.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney
Sharon DeWaele and City Clerk Leslie M. Frank.

CM 09-116-14 EXCUSE COUNCILMEMBER FLANAGAN

MOTION by Palmer, SUPPORTED by Kindle:

To excuse Councilmember Flanagan from tonight's meeting because of a prior commitment.

ABSENT: Flanagan

MOTION CARRIED

CM 09-117-14 MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held August 11, 2014 and furthermore receive and file the minutes of the Board of Trustees Employees Retirement System meeting held August 11, 2014.

ABSENT: Flanagan

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 09-118-14

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 103734 through 103836 in the amount of \$777,882.09 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment in the amount of \$12,523.39 to Grosse Pointe Woods for the City's pro-rata portion of the operating and maintenance of the Torrey Road Pump Station for the period January 1 through June 30, 2014.
3. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$7,532.70 for lawn restorations, weed control and lawn cuttings at various residential homes.
4. Approve payment to WCA Assessing in the amount of \$10,427.41 for the contractual assessing services performed during the month of August 2014.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

CM 09-119-14

PUBLIC HEARING - TAXI CAB FARE INCREASE

MOTION by Sawicki, SUPPORTED by Palmer:

To open the Public Hearing on a proposed fare increase from Shamrock Cab Company.

ABSENT: Flanagan

MOTION CARRIED

PUBLIC HEARING

Larry Finazzo of Shamrock Cab Company was present and explained the need for the increase requested. He also answered questions as presented to him.

CM 09-120-14 PUBLIC HEARING - TAXI CAB FARE INCREASE

MOTION by Sawicki, SUPPORTED by Palmer:

To close the Public Hearing on a proposed fare increase from Shamrock Cab Company.

ABSENT: Flanagan

MOTION CARRIED

CM 09-121-14 ACTION ON TAXI CAB FARE INCREASE

RESOLUTION by Marshall, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following fares for Shamrock Cab Company:

Flag Throw	\$ 3.00
Per Mile Charge	\$ 2.70
Wait Time/Traffic Delay Time	\$36.00

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

CM 09-122-14 MILK RIVER - OPERATION AND MAINTENANCE

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to approve payment to Wayne County in the amount of \$517,725.50 for the operation and maintenance of the Milk River Drain for the 3rd and 4th quarter of FY14.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

CM 09-123-14 PROGRESS PAYMENT NO. 2 - 2012 SRF SANITARY
SEWER REPAIRS - FCIPP LINING, # 180 -118

RESOLUTION by Marshall, SUPPORTED by Kindle:
BE IT RESOLVED to approve payment to LiquiForce Services (USA) Inc., in the amount of \$53,055.00 for Progress Payment No. 2 on the 2012 SRF Sanitary Sewer Repairs, SCIPP Lining Contract No. 2 #180-118.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino and Kindle.
NO: None.
ABSENT: Flanagan

RESOLUTION ADOPTED

CM 09-124-14 PROGRESS PAYMENT NO. 8 - 2012 SRF SANITARY
SEWER REPAIR - OPEN CUT SANITARY REPAIR, # 180 -119

RESOLUTION by Costantino, SUPPORTED by Sawicki:
BE IT RESOLVED approve payment to Fontana Construction, Inc., in the amount of \$423,826.40 for Progress Payment No. 8 on the 2012 SRF Sanitary Sewer Repairs, Open Cut Repairs, Contract

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Kindle, and Marshall.
NO: None.
ABSENT: Flanagan

RESOLUTION ADOPTED

CM 09-125-14 MICHIGAN MUNICIPAL LEAGUE -
DESIGNATION OF VOTING DELEGATES

RESOLUTION by Sawicki, SUPPORTED by Costantino:
BE IT RESOLVED to designate Mayor Poynter as the City's official delegate, and the Mayor Pro tem as the alternate delegate at the Michigan Municipal League's Annual Meeting to be held on October 15-17, 2014.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Kindle, Marshall, and Palmer.
NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

CALL TO AUDIENCE

George McMullen introduced three Grosse Pointe School District candidates, Jake Howlett, Brian Summerfield and Margaret Weertz.

Veronica Paiz commented on the passing of Library Board and Planning Commission member Theresa Larrew and said that she will be missed.

Mr. Cadotte asked about the status of the streetlight conversion to LED as some streets are done and some have not been. He also expressed his concern over the pack of dogs that caused an officer to be injured and asked what is being done about it.

Susan Uhl asked if there would be a monetary impact with our waste haulers from the additional rubbish that was placed out for collection following the recent storm and basement flooding.

John Schenburn asked how many communities are represented in the Milk River and are charges equally distributed between the member communities. He also asked that a moratorium be placed on rental properties.

Diane Howell asked what can be done about the house next door to her on Lancaster. It has been an eyesore for years.

Mr. Binder asked for clarification of what constitutes a single family in a dwelling. Also he asked if there could be a sign ordinance change with regard to time limits on political signs.

Denise White asked what to do about suspected squatters in a home.

CALL TO COUNCIL

Councilman Marshall commented on the sign issue and shared that our ordinance is unconstitutional. The size and length of time for signs to be placed out cannot be enforced.

Councilwoman Sawicki asked what could be done about residents using too thin garbage bags that are being broken open. She also asked if we could go to bag only collection as a means to save money. She also inquired if the newspaper inserts that are being dropped

by the Free Press and causing an issue with residents has been resolved. Lastly, she asked if the Kindcall service was still active in the community.

Councilwoman Costantino announced the next Ordinance Committee meeting will be held on October 6, 2014 at 6:00 p.m.

Councilwoman Kindle commented on door to door solicitors and that if you don't have a 'No Soliciting' sign on your door, some religious organizations stop coming if you ask them not to. Also, she commented that while the Kindcall service may have worked in the past, what we need are neighbors that get to know one another and check on each other.

CM 09-126-14

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:02 p.m.

ABSENT: Flanagan

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
AUGUST 11, 2014

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Daniel S. Palmer
Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie
Kindle and Vivian M. Sawicki.

ABSENT: Councilperson Hugh R. Marshall.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J.
Russell LaBarge and City Clerk Leslie M. Frank.

CM 08-104-14 EXCUSE COUNCIL MEMBER MARSHALL

MOTION by Costantino, SUPPORTED by Palmer:

To excuse Councilmember Marshall from tonight's meeting because of a prior
commitment.

ABSENT: Marshall.

MOTION CARRIED

CM 08-105-14 MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held July 14,
2014 and furthermore receive and file the minutes of the Board of Zoning Appeals held on
July 9, 2014, the Harper Woods Election Coordinating Committee meeting held July 22,
2014 and the Board of Review held July 22, 2014.

ABSENT: Marshall.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 08-106-14

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 103390 through 103733 in the amount of \$1,125,959.75 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Statewide Security Transport in the amount of \$5,597.50 for prisoner lodging and maintenance for the month of June, 2014.
3. Approve payment to Badger Meter, Inc. in the amount of \$16,367.28 for the purchase of ten 2" and one 3" Orion compound water meters.
4. Approve payment to WCA Assessing in the amount of \$9,767.01 for the contractual assessing services performed during the month of July 2014.
5. Approve payment in the amount of \$15,500.00 to Guardian Sewers for their assistance on the replacement of ten stop boxes at various residential locations.
6. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$18,317.60 for professional services during the month of July 2014 for the following projects: 2014 Emergency Concrete Pavement Repair, #180-160; SRF FCIPP, #180-117; SRF Open Cut Repairs, #180-119; SRF SCIPP Repairs, #180-118; Federal Aid - Projects, #180-159 and Emergency Sewer Cleaning and TV, #180-161.
7. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$13,015.19 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library, DPW and the Parks. This also includes lawn restorations, tree removals and lawn cuttings at various residential homes.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Palmer, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 08-107-14

2013 AUDIT PRESENTATION

RESOLUTION by Sawicki, SUPPORTED by Palmer:
BE IT RESOLVED Receive and File the 2013 Audit/Financial Report as submitted by the City's Auditors, Plante and Moran and also receive and file their management report.

ROLL CALL VOTE

YES: Flanagan, Kindle, Palmer, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

Mr. David Herrington, Senior Partner at Plante Moran and Vince Mannino presented the 2013 audit and answered any questions.

CM 08-108-14

RESCHEDULE PUBLIC HEARING -
TAXI CAB RATE INCREASE

MOTION by Palmer, SUPPORTED by Kindle:
To reschedule the Public Hearing on a proposed fare increase by Shamrock Cab Company.

ABSENT: Marshall.

MOTION CARRIED

CM 08-109-14

SALE OF CITY PROPERTY

RESOLUTION by Sawicki, SUPPORTED by Kindle:
BE IT RESOLVED to authorize the sale of not to exceed 57 properties claimed in the 2014 Tax Foreclosure sale at a price not to exceed \$627,240.54 and to include all terms stated in the Purchase Agreement and to authorize the Mayor to sign all necessary documents to complete the transaction.

ROLL CALL VOTE

YES: Kindle, Palmer, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

ABSENT: Marshall.

RESOLUTION ADOPTED

CM 08-110-14 PROGRESS PAYMENT NO. 8 - 2012 SRF SANITARY
SEWER REPAIRS - FCIPP LINING, # 180 -117

RESOLUTION by Kindle, SUPPORTED by Costantino:
BE IT RESOLVED to approve payment to Inland Waters Pollution Control Inc., in the amount of \$29,570.75 for Progress Payment No. 8 on the 2012 SRF Sanitary Sewer Repairs, FCIPP Lining Contract No. 1 #180-117.

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Flanagan, and Kindle.
NO: None.
ABSENT: Marshall.

RESOLUTION ADOPTED

CM 08-111-14 PROGRESS PAYMENT NO. 7 - 2012 SRF SANITARY
SEWER REPAIR - OPEN CUT SANITARY REPAIR, # 180 -117

RESOLUTION by Palmer, SUPPORTED by Costantino:
BE IT RESOLVED to approve payment to Fontana Construction, Inc., in the amount of \$42,246.41 for Progress Payment No. 7 on the 2012 SRF Sanitary Sewer Repairs, Open Cut Repair, Contract No. 3, #180-117.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Kindle, and Palmer.
NO: None.
ABSENT: Marshall

RESOLUTION ADOPTED

CM 08-112-14 SECOND READING AND ADOPTION - ORDINANCE
2014 -02; AN ORDINANCE PROVIDING FOR REGISTRATION
AND INSPECTION OF RESIDENTIAL INCOME PROPERTIES

RESOLUTION by Sawicki, SUPPORTED by Costantino:
BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2014-02 entitled "An Ordinance to Amend Ordinance No. 95-2 Providing for the Registration and

Inspection of One and Two Family Dwellings, and Multi-family Dwellings Rental Property Located Within the City, Allow Inspections, to Provide Penalties for Violations, to Repeal Conflicting Ordinances and to Provide for the Effective Date of this Ordinance,” and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Kindle, Palmer, and Sawicki.
NO: None.
ABSENT: Marshall

RESOLUTION ADOPTED

CM 08-113-14

ELECTRONIC TABLET DEVICE POLICY

RESOLUTION by Kindle, SUPPORTED by Palmer:
BE IT RESOLVED to adopt the Electronic Tablet Device policy as prepared by the City Manager.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Palmer, Sawicki and Poynter.
NO: None.
ABSENT: Marshall

RESOLUTION ADOPTED

CM 08-114-14

CLINTON RIVER WATERSHED COUNCIL
STORM WATER EDUCATION AGREEMENT

RESOLUTION by Kindle, SUPPORTED by Sawicki:
BE IT RESOLVED to approve the Five Year Agreement for Services for a Public Participation Plan of Stormwater Education services to fulfill MS4 permit requirements with the Clinton River Watershed Council at an amount not to exceed \$1,800.00 per year.

ROLL CALL VOTE

YES: Flanagan, Kindle, Palmer, Sawicki, Poynter and Costantino.
NO: None.
ABSENT: Marshall.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Pierce commented on the proposed expansion of the Albanian Islamic Center stating that there will be issues with his home, which is directly behind the center, if this expansion takes place, including water in his backyard. He also stated that in the past the Center has made promises to the residents in the area that were not fulfilled.

Mr. Dick asked if a policy was put into place yet about staggering student release at the end of the school year. He also asked about the advertisements that the Free Press is distributing and mentioned that they are a nuisance as they litter the area and end up blocking catch basins in the streets.

CALL TO COUNCIL

The Mayor thanked the Public Safety Department and Target for a successful National Night Out. He also stated that there was a greater turnout than past years, even with the need to reschedule this event for the following day because of the bad weather.

Councilwoman Costantino commented on the switch to paperless agendas and stated that she was glad that the City is moving in this direction as it should save time and paper. She then gave a recap of the Ordinance Committee meeting. The next Ordinance Committee meeting will be at 6:00 p.m. on October 6.

Councilman Flanagan asked if the expansion of the Albanian Center will come before City Council.

Councilwoman Kindle encouraged residents to utilize the mediation program that is in place with our district court if they are having issues with their neighbors. She also thanked the Treasurer for her work on the Audit.

Councilwoman Sawicki commented on a Facebook page that has been created by a resident called Harper Woods Citizens for Solutions.

CM 08-115-14

ADJOURNMENT

MOTION by Flanagan, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:15 p.m.

ABSENT: Marshall.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
JUNE 16, 2014

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Daniel S. Palmer
Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie
Kindle, Hugh R. Marshall, and Vivian M. Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney
Sharon DeWaele and City Clerk Leslie M. Frank.

CM 06-85-14

MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held June 2, 2014 and furthermore receive and file the minutes of the Ordinance Committee meeting held June 2, 2014, and the Board of Zoning Appeals meeting held June 11, 2014.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 06-86-14

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 103096 through 103187 in the amount of \$531,906.12 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. Approve the payment to Payette Sales and Service, Inc. in the amount of \$9,645.33 for various items that are essential for the operation of the new fire engine.
3. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$5,937.88 for plant bed maintenance at the DPW and also for lawn cuttings at various residential homes.
4. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$26,501.80 for professional services during the month of June 2014 for the following projects: 2014 Emergency Concrete Pavement Repair, #180-160; SRF FCIPP, #180-117; SRF Open Cut Repairs, #180-119; SRF SCIPP Repairs, #180-118 and the 2014 User Charge Update, #180-157.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-87-14

SALE OF SURPLUS CITY EQUIPMENT

RESOLUTION by Marshall, SUPPORTED by Sawicki:

BE IT RESOLVED to accept the high bid from Ken Sieloff of Wales, Michigan in the amount of \$10,000.00 for the purchase of Engine 2, a 1985 Pierce Arrow Fire Engine and a 1979 Dodge Utility Service Mini Pumper.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-88-14

ANNUAL IMPLEMENTATION PLAN -
DETROIT AREA AGENCY ON AGING

RESOLUTION by Flanagan, SUPPORTED by Sawicki:

BE IT RESOLVED to acknowledge receipt of and approve the Detroit Area Agency on Aging's Annual Implementation Plan for Fiscal Year 2015.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-89-14 INTRODUCTION AND FIRST READING - AN
ORDINANCE AMENDING THE SNOW REMOVAL ORDINANCE

RESOLUTION by Sawicki, SUPPORTED by Costantino:
BE IT RESOLVED to introduce and place for first reading, an ordinance entitled "An Ordinance to Amend Article 1, Section 23-4 of the Code of Ordinances to Change the Time Period for Snow Removal and Add Penalty and Enforcement Provisions," and further, to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, Flanagan, and Kindle.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-90-14 CMAQ GRANT - PURCHASE OF DUMP TRUCKS

RESOLUTION by Sawicki, SUPPORTED by Kindle:
BE IT RESOLVED to approve the purchase of two (2) 2015 Ford F750 Salt/Plow trucks from Gorno Ford, Inc. in the amount of \$247,360.00 subject to 80% reimbursement from the Congestion Mitigation and Air Quality Improvement (CMAQ) grant and to authorize the City Manager to sign all the necessary paperwork, and further that competitive bidding be waived in accordance with City Policy as these were bid through the MiDeal Program.

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Flanagan, Kindle, and Marshall.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-91-14 CHANGE ORDER NO. 3 - 2012 SRF SANITARY
SEWER REPAIR SCIPP LINING # 180-118

RESOLUTION by Sawicki, SUPPORTED by Kindle:
BE IT RESOLVED to approve Change Order No. 3 in the amount of \$ 248,550.00 for the 2012 Sanitary Sewer Repair, SCIPP Lining, #180-118.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Kindle, Marshall, and Palmer.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-92-14 PROGRESS PAYMENT NO. 1 - 2012 SRF SANITARY
SANITARY SEWER REPAIR SCIPP LINING #180-118

RESOLUTION by Marshall, SUPPORTED by Palmer:
BE IT RESOLVED to approve payment to LiquiForce Services, Inc. in the amount of \$62,609.85 for the 2012 Sanitary Sewer Repair project, SCIPP Lining, #180-118.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Kindle, Marshall, Palmer, and Sawicki.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 06-93-14 PROGRESS PAYMENT NO. 1 - 2012 SRF SANITARY
SEWER REPAIR, OPEN CUT SANITARY REPAIRS, #180-118

RESOLUTION by Marshall, SUPPORTED by Costantino:
BE IT RESOLVED to approve payment to Fontana Construction Inc. in the amount of \$285,272.20 for Progress Payment No. 6 on the 2012 SRF Sanitary Sewer Repair project, Open Cut Sanitary Repairs, #180-118.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Lesch suggested that the City require locks on dumpsters as a way to deter illegal dumping and overflow. He also asked how much time elapses between when a home is tagged for high grass and when it actually is cut by a contractor. Lastly he asked if the assessing of each home by WCA has been completed.

Mr. Regal asked about the billing practices of Medstar in Harper Woods following an article he read recently in the Grosse Pointe News.

Mr. Cadotte urged the City Council to follow in the footsteps of Grosse Pointe Park and require landlords to list each of their tenants in a rental unit. He also mentioned the loud parties that are taking place and suggested that small residences should not be having such elaborate parties.

Mr. Dick commented on the disturbance following the release of students from the high school on the last day of school. He asked what could be done so this doesn't happen again.

Mr. Dunham commented on the sidewalk near the Allard bridge that it is steep and unsafe.

CALL TO COUNCIL

The Mayor commented on the fine job the public safety officers did handling the situation at the high school.

Councilman Flanagan asked if the Parental Responsibility ordinance was enforced in an effort to handle the situation at the High School. He also asked if there would be any costs involved because we called for Mutual Aid and if so would we pass any of those costs onto the school district.

Councilwoman Kindle stated that the Library has some wonderful programs scheduled and encouraged everyone to take an interest in what our library has to offer.

Councilwoman Sawicki asked if C&G News could be used for all of the City's publications. She also mentioned a couple of locations in the City where the asphalt is sinking and needs repair. She also mentioned that the Kelly Road islands need some attention and asked if we could get the City of Detroit to help with the upkeep.

CM 06-94-14

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:40 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
JUNE 2, 2014

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Daniel S. Palmer Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Hugh R. Marshall, and Vivian M. Sawicki.

ABSENT: Councilmember Valerie Kindle.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 06-75-14

EXCUSE COUNCILMEMBER KINDLE

MOTION by Palmer, SUPPORTED by Costantio:

To excuse Councilmember Kindle from tonight's meeting because of a prior commitment.

ABSENT: Kindle.

MOTION CARRIED

CN 06-76-14

MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held May 5, 2014 and furthermore receive and file the minutes of the Board of Trustees Employees Retirement System meeting held on May 12, 2014.

ABSENT: Kindle.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 06-77-14

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 102871 through 103095 in the amount of \$625,586.68 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Badger Meter, Inc. in the amount of \$4,927.50 for the purchase of 30 new 5/8" Orion automatic read water meters.
3. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$14,678.15 for professional services during the month of May 2014 for the following projects: 2016 Federal Aid Call for Projects, #180-159; SRF FCIPP, #180-117; SRF Open Cut Repairs, #180-119; SRF SCIPP Repairs, #180-118; 2014 User Charge Update, #180-157 and City Hall/DPW Roof Evaluation, #180-158.
4. Approve payment to Plante & Moran in the amount of \$13,520.00 for the professional services performed in conjunction with the 2013 audit.
5. Approve payment to Statewide Security Transport in the amount of \$6,128.15 for prisoner lodging and maintenance for the month of March 2014.
6. Approve payment to WCA Assessing in the amount of \$9,691.19 for the contractual assessing services performed during the month of May 2014.

ROLL CALL VOTE

YES: Costantino, Flanagan, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

ABSENT: Kindle.

RESOLUTION ADOPTED

CM 06-78-14

APPOINTMENT TO GROSSE POINTE
LIBRARY DISTRICT BOARD OF TRUSTEES

MOTION by Sawicki, SUPPORTED by Costantino:

To approve the reappointment of Mr. Quinn Smith as the City's Representative on the Grosse Pointe Library District Board of Trustees for a four year term ending June of 2018.

ABSENT: Kindle.

MOTION CARRIED

CM 06-79-14 APPLICATION FOR ACCESS AND ONGOING USE
 OF PUBLIC WAYS BY TELECOMMUNICATION
 PROVIDERS - FIBER TECHNOLOGIES NETWORKS, LLC

RESOLUTION by Palmer, SUPPORTED by Flanagan:
BE IT RESOLVED To Accept the Application for Access to and Ongoing Use of Public Ways submitted by Fiber Technologies Networks, LLC, and further that upon receiving requested information from Fiber Technologies Networks, LLC that the City Manager be authorized to approve the application.

ROLL CALL VOTE

YES: Flanagan, Palmer, Sawicki, Poynter and Costantino.

NO: Marshall.

ABSENT: Kindle.

RESOLUTION ADOPTED

CM 06-80-14 MICHIGAN MUNICIPAL LEAGUE WORKER'S
 COMPENSATION INSURANCE RENEWAL

RESOLUTION by Marshall, SUPPORTED by Palmer:
BE IT RESOLVED To approve payment to Michigan Municipal League Worker's Compensation Fund in the amount of \$170,513.00 for workers' compensation insurance from July 1, 2014 through July 1, 2015 and further in that this is self insurance pooled funds, that competitive bidding be waived in accordance with City policy.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

ABSENT: Kindle

RESOLUTION ADOPTED

CM 06-81-14 PROGRESS PAYMENT NO. 7 - 2012 SRF SANITARY
 SEWER REPAIRS , FCIPP LINING CONTRACT NO.1 - #180 -117

RESOLUTION by Palmer, SUPPORTED by Costantino:
BE IT RESOLVED approve payment to Inland Waters Pollution Control Inc., in the amount of \$156,893.39 for Progress Payment No. 7 on the 2012 SRF Sanitary Sewer Repairs, FCIPP Lining Contract No. 1 #180-117.

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Flanagan, and Marshall.

NO: None.

ABSENT: Kindle

RESOLUTION ADOPTED

CM 06-82-14 CHANGE ORDER NO. 3 - SRF SANITARY REPAIR
FCIPP LINING CONTRACT NO.1 - #180 -117

RESOLUTION by Marshall, SUPPORTED by Palmer:
BE IT RESOLVED to approve Change Order No. 3 in the amount of \$-116,059.81 on the SRF Sanitary Sewer Repair, FCIPP Lining Contract No. 1, #180-117.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Marshall, and Palmer.

NO: None.

ABSENT: Kindle.

RESOLUTION ADOPTED

CM 06-83-14 CHANGE ORDER NO. 2 - 2012 SRF SANITARY
SEWER REPAIR FCIPP LINING - #180 -118

RESOLUTION by Sawicki, SUPPORTED by Costantino:
BE IT RESOLVED to approve Change Order No. 2 in the amount of \$8,032.50 for the 2012 Sanitary Sewer Repair, SCIPP Lining, #180-118.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Marshall, Palmer, and Sawicki.

NO: None.

ABSENT: Kindle.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Courtney thanked the EMS that responded during a recent incident with her mom. She also asked who is cutting trees on Damman (The City Manager said DTE is responsible for tree trimming.) Lastly she asked who can be contacted if there is debris on the freeway. (The City Manager said to contact the police dispatch and they will notify the state.)

Ms. Smith asked when something would be done to remove the burned home on Roscommon.

Several residents of Lochmoor, Woodmont and Church Court complained of water in their basements following a large rain event and asked if there would be any relief from the City.

Ms. Persichini commented on a home on Country Club with some type of white material covering the roof and asked what could be done about it. She also mentioned that there are too many kids playing in the street and that someone is bound to be hurt.

A resident of Kenmore asked what could be done about a situation behind her home where people are using a telephone service box as a public urinal.

A resident of Old Homestead asked what she could do about her flooded backyard from the recent rain.

Mr. Dick commented on the Torrey Road pump station and asked if that contributed to the flooded basements. He also asked how the MPSC could fine the City for not responding within 45 days on the Fiber Technologies application. Lastly he asked if someone could fill in some of the potholes on Eastwood near Kelly Road.

CALL TO COUNCIL

The Mayor commented on the revival of the Memorial Day ceremony and that there was a nice turnout. He also mentioned being a part of the Harper Woods Cap and Gown assembly. Lastly he commented on a proclamation that he presented to Rev. Harville for the 10th Anniversary of New Life Ministries Church.

Councilwoman Sawicki mentioned that the City currently has vacancies on the Beautification Commission, the Board of Review and the Local Officers Compensation Commission if there are any residents interested in volunteering. She also asked if regular reports could be prepared to let Council know when sewer lines are being repaired, cleaned or when the public works department is notified of obstructions in lines that need

sewer jetting.

Councilwoman Costantino gave a brief overview of the Ordinance Committee meeting. Ordinances that are being reviewed are the rental income property registration and snow removal. The next meeting will be August 11 at 6:00 p.m.

Councilman Flanagan asked about the current registration of vacant homes.

CM 06-84-14

ADJOURNMENT

MOTION by Flanagan, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:18 p.m.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
MAY 5, 2014

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Daniel S. Palmer Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie Kindle, Hugh R. Marshall, and Vivian M. Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 05-66-14

MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held April 21, 2014 and furthermore receive and file the minutes of the Board of Trustees Employees Retirement Board System meeting held April 21, 2014 and the Brownfield Redevelopment Authority meeting held April 21, 2014.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 05-67-14

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. By Resolution, approve the Accounts Payable listing for Check Numbers 102765 through 102870

in the amount of \$220,408.66 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. By Resolution, approve payment to Plante & Moran in the amount of \$32,000.00 for the professional services performed in conjunction with the 2013 audit.

3. By Resolution, approve payment to WCA Assessing in the amount of \$9,691.19 for the contractual assessing services performed during the month of April 2014.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-68-14 **COMMUNITY DEVELOPMENT BLOCK GRANT
TRANSFER OF FUNDS - OPEN PUBLIC HEARING**

MOTION by Sawicki, SUPPORTED by Costantino:

To open the Public Hearing on the transfer of Community Development Block Grant Funds.

MOTION CARRIED UNANIMOUSLY

PUBLIC HEARING

Mr. Lesch asked if a title company performed a search for the owner of the property that is to be demolished.

Mr. Schenburn suggested we require insurance companies to post a bond to the City as they do in Detroit for this type of situation.

Councilman Flanagan commented that it is his experience that most of the owners of rental properties do not have insurance on their properties.

CM 05-69-14 **COMMUNITY DEVELOPMENT BLOCK GRANT
TRANSFER OF FUNDS - CLOSE PUBLIC HEARING**

MOTION by Marshall, SUPPORTED by Kindle:

To Close the Public Hearing on the Transfer of Community Development Block Grant Funds.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-70-14 TRANSFER OF COMMUNITY DEVELOPMENT
BLOCK GRANT FUNDS

RESOLUTION by Kindle, SUPPORTED by Palmer:
BE IT RESOLVED to approve the transfer of \$10,000 in 2013 Community Development
Block Grant funds from Housing Rehab to Demolition.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-71-14 DTE STREET LIGHTING CONVERSION

RESOLUTION by Kindle, SUPPORTED by Palmer:
BE IT RESOLVED to Approve the Master Agreement with DTE for municipal street lighting to
convert existing mercury vapor lights to LED at the initial cost of \$67,722 with a labor rebate of
\$10,400 and an Energy Optimization rebate of \$11,808 for a final cost to the City of \$45,514 and
to authorize the City Manager to sign the Agreement.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter, Costantino and Flanagan.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-72-14 ADD ITEM TO AGENDA- CONTRACT FOR OPERATION
OF COMMUNITY TRANSPORTATION SERVICE

MOTION by Costantino, SUPPORTED by Palmer:
To add to the agenda the approval of the Contract for Operation of Community
Transportation Service for Elderly and Disabled Individuals.

MOTION ADOPTED UNANIMOUSLY

CM 05-73-14 CONTRACT FOR OPERATION OF
COMMUNITY TRANSPORTATION SERVICE

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to approve the Contract for Operation of Community Transportation Service, and further to authorize the Mayor to sign the agreement.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, Flanagan and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Ms. Kammann asked what was being done about the house on Eastwood that has been in disrepair for three years. She suggested that the City require all taxes be paid in full and that the outside of the home be maintained properly before a homeowner could get any permits to make major improvements on a property as a way to keep up the integrity of the community.

Mr. Lesch commented on the dumpster problem on Kelly Road and said that they are back to being overfilled. He mentioned a home on Woodcrest that is in disrepair and asked that someone look into it. He also mentioned that the inspectors that tag homes for violations need to be more vigilant and have better follow up on repeat offenders.

Mr. Hakim asked if there was a plan in place for the road/street repair. (The City Manager mentioned that the City has asked for approximately \$2 million dollars in grants for repairs and we hope to hear soon. In the meantime, we are attempting to cold patch where we can.) He also inquired if there was an ordinance that addresses how many people can live in one home. Lastly he asked if someone could address the U-Haul truck that has been in a driveway of a home on Littlestone for approximately two weeks.

The City Manager acknowledged the Eastland Village Apartments' manager and assistant manager who were present and commented on a meeting that he attended with the Mayor and stated that the apartments, contrary to rumors he has heard, is not going to be Section 8 housing.

Ms. Simmons asked if anyone had addressed the lack of handicapped parking at the Kingsville condominiums.

Mr. Schenburn announced that the Boy Scouts would be having a flower sale on Saturday at the Amvets. He also shared an incident with a representative of an energy company who was soliciting door to door and also an incident with his neighbor where the police were called.

Mr. Dick asked if the potential security cameras for Kelly Road will have the ability to digitally record. He also suggested that residents who witness ordinance violators record the action as a way to assist the courts in taking action. He also shared that he is being bullied for coming forward and attempting to get the business owners on Kelly to comply with the trash ordinance stating that he is only trying to help the community and his neighbors.

CALL TO COUNCIL

The Mayor stated that at the next meeting the time limits will be enforced. He also commended the Council for attending the Little League Opening Day parade and ceremony. He also mentioned that the Library is celebrating 50 years in the same location today. He announced the Memorial Day service will once again be held on May 30 at 10:15 at Johnston Park and encouraged all to attend. Lastly he commented on the Mayor's Prayer Breakfast that was recently held and mentioned that the proceeds for this event go to scholarships for students at Harper Woods high school, Chandler Park Academy University Liggett, Grosse Pointe North and South.

Councilman Flanagan asked if the City could have the dumpsters on Kelly emptied and charge the business owner.

Councilwoman Sawicki commented on Mr. Dick's comments about being bullied by the business owners on Kelly Road and stated that all of the City Council meetings are public record.

Councilwoman Kindle commented about the street lighting consortium that she is involved with and mentioned that we may see some additional funding for improvements.

Councilwoman Costantino announced that the next meeting of the Ordinance Committee will be June 2 at 6:00 p.m. and it is open to the public. She also thanked those residents that do come forward with their issues to make the Council aware of them so that they can be addressed.

Councilman Palmer asked about the new Fire Engine and if has been put into service.

Councilwoman Kindle mentioned a "No Knock" ordinance that is being used in other communities and asked if we had a similar one to address door-to-door solicitation.

CM 05-74-14

ADJOURNMENT

MOTION by Flanagan, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:17 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
APRIL 21, 2014

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Daniel S. Palmer
Councilperson(s) Charles Flanagan, Valerie Kindle, Hugh R. Marshall,
and Vivian M. Sawicki.

ABSENT: Councilmember Cheryl A. Costantino.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J.
Russell LaBarge and City Clerk Leslie M. Frank.

CM 04-60-14

EXCUSE COUNCILMEMBER COSTANTINO

MOTION by Kindle, SUPPORTED by Palmer:

To excuse Councilmember Costantino from tonight's meeting because of a prior commitment.

ABSENT: Costantino

MOTION CARRIED

CM 04-61-14

MINUTES

MOTION by Palmer, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held April 7, 2014, and furthermore receive and file the minutes of the Ordinance Committee meeting held April 7, 2014.

ABSENT: Costantino

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 04-62-14

CONSENT AGENDA

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 102678 through 102682 in the amount of \$1,031,013.71 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to HydroDynamics, Inc. in the amount of \$14,000 for the replacement pump at the Balfour Sewage Lift Station.
3. Approve payment to Oakland County Information Technology in the amount of \$8,561.00 for fees relative to the CLEMIS computer system utilized by the Police Department.
4. Approve payment to Wayne County in the amount of \$6,195.00 for prisoner lodging and maintenance for the months of January and February 2014.
5. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$12,329.60 for professional services during the month of April 2014 for the following projects: 2013 Emergency Concrete Repair, #180-153; SRF FCIPP, #180-117; SRF Open Cut Repairs, #180-119; SRF SCIPP Repairs, #180-118 and the 2014 User Charge Update, #180-157.
6. Approve the request from Harper Woods Little League to hold their annual opening day parade on Saturday, April 26, 2014 at 11:00 a.m.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

ABSENT: Costantino

RESOLUTION ADOPTED

CM 04-63-14

COMMUNITY DEVELOPMENT BLOCK GRANT -
TRANSFER OF FUNDS - OPEN PUBLIC HEARING

MOTION by Marshall, SUPPORTED by Palmer:

To open the Public Hearing on the transfer of Community Development Block Grant funds.

MOTION CARRIED

PUBLIC HEARING

Mr. Lesch asked if the City made every attempt to find the owner of the property that will be demolished with the CDBG money.

Mr. Dick asked if by transferring CDBG money from one fund to another, would there be any funds available for the cameras on Kelly Road.

Councilwoman Sawicki asked if the transfer of this money would affect residents on the minor housing repair list.

Councilwoman Kindle asked if we would be able to recoup this money if the homeowner of this property is located.

CM 04-63-14 COMMUNITY DEVELOPMENT BLOCK GRANT -
TRANSFER OF FUNDS - CLOSE PUBLIC HEARING

MOTION by Kindle, SUPPORTED by Sawicki:

To close the Public Hearing on the transfer of Community Development Block Grant funds.

MOTION CARRIED

CALL TO AUDIENCE

Ms. Simmons inquired about her condo association fees going up. (The City Manager directed her to her association for answers as the City is not involved in the setting of the fees.) She also asked what could be done about there not being any handicapped parking in her unit.

Mr. Lesch asked what could be done about the boarded up house at 18778 Woodcrest. He suggested that the City require businesses to be bonded. In the event they don't keep their properties clean the City would be able to collect money to do it for them. He also asked what could be done about the ambiguous lane markings on Eastbound Harper at the Vernier intersection.

Ms. Honto relayed a recent incident where a resident was robbed and that our Public Safety officers were able to catch the criminal.

Ms. Courtney asked when the cleanup and lawn restoration would begin on the new homes that were recently built.

Mr. Binder asked that something be done with the white stockade fence on Beaconsfield at Huntington as it is in disrepair.

Mr. Cadotte said that he believes his neighbors are burning garbage and asked what could be done about it.

Mr. Dick commented that the Sunoco station on Kelly has finally cleaned up their property and thanked everyone that helped with that matter.

CALL TO COUNCIL

The Mayor encouraged everyone to attend the Little League Opening Day celebration and parade on Saturday, beginning at 11:00 a.m. He also encouraged everyone to attend the 50th Anniversary of the Harper Woods Public Library on Saturday at 2:00 p.m. He then announced the Mayor's Prayer Breakfast that will be held at the Grosse Pointe War Memorial on May 1 and that tickets are available at City Hall. Lastly he commented that Cub Pack 44 will be taking care of the landscaping around the City's sign and thanked them for their commitment to this project.

Councilwoman Sawicki asked about the Produce store on Kelly and the trucks that are parking there. She also commented on the recent grant the Grosse Pointe Woods, Grosse Pointe Shores and Grosse Pointe Farms just were awarded for a joint lockup/dispatch and stated how disappointed she is that Harper Woods wasn't included.

Councilwoman Kindle mentioned that she attended the Lion's Club Pancake Breakfast and that it was wonderful.

Councilman Marshall commented on behalf of Mr. Schenburn who mentioned to him that the issue of young people walking in the street and speeding cars on Roscommon remains a problem and asked that something be done.

CM 04-65-14

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:36 p.m.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
APRIL 7, 2014

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Daniel S. Palmer
Councilperson(s) Cheryl A. Costantino, Valerie Kindle, and Vivian M.
Sawicki.

ABSENT: Councilman Hugh R. Marshall & Charles Flanagan.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney
Sharon DeWaele and City Clerk Leslie M. Frank.

CM 04-52-14 EXCUSE COUNCIL MEMBER MARSHALL

MOTION by Costantino, SUPPORTED by Sawicki:
To excuse Councilman Marshall from tonight's meeting because of a prior commitment.

ABSENT: Marshall and Flanagan.

MOTION CARRIED

CM 04-53-14 MINUTES

MOTION by Palmer, SUPPORTED by Costantino:
To receive, approve and file the minutes of the regular City Council meeting held March
17, 2014 and furthermore receive and file the minutes of the Board of Zoning Appeals
meeting held March 12, 2014.

ABSENT: Marshall and Flanagan.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 04-54-14

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 102455 through 102677 in the amount of \$615,270.70 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$22,041.60 for sidewalk salting and snow removal in various residential and commercial areas of the City.
3. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$11,689.60 for professional services during the month of March 2014 for the following projects: 2013 Emergency Concrete Repair, #180-153; SRF FCIPP, #180-117; SRF Open Cut Repairs, #180-119; SRF SCIPP Repairs, #180-118 and 2012 Emergency Concrete Repair Project, #180-149.
4. Approve payment in the amount of \$8,882.50 to Guardian Sewers for their assistance on five main breaks and assistance with snow plowing.
5. Approve payment to WCA Assessing in the amount of \$14,642.79 for the contractual assessing services performed during the months of December 2013 and March 2014.
6. To remove the appointment of Leslie M. Frank to the Brownfield Development Authority and replace her with Councilwoman Valerie Kindle for a term expiring January 2015.

ROLL CALL VOTE

YES: Costantino, Kindle, Palmer, Sawicki, and Poynter.

NO: None.

ABSENT: Marshall and Flanagan.

RESOLUTION ADOPTED

CM 04-55-14 FINANCIAL SOFTWARE PURCHASE

RESOLUTION by Palmer, SUPPORTED by Sawicki:
BE IT RESOLVED to accept the proposal dated March 6, 2014 as submitted by BS & A Software for the purchase of the financial software as outlined in an amount not to exceed 99,650.00, and further that competitive bidding be waived in accordance with City policy.

ROLL CALL VOTE

YES: Kindle, Palmer, Sawicki, Poynter and Costantino.
NO: None.
ABSENT: Marshall and Flanagan

RESOLUTION ADOPTED

CM 04-56-14 PROGRESS PAYMENT NO. 9 - 2005-2011
PAVEMENT JOINT AND CRACK SEALING, # 180-139

RESOLUTION by Palmer, SUPPORTED by Sawicki:
BE IT RESOLVED to approve payment to Scodeller Construction Inc. in the amount of \$2,658.88 for Progress Payment No. 9 (Final) on the 2005-2011 Pavement Joint & Crack Sealing Project, 180-089/094/104/108/114/139.

ROLL CALL VOTE

YES: Kindle, Palmer, Sawicki, Poynter, and Costantino.
NO: None.
ABSENT: Marshall and Flanagan

RESOLUTION ADOPTED

CM 04-57-14 SCHEDULE PUBLIC HEARING -
COMMUNITY DEVELOPMENT BLOCK GRANT

MOTION by Costantino, SUPPORTED by Kindle:
To hold two Public Hearings, one on April 21 at 7:00 p.m. and the second on May 5, 2014 for the purpose of receiving public input and comment on the transfer of Community Development Block Grant funds.

ABSENT: Marshall and Flanagan

MOTION CARRIED

CALL TO AUDIENCE

Ms. Mazure asked what could be done about her neighbors that are creating a rat problem with garbage bags out in the open and rubbish behind the garage.

Mr. Goode commented on the condition of the gas station on Kelly stating that the trash is an ongoing problem.

Mr. Regal announced the Annual Pancake Breakfast on April 13 at the AmVets Hall from 9:00 a.m. 1:00 p.m.

Mr. Cadotte commented on the streets being used as a recreation area for the young people in the neighborhood and that they don't always move out of the way for oncoming cars. He also asked that the police department monitor the loud music at parties now that the weather is warming up.

Mr. Dick also commented on the trash at the gas station on Kelly and asked if there would be a joint/crack sealing project this spring for the roads that are in disrepair.

Director Burke stated that there will be a forum with the students at the High School addressing some of the issues raised about young people walking and playing in the streets and having loud music at parties in an effort to deter this type of activity. He also mentioned that the police are patrolling Kelly Road and have been issuing citations for litter.

Mr. Olinn asked what the cost of the new sign at the corner of Harper and Eight Mile cost the City. (The City Manager said that it didn't cost the City anything. It was completely paid for by the developer that owns the property.)

CALL TO COUNCIL

Councilwoman Costantino gave an overview of the Ordinance Committee meeting that was held earlier. June 2 at 6:00 p.m. will be the next scheduled meeting.

Mayor Pro tem Palmer asked if we have been awarded any money from the State for the road repairs. (The City Manager said we have been allocated approximately \$45,000 and that additional requests have been made for continued support.)

Councilwoman Kindle thanked the Police Department for the Annual Report that they prepared. She also commented on the need to address the rat issue in the community.

The Mayor also commented on the Annual Report and said he was pleased to see that the Fire department was included and that it shows that police and fire can work together. Councilwoman Kindle asked if there would be any workshop meetings scheduled for the purpose of in-depth discussions on items to be brought before Council.

CM 04-58-14 EXCUSE COUNCIL MEMBER FLANAGAN

MOTION by Sawicki, SUPPORTED by Kindle:
To excuse Councilman Flanagan from tonight's meeting because of a prior commitment.

ABSENT: Marshall and Flanagan.

MOTION CARRIED

CM 04-59-14 ADJOURNMENT

MOTION by Kindle, SUPPORTED by Palmer:
That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:53 p.m.

ABSENT: Marshall and Flanagan

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
MARCH 17, 2014

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Daniel S. Palmer
Councilperson(s) Cheryl A. Costantino, Valerie Kindle, Hugh R.
Marshall, and Vivian M. Sawicki.

ABSENT: Councilman Charles Flanagan.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney
Sharon DeWaele and City Clerk Leslie M. Frank.

CM 03-43-14

EXCUSE COUNCIL MEMBER FLANAGAN

MOTION by Palmer, SUPPORTED by Costantino:

To excuse Councilman Flannagan from tonight's meeting because of a prior commitment.

ABSENT: Flanagan

MOTION CARRIED

CM 03-44-14

MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held March 3, 2014 and furthermore receive and file the minutes of the Planning Commission meeting held February 26, 2014 and the Ordinance Committee meeting held March 3, 2014.

ABSENT: Flanagan

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 03-45-14

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 102335 through 102447 in the amount of \$776,245.61 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve the purchase of eight (8) computers and five (5) monitors from Dell in the amount of \$9,936.87 as outlined in the attached quote from our IT provider, Visicom and further that competitive bidding be waived as Visicom is able to obtain special pricing and warranties on our behalf.
3. Approve payment to HD Supply Waterworks, Ltd. in the amount of \$7,161.29 for the purchase of water main/stop box repair supplies.
4. Approve payment to Guardian Sewers in the amount of \$7,300.00 for their assistance with several water main breaks.
5. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$14,161.60 for sidewalk salting and snow removal in various residential and commercial areas of the City.
6. Approve payment to WCA Assessing in the amount of \$9,691.19 for the contractual assessing services performed during the month of February 2014.
7. Approve the appointments of Ms. Ernestine Lyons to the Planning Commission for an unexpired term ending in January 2015, Mr. John Szymanski to the Planning Commission for an expired term ending in January 2017, Kenneth Poynter and John Szymanski to the Brownfield Authority with terms expiring January 2016, and Leslie Frank and Laura Stowell to the Brownfield Authority with terms expiring January 2015 and Randolph Skotarczyk to the Brownfield Authority with a term expiring January 2017.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

CM 03-46-14 OPEN PUBLIC HEARING - 12.5 MILL LEVY TO
DEFRAY THE COSTS TO CONTINUE THE
MAINTENANCE OF POLICE AND FIRE PROTECTION

MOTION by Sawicki, SUPPORTED by Palmer:

To open the Public Hearing on the levying of a 12.5 mill assessment to defray the costs to continue the maintenance of police and fire protection.

ABSENT: Flanagan

MOTION CARRIED

PUBLIC HEARING

Mr. Lesch commented that the City should spend additional time enforcing the ordinances that are in place, including removal of snow.

Mr. Szymanski stated that he supports the levy although he is concerned with the pension funding and he asked if there was a strategy to address the problem of a shortfall.

Mr. Cadotte asked why the City was asking for more mills this year. (The City Manager explained that the additional mills will not generate more revenue for the City, it will generate the same amount as when the City asked for 9.5 mills).

Mr. Lesch suggested that placing additional surcharges on water bills to snow plowing and leaf pickup may be a way to generate additional revenue to cover the costs of these services.

CM 03-47-14 CLOSE PUBLIC HEARING - 12.5 MILL LEVY TO
DEFRAY THE COSTS TO CONTINUE THE
MAINTENANCE OF POLICE AND FIRE PROTECTION

MOTION by Marshall, SUPPORTED by Sawicki:

To close the Public Hearing on the levying of a 12.5 mill assessment to defray the costs to continue the maintenance of police and fire protection.

ABSENT: Flanagan

MOTION CARRIED

CM 03-48-14 LEVY OF THE 12.5 MILL ASSESSMENT

RESOLUTION by Marshall, SUPPORTED by Palmer:
BE IT RESOLVED , to direct the City Assessor to spread the assessment levy of 12.5 mills on the taxable value of all lands and premises within the municipal boundaries of the City of Harper Woods to defray the costs to continue maintenance and operations of police and fire (9 mills for police and 3.5 for fire).

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

CM 03-49-14 PROGRESS PAYMENT NO. 5 - 2012 SRF SANITARY
SEWER REPAIR PROJECT, OPEN CUT SANITARY
SEWER REPAIR, CONTRACT NO. 3

RESOLUTION by Costantino, SUPPORTED by Kindle:
BE IT RESOLVED to approve payment to Fontana Construction Inc., in the amount of \$212,534.74 for Progress Payment No. 5 on the 2012 SRF Sanitary Sewer Repairs, Open Cut Sanitary Repairs, Contract No. 3, #180-119.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, and Kindle.

NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

CM 03-50-14 CANCELLATION OF SECOND MEETING IN MAY

MOTION by Kindle, SUPPORTED by Palmer:
That the Regular City Council meeting scheduled for Monday, May 19, 2014 be cancelled.

ABSENT: Flanagan

MOTION CARRIED

CALL TO AUDIENCE

Mr. Binder asked what could be done about the shopping carts that are abandoned at Eastland.

Mr. Szymanski commented that the reason the City did not fund the Pension Fund in the past is that it was at one time 135% funded. The city used those funds to keep city services going. It wasn't until the economy crashed that this was reversed. The City needs to look at strategy such as lowering multipliers for retirees and eliminating early retirements. He also stated that there is nothing wrong with providing employees with good benefits in order to maintain a high caliber workforce.

Mr. Regal announced the Lion's Club Pancake Breakfast scheduled for April 13 from 9am until 1pm at the AMVETS Hall. He also inquired about the assessing company the City hired and asked if they have completed the project of assessing each property in the City. (The City Manager said they are only about 1/3 of the way finished.)

Mr. Cadotte asked what the City's plans were to address the condition of the streets following the bad winter, and will we receive any state money to help with the repairs.

Mr. Kammann expressed his concern of a property across the street from him on Eastwood. He stated that the property is in complete disrepair and feels that the City has done nothing to assist with this.

Mr. Dick said that he is glad the City will be receiving some revenue from the State for the repair of the roads and streets following the harsh winter we have had.

Mr. Lesch inquired if the City has an "eyesore" ordinance to correct some of the issues with homes that are in disrepair.

CALL TO COUNCIL

The Mayor commented on his participation again this year with Meals on Wheels and how important this service is.

Councilwoman Sawicki asked if there were any new details on the homicide at the Royal Grill. (The City Manager said that at this time there are some leads including the vehicle being recovered, but he was unable to share anything else due to it being an ongoing investigation.)

Councilman Marshall asked if there was a dollar figure for the emergency repair of the roads at this time. (The City Manager said that he is working on that now. The DPW is

attempting to do cold patch, but due to the cold patch being frozen it is difficult until it warms up a bit.)

Councilwoman Kindle asked if anyone else had heard on the news of a permanent pothole repair for \$250.00 a hole. She also suggested that an “adopt a pothole” program be started as a means to fix them. She then inquired if there is any type of ordinance that regulates potholes in our city. Lastly she stated that we need to take a stronger stand on potholes in our city and it needs to be done in a more timely manner.

Councilwoman Costantino gave an overview of what the Ordinance Committee is working on. She also mentioned that the potholes on Eastland Village drive are terrible and we should make Eastland aware of this.

CM 03-51-14

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:03 p.m.

ABSENT: Flanagan

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
MARCH 3, 2014

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Daniel S. Palmer
Councilperson(s) Cheryl A. Costantino, Valerie Kindle, Hugh R.
Marshall, and Vivian M. Sawicki.

ABSENT: Councilman Charles Flanagan (7:05)

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney
Sharon DeWaele and City Clerk Leslie M. Frank.

CM 03-30-14

MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held February 19, 2014.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 03-31-14

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 102230 through 102334 in the amount of \$517,630.74 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. Approve payment to Alter Collision in the amount of \$6,163.23 for the repair of one of our scout cars.
3. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$35,030.50 for sidewalk salting and snow removal in various residential and commercial areas of the City.
4. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$20,053.60 for professional services during the month of February 2014 for the following projects: SRF FCIPP, #180-117; SRF Open Cut Repairs, #180-119 and the SRF SCIPP Repairs, #180-118.
5. Approve payment in the amount of \$12,426.28 to Grosse Pointe Woods for the City's pro-rata portion of the operating and maintenance of the Torrey Road Pump Station for the period July 2013 through December 2013.
6. Approve payment to Statewide Security Transport in the amount of \$6,947.50 for prisoner lodging and maintenance for the month of January 2014.
7. Approve the request from the Shamrock Cab Company for taxicab licenses covering the cabs listed on the attached application for 2014.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

ABSENT: Flanagan.

RESOLUTION ADOPTED

Councilman Flanagan arrived at 7:05 p.m.

CM 03-32-14 CONTINUATION OF A SPECIAL ASSESSMENT
DISTRICT - OPEN PUBLIC HEARING

MOTION by Marshall, SUPPORTED by Sawicki:

To open the Public Hearing on the Continuation of a Special Assessment District.

MOTION CARRIED UNANIMOUSLY

PUBLIC HEARING

Councilwoman Sawicki commented that even though the City is asking for additional mills, the revenue generated will be the same amount as in 2013.

Mr. Lesch said that he is concerned with this assessment even though the Mayor mentioned that his taxes will be as low as 2007, his house is worth a lot less. He suggested that the City look into lowering costs with health care and pensions. (The City Manager said that those are issues that the City is working on and have made great strides in reducing those costs.)

CM 03-33-14 CONTINUATION OF A SPECIAL ASSESSMENT
DISTRICT - CLOSE PUBLIC HEARING

MOTION by Palmer, SUPPORTED by Costantino:
To close the Public Hearing on the Continuation of a Special Assessment District.

MOTION CARRIED UNANIMOUSLY

CM 03-34-14 APPROVE THE CONTINUATION OF
THE SPECIAL ASSESSMENT DISTRICT

RESOLUTION by Sawicki, SUPPORTED by Palmer:
BE IT RESOLVED to adopt the attached resolutions to continue a special assessment district in the City of Harper Woods.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-35-14 2014 COMMUNITY DEVELOPMENT BLOCK
GRANT - OPEN PUBLIC HEARING

MOTION by Costantino, SUPPORTED by Kindle:
To open the Public Hearing on the 2014 Community Development Block Grant.

MOTION CARRIED UNANIMOUSLY

PUBLIC HEARING

Councilwoman Kindle asked if PAATS will still be receiving these funds from us even

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-38-14 AUDIT SERVICES PROPOSAL - PLANTE & MORAN

RESOLUTION by Sawicki, SUPPORTED by Costantino:
BE IT RESOLVED To accept the proposal dated February 10, 2014 submitted by Plante and Moran for auditing services in the amount of \$39,270.00 for 2013, with Federal Program single audit in the amount of \$6,250.00 for the first federal program and \$2,000.00 for each subsequent federal program and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, Flanagan, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-39-14 MILK RIVER - OPERATIONS AND MAINTENANCE

RESOLUTION by Marshall, SUPPORTED by Palmer:
BE IT RESOLVED approve payment to Wayne County in the amount of \$258,862.75 for the operation and maintenance of the Milk River Drain for the first quarter and 258,862.75 for the second quarter of FY14, for a total of \$517,725.50.

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Flanagan, Kindle, and Marshall.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-40-14 RESOLUTION - OPPOSING TRANSFER OF
RESERVES FROM DELINQUENT TAX REVOLVING
FUND TO THE WAYNE COUNTY GENERAL FUND

RESOLUTION by Kindle, SUPPORTED by Costantino:
BE IT RESOLVED to Oppose the Transfer of Reserves from Delinquent Tax Revolving Fund (DTRF) to the Wayne County General Fund and further to direct the City Clerk to forward of copy of this to the Wayne County Executive and Commissioner urging the continuance of the DTRF.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Kindle, Marshall, and Palmer.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-41-14 AMENDMENT TO AGREEMENT - GROSSE POINTES
CLINTON REFUSE DISPOSAL AUTHORITY

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED To Approve the Amendments to the Articles of Incorporation and the Amendments to the Refuse Disposal Contract and authorize the Mayor to sign the amendments.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Kindle, Marshall, Palmer, and Sawicki.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Lesch asked if we had a contingency plan in the event that the DTRF funds are in fact turned over to Wayne County to be placed in their general fund. (The City Manager said that in the event this takes place, we have a few options and we will make it, but are certainly opposed to it.)

Mr. Sturton asked if there was anything that could be done about the traffic light on Vernier near the Heart Academy as it doesn't seem to be timed correctly.

Mr. Cadotte commented that he has grave concern over how the Milk River is being managed and also heard that water rates from Detroit would be going up and asked if the City planned to pass this increase on to the residents. (The City Manager said that he is preparing an analysis and felt confident that the increase will not be passed onto the residents at this time.)

Mr. Dick asked about the SRF project that the Milk River Board is proposing and what it will cost the residents.

CALL TO COUNCIL

The Mayor commented on hosting the Primetime Reading program tonight and remarked what a great program it is. He also commended the DPW for their continued diligence in the plowing of snow.

Councilwoman Costantino gave an overview of the Ordinance Committee meeting held earlier, including a potential change in the time allotted to residents to clear snow, an ordinance regarding medical marijuana and residential income properties. She announced the next meeting will be held on April 7 at 6:00 p.m.

Councilwoman Kindle thanked the Mayor for his participation in the Primetime Reading program and also asked if we license any other taxicab companies other than Shamrock.

Councilwoman Sawicki mentioned that she would like to see a change in the snow ordinance as discussed in the Ordinance Committee meeting.

CM 03-42-14

ADJOURNMENT

MOTION by Palmer, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:15 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
FEBRUARY 19, 2014

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Daniel S. Palmer
Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie
Kindle and Hugh R. Marshall.

ABSENT: Councilwoman Vivian Sawicki.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney
Sharon DeWaele and City Clerk Leslie M. Frank.

CM 02-19-14

EXCUSE COUNCILMEMBER SAWICKI

MOTION by Palmer, SUPPORTED by Costantino:

To excuse Councilwoman Sawicki from tonight's meeting because of a prior commitment.

ABSENT: Sawicki.

MOTION CARRIED

CM 02-20-14

MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held on
February 3, 2014.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 02-21-14

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 102132 through 102229 in the amount of \$179,609.36 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$19,451.10 for sidewalk salting and snow removal in various residential and commercial areas of the City.
3. Approve payment in the amount of \$13,705.00 to Guardian Sewers for their assistance on six main breaks, a repair of a water service line, three stop box repairs, two sanitary line cleaning and assistance with snow plowing.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, and Poynter.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 02-22-14

2014 COMMUNITY DEVELOPMENT BLOCK
GRANT PROGRAM - OPEN PUBLIC HEARING

MOTION by Marshall, SUPPORTED by Costantino:

To open the Public Hearing on the 2014 Community Development Block Grant Program.

MOTION CARRIED

PUBLIC HEARING

The following individuals commented on the Community Development Block Grant:

Ms. Uhl

Mr. Dick

Ms. White

CM 02-23-14 2014 COMMUNITY DEVELOPMENT BLOCK
GRANT PROGRAM -CLOSE PUBLIC HEARING

MOTION by Palmer, SUPPORTED by Costantino:
To close the Public Hearing on the 2014 Community Development Block Grant Program.

MOTION CARRIED

CM 02-24-14 PROGRESS PAYMENT NO. 6 - 2012 SRF SANITARY
REPAIR, FCIPP LINING CONTRACT NO. 1, #180-117

RESOLUTION by Kindle, SUPPORTED by Costantino:
BE IT RESOLVED to Approve payment to Inland Waters Pollution Control Inc., in the amount of \$120,677.01 for Progress Payment No. 6 on the 2012 SRF Sanitary Sewer Repairs, FCIPP Lining Contract No. 1 #180-117.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Poynter and Costantino.

NO: None.

ABSENT: Sawicki

RESOLUTION ADOPTED

CM 02-25-14 PROGRESS PAYMENT NO. 2 - 2013 EMERGENCY
CONCRETE REPAIRS CONTRACT #180-153

RESOLUTION by Marshall, SUPPORTED by Costantino:
BE IT RESOLVED to approve payment to Fiore Enterprises, LLC, in the amount of \$11,316.78 for Progress Payment No. 2 on the 2013 Emergency Concrete Repair project, #118-153.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Poynter, Costantino, and Flanagan.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 02-26-14 RESOLUTION - WAYNE COUNTY
HAZARD MITIGATION PLAN

RESOLUTION by Costantino, SUPPORTED by Palmer:
To adopt the attached resolution adopting the Wayne County Hazard Mitigation Plan.

ROLL CALL VOTE

YES: Marshall, Palmer, Poynter, Costantino, Flanagan and Kindle.
NO: None.
ABSENT: Sawicki

RESOLUTION ADOPTED

CM 02-27-14 ESTABLISH PUBLIC HEARING DATES
FOR SPECIAL ASSESSMENT DISTRICTS

MOTION by Flanagan, SUPPORTED by Palmer:
To schedule a public hearing on March 3, 2014 at 7:00 p.m. for the purpose of receiving public comment on the continuation of a Special Assessment District and further to schedule a second public hearing on March 17, 2014 at 7:00 p.m. for the purpose of reviewing the effect of the Special Assessment on the tax roll.

MOTION CARRIED

CM 02-28-14 EMPLOYMENT AGREEMENT - LIBRARY DIRECTOR

RESOLUTION by Kindle, SUPPORTED by Palmer:
BE IT RESOLVED to approve the employment agreement for Library Director in content and form and further, that once the Library Board confirms an appointment of a new director, that the City Manager be authorized to sign the agreement.

ROLL CALL VOTE

YES: Palmer, Poynter, Costantino, Flanagan, Kindle and Marshall.
NO: None.
ABSENT: Sawicki

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Uhl asked about the continuation of the special assessment district and asked why

there is a need to make a payment to the Retirement Board since the taxpayers were levied a judgement last year to pay the Retirement Board. (The City Manager stated that the judgement was for a one-year levy only.)

Mr. Schenburn commented on houses being tagged for non-removal of snow that appear to have been cleared, residents putting garbage out too early and lastly about people continually walking in the streets. He also enquired if the Milk River was going to be privatized. (The City Manager clarified that the Detroit Water and Sewerage Department may potentially be privatized.) He then shared his concerns of safety following an incident where he was solicited to buy illegal drugs at the Marathon station on Kelly Road.

Mr. Dick complimented the hard work of the DPW and Nu Appearance for their snow plowing efforts. He also mentioned that the parking blocks on Kelly Road need to be adjusted as they are causing issues with cars not being able to pass behind those that are parked.

CALL TO COUNCIL

The Mayor commented on a meeting he had with the City Manager and Phil Cavanaugh, who will be running for Wayne County Executive.

Councilwoman Costantino reminded everyone that the next Ordinance Committee meeting will be March 3 at 6:00p.m.

Councilwoman Kindle asked for additional information on the Community Development Block Grant.

Councilman Palmer commented on the significant activity report from the Police Department and said that based on their statistics crime is down and it shows him how hard our police officers are working and he is impressed with their efforts.

Councilwoman Kindle shared that the library is once again offering a reading program on Mondays at 5:30 through April 14 where dinner is offered with story time for families.

CM 02-29-14

ADJOURNMENT

MOTION by Palmer, SUPPORTED by Kindle:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:49 p.m.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
FEBRUARY 3, 2014

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Daniel S. Palmer
Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie
Kindle, Hugh R. Marshall, and Vivian M. Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney
Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATION

Kolby Miller of Medstar was in attendance to present the City with an Automated External Defibrillator (AED).

CM 02-14-14

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held on January 22, 2014 and furthermore receive and file the minutes of the Ordinance Committee meeting held on January 6, 2014, the Board of Trustees Employees Retirement System meeting held on January 27, 2014, the Election Commission meeting held January 29, 2014.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 02-15-14

CONSENT AGENDA

RESOLUTION by Flanagan, SUPPORTED by Palmer:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 102034 through 102131 in the amount of \$593,630.70 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$11,669.00 for sidewalk salting and snow removal in various residential and commercial areas of the City.
3. Approve payment to Statewide Security Transport in the amount of \$10,352.50 for prisoner lodging and maintenance for the months of November and December 2013.
4. Approve payment to the City of Grosse Pointe Farms in the amount of \$12,114.45 for Harper Woods' proportionate share of the Intermunicipal Radio System for the period July through December 2013.
5. Approve payment to Oakland County Information Technology in the amount of \$6,425.00 for fees relative to the CLEMIS computer system utilized by the Police Department.
6. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$13,433.20 for professional services during the month of January 2014 for the following projects: SRF FCIPP, #180-117; SRF Open Cut Repairs, #180-119 and the SRF SCIPP Repairs, #180-118.
7. Approve payment to Angelo's Supplies, Inc. in the amount of \$10,086.65 for 205 tons of rock salt and a wiring harness for the snow plow.
8. Approve payment to Litho Printing Service, Inc. in the amount of \$6,715.00 for the printing of the 2014 City calendar.
9. To appoint Deborah Flatt to the Board of Zoning Appeals for a three-year term ending in January 2017.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 02-16 -14 PROPOSAL FOR LIGHTING UPGRADES - CITY HALL

RESOLUTION by Marshall, SUPPORTED by Sawicki:

BE IT RESOLVED to accept the proposal from Lumerica in the amount of \$25,456.23

for the installation of 611 lights at City Hall and the disposal of existing bulbs and further to waive competitive bidding as Lumerica is the sole provider of this type of lighting and also they provided low bids for the City of Burton and Rochester Hills.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 02-17-14 PROPOSAL FOR STREETLIGHT CONVERSION - DTE

RESOLUTION by Kindle, SUPPORTED by Sawicki:
BE IT RESOLVED to authorize the conversion of streetlight circuits 5181 and 5174 as proposed by DTE in the amount of \$11,694.00.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter, Costantino, and Flanagan.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Cadotte asked if the City calendar was distributed in the C&G News again this year and stated that he and his neighbors on Lochmoor never get them. He also asked about the possibility of getting decorative lighting installed on Kelly Road with the streetlight conversion proposal that was adopted tonight.

Ms. Thompson, who lives near the gas station on Kelly stated that she is concerned for her safety as there are people that loiter there late at night. She is also concerned with the trash in the area and asked if some type of fencing could be placed there to separate the commercial property from the residential. She also asked if there would be any type of disruption to the residents when the streetlight conversion takes place.

Ms. Martin shared her concern of rodents on her block of Hunt Club and asked what could be done.

Mr. Dick asked if security cameras could also be placed on Kelly Road as a means to make it safer. He also inquired if the Planning Commission vacancy had been filled.

CALL TO COUNCIL

The Mayor commented on the job well done of snow plowing by the Public Works department following the recent snowfall. He also mentioned that he is impressed with the increase of revenue brought in by building department for permits and fees. He then mentioned an article he read regarding the 10 safest cities in Michigan and asked the city manager to give an overview of the statistics used in this article as our city was ranked as one of the unsafest.

Mayor Pro tem Palmer commented that he thought the open letter written by the City Manager regarding this article should be forwarded to the media.

Councilwoman Sawicki asked if training with the AED would be made available to the public or just employees as the representative from Medstar mentioned. She also asked about new homes being developed that she noticed on Roscommon and on Washtenaw and wanted to know why the original houses were taken down. She also commented about the trash and potential unsafe conditions on Kelly and suggested we try a different approach to the business owner to gain compliance.

Councilwoman Costantino announced that the next Ordinance Committee meeting will be on March 3 at 6pm and encouraged those in the audience with ordinance matters to come to the meeting.

CM 02-18-14

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:51 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
JANUARY 22, 2014

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Daniel S. Palmer
Councilperson(s) Cheryl A. Costantino, Valerie Kindle, and Vivian M.
Sawicki.

ABSENT: Councilperson(s) Charles Flanagan and Hugh R. Marshall.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney
Sharon DeWaele and City Clerk Leslie M. Frank.

CM 01-06-14 EXCUSE COUNCILMEMBER(S) FLANAGAN AND MARSHALL

MOTION by Palmer, SUPPORTED by Sawicki:

To excuse Councilmember(s) Flanagan and Marshall from tonight's meeting because of a prior commitment.

ABSENT: Flanagan and Marshall.

MOTION CARRIED

CM 01-07-14

MINUTES

MOTION by Palmer, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held January 6, 2014 and furthermore receive and file the minutes of the Board of Zoning Appeals held January 8, 2014.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 01-08-14

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. To approve the Accounts Payable listing for Check Numbers 101923 through 102033 in the amount of \$409,978.18 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. To approve payment to Nu Appearance Maintenance, Inc. in the amount of \$32,184.89 for Kelly Road cleanup, lawn restorations and sidewalk salting and snow removal in various residential and commercial areas of the City.
3. To approve payment to Schrader Tool and Oil in the amount of \$6,660.90 for the recent repair made on Engine 1.
4. To approve payment to Wayne County in the amount of \$5,705.00 for prisoner lodging and maintenance for the months of October and November 2013.
5. To approve the appointments to the various boards and commissions as listed on the attached memorandum from the City Clerk.

ROLL CALL VOTE

YES: Costantino, Kindle, Palmer, Sawicki, and Poynter.

NO: None.

ABSENT: Flanagan and Marshall.

RESOLUTION ADOPTED

CM 01-09-14 CONTRACT - TRANSFER OF OPERATIONS FOR
POINTE AREA ASSISTED TRANSPORTATION -
(PAATS) TO SERVICES FOR OLDER CITIZENS

RESOLUTION by Palmer, SUPPORTED by Costantino:

BE IT RESOLVED to approve the Contract for Operation of Community Transportation Service for Elderly and Disabled Individuals between the Pointe Area Assisted Transportation Service and Services for Older Citizens, and further to authorize the Mayor to sign the agreement.

ROLL CALL VOTE

YES: Kindle, Palmer, Sawicki, Poynter and Costantino.

NO: None.
ABSENT: Flanagan and Marshall.

RESOLUTION ADOPTED

CM 01-10-14 POINTES AREA ASSISTED TRANSPORT
 (PAATS) - APPROVAL OF BY LAWS

RESOLUTION by Sawicki, SUPPORTED by Costantino:
BE IT RESOLVED to approve the Restated ByLaws of the Pointe Area Assisted Transportation Service and to authorize the Mayor to sign them as the City’s representative and further to appoint the Mayor as a voting member of the PAATS Board and the City Manager as the non-voting member of the PAATS Board.

ROLL CALL VOTE
YES: Palmer, Sawicki, Poynter Costantino and Kindle.
NO: None.
ABSENT: Flanagan and Marshall

RESOLUTION ADOPTED

CM 01-11-14 PARTICIPATION AGREEMENT - SOUTHEAST
 MICHIGAN REGIONAL ENERGY OFFICE (SEMREO)

RESOLUTION by Sawicki, SUPPORTED by Palmer:
BE IT RESOLVED approve the Participation Agreement with Southeast Michigan Regional Energy Office (SEMREO) and authorize the Mayor to sign the agreement and further, to appoint Councilwoman Kindle as the representative and the City Manager as the alternate representative.

ROLL CALL VOTE
YES: Poynter, Costantino, Kindle, Palmer and Sawicki.
NO: None.
ABSENT: Flanagan and Marshall

RESOLUTION ADOPTED

CM 01-12-14 RESOLUTION REQUESTING STATE OF
 MICHIGAN TO REINVEST IN LOCAL COMMUNITIES

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED to adopt the attached resolution requesting that the State of Michigan reinvest in local communities and further to direct the City Clerk to forward a copy of this resolution to our neighboring communities, Governor Snyder, State Senator Johnson, State Representative Banks and the Michigan Municipal League.

ROLL CALL VOTE

YES: Costantino, Kindle, Palmer, Sawicki and Poynter

NO: None.

ABSENT: Flanagan and Marshall.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Nancy Courtney made everyone aware of a telephone scam that is going around.

Ms. Cindy Pangborn, a Grosse Pointe School Board Member, shared information about the Grosse Pointe Technology Bond and urged a "No" vote. She also suggested seeking additional information from gpresponsiblespending.com.

Ms. Toni McIlwain introduced herself as Community Liaison from Senator Bert Johnson's office.

Mr. George McMullen commented that he is in favor of the Grosse Pointe Tech bond and urged all to learn more at gptechyes.com.

Mr. Michael Dick commented on the rubbish situation on Kelly Road at the gas station near Eastwood. He also suggested a permanent barrier, perhaps a fence, between the commercial area and the residential area as a means to keep the litter from blowing. He also asked if we are planning on upgrading to LED lighting anytime soon.

CALL TO COUNCIL

The Mayor commented on a job well done by the DPW with snow plowing. He also commented on a meeting he attended with the City Manager and a representative from Winning Futures, which assists borderline students with counselors and adult mentors. They may choose to attend a future Council meeting with a presentation about this initiative.

Councilwoman Sawicki commented about the situation on Kelly Road and suggested that the business owners on Kelly Road invest in the placement of the fencing/barricade necessary. She also commented on an article about Grosse Pointe Park and their rental ordinance.

Councilwoman Kindle commented on the many negligent homeowners who have failed to shovel their snow and asked how else we could encourage more compliance. She also mentioned her appointment to SEMREO and said that it is a great opportunity for her to learn more and provide resources for lighting savings for the City.

Councilwoman Costantino reminded everyone that there will be an Ordinance Committee meeting on March 3 at 6pm.

CM 01-13-14

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:40 p.m.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
JANUARY 6, 2014

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Daniel S. Palmer
Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie
Kindle, Hugh R. Marshall, and Vivian M. Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J.
Russell LaBarge and City Clerk Leslie M. Frank.

PRESENTATION

Rebecca Fannon, a representative from the Grosse Pointe Public School District gave a brief overview of the technology bond proposal for the Grosse Pointe schools that will be brought before our voters on February 25, 2014.

CM 01-01-14

MINUTES

MOTION by Palmer, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held December 16, 2013.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 01-02-14

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 101796 through 101198 in the amount of \$510,134.60 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. To approve payment to First Due Fire Supply in the amount of \$35,111.46 for the purchase of eleven sets of personal protection equipment with the cost to be fully reimbursed with the CGAP Grant.
3. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$36,841.15 for professional services during the month of December 2013 for the following projects: WCCCD Facility Renovations, #180-156; SRF FCIPP, #180-117; SRF Open Cut Repairs, #180-119; SRF SCIPP Repairs, #180-118, the 2013 Emergency Concrete Repair Project, #180-153 and the SAW Grant Application, #180-155.
4. Approve payment to WCA Assessing in the amount of \$9,886.19 for the contractual assessing services performed during the months of November and December 2013.
5. Approve payment in the amount of \$12,600.00 to Guardian Sewers for their assistance on several main break repairs and for their assistance with curbside leaf pickup.
6. Approve payment to Badger Meter, Inc. in the amount of \$8,301.83 for the purchase of new 5/8" Orion automatic read water meters, meter tops and washers and also for the one year service agreement renewal for the handheld meter reader.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 01-03-14

MICHIGAN MUNICIPAL LEAGUE - LIABILITY
AND PROPERTY POOL INSURANCE RENEWAL

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED to renew the City's participation in the Michigan Municipal League's Liability and Property Pool for 2014 in the amount of \$196,288.00 for coverage as stated in their renewal proposal and, further that competitive bidding be waived in accordance with City policy.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

No comments were made.

CALL TO COUNCIL

The Mayor thanked the Public Works department for a job well done with snow plowing. He also commented on the arrival of Santa Claus at the airport during an event recently held there and also wished everyone a Happy New Year.

Councilwoman Sawicki also commended the Public Works department for the great job they did with the plowing of snow and also asked when the large dump trucks will be put back in to service due to their disrepair.

Councilman Flanagan asked if there was an issue with Public Works employees refusing to work overtime as he noted that Nu Appearance was assisting with the snow plowing. (The City Manager stated that Nu Appearance was assisting due to the large amount of snow that had fallen.)

Councilman Palmer commented on information he has heard that one of the top 6 issues that our legislators in Lansing will be dealing with in 2014 will be the local governments' financial situations, including the recent elimination of the Personal Property Tax and a possible solution.

Councilwoman Kindle asked about her role on the Planning Commission now that she has been officially elected to the City Council. She stated that it is her desire to continue on this Commission if the Council is willing to allow it. (Attorney LaBarge said that he would look into the matter as he believed that it is a conflict of interest to be on this commission and be a member of City Council.)

Councilman Marshall mentioned that we were one of few communities to declare a snow emergency and asked who is responsible for declaring the emergency. (The City Manager said he is, by ordinance, responsible for declaring the emergency.) He also asked if employees are held to different rules during a snow emergency or do they still follow their contract. (The City Manager stated that no new rules for employees are implemented during a snow emergency).

CM 01-05-14

ADJOURNMENT

MOTION by Palmer, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:21 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
DECEMBER 16, 2013

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie Kindle, Hugh R. Marshall, and Vivian M. Sawicki.

ABSENT: Mayor Pro tem Daniel S. Palmer.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 12-202-13 EXCUSE MAYOR PRO TEM PALMER

MOTION by Costantino, SUPPORTED by Sawicki:
To excuse Mayor Pro tem Palmer from tonight's meeting because of a prior commitment.

ABSENT: Palmer

MOTION CARRIED

CM 12-203-13 MINUTES

MOTION by Kindle, SUPPORTED by Flanagan:
To receive, approve and file the minutes of the regular City Council meeting held December 2, 2013 and furthermore receive and file the minutes of the Library Board meeting held November 21, 2013 and the Ordinance Committee meeting held December 8, 2014.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 12-204-13

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable listing for Check Numbers 101683 through 101795 in the amount of \$389,908.96 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$12,300.50 for professional services during the month of November 2013 for the following projects: SRF FCIPP Lining, #180-117, SRF SCIPP Repairs, #180-118; SRF Open Cut Repairs, #180-119; 2013 Emergency Concrete Repair, #180-153 and the WCCCD Facility Renovation, #180-156.
3. Approve payment to Statewide Security Transport in the amount of \$7,078.84 for prisoner lodging and maintenance for the month of October 2013.
4. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$6,815.50 for contractual lawn cutting in various areas of the City, including the DPW, the annexes, pump stations and the Parks. This also includes fall cleanup, board up services and assistance with curbside leaf pickup and lawn cuttings at residential homes that were not in compliance with the Ordinance.
5. Approve payment in the amount of \$5,965.00 to the Michigan Municipal League for membership dues covering the period February 1, 2014 through January 31, 2015.
6. Approve the payment to Northern Data Systems in the amount of \$7,109.00 for the annual maintenance for the period January 31, 2014 through January 31, 2015 for the City's financial software.
7. To approve the extended maintenance agreement with L3 Communications in the amount of \$7,299.00 for service coverage from January 8, 2014 through January 7, 2015 for our police vehicle in-car cameras.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Sawicki, and Poynter.

NO: None.

ABSENT: Palmer.

RESOLUTION ADOPTED

CM 12-205-13 PROGRESS PAYMENT NO. 5 - 2012 SRF
SANITARY SEWER REPAIR, FCIPP LINING #180-117

RESOLUTION by Marshall, SUPPORTED by Kindle:
BE IT RESOLVED to approve payment to Inland Waters Pollution Control Inc., in the amount of \$46,707.30 for Progress Payment No. 5 on the 2012 SRF Sanitary Sewer Repairs, FCIPP Lining Contract No. 1 #180-117.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Sawicki, Poynter and Costantino.
NO: None.
ABSENT: Palmer.

RESOLUTION ADOPTED

CM 12-206-13 PROGRESS PAYMENT NO. 4 - 2012 SRF SANITARY
SEWER REPAIR, OPEN CUT REPAIRS, #180-119

RESOLUTION by Sawicki, SUPPORTED by Costantino:
BE IT RESOLVED to approve payment to Fontana Construction Inc., in the amount of \$47,687.26 for Progress Payment No. 4 on the 2012 SRF Sanitary Sewer Repairs, 2012 SRF Sanitary Sewer Repairs, Open Cut Sanitary Repairs, Contract No. 3, #180-119.

ROLL CALL VOTE

YES: Kindle, Marshall, Sawicki, Poynter, Costantino, and Flanagan.
NO: None.
ABSENT: Palmer.

RESOLUTION ADOPTED

CM 12-207-13 ANNUAL PERMIT TO WORK
ON COUNTY HIGHWAYS

RESOLUTION by Costantino, SUPPORTED by Sawicki:
BE IT RESOLVED to adopt the Performance and Indemnification Resolution authorizing the City to make necessary repairs to county roads and sidewalks, and further to adopt the Performance and Indemnification Resolution authorizing the City to take any necessary restorative corrections to county roads and sidewalks, and further to adopt the Performance and Indemnification Resolution authorizing the City to temporarily close county roads and/or place temporary banners within the right-of-way.

ROLL CALL VOTE

YES: Marshall, Sawicki, Poynter, Costantino, Flanagan, and Kindle.

NO: None.

ABSENT: Palmer.

RESOLUTION ADOPTED

CM 12-208-13

YEAR END BUDGET ADJUSTMENTS

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED to approve the year end budget adjustments to the 2013 Budget as attached submitted by the Finance Director and the City Manager.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Kindle, and Marshall.

NO: None.

ABSENT: Palmer.

RESOLUTION ADOPTED

CM 12-209-13

CHANGES IN MEETING DATES - 2014

MOTION by Costantino, SUPPORTED by Kindle:

To approve the changes to the City Council meeting dates as listed by the City Manager for 2014.

MOTION CARRIED

CALL TO AUDIENCE

Mr. Dick thanked the City for keeping the leaf pickup service and questioned if a temporary fence could be placed at the Sunoco station on Kelly as a way to keep litter from being scattered into the neighborhood.

Mrs. Paiz mentioned that the last two weeks of leaf pickup the DPW trucks came a day before her regularly scheduled pickup day. She also asked if the DPW would be responsible this year for plowing the snow.

Mr. Cadotte asked that we consider an ordinance that was recently adopted in Grosse Pointe Park that addresses rental properties. He also suggested we consider a police mini station for Kelly Road as a way to deter crime.

Mr. Schenburn commented that people walking in the middle of the street remains a problem even with the sidewalks being cleared of snow.

Ms. Courtney asked for clarification of the noise ordinance as she is having an issue with her neighbor.

CALL TO COUNCIL

The Mayor and members of City Council all wished everyone a joyous holiday season and happy new year.

The Mayor also commented on the Boy Scouts being in the audience and thanked them for coming. He also thanked the DPW for their hard work during the recent snow event.

Councilwoman Kindle commented on her recent trip to El Salvador and Belize and mentioned that we shouldn't take our freedoms for granted. She also mentioned that a business association would possibly have benefited Kelly Road as a means for business owners to band together to fight crime in the area.

Councilman Marshall commented on the excellent response time of our police officers and quick detective work following the recent incident on Kelly Road. He also commented that the perception that there is more crime here in Harper Woods compared to other communities is incorrect.

Councilwoman Costantino stated that the next Ordinance Committee meeting will be held on January 6, 2014 at 6:00 p.m.

CM 12-210-13

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:42 p.m.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
DECEMBER 2, 2013

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Daniel S. Palmer
Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Hugh R.
Marshall, and Vivian M. Sawicki.

ABSENT: Councilwoman Valerie Kindle

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney
Sharon Dewaele and City Clerk Leslie M. Frank.

CM 12-196-13 EXCUSE COUNCILMEMBER KINDLE

MOTION by Costantino, SUPPORTED by Sawicki:
To excuse Councilwoman Kindle from tonight's meeting because of a prior commitment.

ABSENT: Kindle.

MOTION CARRIED

CM 12-197-13 MINUTES

MOTION by Palmer, SUPPORTED by Costantino:
To receive, approve and file the minutes of the regular City Council meeting held,
November 18, 2013 and furthermore receive and file the minutes of the Library Board
meeting held October 10, 2013 and the Board of Trustees Employee Retirement System
meeting held November 25, 2013.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 12-198-13 CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Marshall:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. To approve the Accounts Payable listing for Check Numbers 101594 through 101692 in the amount of \$316,801.66 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. To approve the appointment of Ms. LaVern Rutledge to the Local Officers Compensation Commission with a term expiring in January of 2017.

ROLL CALL VOTE

YES: Costantino, Flanagan, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

ABSENT: Kindle.

RESOLUTION ADOPTED

CM 12-199-13 ANNUAL PERMIT TO WORK ON STATE HIGHWAYS

RESOLUTION by, Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the Performance and Indemnification Resolution related to the City's Annual Permit to Work on State Highways.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Kindle.

CM 12-200-13 FIRE ENGINE PURCHASE -
APPROVAL OF ADDITIONAL FUNDS

RESOLUTION by Costantino, SUPPORTED by Flanagan:

BE IT RESOLVED to authorize additional discretionary funds in an amount not to exceed \$20,000 in conjunction with the Fire Engine purchase through KME.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino and Flanagan

NO: None.

ABSENT: Kindle.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Hakim commented on the two recent home invasions on Littlestone. He suggested that the police try to inform nearby neighbors of these invasions so that they keep better watch out for suspicious activity.

Ms. Smith asked what she could do if she sees suspicious activity at either of the two vacant homes next to her home. (The City Manager said she should call the police right away and suggested she talk with Chief Burke following the meeting.)

CALL TO COUNCIL

The Mayor commented on two meetings that took place with the Mayor Elect of the City of Detroit and the current Mayor of Detroit regarding the potential creation of a Recreation Conservancy between their city and ours.

Councilwoman Costantino commented that she is interested in knowing more about this Conservancy and its possibilities for our community.

Councilman Flanagan commented that the possible creation of a conservancy is premature at this point. He also commented on the home invasions on Littlestone and felt that residents' apathy is part of the problem.

Councilwoman Sawicki asked if the school that is in the former Community Center building is in operation. She also commented that Councilman Flanagan's comments are a bit harsh and that when a resident has a problem, they come to the meetings to be heard and we listen to their concerns. She also encouraged residents to join the Nixle service to stay informed of incidents in the community.

Councilman Flanagan disagreed with Councilwoman Sawicki that he was harsh and shared that with the state of Detroit's financial situation their residents will attempt to get what they want at any cost. He also stated that statistics from the most recent election where there was a 12 percent turnout show the apathy of the residents and that residents should be more involved.

CM 12-201-13

ADJOURNMENT

MOTION by Marshall, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:42 p.m.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
NOVEMBER 18, 2013

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Daniel S. Palmer
Councilperson(s) Cheryl A. Costantino, Charles Flanagan, Valerie
Kindle, Hugh R. Marshall, and Vivian M. Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J.
Russell LaBarge and City Clerk Leslie M. Frank.

PRESENTATIONS

The Mayor and members of the Beautification Commission presented our annual Beautification Awards to Fred and Carol Gross, David and Cynthia Ballantyne, Keith Mathis and Marcia Dawkins, Mickey and Sue Todd, David and Nancy Watson, Paul and Christine Mijatovich, John and Mary Poplawski, Thomas Gabel and to Anthony Bellanca and J. Russell LaBarge, Jr., Bellanca LaBarge P.C. Eight outstanding homes in our community and one place of business were chosen from the many nominated. The landscaping, maintenance and presentation contributed to the selection of the homes & business by the Beautification Commission. The award winners are presented with a commemorative plaque.

CM 11-191-13

MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held November 4, 2013 and the special City Council meeting held November 12, 2013.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 11-192-13

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 101464 through 101593 in the amount of \$444,307.07 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payments to Wayne County in the amount of \$6,923.75 for prisoner lodging and maintenance for the month of September 2013 and for assessment and tax billing services from July 1 through September 30, 2013.
3. Approve payment to Michigan Department of Environmental Quality in the amount of \$5,358.66 for the 2014 annual water supply fee.
4. Approve payment in the amount of \$10,100.00 to Guardian Sewers for their assistance on three water main breaks and ten stop box repairs.
5. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$10,246.80 for professional services during the month of October 2013 for the following projects: SRF FCIPP, #180-117 and the SRF Open Cut Repairs, #180-119.
6. Approve payment to WCA Assessing in the amount of \$6,316.60 for the contractual assessing services performed during the month of October 2013.
7. Approve payment to Nu Appearance Maintenance, Inc in the amount of \$5,876.70 for contractual lawn cutting in various areas of the City, including the DPW, pump stations, the annexes and the Parks and also for lawn cuttings at various residential homes, cleanup on Kelly Road and various city lawn restorations following main breaks.
8. Approve payment to Cal Fleming in the amount of 5,130.00 for contractual lawn cutting in various areas of the City, including City Hall, Library and the islands.
9. Approve the purchase of a Check Writing Program from DMC Technology Group, Inc. in the amount of \$8,175.00 and further that competitive bidding be waived as this company is the exclusive state vendor for this type of purchase.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-193-13

FIRE HOSE PURCHASE

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to approve the purchase of 52 hoses as outlined in the quote received from Payette Sales and Service, Inc. in the amount of \$13,655.00 and further that competitive bidding be waived as the pricing is set under the HGACBUY program for government purchases.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 11-194-13

RESOLUTION - STORM WATER, ASSET
MANAGEMENT, WASTEWATER (SAW) GRANT

RESOLUTION by Kindle, SUPPORTED by Palmer:

BE IT RESOLVED to adopt the attached resolution in its entirety and to designate the City Manager as the authorized representative for purposes of the SAW Grant agreement. (Attachment #1).

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter, Costantino, and Flanagan.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Dick thanked the City Council for the continuation of the leaf pickup program. He also asked if the hoses being purchased were to replace all the existing hoses on the fire truck.

Ms. Kindle-Walker announced and invited all to the Friends of the Detroit City Airport event to be held on December 20 from 3:00 p.m. until 8:00 p.m. She also shared locations and times to meet with Commissioner Killeen.

Ms. Montgomery mentioned that the shopping carts from Family Foods are being taken and left in her neighborhood on Kingsville and she asked what could be done about it.

Mr. Robinson asked if it was true that the City was considering partnering with the City
CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

NOVEMBER 18, 2013
PAGE 4

of Detroit for some of its recreation services.

Mr. Hakim complimented the city for their ability to continue to secure funding for the public safety department. He also commented about the leaf pickup program and mentioned he was glad that it wasn't eliminated.

Mr. Cadotte asked if the City had looked into replacing our streetlights with LED lighting as a cost saving measure. (The CM stated that we are still looking into this and ways to fund it.)

CALL TO COUNCIL

The Mayor commented on the Tree Lighting event and said that it was well attended and it was enjoyed by all. He also mentioned that leaf pickup will end at the end of next week.

Councilwoman Kindle commented on the meeting she attended on LED streetlight implementation. She also commented on a couple of incidents where a public safety officer was of great assistance, one involving the rescue of a stray dog and another during the rain storm over the weekend where a drain became plugged with leaves and debris.

Councilwoman Sawicki commented on the recent legislative change that turned over the responsibility of canvassing all elections to the County, removing local control of this function. She stated that perhaps we should voice our concerns to the State on this matter.

Councilman Marshall asked if it is a violation of the ordinance if a homeowner fails to clear leaves from their property. He also asked if leaves can be burned. (The City Manager stated that there is no ordinance that requires homeowners to remove leaves and the burning of leaves is strictly prohibited.

CM 11-195-13

ADJOURNMENT

MOTION by Flanagan, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:41 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

City of Harper Woods
County of Wayne

Resolution Authorizing the SAW Grant Agreement

Minutes of the regular meeting of the City Council of the City of Harper Woods
County of Wayne, State of Michigan, (the "Municipality") held on November 18, 2013.

PRESENT: Members: Council members Kindle, Marshall, Palmer, Sawicki
Poynter, Costantino and Flanagan

ABSENT: Members: None

Member Kindle offered and moved the adoption of the following resolution,
seconded by Member Palmer.

WHEREAS, Part 52 (strategic water quality initiatives) of the Natural Resources and
Environmental Protection Act, 1994 PA 451, as amended ("Part 52"), provides at MCL
324.5204e that the Michigan Finance Authority (the "MFA") in consultation with the Michigan
Department of Environmental Quality (the "DEQ") shall establish a strategic water quality
initiatives grant program; and

WHEREAS, in accordance with the provisions of 2012 PA 511, which provides grants to
municipalities for sewage collection and treatment systems or storm water or nonpoint source
pollution control; and

WHEREAS, in accordance with the provisions of 1985 PA 227, as amended, Part 52, and other
applicable provisions of law, the MFA, the DEQ, and the Municipality that is a grant recipient
shall enter into a grant agreement (the "SAW Grant Agreement") that requires the Municipality
to repay the grant under certain conditions as set forth in MCL 324.5204e, as amended; and

WHEREAS, the Municipality does hereby determine it necessary to (select one or more)
 establish an asset management plan, establish a stormwater management plan, establish a
plan for wastewater/stormwater, establish a design of wastewater/stormwater, pursue
innovative technology, or initiate construction activities (up to \$500,000 for disadvantaged
community).

WHEREAS, it is the determination of the Municipality that at this time, a grant in the aggregate
principal amount not to exceed nine hundred fifty two thousand five hundred and 00/100 dollars

THE FORM WILL NOT BE ACCEPTED IF IT HAS BEEN EDITED, ALTERED, RETYPED, OR CONVERTED TO ANY
OTHER FORMAT.

~~(\$952,500.00)~~ ("Grant") be requested from the MFA and the DEQ to pay for the above-mentioned undertaking(s); and

WHEREAS, the Municipality shall obtain this Grant by entering into the SAW Grant Agreement with the MFA and the DEQ.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. City Manager _____ (*title of the designee's position*), a position currently held by Randolph Skotarczyk (*name of the designee*), is designated as the Authorized Representative for purposes of the SAW Grant Agreement.
2. The proposed form of the SAW Grant Agreement between the Municipality, the MFA and DEQ (attached Sample Grant Agreement) is hereby approved and the Authorized Representative is authorized and directed to execute the SAW Grant Agreement with such revisions as are permitted by law and agreed to by the Authorized Representative.
3. The Municipality shall repay the Grant, within 90 days of being informed to do so, with interest at a rate not to exceed 8 percent per year, to the Authority if the Municipality is unable to, or decides not to, proceed with constructing the project or implementing the asset management program for which the funding is provided within 3 years of the Grant award.
4. The Grant, if repayable, shall be a first budget obligation of the Municipality, and the Municipality is required, if necessary, to levy ad valorem taxes on all taxable property in the Municipality for the payment thereof, subject to applicable constitutional, statutory and Municipality tax rate limitations.
5. The Municipality shall not invest, reinvest or accumulate any moneys deemed to be Grant funds, nor shall it use Grant funds for the general local government administration activities or activities performed by municipal employees that are unrelated to the project.
6. The Authorized Representative is hereby jointly or severally authorized to take any actions necessary to comply with the requirements of the MFA and the DEQ in connection with the issuance of the Grant. The Authorized Representative is hereby jointly or severally authorized to execute and deliver such other contracts, certificates, documents, instruments, applications and other papers as may be required by the MFA or the DEQ or as may be otherwise necessary to effect the approval and delivery of the Grant.
7. The Municipality acknowledges that the SAW Grant Agreement is a contract between the Municipality, the MFA and the DEQ.
8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

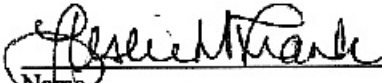
YEAS: Members: Kindle, Marshall, Palmer, Sawicki, Poynter, Costantino and Flanagan

THE FORM WILL NOT BE ACCEPTED IF IT HAS BEEN EDITED, ALTERED, RETYPED, OR CONVERTED TO ANY OTHER FORMAT.

NAYS: Members:

RESOLUTION DECLARED ADOPTED

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Harper Woods County of Wayne, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.


Name _____
City of Harper Woods, Clerk
State of Michigan County of Wayne

THE FORM WILL NOT BE ACCEPTED IF IT HAS BEEN EDITED, ALTERED, RETYPED, OR CONVERTED TO ANY OTHER FORMAT.

CITY OF HARPER WOODS
CITY COUNCIL
NOVEMBER 12, 2013

SPECIAL MEETING MINUTES

The special City Council meeting was called to order by Mayor Kenneth A. Poynter at 8:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl Costantino, Councilperson(s) Valerie J. Kindle, Hugh R. Marshall, Daniel S. Palmer, and Vivian M. Sawicki.

ABSENT: Charles Flanagan.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Clerk Leslie M. Frank and City Attorney J. Russell LaBarge.

CM 11-188-13

EXCUSE COUNCILMEMBER FLANAGAN

MOTION by Palmer, SUPPORTED by Sawicki:

To excuse Councilman Flanagan from tonight's meeting because of a prior commitment.

ABSENT: Flanagan.

MOTION CARRIED

OATH OF OFFICE - MAYOR

The City Clerk administered the oath of office to the newly re-elected Mayor, Kenneth A. Poynter.

OATH OF OFFICE - CITY COUNCIL MEMBERS

The City Clerk administered the oath of office to the following newly elected Council Members: Valerie J. Kindle, Hugh R. Marshall, Daniel S. Palmer and Vivian M. Sawicki.

CM 11-189-13

ELECTION OF MAYOR PRO TEM

RESOLUTION by Kindle, SUPPORTED by Costantino:

WHEREAS, Section 4.3 of the City Charter, as amended, requires the City Council to elect the Council member receiving the highest number of votes at the most recent City election to serve as Mayor Pro tem, and

WHEREAS, Daniel S. Palmer is the Council member receiving the highest number of votes.

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby elect Daniel S. Palmer to the Office of Mayor Pro tem for the term expiring at the first Council meeting following the next regular City election.

ROLL CALL VOTE:

YES: Costantino, Kindle, Marshall, Palmer, Sawicki and Poynter.

NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

CM 11-190-13

ADJOURNMENT

MOTION by Marshall, SUPPORTED by Costantino:

That the agenda of the special City Council meeting having been acted upon, the meeting is hereby adjourned at 8:09 p.m.

MOTION CARRIED

Kenneth A. Poynter, Mayor

Leslie M. Frank, City Clerk

CITY OF HARPER WOODS
CITY COUNCIL
NOVEMBER 4, 2013

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Hugh R. Marshall, Daniel S. Palmer and Vivian M. Sawicki.

ABSENT: Councilmember Charles Flanagan

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 11-172-12 EXCUSE COUNCILMEMBER FLANAGAN

MOTION by Palmer, SUPPORTED by Sawicki:

To excuse Councilman Flanagan from tonight's meeting because of a prior commitment.

ABSENT: Flanagan.

MOTION CARRIED

CM 11-173-13 MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held October 21, 2013 and furthermore receive and file the minutes of the Election Commission held October 16, 2013 and the Planning Commission meeting held October 23, 2013.

MOTION CARRIED

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

NOVEMBER 4, 2013
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PUBLIC COMMENT ON AGENDA

No comments were made.

CM 11-174-13 CM 07-110-13 INTRODUCTION AND FIRST
READING - AN ORDINANCE ESTABLISHING
PARENTAL RESPONSIBILITIES OF MINORS

MOTION by Costantino, SUPPORTED by Sawicki:

To remove item CM 07-110-13 Introduction and First Reading - An Ordinance Establishing Parental Responsibilities of Minors from Tabled and Pending and move to Old Business
1.

MOTION CARRIED

CM 11-175 -13 CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 101344 through 101463 in the amount of \$319,992.00 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Statewide Security Transport in the amount of \$7,195.00 for prisoner lodging and maintenance for the month of September 2013.
3. Approve payment in the amount of \$13,900.00 to Guardian Sewers for their assistance on five water main breaks, a fire hydrant repair and nine stop box repairs.
4. Approve payment to Badger Meter, Inc. in the amount of \$5,535.49 for the purchase of twenty-four 5/8" and four 1" Orion automatic read water meters and transmitters.
5. Approve payment to Oakland County Information Technology in the amount of \$6,534.75 for fees relative to the CLEMIS computer system utilized by the Police Department.
6. Approve the appointment of Mr. George Lapastora as the Harper Woods representative to the Grosse Pointe Library District as listed on the attached memorandum from the City Clerk.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.
ABSENT: Flanagan

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RESOLUTION ADOPTED

CM 11-176-13 CM 07-110-13 INTRODUCTION AND FIRST
READING - AN ORDINANCE ESTABLISHING
PARENTAL RESPONSIBILITIES OF MINORS

RESOLUTION by Costantino, SUPPORTED by Sawicki:
BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2013-07
entitled "An Ordinance to Add a New Section 14-84 to the Code of Ordinances to Establish
Parental Responsibility for Certain Acts of Minors, Parental Duties and Penalties for the
Non-performance of Parental Duties" and further to direct the City Clerk to publish a notice
of this in accordance with City Charter requirements

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.
NO: None.
ABSENT: Flanagan

RESOLUTION ADOPTED

CM 11-177-13 2014 BUDGET - OPEN PUBLIC HEARING

MOTION by Marshall, SUPPORTED by Kindle:
To open the Public Hearing on the 2014 Budget.

MOTION CARRIED

PUBLIC HEARING

The City Manager said that the budget before City Council has been prepared in
accordance with State and local regulations, and that City Council has reviewed the budget
in budget workshops. Then he reviewed the various funds and answered any questions.

Ms. Uhl questioned the 12.5 mill assessment that the City is planning on passing on to the
taxpayers for 2014 and mentioned that it was her understanding that 10 mills was the
maximum amount that could be assessed. (The city manager explained that it can be 10
mills for police and 10 mills for fire.)

Mr. Dick asked if the money that is currently in the water and sewer fund is used to make payment to vendors such as Guardian Sewers. He also suggested that we continue to

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look for ways to make long-term improvements to our sewer system.

CM 11-178-13 2014 BUDGET - CLOSE PUBLIC HEARING

MOTION by Palmer, SUPPORTED by Sawicki:
To close the Public Hearing on the 2014 Budget.

MOTION CARRIED

CM 11-179-12 ADOPTION OF TAX LEVY
RESOLUTION - 2014 BUDGET

RESOLUTION by Palmer, SUPPORTED by Sawicki:
BE IT RESOLVED to adopt the Tax Levy Resolution set forth on page 1 of the budget document hereby establishing the following tax rate for 2014.

GENERAL	20.000
REFUSE	3.0000
LIBRARY	1.9168
DEBT	4.0000
	28.9168

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino and Kindle.

NO: None.

ABSENT: Flanagan.

RESOLUTION ADOPTED

CM 11-180-13 ADOPTION OF BUDGET ADOPTION AND
APPROPRIATION RESOLUTION - 2014 BUDGET

RESOLUTION by Marshall, SUPPORTED by Costantino:
BE IT RESOLVED to approve the Budget Adoption and Appropriation Resolution found on

Page 2 of the budget document, thereby adopting the 2014 Budget as presented.

ROLL CALL VOTE

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YES: Palmer, Sawicki, Poynter, Costantino, Kindle and Marshall.

NO: None.

ABSENT: Flanagan.

RESOLUTION ADOPTED

CM 11-181-13 2014 STORM WATER UTILITY RATE RESOLUTION

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED that in accordance with Chapter 27, Article V, Sections 27-120 and 27-15 of the Code of Ordinances, a rate of \$210.00 per residential equivalent unit is hereby established for the storm water utility charge to be billed December 1, 2013.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Kindle, Marshall and Palmer,

NO: None.

ABSENT: Flanagan.

RESOLUTION ADOPTED

CM 11-182-13 PROGRESS PAYMENT NO. 4 - 2012 SRF
SANITARY SEWER REPAIRS, FCIPP LINING, # 170-117

RESOLUTION by Palmer, SUPPORTED by Costantino:

BE IT RESOLVED to approve payment to Inland Waters Pollution Control Inc., in the amount of \$41,523.30 for Progress Payment No. 4 on the 2012 SRF Sanitary Sewer Repairs, FCIPP Lining Contract No. 1 #180-117.

ROLL CALL VOTE

YES: Poynter, Costantino, Kindle, Marshall, Palmer and Sawicki,

NO: None.

ABSENT: Flanagan.

RESOLUTION ADOPTED

CM 11-183-13

TRANSFER TO 2013 WINTER TAX ROLE -
DELINQUENT WATER, SEWER, GRASS CUTTING,
AND COMMERCIAL REFUSE BILLS

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RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED Approve the transfer of \$151,493.49 in delinquent Water and Sewer Bills, \$163,882.38 in Miscellaneous City Services and \$11,520.00 in Special Pickups and \$3,532.00 for meter replacements (total of \$330,427.87) to the 2013 Winter Tax Roll as proposed and submitted by the City Treasurer.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Palmer, Sawicki and Poynter,

NO: None.

ABSENT: Flanagan.

RESOLUTION ADOPTED

CM 11-184-13

ADOPT ZONING MAP

RESOLUTION by Kindle, SUPPORTED by Sawicki:

BE IT RESOLVED to adopt the attached Zoning Map in accordance with Section 10-782 of the Zoning Ordinance, and further to direct the City Clerk to make this map available to the public within the Zoning Ordinance.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino,

NO: None.

ABSENT: Flanagan.

RESOLUTION ADOPTED

CM 11-185-13

DESIGN SERVICES - MCKENNA ASSOCIATES

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to accept the Agreement for Design Services from McKenna Associates dated October 14, 2013 and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino and Kindle,

NO: None.

RESOLUTION ADOPTED

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CM 11-186-13

AWARD OF BID - JOHNSTON
PARK RESTROOM RENOVATION

RESOLUTION by Costantino, SUPPORTED by Sawicki:
BE IT RESOLVED to accept the proposal from Refreshing View Renovations in the amount of \$26,485.00 and the proposal from Direct Plumbing in the amount of \$14,687.40 for the complete construction and plumbing renovations to the restrooms at Johnston Park with the total amount of \$41,172.40 to be reimbursed by Wayne County through the Recreation Grant, and further to authorize the City Manager to sign the necessary documentation.

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Kindle and Marshall.

NO: None.

ABSENT: Flanagan.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Paiz commented on the Recreation grant that was received from Wayne County.

Mr. Dick thanked the Public Works department for their hard work in getting the leaves picked up. He also mentioned the ongoing problem of the overflowing dumpster and the fencing that is in need of repair at the Sunoco station on Kelly.

CALL TO COUNCIL

Councilmember Sawicki wished luck to all the candidates and reminded everyone to vote tomorrow.

Councilmember Kindle asked about the smart water meters that were purchased as asked if these are the same meters that the City of Inkster was having issue with. (The city manager said that they are the same meters but stated that we are having no issue and they are confident they are accurate.)

Councilmember Palmer asked if we have received any preliminary information resulting from the recent agreement with the actuarial company Cheiron. (The city manager said that we have no information yet on this undertaking.)

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CM 11-187-13

ADJOURNMENT

MOTION by Marshall, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:03 p.m.

MOTION CARRIED

Kenneth A. Poynter, Mayor

Leslie M. Frank, City Clerk

CITY OF HARPER WOODS
CITY COUNCIL
OCTOBER 21, 2013

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Valerie Kindle, Hugh R. Marshall, Daniel S. Palmer and Vivian M. Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 10-165-13

MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held, October 7, 2013.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 101247 through 101343 in the amount of \$358,961.81 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

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2. Approve payment in the amount of \$10,900.00 to Guardian Sewers for their assistance on 2 water main breaks, two sanitary sink holes and seven stop box repairs.
3. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$20,255.80 for professional services during the month of September 2013 for the following projects: Crown Castle Lease, #180-154; SRF FCIPP Lining, #180-117, SRF SCIPP Repairs, #180-118 and the SRF Open Cut Repairs, #180-119.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-167-13 GRANT OF EASEMENT - 19600 E. 8 MILE RD.

RESOLUTION by Palmer, SUPPORTED by Sawicki:

BE IT RESOLVED to authorize the Grant of Easement to Crown Castle for the cell tower located at 19600 E. 8 Mile Road in the amount of \$602,000.00 to be paid as stipulated in the agreement and to authorize the Mayor to sign all of the necessary documents.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-168-13 STORM WATER, ASSET MANAGEMENT,
WASTEWATER (SAW) GRANT

RESOLUTION by Marshall, SUPPORTED by Palmer:

BE IT RESOLVED to authorize the acceptance of the project proposal submitted by AEW to complete the application for the Storm Water, Asset Management and Wastewater (SAW) grant and to authorize entering into a Storm Water, Asset Management,

Wastewater (SAW) Grant Agreement with the State of Michigan and further to authorize the City Manager to sign the necessary documents.

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ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-169-13

ACCEPTANCE OF COPS GRANT

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to accept the COPS Grant in the amount of \$174,972.00 to fund the cost of one police officer position for three (3) years with the Harper Woods School District funding the local match amount of \$60,000 over the three year period.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, Flanagan, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Regal asked if specific locations, not just site addresses of items before the City Council could be put on the agenda.

Mr. Dick asked when the next Ordinance Committee meeting will be held (December 2, 2013 at 6:00 pm.) He also commented on the payments to contractors for when our DPW employees are unable to make repairs and asked if these types of payments would continue since there are less employees in that department. Lastly he commented on the rubbish problem at the Sunoco station on Kelly.

Mr. Cadotte asked that enforcement is needed for young people playing in the streets as it is a safety hazard.

CALL TO COUNCIL

Councilman Palmer asked for an update on the draft ordinance that is currently tabled.

Councilwoman Kindle commented on the Lions Club Pasta Dinner event that was recently held. She also commented on the upcoming Open Houses that will take place at the Wayne County Community College District campus on October 24 from 4-6:30 p.m.

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Councilwoman Costantino mentioned the next Ordinance Committee meeting will be held on December 2 at 6:00 p.m.

CM 10-170-13 2014 BUDGET WORKSHOP SESSION

MOTION by Kindle, SUPPORTED by Sawicki:
To adjourn to the Budget workshop session.

MOTION CARRIED UNANIMOUSLY

City Council recessed at 7:38 p.m. and reconvened at 7:48 p.m.

2014 BUDGET WORKSHOP SESSION

The City Manager and Finance Director presented and discussed with City Council the changes made to the General Fund budget.

CM 10-171-13 ADJOURNMENT

MOTION by Marshall, SUPPORTED by Palmer:
That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:11 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
OCTOBER 7, 2013

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Valerie Kindle, Hugh R. Marshall, Daniel S. Palmer and Vivian M. Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

PRESENTATION

Sergeant Vorgitch and Officer Schewe were present to introduce the new K-9 unit.

CM 10-157-13

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:
To receive, approve and file the minutes of the regular City Council meeting held, September 16, 2013.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

Ms. Uhl commented on the fire truck purchase and asked that the City Council hear comments from the Fire department as well as the representatives from the two apparatus companies before voting on this purchase.

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REGULAR CITY COUNCIL MEETING

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CM10-158-13

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 101041 through 101246 in the amount of \$600,570.75 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Nu Appearance Maintenance, Inc in the amount of \$12,366.70 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.
3. Approve payment to the City of Grosse Pointe Farms in the amount of \$9,479.23 for Harper Woods' proportionate share of the Intermunicipal Radio System for the period January through June 2013.
4. Approve payment to Greater Detroit Heating and Cooling, Inc. in the amount of \$13,031.32 for the emergency repair to the boiler at City Hall.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-159-13

PURCHASE - FIRE ENGINE

RESOLUTION by Flanagan, SUPPORTED by Marshall:

BE IT RESOLVED to accept the proposal submitted by KME Fire Apparatus for the purchase of a Custom Challenger fire engine in the amount of \$377,995.00 and to not exceed \$5,000.00 in additional financial resources to purchase any necessary modifications that need to be made to the equipment and further that competitive bidding be waived as this was purchased under the HGACBUY program through the State of Texas.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

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CM 10-160-13 GENERAL OBLIGATION TAX ROAD BONDS
AND LIBRARY IMPROVEMENT BONDS - INTEREST

RESOLUTION by Marshall, SUPPORTED by Sawicki:
BE IT RESOLVED Approve payment to the Bank of New York in the amount of \$76675.00 for the annual interest payments on the 1999 and 2001 Tax Road Bonds and the Library Improvement Bond; \$20,625.00 interest on the 1999 Series Bond; \$5,625.00 interest in the 2001 Series Bond and \$50,425.00 interest on the Library Improvement Bond.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter, Costantino, and Flanagan.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-161-13 PROGRESS PAYMENT NO. 3 - 2012 SRF SANITARY
SEWER REPAIR , OPEN CUT SANITARY REPAIRS, #180-119

RESOLUTION by Sawicki, SUPPORTED by Palmer:
BE IT RESOLVED to approve payment to Fontana Construction Inc., in the amount of \$128,146.99 for Progress Payment No. 3 on the 2012 SRF Sanitary Sewer Repairs, 2012 SRF Sanitary Sewer Repairs, Open Cut Sanitary Repairs, Contract No. 3, #180-119.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, Flanagan, and Kindle.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Ms. Courtney shared that the Detroit Area Agency on Aging is sponsoring events to discuss the Affordable Care Act at Trinity Lutheran on Gratiot in Detroit on October 18 and

21. Also representative from Blue Cross Blue Shield will be at the library on October 21 at 6:30 to discuss the ACA.

Ms. Paiz commented on the Library Director's leaving and mentioned that he served the community well and would be missed.

Mr. Cadotte complained of the loud PA system that the high school uses for events, including the recent Band-O-Rama and asked what could be done about it. He also

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mentioned his concern that there are many homes where there are multiple families living in them. Lastly he commented on the need for the city to save costs by changing the pension plan the employees currently receive.

Mr. Regal announced the Grosse Pointe - Harper Woods Lion's club pasta dinner that will be held on October 16 from 4:00 to 8:00 p.m. at the Amvets Hall.

Ms. Glosser commented on a home on Eastwood that needs immediate attention due to its constant state of disrepair and also asked what the City is doing to combat areas of blight.

Mr. Schenburn commented on the homecoming event at the high school where former resident John Bruneel was honored. He also commented on the landlords that don't seem to care whom they rent to. Lastly he suggested placing speed bumps on streets as a way to slow down speeders.

CALL TO COUNCIL

The Mayor commented on the recent event held at Pierce Middle school where they celebrated 75 years. and the event that honored John Bruneel. He also announced that Meet the Candidates night will be held on Tuesday at the library beginning at 6:45 p.m.

Councilwoman Sawicki responded to the blight issues that were raised. She also commented on the speed bumps and stated that this was looked into once before and it was determined that during the snow season the snow plows would likely be damaged if there were speed bumps.

Councilman Palmer asked if the public works department has everything in order to begin leaf pickup.

Councilwoman Kindle commented on the Full Circle event that was held recently for special needs kids and also shared that for those who didn't know, Wayne County Community College District has classes for kids and seniors and to take a look at what they offer.

CM 10-163-13

2014 BUDGET WORKSHOP SESSION

MOTION by Sawicki, SUPPORTED by Palmer:
to adjourn to the Budget workshop session.

MOTION CARRIED UNANIMOUSLY

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City Council recessed at 8:40 p.m. and reconvened at 8:52 p.m.

Councilman Flanagan left at 8:40 p.m.

2014 BUDGET WORKSHOP SESSION

The City Manager and Finance Director presented and discussed with City Council the draft of the 2014 budget.

CM 10-164-13

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Palmer:
That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 9:47 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
SEPTEMBER 16, 2013

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Valerie Kindle, Hugh R. Marshall, Daniel S. Palmer and Vivian M. Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

PRESENTATION

Mayor Poynter joined Lieutenant Robert Hunter in presenting our annual Safety Patrol awards to Joshua Broaden of Poupard Elementary School, Taylor Jones of Chandler Park Academy and Mia Doakes of Tyrone Elementary School.

CM 09-148-13

MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held, September 4, 2013.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

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CM 09-149-13

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 100948 through 101040 in the amount of \$323,725.66 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$8,185.10 for professional services during the month of August 2013 for the following projects: SRF FCIPP Lining, #180-117, SRF SCIPP Repairs, #180-118 and the SRF Open Cut Repairs, #180-119.
3. Approve payment to First Responder Training in the amount of \$12,000.00 for the tuition for ten (10) police officers' to attend the fire fighter I & II training course, with all tuition to be reimbursed with CGAP Grant fund money.
4. Approve the purchase of necessary emergency equipment from Cynergy Products to outfit the new traffic enforcement vehicle in the amount of \$10,041.07.
5. Approve payment in the amount of \$5,700.00 to Guardian Sewers for their assistance on several main break repairs.
6. Approve payment to Wayne County in the amount of \$7,450.39 for services performed on the tax rolls.
7. Approve the request from the Harper Woods Secondary School to hold their annual homecoming parade on Friday, October 4, 2012 at 6:00 p.m.
8. Appoint City Manager Randolph Skotarczyk as the City's representative on the Milk River Drainage District Board.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-150-13

ELECTION OF BOARD OF DIRECTORS - MI
MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

RESOLUTION by Marshall, SUPPORTED by Sawicki
BE IT RESOLVED to cast the City's vote for the following persons to serve on the Board
of Directors of the Michigan Municipal League Liability and Property Pool:

Penny Hill - Manager, Village of Kalkaska
Michelle Van Wert - Mayor, City of Williamston
Jean Stegeman - Mayor, City of Menominee

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ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-151-13 ADOPT 2014 BUDGET SCHEDULE

MOTION by Costantino, SUPPORTED by Sawicki
To Approve the 2014 Budget Meeting Schedule with workshops to be held at regular
and special meetings on October 7, October 14 and October 21 and further to hold a
public hearing on the 2013 Budget on November 5, 2013.

MOTION CARRIED UNANIMOUSLY

CM 09-152-13 EMERGENCY REPAIR OF DPW EQUIPMENT

RESOLUTION by Sawicki, SUPPORTED by Kindle:
BE IT RESOLVED to approve the emergency repair of the Cat IT24 wheel loader in an
amount not to exceed \$32,918.64 and further that due to this being specialized
equipment that can only be repaired by our Michigan CAT dealer that competitive
bidding be waived in accordance with City policy.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter, Costantino, and Flanagan.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-153-13 RENTAL OF DPW EQUIPMENT - WHEEL LOADER

RESOLUTION by Sawicki, SUPPORTED by Kindle:

BE IT RESOLVED to approve the request from the DPW Superintendent for the rental of a CAT 924 wheel loader for the duration of the six week leaf pickup season at a cost of \$3,696 per month.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, Flanagan, and Kindle.

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NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 09-154-13

ADD ITEM TO AGENDA
RECONSIDER ACTUARIAL STUDY - PENSION PLAN

MOTION by Flanagan, SUPPORTED by Palmer:
To add to the agenda Reconsider Actuarial Study - Pension Plan.

MOTION CARRIED UNANIMOUSLY

CM 09-155-13

ACTUARIAL STUDY - PENSION PLAN

RESOLUTION by Kindle, SUPPORTED by Palmer:
BE IT RESOLVED to accept the proposal dated August 16, 2013 submitted by Cheiron for pension consulting services and further to authorize the City Manager to sign the proposal.

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Flanagan, Kindle and Marshall
NO: None

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Dick commented on the presence of the DPW Superintendent and thanked him for his explanation of the necessity for the DPW equipment repairs. He also asked the status of the curb block straightening on Kelly Road.

Ms. Uhl asked the status of the fire truck grant and if the City will planning on moving forward with this. She also asked for clarification of the reinspection of properties program that was adopted at the last meeting.

Ms. Parr commented on a rental home on Elkhart that she is having trouble with and asked for assistance.

A resident commented on a home on Elkhart that is falling apart, with a hole in the roof and suspected mold inside and asked that this be looked into.

Ms. Sturton commented about a home on Huntington that has repeatedly needed securing

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and asked that this situation be looked into.

Ms. Courtney commented on recent damage to her tree by Rizzo.

Mr. McMullen commented on an upcoming 'Raise the Roof' charity event through the Full Circle Foundation, which is a special needs group. The event will take place on September 27 at Brownell School and the tickets are \$20.

CALL TO COUNCIL

Mayor Pro tem Costantino commented on the need to address the residents' issues on Elkhart and Huntington with ordinances that are more strict. Perhaps encouraging landlords to have provisions in their lease agreements that would allow them to evict troublesome, nuisance tenants.

Councilwoman Sawicki asked if landlords could be fined for allowing nuisance tenants.

Councilwoman Kindle also commented on enforcing the ordinances with regard to the Certificate of Occupancy program to help keep out nuisance tenants such as those on Elkhart.

Councilwoman Sawicki announced that Band-O-Rama will be held again this year at the Harper Woods High School on September 29.

CM 09-156-13

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:10 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
SEPTEMBER 4, 2013

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, and Vivian M. Sawicki.

ABSENT: Councilpersons Valerie Kindle (7:06 p.m.), Hugh R. Marshall and Daniel S. Palmer.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 09-136-13 EXCUSE COUNCILPERSONS MARSHALL & PALMER

MOTION by Costantino, SUPPORTED by Sawicki:

To excuse Councilperson(s) Marshall and Palmer from tonight's meeting because of a prior commitment.

ABSENT: Kindle, Marshall and Palmer.

MOTION CARRIED

CM 09-137-13

MINUTES

MOTION by Sawicki, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held August 12, 2013 and furthermore receive and file the minutes of the Board of Trustees Employees Retirement System meeting held August 12, 2013, the Ordinance Committee meeting held

August 12, 2013 and the Library Board meeting held August 15, 2013.

ABSENT: Kindle, Marshall and Palmer.

MOTION CARRIED

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

SEPTEMBER 4, 2013
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PUBLIC COMMENT ON AGENDA

No comments were made.

CM 09-138-13

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable listing for Check Numbers 100833 through 100947 in the amount of \$1,125,757.51 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. approve payment to Michigan Supreme Court Finance in the amount of \$5,225.49 for software support on the district court's computer system.
3. approve payment in the amount of \$15,295.64 to Grosse Pointe Woods for the City's pro-rata portion of the operating and maintenance of the Torrey Road Pump Station for the period January through June 2013.
4. approve payment to Nu Appearance Maintenance, Inc. in the amount of \$7,204.00 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.
5. approve payment to Statewide Security Transport in the amount of \$7,662.52 for prisoner lodging and maintenance for the month of July 2013.
6. to approve the purchase of necessary emergency equipment from Cynergy Products to outfit the new traffic enforcement vehicle in the amount of \$8,131.25.
7. approve the proposed lease agreement with Pitney Bowes for the Connect+2000 mailing system in the amount of \$367.00 month for 48 months.
8. to approve the additional amount of \$3,576.91 to Wayne County for the purchase of tax foreclosed properties as previously approved at the August 6, 2013 City Council meeting.
9. approve the appointment of Mr. Quinn Smith as the Harper Woods representative to the Grosse Pointe Library District and Ms. LaShara Montgomery to the Beautification Commission as listed on the attached memorandum from the City Clerk.

ROLL CALL VOTE

YES: Costantino, Flanagan, Sawicki, and Poynter.

NO: None.

ABSENT: Kindle, Marshall and Palmer.

RESOLUTION ADOPTED

CM 09-139-13 REMOVE ITEM - PURCHASE - FIRE ENGINE

MOTION by Sawicki, SUPPORTED by Costantino:
To remove Purchase - Fire Engine from the Agenda.

ABSENT: Marshall and Palmer.

MOTION CARRIED

Councilperson Valerie Kindle arrived at 7:06 p.m.

CM 09-140-13 POSTPONE ACTUARIAL STUDY - PENSION PLAN

MOTION by Flanagan, SUPPORTED by Kindle:
To postpone this item indefinitely.

ABSENT: Marshall and Palmer.

MOTION DEFEATED

CM 09-141-13 ACTUARIAL STUDY - PENSION PLAN

RESOLUTION by Costantino, SUPPORTED by Sawicki:
BE IT RESOLVED to accept the proposal dated August 16, 2013 submitted by Cheiron for pension consulting services and further to authorize the City Manager to sign the proposal.

ROLL CALL VOTE

YES: Sawicki, Poynter and Costantino.
NO: Kindle and Flanagan.
ABSENT: Marshall and Palmer.

RESOLUTION FAILED

CM 09-142-13 SRF SANITARY SEWER REPAIR, FCIPP
LINING, #180-117 - PROGRESS PAYMENT NO. 3

RESOLUTION by Costantino, SUPPORTED by Sawicki:
BE IT RESOLVED to approve payment to Inland Waters Pollution Control Inc., in the amount of \$138,130.28 for Progress Payment No. 3 on the 2012 SRF Sanitary Sewer Repairs, FCIPP Lining Contract No. 1 #180-117.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan and Kindle.

NO: None.

ABSENT: Marshall and Palmer.

RESOLUTION ADOPTED

CM 09-143-13

SALE OF SURPLUS EQUIPMENT

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to accept the offer from Universal Ambulance in the amount of \$13,000 for the purchase of Ambulance Alpha 1, a 2003 Ford E450 and Ambulance Alpha 2, a 1993 Ford E150.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan and Kindle.

NO: None.

ABSENT: Marshall and Palmer.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Dick commented on the need for the parking blocks on Kelly Road to be restored to their proper placement. He also asked for the status of Charlies' Woods Saloon and asked what could be done about the overflowing garbage dumpster at the Sunoco station on Kelly Road.

CALL TO COUNCIL

The Mayor commented on the Greek Festival that he attended and mentioned that many people from all around the metropolitan area attend this, which makes it such a good turnout. He also commented on attending a senior group meeting at Queen of Peace where the City Manager gave a small talk about senior safety.

Councilwoman Sawicki asked about the status of the home at the corner of Lancaster and Sanilac. It still remains a nuisance as the owner has not cleaned this up completely. (The City Manager stated that this homeowner has been cited and as far as the painting on the fence, it is not against our ordinance.)

Councilman Flanagan brought up the fire truck purchase that was removed from tonight's agenda. He asked that the Council be given additional information regarding the truck that

was going to be purchased and compare it with the truck that will be purchased.

Councilwoman Sawicki also inquired what a resident should do if they suspect a neighbor is growing marijuana in their basement. (The City Manager said that they should contact the police department and they will look into the situation.)

Councilwoman Costantino mentioned that at the next Ordinance Committee meeting scheduled for October 21 topics of discussion should be the items mentioned tonight by residents; garbage on Kelly Road and the house with paintings on the fence at the corner of Sanilac and Lancaster.

Councilwoman Kindle asked what is happening with the former Fitness USA on Vernier as it looks like there is some construction going on. She also inquired about the vehicles that were recently purchased for the Police and Fire departments and asked why one of those vehicles wasn't allocated to the fire department as was proposed. (The City Manager said that the police department fleet was in dire need of a vehicle and it was necessary to repurpose that vehicle for the police department.)

CM 09-144-13 EXECUTIVE SESSION - COLLECTIVE BARGAINING
MATTER - IAFF LETTER OF AGREEMENT

MOTION by Costantino, SUPPORTED by Kindle:
To adjourn to executive session for the purpose of discussing a Collective Bargaining matter.

ABSENT: Marshall and Palmer.

MOTION CARRIED

The City Council adjourned to Executive Session at 7:52 p.m. and reconvened at 8:32 p.m.

CM 09-145-12 ADD ITEM TO AGENDA - IAFF LETTER OF AGREEMENT

MOTION by Costantino, SUPPORTED by Sawicki:
To add to the agenda the Letter of Agreement between the City of Harper Woods and the International Association of Fire Fighters, Local 1188.

ABSENT: Marshall and Palmer.

MOTION CARRIED

CM 09-146-13

IAFF LETTER OF AGREEMENT

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to approve the Letter of Agreement between the City of Harper Woods and the International Association of Fire Fighters, Local 1188 and to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino and Kindle.

NO: Flanagan.

ABSENT: Marshall and Palmer.

RESOLUTION ADOPTED

CM 09-147-13

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:36 p.m.

ABSENT: Marshall and Palmer.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Valerie Kindle, Hugh R. Marshall, Daniel S. Palmer and Vivian M. Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 08-117-13

MINUTES

MOTION by Kindle, SUPPORTED by Palmer:

To receive, approve and file the minutes of the regular City Council meeting held July 8, 2013 and furthermore receive and file the minutes of the Ordinance Committee meeting held July 8, 2013, the Board of Review meeting held July 16, 2013, and the Planning Commission meeting held July 24, 2013.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

Mr. Dick asked if the Hurst tool being purchased tonight was similar to the "Jaws of Life".

CM 08-118-13

CM 07-114-13 DISCONTINUATION OF CURBSIDE LEAF PICK-UP

MOTION by Palmer, SUPPORTED by Marshall:

To remove CM 07-114-13 Discontinuation of Curbside Leaf Pickup from Tabled and Pending 2 and move to Old Business 1.

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REGULAR CITY COUNCIL MEETING

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MOTION CARRIED UNANIMOUSLY

CM 08-119-13

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 100537 through 100832 in the amount of \$1,652,150.51 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$21,733.00

for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.

3. Approve payment to Oakland County Information Technology in the amount of \$6,394.75 for fees relative to the CLEMIS computer system utilized by the Police Department.
4. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$33,710.60 for professional services during the months of June and July 2013 for the following projects: 2013 Emergency Concrete Repair, #180-153; SRF FCIPP Lining, #180-117, SRF SCIPP Repairs, #180-118 and the SRF Open Cut Repairs, #180-119.
5. Approve payment to Badger Meter, Inc. in the amount of \$9,473.80 for the purchase of 24 new 5/8" Orion automatic read water meters and 48 5/8" tops.
6. To accept the quote submitted by Kiesler's Police Supply, Inc. for the purchase of 12 duty weapons and necessary magazines in the amount of \$5,625.00 and that competitive bidding be waived as this is the only company with these weapons in stock.
7. Accept the low bid submitted by Apollo Fire Equipment for Hurst extrication equipment in the amount of \$51,339.00 with \$48,772.05 in grant money to be applied to this purchase.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 08-120-13

CM 07-114-13 DISCONTINUATION
OF CURBSIDE LEAF PICK UP

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MOTION by Costantino, SUPPORTED by Sawicki:

To re-table the Discontinuation of Curbside Leaf Pickup to request additional information from the City Manager regarding the cost of continuing this service.

MOTION DENIED

CM 08-121-13

CM 07-114-13 DISCONTINUATION
OF CURBSIDE LEAF PICK UP

RESOLUTION by Marshall, SUPPORTED by Palmer:

BE IT RESOLVED to support the discontinuation of the curbside leaf pickup program due to the excessive costs and the lack of personnel necessary to provide this service.

ROLL CALL VOTE

YES: Marshall, Palmer and Poynter
NO: Flanagan, Kindle, Sawicki and Costantino.

RESOLUTION DENIED

CM 08-122-13

2012 AUDIT PRESENTATION

RESOLUTION by Sawicki, SUPPORTED by Palmer:
BE IT RESOLVED to receive and File the 2012 Audit/Financial Report as submitted by the City's Auditors, Plante and Moran and also receive and file their management report.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter, Costantino, and Flanagan.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 08-123-13

AMENDED DEFICIT REDUCTION
PLAN FOR REFUSE FUND

MOTION by Flanagan, SUPPORTED by Kindle:
Adopt the Amended Deficit Reduction Plan for the Refuse Fund as outlined in the attached resolution from the Finance Director and further to direct the Finance Director to submit this plan to the State of Michigan Treasury Department for certification.

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MOTION CARRIED UNANIMOUSLY

CM 08-124-13

ADDENDUM TO WCA ASSESSING CONTRACT

RESOLUTION by Sawicki, SUPPORTED by Palmer:
BE IT RESOLVED to authorize the addendum to the contract submitted by WCA Assessing for Reinspection and Compliance of State Requirements for Residential Properties.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, Flanagan, and Kindle.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 08-125-13

RECYCLING FEE

RESOLUTION by Marshall, SUPPORTED by Palmer:

BE IT RESOLVED to approve the revised recycling fee of \$29.52 per household, to be billed at \$7.38 quarterly on the City's water bill.

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Flanagan, Kindle, and Marshall.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 08-126-13

PROGRESS PAYMENT NO. 1 - EMERGENCY
CONCRETE PAVEMENT REPAIR, #180-153

RESOLUTION by Palmer, SUPPORTED by Kindle:

BE IT RESOLVED approve payment to Fiore Enterprises, LLC in the amount of \$47,468.16 for Progress Payment No. 1 on the 2013 Emergency Concrete Pavement Repair Program, #180-153.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Kindle, Marshall, and Palmer.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CITY OF HARPER WOODS, MICHIGAN
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CM 08-127-13

PROGRESS PAYMENT NO. 2 -
SRF SANITARY SEWER, OPEN CUT
SANITARY SEWER REPAIR # 180-119

RESOLUTION by Flanagan, SUPPORTED by Kindle:

BE IT RESOLVED approve payment to Fontana Construction Inc., in the amount of \$280,375.39 for Progress Payment No. 2 on the 2012 SRF Sanitary Sewer Repairs, 2012 SRF Sanitary Sewer Repairs, Open Cut Sanitary Repairs, Contract No. 3, #180-119.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Kindle, Marshall, Palmer, and Sawicki.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 08-128-13

PROGRESS PAYMENT NO. 2 - SRF SANITARY
SEWER REPAIRS, FCIPP LINING; # 180-117

RESOLUTION by Sawicki, SUPPORTED by Palmer:

BE IT RESOLVED, to approve payment to Inland Waters Pollution Control Inc., in the amount of \$19,683.36 for Progress Payment No. 2 on the 2012 SRF Sanitary Sewer Repairs, FCIPP Lining Contract No. 1 #180-117.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 08-129-13 MILK RIVER - OPERATION AND MAINTENANCE

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED, approve payment to Wayne County in the amount of \$396,937.00 for the operation and maintenance of the Milk River Drain for the third and fourth quarter of FY2013.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

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CM 08-130-13 SALE OF CITY PROPERTY -19214 WASHTENAW

RESOLUTION by Sawicki, SUPPORTED by Palmer:

BE IT RESOLVED, accept the high bid submitted by Mark Small, 19214 Washtenaw Property Trust, in the amount of \$4,001.01 for the purchase of parcel number 42-001-03-1888-000, commonly known as 19214 Washtenaw, and further to authorize the Mayor to sign all necessary documentation at closing.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter, Costantino, and Flanagan.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 08-131-13 SALE OF TAX FORECLOSED PROPERTY

RESOLUTION by Flanagan, SUPPORTED by Palmer:

BE IT RESOLVED, to authorize the City Manager to sell tax foreclosed properties included in the addendum of the purchase agreement at a price not to exceed \$395,910.08; and to further authorize the City Manager to sign the purchase contract; and further to authorize the Mayor to sign all deeds of said foreclosed properties at time of closing to transfer ownership of said properties.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, Flanagan, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 08-132-13 SECOND READING AND ADOPTION - ORDINANCE
NO. 2013 - 05, REGARDING THE HANDLING,
PREPARATION, STORAGE AND COLLECTION OF REFUSE

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED, to Place for Second Reading and Adoption Ordinance No. 2013-05 entitled "An Ordinance to Amend Certain Sections of Chapter 9, Garbage and Trash, of the Code of Ordinances for the City of Harper Woods Regarding the Handling, Preparation, Storage and Collection of Refuse," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements. (Attachment No. 1)

CITY OF HARPER WOODS, MICHIGAN
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ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Flanagan, Kindle, and Marshall.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 08-133-13 SECOND READING AND ADOPTION - ORDINANCE
NO. 2013 - 06, ESTABLISHING THAT VIOLATIONS
REGARDING LITTERING SHALL BE A CIVIL
INFRACTION AND TO PROVIDE FEES

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED, to Place for Second Reading and Adoption Ordinance No. 2013-06 entitled "An Ordinance to Amend Chapter 13, Litter, of the Code of Ordinances for the City of Harper Woods to Establish that a Violation of the Provisions of this Chapter Shall be a Municipal Civil Infraction and to Provide Fines and Other Remedies as Provided by Law," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements. (Attachment No. 2)

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Kindle, Marshall, and Palmer.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

MICHIGAN MUNICIPAL LEAGUE -
DESIGNATION OF VOTING DELEGATES

RESOLUTION by Kindle, SUPPORTED by Sawicki:

BE IT RESOLVED, to designate Mayor Poynter as the City's official delegate, and the Mayor Pro tem as the alternate delegate at the Michigan Municipal League's Annual Meeting to be held on September 17-20, 2013.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Kindle, Marshall, Palmer, and Sawicki.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CITY OF HARPER WOODS, MICHIGAN
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CALL TO AUDIENCE

Mr. Dick commented on the decision to continue with the curbside leaf pickup program.

Ms. Paiz commented on the 'Make a Bid' program, the National Night Out event and asked if the \$20 fee is an approximate amount residents may be charged in the future for the leaf pickup and lastly asked about the assessment process WCA will soon be undertaking.

Ms. Baker commented on her neighbors constantly littering and breaking her fence and asked what could be done about it. Also there are kids running wild without supervision in her neighborhood. (The City Manager suggested she speak with the Public Safety Director after the meeting.)

Ms. Glosser complained about St. Sabbas Monastery. She stated that the monastery constantly goes against the City's ordinances and it is not conforming to the neighborhood. She also asked what is being done about residences that don't comply with cutting their grass and trimming their bushes.

Ms. Giles commented on the home at the corner of Lancaster and Sanilac and asked what could be done about the wood chips on the right of way, the corn that is growing in the front yard and the general disarray of the property. (The Public Safety Director stated that he hopes to have a resolution on this matter tomorrow.)

Mr. Stephens commented on the curbside leaf pickup and is pleased that it will continue.

Mr. Schenburn mentioned that the Dad's Club will continue for at least another year. He then commented on the Parental Responsibility Ordinance that is currently tabled. He stated that he thinks City Council should reconsider this ordinance and pass it. He also asked about the Milk River charges and why they continue to go up. Lastly he mentioned a news article about St. Clair Shores buying homes and rehabilitating them and then selling

them, stating that they have made considerable money doing this and asked if we could do the same.

Ms. Stephens complained of the loud parties and noise in her neighborhood and asked what could be done.

CALL TO COUNCIL

The Mayor commented on the recently held "National Night Out" sponsored by Target and Christian Financial Credit Union and stated that it was well attended. He also pointed out that he is still holding office hours on the first and third Wednesdays from 10:00 am until 12:00 pm.

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Councilwoman Sawicki commented on the loud parties and noise and suggested that the homeowner call the police. She also mentioned meeting a new police officer and said she was pleased to hear that he had many good things to say about Harper Woods.

Councilwoman Costantino commented on the Danbury Lane meeting held last night and mentioned that the homeowners on Danbury were pleased to see that the Police have ticketed those residents that park on the street overnight. She also gave an overview of the Ordinance committee meeting that was held earlier today and thanked everyone for their input. She mentioned that the next Ordinance Committee meeting will be held on October 21, 2013 at 6:00 p.m.

Councilwoman Kindle also commented on the "National Night Out" event. She also asked about holding workshops or additional business meetings to keep everyone informed of changes in the community.

Councilman Flanagan thanked the Public Safety Director and his officers for their hard work and diligence cleaning up crime.

Public Safety Director Burke commented that like many of the residents, he is also frustrated with the nuisance violators and mentioned that all of the complaints are taken seriously and are handled as quickly and efficiently as possible.

CM 08-135-13

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 9:28 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
JULY 8, 2013

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Valerie Kindle, Hugh R. Marshall, and Daniel S. Palmer.

ABSENT: Councilperson Vivian M. Sawicki.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 07-103-13

EXCUSE COUNCILPERSON SAWICKI

MOTION by Costantino, SUPPORTED by Palmer:

To excuse Councilperson Sawicki from tonight's meeting because of a prior commitment.

ABSENT: Sawicki.

MOTION CARRIED

CM 07-104-13

MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held June 3,

2013 and furthermore receive and file the minutes of the Ordinance Committee held June 3, 2013, the Library Board meeting held June 20, 2013, and the Planning Commission meeting held June 26, 2013.

ABSENT: Sawicki.

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MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 07-105-13 CM 06-96-13 REVOCATION OF LIQUOR LICENSE -
19620 KELLY ROAD - CHARLIE'S WOODS SALOON

MOTION by Palmer, SUPPORTED by Kindle:

To remove CM 06-96-13 Revocation of Liquor License 19620 Kelly Road, Charlie's Woods Saloon from Tabled and Pending 1 and move to Old Business 1.

ABSENT: Sawicki.

MOTION CARRIED

CM 07-106 -13

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 100325 through 100536 in the amount of \$690,051.44 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Badger Meter, Inc. in the amount of \$5,218.15 for the purchase of 24 new 5/8" Orion automatic read water meters and transmitters.
3. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$18,635.00 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.
4. Approve payment to Statewide Security Transport in the amount of \$5,811.84 for prisoner lodging and maintenance for the month of May 2013.
5. Approve payment to Michigan Supreme Court Finance in the amount of \$5,225.49 for software support on the district court's computer system.
6. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$27,271.90 for professional services during the month of May 2013 for the following projects: 2013 Emergency Concrete Repair, #180-153; SRF FCIPP, #180-117;

SRF Open Cut Repairs, #180-119 and the User Charge System, #180-143.

CITY OF HARPER WOODS, MICHIGAN
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ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, and Poynter.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 07-107-13 CM 06-96-13 REVOCATION OF LIQUOR LICENSE -
19620 KELLY ROAD - CHARLIE'S WOODS SALOON

RESOLUTION by Kindle, SUPPORTED by Palmer:

BE IT RESOLVED to accept the agreement between the City of Harper Woods and HFTFA, Inc. d/b/a Charlie's Woods Saloon and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Poynter and Costantino.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 07-108-13 INTRODUCTION AND FIRST READING - AN
ORDINANCE ESTABLISHING THAT VIOLATIONS REGARDING
LITTERING SHALL BE A CIVIL INFRACTION AND TO PROVIDE FEES

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED to introduce and place for first reading an ordinance entitled "An Ordinance to Amend Chapter 13, Litter, of the Code of Ordinances for the City of Harper Woods to Establish that a Violation of the Provisions of this Chapter Shall be a Municipal Civil Infraction and to Provide Fines and Other Remedies as Provided by Law" and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Poynter, Costantino, and Flanagan.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CITY OF HARPER WOODS, MICHIGAN
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CM 07-109-13 INTRODUCTION AND FIRST READING - AN
 ORDINANCE REGARDING THE HANDLING,
 PREPARATION, STORAGE AND COLLECTION OF REFUSE

RESOLUTION by Palmer, SUPPORTED by Costantino:

BE IT RESOLVED to introduce and place for first reading an ordinance entitled "An Ordinance to Amend Certain Sections of Chapter 9, Garbage and Trash, of the Code of Ordinances for the City of Harper Woods Regarding the Handling, Preparation, Storage and Collection of Refuse" and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Marshall, Palmer, Poynter, Costantino, Flanagan and Kindle.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 07-110-13 INTRODUCTION AND FIRST READING
 AN ORDINANCE ESTABLISHING
 PARENTAL RESPONSIBILITIES OF MINORS

MOTION by Marshall, SUPPORTED by Flanagan:

To table an ordinance entitled "An Ordinance to Add a New Section 14-84 to the Code of Ordinances to Establish Parental Responsibility for certain Acts of Minors, Parental Duties and Penalties for the Non-Performance of Parental Duties."

ABSENT: Sawicki.

MOTION ADOPTED

CM 07-111-13 SECOND READING AND ADOPTION -
 ORDINANCE NO. 2013-04 ZONING ORDINANCE

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to Place for Second Reading and Adoption, Ordinance No. 2013-04, Entitled "Harper Woods Zoning Ordinance" and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements, and further that this

Ordinance will be made available to the public for review and purchase through the City Clerk's office.

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ROLL CALL VOTE

YES: Poynter Costantino, Flanagan, Kindle, Marshall, and Palmer.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 07-112-13 LEASE OF PRINTERS AND COPY MACHINE

RESOLUTION by Kindle, SUPPORTED by Flanagan:

BE IT RESOLVED to accept the proposal from Premier Business Products for the 60 month lease of three (3) Lexmark Printers and one (1) Toshiba 5540c copy machine not to exceed \$900.00 per month, including all toner, labor and parts for these items and additionally all toner and service to existing laser printers in the City Manager's office, Clerk's office and the Treasurer's department.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, and Poynter.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 07-113-13 MICHIGAN MUNICIPAL LEAGUE - WORKERS
COMPENSATION INSURANCE RENEWAL

RESOLUTION by Palmer, SUPPORTED by Costantino:

BE IT RESOLVED to approve payment to Michigan Municipal League Worker's Compensation Fund in the amount of \$145,961.00 for workers' compensation insurance from July 1, 2013 through July 1, 2014 and further in that this is self insurance pooled funds, that competitive bidding be waived in accordance with City policy.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Poynter and Costantino.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

Ms. Wright asked about the vacant boarded up home at 20016 Lennon and asked what is being done with it.

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

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Ms. Vann asked about a school levy increase and was referred to the school board.

Mr. Boyle commented on the home at 20016 Lennon also.

Mr. Gray commented on the recent holiday and all of the fireworks that have been going off late into the night and asked what was being done about it.

CALL TO COUNCIL

The Mayor commented on his recent visit to the new SOC facility and an email from Councilwoman Sawicki. He mentioned that the Beautification Commission is still accepting nominations for homes to be considered for a beautification award.

Councilwoman Costantino gave an overview of the Ordinance committee meeting that was held tonight.

Councilman Flanagan also commented on the vacant home on Lennon.

CM 07-116-13

ADJOURNMENT

MOTION by Flanagan, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:04 p.m.

ABSENT: Sawicki.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
JULY 8, 2013

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Valerie Kindle, Hugh R. Marshall, and Daniel S. Palmer.

ABSENT: Councilperson Vivian M. Sawicki.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 07-103-13 EXCUSE COUNCILPERSON SAWICKI

MOTION by Costantino, SUPPORTED by Palmer:
To excuse Councilperson Sawicki from tonight's meeting because of a prior commitment.

ABSENT: Sawicki.

MOTION CARRIED

CM 07-104-13 MINUTES

MOTION by Palmer, SUPPORTED by Costantino:
To receive, approve and file the minutes of the regular City Council meeting held June 3, 2013 and furthermore receive and file the minutes of the Ordinance Committee held June 3, 2013, the Library Board meeting held June 20, 2013, and the Planning Commission meeting held June 26, 2013.

ABSENT: Sawicki.

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

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MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 07-105-13 CM 06-96-13 REVOCATION OF LIQUOR LICENSE -
19620 KELLY ROAD - CHARLIE'S WOODS SALOON

MOTION by Palmer, SUPPORTED by Kindle:

To remove CM 06-96-13 Revocation of Liquor License 19620 Kelly Road, Charlie's Woods Saloon from Tabled and Pending 1 and move to Old Business 1.

ABSENT: Sawicki.

MOTION CARRIED

CM 07-106 -13

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 100325 through 100536 in the amount of \$690,051.44 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Badger Meter, Inc. in the amount of \$5,218.15 for the purchase of 24 new 5/8" Orion automatic read water meters and transmitters.
3. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$18,635.00 for contractual lawn cutting and weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.
4. Approve payment to Statewide Security Transport in the amount of \$5,811.84 for prisoner lodging and maintenance for the month of May 2013.
5. Approve payment to Michigan Supreme Court Finance in the amount of \$5,225.49 for software support on the district court's computer system.
6. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$27,271.90 for professional services during the month of May 2013 for the following

projects: 2013 Emergency Concrete Repair, #180-153; SRF FCIPP, #180-117; SRF Open Cut Repairs, #180-119 and the User Charge System, #180-143.

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

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ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, and Poynter.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 07-107-13 CM 06-96-13 REVOCATION OF LIQUOR LICENSE -
19620 KELLY ROAD - CHARLIE'S WOODS SALOON

RESOLUTION by Kindle, SUPPORTED by Palmer:

BE IT RESOLVED to accept the agreement between the City of Harper Woods and HFTFA, Inc. d/b/a Charlie's Woods Saloon and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Poynter and Costantino.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 07-108-13 INTRODUCTION AND FIRST READING - AN
ORDINANCE ESTABLISHING THAT VIOLATIONS REGARDING
LITTERING SHALL BE A CIVIL INFRACTION AND TO PROVIDE FEES

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED to introduce and place for first reading an ordinance entitled "An Ordinance to Amend Chapter 13, Litter, of the Code of Ordinances for the City of Harper Woods to Establish that a Violation of the Provisions of this Chapter Shall be a Municipal Civil Infraction and to Provide Fines and Other Remedies as Provided by Law" and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Poynter, Costantino, and Flanagan.

NO: None.

ABSENT: Sawicki.

04, Entitled "Harper Woods Zoning Ordinance" and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements, and further that this Ordinance will be made available to the public for review and purchase through the City Clerk's office.

CITY OF HARPER WOODS, MICHIGAN
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ROLL CALL VOTE

YES: Poynter Costantino, Flanagan, Kindle, Marshall, and Palmer.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 07-112-13 LEASE OF PRINTERS AND COPY MACHINE

RESOLUTION by Kindle, SUPPORTED by Flanagan:

BE IT RESOLVED to accept the proposal from Premier Business Products for the 60 month lease of three (3) Lexmark Printers and one (1) Toshiba 5540c copy machine not to exceed \$900.00 per month, including all toner, labor and parts for these items and additionally all toner and service to existing laser printers in the City Manager's office, Clerk's office and the Treasurer's department.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, and Poynter.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 07-113-13 MICHIGAN MUNICIPAL LEAGUE - WORKERS
COMPENSATION INSURANCE RENEWAL

RESOLUTION by Palmer, SUPPORTED by Costantino:

BE IT RESOLVED to approve payment to Michigan Municipal League Worker's Compensation Fund in the amount of \$145,961.00 for workers' compensation insurance from July 1, 2013 through July 1, 2014 and further in that this is self insurance pooled funds, that competitive bidding be waived in accordance with City policy.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Poynter and Costantino.

NO: None.
ABSENT: Sawicki.

RESOLUTION ADOPTED

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

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CM 07-114-13 DISCONTINUATION OF CURBSIDE
LEAF PICKUP

MOTION by Palmer, SUPPORTED by Marshall
To table the discontinuation of the curbside leaf pickup program until further review.

ABSENT: Sawicki.

MOTION ADOPTED

CM 07-115-13 MICHIGAN MUNICIPAL LEAGUE - WORKER'S
COMPENSATION FUND - ELECTION OF FUND TRUSTEES

RESOLUTION by Kindle, SUPPORTED by Palmer:
BE IT RESOLVED to cast the City's vote for the following persons to serve on the Board of Trustees of the Michigan Municipal Worker's Compensation Fund:

Frank Brock, Mayor, Lathrup Village	Maureen Donker, Mayor, Midland
Larry Nielson, Manager, Paw Paw	Daniel Reszka, President, Elk Rapids
Amy Roddy, Manager, Durand	Bill Vajda, Manager, Marquette
Tom Winarski, Mayor, Gladwin	

ROLL CALL VOTE

YES: Marshall, Palmer, Poynter, Costantino, Flanagan and Kindle.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Dick commented on the positive action being taken on Kelly Road and the littering ordinance. He also asked when the next Ordinance Committee will be held. (August 12,

2013 at 6:00 p.m.)

Mr. James commented on the discontinuation of the leaf pickup and asked if a volunteer group could assist.

Ms. Wright asked about the vacant boarded up home at 20016 Lennon and asked what is being done with it.

CITY OF HARPER WOODS, MICHIGAN
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Ms. Vann asked about a school levy increase and was referred to the school board.

Mr. Boyle commented on the home at 20016 Lennon also.

Mr. Gray commented on the recent holiday and all of the fireworks that have been going off late into the night and asked what was being done about it.

CALL TO COUNCIL

The Mayor commented on his recent visit to the new SOC facility and an email from Councilwoman Sawicki. He mentioned that the Beautification Commission is still accepting nominations for homes to be considered for a beautification award.

Councilwoman Costantino gave an overview of the Ordinance committee meeting that was held tonight.

Councilman Flanagan also commented on the vacant home on Lennon.

CM 07-116-13

ADJOURNMENT

MOTION by Flanagan, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:04 p.m.

ABSENT: Sawicki.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
JUNE 3, 2013

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Hugh R. Marshall, and Daniel S. Palmer.

ABSENT: Councilperson(s) Charles Flanagan and Vivian M. Sawicki.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney Sharon DeWaele and City Clerk Leslie M. Frank.

CM 06-91-13 EXCUSE COUNCILPERSON(S) FLANAGAN AND SAWICKI

MOTION by Palmer, SUPPORTED by Kindle:
To excuse Councilperson(s) Flanagan and Sawicki from tonight's meeting because of a prior commitment.

ABSENT: Flanagan and Sawicki.

MOTION CARRIED

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held May 20, 2013 and furthermore receive and file the minutes of the Ordinance Committee meeting held May 6, 2013, the Board of Trustees Employees Retirement System meeting held May 13, 2013, and the Planning Commission meeting held May 22, 2013.

ABSENT: Flanagan and Sawicki.

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

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MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 06-93-13

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 100229 through 100324 in the amount of \$374,023.67 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Jack Doheny Supplies, Inc. in the amount of \$12,614.27 for the rebuilt rodder pump on the Sewer Jet.
3. Approve payment to Statewide Security Transport in the amount of \$5,108.17 for prisoner lodging and maintenance for the month of April 2013.
4. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$19,110.85 for professional services during the month of April 2013 for the following projects: SRF SCIPP Repairs, #180-118; SRF FCIPP, #180-117; SRF Open Cut Repairs, #180-119.
5. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$7,108.00 for weed maintenance in various areas of the City, including City Hall, the annexes, Library and the Parks and also for lawn cuttings at various residential homes.
6. Approve payment to Professional Thermal Systems, Inc. in the amount of \$8,990.00 for the demolition of 21228/21230 Bournemouth.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Palmer and Poynter.

NO: None.

ABSENT: Flanagan and Sawicki.

RESOLUTION ADOPTED

CM 06-94-13 REVOCATION OF LIQUOR LICENSE - 19620 KELLY -
CHARLIE'S WOODS SALOON - OPEN PUBLIC HEARING

MOTION by Marshall, SUPPORTED by Palmer:

To open the Public Hearing on the revocation of the liquor license at 19620 Kelly Road,

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

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Charlie's Woods Saloon.

ABSENT: Flanagan and Sawicki.

MOTION CARRIED

PUBLIC HEARING

City Attorney DeWaele commented on a possible resolution between Charlie's Woods Saloon and the City stating that the agreement includes provisions that Charlie's Saloon would have their business license revoked and close the business and remain closed until the business is sold and that it would not be sold as an "arm's length sale" and that they would have to find a brand new owner. It was also suggested that the Public Hearing be closed so that this agreement could continue to be worked out.

Councilmembers Marshall, Costantino and Palmer asked that the public be given a chance to speak before closing the hearing.

A representative from Charlie's Saloon, Kelly Allen, commented that her clients are willing to work with the city toward an agreement.

Det. Stager commented on the various incidents that have taken place at this establishment and how it has become a dangerous situation for the police officers and the community and it is getting worse.

Ms. Allen commented that it is not her intent to cross examine Detective Stager at this time, but stated that it is the desire of her clients to close down quietly before any further investment into this establishment is lost.

Ms. Uhl commented that while she is not against paying more tax for the police and fire services, she does have an issue with the police needing to spend an inordinate amount of time at this one location and will be happy to see the police do whatever it takes to close the doors to this bar.

Mr. Dick commented that over the years he has frequented this bar and it has gotten worse even though he believes the new owners have tried to fix the problem. He also

mentioned he would not want to see this place reopen following only a fine and a slap on the wrist of the owners.

Public Safety Director Burke stated that the department has no objection to a settlement with the bar owners as long as the bar is closed.

Ms. Cope commented that she wouldn't want to see the liquor license turned over to another owner, because of the possibility that the same types of people will just come back to cause disturbances once it reopens.

Mr. Kummer stated that the owners have tried to quell the problems, but said that this is a community problem, not just a problem at this location.

Ms. Carter commented that with her close proximity to the bar, she has noticed an inordinate amount of trash near her home and cited that there are bullet holes in her home and that she cannot sleep because of the noise at night. She also stated that better security should have been in place.

Mr. Schenburn cited an incident that took place at the bar and how patrons of the bar sit in their cars drinking and dispose of their empty cups and bottles in the lot.

A resident and former employee of the bar stated that she knows the owners have tried to do what they could to stop the problems and that she agrees that this is a community problem as well and something needs to be done about it.

CM 06-95-13 REVOCATION OF LIQUOR LICENSE - 19620 KELLY -
CHARLIE'S WOODS SALOON - OPEN PUBLIC HEARING

MOTION by Kindle, SUPPORTED by Palmer:

To close the Public Hearing on the revocation of the liquor license at 19620 Kelly Road, Charlie's Woods Saloon.

ABSENT: Flanagan and Sawicki.

MOTION CARRIED

CM 06-96-13 TABLE REVOCATION OF LIQUOR LICENSE -
19620 KELLY - CHARLIE'S WOODS SALOON

MOTION by Palmer, SUPPORTED by Costantino:

to table the request that the Michigan Liquor Control Commission revoke the Liquor License held by Charlie's Woods Saloon, located at 19620 Kelly Road, Harper Woods for maintaining a public nuisance on the premises.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Poynter and Costantino.

NO: None.

ABSENT: Flanagan and Sawicki.

RESOLUTION ADOPTED

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

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CM 06-97-13 REVOKE BUSINESS LICENSE - 19620
KELLY - CHARLIE'S WOODS SALOON

RESOLUTION by Palmer, SUPPORTED by Marshall:
BE IT RESOLVED to revoke the business license for Charlie's Woods Saloon, located at 19620 Kelly Road, Harper Woods for maintaining a public nuisance and for having an extensive history of felony calls both inside and immediately outside of the premises.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Poynter and Costantino.

NO: None.

ABSENT: Flanagan and Sawicki.

RESOLUTION ADOPTED

CM 06-98-13 AGREEMENT - WCA ASSESSING

RESOLUTION by Costantino, SUPPORTED by Palmer:
BE IT RESOLVED to authorize the City Manager to engage WCA Assessing and to have the Mayor sign said contract to perform the annual maintenance and preparation of the assessment roll at a rate not to exceed \$56,875. for 2013 and to continue that fee plus the Michigan Consumer Price Index for Housing for years 2014 and 2015, and further to retain WCA to represent the City of Harper Woods on Michigan Tax Tribunal petitions and before the Michigan Tax Tribunal for full Tribunal Claims at the rates specified in the contract. It is further stipulated that any special project that will exceed \$5,000, shall be brought before Council for approval.

ROLL CALL VOTE

YES: Marshall, Palmer, Poynter, Costantino and Kindle.

NO: None.

ABSENT: Flanagan and Sawicki.

RESOLUTION ADOPTED

CM 06-99-13

PUBLIC SAFETY COMMISSIONER

RESOLUTION by Kindle, SUPPORTED by Costantino:
BE IT RESOLVED to adopt the attached resolution to create an advisory Public Safety Commission and to appoint the City Manager, Randolph Skotarczyk as the Public Safety Commissioner, with the City Clerk administering the necessary oath of office.

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

JUNE 3, 2013
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ROLL CALL VOTE

YES: Palmer, Poynter, Costantino, Kindle, and Marshall.
NO: None.
ABSENT: Flanagan and Sawicki.

RESOLUTION ADOPTED

CM 06-100-13

INTRODUCTION AND FIRST READING
DRAFT ZONING ORDINANCE

RESOLUTION by Kindle, SUPPORTED by Costantino:
BE IT RESOLVED to introduce and place for first reading the City of Harper Woods Draft Zoning Ordinance, which replaces Zoning Ordinance No. 265, and further, to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Poynter, Costantino, Kindle, Marshall, and Palmer.
NO: None.
ABSENT: Flanagan and Sawicki.

RESOLUTION ADOPTED

CM 06-101-13

APPOINTMENT - GROSSE POINTE LIBRARY
DISTRICT BOARD OF TRUSTEES

RESOLUTION by Costantino, SUPPORTED by Palmer:
BE IT RESOLVED to appoint Charles Sabino to the Grosse Pointe Library Board of Trustees as the City of Harper Woods member at large for a term expiring June 30, 2014.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Palmer, and Poynter.
NO: None.

ABSENT: Flanagan and Sawicki.

RESOLUTION ADOPTED

CALL TO AUDIENCE

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

JUNE 3, 2013
PAGE 6

Mr. Regal asked if inspectors were out looking for sidewalk repairs, broken windows and other homes in disrepair. He also commented on residents leaving garbage cans out where they can be seen instead of in the rear of the yards and asked if anything could be done about it. (The City Manager stated an ordinance is forthcoming addressing this problem.)

Ms. Courtney commented on the recent demolitions near her home and gave an update on the Detroit Area Agency on Aging.

Mr. Bland commented that it was his understanding that public safety was voted down and yet we have a public safety department and he asked for clarification.

Mr. Jenny asked what could be done about the high grass on Vernier Road.

Ms. Persichini asked if the City would be trimming trees this year. (The City Manager mentioned that it would be done on an as needed basis.)

Mr. Dick thanked the City Council for their attention to Kelly Road.

Mr. Schenburn stated that the Dad's Club has decided to disband due to lack of participation and support. He also commented on a couple of incidents with teens in his neighborhood and cited how he feels the community is changing.

CALL TO COUNCIL

The Mayor commented on some events that he attended recently including the HWHS band banquet, the T-Ball opening ceremony, a Michigan Week event and also the St. Clair Shores Memorial Day parade, which he was a part of. He also announced that the next time City Council meets will be July 8, 2013.

Councilmember Costantino gave an Ordinance committee update and announced the next two meetings would be July 8 at 6:00 p.m. and August 12 at 6:00 p.m.

Councilmember Kindle commented on the disbanding of the Dad's Club and mentioned how sorry she was to hear of this. She further stated that we need to be a participating community, and not a spectator community and urged people to get involved. She also

commented on Pastor Harville celebrating his church's 9 year anniversary in the community and also Dr. James Younger for his church's 4 year anniversary.

CM 06-102-13

ADJOURNMENT

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

JUNE 3, 2013
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MOTION by Kindle, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:45 p.m.

ABSENT: Flanagan and Sawicki.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
MAY 6, 2013

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Valerie Kindle, Hugh R. Marshall, Daniel S. Palmer and Vivian M. Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 05-69-13

MINUTES

MOTION by Kindle, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held April 15, 2013 and furthermore receive and file the minutes of the Beautification Commission meeting held April 10, 2013 and the Library Board meeting held April 18, 2013.

MOTION CARRIED UNANIMOUSLY

CM 05-70-13

MOVE TABLED ITEM TO OLD BUSINESS

MOTION by Flanagan, SUPPORTED by Kindle:

To remove item CM 04-66-13 Cell Tower Lease Agreement from Tabled and Pending

Items and Place under Old Business 1.

MOTION CARRIED UNANIMOUSLY

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

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PUBLIC COMMENT ON AGENDA

No comments were made.

CM 05-71-13

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 99929 through 100127 in the amount of \$640,700.64 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Wayne County in the amount of \$8,316.59 for services performed on the tax rolls.
3. Approve payment to Oakland County Information Technology in the amount of \$7,781.00 for fees relative to the CLEMIS computer system utilized by the Police Department.
4. Approve payment to Statewide Security Transport in the amount of \$8,085.04 for prisoner lodging and maintenance for the month of March 2013.
5. Approve payment to Fiore Enterprises, LLC in the amount of \$7,452.54 for the emergency concrete repair following a water main break.
6. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$22,526.80 for professional services during the month of March 2013 for the following projects: Emergency Water Repair, #180-151; SRF FCIPP, #180-117; SRF Open Cut Repairs, #180-119 and the SRF SCIPP Repairs, #180-118.
7. Approve payment to Plante & Moran in the amount of \$32,000 for the professional services performed in conjunction with the 2012 audit.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-72-13

CELL TOWER LEASE AGREEMENT

RESOLUTION by Flanagan, SUPPORTED by Kindle:
BE IT RESOLVED to confirm the appointment of James Burke as Public Safety Director for the City of Harper Woods and further, approve the employment agreement between Director Burke and the City of Harper Woods.

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

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ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Kindle, Marshall, and Palmer.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Hawkins commented on the Garage Sale ordinance and asked that it be amended to allow signs to be placed in more than one location and not restricted to being on the homeowners premises only.

Mr. Andras commented on recent B & E's and auto theft on his street and also commented on his intent to form a Neighborhood Watch program on his block.

Ms. Uhl commented on Mr. Andras concerns about crime, and suggested revisiting the Cul-de-sac idea to help deter crime.

CALL TO COUNCIL

The Mayor commented on various items including the recent Mayor's Prayer Breakfast that was well attended, the recent event sponsored by the Star Academy that he and Councilwoman Costantino attended and the recent addition of community videos to the City's website. He also announced an open invitation to all residents interested in representing Harper Woods on the Moross Greenway Project and on the Detroit Area Agency on Aging's Advisory Board.

Councilwoman Sawicki announced the Perennial Plant Exchange that will be held at Salter Park on May 18 from 9:00 to 11:00 a.m.

Councilwoman Costantino gave an overview of the Ordinance Committee meeting that was held earlier and announced that they would be holding another Ordinance Committee meeting on June 3 at 6:00 p.m. She also commented on her attendance at Chandler Park

Academy's Career Day.

Councilwoman Kindle commented on the various types of signs, including those that are being waved about by people on various corners and also the sandwich board types that she has noticed and she would like to see if we can put a stop to them.

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Mr. Somyak asked to be recognized to make a comment at this time and he also commented on the various types of signs that he sees all over Kelly Road that were prohibited in the past and agreed that something should be done about it.

CM 05-79-13

ADJOURNMENT

MOTION by Marshall, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:02 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
APRIL 15, 2013

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Hugh R. Marshall, Daniel S. Palmer and Vivian M. Sawicki.

ABSENT: Councilman Flanagan.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 04-55-13 EXCUSE COUNCILPERSON FLANAGAN

MOTION by Palmer, SUPPORTED by Sawicki:
To excuse Councilperson Flanagan from tonight's meeting because of a prior commitment.

ABSENT: Flanagan.

MOTION CARRIED

CM 04-56-13 MINUTES

MOTION by Palmer, SUPPORTED by Sawicki:

To receive, approve and file the minutes of the regular City Council meeting held March 18, 2013 and furthermore receive and file the minutes of the Board of Review meetings held on March 11, March 12, and March 25, 2013.

MOTION CARRIED

CITY OF HARPER WOODS, MICHIGAN
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PUBLIC COMMENT ON AGENDA

No comments were made.

CM 04-57-13

CONSENT AGENDA

RESOLUTION by , SUPPORTED by :

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 99747 through 99928 in the amount of \$1,167,482.12 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Statewide Security Transport in the amount of \$5,330.65 for prisoner lodging and maintenance for the month of February 2013.
3. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$23,686.40 for professional services during the month of March 2013 for the following projects: User Charge System, #180-143; Handicap Ramp Upgrades, #180-126; SRF Open Cut Repairs, #180-119; SRF SCIPP Repairs, #180-118 and SRF FCIPP, #180-117.
4. Approve payment in the amount of \$14,000.00 to Hydro Dynamics, Inc. for the replacement of a pump at the Balfour sewage lift station.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

CM 04-58-13

ESTABLISH PUBLIC HEARING DATES
FOR SPECIAL ASSESSMENT DISTRICT

MOTION by Sawicki, SUPPORTED by Palmer:

To schedule a public hearing on May 6, 2013 at 7:00 p.m. for the purpose of receiving public comment on the continuation of a Special Assessment District and further to schedule a second public hearing on May 20, 2013 at 7:00 p.m. for the purpose of reviewing the effect of the Special Assessment on the tax roll.

MOTION CARRIED

CITY OF HARPER WOODS, MICHIGAN
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CM 04-59-13 MILK RIVER - PRINCIPAL AND INTEREST

RESOLUTION by Palmer, SUPPORTED by Sawicki:
BE IT RESOLVED to approve payment in the amount of \$57,478.11 to Wayne County for the Milk River Drain principal and interest payment on the 1999 Series Bond.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

CM 04-60-13 MILK RIVER - OPERATION AND MAINTENANCE

RESOLUTION by Kindle, SUPPORTED by Costantino:
BE IT RESOLVED to approve payment to Wayne County in the amount of \$396,937.00 for the operation and maintenance of the Milk River Drain for the first and second quarter of FY2013.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

CM 04-61-13 SECOND READING AND ADOPTION - ORDINANCE NO.
2013-01 - TO ADD THE DEPARTMENT OF PUBLIC SAFETY

RESOLUTION by Marshall, SUPPORTED by Sawicki:
BE IT RESOLVED to place for second reading and adoption Ordinance No. 2013-01,

entitled "An Ordinance to Amend Article IV, Section 2-46 of the Code of Ordinances to Add the Department of Public Safety as an Administrative Department in the City of Harper Woods," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements. (Attachment #1)

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino and Kindle.

NO: None.

ABSENT: Flanagan

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RESOLUTION ADOPTED

CM 04-62-13

SECOND READING AND ADOPTION -
ORDINANCE NO. 2013 - 02 - TO ESTABLISH
THE DEPARTMENT OF PUBLIC SAFETY

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to place for second reading and adoption Ordinance No. 2013-02, entitled "An Ordinance to Establish the Department of Public Safety, the Office and the Powers and Duties of a Director of Public Safety by Amending Chapter 20 of the Code of Ordinances for the City of Harper Woods to Include Article V," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements. (Attachment #2)

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Kindle, and Marshall.

NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

CM 04-63-13

SECOND READING AND ADOPTION -
ORDINANCE NO. 2013-03 - TO MODIFY THE
CALCULATION FOR THE ACTUARIAL PRESENT VALUE

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to place for second reading and adoption Ordinance No. 2013-03, entitled "An Ordinance to Amend Section 2-809 of the Code of Ordinances to Modify the Calculation for the Actuarial Present Value Used to Determine the Amount of a Normal Retirement Pension," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements. (Attachment #3)

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Kindle, Marshall, and Palmer.

NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

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CM 04-64-13 UNLIMITED GENERAL OBLIGATION TAX
ROAD BONDS - PRINCIPAL AND INTEREST

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED Approve payment to the Bank of New York in the amount of \$1,429,612.5 for the annual principal and interest payments on the 1999 and 2001 Tax Road Bonds and the Library Improvement Bond; \$1,041,875.00 principal and interest on the 1999 Series Bond; \$210,125.00 principal and interest in the 2001 Series Bond and \$177,612.50 principal and interest on the Library Improvement Bond.

ROLL CALL VOTE

YES: Poynter, Costantino, Kindle, Marshall, Palmer, and Sawicki.

NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

CM 04-65-13 ESTABLISH 32A DISTRICT COURT
BUILDING IMPROVEMENT FUND

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to Adopt the attached resolution establishing a 32A District Court Building Improvement Fund and further to authorize the 32A District Court to collect \$10.00 from each civil infraction and \$25.00 from each misdemeanor to provide funds for the purpose of major repair, renovation or expansion of existing building or a new facility, and further that this fund be maintained by the City of Harper Woods.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

CM 04-66-13

CELL TOWER LEASE AGREEMENT

MOTION by Sawicki, SUPPORTED by Kindle:

To table the term lease agreement from Crown Castle International for the cell tower located at 19650 E. Eight Mile Road (DPW Yard) and refer it back to the City Manager for further review and recommendation.

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ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Flanagan

MOTION CARRIED

CM 04-67-13

ACCEPTANCE OF FEMA GRANT

RESOLUTION by Sawicki, SUPPORTED by Palmer:

BE IT RESOLVED to accept the FEMA Grant in the amount of \$330,980.00 to purchase a new pumper fire truck for the City.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Courtney gave an update on the activities of the Detroit Area Agency on Aging.

Mr. Dick commented on the overflowing dumpsters on Kelly and asked what could be done about it. He also asked for the date of the next Ordinance Committee meeting. (May 6, 6:00 p.m.)

Ms. Uhl commented on the dumpsters on Kelly Road also. She then commented about the police situation that occurred recently and congratulated the officers for a job well done.

Ms. Honto commented on the Ordinance Committee meeting being cancelled this evening and on a letter she received about a water line warranty. She also asked if anything was

being planned for Sally Graham's retirement.

A resident from Hunt Club commented on the terrific service she received recently when her husband had a medical emergency.

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CALL TO COUNCIL

The Mayor and members of City Council commented on various items including the upcoming Mayors Prayer Breakfast on May 6 at 7:30 a.m. at the Grosse Pointe Yacht Club, a new restaurant on Harper (The Woods Bar and Grill) that is now open for business, the Michigan Municipal League conference and the upgrades to the Council Chambers that are scheduled for June.

CM 04-68-13

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:58 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

ORDINANCE NO. 2013 - 01

AN ORDINANCE TO AMEND ARTICLE IV SECTION 2-46 OF THE CODE OF ORDINANCES TO ADD THE DEPARTMENT OF PUBLIC SAFETY AS AN ADMINISTRATIVE DEPARTMENT IN THE CITY OF HARPER WOODS

The City of Harper Woods Ordains:

SECTION 1. Article IV Section 2-46 of the Code of Ordinances for the City of Harper Woods be amended to read as follows:

ARTICLE V DEPARTMENTS
DIVISION I. GENERALLY

SECTION 2-46 Enumerated.

The administrative service of the city shall consist of the following departments and shall be under the supervision of the city manager:

- (1) Fire department;
- (2) Police department;
- (3) Department of public works;
- (4) Department of utilities;
- (5) Department of finance;
- (6) Department of purchases;
- (7) Department of personnel;
- (8) Department of parks;
- (9) Department of recreation;
- (10) Department of civil defense;
- (11) Department of public relations (Code 1962, §2-201);
- (12) Department of public safety.

SECTION 2. REPEAL - All Ordinances or parts of ordinances, in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. SEVERABILITY If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision. and such holding shall not affect the validity of the remaining

portions of this ordinance, it being the intent of the Council of the city of Harper Woods that this ordinance shall stand, notwithstanding the invalidity of any article, section, subsection, sentence, clause, phrase or portion thereof.

SECTION 4. EFFECTIVE DATE The provision of this ordinance shall take effect ten (10) days after adoption.

Kenneth A. Poynter, Mayor

Leslie M. Frank, City Clerk

Attachment #2

ORDINANCE NO. 2013 - 02

AN ORDINANCE TO ESTABLISH THE DEPARTMENT OF PUBLIC SAFETY,
THE OFFICE AND THE POWERS AND DUTIES OF A DIRECTOR OF
PUBLIC SAFETY BY AMENDING CHAPTER 20 OF THE CODE OF
ORDINANCES FOR THE CITY OF HARPER WOODS
TO INCLUDE ARTICLE V.

The City of Harper Woods Ordains:

SECTION 1. That Article V and Sections 20-70 and 20-71 be added to the Code of Ordinances for the City of Harper Woods to read as follows:

SECTION 20-70 DEPARTMENT OF PUBLIC SAFETY, ESTABLISHMENT

Under the authority of Section 4.5 of the City of Harper Woods Charter, the City Council establishes the Department of Public Safety. All references in the Harper Woods Code of Ordinances and Charter that refer to the (1) Police Chief or substantially equivalent terms, shall be deemed references to the Director of Public Safety; (2) to the Department of Police or substantially equivalent terms shall be deemed references to the Department of Public Safety; and (3) to the police officers or substantially equivalent terms, shall be deemed references to public safety officers who work under the direction of the Director of Public Safety. Public safety officers shall perform such duties as are assigned to them by the Director of Public Safety. The Public Safety Department shall include police officers who are cross trained as fire fighters and a Fire department staffed with fire fighter/paramedics that shall work in conjunction to improve the safety of the community at large.

SECTION 20-71 DIRECTOR OF PUBLIC SAFETY, ESTABLISHMENT, POWERS AND DUTIES.

The Department of Public Safety shall be headed by the Director of Public Safety who shall be an administrative officer of the city and commanding officer of the Department, which incorporates the office of Chief of Police and assumes responsibility for all aspects of public safety. The Fire Chief will be subordinate to the

Director of Public Safety and will assist in all fire related activities of the Department of Public Safety.

The Director of Public Safety may employ public safety officers, police officers and other personnel. The Director of Public Safety shall direct the police and fire work of the City with the assistance of the Fire Chief and be responsible for the enforcement of law and order, the protection of life and property against fire and the performance of other public services of an emergency nature assigned to the Department of Public Safety. The structure of the Department of Public Safety maintains separate police and fire entities that work in conjunction for the safety of the residents of the community.

SECTION 2. REPEAL All Ordinances or parts of ordinances, in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. SEVERABILITY If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance, it being the intent of the Council of the city of Harper Woods that this ordinance shall stand, notwithstanding the invalidity of any article, section, subsection, sentence, clause, phrase or portion thereof.

SECTION 4. EFFECTIVE DATE The provision of this ordinance shall take effect ten (10) days after adoption.

Kenneth A. Poynter, Mayor

Leslie M. Frank, City Clerk

Ordinance No. 2013 - 03

AN ORDINANCE TO AMEND SECTION 2-809 OF THE CODE OF ORDINANCES TO
MODIFY THE CALCULATION FOR THE ACTUARIAL PRESENT VALUE USED TO
DETERMINE THE AMOUNT OF A NORMAL RETIREMENT PENSION

The City of Harper Woods Ordains:

SECTION 1. Section (g) of 2-809 Amount of Normal Retirement Pension shall be amended to read as follows:

(g) This subsection applies only to benefit groups police, police command and fire. A member or vested former member who is retiring under the normal retirement provisions of the retirement ordinance may file an election with the retirement system, at any time following application for normal retirement and prior to the date of first payment of the pension to be paid all of the member's accumulated member contributions at time of normal retirement. The election shall be made on a form furnished by the retirement system. The amount of pension otherwise payable shall be reduced, if the retiring member elects to be paid accumulated member contributions as provided in this subsection. The amount of reduction in the pension shall be the amount which has the same actuarial present value as the amount of accumulated member contributions paid the retiring member. The actuarial present value shall be calculated using the interest rate adopted by the board for converting a series of immediate monthly annuity payments to a lump sum value together with the mortality table adopted by the board.

SECTION 2. REPEAL - All Ordinances or parts of ordinances, in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. SEVERABILITY - If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional

by any court of competent jurisdiction. such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance, it being the intent of the Council of the city or Harper Woods that this ordinance shall stand, notwithstanding the invalidity of any article, section, subsection, sentence, clause, phrase or portion thereof.

SECTION 4. EFFECTIVE DATE The provision of this ordinance shall take effect ten (10) days after adoption.

Kenneth A. Poynter, Mayor

Leslie M. Frank, City Clerk

CITY OF HARPER WOODS
CITY COUNCIL
MARCH 18, 2013

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Valerie Kindle, Hugh R. Marshall and Vivian M. Sawicki.

ABSENT: Daniel S. Palmer.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

PRESENTATION

Mayor Poynter along with the City Clerk introduced and swore in the City's new part-time officers Larence McClendon, Stephen Johnson, Jaime Ibara, Daniel Schewe, Kevin Burleson, Daniel Jonoshies and Lyle Reece.

CM 03-46-13

MINUTES

MOTION by Kindle, SUPPORTED by Costantino:
To receive, approve and file the minutes of the regular City Council meeting held March 4, 2013.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

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CM 03-47-13

CONSENT AGENDA

RESOLUTION by Flanagan, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 99649 through 99746 in the amount of \$197,756.35 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Badger Meter, Inc. in the amount of \$17,711.78 for the purchase of 10 new 2" Orion automatic read water meters.
3. Accept the lowest qualified bid submitted by Distinctive Carpet for the replacement of carpeting in the City Council Chambers in the amount of \$7,550.00.
4. Approve payment to Angelo's Supplies, Inc. in the amount of \$6,139.80 for 102.33 tons of rock salt.
5. To approve the purchase of a Cardiac Monitor/Defibrillator from Physio-Control in the amount of \$28,335.85, with the purchase price to be defrayed with \$7,200.00 in grant money from St. John Hospital.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Sawicki, and Poynter.

NO: None.

ABSENT: Palmer.

RESOLUTION ADOPTED

CM 03-48-13

LEASE OF EMERGENCY VEHICLES

RESOLUTION by Costantino SUPPORTED by Sawicki:

BE IT RESOLVED to approve a three-year annual lease of \$51,720.29 for two (2) AWD Utility police vehicles, one (1) Ford Interceptor vehicle and one (1) AWD Utility vehicle for the Fire Department from Signature Ford of Owosso, Michigan and Ford Motor Credit, and, whereas these were completely bid through Macomb County Cooperative Purchasing Program that the City's competitive bid process be waived.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Palmer

RESOLUTION ADOPTED

CM 03-49-13 CONTRACT EXTENSION - RIZZO
ENVIRONMENTAL SERVICES

RESOLUTION by Sawicki, SUPPORTED by Marshall:
BE IT RESOLVED to accept the proposal from Rizzo Services for a five-year contract extension, through September 1, 2018 in the amount of \$389,445.28 annually for refuse collection and disposal.

ROLL CALL VOTE

YES: Kindle, Marshall, Sawicki, Poynter, Costantino, and Flanagan.
NO: None.
ABSENT: Palmer

RESOLUTION ADOPTED

CM 03-50-13 PROGRESS PAYMENT NO. 1 - 2012 SRF
SANITARY SEWER REPAIR - FCIPP LINING # 180-117

RESOLUTION by Marshall, SUPPORTED by Costantino:
BE IT RESOLVED to approve payment to Inland Waters Pollution Control, Inc. in the amount of \$31,598.10 for Progress Payment No. 1 on the 2012 SRF Sanitary Sewer Repair - FCIPP Lining project, Contract No. 1, #180-117.

ROLL CALL VOTE

YES: Marshall, Sawicki, Poynter, Costantino, Flanagan and Kindle.
NO: None.
ABSENT: Palmer

RESOLUTION ADOPTED

CM 03-51-13 COLLECTION OF WAYNE COUNTY REGIONAL
EDUCATIONAL SERVICE AGENCY - (WRESA)
TAX LEVY FROM WINTER TO SUMMER

RESOLUTION by Kindle, SUPPORTED by Sawicki:
BE IT RESOLVED to approve the collection of Wayne County Regional Educational Service Agency (WRESA) tax levy from the winter tax to the summer tax.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Kindle, and Marshall.

NO: None.
ABSENT: Palmer.

RESOLUTION ADOPTED

CM 03-52-13 PURCHASE - SEATING IN THE COUNCIL CHAMBERS

RESOLUTION by Kindle, SUPPORTED by Sawicki:
BE IT RESOLVED to accept the proposal submitted by Irwin Seating Company in the amount of \$19,666.66 for the removal of the existing seating and the purchase of 128 new seats for the City Council Chambers.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Kindle and Marshall.
NO: None.
ABSENT: Palmer

RESOLUTION ADOPTED

CM 03-53-13 UPDATE - MASTER PLAN

RESOLUTION by Sawicki, SUPPORTED by Costantino:
BE IT RESOLVED Receive and file the Proposed Update - 2013 Master Plan prepared by the City Planning Consultant and direct that copies of it be forwarded to adjoining communities, SEMCOG, Wayne County and other entities in accordance and compliance with Public Act 265 of 2001.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Kindle, Marshall and Sawicki.
NO: None.
ABSENT: Palmer

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Regal announced the Lions' Club pancake breakfast to be held on March 24 from 9am to 1pm at the Amvets Hall.

Ms. Uhl commented on the personnel changes in the fire department. She also asked what could be done as a resident to influence the state government to help out cities in need.

Mr. Schenburn commented on young people walking in the middle of the street and asked what could be done about it. He also commented on new Senate bills that deal with blight in cities.

Mr. Dick asked about the Ordinance committee and when they will meet next (April 15 at 6:00 p.m.).

CALL TO COUNCIL

The Mayor and City Council commented on various items including the Master Plan document, state revenue sharing, the possibility of setting up an endowment fund to assist the city and the recently completed Primetime Reading program at the Library.

CM 03-54-13

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:16 p.m.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY COUNCIL
MARCH 4, 2013

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Valerie Kindle, Hugh R. Marshall, Daniel S. Palmer and Vivian M. Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 03-35-13

MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held on February 20, 2013 and furthermore receive and file the minutes of the Library Board held February 21, 2013 and the Planning Commission held February 27, 2013.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 03-36-13

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

CITY OF HARPER WOODS, MICHIGAN
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1. approve the Accounts Payable listing for Check Numbers 99538 through 99648 in the amount of \$318,267.17 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Wayne County in the amount of \$8,515.14 for services performed on the tax rolls.

3. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$8,403.50 for professional services during the month of February 2013 for the following projects: 2011/12 CDBG ADA Ramp Replacement, #180-138; 2015-17 CMAQ Grant Application, #180-150; SRF Open Cut Repairs, #180-119; SRF SCIPP Repairs, #180-118 and SRF FCIPP, #180-117.
4. Approve payment to Statewide Security Transport in the amount of \$5,375.79 for prisoner lodging and maintenance for the month of January 2013.
5. Approve payment to Best Technology Systems, Inc. in the amount of \$5,145.00 for cleaning parts of the shooting range, removing the lead build up from the deceleration chambers and for the removal and replacement of the gum rubber curtains.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-37-13

PROPOSAL - ACTUARIAL STUDY

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED to accept the proposal from Gabriel Roeder to perform the actuarial study as outlined in the proposal with a total amount not to exceed \$10,000 and further, to authorize the City Manager to sign any necessary agreements.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-38-13

AN ORDINANCE TO ADD THE DEPARTMENT OF
PUBLIC SAFETY - INTRODUCTION AND FIRST READING

RESOLUTION by Sawicki, SUPPORTED by Costantino:

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BE IT RESOLVED to introduce and place for first reading, an ordinance entitled "An Ordinance to Amend Article IV Section 2-46 of the Code of Ordinances to Add the Department of Public Safety as an Administrative Department in the City of Harper Woods" and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements. (Attachment #1)

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-39-13 AN ORDINANCE TO ESTABLISH THE DEPARTMENT OF
PUBLIC SAFETY - INTRODUCTION AND FIRST READING

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to introduce and place for first reading an Ordinance entitled "An Ordinance to Establish the Department of Public Safety, the Office and the Powers and Duties of a Director of Public Safety by Amending Chapter 20 of the Code of Ordinances for the City of Harper Woods to Include Article V" and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements. (Attachment #2)

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, Flanagan, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-40-13 AN ORDINANCE TO MODIFY THE CALCULATION
FOR THE ACTUARIAL PRESENT VALUE -
INTRODUCTION AND FIRST READING

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to introduce and place for first reading an Ordinance entitled "An Ordinance to Amend Section 2-809 of the Code of Ordinances to Modify the Calculation for the Actuarial Present Value" and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements. (Attachment #3)

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Flanagan, Kindle, and Marshall.

NO: None.

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RESOLUTION ADOPTED UNANIMOUSLY

CM 03-41-13 PROGRESS PAYMENT NO. 3 -
2010 ADA RAMP, #180-126

RESOLUTION by Palmer, SUPPORTED by Costantino:

BE IT RESOLVED approve payment to C & L Enterprizes, in the amount of \$500.00 for Progress Payment No. 3 (final) on the ADA Ramp Replacement Project, #180-126.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Kindle, Marshall, and Palmer.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-42-13 RESOLUTION - EARLY RETIREMENT FOR FIRE CHIEF

RESOLUTION by Flanagan, SUPPORTED by Palmer:
BE IT RESOLVED, to adopt the attached agreement amending the employment contract for the Fire Chief regarding retirement eligibility. (Attachment #4)

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Kindle, Marshall, Palmer, and Sawicki.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 03-43-13 LETTER OF AGREEMENT - IAFF LOCAL 1188

RESOLUTION by Kindle, SUPPORTED by Sawicki:
BE IT RESOLVED, to approve the Letter of Agreement between the City of Harper Woods and the Harper Woods Fire Fighters Association, IAFF Local 1188 regarding health care, and further, to authorize the City Manager to sign the Agreement.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

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CM 03-44-13 CANCELLATION OF FIRST MEETING IN APRIL

MOTION by Sawicki, SUPPORTED by Palmer:
That the Regular City Council meeting scheduled for Monday, April 1, 2013 be cancelled.

MOTION CARRIED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Dick commented on the Fire Chief retirement, the meeting cancellation and Kelly Road.

Ms. Paiz questioned what our Senator and Representative plan to do for us, since they mentioned that the City needs to do more.

Mr. Regal announced the Lions Club Pancake Breakfast which will be held at the Amvets Hall on Palm Sunday, (March 24) from 9:00 a.m. until 1:00 p.m.

CALL TO COUNCIL

The Mayor commented on various topics including the Wayne County Community Metropolitan Action Agency and the support that they give to residents who are in financial trouble and commended them for their efforts. He also mentioned that they will be providing free tax services on March 15 and 22 at 19258 Kelly Road. He also commented on the Boy Scout's Blue and Gold Banquet.

Councilman Marshall asked if the relationship between our City and the Grosse Pointes has changed and if there was a more concerted effort toward consolidation of any kind.

Councilwoman Costantino commented on the Ordinance Committee meeting that was held tonight and gave an update of her encounters with Lt. Governor Calley and the Attorney General's assistant. She also mentioned new programs that will be offered at the Wayne County Community College University Center.

Councilwoman Sawicki commented on the night lighting on Kelly Road and asked if we could look into improvements.

CM 03-45-13

ADJOURNMENT

MOTION by Marshall, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting

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is hereby adjourned at 8:14 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

Attachment #1

ORDINANCE NO. 2013 -

**AN ORDINANCE TO AMEND ARTICLE IV SECTION 2-46 OF THE CODE OF
ORDINANCES TO ADD THE DEPARTMENT OF PUBLIC SAFETY AS AN
ADMINISTRATIVE DEPARTMENT IN THE CITY OF HARPER WOODS**

The City of Harper Woods Ordains:

SECTION 1. Article IV Section 2-46 of the Code of Ordinances for the City of Harper Woods be amended to read as follows:

**ARTICLE V DEPARTMENTS
DIVISION I. GENERALLY**

SECTION 2-46 Enumerated.

The administrative service of the city shall consist of the following departments and shall be under the supervision of the city manager:

- (1) Fire department;**
- (2) Police department;**
- (3) Department of public works:**

- (4) Department of utilities;
- (5) Department of finance;
- (6) Department of purchases;
- (7) Department of personnel;
- (8) Department of parks;
- (9) Department of recreation;
- (10) Department of civil defense;
- (11) Department of public relations (Code 1962, §2-201);
- (12) Department of public safety.

SECTION 2. REPEAL - All Ordinances or parts of ordinances, in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. SEVERABILITY If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision. and such holding shall not affect the validity of the remaining portions of this ordinance, it being the intent of the Council of the city of Harper Woods that this ordinance shall stand, notwithstanding the invalidity of any article, section, subsection, sentence, clause, phrase or portion thereof.

SECTION 4. EFFECTIVE DATE The provision of this ordinance shall take effect ten (10) days after adoption.

Kenneth A. Poynter, Mayor

Leslie M. Frank, City Clerk

ORDINANCE NO. 2013 -

**AN ORDINANCE TO ESTABLISH THE DEPARTMENT OF PUBLIC SAFETY,
THE OFFICE AND THE POWERS AND DUTIES OF A DIRECTOR OF
PUBLIC SAFETY BY AMENDING CHAPTER 20 OF THE CODE OF
ORDINANCES FOR THE CITY OF CITY OF HARPER WOODS
TO INCLUDE ARTICLE V.**

The City of Harper Woods Ordains:

SECTION 1. That Article V and Sections 20-70 and 20-71 be added to the Code of Ordinances for the City of Harper Woods to read as follows:

SECTION 20-70 DEPARTMENT OF PUBLIC SAFETY, ESTABLISHMENT

Under the authority of Section 4.5 of the City of Harper Woods Charter, the City Council establishes the Department of Public Safety. All references in the Harper Woods Code of Ordinances and Charter that refer to the (1) Police Chief or substantially equivalent terms, shall be deemed references to the Director of Public Safety; (2) to the Department of Police or substantially equivalent terms shall be deemed references to the Department of Public Safety; and (3) to the police officers or substantially equivalent terms, shall be deemed references to public safety officers who work under the direction of the Director of Public Safety. Public safety officers shall perform such duties as are assigned to them by the Director of Public Safety. The Public Safety Department shall include police officers who are cross trained as fire fighters and a Fire department staffed with fire fighter/paramedics that shall work in conjunction to improve the safety of the community at large.

SECTION 20-71 DIRECTOR OF PUBLIC SAFETY, ESTABLISHMENT, POWERS AND

DUTIES.

The Department of Public Safety shall be headed by the Director of Public Safety who shall be an administrative officer of the city and commanding officer of the Department, which incorporates the office of Chief of Police and assumes responsibility for all aspects of public safety. The Fire Chief will be subordinate to the Director of Public Safety and will assist in all fire related activities of the Department of Public Safety.

The Director of Public Safety may employ public safety officers, police officers and other personnel. The Director of Public Safety shall direct the police and fire work of the City with the assistance of the Fire Chief and be responsible for the enforcement of law and order, the protection of life and property against fire and the performance of other public services of an emergency nature assigned to the Department of Public Safety. The structure of the Department of Public Safety maintains separate police and fire entities that work in conjunction for the safety of the residents of the community.

SECTION 2. REPEAL All Ordinances or parts of ordinances, in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. SEVERABILITY If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance, it being the intent of the Council of the city of Harper Woods that this ordinance shall stand, notwithstanding the invalidity of any article, section, subsection, sentence, clause, phrase or portion thereof.

SECTION 4. EFFECTIVE DATE The provision of this ordinance shall take effect ten (10) days after adoption.

Kenneth A. Poynter, Mayor

Leslie M. Frank, City Clerk

Ordinance No. 2013-

**AN ORDINANCE TO AMEND SECTION 2-809 OF THE CODE OF ORDINANCES TO
MODIFY THE CALCULATION FOR THE ACTUARIAL PRESENT VALUE USED TO
DETERMINE THE AMOUNT OF A NORMAL RETIREMENT PENSION**

The City of Harper Woods Ordains:

SECTION 1. Section (g) of 2-809 Amount of Normal Retirement Pension shall be amended to read as follows:

(g) This subsection applies only to benefit groups police, police command and fire. A member or vested former member who is retiring under the normal retirement provisions of the retirement ordinance may file an election with the retirement system, at any time following application for normal retirement and prior to the date of first payment of the pension to be paid all of the member's accumulated member contributions at time of normal retirement. The election shall be made on a form furnished by the retirement system. The amount of pension otherwise payable shall be reduced, if the retiring member elects to be paid accumulated member contributions as provided in this subsection. The amount of reduction in the pension shall be the amount which has the same actuarial present value as the amount of accumulated member contributions paid the retiring member. The actuarial present value shall be calculated using the interest rate adopted by the board for converting a series of immediate monthly annuity payments to a lump sum value together with the mortality table adopted by the board.

SECTION 2. REPEAL - All Ordinances or parts of ordinances, in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. SEVERABILITY - If any article, section, subsection, sentence, clause,

phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction. such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance, it being the intent of the Council of the city or Harper Woods that this ordinance shall stand, notwithstanding the invalidity of any article, section, subsection, sentence, clause, phrase or portion thereof.

SECTION 4. EFFECTIVE DATE The provision of this ordinance shall take effect ten (10) days after adoption.

Kenneth A. Poynter, Mayor

Leslie M. Frank, City Clerk

Addendum to Employment Contract

Between

City of Harper Woods and Sean Gunnery, Fire Chief

By resolution of the Harper Woods City Council, dated March 04, 2013, the following addendum to the employment contract between the City of Harper Woods and Fire Chief Sean Gunnery has been authorized. The undersigned parties agree that the following be added to the original employment contract and take precedence over any conflicting language from the previous agreement.

Early Retirement Window

This employee, who has achieved the age of 47 and twenty one years of service may elect early retirement prior to March 31, 2013, and may elect to purchase service credit up to four years at 5% of base salary. Should the employee exercise this option he may request service credit purchase to be deducted from either final payout or from taxable portion of his annuity withdrawal. Should the employee exercise this option he will receive a pension based on the existing multiplier formula of 2.75% for all years of service up to a maximum benefit of 80% of final average compensation. After March 31, 2013, this window will close and this option will no longer be available.

B) Retiree Health Insurance

Employee retiring shall be covered by the same medical and prescription drug plan provided to current retirees of the City of Harper Woods. Pre 65 retirees, spouses and dependents will be covered by a Blue Cross/Blue shield CB2 plan with a \$10 generic and \$20 preferred drug plan.

Retiree is required to enroll in Medicare Part A and Part B upon reaching the age of 65. After enrolling in Medicare Part A and Part B the post 65 retiree will be enrolled in a Medicare Advantage Plan offered through Blue Cross with a \$10 generic and \$20 preferred drug plan.

A Medicare eligible retiree with an otherwise eligible non-Medicare spouse is eligible for a one-person CB2 plan for their non-Medicare spouse.

Agreed to by the undersigned on March ____, 2013

City of Harper Woods

Employee

Kenneth Poynter, Mayor

Sean Gunnery, Fire Chief

Randolph Skotarczyk, City Manager

CITY OF HARPER WOODS
CITY COUNCIL
FEBRUARY 20, 2013

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Hugh R. Marshall, and Daniel S. Palmer.

ABSENT: Councilpersons Charles Flanagan and Vivian M. Sawicki.

OTHERS PRESENT: City Manager Randolph Skotarczyk and City Attorney Sharon DeWaele.

CM 02-24-13 EXCUSE COUNCILPERSONS FLANAGAN & SAWICKI

MOTION by Costantino, SUPPORTED by Palmer:

To excuse Councilpersons Flanagan and Sawicki from tonight's meeting because of a prior commitment.

ABSENT: Flanagan and Sawicki.

MOTION CARRIED

PRESENTATION

Congressman Gary Peters gave a brief overview on some legislative issues, including the current committees he is serving on. He also commented on home foreclosures and potential relief for homeowners.

To receive, approve and file the minutes of the regular City Council meeting held February 4, 2013 and furthermore receive and file the minutes of the Local Officers Compensation Commission meeting held on February 13, 2013.

ABSENT: Flanagan and Sawicki.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 02-26-13 REMOVE ITEM FROM AGENDA - PURCHASE
OF ZOLL X SERIES MONITOR/DEFIBRILLATOR

MOTION by Kindle, SUPPORTED by Palmer:

To remove item 2 from the Consent Agenda and modify the total of the Consent Agenda to \$579,610.98.

ABSENT: Flanagan and Sawicki.

MOTION CARRIED

CM 02-27-13 CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 99433 through 99537 in the amount of \$571,095.84 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Wayne County in the amount of \$8,515.14 for services performed on the tax rolls and corporate tax appeals.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Palmer, and Poynter.

NO: None.

ABSENT: Flanagan and Sawicki.

RESOLUTION ADOPTED

CM 02-28-13 ADD ITEM TO AGENDA - MEMBERSHIP TO GROSSE
POINTE CHAMBER OF COMMERCE

MOTION by Palmer, SUPPORTED by Kindle:
To add to the agenda Membership to the Grosse Pointe Chamber of Commerce.

ABSENT: Flanagan and Sawicki.

MOTION CARRIED

CM 02-29-13 MEMBERSHIP TO THE GROSSE
POINTE CHAMBER OF COMMERCE

RESOLUTION by Marshall, SUPPORTED by Palmer:
BE IT RESOLVED to join the Grosse Pointe Chamber of Commerce for the fee of \$500.00
and to appoint the Mayor and City Manager as the representatives for the City.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Poynter, and Costantino.
NO: None.
ABSENT: Flanagan and Sawicki.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Paiz commented on grants.

Mr. Dick asked for an update on the Ordinance committee meetings and thanked the City
for their attention to Kelly Road.

Ms. Uhl thanked City Council for discussing the Fire Fighter contracts and thanked the
Police Officer who assisted her in a recent incident.

A resident commented on the financial situation of the pension system.

Mr. Schenburn thanked City Council for their attendance at the pancake breakfast and

commented on signs at the R-Gang store on Kelly Road and the Milk River fee.

CALL TO COUNCIL

Councilwoman Costantino encouraged residents to attend the Ordinance Committee meeting on March 4 at 6:00 in the City Manager's conference room. She also commented on actuarial fees.

CM 02-30-13 EXECUTIVE SESSION - COLLECTIVE
BARGAINING - MATTER

MOTION by Palmer, SUPPORTED by Kindle:

To adjourn to executive session for the purpose of discussing a Collective Bargaining matter.

ABSENT: Flanagan and Sawicki.

MOTION CARRIED

The City Council adjourned to Executive Session at 8:04 p.m. and reconvened at 8:38 p.m.

CM 02-31-13 ADD ITEMS TO AGENDA - COLLECTIVE
BARGAINING AGREEMENTS

MOTION by Costantino, SUPPORTED by Palmer:

To add to the agenda the approval of collective bargaining agreements between the City of Harper Woods and the Technical, Professional Office Workers Association of Michigan (TPOAM) Public Works and Clerical Units.

ABSENT: Flanagan and Sawicki.

MOTION CARRIED

CM 02-32-13 APPROVAL OF COLLECTIVE BARGAINING
AGREEMENT - (TPOAM) CLERICAL UNIT

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REGULAR CITY COUNCIL MEETING

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RESOLUTION by Kindle, SUPPORTED by Palmer:

BE IT RESOLVED to approve the collective bargaining agreement between the City of Harper Woods and the Technical, Professional Office Workers Association of Michigan

(TPOAM) Clerical bargaining unit covering the period January 1, 2013 through December 31, 2014.

ROLL CALL VOTE

YES: Marshall, Palmer, Poynter, Costantino, and Kindle.

NO: None.

ABSENT: Flanagan and Sawicki.

RESOLUTION ADOPTED

CM 02-33-13 APPROVAL OF COLLECTIVE BARGAINING
AGREEMENT - (TPOAM) PUBLIC WORKS UNIT

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to approve the collective bargaining agreement between the city of Harper Woods and the Technical, Professional Office Workers Association of Michigan (TPOAM) Public Works bargaining unit covering the period January 1, 2013 through December 31, 2014.

ROLL CALL VOTE

YES: Palmer, Poynter, Costantino, Kindle, and Marshall.

NO: None.

ABSENT: Flanagan and Sawicki.

RESOLUTION ADOPTED

CM 02-34-13 ADJOURNMENT

MOTION by Kindle, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:41 p.m.

ABSENT: Flanagan and Sawicki.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
FEBRUARY 4, 2013

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00

p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Valerie Kindle, Hugh R. Marshall, Daniel S. Palmer and Vivian M. Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 02-16-13

MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held January 23, 2012 and furthermore receive and file the minutes of the Board of Trustees Employees Retirement System meeting held January 28, 2012 and the Planning Commission meeting held January 30, 2012.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 02-17-13

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Kindle:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 99334 through 99433 in

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

FEBRUARY 4, 2013
PAGE 2

- the amount of \$374,871.45 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Robert Clancy Contracting in the amount of \$5,838.68 for the removal and replacement of a fire hydrant at Vernier and Harper.
3. Approve payment to Oakland County Information Technology in the amount of \$7,781.00 for fees relative to the CLEMIS computer system utilized by the Police Department.
4. Approve payment to the City of Grosse Pointe Farms in the amount of \$7,720.05 for Harper Woods' proportionate share of the Intermunicipal Radio System for the period July 2012 through December 2012.

5. Approve payment in the amount of \$11,672.90 to Grosse Pointe Woods for the City's pro-rata portion of the operating and maintenance of the Torrey Road Pump Station for the period July 2012 through December 2012.
6. Approve payment in the amount of \$6,265.75 for the repair to the DPW's 2003 GMC 7500 dump truck.
7. To approve the payment in the amount of \$5,800.42 for the purchase of 7 Dell computers for the library and further that competitive bidding be waived in accordance with City policy.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 02-18-13 ADD ITEM TO AGENDA - APPOINTMENT TO COMMISSION

MOTION by Sawicki, SUPPORTED by Costantino:

To add to the agenda an appointment to the Local Officers Compensation Commission.

MOTION CARRIED UNANIMOUSLY

CM 02-19-13 APPROVE APPOINTMENT OF LARRY HAKIM

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to approve the appointment of Larry Hakim to the Local Officers Compensation Commission with his term expiring in January 2018.

CITY OF HARPER WOODS, MICHIGAN

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ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None

RESOLUTION ADOPTED UNANIMOUSLY

CM 02-20-13 RESOLUTION - EMERGENCY
MANAGEMENT OPERATION PLAN

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the attached resolution outlining and identifying the emergency preparedness, response and recovery plans between Wayne County and the City of Harper Woods in the event of a natural or human made disaster and further to appoint the City Manager as the Emergency Management Liaison for the City of Harper Woods. (Attachment 1)

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter, Costantino and Flanagan.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 02-21-13

RESOLUTION - LEGISLATIVE REFORM
TO THE MUNICIPAL FINANCE SYSTEM

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the attached resolution asking for legislative reform to the municipal finance system, and further to direct that copies of this resolution be forwarded to Governor Snyder, State Senator Johnson, State Representative Banks, the Michigan Municipal League and surrounding communities. (Attachment 2)

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, Flanagan and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 02-22-13

2012 ADA RAMP REPLACEMENT
#180-138 PROGRESS PAYMENT NO. 2

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RESOLUTION by Palmer, SUPPORTED by Kindle:

BE IT RESOLVED to approve payment to Century Cement Company, Inc., in the amount of \$5,150.80 for Progress Payment No. 2 (final) on the ADA Ramp Replacement Project, #180-138.

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Flanagan, Kindle and Marshall.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

No comments were made.

CALL TO COUNCIL

The Mayor and members of City Council commented on various items including Congressman Peters interest in attending the next City Council meeting, forming a committee regarding Council rules of procedures, the new library program to encourage families to read together with dinner provided; Mondays through March 18 at 6:00 pm and discussions during the recent Ordinance committee meeting. Representative Banks was recognized as being in the audience. He shared some of the projects he is currently working on and asked to meet with the City Manager to discuss issues that Harper Woods is facing.

CM 02-23-13

ADJOURNMENT

MOTION by Kindle, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, is hereby adjourned at 7:35 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

Attachment 1

<Harper Woods>

Emergency Management Resolution

A resolution to provide for the mitigation, preparedness, response and recovery from natural and human-made disasters within (Harper Woods) by being part of the Wayne County emergency management program; to appoint the county emergency management coordinator as the (Harper Woods) emergency management coordinator; to provide for a means for coordinating the resources of the municipality with those of the county; and to provide a means through which the (Harper Woods City Council) may exercise the authority and discharge the responsibilities vested in them by this resolution and Act No. 390 of the Public Acts of 1976, as amended.

Article 1 - Short Title

Section 101. This resolution shall be known as the “Emergency Management Resolution”.

Article 2 – Definitions

Section 201. For the purpose of this resolution, certain words used herein are defined as follows:

- (a) “Act” means the Michigan Emergency Management Act, Act No. 390 of the Public Acts of 1976, as amended.
- (b) “Disaster” means an occurrence or threat of widespread or severe damage, injury or loss of life or property resulting from a natural or human-made cause, including but not limited to, fire, flood, snowstorm, ices storm, tornado, windstorm, wave action, oil spill, water

contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, blight, drought, infestation, explosion, or hostile military action or paramilitary action, or similar occurrences resulting from terrorist activities, riots, or civil disorders.

- (c) “Disaster relief force” means all agencies of county and municipal government, private and volunteer personnel, public officers and employees, and all other persons or groups of persons identified in the **Wayne County** Emergency Operations Plan as having duties to perform or those called into duty or working at the direction of a party identified in the plan to perform a specific disaster or emergency related task during a local state of emergency.
- (d) “District Coordinator” means the Michigan Department of State Police District Emergency Management Coordinator. The District Coordinator serves as liaison between local emergency management programs and the Michigan State Police, Emergency Management Division in all matters pertaining to the mitigation, preparedness, response and recovery of emergency and disaster situations.
- (e) “Emergency management coordinator” means the person appointed to coordinate all matters pertaining to emergency management within the municipality. The emergency management coordinator for (**Harper Woods**) is the **Wayne County** emergency management coordinator.
- (f) “Emergency management program” means a program established to coordinate mitigation, preparedness, response and recovery activities for all emergency or disaster situations within a given geographic area made up of one or several political subdivisions. Such a program has an appointed emergency management coordinator and meets the program standards and requirements established by the Department of State Police, Emergency Management Division. The (**Harper Woods**) has elected to be part of the **Wayne County** emergency management program.
- (g) “Emergency operations plan” means the plan developed and maintained by county and political subdivisions included in the emergency management program area for the purpose of responding to all emergency or disaster situations by identifying and organizing the disaster relief force.
- (h) “Governor’s state of disaster” means an executive order or proclamation by the Governor that implements the disaster response and recovery aspects of the Michigan Emergency Management Plan and applicable local plans of the county or municipal programs affected.
- (i) “Governor’s state of emergency” means an executive order or proclamation by the Governor that implements the emergency response and recovery aspects of the Michigan Emergency Management Plan and applicable local plans of the county or municipal programs affected.
- (j) “Local state of emergency” means a declaration by the (**City Manager**)¹ pursuant to the act and this resolution which implements the response and recovery aspects of the **Wayne County** Emergency Operations Plan and authorizes certain actions as described in this resolution.

¹ According to Act 390, as amended, sec. 10 (1) (b) any county or municipality that has an appointed emergency management coordinator can declare a local state of emergency. This power is given to the “chief executive official” (see definitions in the act) or the official designated by charter.

- (k) “Vital records” means those records that contain information needed to continue the effective functioning of a government entity (**City of Harper Woods**) and for the protection of the rights and interests of persons under emergency conditions in the event of an emergency or disaster situation.

Article 3 - Emergency Management Coordinator; Appointment

Section 301. By the authority of this resolution the (**mayor**) hereby appoints the **Wayne County** Emergency Management Coordinator as the emergency management coordinator for (**Harper Woods**)². In addition to acting for, and at the direction of, the (**county executive**), the Emergency Management Coordinator will also act for, and at the direction of, the (**City Manager**).³

Section 302. A line of succession for the **Wayne County** Emergency Management Coordinator has been established and is listed in the (City of Harper Woods) Emergency Operations Plan.

Article 4 - Emergency Management Coordinator; Duties

Section 401. The Emergency Management Coordinator shall comply with standards and requirements established by the Department of State Police, Emergency Management Division, under the authority of the act, in accomplishing the following⁴:

- (a) Direct and coordinate the development of the **Wayne County** Emergency Operations Plan, which shall be consistent in content with the Michigan Emergency Management Plan.
- (b) Specify departments or agencies which must provide an annex to the plan or otherwise cooperate in its development.
- (c) Identify departments and agencies to be included in the Emergency Operations Plan as disaster relief force.
- (d) Develop and maintain a county Resource Manual.
- (e) Coordinate the recruitment, appointment, and utilization of volunteer personnel.
- (f) Assure the emergency management program meets eligibility requirements for state and federal aid.
- (g) Coordinate and/or conduct training and exercise programs for the disaster relief force within the

² Act 390, as amended, sec. 9 (2-3) states that the coordinator shall be appointed by the “chief executive official” (see definitions in the act) in a manner provided in the municipal charter.

³ Act 390, as amended, sec. 9 (1-3) states that the appointed county coordinator shall act for and at the direction of the chairperson or county executive. It also says that a coordinator appointed by a municipality shall act for and at the direction of the “chief elected official” (see definitions in the act) or the official designated by the municipal charter.

⁴ Act 390, as amended, sec. 7a (4) gives the Emergency Management Division the authority to promulgate several standards and requirements.

county and to test the adequacy of the Emergency Operations Plan.

- (h) Through public information programs, educate the population as to actions necessary for the protection of life and property in an emergency or disaster.
- (i) Assist in the development of mutual aid agreements.
- (j) Assist the (**Harper Woods**) municipal liaison with the development of municipal standard operating procedures which are consistent with the county Emergency Operations Plan.
- (k) Oversee the implementation of all functions necessary during an emergency or disaster in accordance with the Emergency Operations Plan.
- (l) Coordinate county emergency management activities with those municipalities included in the county emergency management program, other municipalities, the state, and adjacent counties.
- (m) Coordinate all preparedness activities, including maintaining primary and alternate Emergency Operations Centers.
- (n) Identify mitigation opportunities within the county and encourage departments/agencies to implement mitigation measures.

Article 5 - Emergency Management Liaison; Duties

Section 501. By the authority of this resolution the (**mayor**) has appointed a liaison for the purpose of assisting the county Emergency Management Coordinator in coordinating the emergency management activities within the municipality. The duties of the liaison are as follows:

- (a) Coordinate municipal emergency management activities with those of the county jurisdictions.
- (b) Assist the county Emergency Management Coordinator with the development of the county Emergency Operations Plan and the incorporation of municipal resources into the plan.
- (c) Identify municipal departments and agencies to be included in the Emergency Operations Plan as part of the disaster relief force.
- (d) Identify municipal resources and forward information to the county Emergency Management Coordinator for inclusion in the county Resource Manual.
- (e) Coordinate the recruitment, appointment, and utilization of volunteer resources.
- (f) Assist the county Emergency Management Coordinator with administering training programs.
- (g) Coordinate municipal participation in exercises conducted by the county.
- (h) Assist in the development of mutual aid agreements.
- (i) Assist in educating the population as to actions necessary for the protection of life and property in an emergency or disaster.
- (j) Encourage departments/agencies within the municipality to identify and implement procedures to mitigate the effects of potential disasters.
- (k) Assist in the assessment of the nature and scope of the emergency or disaster and collect damage

assessment information and forward to the county.

- (l) Coordinate the vital records protection program.
- (m) Develop municipal standard operating procedures for disaster response which are consistent with the county Emergency Operations Plan.

Section 502. The **(City Manager)** shall appoint a minimum of two persons as successors to the position of the municipal liaison. The line of succession shall be supplied to the county Emergency Management Coordinator.

Article 6 - (City Manager); Powers; Duties

Section 601. On an annual basis, the **(City Manager)** shall review the eligibility and performance of the Emergency Management Coordinator and make recommendations to the **(Harper Woods City Council)**⁴.

Section 602. The **(City Manager)** shall, review the effectiveness of the **Wayne County** Emergency Operations Plan as the plan relates to the municipality once every two years. With the assistance of the municipal liaison, he/she shall make recommendations to the county Emergency Management Coordinator of any changes which may be needed. After this review and incorporation of necessary changes, the **(City Manager)** shall certify the plan to be current and adequate for **(Harper Woods)** the ensuing two years.⁵

Section 603. When circumstances within the **(city of Harper Woods)** indicate that the occurrence or threat of occurrence of widespread or severe damage, injury or loss of life or property from natural or human-made cause exists the **(City Manager?)** may declare a local state of emergency.¹ Such a declaration shall be promptly filed with the **Wayne County** Emergency Management Office, who shall forward it to the Department of State Police, Emergency Management Division. This declaration shall not be continued or renewed for a period in excess of 7 days except with the consent of the **(Harper Woods City Council)**.⁶

Section 604. If the **(City Manager)** invokes such power and authority, he/she shall, as soon as reasonably expedient, convene the **(Harper Woods City Council)** for one or more emergency meetings in accordance with the Open Meetings Act to perform its normal legislative and administrative duties as the situation demands, and will report to that body relative to emergency activities. Nothing in this resolution shall be construed as abridging or curtailing the powers of the **(Harper Woods City Council)** unless specifically provided herein.

Section 605. **The (City Manager)** may do one or more of the following under a local state of emergency:

- (a) Direct the Emergency Management Coordinator to implement the Emergency Operations Plan.
- (b) Issue directives as to travel restrictions on local roads within the municipality.
- (c) Relieve **(city)** employees of normal duties and temporarily reassign them to other duties.
- (d) Activate mutual aid agreements.
- (e) Direct the municipal disaster relief effort in accordance with the county Emergency Operations

⁵ Rule 4 (c) (d-q) of the administrative rules promulgated for Act 390, sec. 19 states that the plan shall be considered official upon bearing the signature of the chief executive official of the municipality. The plan must be current and adequate (see rule) within two years.

⁶ Act 390, as amended, sec. 10 (1) (b) provides for the 7 day limit and disposition of the declaration.

Plan and municipal standard operating procedures.

- (f) Notify the public and recommend in-place or evacuation or other protective measures.
- (g) Request a state of disaster or emergency declaration from the Governor as described in Article 7.
- (h) When obtaining normal approvals would result in further injury or damage, (Mayor) may, until (Harper Woods City Council) convenes, waive procedures and formalities otherwise required pertaining to the following:
 - (1) For a period of up to 7 days, send the disaster relief force and resources to the aid of other communities as provided by mutual aid agreements.
 - (2) For a period of up to 7 days, appropriate and expend funds from the disaster contingency fund created in Article 9 up to (\$250,000).
 - (3) For a period of up to 7 days, make contracts, obtain and distribute equipment, materials, and supplies for disaster purposed.
 - (4) Employ temporary workers.
 - (5) Purchase and distribute supplies, materials, and equipment.
 - (6) Make, amend, or rescind ordinances or rules necessary for emergency management purposes which supplement a rule, order, or directive issued by the Governor or a state agency. Such an ordinance or rule shall be temporary and, upon the Governor's declaration that a state of disaster or state of emergency is terminated, shall no long be in effect.⁷

Section 606. If a state of disaster or emergency is declared by the Governor, assign and make available for duty the employees, property, or equipment of the (city) within or without the physical limits of the (city) as ordered by the Governor or the Director of the Department of State Police in accordance with the act.⁸

Article 7 - Governor Declaration Request

Section 701. If a disaster or emergency occurs that has not yet been declared to be a state of disaster or a state of emergency by the Governor, and the (mayor) determines that the situation is beyond control of the municipality, he/she may request the Governor to declare that a state of disaster or state of emergency exists in the municipality in accordance with the act. This shall be done by immediately contacting the Wayne County Emergency Management Coordinator. The Emergency Management Coordinator shall immediately contact the District Coordinator. The District Coordinator, in conjunction with the Emergency Management Coordinator, shall assess the nature and scope of the disaster or emergency, and they shall recommend the state personnel, services, and equipment that will be required for its prevention, mitigation, or relief.⁹

⁷ Act 390, as amended, sec.12 (2) provides this authority.

⁸ Act 390, as amended, sec. 10 (1) (h) provides this authority.

⁹ Act 390, as amended, sec.12 states that the "chief executive official" (see definitions in act) of a county or any municipality may make this request. However, he/she must do this utilizing the procedures set forth in sec. 14 of the act which states that the appointed

Article 8- Volunteers; Appointment; Reimbursement

Section 801. Each municipal department, commission, board, or other agency of municipal government is authorized to appoint volunteers to augment its personnel in time of emergency to implement emergency functions assigned in the county Emergency Operations Plan. Such individuals are part of the disaster relief force and shall be subject to the rules and operational control set forth by the respective department, commission, board, or agency through which the appointment was made, and shall be reimbursed for all actual and necessary travel and subsistence expenses.¹⁰

Article 9 - Disaster Contingency Fund

Section 901. A disaster contingency fund is hereby created in the budget of not less than (.025%). Money may be expended from the fund when a local state of emergency has been declared for the purpose of paying the disaster relief force, purchase of supplies and services, repair costs, or other needs required specifically for the mitigation of the effects of, or in response to, the emergency or disaster.

Article 10 - Rights of Disaster Relief Force

Section 1001. In accordance with the act, personnel of the disaster relief force while on duty shall have the following rights:

- (a) If they are employees of the municipality, or other governmental agency regardless of where serving, have the powers, duties, rights, privileges, and immunities and receive the compensation incidental to their employment.
- (b) If they are not employees of the municipality, or other governmental agency be entitled to the same rights and immunities as are provided for by law.¹⁰

Article 12 - Temporary Seat of Government

Section 1201. The (**Harper Woods City Council**) shall provide for the temporary movement and reestablishment of essential government offices in the event that existing facilities cannot be use.

Article 13 - Liability

Section 1301. As provided for in the act and this resolution, the municipality, or the agents or representatives of the municipality, shall not be liable for personal injury or property damage sustained by the disaster relief force. In addition, any member of the disaster relief force engaged in disaster relief activity shall not be liable in a civil action for damages resulting from an act of omission arising out of and in the course of the person's good faith rendering of that activity, unless the person's act or omission was the result of that person's gross negligence or willful misconduct. The right of a person to receive benefits or compensation to which he or she may otherwise be entitled to under the worker's compensation law, any pension law, or act of congress will not be effected as a result of said activity.¹¹

emergency management coordinator and the district coordinator must jointly assess the situation and make recommendations.

¹⁰ Act 390, as amended, sec. 11 (1) (a-c) discusses disaster relief force rights and duties.

¹¹ Act 390, as amended, sec. 11 (2-8) discusses liability.

Section 1302. As provided for in the act, any person owning or controlling real estate or other premises who voluntarily and without compensation grants the municipality the right to inspect, designate and use the whole or any part of such real estate or premises for the purpose of sheltering persons or for any other disaster related function during a declared local state of emergency or during an authorized practice disaster exercise, shall not be civilly liable for the death of, or injury to, any person on or about such real estate or premises under such license, privilege or other permission, or for loss of, or damage to, the property of such person.¹¹

Article 14 - Sovereignty

Section 1401. Should any section, clause, or provision of this resolution be declared by the courts invalid for any reason, such declaration shall not affect the validity of this resolution as a whole or any part thereof, other than the section, clause, or provision so declared to be invalid.

Article 15 - Repeals

Section 1501. All resolutions or parts of resolutions inconsistent herewith are hereby repealed.

Article 16 - Annual Review

Section 1601. This resolution shall be reviewed annually by the ([Harper Woods City Council](#)) and changes shall be made if necessary.

Article 17 - Effective Date

Section 1701. This resolution shall have immediate effect.

CERTIFICATION

I, Leslie M. Frank, City Clerk of the City of Harper Woods, Wayne County, State of Michigan, do hereby certify that the foregoing is a true and accurate copy of a Resolution adopted by the City of Harper Woods City Council at their regular Council meeting on the 4th day of February, 2013.

Leslie M. Frank, City Clerk

City of Harper Woods

Attachment 2

CITY OF HARPER WOODS

RESOLUTION

CALLING FOR LEGISLATIVE REFORMS

TO THE MUNICIPAL FINANCE SYSTEM

WHEREAS, The State of Michigan has a fundamental responsibility for the safety and well being of its residents; and

WHEREAS, local communities benefit the State of Michigan by providing police and fire services; and

WHEREAS, benefits of local community public safety efforts extend beyond local residents of the community to all residents of Michigan; and

WHEREAS, cities, townships and villages have been forced to rely primarily on property taxes to fund public safety efforts; and

WHEREAS, individual property taxes are held at artificially deflated levels and limitations imposed by our current funding structure will result in these entities being left in a state of decline even if recovery finally comes to Michigan; and

WHEREAS, millions of dollars of revenue promised through revenue sharing were never delivered.

NOW, THEREFORE BE IT RESOLVED, that the Harper Woods City Council calls upon the Michigan State Legislature to reform the municipal finance system to provide fiscal stability and flexibility to allow residents to fund these important and essential services. That such reform should extend beyond reliance on property taxes and declining personal property taxes. The Harper Woods City Council asks that all local communities join in this appeal for our legislature to recognize the importance of such reform to save failing economies and to provide the means for providing the essential services that benefit all residents and visitors to the State of Michigan.

CERTIFICATION

I, Leslie M. Frank, City Clerk of the City of Harper Woods, Wayne County, State of Michigan, do hereby certify that the foregoing is a true and accurate copy of a Resolution adopted by the City of Harper Woods City Council at their regular Council meeting on the 4th day of February, 2013.

Leslie M. Frank, City Clerk
City of Harper Woods

CITY OF HARPER WOODS
CITY COUNCIL
JANUARY 23, 2013

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Valerie Kindle, Hugh R. Marshall, Daniel S. Palmer and Vivian M. Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 01-10-13

MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held January 7, 2013.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 01-11-13

CONSENT AGENDA

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 99223 through 99333 in the amount of \$455,792.46 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

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2. Approve the payment to Northern Data Systems in the amount of \$7,358.67 for the annual maintenance for the period January 31, 2013 through January 31, 2014 for the City's PC server and the billing for the 2012 W-2 and 1099 forms.
3. Approve payment to First Due Fire Supply in the amount of \$6,651.24 for fire gear and fire gloves, with \$6,318.67 to be reimbursed as part of a 2007 grant.
4. Approve payment to Litho Printing Service, Inc. in the amount of \$7,532.00 for the printing of the winter/spring recreation program, program flyers and the 2013 City calendar.
5. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$40,400.30 for sidewalk salting and snow removal in various residential and commercial areas of the City. Invoices have been issued for reimbursement including appropriate administrative fees.
6. Approve payment to Casey Fence Company in the amount of \$10,000.00 for the removal and replacement of fencing at Salter Park with the total amount reimbursable through the Wayne County Grant Program.
7. Approve the appointments to the various boards and commissions as listed on the attached memorandum from the acting City Clerk.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 01-12-13 AGREEMENT - ACCUMEDWEB.COM SUBSCRIPTION

RESOLUTION by Kindle, SUPPORTED by Palmer:

BE IT RESOLVED To approve the three-year agreement with Accumedweb.com for reporting and billing software in the amount of \$16,218.15, and further to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 01-13-13 AGREEMENT - EMERGENCY MEDICAL SERVICES

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RESOLUTION by Flanagan, SUPPORTED by Sawicki:

BE IT RESOLVED To approve the agreement with MedStar, Inc. to provide Advanced Life Support Ambulance Service with no cost to the City, and further that competitive bidding be waived as additional ambulance service providers were reviewed previously, and further to authorize the Mayor to sign the agreement.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 01-14-13 MICHIGAN MUNICIPAL LEAGUE -
2013 CAPITAL CONFERENCE

RESOLUTION by Palmer, SUPPORTED by Marshall:

BE IT RESOLVED To authorize those Councilmembers interested to attend the Michigan Municipal League's Annual Legislative Conference on April 9, 2013 with the City paying all necessary and related expenses.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, Flanagan, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Como announced the Dad's Club Superbowl pancake breakfast that will be held on February 3 at the Harper Woods High School from 9:00 am until 1:00 pm.

Mr. Schenburn commented about parking issue on Kelly Road.

Mr. Hakim commented on the need for a business association in Harper Woods.

Mr. Dick commented on various issues on Kelly Road.

CALL TO COUNCIL

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The Mayor and Members of City Council commented on various items including the Detroit Area Agency on Aging summit, the formation of a business association, Kelly Road patrol, part-time police officers, and the condemned homes in the city.

CM 01-15-13

ADJOURNMENT

MOTION by Sawicki, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:21 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
JANUARY 7, 2013

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Valerie Kindle, Hugh R. Marshall, Daniel S. Palmer and Vivian M. Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk and City Clerk Leslie M. Frank.

CM 01-01-13

MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held December 17, 2012 and furthermore receive and file the minutes of the Board of Review held December 11, 2012, The Planning Commission held December 19, 2012 and the Library Board meeting held December 20, 2012.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 01-02-13

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. To approve the Accounts Payable listing for Check Numbers 99128 through 99222 in the amount of \$294,445.49 as submitted by the City Manager and Finance

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

JANUARY 7, 2013
PAGE 2

Director, and further, authorize the Mayor and City Clerk to sign the listing.

2. To approve payment to Badger Meter, Inc. in the amount of \$15,606.11 for the purchase of 48 new 5/8" Orion automatic read water meters, transmitters and a backup battery pack.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 01-03-13

MICHIGAN DEPARTMENT OF TRANSPORTATION
PROGRESS BILLING TRAFFIC SIGNAL UPGRADE

RESOLUTION by Marshall, SUPPORTED by Palmer:

CM 01-06-13

RESOLUTION TO COMPLY WITH PUBLIC ACT 152

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to adopt the attached resolution demonstrating the City of Harper Woods' desire to comply with the provision of Public Act 152.

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Flanagan, Kindle, and Marshall.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 01-07-13

APPROVAL OF COLLECTIVE BARGAINING
AGREEMENT - IAFF LOCAL 1188

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to approve the Collective Bargaining Agreement between the City of Harper Woods and the Harper Woods Fire Fighters Association, IAFF Local 1188 covering the period July 1, 2010 through December 31, 2013 and further to authorize the Mayor and City Clerk to sign the agreement.

After discussion, Councilman Flanagan made a motion to table this item. The motion was not supported and no action was taken.

Roll call vote on original resolution (CM 01-07-13)

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ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Kindle, Marshall, and Palmer.

NO: Flanagan.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Courtney invited everyone to the Detroit Area Agency on Aging Summit on Thursday, January 17 at 9:00 am at the GPWar Memorial.

Ms. Paiz commented on the Harper Woods Library Board looking into reviving the Harper Woods

CITY OF HARPER WOODS
CITY COUNCIL
DECEMBER 17, 2012

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Valerie Kindle, Hugh R. Marshall, Daniel

S. Palmer and Vivian M. Sawicki.

ABSENT: None.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 12-202-12

MINUTES

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held December 3, 2012.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 12-203-12

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 99015 through 99127 in the amount of \$478,732.13 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

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2. Approve payment in the amount of \$5,825.00 to the Michigan Municipal League for membership dues covering the period February 1, 2013 through January 31, 2012.
3. By Resolution, approve the request from the Shamrock Cab Company for taxicab licenses covering the cabs listed on the attached application for 2013.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-204-12

ANNUAL PERMIT TO WORK ON STATE HIGHWAYS

RESOLUTION by Marshall, SUPPORTED by Palmer:

BE IT RESOLVED To adopt the Performance and Indemnification Resolution related to the City's Annual Permit to Work on State Highways.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-205-12

MICHIGAN MUNICIPAL LEAGUE - LIABILITY
AND PROPERTY POOL INSURANCE RENEWAL

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to renew the City's participation in the Michigan Municipal League's Liability and Property Pool for 2013 in the amount of \$200,687.00 for coverage as stated in their renewal proposal and, further that competitive bidding be waived in accordance with City policy.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CITY OF HARPER WOODS, MICHIGAN
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CM 12-206-12 ADOPT RESOLUTION ESTABLISHING AN AMENDED FEE
SCHEDULE FOR VARIOUS FEES, LICENSES AND REGISTRATIONS

RESOLUTION by Kindle, SUPPORTED by Costantino:

BE IT RESOLVED to Amend, Approve and Adopt the attached Schedule of Fees establishing various fees for Housing Registration, Business Licenses, Plumbing, Building, Electrical and Mechanical Permits, Miscellaneous City Clerk, Department of Public Works, Police Department and Fire Department Fees as submitted by the City Manager with said fees to be effective immediately.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, Flanagan, and Kindle.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-207-12 YEAR END GENERAL FUND BUDGET ADJUSTMENTS

RESOLUTION by Palmer, SUPPORTED by Sawicki:

BE IT RESOLVED To approve the year end budget adjustments to the 2012 Budget as attached submitted by the Finance Director and the City Manager

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Flanagan, Kindle, and Marshall.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 12-208-12 CHANGES IN MEETING DATES - 2013

RESOLUTION by Sawicki, SUPPORTED by Palmer:

BE IT RESOLVED To approve the changes to the City Council meeting dates as listed by the City Manager for 2013.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Kindle, Marshall, and Palmer.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

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CALL TO AUDIENCE

Ms. Courtney, representative to the Detroit Area Agency on Aging gave a brief overview and update on future strategic planning sessions to be held on January 17 from 9am - 2pm at the Grosse Pointe War Memorial.

Lt. Hunter commented on the police department doing all that they can to keep the City safe, even with the budget shortfalls the City is facing.

Ms. Paiz commented on the recently adopted legislation regarding personal property taxes and how

it would affect residents.

Mr. Cadotte commented on the SAFER grant and the sign ordinance.

Mr. Schenburn commented on the Scouts Can-Do drive and that 385 cases of food were collected. He also mentioned that the Dad's Club pancake breakfast will be on February 3 at the Harper Woods High School.

CALL TO COUNCIL

The Mayor and members of City Council commented on various items including Nixle messages, the property values and median housing incomes in Harper Woods, vacant properties and the homes that are currently in the condemnation process.

CM 12-209-12

ADJOURNMENT

MOTION by Marshall, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:54 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
DECEMBER 3, 2012

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Valerie Kindle, Hugh R. Marshall, and Vivian M. Sawicki.

ABSENT: Councilman Daniel S. Palmer.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 12-196-12 EXCUSE COUNCILMAN PALMER

MOTION by Kindle, SUPPORTED by Costantino:
To excuse Councilman Palmer from tonight's meeting because of a prior commitment.

ABSENT: Palmer.

MOTION CARRIED

CM 12-197-12 MINUTES

MOTION by Costantino, SUPPORTED by Sawicki:
To receive, approve and file the minutes of the regular City Council meeting held November 19, 2012 and furthermore receive and file the minutes of the Library Board meeting held October 18, 2012, The Board of Trustees Employees Retirement System meeting held on November 27, 2012 and the Planning Commission meeting held on November 28, 2012.

ABSENT: Palmer.

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MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 12-198-12 CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 98916 through 99014 in the amount of \$364,876.25 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Sawicki, and Poynter.

NO: None.

ABSENT: Palmer.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Cadotte commented on the increase on his tax bill.

CALL TO COUNCIL

The Mayor and members of City Council commented on various items including the construction on I-94, the freeway service drive fences that are still in disrepair and the ballot initiative for the creation of public safety. Mayor Pro tem Costantino also commented on her visit to the new Services for Older Citizens complex and how impressive the new facility is.

CM 12-199-12

ADD TO AGENDA - EXECUTIVE SESSION

MOTION by Marshall, SUPPORTED by Kindle:

To add to the agenda an executive session.

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ABSENT: Palmer.

MOTION CARRIED

CM 12-200-12

EXECUTIVE SESSION - COLLECTIVE
BARGAINING MATTER

RESOLUTION by Marshall, SUPPORTED by Sawicki:

BE IT RESOLVED, To adjourn to executive session for the purpose of discussing a collective

bargaining matter.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Palmer.

RESOLUTION ADOPTED

The City Council adjourned to Executive Session at 7:15 p.m. and reconvened at 8:30 p.m.

CM 12-201-12

ADJOURNMENT

MOTION by Costantino, SUPPORTED by Marshall:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:30 p.m.

ABSENT: Palmer.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
NOVEMBER 19, 2012

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Hugh R. Marshall, Daniel S. Palmer and Vivian M. Sawicki.

ABSENT: Councilman Charles Flanagan

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 11-189-12

EXCUSE COUNCILMAN FLANAGAN

MOTION by Sawicki, SUPPORTED by Palmer:

To excuse Councilman Flanagan from tonight's meeting because of a prior commitment.

ABSENT: Flanagan

MOTION CARRIED

PRESENTATIONS

Mayor Poynter joined the Beautification Commission members in presenting our annual Beautification Awards to Steve Kress and Terri Williams of 18932 Elkhart, Russell and Jeannine Miller of 20006 Lennon, Larry and Helen MacDonald of 19474 Old Homestead, Jeff and Cindy Collinson of 20348 Anita, Russell Morris of 20477 Kingsville, Mildred Arnett of 20846 Kenmore, Darlene Harrell of 20243 Roscommon, Keith and Jane Keuning of 21420 Brierstone, Richard and Cathy Wilhelm of 20256 Beaufait, Brenda and Henry Suell of 21457 Severn and Dr. David DiLoreto D.D.S. of DiLoreto Dental Care at 20690 Vernier. Ten outstanding homes in our community and one place of business were chosen from the many nominated. The landscaping, maintenance and

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presentation contributed to the selection of the homes & business by the Beautification Commission. The award winners were presented with a commemorative plaque.

CM 11-190-12

MINUTES

MOTION by Palmer, SUPPORTED by Kindle:

To receive, approve and file the minutes of the regular City Council meeting held on November 5, 2012 and furthermore receive and file the minutes of the Board of Canvassers meeting held November 6, 2012.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 11-191-12

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 98761 through 98915 in the amount of \$170,152.25 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Michigan Department of Environmental Quality in the amount of \$5,381.20 for the 2013 annual water supply fee.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

CM 11-192-12

WAYNE COUNTY ANNUAL PERMIT -
MAINTENANCE PAVEMENT RESTORATION OF
COUNTY ROADS AND SPECIAL EVENTS

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RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the Performance and Indemnification Resolution authorizing the City to make necessary repairs to county roads and sidewalks, and further to adopt the Performance and Indemnification Resolution authorizing the City to take any necessary restorative corrections to county roads and sidewalks, and further to adopt the Performance and Indemnification Resolution authorizing the City to temporarily close county roads and/or place temporary banners within the right-of-way.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

CM 11-193-12 TRANSFER TO 2012 WINTER TAX ROLL -
 DELINQUENT WATER, SEWER, GRASS CUTTING,
 SNOW REMOVAL AND METER REPLACEMENT BILLS

RESOLUTION by Marshall, SUPPORTED by Kindle:

BE IT RESOLVED to Approve the transfer of \$100,642.26 in delinquent Water and Sewer Bills, \$103,582.66 in Miscellaneous City Services and \$9,201.00 in Special Pickups and \$2,678.00 for meter replacements (total of \$216,103.92) to the 2012 Winter Tax Roll as proposed and submitted by the City Treasurer.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, and Kindle

NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

CM 11-194-12 RESOLUTION - GROSSE POINTES - CLINTON
 REFUSE DISPOSAL AUTHORITY

RESOLUTION by Kindle, SUPPORTED by Palmer:

BE IT RESOLVED, to extend the corporate existence of the Grosse Pointes-Clinton Refuse Disposal Authority and further to authorize the City Manager to sign any documentation to implement this extension.

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ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Kindle and Marshall.

NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms Honto asked about the current status of the PAATS bus service.

Mr. & Mrs. Hearing commented on a vacant property on Elkhart.

Mr. Pesegna commented on the pension fund lawsuit and asked if there would be any additional fees that would be on his tax bill in the future.

CALL TO COUNCIL

The Mayor and members of City Council commented on various items including the Ordinance Committee meeting, the Tree Lighting Ceremony, vacant homes, the fencing on I-94 and the process of evictions and the placement of the contents of a home at the curb post eviction. Also announced, A holiday tea will be held at Grosse Pointe North on December 5 at 1:00 p.m.

CM 11-195-12

ADJOURNMENT

MOTION by Marshall, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:50 p.m.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
NOVEMBER 5, 2012

MEETING MINUTES

The regular City Council meeting was called to order by Councilwoman Vivian Sawicki at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Councilperson(s) Charles Flanagan, Valerie Kindle, Hugh R. Marshall, Daniel S. Palmer and Vivian M. Sawicki.

ABSENT: Mayor Kenneth A. Poynter and Mayor Pro tem Costantino.

OTHERS PRESENT: City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

Mayor Pro tem Constantino arrived at 7:03 p.m.

CM 11-177-12 EXCUSE MAYOR POYNTER

MOTION by Sawicki, SUPPORTED by Palmer:
To excuse Mayor Poynter from tonight's meeting because of a prior commitment.

ABSENT: Poynter

MOTION CARRIED

CM 11-178-12 MINUTES

MOTION by Palmer, SUPPORTED by Sawicki:
To receive, approve and file the minutes of the regular City Council meeting held October 15, 2012.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 11-179-12

CONSENT AGENDA

RESOLUTION by Sawicki, SUPPORTED by Palmer:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 98568 through 98760 in the amount of \$503,074.08 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Oakland County Information Technology in the amount of \$7,781.00 for fees relative to the CLEMIS computer system utilized by the Police Department.
3. Approve payment to Wayne County in the amount of \$6,300.39 for services performed on the tax rolls.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer and Sawicki.

NO: None.

ABSENT: Poynter

RESOLUTION ADOPTED

CM 11-180-12

2013 BUDGET- OPEN PUBLIC HEARING

MOTION by Flanagan, SUPPORTED by Sawicki:

To open the Public Hearing on the 2013 Budget.

MOTION CARRIED

PUBLIC HEARING

Ms Uhl commented on the ambulance not being budgeted for in 2013.

Mr. Cadotte asked how much do employees pay toward their health care. and if the tax levy included the 9.5 mill assessment.

CM 11-181-12 2013 BUDGET- CLOSE PUBLIC HEARING

MOTION by Palmer, SUPPORTED by Sawicki:
To close the Public Hearing on the 2013 Budget.

MOTION CARRIEDCM 11-182-12 ADOPTION OF TAX LEVY - 2012 BUDGET

RESOLUTION by Palmer, SUPPORTED by Marshall:
BE IT RESOLVED To adopt the Tax Levy Resolution set forth on page 1 of the budget document hereby establishing the following tax rate for 2013.

GENERAL	20.000
REFUSE	2.5000
LIBRARY	1.9168
DEBT	4.0000
	28.4168

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, and Costantino.

NO: None.

ABSENT: Poynter

RESOLUTION ADOPTEDCM 11-183-12 ADOPTION OF BUDGET ADOPTION AND
APPROPRIATION RESOLUTION - 2013 BUDGET

RESOLUTION by Palmer, SUPPORTED by Sawicki:
BE IT RESOLVED To approve the Budget Adoption and Appropriation Resolution found on Page 2 of the budget document, thereby adopting the 2013 Budget as presented.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Costantino, and Flanagan.

NO: None.
ABSENT: Poynter

RESOLUTION ADOPTED

CM 11-184-12 2013 STORM WATER UTILITY RATE RESOLUTION

RESOLUTION by Marhsall, SUPPORTED by Palmer:
BE IT RESOLVED that in accordance with Chapter 27, Article V, Sections 27-120 and 27-15 of the Code of Ordinances, a rate of \$210.00 per residential equivalent unit is hereby established for the storm water utility charge to be billed December 1, 2012.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Costantino, Flanagan, and Kindle.
NO: None.
ABSENT: Poynter

RESOLUTION ADOPTED

CM 11-185-12 AGREEMENT - ROBBTRONIX AUDIO PRODUCTIONS

RESOLUTION by Sawicki, SUPPORTED by Palmer:
BE IT RESOLVED to authorize the City Manager to retain the services of Robbtronix Audio Productions to record the open meetings of the City of Harper Woods City Council at a cost as stated in the Proposal for Video Recording and to further direct the City Manager to make the tapes of such meetings available to the Grosse Pointe War Memorial Video Production Company for public airing of said meetings.

ROLL CALL VOTE

YES: Palmer, Sawicki, Costantino, Flanagan, Kindle, and Marshall.
NO: None.
ABSENT: Poynter

RESOLUTION ADOPTED

CM 11-186-12 COMPETITIVE GRANT ASSISTANCE PROGRAM (CGAP) GRANT

RESOLUTION by Flanagan, SUPPORTED by Sawicki:

BE IT RESOLVED to accept the Competitive Grant Assistance Program (CGAP) Grant in the

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amount of \$62,900.00 to purchase firefighting equipment and for the Cross Training of Police Officers as Fire Fighters and further to authorize the Police Chief to comply with the guidelines of the grant.

ROLL CALL VOTE

YES: Sawicki, Costantino, Flanagan, Kindle, Marshall, and Palmer.

NO: None.

ABSENT: Poynter

RESOLUTION ADOPTED

CM 11-187-12 INTERGOVERNMENTAL AGREEMENT -
IMPROVEMENTS TO JOHNSTON & SALTER PARKS

RESOLUTION by Marhsall, SUPPORTED by Sawicki:

BE IT RESOLVED to accept the Wayne County Parks Millage Fund Grant in the amount of \$70,000 for Improvements at Johnston Park and Salter Park and further, to authorize the Mayor to sign the Intergovernmental Agreement between the County of Wayne and the City of Harper Woods.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, and Sawicki.

NO: None.

ABSENT: Poynter

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Regal commented on police officers being cross trained.

Mr. Serrano commented on the Wayne County Parks Grant and a fire on Lochmoor.

Mr. Cadotte commented on his concern with the mills that are being charged to residents and the too loud PA system that the high school uses.

The following individuals commented on the Sewer Line Warranty program:

Two residents of Danbury Lane

Ms. Uhl

Police Chief Burke commented on the patrolling support from Pastor Harville's church on Angel's night.

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CALL TO COUNCIL

Mayor Pro tem Costantino asked if the City could require police officers to stay for a certain length of time following their cross training as public safety officers.

Councilman Marshall and Councilman Flanagan commented on the cross training of police officers.

CM 11-188-12

ADJOURNMENT

MOTION by Palmer, SUPPORTED by Marshall:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:06 p.m.

MOTION CARRIED

CHERYL A. COSTANTINO
MAYOR PRO TEM

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
OCTOBER 15, 2012

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Valerie Kindle, Hugh R. Marshall, Daniel S. Palmer and Vivian M. Sawicki.

ABSENT: Councilperson Charles Flanagan

OTHERS PRESENT: Acting City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 10-172-12

EXCUSE COUNCILMEMBER FLANAGAN

MOTION by Costantino, SUPPORTED by Palmer:

To excuse Councilmember Flanagan from tonight's meeting because of a prior commitment.

ABSENT: Flanagan

MOTION CARRIED

PRESENTATION

Marty Siersma and Thomas Styf of Harper Woods Property Investments, LLC were present Monday night to give a brief presentation and update on the progress being made with their recently purchased foreclosed homes.

CM 10-173-12

MINUTES

MOTION by Sawicki, SUPPORTED by Palmer:

To receive, approve and file the minutes of the regular City Council meeting held October 1, 2012

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and furthermore receive and file the minutes of the Election Commission meeting held October 11, 2012.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 10-174-12

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 98470 through 98567 in the amount of \$151,206.25 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Bendzinski & Co. in the amount of \$19,150.00 for professional services relative to the \$3.4 million Harper Woods Sanitary Sewer Revenue Bonds, Series 2012.
3. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$6,691.00 for contractual lawn cutting and weed maintenance in various areas of the City, including the Community Center, the DPW, City Hall annexes and the Parks.

ROLL CALL VOTE

YES: Costantino, Kindle, Marshall, Palmer, Sawicki, and Poynter.

NO: None.

ABSENT: Flanagan

RESOLUTION ADOPTED

RESOLUTION by Marshall, SUPPORTED by Sawicki:

BE IT RESOLVED to appoint Randolph Skotarczyk to the position of City Manager effective October 15, 2012 and further, to authorize the Mayor and City Clerk to sign the agreement on behalf of the City.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

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ABSENT: Flanagan

RESOLUTION ADOPTED

CM 10-176-12

ADD ITEM TO AGENDA

MOTION by Palmer, SUPPORTED by Costantino:

To add to the agenda the Award of Bid for the 2012 Emergency Concrete Pavement Repair Project, #180-149.

MOTION CARRIED

CM 10-177-12 AWARD OF BID - 2012 EMERGENCY CONCRETE PAVEMENT
REPAIR PROJECT - #180-149

RESOLUTION by Palmer, SUPPORTED by Kindle:

To accept the bid submitted by Fiore Enterprises, LLC in the amount of \$43,045.00 for the 2012 Emergency Concrete Pavement Repair Project, #180-149, with the exclusion of the two other bids that were received, due to the inability by one contract to complete the job before spring and the other having not completed the bid in its entirety and further that this project be completed before the end of the season.

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.
ABSENT: Flanagan

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Bellomo commented on a neighborhood issue and a court matter.

Ms. Courtney mentioned that a Brigadier General will be in attendance at St. Joan of Arc on November 3 to speak to veterans on various issues.

Mr. Buscemi mentioned that the Dad's Club will be selling pies instead of wreaths this year as their fundraiser.

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Mr. Regal mentioned the annual Lion's Club dinner on October 17 at the Barrister House from 4-6pm.

Mr. Cadotte commented on the water rate increase and high efficiency furnaces.

Mr. Elsey commented on a traffic issue on Kelly Road during school hours near Chandler Park Academy.

Ms. Van commented on streetlight outages on the freeway.

Mr. Pesegna commented on the water rate increase.

CALL TO COUNCIL

The Mayor and members of City Council commented on various items including the ceremony held recently in honor of former city manager James Leidlein, the road from Beaconsfield to Eastland mall being paved soon, planning a diversity festival, and the repair of the fences on the I-94 freeway.

CM 10-178-12

2013 BUDGET WORKSHOP SESSION

MOTION by Kindle, SUPPORTED by Sawicki:
To adjourn to the Budget Workshop Session.

MOTION CARRIED

City Council recessed at 7:56 p.m. and reconvened at 8:05 p.m.

2013 BUDGET WORKSHOP SESSION

The City Manager and Finance Director presented and discussed with City Council the draft of the 2013 budget.

CM 10-179-12

ADJOURNMENT

MOTION by Palmer, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting

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is hereby adjourned at 8:45 p.m.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
OCTOBER 1, 2012

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Valerie Kindle, Hugh R. Marshall, Daniel S. Palmer and Vivian M. Sawicki.

ABSENT: None.

OTHERS PRESENT: Acting City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

MOTION by Sawicki, SUPPORTED by Palmer:

To receive, approve and file the minutes of the regular City Council meeting held September 17, 2012 and the special City Council meeting held September 24, 2012 and furthermore receive and file the minutes of the Library Board meeting held August 16, 2012.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 98358 through 98469 in the amount of \$1,524,105.69 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

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2. Approve payment to Statewide Security Transport in the amount of \$6,991.41 for prisoner lodging and maintenance for the month of August, 2012.
3. Approve the request from the Harper Woods Secondary School to hold their annual homecoming parade on Friday, October 5, 2012 at 6:00 p.m.

ROLL CALL VOTE

YES: Costantino, Flanagan, Kindle, Marshall, Palmer, Sawicki, and Poynter.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

RESOLUTION by Marshall, SUPPORTED by Palmer:

BE IT RESOLVED To approve payment to the Bank of New York in the amount of \$104,612.50 for the annual interest payments on the 1999 and 2001 Tax Road Bonds and the Library

Improvement Bond; \$41,875.00 interest on the 1999 Series Bond; \$10,125.00 interest in the 2001 Series Bond and \$52,612.50 interest on the Library Improvement Bond.

ROLL CALL VOTE

YES: Flanagan, Kindle, Marshall, Palmer, Sawicki, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 10-169-12

ELECTION BOARD OF DIRECTORS - MI
MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

RESOLUTION by Palmer, SUPPORTED by Costantino:

BE IT RESOLVED to cast the City's vote for the following persons to serve on the Board of Directors of the Michigan Municipal League Liability and Property Pool:

Robert Clark - Mayor, City of Monroe

Paula Zelenko - Mayor, City of Burton

ROLL CALL VOTE

YES: Kindle, Marshall, Palmer, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

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RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Regal commented on the Tax Road Bonds and the repair work being done at the former Community Center. He also announced the Lion's Club Pasta Dinner will be at the Barrister House on October 15 from 4-8pm.

Mr. Kien commented on the Retirement Board system.

Mr. Cadotte asked if the relationship with the Grosse Pointe's has improved since the return of the laid off firefighters.

CALL TO COUNCIL

The Mayor and members of City Council commented on various issues including the recent donation of a defibrillator to the Library, the need to get the public safety referendum on the ballot.

Councilwoman Sawicki announced that a Dedication Ceremony will take place on October 11 at 6pm at City Hall in honor of former City Manager James E. Leidlein.

CM 10-170-12 2013 BUDGET WORKSHOP SESSION

MOTION by Palmer, SUPPORTED by Sawicki:

To adjourn to the Budget Workshop Session.

MOTION CARRIED UNANIMOUSLY

City Council recessed at 7:20 p.m. and reconvened at 7:25 p.m.

2013 BUDGET WORKSHOP SESSION

The City Manager and Finance Director presented and discussed with City Council the draft of the 2013 budget.

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REGULAR CITY COUNCIL MEETING

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CM 10-171-12 ADJOURNMENT

MOTION by Marshall, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:32 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
SEPTEMBER 24, 2012

SPECIAL MEETING MINUTES

The special City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl Costantino,
Councilperson(s) Charles Flanagan, Hugh Marshall and Vivian Sawicki.

ABSENT: Daniel Palmer

OTHERS PRESENT: Acting City Manager Randolph Skotarczyk, City Attorney J. Russell
LaBarge and City Clerk Leslie M. Frank

CM 09-163-12

EXCUSE COUNCILMEMBER PALMER

MOTION by Sawicki, SUPPORTED by Costantino:

To excuse Councilmember Palmer from tonight's meeting because of a prior commitment.

ABSENT: Palmer

MOTION CARRIED

INTERVIEW OF CANDIDATES FOR CITY COUNCIL VACANCY

The acting City Manager stated that the purpose of tonight's special meeting is to fill the vacancy on City Council caused by the resignation of Councilman John Szymanski, and that in accordance with the City Charter the vacancy could be filled by the City Council appointing an interested person within sixty days of the vacancy. He also advised City Council and the candidates that the term of this appointment would expire on the Monday following the November 2013 election. He then advised how the interview process would work saying that all candidates would draw lots which would determine the order in which they would address the City Council for five minutes with a

CITY OF HARPER WOODS, MICHIGAN
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question and answer session. After all candidates had an opportunity to speak, the City Council would publicly vote for a candidate with the voting continuing until one candidate received four or more votes.

The candidates then addressed City Council in the following order: 1) Veronica Paiz; 2) Susan Uhl and 3) Valerie Kindle.

At the conclusion of the presentations and a questions and answer session, City Council then

voted for candidates as follows:

BALLOT NO. 1

Valerie Kindle

5 votes

Mayor Poynter, Mayor Pro tem
Costantino, Councilmembers
Marshall, Sawicki and Flanagan

ONE CANDIDATE, VALERIE KINDLE, RECEIVED FIVE VOTES, SO NO FURTHER VOTES
WERE NECESSARY.

CM 09-164-12 APPOINTMENT OF VALERIE KINDLE TO CITY COUNCIL

RESOLUTION by Costantino, SUPPORTED by Marshall:

Be it resolved to appoint Valerie Kindle to fill the vacancy on the City Council until the next regularly scheduled City election.

ROLL CALL VOTE

YES: Flanagan, Marshall, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Palmer

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Paiz congratulated Ms. Kindle on her appointment.

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REGULAR CITY COUNCIL MEETING

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CALL TO COUNCIL

The Mayor and City Council commented congratulated Ms. Kindle.

Councilmembers Sawicki and Costantino mentioned the condition of the fencing along I-94 and

asked when that might be repaired and a potential loitering problem at the BP Gas Station on Harper.

CM 09-165-12

ADJOURNMENT

MOTION by Costantino, SUPPORTED by Kindle:

That the agenda of the special City Council meeting having been acted upon, the meeting is hereby adjourned at 7:52 p.m.

MOTION CARRIED

Kenneth A. Poynter, Mayor

Leslie M. Frank, City Clerk

CITY OF HARPER WOODS
CITY COUNCIL

SEPTEMBER 17, 2012

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Hugh R. Marshall, and Daniel S. Palmer.

ABSENT: Councilperson Vivian M. Sawicki.

OTHERS PRESENT: Acting City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 09-153-12

EXCUSE COUNCIL MEMBER SAWICKI

MOTION by Costantino, SUPPORTED by Palmer:

To excuse Councilmember Sawicki from tonight's meeting because of a prior commitment.

ABSENT: Sawicki.

MOTION CARRIED

PRESENTATIONS

Mayor Poynter joined Lieutenant Robert Hunter in presenting Safety Patrol awards to Roy Taylor of Poupard Elementary School, Sana Hashmi of Chandler Park Academy and Anthony Monteleone of Tyrone Elementary School.

MOTION by Palmer, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held September 5, 2012 and furthermore receive and file the minutes of the Board of Trustees Employees Retirement System meeting held September 5, 2012.

ABSENT: Sawicki.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 98279 through 98357 in the amount of \$264,170.84 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Badger Meter, Inc. in the amount of \$7,330.01 for the purchase of 24 new 5/8" Orion automatic read water meters and transmitters.
3. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$7,727.25 for professional services during the month of August for the following projects: User Charge System, #180-143; SRF Application, #180-142; SRF Open Cut Repairs, #180-119; SRF SCIPP Repairs, #180-118; SRF FCIPP, #180-117; 2011/12 CDBG ADA Ramp Replacement, #180-138; 2012 Emergency Concrete Pavement Repair, #180-149 and the 2011 Emergency Concrete Pavement Repair, #180-136.
4. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$9,278.00 for contractual lawn cutting and weed maintenance in various areas of the City, including the Community Center, DPW, City Hall annexes, the parks and various residential homes that were not in compliance with the City's ordinance.
5. Approve payment to Wayne County in the amount of \$6,668.64 for prisoner lodging and maintenance for the months of May and June 2012 and for traffic signal maintenance for June 2012.

- 6. Approve payment to the City of Grosse Pointe Farms in the amount of \$13,955.75 for Harper Woods' proportionate share of the Intermunicipal Radio System for the period January through June 2012.
- 7. Approve payment to Standard and Poor's Financial Services in the amount of \$5,000.00 for the analytical services performed in conjunction with the City of Harper Woods, \$4.3 million General Obligation State Revolving Fund (SRF) Bonds, Series 2012.

ROLL CALL VOTE

YES: Costantino, Flanagan, Marshall, Palmer, and Poynter.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 09-156-12 PROGRESS PAYMENT NO. 2 - 2011 CONCRETE
PAVEMENT REPAIR PROJECT - #180-136

RESOLUTION by Palmer, SUPPORTED by Costantino:
BE IT RESOLVED to approve payment to Duro Construction Company, Inc. in the amount of \$14,356.23 for Progress Payment No. 2 on the 2011 Concrete Pavement Repair Program, #180-136.

ROLL CALL VOTE

YES: Flanagan, Marshall, Palmer, Poynter and Costantino.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 09-157-12 MILK RIVER - OPERATION AND MAINTENANCE

RESOLUTION by Marshall, SUPPORTED by Costantino:
BE IT RESOLVED to approve payment to Wayne County in the amount of \$198,378.25 for the operation and maintenance of the Milk River Drain for the 4th quarter of FY2012.

ROLL CALL VOTE

YES: Marshall, Palmer, Poynter, Costantino, and Flanagan.

NO: None.

ABSENT: Sawicki.

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RESOLUTION ADOPTED

CM 09-158-12 MILK RIVER - PRINCIPAL AND INTEREST

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to approve payment in the amount of \$632,158.67 to Wayne County for the Milk River Drain principal and interest payments; \$466,281.21 principal and interest on the 1991 Series Bond, \$35,492.33 principal and interest on the 1992 Series Bond and \$130,385.13 principal and interest on the 1993 Series Bond.

ROLL CALL VOTE

YES: Palmer, Poynter, Costantino, Flanagan, and Marshall.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 09-159-12 DEFICIT REDUCTION PLAN

MOTION by Palmer, SUPPORTED by Marshall:

Adopt the Deficit Reduction Plan as outlined in the attached resolutions from the Finance Director and further to direct the Finance Director to submit this plan to the State of Michigan Treasury Department for certification.

ABSENT: Sawicki.

MOTION CARRIED

CM 09-160-12 SALE OF TAX FORECLOSED PROPERTY

RESOLUTION by Marshall, SUPPORTED by Palmer:

BE IT RESOLVED to authorize the City Manager to sell tax foreclosed properties included in the attached bidders statement at a price not to exceed \$399,802.20; and to further authorize the City Manager to sign the purchase contract to have all funds transferred to an escrow account

held by Lamont Title Company pending close of sale; and further to authorize the Mayor to sign all deeds and any other documentation necessary of said foreclosed properties at time of closing to transfer ownership of said properties.

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ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Marshall and Palmer.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CM 09-161-12

ADOPT 2013 BUDGET SCHEDULE

RESOLUTION by Palmer, SUPPORTED by Costantino:

BE IT RESOLVED to approve the 2013 Budget Meeting Schedule with workshops to be held at regular and special meetings on October 1, October 8 and October 15 and further to hold a public hearing on the 2013 Budget on November 5, 2012.

ROLL CALL VOTE

YES: Costantino, Flanagan, Marshall, Palmer, and Poynter.

NO: None.

ABSENT: Sawicki.

RESOLUTION ADOPTED

CALL TO AUDIENCE

Ms. Courtney, the City's representative, gave an update on the Detroit Area Agency on Aging meeting.

Mr. Regal commented on the sale of foreclosed homes and the home on Bournemouth.

Ms. Paiz asked about the Judge's term

Mr. Cotton commented on the sale of foreclosed homes

Ms. Nattenheimer commented on an empty home in her neighborhood.

Mr. Cadotte commented on the sign ordinance.

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REGULAR CITY COUNCIL MEETING

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CALL TO COUNCIL

The Mayor and members of City Council commented on various items including the Ordinance committee meeting, the Grosse Pointes-Clinton Refuse Disposal Authority Meeting and the Special City Council meeting on Monday, September 24 to fill the vacancy on the City Council.

CM 09-162-12

ADJOURNMENT

MOTION by Marshall, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:52 p.m.

ABSENT: Sawicki.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
AUGUST 13, 2012

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Hugh R. Marshall, Daniel S. Palmer and Vivian M. Sawicki.

ABSENT: John M. Szymanski

OTHERS PRESENT: Acting City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank.

CM 08-125-12

EXCUSE COUNCILMEMBER SZYMANSKI

MOTION by Palmer, SUPPORTED by Sawicki:

To excuse Councilmember Szymanski from tonight's meeting because of a prior commitment.

ABSENT: Szymanski

MOTION CARRIED

MOTION by Costantino, SUPPORTED by Palmer:

To receive, approve and file the minutes of the regular City Council meeting held July 9, 2012 and the special City Council meeting held July 16, 2012 and furthermore receive and file the minutes of the Election Commission meeting held July 16, 2012.

MOTION CARRIED

CITY OF HARPER WOODS, MICHIGAN
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PUBLIC COMMENT ON AGENDA

No comments were made.

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 97871 through 98169 in the amount of \$839,774.33 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment in the amount of \$10,760.17 to Grosse Pointe Woods for the City's pro-rata portion of the operating and maintenance of the Torrey Road Pump Station for the period January 1 through June 30, 2012.
3. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$12,494.70 for contractual lawn cutting and weed maintenance in various areas of the City, including the Community Center, the DPW, City Hall annexes and the Parks and also lawncuttings at residential homes that were not in compliance with the ordinance.
4. Approve payment to Statewide Security Transport in the amount of \$10,318.38 for prisoner lodging and maintenance for the month of June 2012.
5. Approve payment to Datamail Services, Inc. in the amount of \$5,566.76 for the printing and mailing of our 2012 summer tax bills.
6. Approve the appointments to the various boards and commissions as listed on the attached memorandum from the City Clerk.

ROLL CALL VOTE

YES: Costantino, Flanagan, Marshall, Palmer, Sawicki and Poynter.

NO: None.
ABSENT: Szymanski

RESOLUTION ADOPTED

CM 08-128-12

2011 AUDIT PRESENTATION

RESOLUTION by Palmer, SUPPORTED by Costantino:
BE IT RESOLVED To Receive and File the 2011 Audit/Financial Report as submitted by the City's Auditors, Plante and Moran and also receive and file their management report. (The Audit is available at www.harperwoodscity.org.)

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ROLL CALL VOTE

YES: Flanagan, Marshall, Palmer, Sawicki, Poynter and Costantino.
NO: None.
ABSENT: Szymanski

RESOLUTION ADOPTED

Mr. David Herrington, Senior Partner at Plante Moran presented the 2011 audit and answered any questions.

CM 08-129-12

RESOLUTION - ISSUANCE AND SALE OF
REVENUE BONDS FOR SRF PROJECT

RESOLUTION by Marshall, SUPPORTED by Palmer:
BE IT RESOLVED to adopt the attached resolution to provide for the issuance and sale of revenue bonds relating to the Harper Woods sanitary sewer system and to prescribe the form of the revenue bonds; to provide for the collection of revenues from the system sufficient for the purpose of paying the costs of operation and maintenance of the system and to pay the principal of and interest on the revenue bonds; to provide for the segregation and distribution of the revenues; to provide for the rights of the holders of the revenue bonds; and to provide for other matters relating to the system and the revenue bonds.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino, and Flanagan.

NO: None.

ABSENT: Szymanski

RESOLUTION ADOPTED

CM 08-130-12 RESOLUTION - IMPLEMENT USER CHARGE SYSTEM

RESOLUTION by Sawicki, SUPPORTED by Palmer:

BE IT RESOLVED to approve a \$19.53 quarterly Meter Charge per Equivalent Meter (EM) for water and a \$34.47 quarterly meter charge per EM for sewer totaling \$54.00 per EM ratio established by the Detroit Water and Sewerage Department (DWSD) for all water/sewer billed after September 1, 2012; and to approve a new quarterly Debt Service Charge for sewer of \$8.40 per EM ratio established by the DWSD for all water/sewer billed after September 1, 2012. This fee is established for 20 years or less to repay the debt service for the SRF Project No. 7370-01; and to approve the Commodity Charge of \$17.30 per thousand cubic feet (MCF) for water and \$18.75 per MCF for

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sewer totaling \$36.05 per MCF for all water/sewer billed after September 1, 2012; and to approve by reference the Non-Residential Meter (Industrial Waste Control) Charges and Excess Strength Surcharges as adopted and amended from time to time by the Detroit Water and Sewerage Department.

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Flanagan and Marshall.

NO: None.

ABSENT: Szymanski

RESOLUTION ADOPTED

CM 08-131-12 FEE SCHEDULE - HOUSING CODE ORDINANCE

RESOLUTION by Sawicki, SUPPORTED by Palmer:

BE IT RESOLVED, to Adopt the fee schedule as outlined in the attached memorandum for Certificates of Occupancy, Residential Income Property, and Registration of Vacant/Abandoned Property with the changes made as recommended. (Attachment 1)

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Marshall and Palmer.

NO: None.

ABSENT: Szymanski

RESOLUTION ADOPTED

CM 08-132-12 SECOND READING AND ADOPTION - ORDINANCE NO.
2012-06 - AN ORDINANCE REQUIRING INCIDENT COST
RECOVERY FOR HAZARDOUS MATERIALS RELEASE

RESOLUTION by Palmer, SUPPORTED by Marshall:

BE IT RESOLVED, To Place for Second Reading and Adoption Ordinance No. 2012-06 entitled "An Ordinance Requiring Incident Cost Recovery for Hazardous Materials Release and Providing for Repealer, Severability, Penalties and Effective Date," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Marshall, Palmer and Sawicki

NO: None.

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ABSENT: Szymanski

RESOLUTION ADOPTED

CM 08-133-12 SECOND READING AND ADOPTION ORDINANCE NO.
2012-07 - AN ORDINANCE TO ENHANCE PENALTIES FOR
VIOLATION OF MICHIGAN'S SUPER DRUNK DRIVING LAW

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED To Place for Second Reading and Adoption Ordinance No. 2012-07 entitled "An Ordinance to adopt the Michigan Vehicle Code and Michigan Uniform Traffic Code by Amending Section 25.20 of the Code of Ordinances for the City of Harper Woods and to Add Section 25.20(5) for Enhanced Penalties for Violation of Michigan's Super Drunk Driving Law and Repealer, Severability, Penalties and Effective Date," and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Costantino, Flanagan, Marshall, Palmer, Sawicki and Poynter

NO: None.

ABSENT: Szymanski

RESOLUTION ADOPTED

CM 08-134-12

ADA RAMP REPLACEMENT -
#180-138 - CHANGE ORDER NO. 1

RESOLUTION by Sawicki, SUPPORTED by Palmer:

BE IT RESOLVED To Authorize a change order in the amount of \$4,834.10 to Century Cement Company for the 2012 CDBG ADA Accessible Ramp Replacement Project, #180-138.

ROLL CALL VOTE

YES: Flanagan, Marshall, Palmer, Sawicki, Poynter and Costantino,

NO: None.

ABSENT: Szymanski

RESOLUTION ADOPTED

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CM 08-135-12

PERFORMANCE RESOLUTION - MICHIGAN
DEPARTMENT OF TRANSPORTATION

RESOLUTION by Marshall, SUPPORTED by Costantino:

BE IT RESOLVED To adopt the Performance and Indemnification Resolution related to the City's Permit to Work on State Highways.

ROLL CALL VOTE

YES: Marshall, Palmer, Sawicki, Poynter, Costantino and Flanagan,.

NO: None.

ABSENT: Szymanski

RESOLUTION ADOPTED

CM 08-136-12

SALE OF COMMUNITY CENTER

RESOLUTION by Flanagan, SUPPORTED by Marshall:

BE IT RESOLVED to approve the land contract agreement with Accuracy Temporary Services, Inc. (ATS) for the sale of the Harper Woods Community Center, located at 19748 Harper Avenue, with the purchase price of \$216,000 with the terms and conditions set forth on the agreement as prepared by the City Attorney, and further, that the sale is contingent upon approval as to form and substance of land contract by the City Manager and City Attorney, and further, that the sale is contingent upon approval or settlement agreement by all parties involved regarding termination of concession agreement and further that the City Manager be authorized to sign the purchase agreement.

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino, Flanagan and Marshall,.

NO: None.

ABSENT: Szymanski

RESOLUTION ADOPTED

CM 08-137-12

LEASE OF NEW TELEPHONE EQUIPMENT

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to approve the proposal submitted by BCS-NEC for the lease of new telephone equipment in an amount not to exceed \$2,000.00 per month for the lease term of 60 months and further, to authorize the City Manager to sign the necessary agreements with BCS-NEC and also to authorize the City Manager to sign the carrier agreements with Telegation, Inc. to be the local

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service provider for telephone service, and further that competitive bidding be waived in accordance with the City Charter as these two companies work in conjunction as a whole and not separate in order to lower costs on equipment and service and that no further advantage to the City would result from a competitive bid.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, Marshall and Palmer.

NO: None.

ABSENT: Szymanski

RESOLUTION ADOPTED

Councilman Palmer asked to be excused due to a prior commitment and left at 9:16 p.m.

CM 08-138-12

APPOINTMENT TO BOARD OF TRUSTEES
EMPLOYEES RETIREMENT SYSTEM

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to appoint Charles Flanagan as the City Council representative to the Board of Trustees Employees Retirement System.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Marshall and Sawicki.

NO: None.

ABSENT: Szymanski and Palmer

RESOLUTION ADOPTED

CALL TO AUDIENCE

The following individuals commented on the need for more Ordinance enforcement:

Mr. Casara

Mr. Dick

The following individuals commented on the Mutual Aid pact with the Grosse Pointes:

Ms. Kindle

Mr. Cadotte

Lt. Stager

Ms. Courtney commented on the lack of maintenance on the service drive fencing.

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Ms. Kindle commented on an incident with a taxicab company.

Mr. Cadotte commented on the pension system and the water rate increase.

Mr. Schenburn commented on a neighbor concern and invited all to join and support the Dad's Club.

Ms. Paiz commented on a candidate who is running for State Representative.

CALL TO COUNCIL

The Mayor announced that the next scheduled City Council meeting will be on Wednesday, September 5, 2012 due to the Labor Day holiday. He also mentioned that the Public Safety issue needs to be brought to the forefront again for it to be considered again in May. He also suggested a City Charter Committee needs to be instituted to revise the City Charter. He also announced that effective immediately, Councilmember John Szymanski is resigning his position on Council.

The City Council commented on various items including the Mutual Aid agreement with the Grosse Pointe communities and a possible City Charter Committee being formed.

CM 08-139-12 EXECUTIVE SESSION - COLLECTIVE BARGAINING MATTER - POAM PATROL TENTATIVE AGREEMENT

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED, To adjourn to executive session for the purpose of discussing a tentative agreement with the POAM Patrol Officer, Dispatcher and Detective Unit.

ROLL CALL VOTE

YES: Costantino, Flanagan, Marshall, Sawicki and Poynter

NO: None.

ABSENT: Szymanski and Palmer.

RESOLUTION ADOPTED

The City Council adjourned to Executive Session at 10:18 p.m. and reconvened at 10:36 p.m.

CM 08-140-12 ADD ITEM TO AGENDA - APPROVAL OF AGREEMENT POAM PATROL, DISPATCHER AND DETECTIVE UNIT

CITY OF HARPER WOODS, MICHIGAN
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MOTION by Sawicki, SUPPORTED by Costantino:

To add to the agenda the tentative Letter of Agreement between the City of Harper Woods and the Harper Woods Police Officers Association of Michigan - Patrol Officers, Detectives and Dispatchers Unit.

MOTION CARRIED

CM 08-141-12 APPROVAL OF AGREEMENT - POAM PATROL,
DISPATCHER AND DETECTIVE UNIT

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IS RESOLVED To approve the Collective Bargaining Letter of Agreement between the City of Harper Woods and the Harper Woods Police Officers Association of Michigan - Patrol Officers, Detectives and Dispatchers Unit for the period August 13, 2012 through December 31, 2013, with the changes to the pension contributions being held in abeyance until the actuarial analysis is complete, and further to authorize the Mayor and City Clerk to sign the Letter of Agreement.

ROLL CALL VOTE

YES: Flanagan, Marshall, Sawicki, Poynter and Costantino.

NO: None

ABSENT: Szymanski and Palmer.

CM 08-142-12 ADJOURNMENT

MOTION by Marshall, SUPPORTED by Flanagan:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 10:40 p.m.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
JULY 16, 2012

SPECIAL MEETING MINUTES

The special City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl Costantino, Councilperson(s) Charles Flanagan, Daniel Palmer, Vivian Sawicki and John Szymanski.

ABSENT: None

OTHERS PRESENT: Acting City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and City Clerk Leslie M. Frank

INTERVIEW OF CANDIDATES FOR CITY COUNCIL VACANCY

The acting City Manager stated that the purpose of tonight's special meeting is to fill the vacancy on City Council caused by the resignation of Councilman Michael P. Monaghan, and that in accordance with the City Charter the vacancy could be filled by the City Council appointing an interested person within sixty days of the vacancy. He also advised City Council and the candidates that the term of this appointment would expire on the Monday following the November 2013 election with the remaining two years of the term being filled at that election. He then advised how the interview process would work saying that all candidates would draw lots which would determine the order in which they would address the City Council for five minutes with a question and answer session. After all candidates had an opportunity to speak, the City Council would publicly vote for a candidate with the voting continuing until one candidate received four votes.

The candidates then addressed City Council in the following order: 1) Hugh R. Marshall; 2) Susan Uhl and 3) Daniel Manduzzi.

At the conclusion of the presentations and a questions and answer session, City Council then voted for candidates as follows:

Susan Uhl 1 vote by Councilwoman Sawicki

Hugh Marshall 5 votes Mayor Poynter, Mayor Pro tem Costantino, Councilmembers Palmer, Szymanski and Flanagan

ONE CANDIDATE, HUGH R. MARSHALL, RECEIVED FOUR VOTES SO NO FURTHER VOTES WERE NECESSARY.

CM 07-120-12 APPOINTMENT OF HUGH R. MARSHALL TO CITY COUNCIL

RESOLUTION by Palmer, SUPPORTED by Sawicki:

Be it resolved to appoint Hugh R. Marshall to fill the vacancy on the City Council until the next regularly scheduled City election.

ROLL CALL VOTE

YES: Costantino, Flanagan, Palmer, Sawicki, Szymanski and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 07-121-12 ADD ITEM TO AGENDA - TABLED ITEM CM 07-114-12
AWARD OF BID - SRF SANITARY SEWER REHABILITATION
PROGRAM CONTRACT 1 - FULL LENGTH CIPP LINING

MOTION by Palmer, SUPPORTED by Sawicki

To add to the agenda Tabled Item CM07-114-12 Award of Bid - SRF Sanitary Sewer Rehabilitation Program - Contract1 - Full Length CIPP Lining.

MOTION CARRIED UNANIMOUSLY

City Council recessed at 8:15 p.m. and reconvened at 8:21 p.m.

CM 07-122-12 REMOVE TABLED AND PENDING ITEM CM 07-114-12 AND
MOVE TO OLD BUSINESS

MOTION by Sawicki, SUPPORTED by Szymanski:

To remove tabled and pending item CM 07-114-12 and move it to Old Business.

MOTION CARRIED UNANIMOUSLY

CM 07-123-12 AWARD OF BID - SRF SANITARY SEWER REHABILITATION
PROGRAM CONTRACT 1 - FULL LENGTH CIPP LINING

RESOLUTION by Sawicki, SUPPORTED by Szymanski:

To accept the low bid submitted by Inland Waters Pollution Control of Detroit, Michigan in the amount of \$791,415.00 for Contract No. 1 Full Length CIPP Lining Sanitary Sewer Repair, contingent upon successful financial arrangements with the State Revolving Fund.

ROLL CALL VOTE

YES: Flanagan, Marshall, Palmer, Sawicki, Szymanski, Poynter and Costantino

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

Mr. Cadotte commented on the Ordinance Committee meeting that was held today regarding the Pension ordinance.

CALL TO COUNCIL

The City Council commented on the Pension Ordinance that was discussed during the Ordinance Committee meeting.

Mr. Marshall thanked everyone for their vote tonight reappointing him to City Council.

CM 7-124-12

ADJOURNMENT

MOTION by Palmer, SUPPORTED by Szymanski:

That the agenda of the special City Council meeting having been acted upon, the meeting is hereby adjourned at 8:43 p.m.

MOTION CARRIED UNANIMOUSLY

Kenneth A. Poynter, Mayor

Leslie M. Frank, City Clerk

CITY OF HARPER WOODS
CITY COUNCIL
JULY 9, 2012

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Vivian M. Sawicki, and John M. Szymanski.

ABSENT: Councilperson Daniel Palmer.

OTHERS PRESENT: Acting City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and Acting City Clerk Leslie M. Frank.

CM 07-109-12 EXCUSE COUNCILPERSON PALMER

MOTION by Szymanski, SUPPORTED by Costantino:
To excuse Councilperson Palmer from tonight's meeting because of a prior commitment.

ABSENT: Palmer.

MOTION CARRIED

CM 07-110-12 MINUTES

MOTION by Costantino, SUPPORTED by Szymanski:
To receive, approve and file the minutes of the regular City Council meeting held June 18, 2012 and furthermore receive and file the minutes of the Library Board meeting held June 21, 2012.

MOTION CARRIED

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

JULY 9, 2012
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PUBLIC COMMENT ON AGENDA

No public comments were made.

CM 07-111-12 TABLED ITEM MOVED TO OLD BUSINESS

MOTION by Sawicki, SUPPORTED by Szymanski:

To remove item CM 06-102-12 Appointment of City Clerk from Tabled and Pending Items and place under Old Business 1.

MOTION CARRIED

CM 07-112-12 CONSENT AGENDA

RESOLUTION by Szymanski, SUPPORTED by Costantino:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 97725 through 97866 in the amount of \$641,431.19 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$5,710.00 for lawn cutting at various residential homes that were not in compliance with the ordinance.

ROLL CALL VOTE

YES: Costantino, Flanagan, Sawicki, Szymanski and Poynter.

NO: None

ABSENT: Palmer

RESOLUTION ADOPTED

CM 07-113-12 APPOINTMENT OF CITY CLERK

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to appoint Leslie M. Frank as City Clerk for the City of Harper Woods as

RESOLUTION ADOPTED

CM 07-116-12

AWARD OF BID - SRF SANITARY SEWER
REHABILITATION PROGRAM;
CONTRACT 3 - OPEN CUT REPAIR

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RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED accept the low bid submitted by Fontana Construction Inc. of Shelby Township, Michigan in the amount of \$1,494,928.25 for Contract No. 3 Open Cut Sanitary Sewer Repair, contingent upon successful financial arrangements with the State Revolving Fund.

ROLL CALL VOTE

YES: Szymanski, Poynter, Costantino, Flanagan and Sawicki.

NO: None.

ABSENT: Palmer

RESOLUTION ADOPTED

CM 07-117-12

BLUE CROSS BLUE SHIELD TRANSITION -
EXPERIENCED RATED SYSTEM (ERA) TO
ADMINISTRATIVE SERVICES CONTRACT (ASC)

RESOLUTION by Flanagan, SUPPORTED by Szymanski:

BE IT RESOLVED to transition the current City of Harper Woods Blue Cross Blue Shield Experienced Rated System to an Administrative Services Contract and further to authorize the City Manager to sign all related documentation to facilitate the transition.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Sawicki and Szymanski.

NO: None.

ABSENT: Palmer

RESOLUTION ADOPTED

CM 07-118-12

MICHIGAN DEPARTMENT OF TRANSPORTATION -

PROGRESS BILLING - TRAFFIC SIGNAL UPGRADE

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to approve payment to the Michigan Department of Transportation in the amount of \$1,096.75 for the Beaconsfield Traffic Signal Upgrade project.

ROLL CALL VOTE

YES: Costantino, Flanagan, Sawicki, Szymanski and Poynter.

NO: None.

ABSENT: Palmer.

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RESOLUTION ADOPTED

CM 07-119-12 AGREEMENT - UTILITY SERVICE PARTNERS PRIVATE
LABEL D/B/A SERVICE LINE WARRANTIES OF AMERICA

RESOLUTION by Sawicki, SUPPORTED by Szymanski:

BE IT RESOLVED to enter into a marketing agreement with Utility Services Partners Private Label, d/b/a Service Line Warranties of America and further, to authorize the City Manager to sign the agreement.

ROLL CALL VOTE

YES: Flanagan, Sawicki, Szymanski and Poynter.

NO: Costantino

ABSENT: Palmer

RESOLUTION ADOPTED

CALL TO AUDIENCE

Mr. Dick asked about the Ordinance Committee meeting scheduled for July 16, 2012 at 6:00 p.m.

Mr. Tourville commented on the traffic signal project on Beaconsfield.

Ms. Bellomo commented on a neighborhood issue

Lt. Hunter commented on a collective bargaining matter.

CALL TO COUNCIL

The Mayor and City Council commented on various items including the Special Meeting scheduled for July 16, 2012 at 7:00 p.m. for the City Council vacancy and preparing an honorary recognition for the former City Manager.

CM 07-120-12

ADJOURNMENT

MOTION by Szymanski, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby

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adjourned at 8:28 p.m.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, ACTING CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
JUNE 18, 2012

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Daniel S. Palmer, and Vivian M. Sawicki.

ABSENT: Councilperson John M. Szymanski.

OTHERS PRESENT: Acting City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and Finance Director Laura L. Stowell.

CM 06-93-12

EXCUSE COUNCILPERSON SZYMANSKI

MOTION by Palmer, SUPPORTED by Sawicki:

To excuse Councilperson Szymanski from tonight's meeting because of a prior commitment.

ABSENT: Szymanski.

MOTION CARRIED

CM 06-94-12

MINUTES

MOTION by Sawicki, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held June 4, 2012 and furthermore receive and file the minutes of the Board of Zoning Appeals meeting held June 13, 2012.

ABSENT: Szymanski.

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REGULAR CITY COUNCIL MEETING

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MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 06-95-12

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 97635 through 97724 in the amount of \$318,145.25 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$5,759.45 for professional services during the month of May for the following projects: User Charge System, #180-143; SRF Applications, #180-142; SRF Open Cut Repairs, #180-119; SRF SCIPP Repairs, #180-118; SRF FCIPP, #180-117; Traffic Signal Upgrades, #180-124; 2010 Emergency Concrete Pavement Repair, #180-129 and 2011/12 CDBG ADA Ramp Replacement #180-138.
3. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$21,118.00 for contractual lawn cutting and weed maintenance in various areas of the City, including the

Providing for Repealer, Severability, Penalties and Effective Date” and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino and Flanagan.

NO: None.

ABSENT: Szymanski.

RESOLUTION ADOPTED

CM 06-98-12 SECOND READING AND ADOPTION - ORDINANCE
NO. 2012-05 AN ORDINANCE REGULATING AND LICENSING
PAWN BROKERS, SECOND HAND DEALERS AND JUNK DEALERS

RESOLUTION by Palmer, SUPPORTED by Flanagan:

BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2012-05 entitled “An Ordinance Regulating and Licensing Pawn Brokers, Second Hand Dealers and Junk Delaers Through the Addition of Article 13 to Chapter 12, Licenses, Permits and Business Regulations of the Code of Ordinances for the City of Harper Woods and Providing for Repealer, Sevcerability, Penalties and Effective Date” and further to direct the City Clerk to publish a notice of this in accordance with City Charter requirements

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ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, and Palmer.

NO: None.

ABSENT: Szymanski.

RESOLUTION ADOPTED

CM 06-99-12 INTRODUCTION AND FIRST READING - AN ORDINANCE
TO ENHANCE PENALTIES FOR VIOLATION OF
MICHIGAN’S SUPER DRUNK DRIVING LAW

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to introduce and place for first reading an ordinance entitled “An Ordinance to Adopt the Michigan Vehicle Code and Michigan Uniform Traffic Code by Amending Section

25.20 of the Code of Ordinances for the City of Harper Woods and to add Section 25.20 (5) for Enhanced Penalties for Violation of Michigan's Super Drunk Driving Law and Repealer, Severability, Penalties and Effective Date," and further, to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Palmer, and Sawicki.

NO: None.

ABSENT: Szymanski.

RESOLUTION ADOPTED

CM 06-100-12 INTRODUCTION AND FIRST READING - AN
ORDINANCE REQUIRING INCIDENT COST RECOVERY
FOR HAZARDOUS MATERIALS RELEASE

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to introduce and place for first reading an ordinance entitled "An Ordinance Requiring Incident Cost Recovery for Hazardous Materials Release and Providing for Repealer, Severability, Penalties and Effective Date," and further, to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Costantino, Flanagan, Palmer, Sawicki, and Poynter.

NO: None.

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ABSENT: Szymanski.

RESOLUTION ADOPTED

CM 06-101-12 AWARD OF BID - DEMOLITION CONTRACTOR

RESOLUTION by Palmer, SUPPORTED by Costantino:

BE IT RESOLVED accept the low bid submitted by Professional Thermal Services, Inc in the amount of \$14,378.00 for the razing and removal of the two condemned properties at 19969 Anita and 20321 Roscommon.

ROLL CALL VOTE

YES: Flanagan, Palmer, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Szymanski.

RESOLUTION ADOPTED

CM 06-102-12

APPOINTMENT OF CITY CLERK

MOTION by Costantino, SUPPORTED by Sawicki:

To table the Appointment of City Clerk and request that the City Attorney provide a written opinion of the potential conflict of interest.

MOTION CARRIED

CM 06-103-12

MILK RIVER - OPERATIONS AND MAINTENANCE

RESOLUTION by Palmer, SUPPORTED by Costantino:

BE IT RESOLVED to approve payment to Wayne County in the amount of \$198,378.25 for the operation and maintenance of the Milk River Drain for the 3rd quarter of FY2012.

ROLL CALL VOTE

YES: Palmer, Sawicki, Poynter, Costantino and Flanagan.

NO: None.

ABSENT: Szymanski.

RESOLUTION ADOPTED

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REGULAR CITY COUNCIL MEETING

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CM 06-104-12

APPOINTMENT OF FINANCIAL ADVISOR - SRF PROJECT

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to appoint Bendzinski & Co. as the financial advisor on the State Revolving Fund Project in an amount not to exceed \$18,750.00 as outlined in their letter dated June 13, 2012.

ROLL CALL VOTE

YES: Sawicki, Poynter, Costantino, Flanagan, and Palmer.

NO: None.
ABSENT: Szymanski.

RESOLUTION ADOPTED

CM 06-105-12 APPOINTMENT OF BOND COUNCIL - SRF PROJECT

RESOLUTION by Sawicki, SUPPORTED by Costantino:
BE IT RESOLVED to appoint the firm of Bodman PLC as counsel for the \$4,300,000 bond issue for the Sanitary Sewer System improvements.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Palmer, and Sawicki.
NO: None.
ABSENT: Szymanski.

RESOLUTION ADOPTED

CM 06-106-12 LETTER OF RESIGNATION - COUNCIL
MEMBER MICHAEL MONAGHAN

RESOLUTION by Sawicki, SUPPORTED by Costantino:
BE IT RESOLVED To accept, with regret, the letter from Michael Monaghan resigning his position with City Council.

ROLL CALL VOTE

YES: Costantino, Flanagan, Palmer, Sawicki, and Poynter.
NO: None.
ABSENT: Szymanski.

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RESOLUTION ADOPTED

CM 06-107-12 CITY COUNCIL VACANCY

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to direct the City Clerk to place a public notice in the paper soliciting interested and qualified citizens to fill the vacant City Council seat, with said notice to include a filing date of July 11, 2012 and to schedule a Special City Council meeting for July 16, 2012 at which time all interested candidates must appear before City Council to give a presentation, followed by the City Council selecting a candidate to fill the vacancy.

ROLL CALL VOTE

YES: Flanagan, Palmer, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Szymanski.

RESOLUTION ADOPTED

CALL TO AUDIENCE

The following individuals commented on neighborhood concerns .

Mr. Dick

Ms. Bellomo

Ms. Honto

Mr. Cadotte

The following individuals commented on trash pick-up and recycling.

Mr. Cadotte

Mr. Buscemi

The following individuals commented on Council minutes, taping and televising meetings.

Mrs. Uhl

Ms. Kindle

The following individuals commented on the Milk River.

Ms. Kindle

Mr. Schenburn

CALL TO COUNCIL

Members of City Council expressed their sympathy on the passing of the former City Manager,

and acknowledged his many years of leadership and service to the City.

Members of City Council addressed scheduling of committee meetings and commented on issues regarding fee schedules, K-2, videos for the website, property vacancies and vacancies in the Police Department.

CM 06-108-12

ADJOURNMENT

MOTION by Palmer, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8.35 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, ACTING CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
JUNE 4, 2012

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Michael P. Monaghan, Vivian M. Sawicki, and John M. Szymanski.

ABSENT: Councilperson Daniel S. Palmer.

OTHERS PRESENT: Acting City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and Acting City Clerk Leslie M. Frank.

CM 06-83-12

EXCUSE COUNCILPERSON PALMER

MOTION by Szymanski, SUPPORTED by Costantino:
To excuse Councilperson Palmer from tonight's meeting because of a prior commitment.

ABSENT: Palmer.

MOTION CARRIED

CM 06-84-12

MINUTES

MOTION by Flanagan, SUPPORTED by Costantino:
To receive, approve and file the minutes of the regular City Council meeting held May 21, 2012 and furthermore receive and file the minutes of the Board of Trustees Employees Retirement System meeting held May 14, 2012 and the Planning Commission meeting held May 23, 2012.

ABSENT: Palmer.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

Mr. Regal questioned why the public comment portion is before the Consent Agenda.

CM 06-85-12

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 97532 through 97634 in the amount of \$480,750.09 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$49,442.78 for professional services during the month of April for the following projects: 2010 Emergency Concrete Pavement Repair, #180-129 ; User Charge System, #180-143; SRF Applications, #180-142; SRF Open Cut Repairs, #180-119; SRF SCIPP Repairs, #180-118; SRF FCIPP, #180-117 and the Traffic Signal Upgrades, #180-124.
3. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$8,696.00 for lawn cutting at various residential homes that were not in compliance with the ordinance.

ROLL CALL VOTE

YES: Costantino, Flanagan, Monaghan, Sawicki, Szymanski and Poynter.

NO: None.

ABSENT: Palmer.

RESOLUTION ADOPTED

CM 06-86-12

MICHIGAN MUNICIPAL LEAGUES WORKERS'
COMPENSATION INSURANCE RENEWAL

RESOLUTION by Costantino, SUPPORTED by Sawicki:

BE IT RESOLVED to approve payment to Michigan Municipal League Worker's Compensation Fund in the amount of \$158,185.00 for workers' compensation insurance from July 1, 2012 through June 30, 2013 and further in that this is self insurance pooled funds, that competitive bidding be waived in accordance with City policy.

ROLL CALL VOTE

YES: Flanagan, Monaghan, Sawicki, Szymanski, Poynter and Costantino.

NO: None.

ABSENT: Palmer.

RESOLUTION ADOPTED

CM 06-87-12 MACOMB COUNTY TECHNICAL RESCUE TEAM
AND HAZMAT TEAM - INTERLOCAL AGREEMENTS

RESOLUTION by Sawicki, SUPPORTED by Costantino:
BE IT RESOLVED to approve the Interlocal Agreements for the City's participation in the Macomb County Technical Rescue Team and the Macomb County Hazmat Team, and further, to authorize the acting City Manager to sign the Agreements.

ROLL CALL VOTE

YES: Monaghan, Sawicki, Szymanski, Poynter, Costantino and Flanagan.
NO: None.
ABSENT: Palmer.

RESOLUTION ADOPTED

CM 06-88-12 CONDEMNATION RESOLUTION - 20903 LANCASTER

RESOLUTION by Costantino, SUPPORTED by Szymanski:
BE IT RESOLVED to adopt the resolution on Condemnation of Dwelling and Abatement of Public Nuisance recommended by the City Attorney to proceed with condemnation of the property at 20903 Lancaster.

ROLL CALL VOTE

YES: Sawicki, Szymanski, Poynter, Costantino, Flanagan and Monaghan.
NO: None.
ABSENT: Palmer.

RESOLUTION ADOPTED

CM 06-89-12 CONDEMNATION RESOLUTION - 20902 LANCASTER

RESOLUTION by Szymanski, SUPPORTED by Costantino:
BE IT RESOLVED to adopt the resolution on Condemnation of Dwelling and Abatement of Public Nuisance recommended by the City Attorney to proceed with condemnation of the

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property at 20902 Lancaster.

ROLL CALL VOTE

YES: Sawicki, Szymanski, Poynter, Costantino, Flanagan, and Monaghan.

NO: None.

ABSENT: Palmer.

RESOLUTION ADOPTED

CM 06-90-12 AWARD OF BID - ADA ACCESSIBLE
RAMP REPLACEMENT - # 180-138

RESOLUTION by Sawicki, SUPPORTED by Costantino:
BE IT RESOLVED to accept the low bid submitted by Century Cement Co. Inc. of Riverview in the amount of \$103,016.00 for the ADA Accessible Ramp Replacement project on Canton Avenue between Roslyn and Fleetwood and further that these funds come from the CDBG grant funds.

ROLL CALL VOTE

YES: Szymanski, Poynter, Costantino, Flanagan, Monaghan, and Sawicki.

NO: None.

ABSENT: Palmer.

RESOLUTION ADOPTED

CM 06-91-12 RESOLUTION - AUTHORIZING PUBLICATION OF
THE NOTICE OF INTENT TO ISSUE REVENUE
BONDS FOR THE SANITARY SEWER SYSTEM

RESOLUTION by Sawicki, SUPPORTED by Costantino:
BE IT RESOLVED to authorize the Publication of the Notice of Intent to Issue Revenue Bonds for the Sanitary Sewer System.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Monaghan, Sawicki and Szymanski.

NO: None.

ABSENT: Palmer.

RESOLUTION ADOPTED

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Councilman Szymanski had a prior commitment and left at 7:26 p.m.

CALL TO AUDIENCE

The following individual commented on the sanitary sewer project and discussions with Detroit Fire Department:

Mrs. Uhl

The following individual commented on neighborhood concerns on his street.

Mr. Moseley

The following individual thanked the City Manager, City Attorney and Council for their actions regarding a neighborhood issue:

Ms. Bellomo

CALL TO COUNCIL

Members of City Council commented on issues regarding the condemnations, the ADA Ramp project, the Bond Issue for the Sanitary Sewer project and litigation of a former employee.

Mr. Monaghan resigned his position on Council due to his recent move.

The Mayor thanked him for his many years of service and time devoted to the City and presented him with a plaque in appreciation.

CM 06-92-12

ADJOURNMENT

MOTION by Monaghan, SUPPORTED by Costantino:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:36 p.m.

ABSENT: Palmer.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, ACTING CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
MAY 21, 2012

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Michael P. Monaghan, Daniel S. Palmer, Vivian M. Sawicki, and John M. Szymanski.

ABSENT: None.

OTHERS PRESENT: Acting City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and Acting City Clerk Leslie M. Frank.

PRESENTATION

The Mayor and Lieutenant Robert Hunter presented a certificate of recognition to 11-year-old Amari Young and Dispatcher Barbara Skalba for their brave actions on March 5, 2012 during a home invasion. A representative from Target Corporation was also present and presented each of them with a Target gift card.

CM 05-77-12

MINUTES

MOTION by Monaghan, SUPPORTED by Szymanski:

To receive, approve and file the minutes of the regular City Council meeting held May 7, 2012.

MOTION CARRIED UNANIMOUSLY

CITY OF HARPER WOODS, MICHIGAN
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PUBLIC COMMENT ON AGENDA

Ms. Bellomo thanked all of the Council members for their efforts.

CM 05-78-12

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Monaghan:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 97438 through 97531 in the amount of \$968,563.27 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Badger Meter, Inc. in the amount of \$6,292.66 for the purchase of 48 new 5/8" Orion automatic read water meters and transmitters.
3. Approve payment to Statewide Security Transport in the amount of \$5,721.50 for prisoner lodging and maintenance for the month of April 2012.
4. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$112,948.34 for professional services during the month of April for the following projects: User Charge System, #180-143; SRF Applications, #180-142; SRF Open Cut Repairs, #180-119; SRF SCIPP Repairs, #180-118; SRF FCIPP, #180-117; Traffic Signal Upgrades, #180-124; 2010 Emergency Concrete Pavement Repair, #180-129 and 2011/12 CDBG ADA Ramp Replacement #180-138.
5. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$7,161.00 for contractual lawn cutting and weed maintenance in various areas of the City, including the Community Center, the DPW, City Hall annexes and the Parks.
6. Approve the repair estimate for the emergency repair to Engine 1 from J & J Fleet and Fire Truck Service in an amount not to exceed \$10,500.00

ROLL CALL VOTE

YES: Costantino, Flanagan, Monaghan, Palmer, Sawicki, Szymanski and Poynter.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-79-12 INTRODUCTION AND FIRST READING -
 AN ORDINANCE ADDRESSING VACANT
PROPERTY REGISTRATION AND MAINTENANCE

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RESOLUTION by Costantino, SUPPORTED by Sawicki:
BE IT RESOLVED to Introduce and Place for First Reading an Ordinance entitled “An Ordinance Requiring the Registration and Maintenance of Vacant Property Through the Addition of Article 11 of the Housing Code for the City of Harper Woods and Providing for Repealer, Severability, Penalties and Effective Date” and further to direct the acting City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Flanagan, Monaghan, Palmer, Sawicki, Szymanski, Poynter and Costantino.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-80-12 INTRODUCTION AND FIRST READING - AN
 ORDINANCE REGULATING AND LICENSING
PRECIOUS METAL AND GEM DEALERS

RESOLUTION by Monaghan, SUPPORTED by Palmer:
BE IT RESOLVED to introduce and place for first reading an ordinance entitled “An Ordinance Regulating and Licensing Precious Metal and Gem Dealers Through the Addition of Article 14 to Chapter 12, of the Code of Ordinances for the City of Harper Woods and Providing for Repealer, Severability, Penalties and Effective Date,” and further, to direct the acting City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Monaghan, Palmer, Sawicki, Szymanski, Poynter, Costantino and Flanagan.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-81-12 INTRODUCTION AND FIRST READING - AN
ORDINANCE REGULATING AND LICENSING PAWN
BROKERS, SECOND-HAND DEALERS AND JUNK DEALERS

RESOLUTION by Monaghan, SUPPORTED by Szymanski:
BE IT RESOLVED to introduce and place for first reading an ordinance entitled "An Ordinance
Regulating and Licensing Pawn Brokers, Second Hand Dealers and Junk Dealers Through the
Addition of Article 13

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to Chapter 12, Licenses, Permits and Business Regulations of the Code of Ordinances for the
City of Harper Woods and Providing for Repealer Severability, Penalties and Effective Date," and
further to direct the acting City Clerk to publish a notice of this in accordance with City Charter
requirements.

ROLL CALL VOTE

YES: Palmer, Sawicki, Szymanski, Poynter, Costantino, Flanagan and Monaghan.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CALL TO AUDIENCE

The following individuals commented on homes or businesses in violation of City ordinances:

Ms. Courtney
Mr. Dick

The following individuals commented on actions of City Council:

Ms. Paiz
Ms. Bellomo

The following individuals commented on actions of the Police Department

Lt. Hunter
Ms. Bellomo

CALL TO COUNCIL

The Mayor commented on various items including vacancies on various City Boards and/or Commissions, and on the Detroit Area Agency on Aging. He also mentioned his office hours will be beginning again next month. The City Council also commented on various items including the new regulations on the sale and use of fireworks in Michigan, the fees that are currently being charged by the City Engineers and the online incident reporting that is now up and running for Police reports.

CM 05-82-12

ADJOURNMENT

MOTION by Palmer, SUPPORTED by Monaghan:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:16 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, ACTING CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
MAY 7, 2012

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Michael P. Monaghan, Daniel S. Palmer, Vivian M. Sawicki, and John M. Szymanski.

ABSENT: None.

OTHERS PRESENT: Acting City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and Acting City Clerk Leslie M. Frank.

CM 05-62-12

MINUTES

MOTION by Monaghan, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held April 16, 2012 and furthermore receive and file the minutes of the Library Board meeting held April 19, 2012.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 05-63-12

MOVED TABLED ITEM TO OLD BUSINESS

MOTION by Monaghan, SUPPORTED by Palmer:

To remove item CM 04-59-12 Levy of the 9.5 Mill Assessment from Tabled and Pending Items and Place under Old Business 1.

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MOTION CARRIED UNANIMOUSLY

CM 05-64-12

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Monaghan:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 97104 through 97437 in the amount of \$755,248.58 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Badger Meter, Inc. in the amount of \$8,075.93 for the purchase of 48 new 5/8" Orion automatic read water meters and transmitters.
3. Approve payment to Statewide Security Transport in the amount of \$5,097.50 for prisoner lodging and maintenance for the month of March 2012.

4. Approve payment to Oakland County Information Technology in the amount of \$7,649.75 for fees relative to the CLEMIS computer system utilized by the Police Department.
5. Approve payment to Plante & Moran in the amount of \$32,000.00 for the professional services performed in conjunction with the 2011 audit.
6. Approve payment to Nu Appearance Maintenance, Inc. in the amount of \$8,431.00 for contractual lawn cutting and weed maintenance in various areas of the City, including the Community Center, City Hall, Library and the parks. It also includes lawn cutting at various residential homes that were not in compliance with the ordinance.

ROLL CALL VOTE

YES: Costantino, Flanagan, Monaghan, Palmer, Sawicki, Szymanski and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-65-12

LEVY OF THE 9.5 MILL ASSESSMENT

RESOLUTION by Monaghan, SUPPORTED by Szymanski:

BE IT RESOLVED to direct the City Assessor to spread the assessment levy of 9.5 mills on the taxable value of all lands and premises within the municipal boundaries of the City of Harper Woods to defray the costs to continue maintenance and operations of police and fire.

ROLL CALL VOTE

YES: Flanagan, Monaghan, Palmer, Sawicki, Szymanski, Poynter and Costantino.

NO: None.

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RESOLUTION ADOPTED UNANIMOUSLY

CM 05-66-12

CONDEMNATION RESOLUTION - 18705 KINGSVILLE

RESOLUTION by Szymanski, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the resolution on Condemnation of Dwelling and Abatement of Public Nuisance recommended by the City Attorney to proceed with condemnation of the property at 18705 Kingsville.

ROLL CALL VOTE

YES: Monaghan, Palmer, Sawicki, Szymanski, Poynter, Costantino and Flanagan.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-67-12 CONDEMNATION RESOLUTION - 19667 ROSCOMMON

RESOLUTION by Costantino, SUPPORTED by Palmer:

BE IT RESOLVED to adopt the resolution on Condemnation of Dwelling and Abatement of Public Nuisance recommended by the City Attorney to proceed with condemnation of the property at 19667 Roscommon.

ROLL CALL VOTE

YES: Palmer, Sawicki, Szymanski, Poynter, Costantino, Flanagan and Monaghan.
NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-68-12 ADOPTION OF TITLE VI NON-DISCRIMINATION PLAN

RESOLUTION by Costantino, SUPPORTED by Monaghan:

BE IT RESOLVED to adopt the attached resolution as outlined by the acting City Manager and to adopt the Title VI Plan for the City of Harper Woods and the Limited English Proficiency (LEP) Plan Guidelines and Procedures.

ROLL CALL VOTE

YES: Sawicki, Szymanski, Poynter, Costantino, Flanagan, Monaghan and Palmer.
NO: None.

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RESOLUTION ADOPTED UNANIMOUSLY

Councilwoman Costantino had a family matter to attend to and left at 7:18 p.m.

CM 05-69-12 MILK RIVER - OPERATION & MAINTENANCE

RESOLUTION by Palmer, SUPPORTED by Monaghan:

BE IT RESOLVED to approve payment to Wayne County in the amount of \$396,756.50 for the

operation and maintenance of the Milk River Drain for the first and second quarter of FY2012.

ROLL CALL VOTE

YES: Szymanski, Poynter, Flanagan, Monaghan, Palmer and Sawicki.

NO: None.

ABSENT: Costantino

RESOLUTION ADOPTED UNANIMOUSLY

CM 05-70-12 2010 MISCELLANEOUS CONCRETE PAVEMENT REPAIR
PROGRAM - #180-129 - PROGRESS PAYMENT NO. 3

RESOLUTION by Monaghan, SUPPORTED by Palmer:

BE IT RESOLVED to approve payment to Zuniga Cement Construction, Inc. in the amount of \$1,000.00 for Progress Payment No. 3 on the 2010 Miscellaneous Concrete Pavement Repair Program, #180-129.

ROLL CALL VOTE

YES: Poynter, Flanagan, Monaghan, Palmer, Sawicki and Szymanski.

NO: None.

ABSENT: Costantino

RESOLUTION ADOPTED

CM 05-71-12 AGREEMENT - UPDATE THE MASTER PLAN

RESOLUTION by Monaghan, SUPPORTED by Szymanski:

BE IT RESOLVED to approve the agreement submitted by McKenna and Associates for professional services in preparing an updated Master Plan in an amount not to exceed \$6,800.00, and further to authorize the acting City Manager to sign the agreement.

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ROLL CALL VOTE

YES: Flanagan, Monaghan, Palmer, Sawicki, Szymanski and Poynter.

NO: None.

ABSENT: Costantino

RESOLUTION ADOPTED

CM 05-72-12 SECOND READING AND ADOPTION - ORDINANCE NO.
2012 - 02 - AN ORDINANCE TO PROVIDE THAT THE CITY
ENGINEER OR A REPRESENTATIVE HAS AUTHORITY TO
IMPLEMENT REPAIRS OF SIDEWALKS, DRIVEWAYS AND
CROSSWALKS BETWEEN THE SIDEWALKS AND THE CURB

RESOLUTION by Monaghan, SUPPORTED by Szymanski:
BE IT RESOLVED to Place for Second Reading and Adoption Ordinance No. 2012-02 entitled
“An Ordinance to Amend Section 23-27 and Section 23-28 of the Code of Ordinances for the
City of Harper Woods to Provide that the City Engineer or His or Her Assigned Representative
May Implement the Provisions Set Out in These Sections for the Repair of Sidewalks, Driveways,
Crosswalks or Other Paved Area Between Sidewalks and the Curb” and further to direct the City
Clerk to publish a notice of this in accordance with City Charter requirements. (Attachment #1)

ROLL CALL VOTE

YES: Flanagan, Monaghan, Palmer, Sawicki, Szymanski and Poynter.

NO: None.

ABSENT: Costantino

RESOLUTION ADOPTED

CM 05-73-12 MICHIGAN DEPARTMENT OF TRANSPORTATION -
PROGRESS BILLING TRAFFIC SIGNAL UPGRADE

RESOLUTION by Palmer, SUPPORTED by Monaghan:
BE IT RESOLVED to approve payment to the Michigan Department of Transportation in the
amount of \$1,419.68 for the Beaconsfield Traffic Signal Upgrade project.

ROLL CALL VOTE

YES: Monaghan, Palmer, Sawicki, Szymanski, Poynter and Flanagan.

NO: None.

ABSENT: Costantino

RESOLUTION ADOPTED

CALL TO AUDIENCE

The following individuals commented on the newly adopted Ordinance No. 2012-02:

Mr. Regal

Mr. Dick

The following individual commented on the Master Plan Update:

Mr. Buscemi

The following individual commented on a neighbor concern:

Ms. Bellomo

The following individuals commented on the actions of the Boy Scouts who recently helped to beautify the Library:

Ms. Carlson

CALL TO COUNCIL

The Mayor thanked everyone for their well wishes while he was recuperating. The Mayor and City Council also commented on various items including the 9.5 mill assessment, the Police Departments' Year End Report, the Mayor's Prayer Breakfast and the Harper Woods Little League Opening Day.

Councilwoman Sawicki invited everyone to attend this year's Plant Exchange which will be at Salter Park on May 19 from 9:00 a.m. until 11:00 a.m.

CM 05-74-12

ADDENDUM TO THE AGENDA

MOTION by Palmer, SUPPORTED by Sawicki:

To approve the request from the City Manager to add an executive session for the purpose of discussing a collective bargaining matter.

MOTION CARRIED

CM 05-75-12

EXECUTIVE SESSION -
COLLECTIVE BARGAINING

RESOLUTION by Palmer, SUPPORTED by Sawicki:

BE IT RESOLVED to adjourn to executive session for the purpose of discussing a collective bargaining matter.

ROLL CALL VOTE

YES: Palmer, Sawicki, Szymanski, Poynter, Flanagan and Monaghan

NO: None.

ABSENT: Costantino.

The City Council adjourned to Executive Session at 7:47 p.m. and reconvened at 8:34 p.m. Councilwoman Costantino returned at 8:15 p.m.

CM 05-76-12

ADJOURNMENT

MOTION by Monaghan, SUPPORTED by Szymanski:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:34 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, ACTING CITY CLERK

ORDINANCE NO. 2012-02

**AN ORDINANCE TO AMEND SECTION 23-27
AND SECTION 23-28 OF THE CODE OF ORDINANCES
FOR THE CITY OF HARPER WOODS TO PROVIDE THAT
THE CITY ENGINEER OR HIS OR HER ASSIGNED REPRESENTATIVE
MAY IMPLEMENT THE PROVISIONS
SET OUT IN THESE SECTIONS FOR THE REPAIR OF
SIDEWALKS, DRIVEWAYS, CROSSWALKS OR OTHER PAVED
AREA BETWEEN SIDEWALKS AND THE CURB**

The City of Harper Woods Ordains:

SECTION 1. That Section 23-27 of the Code of Ordinances for the City of Harper Woods is Amended to read as follows:

Sec. 23-27. Repair of Sidewalks.

Whenever the city engineer *or his or her assigned representative* shall determine that a sidewalk is unsafe for use, or required to be constructed for the public safety, *he or she* shall give written notice thereof to the owner of the abutting premises by mail, addressed to the last known address of said owner, or if the owner *or his or her* address be unknown by delivering said notice and leaving same with a person of suitable age and discretion at the premises, or if such person be not found, by posting such notice in some conspicuous place on the premises. The notice shall specify the construction of the sidewalk required and specifications therefore, or the condition to be repaired and the nature of the repairs to be made. In the event such owner fails to repair or construct such sidewalk within thirty (30) days the city engineer *or his or her assigned representative* shall report same to the city council with the request that the city engineer is authorized to repair or construct the same. The city engineer *or his or her assigned representative* may dispense with said notice and report, and request the council for authority to repair or construct the sidewalk, if, in *his or her* opinion, the sidewalk condition is unsafe and dangerous and requires immediate repair to assure public safety and to prevent the possibility of city liability for personal injury or property damage. Upon receipt of any such report of the failure of such owner to repair the sidewalk within the time specified in such notice, or such request for authority for immediate construction or repair, the council may determine to construct or repair same by resolution and order the city engineer to proceed with the required work. The cost of repairs or construction hereunder if made by the city shall be charged against the premises abutting such sidewalk and the owner thereof in accordance with the provisions of the Charter relative to special assessments.

(Code 1962. § 7-103)

Charter reference -Special assessments, §12.1 et seq.

Sec. 23-28 Repair of unsafe driveways and crosswalks.

Whenever any driveway, crosswalk or other paved area between the sidewalk and the curb is or becomes so defective that it is not reasonably safe or fit for travel, and in the opinion of the city engineer *or his or her assigned representative*, the same should be immediately repaired, he or she shall give the owner or occupant of the premises adjacent to such driveway crosswalk or other paved area, notice to repair same within thirty (30) days, and in default thereof the city engineer *or his or her assigned representative* shall have the power to cause the same to be repaired, and the engineer *or his or her assigned representative* shall make a detailed report to the council of the cost and expense of performing this work, which cost and expenses shall be charged to such owner or occupant in the manner provided by the Charter relative to special assessments.

(Code 1962, § 7-107)

Charter reference -Special assessments, § 12.1 et seq.

SECTION 2. REPEAL.- All Ordinances or parts of ordinances, in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. SEVERABILITY - If any article, section, subsection, sentence clause, phrase or Portion of this ordinance is for the any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance, it being the intent of the Council of the City of Harper Woods that this ordinance shall stand, notwithstanding the invalidity of any article, section, subsection, sentence, clause, phrase or portion thereof.

SECTION 4. EFFECTIVE DATE - The provision of this ordinance shall take effect ten (10) days after adoption.

Kenneth A. Poynter, Mayor

Leslie M. Frank, Acting City Clerk

Introduction and First Reading: April 2, 2012

Second Reading and Adoption: May 7, 2012

Published: May 17, 2012

Effective Date: May 27, 2012

CITY OF HARPER WOODS
CITY COUNCIL
APRIL 16, 2012

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Pro tem Cheryl A. Costantino at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Michael P. Monaghan, Daniel S. Palmer, and John M. Szymanski.

ABSENT: Mayor Kenneth A. Poynter and Councilwoman Vivian M. Sawicki.

OTHERS PRESENT: Acting City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and Acting City Clerk Leslie M. Frank.

CM 04-54-12

EXCUSE MAYOR POYNTER
AND COUNCILWOMAN SAWICKI

MOTION by Monaghan, SUPPORTED by Palmer:

To excuse Mayor Poynter from tonight's meeting because he is recuperating from a medical emergency and Councilwoman Sawicki due to a prior commitment.

ABSENT: Poynter and Sawicki.

MOTION CARRIED

CM 04-55-12

MINUTES

MOTION by Monaghan, SUPPORTED by Szymanski:

To receive, approve and file the minutes of the regular City Council meeting held April 2, 2012 and furthermore receive and file the minutes of the Board of Review held March 12, 2012 the Beautification Commission held April 9, 2012 and the Board of Zoning Appeals held April 11, 2012.

ABSENT: Poynter and Sawicki.

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MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No comments were made.

CM 04-56-12

CONSENT AGENDA

RESOLUTION by Monaghan, SUPPORTED by Palmer:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 97007 through 97103 in the amount of \$282,866.52 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Wayne County in the amount of \$5,556.64 for services performed on the tax rolls.

ROLL CALL VOTE

YES: Costantino, Flanagan, Monaghan, Palmer, and Szymanski.

NO: None.

ABSENT: Poynter and Sawicki.

RESOLUTION ADOPTED

CM 04-57-12

9.5 MILL LEVY TO DEFRAID THE COSTS
TO CONTINUE THE MAINTENANCE OF POLICE
AND FIRE PROTECTION - OPEN PUBLIC HEARING

MOTION by Monaghan, SUPPORTED by Palmer:

To open the Public Hearing on the levying of a 9.5 mill assessment to defray the costs to continue the maintenance of police and fire protection.

ABSENT: Poynter and Sawicki.

MOTION CARRIED

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PUBLIC HEARING

The following individuals commented on the issue of the 9.5 mill assessment:

Mr. Regal
Mr. Anderson
Ms. Sommers
Ms. Marshall
Mr. Cassara
Ms. Uhl
Ms. Paiz
Ms. Rutledge
Mr. Buscemi
Mr. Selburn
Ms. Carlson
Ms. Glosser
Mr. Binder

CM 04-58-12

9.5 MILL LEVY TO DEFRAY THE COSTS
TO CONTINUE THE MAINTENANCE OF POLICE
AND FIRE PROTECTION - CLOSE PUBLIC HEARING

MOTION by Monaghan, SUPPORTED by Palmer:

To close the Public Hearing on the levying of a 9.5 mill assessment to defray the costs to continue the maintenance of police and fire protection.

ABSENT: Poynter and Sawicki.

MOTION CARRIED

There were comments made by the following City Council members in response to residents comments:

Mr. Flanagan
Mr. Szymanski
Mr. Monaghan

MOTION by Palmer, SUPPORTED by Flanagan:

To Table directing the City Assessor to spread the assessment levy of 9.5 mills on the taxable value of all lands and premises within the municipal boundaries of the City of Harper Woods to defray the

CITY OF HARPER WOODS, MICHIGAN
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costs to continue maintenance and operations of police and fire until all of the City Council members are present to vote on this item.

ABSENT: Poynter and Sawicki.

MOTION ADOPTED

RESOLUTION by Monaghan, SUPPORTED by Szymanski:

BE IT RESOLVED approve payment to the Bank of New York in the amount of \$1,329,862.5 for the annual principal and interest payments on the 1995, 1999 and 2001 Tax Road Bonds and the Library Improvement Bond; \$961,000.00 principal and interest on the 1999 Series Bond; \$214,525.00 principal and interest in the 2001 Series Bond and \$154,337.50 principal and interest on the Library Improvement Bond.

ROLL CALL VOTE

YES: Monaghan, Palmer, Szymanski, Costantino and Flanagan.

NO: None.

ABSENT: Poynter and Sawicki.

RESOLUTION ADOPTED

CALL TO AUDIENCE

The following individuals commented on neighborhood concerns with vacant/abandoned/rental homes:

A resident from Washtenaw

Ms. Rutledge
Ms. Carlson

The following individuals commented on City Services:

Mr. Cassara
Ms. Uhl
Ms. Marshall
Police Chief Burke
Ms. Paiz
Mr. Degaro

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Ms. Honto
Mr. Buscemi

The following individuals commented on actions of City Council:

Ms. Uhl
Ms. Paiz
Mr. Micallef
Ms. Beaubien
Mr. Selburn
Ms. Carlson
Ms. Marshall

CALL TO COUNCIL

Councilmembers Monaghan, Szymanski and Flanagan also commented in response to comments made by residents.

CM 04-61-12

ADJOURNMENT

MOTION by Monaghan, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:52 p.m.

ABSENT: Poynter and Sawicki.

MOTION CARRIED

CHERYL A. COSTANTINO, MAYOR
PRO TEM

LESLIE M. FRANK, ACTING CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
APRIL 2, 2012

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Pro tem Cheryl A. Costantino at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Michael P. Monaghan, Daniel S. Palmer, Vivian M. Sawicki, and John M. Szymanski.

ABSENT: Mayor Kenneth A. Poynter,

OTHERS PRESENT: Acting City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and Acting City Clerk Leslie M. Frank.

CM 04-48-12

EXCUSE MAYOR POYNTER

MOTION by Monaghan, SUPPORTED by Sawicki:

To excuse Mayor Poynter from tonight's meeting because he is recuperating from a medical emergency.

ABSENT: Poynter.

MOTION CARRIED

CM 04-49-12

MINUTES

MOTION by Monaghan, SUPPORTED by Szymanski:

To receive, approve and file the minutes of the regular City Council meeting held March 19, 2012 and furthermore receive and file the minutes of the Planning Commission meeting held March 28, 2012.

ABSENT: Poynter.

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MOTION CARRIED

PUBLIC COMMENT ON AGENDA

None.

CM 04-50-12

CONSENT AGENDA

RESOLUTION by Monaghan, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 96921 through 97006 in the amount of \$627,684.44 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Badger Meter, Inc. in the amount of \$7,611.65 for the purchase of 24 new 5/8" Orion automatic read water meters and transmitters.
3. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$13,311.07 for professional services during the month of February for the following projects: 2012 Federal Aid for Projects, #180-144; MDOT Utility Request, I-94 Lighting, #180-145; Traffic Signal Upgrades, #180-124; SRF Applications, #180-142; User Charge System, #180-143; SRF Open Cut Repairs, #180-119; SRF SCIPP Repairs, #180-118 and SRF FCIPP, #180-117.
4. Approve the request from Harper Woods Little League to hold their annual opening day parade on Saturday, April 28, 2012 at 11:00 a.m.

ROLL CALL VOTE

YES: Costantino, Flanagan, Monaghan, Palmer, Sawicki, and Szymanski.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CM 04-51-12

MICHIGAN DEPARTMENT OF
TRANSPORTATION - PROGRESS BILLING

RESOLUTION by Monaghan, SUPPORTED by Szymanski:

BE IT RESOLVED approve payment to the Michigan Department of Transportation in the amount of \$6,478.81 for the Beaconsfield Traffic Signal Upgrade project.

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ROLL CALL VOTE

YES: Flanagan, Monaghan, Palmer, Sawicki, Szymanski, and Costantino.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CM 04-52-12 INTRODUCTION AND FIRST READING - AN ORDINANCE
TO PROVIDE THAT THE CITY ENGINEER OR A
REPRESENTATIVE HAS AUTHORITY TO IMPLEMENT REPAIRS
OF SIDEWALKS, DRIVEWAY AND CROSSWALKS
BETWEEN THE SIDEWALK AND THE CURB

RESOLUTION by Monaghan, SUPPORTED by Szymanski:

BE IT RESOLVED Introduce and Place for First Reading, an Ordinance entitled "An Ordinance to Amend Section 23-27 and Section 23-28 of the Code of Ordinances for the City of Harper Woods to Provide that the City Engineer or His or Her Assigned Representative May Implement the Provisions Set Out in These Sections for the Repair of Sidewalks, Driveways, Crosswalks or Other Paved Area Between Sidewalks and the Curb," and further, to direct the City Clerk to publish a notice of this in accordance with City Charter requirements.

ROLL CALL VOTE

YES: Monaghan, Palmer, Sawicki, Szymanski, Costantino and Flanagan.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CALL TO AUDIENCE

The following individuals commented on actions of City Council:

Ms. Susan Uhl

Mr. David Micallef

Ms. Veronica Piaz

The following individuals commented on neighborhood concerns with vacant/abandoned homes:

Ms. Yvette Diggs

Ms. Trina Jackson

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The following individuals commented on City Services

Mr. Kolby Miller of Medstar

The following individuals commented on neighborhood concerns:

Mr. John Schenburn

The following individuals commented on City Departments

Ms. Kimora Porter

CALL TO COUNCIL

The Mayor Pro tem and members of City Council commented on many issues including vacant homes in the City and the rental registration program, the recent layoffs in the fire department, and various budget issues. The acting City Manager gave an update on all of the projects and programs that he is currently working on.

MOTION by Monaghan, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 7:57 p.m.

MOTION CARRIED UNANIMOUSLY

CHERYL COSTANTINO, MAYOR PRO TEM

LESLIE M. FRANK, ACTING CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
MARCH 19, 2012

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Pro tem Cheryl A. Costantino at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Pro tem Cheryl A. Costantino, Councilperson(s) John M. Szymanski, Charles Flanagan, Michael P. Monaghan, Daniel S. Palmer, and Vivian M. Sawicki.

ABSENT: Mayor Kenneth A. Poynter.

OTHERS PRESENT: Acting City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and Acting City Clerk Leslie M. Frank.

CM 03-35-12

EXCUSE MAYOR POYNTER

MOTION by Monaghan, SUPPORTED by Palmer:

To excuse Mayor Poynter from tonight's meeting because of a medical emergency.

ABSENT: Poynter.

MOTION CARRIED

CM 03-36-12

MINUTES

MOTION by Monaghan, SUPPORTED by Palmer:

To receive, approve and file the minutes of the regular City Council meeting held March 5, 2012.

ABSENT: Poynter.

MOTION CARRIED

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

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PUBLIC COMMENT ON AGENDA

Ms. Sherman commented on safety issues for homeowners.

CM 03-37-12

CONSENT AGENDA

RESOLUTION by Szymanski, SUPPORTED by Monaghan:

BE IT RESOLVED to approve the following item on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 96624 through 96920 in the amount of \$174,940.91 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.

ROLL CALL VOTE

YES: Costantino, Flanagan, Monaghan, Palmer, Sawicki, and Szymanski.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CM 03-38-12

COMMUNITY DEVELOPMENT BLOCK
GRANT - OPEN PUBLIC HEARING

MOTION by Monaghan, SUPPORTED by Sawicki:

To open the Public Hearing on the 2012 Community Development Block Grant Program.

ABSENT: Poynter.

MOTION CARRIED

PUBLIC HEARING

The following individuals commented on the Community Development Block Grant

Mr. Regal

Ms. Sherman

Ms. Kingston

Mr. Selburn

Ms. Carlson

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

MARCH 19, 2012
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CM 03-39-12

COMMUNITY DEVELOPMENT BLOCK
GRANT - CLOSE PUBLIC HEARING

MOTION by Monaghan, SUPPORTED by Palmer:

To close the Public Hearing on the 2012 Community Development Block Grant Program.

ABSENT: Poynter.

MOTION CARRIED

CM 03-40-12

ADOPTION OF 2012 COMMUNITY
DEVELOPMENT BLOCK GRANT PROGRAM

RESOLUTION by Sawicki, SUPPORTED by Szymanski:

BE IT RESOLVED To adopt the 2012 Community Development Block Grant Program as follows:

Administration	\$ 9,700
SOC Minor Home Repairs	\$16,000
SOC Chore Program	\$ 9,220
Street Improvements	\$52,860
Concrete, Landscape & Electrical - Census Tract 5516 (Kelly Rd.)	
Pointe Area Assisted Transit Svc. (Handicapped Transportation)	<u>\$ 9,220</u>
TOTAL	<u>\$ 97,000</u>

ROLL CALL VOTE

YES: Flanagan, Monaghan, Palmer, Sawicki, Szymanski, and Costantino.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CM 03-41-12

CREATION OF A SPECIAL ASSESSMENT
DISTRICT - OPEN PUBLIC HEARING

MOTION by Monaghan, SUPPORTED by Sawicki:

To open the Public Hearing on the Creation of a Special Assessment District.

CITY OF HARPER WOODS, MICHIGAN
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ABSENT: Poynter.

MOTION CARRIED

PUBLIC HEARING

The following individuals commented in favor of the Creation of a Special Assessment District

Ms. Kingston
Ms. Uhl
Ms. Sherman
Mr. Viviano
Mr. Bordato
Mr. Miller
Ms. Honto
Mr. Somniak
Ms. Carlson

The following individuals commented and asked questions regarding the Creation of a Special Assessment District.

Mr. Sherman
Mr. Buscemi
Mr. DeSera
Mr. Cadotte
Mr. Selburn
Mr. Schmitt
Mr. Casara

CM 03-42-12

CREATION OF A SPECIAL ASSESSMENT
DISTRICT - CLOSE PUBLIC HEARING

MOTION by Palmer, SUPPORTED by Monaghan:
To close the Public Hearing on the Creation of a Special Assessment District.

ABSENT: Poynter.

MOTION CARRIED

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

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CM 03-43-12

APPROVE THE CREATION OF A
SPECIAL ASSESSMENT DISTRICT

RESOLUTION by Szymanski, SUPPORTED by Monaghan:
BE IT RESOLVED to adopt the attached resolution to create a special assessment district.

ROLL CALL VOTE

YES: Monaghan, Palmer, Sawicki, Szymanski, Costantino and Flanagan.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CM 03-44-12

MILK RIVER INTEREST

RESOLUTION by Monaghan, SUPPORTED by Szymanski:

BE IT RESOLVED to approve payment in the amount of \$7,210.56 to Wayne County for the Milk River Drain interest payments; \$4,616.65 interest on the 1991 Series Bond, \$351.41 interest on the 1992 Series Bond and \$2,242.50 interest on the 1993 Series Bond.

ROLL CALL VOTE

YES: Palmer, Sawicki, Szymanski, Costantino, Flanagan and Monaghan.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CM 03-45-12

CONDEMNATION - 21228/21230 BOURNEMOUTH

RESOLUTION by Palmer, SUPPORTED by Monaghan:

BE IT RESOLVED to adopt the resolution on Condemnation of Dwelling and Abatement of Public Nuisance recommended by the City Attorney to proceed with condemnation of the property at 21228/21230 Bournemouth.

ROLL CALL VOTE

YES: Sawicki, Szymanski, Costantino, Flanagan, Monaghan and Palmer.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

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CM 03-46-12

EXTENSION OF CURBSIDE RECYCLING CONTRACT

RESOLUTION by Monaghan, SUPPORTED by Szymanski:

BE IT RESOLVED to approve a three-year extension of the curbside recycling contract with Rizzo Services as provided for in the original bid process with an amended proposal to maintain the per week per household cost at \$.55 through August 2, 2015.

ROLL CALL VOTE

YES: Szymanski, Costantino, Flanagan, Monaghan, Palmer and Sawicki.

NO: None.

ABSENT: Poynter.

RESOLUTION ADOPTED

CALL TO AUDIENCE

The following individuals commented on neighborhood concerns:

Ms. Fortunate

Ms. Sherman

Mr. Sherman

Mr. Bordato

Mr. Buscemi

The following individuals commented on bargaining matters:

Mr. Micallef

Ms. Uhl

The following individuals commented on City Ordinances:

Mr. Dick

The following individuals commented on City Services:

Ms. Honto

The following individuals commented on actions of City Council:

Mr. Selburn

The following individuals commented on the financial situation of the City:

Ms. Kindle

Mr. Regal announced that the Dad's Club will be having a Pancake Breakfast on April 1, 2012.

CALL TO COUNCIL

Mayor Pro tem Costantino and Councilman Flanagan commented on several issues.

CM 03-47-12

ADJOURNMENT

MOTION by Monaghan, SUPPORTED by Sawicki:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 9:40 p.m.

ABSENT: Poynter.

MOTION CARRIED

CHERYL A. COSTANTINO, MAYOR
PRO TEM

LESLIE M. FRANK, ACTING CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
MARCH 5, 2012

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) John M. Szymanski, Michael P. Monaghan, Daniel S. Palmer, and Vivian M. Sawicki.

ABSENT: Councilperson Charles Flanagan

OTHERS PRESENT: Acting City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and Acting City Clerk Leslie M. Frank.

CM 03-27-12

EXCUSE COUNCILPERSON FLANAGAN

MOTION by Monaghan, SUPPORTED by Szymanski:

To excuse Councilperson Flanagan from tonight's meeting because of a prior commitment.

ABSENT: Flanagan

MOTION CARRIED

CM 03-28-12

MINUTES

MOTION by Monaghan, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held February 22, 2012 and furthermore receive and file the minutes of the Library Board meeting held February 16, 2012.

ABSENT: Flanagan

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

Mr. Selburn asked why the Tabled item was not going to be acted upon tonight.

CM 03-29-12

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Monaghan:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. approve the Accounts Payable listing for Check Numbers 96533 through 96623 in the amount of \$486,248.98 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$12,905.22 for professional services during the month of February 2012 for the following projects: Traffic Signal Upgrades, #180-124; Handicap Ramp Upgrade, #180-126; 2011 Emergency Concrete Pavement Repairs, #180-136; SRF Applications, #180-142; User Charge System, #180-143; SRF Open Cut Repairs, #180-119; SRF SCIPP Repairs, #180-118 and SRF FCIPP, #180-117.

ROLL CALL VOTE

YES: Costantino, Monaghan, Palmer, Sawicki, Szymanski and Poynter.

NO: None

ABSENT: Flanagan

RESOLUTION ADOPTED

CM 03-30-12

ADOPT AMENDED S2 GRANT AGREEMENT
AND ENGINEER PROPOSAL FOR THE
2012 SEWER REHABILITATION PROGRAM

RESOLUTION by Monaghan, SUPPORTED by Szymanski:

BE IT RESOLVED to authorize the acceptance of the amended project proposal submitted by AEW to undertake the design and engineering portion of the 2012 SRF Sewer Rehabilitation project and to adopt the attached resolution to accept the amended S2 grant agreement and to designate the acting City Manager as the authorized project representative.

ROLL CALL VOTE

YES: Monaghan, Palmer, Sawicki, Szymanski, Poynter and Costantino.

NO: None

ABSENT: Flanagan.

The following individuals commented on the proposed Special Assessment District

Ms. Uhl

Ms. Kindle

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

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Mr. Selburn

CALL TO COUNCIL

The Mayor and City Council commented on various items including the passing of Mr. Bruneel, the proposed special assessment district and on the tabled ordinance to regulate a pawnbroker business.

CM 03-33-12

EXECUTIVE SESSION -
COLLECTIVE BARGAINING MATTER

RESOLUTION by Palmer, SUPPORTED by Costantino:

BE IT RESOLVED to adjourn to executive session for the purpose of discussing a collective bargaining matter.

ROLL CALL VOTE

YES: Monaghan, Palmer, Sawicki, Szymanski, Poynter and Costantino.

NO: None

ABSENT: Flanagan

RESOLUTION ADOPTED

The City Council adjourned to Executive Session at 7:45 p.m. and reconvened at 8:41 p.m.

CM 03-34-12

ADJOURNMENT

MOTION by Monaghan, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:41 p.m.

ABSENT: Flanagan

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, ACTING CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
FEBRUARY 22, 2012

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) John M. Szymanski, Charles Flanagan, Michael P. Monaghan, Daniel S. Palmer, and Vivian M. Sawicki.

ABSENT: None.

OTHERS PRESENT: Acting City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and Acting City Clerk Leslie M. Frank.

PRESENTATION

Staff from the Wayne County Community College District gave a short presentation highlighting the numerous opportunities at the Center.

CM 02-19-12

MINUTES

MOTION by Monaghan, SUPPORTED by Szymanski:

To receive, approve and file the minutes of the regular City Council meeting held January 18, 2012 and furthermore receive and file the minutes of the Board of Trustee Employees Retirement System meeting held January 30, 2012 and the Board of Trustee Employees

Retirement System special meeting held February 6, 2012.

MOTION CARRIED UNANIMOUSLY

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PUBLIC COMMENT ON AGENDA

Ms. Paglia questioned why the layoff of police officers and fire fighters were not on the agenda.

CM 02-20-12

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Monaghan:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 96328 through 96532 in the amount of \$1,003,062.85 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment in the amount of \$13,533.54 to Grosse Pointe Woods for the City's pro-rata portion of the operating and maintenance of the Torrey Road Pump Station for the period July 2011 through December 2011.
3. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$13,117.44 for professional services during the month of October 2011 and December 2011 for the following projects: EB Harper Vernier to 8 Mile, #180-106; EB Harper Manchester to Vernier, #180-109; Traffic Signal Upgrades, #180-124; Handicap Ramp Upgrades, #180-126; 2011 Emergency Concrete Pavement Repair, #180-136; 2011/12 CDBG Ramp Replacement, #180-138; SRF Project Plan Projects, #180-113, 117, 118 and 119.
4. Approve payment in the amount of \$6,900.40 to Suburban Library Cooperative for the purchase of eight (8) computers for the Library public and staff.
5. Approve payment to Oakland County in the amount of \$7,64975 for fees relative to the CLEMIS computer system utilized by the Police Department for the period October through December 2011.
6. Approve payment to Statewide Security Transport in the amount of \$12,957.11 for prisoner lodging and maintenance, \$6,577.61 for the month of December 2011 and \$6,379.50 for the month of January 2012.
7. Approve payment to the City of Grosse Pointe Farms in the amount of \$11,078.68 for Harper Woods' proportionate share of the Intermunicipal Radio System for the period July

through December 2011.

ROLL CALL VOTE

YES: Costantino, Flanagan, Monaghan, Palmer, Sawicki, Szymanski and Poynter.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CITY OF HARPER WOODS, MICHIGAN
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CM 02-21-12 ANNUAL PERMIT FOR SPECIAL EVENTS AND ANNUAL
MAINTENANCE PERMIT FOR WORK ON COUNTY ROADS

RESOLUTION by Palmer, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the Performance and Indemnification Resolution related to the City's Annual Permit for Special Events and Annual Maintenance Permit for Work on County Roads.

ROLL CALL VOTE

YES: Flanagan, Monaghan, Palmer, Sawicki, Szymanski, Poynter and Costantino.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 02-22-12 DESIGNATION OF STREET ADMINISTRATOR

RESOLUTION by Sawicki, SUPPORTED by Palmer:

BE IT RESOLVED to adopt the Resolution to Designate the acting City Manager as the Street Administrator for the City of Harper Woods.

ROLL CALL VOTE

YES: Monaghan, Palmer, Sawicki, Szymanski, Poynter, Costantino and Flanagan.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 02-23-12

RESOLUTION TO AMEND SECTION 2-803
OF THE EMPLOYEES RETIREMENT ORDINANCE

RESOLUTION by Sawicki, SUPPORTED by Monaghan:

BE IT RESOLVED to Introduce for First Reading and Adoption, Ordinance No. 2012-01 entitled "An Ordinance to Amend the Provisions of the City of Harper Woods Employees Retirement System Title 2, Chapter 8 of the Code of Ordinances Amending Section 2-803 to Prohibit Eligibility to Two Pensions Within the Pension System." and that said ordinance shall have immediate effect and, further, that the acting City Clerk publish a notice of adoption of this ordinance in accordance with City Charter requirements.

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ROLL CALL VOTE

YES: Palmer, Sawicki, Szymanski, Poynter, Costantino, Flanagan and Monaghan.

NO: None.

RESOLUTION ADOPTED UNANIMOUSLY

CM 02-24-12

INTRODUCTION AND FIRST READING - AN
ORDINANCE TO REGULATE A PAWN BROKER BUSINESS

MOTION by Sawicki, SUPPORTED by Palmer:

That the Introduction and First Reading of an Ordinance to Regulate a Pawn Broker Business be Tabled and referred back to the acting City Manager for further information and review.

MOTION CARRIED UNANIMOUSLY

CM 02-25-12

SCHEDULE PUBLIC HEARING FOR CREATING A
SPECIAL ASSESSMENT DISTRICT

MOTION by Monaghan, SUPPORTED by Palmer :

To schedule a public hearing for the March 19, 2012 meeting at 7:00 p.m. to hear public comment on the creation of a Special Assessment District and further to schedule a second

public hearing on April 2, 2012 at 7:00 p.m. for the purpose of reviewing the affect of the Special Assessment on the tax roll.

MOTION CARRIED UNANIMOUSLY

CALL TO AUDIENCE

The following individuals commented on the layoff notices directed to employees of the Police Department and the Fire Department:

Police Union President Michael Lynch

Mr. Cerzy

Fire Union President David Micallef

Dr. Wheaton of St. John Hospital

Mr. Ebbs

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Lt. Hunter

Ms. Jewett

Mr. Kien of Eastwood

Ms. Kaminski of Edgefield

Mr. Petrik

Det. Lt. Stager

Ms. Cormier

Mr. Cutsinger of Berden

Ms. Shipman of Damman

The following individuals commented on City departments

Ms. Jaworski

Ms. Paglia

The following individuals commented on the proposed Special Assessment District:

Mr. Connelly of Severn

Mr. Wanchik of Danbury Lane

The following individuals commented on vacant homes and property values:

Ms. DiLuigi of Elkhart

Ms. Mitchell of Anita

The following individuals commented on the tabled ordinance to regulate a pawn broker business:

Ms. Paiz

Mr. Dick of Eastwood

The following individuals commented on the actions of City Council:

Ms. Uhl

Mr. Kien of Eastwood

Mr. Selburn

The following individuals commented on the Grosse Pointe Library Millage proposal on the ballot.

Ms. Stopinski

The following individuals commented on Budget issues.

Ms. Kindle

Mr. Miller of Fleetwood

Mr. Posopovich of Rolandale

Mr. Dick of Eastwood

Mr. Schenburn

Ms. Paglia

CITY OF HARPER WOODS, MICHIGAN
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The following individuals commented on the recent incident at Harper Woods High School

Ms. Spears

Mr. Selburn

CALL TO COUNCIL

The Mayor and members of City Council commented on various items including the budget and collective bargaining issues.

CM 02-26-12

ADJOURNMENT

MOTION by Sawicki, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 9:53 p.m.

MOTION CARRIED UNANIMOUSLY

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, ACTING CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
JANUARY 18, 2012

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) John M. Szymanski, Charles Flanagan, Michael P. Monaghan and Vivian M. Sawicki.

ABSENT: Councilperson Daniel S. Palmer

OTHERS PRESENT: Acting City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and Acting City Clerk Leslie M. Frank.

CM01-07-12 EXCUSE COUNCILMEMBER PALMER

MOTION by Monaghan, SUPPORTED by Szymanski:
To excuse Councilmember Palmer from tonight's meeting because of a prior commitment.

ABSENT: Palmer

MOTION CARRIED

PRESENTATION

Mayor Poynter and Lieutenant Hunter presented a certificate of recognition to Crossing Guard Supervisor Wendy Krebs, for serving 15 years as a crossing guard and Crossing Guard Roger Trapp for serving 11 years.

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

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CM 01-08-12

MINUTES

MOTION by Monaghan, SUPPORTED by Szymanski:
To receive, approve and file the minutes of the regular City Council meeting held January 4, 2012 and furthermore receive and file the minutes of the Board of Zoning Appeals meeting held January 11, 2012.

MOTION CARRIED

PUBLIC COMMENT ON AGENDA

No public comments were made.

CM 01-09-12

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Monaghan:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 96228 through 96327 in the amount of \$1,124,284.38 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and City Clerk to sign the listing.
2. Approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$10,138.70 for professional services during the month of December 2011 for the following projects: EB Harper, Manchester to Vernier, #180-109; EB Harper, Vernier to 8 Mile, #180-106; Traffic Signal Upgrade Project, #180-124; 2011 Emergency Concrete Pavement Repair, #180-136; Emergency Sanitary Sewer Inv., #180-140 and the 2013/2014 CMAQ Grant Application, #180-141.
3. Approve the payment to Northern Data Systems in the amount of \$8,672.44 for the annual maintenance for the period January 31, 2012 through January 31, 2013 for the City's PC server, the billing for our December water invoices and for 2011 W-2 and 1099 forms.
4. Approve the request from the Shamrock Cab Company for taxicab licenses covering the cabs listed on the attached application for 2012.
5. Approve the appointments to the various boards and commissions as listed on the attached memorandum from the acting City Clerk.

ROLL CALL VOTE

YES: Costantino, Flanagan, Monaghan, Sawicki, Szymanski and Poynter.

NO: None.

ABSENT: Palmer.

RESOLUTION ADOPTED

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CM 01-10-12

MICHIGAN DEPARTMENT OF TRANSPORTATION -
PROGRESS BILLING - TRAFFIC SIGNAL UPGRADE

RESOLUTION by Szymanski, SUPPORTED by Costantino:

BE IT RESOLVED to approve payment to the Michigan Department of Transportation in the amount of \$19,239.65 for the Beaconsfield Traffic Signal Upgrade project.

ROLL CALL VOTE

YES: Flanagan, Monaghan, Sawicki, Szymanski, Poynter and Costantino.

NO: None.

ABSENT: Palmer.

RESOLUTION ADOPTED

CM 01-11-12

ESTABLISH FEE FOR CROSS
CONNECTION CONTROL INSPECTIONS

RESOLUTION by Monaghan, SUPPORTED by Sawicki:

BE IT RESOLVED to establish a fee of \$130.00 to be paid by business owners/tenants for Cross Control Inspections in the City of Harper Woods.

ROLL CALL VOTE

YES: Monaghan, Sawicki, Szymanski, Poynter, Costantino and Flanagan.

NO: None.

ABSENT: Palmer.

RESOLUTION ADOPTED

CM 01-12-12

ADOPT RESOLUTION - OPPOSITION TO THE
CLOSING OF SEARS CORPORATE OUTLET

RESOLUTION by Sawicki, SUPPORTED by Costantino:

BE IT RESOLVED to adopt the resolution in opposition to the closing of the Sears Corporate Outlet at Eastland Center and further that a copy of this resolution be sent to Sears Holding Corporation.

ROLL CALL VOTE

YES: Monaghan, Sawicki, Szymanski, Poynter, Costantino and Flanagan.

NO: None.

ABSENT: Palmer.

RESOLUTION ADOPTED

CM 01-13-12 MEMORANDUM OF UNDERSTANDING - SOIL RESEARCH
MAPPING MICHIGAN DEPARTMENT OF AGRICULTURE

RESOLUTION by Costantino, SUPPORTED by Monaghan:
BE IT RESOLVED to approve the attached Memorandum of Understanding between the Natural Resources Conservation Service, a Federal Agency of the United States Department of Agriculture and the City of Harper Woods, a municipal corporation for soil resource mapping, and further to authorize the acting City Manager to sign the agreement.

ROLL CALL VOTE

YES: Sawicki, Szymanski, Poynter, Costantino, Flanagan and Monaghan

NO: None.

ABSENT: Palmer.

RESOLUTION ADOPTED

CM 01-14-12 CANCELLATION OF FIRST MEETING IN FEBRUARY

MOTION by Monaghan, SUPPORTED by Szymanski:
That the Regular City Council meeting scheduled for Monday, February 6, 2012 be cancelled.

ABSENT: Palmer.

MOTION CARRIED

CM 01-15-12 AUTHORIZATION TO REDUCE STAFFING LEVELS

RESOLUTION by Szymanski, SUPPORTED by Monaghan:
BE IT RESOLVED to authorize the acting City Manager to make necessary staffing reductions to meet the budgetary needs of the community.

ROLL CALL VOTE

YES: Szymanski, Poynter, Flanagan, Monaghan and Sawicki.

NO: Costantino.

ABSENT: Palmer.

RESOLUTION ADOPTED

CM 01-16-12

ADDENDUM TO AGENDA

MOTION by Monaghan, SUPPORTED by Szymanski:

That an Executive Session be added to the Agenda for the purpose of discussing a collective bargaining issue regarding negotiations with the Fire Union.

MOTION CARRIED

CALL TO AUDIENCE

The following individuals commented on actions of City Council

Ms. Bellomo

Ms. Marshall

Mr. Micallef

Ms. Uhl

Mr. Selburn

Ms. Beaubien

Mr. Kien

The following individuals commented on City Departments

Ms. Bellomo

Mr. Cuomo

The following individuals commented on Bargaining with Unions

Ms. Uhl

Mr. Kien

The following individuals commented on Budget Issues

Mr. Schenburn

Announcement of Community Events -

Dad's Club Fundraiser - Pancake Breakfast on February 5, 2012; 9:00 am until 1:00 p.m at the Harper Woods High School

CALL TO COUNCIL

Mayor and Council discussed various topics.

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

JANUARY 18, 2012
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CM 01-17-12

EXECUTIVE SESSION

RESOLUTION by Monaghan, SUPPORTED by Szymanski:
BE IT RESOLVED to adjourn to Executive Session for the purpose of discussing a collective bargaining issue regarding negotiations with the Fire Union.

ROLL CALL VOTE

YES: Poynter, Costantino, Flanagan, Monaghan, Sawicki and Szymanski.

NO: None

ABSENT: Palmer.

RESOLUTION ADOPTED

The City Council adjourned to Executive Session at 8:54 p.m. and reconvened at 9:40 p.m.

CM 01-18-12

ADJOURNMENT

MOTION by Monaghan, SUPPORTED by Szymanski
That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 9:40 p.m.

ABSENT: Palmer.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, ACTING CITY CLERK

CITY OF HARPER WOODS
CITY COUNCIL
JANUARY 4, 2012

MEETING MINUTES

The regular City Council meeting was called to order by Mayor Kenneth A. Poynter at 7:00 p.m. with a moment of silent prayer, followed by the Pledge of Allegiance to the Flag.

ROLL CALL

PRESENT: Mayor Kenneth A. Poynter, Mayor Pro tem Cheryl A. Costantino, Councilperson(s) Charles Flanagan, Michael P. Monaghan, Daniel S. Palmer, and Vivian M. Sawicki.

ABSENT: Councilperson John M. Szymanski.

OTHERS PRESENT: Acting City Manager Randolph Skotarczyk, City Attorney J. Russell LaBarge and Finance Director Laura L. Stowell.

CM 01-01-12

EXCUSE COUNCILPERSON SZYMANSKI

MOTION by Palmer, SUPPORTED by Monaghan:

To excuse Councilperson Szymanski from tonight's meeting because of a prior commitment.

ABSENT: Szymanski.

MOTION CARRIED

CM 01-02-12

MINUTES

MOTION by Monaghan, SUPPORTED by Costantino:

To receive, approve and file the minutes of the regular City Council meeting held December 19, 2011 and furthermore receive and file the minutes of the Library Board meeting held December 15, 2011.

MOTION CARRIED

CITY OF HARPER WOODS, MICHIGAN
REGULAR CITY COUNCIL MEETING

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PUBLIC COMMENT ON AGENDA

No comments were made.

CM 01-03-12

CONSENT AGENDA

RESOLUTION by Costantino, SUPPORTED by Monaghan:

BE IT RESOLVED to approve the following items on the Consent Agenda:

1. Approve the Accounts Payable listing for Check Numbers 96121 through 96227 in the amount of \$552,178.70 as submitted by the City Manager and Finance Director, and further, authorize the Mayor and acting City Clerk to sign the listing.
2. Approve payment to Statewide Security Transport in the amount of \$5,541.50 for prisoner lodging and maintenance for the month of November 2011.

ROLL CALL VOTE

YES: Costantino, Flanagan, Monaghan, Palmer, Sawicki and Poynter.

NO: None

ABSENT: Szymanski.

RESOLUTION ADOPTED

CM 01-04-12 CONDEMNATION RESOLUTION - 20321 ROSCOMMON

RESOLUTION by Monaghan, SUPPORTED by Sawicki:

BE IT RESOLVED to adopt the resolution on Condemnation of Dwelling and Abatement of Public Nuisance recommended by the City Attorney to proceed with condemnation of the property at 20321 Roscommon.

ROLL CALL VOTE

YES: Flanagan, Monaghan, Palmer, Sawicki, Poynter and Costantino.

NO: None.

ABSENT: Szymanski

RESOLUTION ADOPTED

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CM 01-05-12 RENEWAL OF WATER CONTRACT - CITY OF DETROIT

RESOLUTION by Monaghan, SUPPORTED by Sawicki:

BE IT RESOLVED to approve the Water Service Contract between the City of Detroit, a municipal corporation by its Water and Sewerage Department and Board of Water Commissioners and the City of Harper Woods, a municipal corporation and further, authorize the acting City Manager and acting City Clerk to sign the contract.

ROLL CALL VOTE

YES: Monaghan, Palmer, Sawicki, Poynter, Costantino and Flanagan.

NO: None

ABSENT: Szymanski.

RESOLUTION ADOPTED

CALL TO AUDIENCE

The following individuals commented on the draft Shared Services Consolidation Report

Ms. Uhl

Ms. Paiz

The following individuals commented on Rental Properties and/or Vacant Homes

Ms. Spears

Mr. Selburn

The following individuals commented on Bargaining Issues

Mr. Micallef

Mr. Cadotte

The following individuals commented on Miscellaneous Items

Mr. Bruneel

CALL TO COUNCIL

The Mayor and City Council members commented on several issues, including rental property issues and vacant homes in the City.

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CM 01-06-12

ADJOURNMENT

MOTION by Monaghan, SUPPORTED by Palmer:

That the agenda of the regular City Council meeting having been acted upon, the meeting is hereby adjourned at 8:12 p.m.

MOTION CARRIED

KENNETH A. POYNTER, MAYOR

LESLIE M. FRANK, ACTING CITY CLERK

