

ELECTION COMMISSION  
MUNICIPAL BUILDING  
19617 HARPER AVENUE  
JULY 11, 2017

MEETING MINUTES

The Election Commission meeting was called to order by Chairperson Leslie M. Frank at 9:00 a.m.

ROLL CALL

**PRESENT:** Chairperson Leslie M. Frank and Commissioner(s) Deborah Kien and Mary Paglia

**ABSENT:** None.

EC 07-16-17

MINUTES

MOTION by Paglia, SUPPORTED by Kien:

To receive, approve and file the minutes of the Election Commission meeting held October 18, 2016.

MOTION CARRIED UNANIMOUSLY

EC 07-17-17

APPOINTMENT OF ELECTION INSPECTORS  
AUGUST 8, 2017

MOTION by Paglia, SUPPORTED by Kien:

To appoint the Election Inspectors as submitted for the Special Primary Election to be held on August 8, 2017. (Attachment #1)

MOTION CARRIED UNANIMOUSLY

EC 07-18-17

ABSENT VOTING COUNTING BOARD  
AUGUST 8, 2017

MOTION by Kien, SUPPORTED by Paglia:

To establish one Absent Voting Counting Board for the Special Primary Election, August 8, 2017 as requested by the City Clerk, consistent with Section 168.792a (2) of Michigan Election Law, Act 116 of 1954.

MOTION CARRIED UNANIMOUSLY

EC 07-19-17            DESIGNATE THE CITY CLERK AND ADMINISTRATIVE ASSISTANT TO CARRY OUT ELECTION FUNCTIONS

MOTION by Paglia, SUPPORTED by Kien:

To authorize the City Clerk and the Administrative Assistant to serve as the Election Commission's designees that shall be responsible for all functions that are required by law in the preparation and testing of the computer program, and any other Election Commission functions as required by law for the Special Primary Election, August 8, 2017.

MOTION CARRIED UNANIMOUSLY

HEARING OF THE PUBLIC

None.

DISCUSSION BY COMMISSION MEMBERS

None.

EC 07-20-17            ADJOURNMENT

MOTION by Kien, SUPPORTED by Paglia:

That the agenda of the Election Commission meeting having been acted upon, the meeting is hereby adjourned at 9:20 a.m.

MOTION CARRIED UNANIMOUSLY

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LESLIE M. FRANK  
CITY CLERK

ELECTION COMMISSION  
MUNICIPAL BUILDING  
19617 HARPER AVENUE  
JULY 5, 2018

MEETING MINUTES

The Election Commission meeting was called to order by Chairperson Leslie M. Frank at a.m.

ROLL CALL

**PRESENT:** Chairperson Leslie M. Frank and Commissioner(s) Deborah Kien and Mary Paglia

**ABSENT:** None.

EC 10-26-18

MINUTES

MOTION by Paglia, SUPPORTED by Kien:

To receive, approve and file the minutes of the Election Commission meeting held October 12, 2017.

MOTION CARRIED UNANIMOUSLY

EC 10-27-18

APPOINTMENT OF ELECTION INSPECTORS  
AUGUST 7, 2018

MOTION by , SUPPORTED by:

To appoint the Election Inspectors as submitted for the Primary Election to be held on August 7, 2018. (Attachment #1)

MOTION CARRIED UNANIMOUSLY

EC 10-28-18

ABSENT VOTING COUNTING BOARD  
AUGUST 7, 2018

MOTION by, SUPPORTED by:

To establish one Absent Voting Counting Board for the Primary Election, August 7, 2018 as requested by the City Clerk, consistent with Section 168.792a (2) of Michigan Election Law, Act 116 of 1954.

MOTION CARRIED UNANIMOUSLY

EC 10-29-18            DESIGNATE THE CITY CLERK AND ADMINISTRATIVE ASSISTANT TO CARRY OUT ELECTION FUNCTIONS

MOTION by, SUPPORTED by:

To authorize the City Clerk and the Administrative Assistant to serve as the Election Commission's designees that shall be responsible for all functions that are required by law in the preparation and testing of the computer program, and any other Election Commission functions as required by law for the Primary Election held August 7, 2018.

MOTION CARRIED UNANIMOUSLY

HEARING OF THE PUBLIC

None.

DISCUSSION BY COMMISSION MEMBERS

None.

EC 10-30-18            ADJOURNMENT

MOTION by, SUPPORTED by:

That the agenda of the Election Commission meeting having been acted upon, the meeting is hereby adjourned at    a.m.

MOTION CARRIED UNANIMOUSLY

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LESLIE M. FRANK  
CITY CLERK

ELECTION COMMISSION  
MUNICIPAL BUILDING  
19617 HARPER AVENUE  
OCTOBER 11, 2018

MEETING MINUTES

The Election Commission meeting was called to order by Chairperson Leslie M. Frank at 9:16 a.m.

ROLL CALL

**PRESENT:** Chairperson Leslie M. Frank and Commissioner(s) Deborah Kien and Mary Paglia

**ABSENT:** None.

EC 11-31-18

MINUTES

MOTION by Kien, SUPPORTED by Paglia:

To receive, approve and file the minutes of the Election Commission meeting held July 5, 2018.

MOTION CARRIED UNANIMOUSLY

EC 11-32-18

APPOINTMENT OF ELECTION INSPECTORS  
NOVEMBER 6, 2018

MOTION by Paglia, SUPPORTED by Kien:

To appoint the Election Inspectors as submitted for the General Election to be held on November 6, 2018. (Attachment #1)

MOTION CARRIED UNANIMOUSLY

EC 11-33-18

ABSENT VOTING COUNTING BOARD  
NOVEMBER 6, 2018

MOTION by Kien, SUPPORTED by Paglia:

To establish one Absent Voting Counting Board for the General Election, November 6, 2018 as requested by the City Clerk, consistent with Section 168.792a (2) of Michigan Election Law, Act 116 of 1954.

MOTION CARRIED UNANIMOUSLY

EC 11-34-18            DESIGNATE THE CITY CLERK AND ADMINISTRATIVE ASSISTANT TO CARRY OUT ELECTION FUNCTIONS

MOTION by Kien, SUPPORTED by Paglia:

To authorize the City Clerk and the Administrative Assistant to serve as the Election Commission's designees that shall be responsible for all functions that are required by law in the preparation and testing of the computer program, and any other Election Commission functions as required by law for the General Election held November 6, 2018.

MOTION CARRIED UNANIMOUSLY

HEARING OF THE PUBLIC

None.

DISCUSSION BY COMMISSION MEMBERS

None.

EC 11-35-18            ADJOURNMENT

MOTION by Kien, SUPPORTED by Paglia:

That the agenda of the Election Commission meeting having been acted upon, the meeting is hereby adjourned at 9:25 a.m.

MOTION CARRIED UNANIMOUSLY

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LESLIE M. FRANK  
CITY CLERK

ELECTION COMMISSION  
MUNICIPAL BUILDING  
19617 HARPER AVENUE  
OCTOBER 8, 2019

MEETING MINUTES

The Election Commission meeting was called to order by Chairperson Leslie M. Frank at 9:20 a.m.

ROLL CALL

**PRESENT:** Chairperson Leslie M. Frank and Commissioner(s) Deborah Kien and Mary Paglia

**ABSENT:** None.

EC 10-01-19

MINUTES

MOTION by Kien, SUPPORTED by Paglia :

To receive, approve and file the minutes of the Election Commission meeting held October 11, 2018.

MOTION CARRIED UNANIMOUSLY

EC 10-02-19

APPOINTMENT OF ELECTION INSPECTORS  
NOVEMBER 5, 2019

MOTION byPaglia, SUPPORTED by Kien:

To appoint the Election Inspectors as submitted for the General Election to be held on November 5, 2019. (Attachment #1)

MOTION CARRIED UNANIMOUSLY

EC 10-03-19

ABSENT VOTING COUNTING BOARD  
NOVEMBER5, 2019

MOTION by Kien, SUPPORTED by Paglia:

To establish one Absent Voting Counting Board for the General Election, November 5, 2019 as requested by the City Clerk, consistent with Section 168.792a (2) of Michigan Election Law, Act 116 of 1954.

MOTION CARRIED UNANIMOUSLY

EC 10-04-19            DESIGNATE THE CITY CLERK AND ADMINISTRATIVE ASSISTANT TO CARRY OUT ELECTION FUNCTIONS

MOTION by Paglia, SUPPORTED by Kien:

To authorize the City Clerk and the Administrative Assistant to serve as the Election Commission's designees that shall be responsible for all functions that are required by law in the preparation and testing of the computer program, and any other Election Commission functions as required by law for the General Election held November 5, 2019.

MOTION CARRIED UNANIMOUSLY

HEARING OF THE PUBLIC

None.

DISCUSSION BY COMMISSION MEMBERS

None.

EC 10-05-19            ADJOURNMENT

MOTION by Paglia, SUPPORTED by Kien:

That the agenda of the Election Commission meeting having been acted upon, the meeting is hereby adjourned at 9:35 a.m.

MOTION CARRIED UNANIMOUSLY

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LESLIE M. FRANK  
CITY CLERK



ELECTION COMMISSION  
MUNICIPAL BUILDING  
19617 HARPER AVENUE  
FEBRUARY 13, 2020

MEETING MINUTES

The Election Commission meeting was called to order by Chairperson Leslie M. Frank at 9:00 a.m.

ROLL CALL

**PRESENT:** Chairperson Leslie M. Frank and Commissioner(s) Deborah Kien and Mary Paglia

**ABSENT:** None.

EC 10-01-20

MINUTES

MOTION by Kien, SUPPORTED by Paglia:

To receive, approve and file the minutes of the Election Commission meeting held October 8, 2019.

MOTION CARRIED UNANIMOUSLY

EC 10-02-20

APPOINTMENT OF ELECTION INSPECTORS  
MARCH 10, 2020

MOTION by Paglia, SUPPORTED by Kien:

To appoint the Election Inspectors as submitted for the Presidential Primary Election to be held on March 10, 2020. (Attachment #1)

MOTION CARRIED UNANIMOUSLY

EC 10-03-20

ABSENT VOTING COUNTING BOARD  
MARCH 10, 2020

MOTION by Kien, SUPPORTED by Paglia:

To establish one Absent Voting Counting Board for the Presidential Primary Election, March 10, 2020 as requested by the City Clerk, consistent with Section 168.792a (2) of Michigan Election Law, Act 116 of 1954.

MOTION CARRIED UNANIMOUSLY

EC 10-04-20            DESIGNATE THE CITY CLERK AND ADMINISTRATIVE ASSISTANT TO CARRY OUT ELECTION FUNCTIONS

MOTION by Paglia, SUPPORTED by Kien:

To authorize the City Clerk and the Administrative Assistant to serve as the Election Commission's designees that shall be responsible for all functions that are required by law in the preparation and testing of the computer program, and any other Election Commission functions as required by law for the Presidential Primary Election held March 10, 2020.

MOTION CARRIED UNANIMOUSLY

HEARING OF THE PUBLIC

None.

DISCUSSION BY COMMISSION MEMBERS

None.

EC 10-05-20            ADJOURNMENT

MOTION by Kien, SUPPORTED by Paglia:

That the agenda of the Election Commission meeting having been acted upon, the meeting is hereby adjourned at    a.m.

MOTION CARRIED UNANIMOUSLY

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LESLIE M. FRANK  
CITY CLERK

ELECTION COMMISSION  
MUNICIPAL BUILDING  
19617 HARPER AVENUE  
JULY 13, 2020

MEETING MINUTES

The Election Commission meeting was called to order by Chairperson Leslie M. Frank at 11:00 a.m.

ROLL CALL

PRESENT: Chairperson Leslie M. Frank and Commissioner(s) Deborah Kien and Timothy Folmar.

ABSENT: None.

EC 10-01-20

MINUTES

MOTION by Kien, SUPPORTED by Folmar:

To receive, approve and file the minutes of the Election Commission meeting held February 13, 2020.

MOTION CARRIED UNANIMOUSLY

EC 10-02-20

APPOINTMENT OF ELECTION INSPECTORS  
AUGUST 4, 2020

MOTION by Kien, SUPPORTED by Folmar:

To appoint the Election Inspectors as submitted for the State Primary Election to be held on August 4, 2020 (Attachment #1)

MOTION CARRIED UNANIMOUSLY

EC 10-03-20

ABSENT VOTING COUNTING BOARD  
AUGUST 4, 2020

MOTION by Folmar, SUPPORTED by Kien:

To establish two Absent Voting Counting Board for the State Primary Election, August 4, 2020 as requested by the City Clerk, consistent with Section 168.792a (2) of Michigan Election Law, Act 116 of 1954.

MOTION CARRIED UNANIMOUSLY

EC 10-04-20            DESIGNATE THE CITY CLERK AND ADMINISTRATIVE ASSISTANT TO CARRY OUT ELECTION FUNCTIONS

MOTION by Kien, SUPPORTED by Folmar:

To authorize the City Clerk and the Administrative Assistant to serve as the Election Commission's designees that shall be responsible for all functions that are required by law in the preparation and testing of the computer program, and any other Election Commission functions as required by law for the State Primary Election held August 4, 2020.

MOTION CARRIED UNANIMOUSLY

HEARING OF THE PUBLIC

None.

DISCUSSION BY COMMISSION MEMBERS

None.

EC 10-05-20            ADJOURNMENT

MOTION by Folmar, SUPPORTED by Kien:

That the agenda of the Election Commission meeting having been acted upon, the meeting is hereby adjourned at 11:08 a.m.

MOTION CARRIED UNANIMOUSLY

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LESLIE M. FRANK  
CITY CLERK

ELECTION COMMISSION  
MUNICIPAL BUILDING  
19617 HARPER AVENUE  
OCTOBER 12, 2020

MEETING MINUTES

The Election Commission meeting was called to order by Chairperson Leslie M. Frank at 12:05 a.m.

ROLL CALL

PRESENT: Chairperson Leslie M. Frank and Commissioner(s) Deborah Kien and Timothy Folmar.

ABSENT: None.

EC 10-06-20

MINUTES

MOTION by Folmar, SUPPORTED by Kien:

To receive, approve and file the minutes of the Election Commission meeting held July 13, 2020.

MOTION CARRIED UNANIMOUSLY

EC 10-07-20

APPOINTMENT OF ELECTION INSPECTORS  
NOVEMBER 3, 2020

MOTION by Folmar, SUPPORTED by Kien:

To appoint the Election Inspectors as submitted for the General Election to be held on November 3, 2020 (Attachment #1)

MOTION CARRIED UNANIMOUSLY

EC 10-08-20

ABSENT VOTING COUNTING BOARD  
NOVEMBER 3, 2020

MOTION by Kien, SUPPORTED by Folmar:

To establish three Absent Voting Counting Board for the General Election, November 3, 2020 as requested by the City Clerk, consistent with Section 168.792a (2) of Michigan Election Law, Act 116 of 1954.

MOTION CARRIED UNANIMOUSLY

EC 10-09-20            DESIGNATE THE CITY CLERK AND ADMINISTRATIVE ASSISTANT TO CARRY OUT ELECTION FUNCTIONS

MOTION by Kien, SUPPORTED by Folmar:

To authorize the City Clerk and the Administrative Assistant to serve as the Election Commission's designees that shall be responsible for all functions that are required by law in the preparation and testing of the computer program, and any other Election Commission functions as required by law for the General Election held November 3, 2020.

MOTION CARRIED UNANIMOUSLY

EC 10-10-20            DESIGNATE SPECTRUM PRINTERS, INC. TO PREPARE THE CHART OF PREDETERMINED RESULTS AND TEST DECK

MOTION by Folmar, SUPPORTED by Kien:

To authorize Spectrum Printers, Inc. to prepare the Chart of Predetermined Results and the Test Deck for the November 3, 2020 General Election.

MOTION CARRIED UNANIMOUSLY

HEARING OF THE PUBLIC

None.

DISCUSSION BY COMMISSION MEMBERS

None.

EC 10-10-20

ADJOURNMENT

MOTION by Folmar, SUPPORTED by Kien:

That the agenda of the Election Commission meeting having been acted upon, the meeting is hereby adjourned at 12:15 p.m.

MOTION CARRIED UNANIMOUSLY

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LESLIE M. FRANK  
CITY CLERK

ELECTION COMMISSION  
MUNICIPAL BUILDING  
19617 HARPER AVENUE  
OCTOBER 6, 2021

MEETING MINUTES

The Election Commission meeting was called to order by Chairperson Leslie M. Frank at 4:15 p.m.

ROLL CALL

PRESENT: Chairperson Leslie M. Frank and Commissioner(s) Deborah Kien and Timothy Folmar.

ABSENT: None.

EC 10-01-21

MINUTES

MOTION By Kien, SUPPORTED by Folmar:

To receive, approve and file the minutes of the Election Commission meeting held October 12, 2020.

MOTION CARRIED UNANIMOUSLY

EC 10-02-21

APPOINTMENT OF ELECTION INSPECTORS  
NOVEMBER 2, 2021

MOTION by Folmar, SUPPORTED by Kien:

To appoint the Election Inspectors as submitted for the General Election to be held on November 2, 2021 and further to allow the Clerk to add, and/or change election workers up to the election day. (Attachment #1)

MOTION CARRIED UNANIMOUSLY

EC 10-03-21

ABSENT VOTING COUNTING BOARD  
NOVEMBER 2, 2021

MOTION by Kien, SUPPORTED by Folmar:



To establish two Absent Voting Counting Board for the General Election, November 2, 2021 as requested by the City Clerk, consistent with Section 168.792a (2) of Michigan Election Law, Act 116 of 1954.

MOTION CARRIED UNANIMOUSLY

EC 10-04-21            DESIGNATE THE CITY CLERK AND ADMINISTRATIVE ASSISTANT TO CARRY OUT ELECTION FUNCTIONS

MOTION by Folmar, SUPPORTED by Kien:  
To authorize the City Clerk and the Administrative Assistant to serve as the Election Commission's designees that shall be responsible for all functions that are required by law in the preparation and testing of the computer program, and any other Election Commission functions as required by law for the General Election held November 2, 2021.

MOTION CARRIED UNANIMOUSLY

HEARING OF THE PUBLIC

None.

DISCUSSION BY COMMISSION MEMBERS

None.

EC 10-05-21            ADJOURNMENT

MOTION by Kien, SUPPORTED by Folmar:  
That the agenda of the Election Commission meeting having been acted upon, the meeting is hereby adjourned at 4:25 p.m.

MOTION CARRIED UNANIMOUSLY

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LESLIE M. FRANK  
CITY CLERK

ELECTION COMMISSION  
MUNICIPAL BUILDING  
19617 HARPER AVENUE  
JULY 11, 2022

MEETING MINUTES

The Election Commission meeting was called to order by Chairperson Leslie M. Frank at 4:30 p.m.

ROLL CALL

PRESENT: Chairperson Leslie M. Frank and Commissioner(s) Deborah Kien and Timothy Folmar.

ABSENT: None.

EC 07-01-22

MINUTES

MOTION by Folmar, SUPPORTED by Kien:

To receive, approve and file the minutes of the Election Commission meeting held October 6, 2021.

MOTION CARRIED UNANIMOUSLY

EC 07-02-22

APPOINTMENT OF ELECTION INSPECTORS  
AUGUST 2, 2022

MOTION by Kien, SUPPORTED by Folmar:

To appoint the Election Inspectors as submitted for the General Election to be held on August 2, 2022 and further to allow the Clerk to add, and/or change election workers up to the election day. (Attachment #1)

MOTION CARRIED UNANIMOUSLY

EC 07-03-22

ABSENT VOTING COUNTING BOARD  
AUGUST 2, 2022

MOTION by Folmar, SUPPORTED by Kien:

To establish two Absent Voting Counting Board for the General Election August 2, 2022 as requested by the City Clerk, consistent with Section 168.792a (2) of Michigan Election Law, Act 116 of 1954.

MOTION CARRIED UNANIMOUSLY

EC 07-04-22                      DESIGNATE THE CITY CLERK AND DEPUTY  
CLERK TO CARRY OUT ELECTION FUNCTIONS

MOTION by Kien, SUPPORTED by Folmar:  
To authorize the City Clerk and the Deputy Clerk to serve as the Election Commission's designees that shall be responsible for all functions that are required by law in the preparation and testing of the computer program, and any other Election Commission functions as required by law for the General Election held August 2, 2022.

MOTION CARRIED UNANIMOUSLY

HEARING OF THE PUBLIC

None.

DISCUSSION BY COMMISSION MEMBERS

None.

EC 07-05-22                      ADJOURNMENT

MOTION by Kien, SUPPORTED by Folmar:  
That the agenda of the Election Commission meeting having been acted upon, the meeting is hereby adjourned at 4:55 p.m.

MOTION CARRIED UNANIMOUSLY

LESLIE M. FRANK  
CITY CLERK

ELECTION COMMISSION  
MUNICIPAL BUILDING  
19617 HARPER AVENUE  
OCTOBER 17, 2022

MEETING MINUTES

The Election Commission meeting was called to order by Chairperson Leslie M. Frank at 4:30 p.m.

ROLL CALL

PRESENT: Chairperson Leslie M. Frank and Commissioner(s) Deborah Kien and Timothy Folmar.

ABSENT: None.

EC 10-06-22

MINUTES

MOTION by Tim Folmar, SUPPORTED by Kien:

To receive, approve and file the minutes of the Election Commission meeting held July 11, 2022.

MOTION CARRIED UNANIMOUSLY

EC 10-07-22

APPOINTMENT OF ELECTION INSPECTORS  
NOVEMBER 8, 2022

MOTION by Kien, SUPPORTED by Folmar:

To appoint the Election Inspectors as submitted for the General Election to be held on November 8, 2022 and further to allow the Clerk to add, and/or change election workers up to the election day. (Attachment #1)

MOTION CARRIED UNANIMOUSLY

EC 10-08-22

ABSENT VOTING COUNTING BOARD  
NOVEMBER 8, 2022

MOTION by Folmar, SUPPORTED by Kien:

To establish two Absent Voting Counting Board for the General Election November 8, 2022 as requested by the City Clerk, consistent with Section 168.792a (2) of Michigan Election Law, Act 116 of 1954.

MOTION CARRIED UNANIMOUSLY

EC 10-09-22                    DESIGNATE THE CITY CLERK AND DEPUTY  
CLERK TO CARRY OUT ELECTION FUNCTIONS

MOTION by Kien, SUPPORTED by Folmar:  
To authorize the City Clerk and the Deputy Clerk to serve as the Election Commission's designees that shall be responsible for all functions that are required by law in the preparation and testing of the computer program, and any other Election Commission functions as required by law for the General Election held November 8, 2022.

MOTION CARRIED UNANIMOUSLY

HEARING OF THE PUBLIC

None.

DISCUSSION BY COMMISSION MEMBERS

None.

EC 10-10-22                    ADJOURNMENT

MOTION by Folmar, SUPPORTED by Kien:  
That the agenda of the Election Commission meeting having been acted upon, the meeting is hereby adjourned at 4:40p.m.

MOTION CARRIED UNANIMOUSLY

LESLIE M. FRANK  
CITY CLERK