

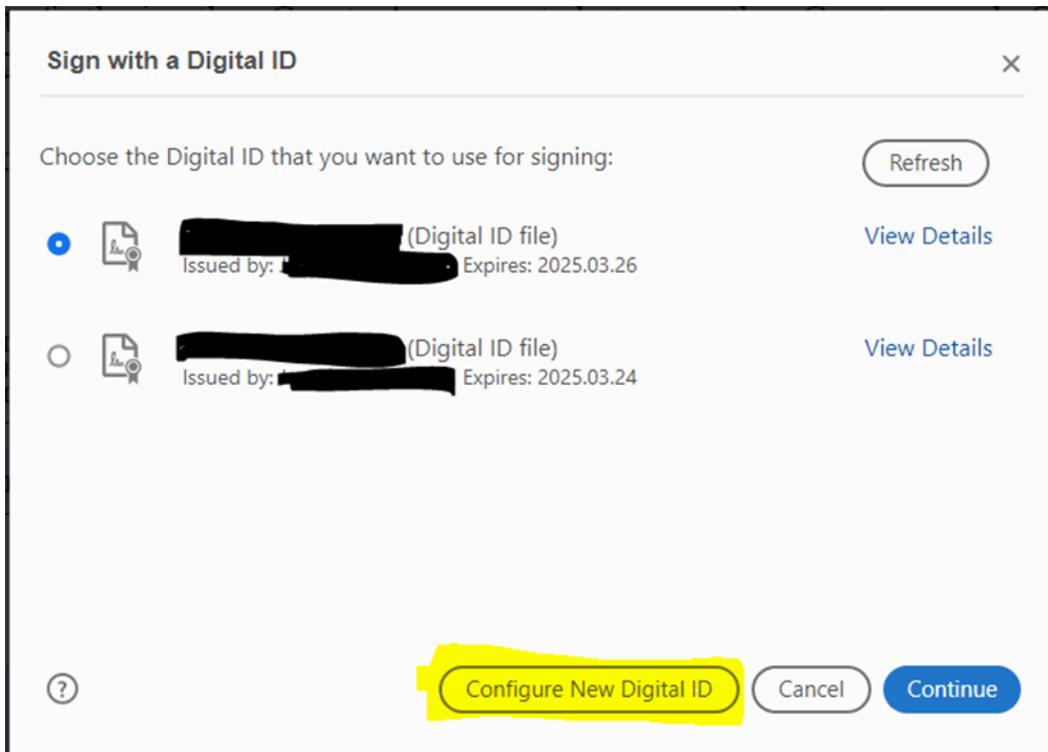
QUICKSTART GUIDE FOR FILLING OUT PDFS

The following hyperlink has an in-depth how-to-guide on how to digitally sign a PDF document.

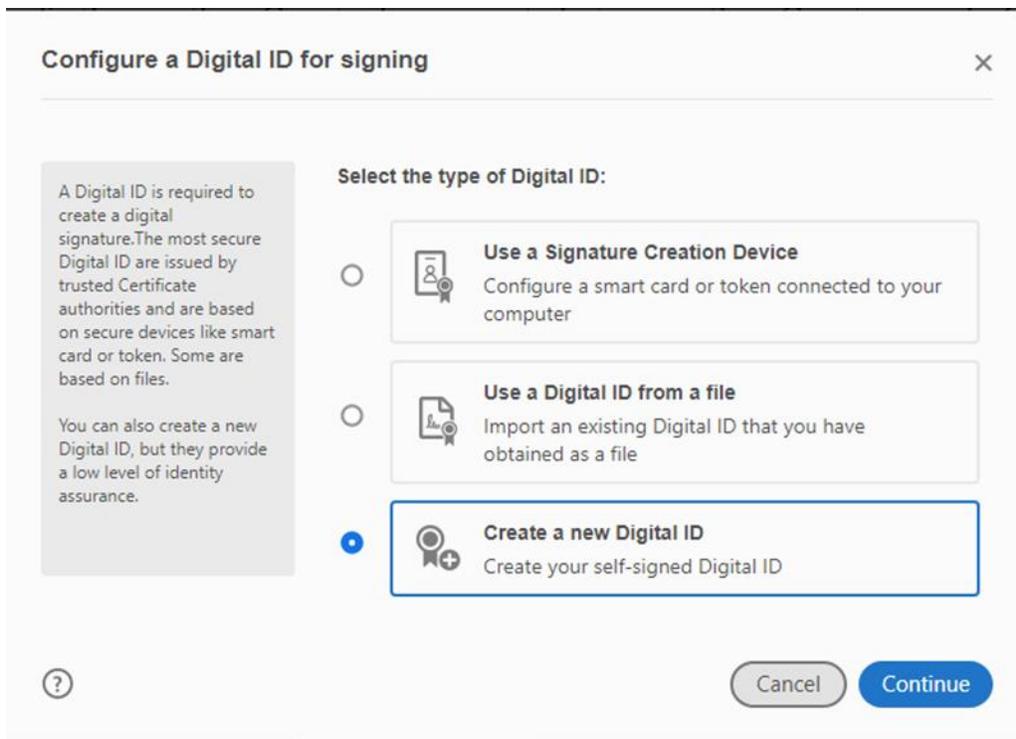
<https://helpx.adobe.com/acrobat/using/fill-and-sign.html>

The abridged version is as follow:

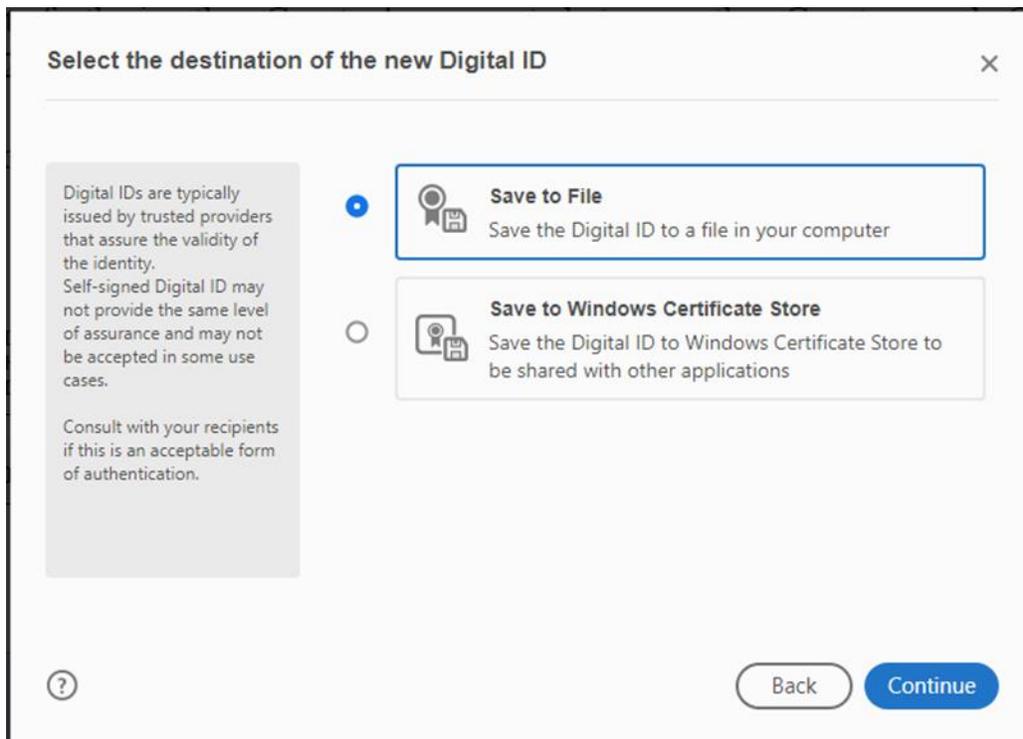
1. Download the Adobe PDFs Parent Permission form on our website.
2. Open the PDF Parent Permission form in Adobe Acrobat or Adobe Reader (you can download it for free here <https://getadobe.com/reader/> and remember to unselect the option offers for McAfee if you do not want them) You must open the document in Adobe Acrobat or Adobe Reader.
3. You will click on the blue highlighted signature field at the bottom of the document and either:
 - a. Insert your digital signature
 - b. Create a digital signature (see below)



1. Select (Configure New Digital ID)



2. Select (Create a New Digital ID) and then select (Continue).



3. Select (Save to File).

Create a self-signed Digital ID

Enter the identity information to be used for creating the self-signed Digital ID.

Digital IDs that are self-signed by individuals do not provide the assurance that the identity information is valid. For this reason they may not be accepted in some use cases.

Name	<input type="text" value="Enter Name..."/>
Organizational Unit	<input type="text" value="Enter Organizational Unit..."/>
Organization Name	<input type="text" value="Enter Organization Name..."/>
Email Address	<input type="text" value="Enter Email..."/>
Country/Region	<input type="text" value="US - UNITED STATES"/>
Key Algorithm	<input type="text" value="2048-bit RSA"/>
Use Digital ID for	<input type="text" value="Digital Signatures"/>

Email address is not valid

4. Enter the appropriate data for each section and select (Continue).

Save the self-signed Digital ID to a file

Add a password to protect the private key of the Digital ID. You will need this password again to use the Digital ID for signing.

Save the Digital ID file in a known location so that you can copy or backup it.

Your Digital ID will be saved at the following location :

Apply a password to protect the Digital ID:

Confirm the password:

5. Your computer will probably auto-fill the "Save Location" for your Digital Signature. If you want to save it in a different location, select (Browse). Enter in a password for your signature. Confirm the password. Select (Save). You now have a Digital Signature.