

New Mexico PreK Registration Form

School Year: 2025–2026

Site Information

Program Name: **The Sunnyside Academy**

Site Address: 201 N Mesa St

City/Zip: Carlsbad, NM 88220

Phone Number: 575-725-5608

PreK Director/Coordinator Name: Dallas Silva

Email: Sunnysidedirector@outlook.com



Child Information

Full Legal Name: _____ Gender: ☐ Male ☐ Female

Date of Birth: ____ / ____ / ____ Age as of September 1, 2025: _____

Primary Language: _____ Other Languages Spoken at Home: _____

Parent/Guardian Information

Primary Parent/Guardian

Full Name: _____ Relationship to Child: _____

Phone Number: _____ Email: _____

Home Address (if different from child): _____

Employer: _____ Work Phone: _____

Secondary Parent/Guardian (if applicable)

Full Name: _____ Relationship to Child: _____

Phone Number: _____ Email: _____

Home Address (if different from child): _____

Employer: _____ Work Phone: _____



Documentation Checklist (Submit with this form)

- ☐ Child's Birth Certificate
- ☐ Current Immunization Record
- ☐ Custody Documentation (if applicable)
- ☐ Proof of Residence (e.g., utility bill, lease)
- ☐ IEP/IFSP (if applicable)

Note: Income verification is not required for enrollment, but priority is given to children who are low income or experiencing homelessness. Families may choose to submit documentation such as tax returns or SNAP/Medicaid benefit letters to support eligibility.

Once enrolled, all families are required to complete an Income Eligibility Form annually as part of our participation in the Child and Adult Care Food Program (CACFP).



Medical & Developmental History _____ (Please Initial)

Does your child have allergies? ☐ Yes ☐ No If yes, please explain:

Any medical conditions or medications? _____

Does your child have a diagnosed disability? ☐ Yes ☐ No If yes, please provide documentation.

Has your child received early intervention services (FIT, etc.)? ☐ Yes ☐ No

Toilet trained? ☐ Yes ☐ No

Any speech or developmental concerns? _____



Transportation/Pick Up: _____ (Please Initial)

Transportation is not provided.

Due to our facility transitioning to a childcare center model, fees apply for late pickup. It is the responsibility of the parent/guardian to ensure timely drop-off and pick-up daily.



Parent/Guardian Agreement _____ (Please Initial)

I certify that the information provided is true and complete to the best of my knowledge. I understand that this is a state-funded program and agree to adhere to all policies regarding attendance, required documentation, and family involvement.

I understand that failure to adhere to New Mexico PreK regulations, including but not limited to providing required documentation, completing necessary forms, or failing to comply with facility (The Sunnyside Academy) policies, procedures, or regulations, may result in dismissal from the program.

Parent/Guardian Completing Form: (printed name) _____

Parent/Guardian Signature: _____

Date: ____ / ____ / ____