



ADVANCE PACKAGING CORPORATION

March 23, 2020

Dear Supplier, Customer, or Partner:

Advance Packaging Corporation, as a corrugated packaging company, is a service provider and supplier to critical infrastructure sectors. We serve and/or supply critical manufacturing, and transportation systems.

Governor Whitmer's Executive Order 2020-21 (COVID-19): Section 8, refers to the *Memorandum On Identification Of Essential Critical Infrastructure Workers During COVID-19 Response* published March 19, 2020 by the U.S. Department of Homeland Security and the office of Cybersecurity & Infrastructure Security Agency. According to the sections listed below, **Advance Packaging Corporation** is abundantly identified as essential and critical due to our customers reliance for service and/or supplies in these critical sectors.

Specific sections pertaining to this memorandum:

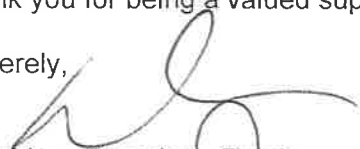
- CISA – Essential Critical Infrastructure Workforce
 - Food and Agriculture:
 - Food manufacturing employees and their supplier employees – to include those employed in food processing (packers, meat processing, cheese plants, milk plants, produce, etc.) facilities: livestock, poultry, seafood, slaughter facilities; pet and animal feed processing facilities; human food facilities producing by-products for animal food; beverage production facilities; and production of food packaging.
 - Transportation and Logistics:
 - Manufacturers and distributors (to included service centers and related operations) of packaging materials, pallets, crates, containers, and other supplies needed to support manufacturing, packaging staging and distribution operations.
 - Critical Manufacturing:
 - Workers necessary for the manufacturing of materials and products needed for medical supply chains, transportation, energy, communications, food and agriculture, chemical manufacturing, nuclear facilities, the operation of dams, water and wastewater treatment, emergency services, and the defense industrial base.

The President's Coronavirus Guidance published on March 16, 2020 states "*If you work in a critical infrastructure industry, as defined by the Department of Homeland Security, such as healthcare services and pharmaceutical and food supply, you have the responsibility to maintain your normal work schedule.*"

Where appropriate and reasonable, and to the extent any of your critical suppliers are subject to an applicable government action, please provide this communication in support of the continuity of your supply chain.

Thank you for being a valued supplier/customer/partner, we appreciate your collaboration to keep our operations running.

Sincerely,


Donald W. Crossley - President
Advance Packaging Corporation