

3/23/2020

Dear ODL Supplier Partner,

We want to thank you for your continued partnership during these uncertain times as we work to serve the critical needs of our customers. Without the tireless efforts of you and your teams, we wouldn’t be able to keep our operations open and supplies replenished, which is essential to ensuring the public is able to stay at home, practicing government ordered social distancing to minimize the spread of the disease. As you may know, ODL has been deemed an “essential” part of critical infrastructure by an overwhelming number of state and local authorities, meaning they are excluded from restrictions like closures and curfews.

Since you are a critical and key supply chain partner with ODL, we want to provide you with this letter certifying that you are essential to maintaining our operations.

Our objective is to reaffirm to your business leadership and relevant government authorities that you should continue operating in order to support our company, hence supporting our critical mission.

Thanks to you, below is the reason that government leaders appropriately designated retail home improvement and hardware stores as “essential” to continue social distancing and safe at-home environments.

ODL and supplier partners provide:

* Building supplies for repair and maintenance of homes where citizens are being asked to remain.

We are asking that you fully support ODL and remain open to support our operations and customers. Please provide this declaration to your tier 2 supply base as well to provide a gap free value stream of materials and services.

We appreciate your partnership more than ever.

Kris Busman

Director of Purchasing

*Cell 616.836.8320*

*kris.busman@odl.com*