



# REQUEST FOR PROPOSAL

## COMMUNITY PROJECT PARTNERSHIP

### ORGANIZATION OVERVIEW AND PROJECT SUMMARY

Branches Community Projects was established in 2022 and is a Dutch based NGO focused in community and infrastructure development. The ultimate goal of Branches Community Projects is to be involved in the inception and completion of a needed infrastructure or engagement plan for a community and then become obsolete within one year of establishment as the project moves into a self-sustainable legacy.

Branches Community Projects seeks to enhance the lives of local communities in developing countries through community-based development projects. In order to do this, partnerships with local entities are required for ultimate success. This document outlines how to submit to enter a partnership which will provide funding, project management, and legacy review with Branches Community Projects.

### INVOLVED PARTIES

Michael Falla  
Managing Director

Sawyer Franz  
Managing Director

### ANTICIPATED TIMELINE

Open Period for Project Submission	Ongoing
Deadline for Project Submissions	Ongoing
Review of Projects	Ongoing
Selection and Interview of Shortlisted Projects	31 December 2022
Selection of Project and Collaborative Contract Established	28 February 2023

All proposals must be submitted to [opportunities@branchescommunityprojects.org](mailto:opportunities@branchescommunityprojects.org).

### REQUIREMENTS FOR CONSIDERATION

All groups are asked to propose the best and most effective solution to a need within their community while ensuring a high level of efficacy as well as legacy and legality. Groups must submit a written proposal outlining a rough plan of what their proposal will entail.

	REQUIREMENT	MANDATORY	ENCOURAGED
1	Clear written plan and documented timeline and start up budget of community-based project	✓	
2	Established Legal Certification for organization as certified by Local and National Government	✓	
3	Bank Account, Business Plan, and clear Management Team	✓	
4	Clear positive impact evaluation of project to more than 100 community members	✓	
5	Website or Social Media Presence		✓



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### SELECTION CRITERIA AND PROCESS

Branches Community Projects will review submitted proposals and select projects to partner with based on a number of important elements.

- Clear start up and operating budget
- Scope of impact of project to community and surrounding area
- Size of infrastructure and duration of build timeline
- Reach of project (number of community members impacted)
- Expertise and experience
- Quality Outline and examples of management and operating team

We would like to make sure that we especially encourage project submissions which have multi-use and multi-impact infrastructure as well as projects which have direct focus on women, youth, and marginalized communities based on religion, sexuality, gender, or race.

### SUBMISSION OUTLINE SUGGESTION

Submissions can be provided in any format seen fit to represent the project needed for community impact. As a suggestion, please include the following:

- ☐ Brief Description of the Organization, its legal mandates and authorized activities
- ☐ Year of Establishment and number of Members
- ☐ Types of activities/projects previously completed (if any)
- ☐ Any history of litigation or arbitration which the organization has been involved with
- ☐ Outline of Community Based Project
- ☐ Impact of project
- ☐ Timeline of project inclusive of legacy
- ☐ Budget of project
- ☐ Purpose of Branches Community Projects involvement
- ☐ Letter of reference from previous project, legal entity, or community leader involved in this project

### ADDITIONAL INFORMATION

For more background on Branches Community Projects and its members, please view [www.branchescommunityprojects.org](http://www.branchescommunityprojects.org). We would like to make sure that all projects are considered, but will only endeavor to partner with one for the year of 2023.