



Governance Documents

**“At the Annual General Meeting of the Casino Social Fishing Club
held on Monday 27th November 2023 the following
Governance Document inclusive of Constitution, By Laws and Policy was ratified”**

CASINO SOCIAL FISHING CLUB CONSTITUTION, BY LAWS, POLICY AND OTHER GOVERNING DOCUMENTS

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CASINO SOCIAL FISHING CLUB CONSTITUTION

1. GENERAL

A. DEFINITIONS

For the purposes of this Constitution,

‘Club’ means the Casino Social Fishing Club

‘Instrument’ means any document pertaining to the governance of the Club, and includes, but is not limited to, this constitution, and the associated Policies of the Club.

‘Registered Member’ means any financial member, life member or honorary member of the Club.

‘The Office Bearers of the Association’ means the members of the Executive Committee.

B. INTERPRETATIONS

- i. Where this Constitution conflicts with any other instrument of the Club, this Constitution shall prevail.
- ii. Where ambiguity exists between this Constitution and any other instrument of the Club, the natural interpretation of the Constitution shall prevail.
- iii. The Executive Committee shall hold the power to deal with and adjudicate upon all questions and disputes as to the interpretation of the Constitution, Rules, and associated Policies.

C. TITLE

The name of the Club shall be the Casino Social Fishing Club.

D. CLUB LOCATION

The Club will be located at the Hotel Cecil, Barker Street Casino.

E. OBJECTIVES

The objectives of the Club shall be:

- i. To further the interests of its members and promote fishing in a family orientated environment.
- ii. To promote recreational fishing and assist with fishing tournaments.

2. MEMBERSHIP

A. ORDINARY MEMBERSHIP

- i. Members wishing to join the club shall:
 - Complete the Members Application Form held by the Club.
 - Pay the prescribed annual membership fees to the Club Treasurer
 - Single
 - Couple – two people living under the same roof in a married or de facto relationship.
 - Family – includes parents and children under the age of 18 residing under the same roof.
- ii. All membership fees must be paid in full at either the Annual General Meeting or prior to weighing in fish or attending the outing following the Annual General Meeting.
- iii. A person ceases to be a registered member of the Club if the person.
 - Dies
 - Ceases to be a financial member of the Club
 - Is expelled from the Club
- iv. Any membership that commences after the 1st October in any year will remain financial until the AGM of the following year.

B. LIFE MEMBERSHIP

- i. Any member may be elected a Life Member of the Club in recognition of outstanding service to the Club for such minimum period as the Executive Committee deems appropriate, with a minimum of 5 years' service.
- ii. Candidates for election as Life Members shall be nominated by two (2) members of the Executive Committee and must be to the Secretary one (1) month prior to the Annual General Meeting.
- iii. The nominations must be approved by a majority of at least two thirds (2/3) of the members present and voting at the Annual General Meeting, provided that the Executive Committee by resolution from time to time fix the maximum number of persons who at any time hold Life Memberships.
- iv. The Awards Criteria, nominations procedure Appendix 9A.1 Life Members Award shall be adhered to.
- v. A Life Member shall be entitled to attend all Executive Committee, Special Executive Committee, Annual General and any other Executive Committee meetings and shall have full voting rights.

- vi. A person ceases to be a Life Member if the person:
- Dies
 - Is expelled from the Club

C. REGISTER OF MEMBERS

- i. The secretary in conjunction with the Weigh-In Officer shall establish and maintain a Register of Members of the Club specifying the name and address of each person who is a Registered Member of the Club, together with the date the member became a Registered Member
- ii. The Register of Members shall be open for inspection by any Registered Member of the Club at any reasonable hour. However, such inspection shall be limited to viewing the names of Registered Members only.

D. MEMBERS LIABILITY

The liability of a Registered Member of the Club is to contribute towards the payment of debts and liabilities of the Club or the costs, charges, and expenses of the winding up of the Association is limited to the amount, if any, unpaid by the Member in respect to their membership of the Club.

3. MEETINGS

A. MEETINGS – GENERAL PROCEDURE

- i. The president shall take the chair at all meetings of the Club or Executive Committee meetings. In the Presidents absence the chair shall be taken by the Vice President.
- ii. If neither the President nor the Vice President is present within thirty (30) minutes of the fixed time for the commencement of the meeting, the members present shall elect a Chairperson.
- iii. A quorum for ordinary Committee or Executive Committee meeting shall consist of half (1/2) of the total number of the Executive Committee plus one (1).
- iv. If no quorum is present thirty (30) minutes after the time fixed for the commencement of a meeting it shall be adjourned to such time and place as the Chairperson shall decide.
- v. The accidental omission to give any member the required notice shall not invalidate a meeting nor any of the business of the meeting.
- vi. Questions arising at an ordinary meeting of the Committee or Executive Committee are to be determined by a simple majority of votes cast by eligible members. Each eligible member shall have one (1) vote to be taken in such a manner as the Chairperson shall direct, except that a secret ballot will be taken if any member

requests it.

- vii. In the case of an equality of votes, the President (or whoever is presiding) shall, in addition, have a casting vote.
- viii. There shall be no voting by proxy vote.
- ix. Meeting procedure shall be further guided by the Standing Orders.
- x. The Executive Committee shall exercise the functions and powers of the Club between meetings of the Executive Committee and its decisions shall be subject to ratification by the Committee at its next meeting.

B. ANNUAL GENERAL MEETING

- i. An Annual General Meeting of the Association shall be held on the last Monday in November each year.
- ii. All Registered Members may attend but voting shall be restricted to Office Bearers, Life Members and Financial Members.
- iii. Not less than twenty-one (21) days' written notice of the Annual General Meeting of the Club shall be given to each Office Bearer, Life Member and Financial Member.
- iv. A copy (electronic) of the Association's Annual Report shall be available and circulated to Executive Committee members seven (7) days prior to the Annual General Meeting. The Report will comprise of Financial Report, Presidents Report and Weigh-In Officers Report.
- v. A quorum for an Annual General Meeting shall consist of half (1/2) the total number of the Club's Executive Committee Members and Members representing at least half (1/2) of the members.
- vi. The business of the Annual General Meeting shall be:
 - Confirmation of the minutes of the previous Annual General Meeting
 - Consideration and adoption of the Annual Report
 - Other business relevant to the Annual General Meeting Reports
 - Notice of motions
 - Election of Returning Officer and two (2) Scrutineers
 - Election of Office Bearers

The following Office Bearers shall be elected and shall form the Executive Committee:

- President
- Vice President
- Secretary
- Treasurer
- Weigh In Officer
- Publicity Officer
- Committee Person No. 1
- Committee Person No. 2
- Committee Person No. 3

- vii. Nominations for election signed by two (2) Registered Members and with the written consent of the nominee shall be lodged with the Secretary at least fourteen (14) days prior to the meeting at which elections are to be held. Nominations must be in a sealed envelope clearly marked to the “Returning Officer” and “Private and Confidential” which will be opened at the Annual General Meeting by the Returning Officer.
- viii. To be eligible for nomination as an Office Bearer a nominee must be a Registered Member of the Club.
- ix. Current Office Bearers shall be eligible for re-election.
- x. No person shall be elected to more than two (2) positions as an Office Bearer.
- xi. The Club may, at a special Executive Committee Meeting, by resolution remove any Office Bearer before the expiration of his or her term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the Office Bearer so removed.
- xii. An Office Bearer may resign his or her position by providing written notice of his or her intention to do so to the Club Secretary. The Executive Committee shall, at its next meeting, by resolution appoint a replacement to hold the position for the remainder of the resigned persons term of office.

C. SPECIAL EXECUTIVE COMMITTEE MEETINGS

- i. Special Executive Committee Meetings shall be called by the Secretary:
 - At the direction of the President
 - Or
 - Upon receipt of a requisition signed by not less than one-third (1/3) of the Members of the Executive Committee.

- ii. All Registered Members may attend but voting shall be restricted to Office Bearers, Life Members and Financial Members.
- iii. Not less than twenty-one (21) days' written notice shall be given to members of the Executive Committee, Teams, and to the Secretary of each Affiliated Club, specifying the time and location of a Special Executive Committee Meeting, and the nature of the business to be considered.
- iv. A quorum for a Special Executive Committee Meeting shall consist of half (1/2) the total number of the Associations Executive Committee Members and Financial Members representing at least half (1/2) of the members of the Club.

4. ORGANISATIONAL STRUCTURE

A. CLUB

- i. The Club shall consist of:
 - The Office Bearers of the Association
 - Life Members
 - Registered Financial Members
- ii. The Club shall meet on the last Monday of each month, from January to November and at other such times as decided upon by the Executive Committee.
- iii. Members must attend a minimum of two (2) monthly meetings
- iv. Order of business at Club meetings shall be:
 - Opening of Meeting
 - Apologies
 - Confirmation of previous Minutes
 - Business arising from previous Minutes
 - Reports – Treasurer and Weigh-In Officer
 - Outing Dates for next month
 - General Business
 - Date of next meeting and Close of meeting

B. POWERS OF COMMITTEE

- i. The Committee shall be responsible for the execution of the objectives of the Club and without in any way limiting this responsibility shall have the power to:
 - To control and manage the affairs of the Club
 - To fix fees payable by Members and to enforce payment thereof

- To control the funds of the Club and for that purpose to open and operate bank accounts, to invest funds in any manner authorised by law for the investment of trust funds, to acquire real and personal property of all descriptions and to sell or otherwise dispose of it, to borrow money on behalf of the Club and, generally, to carry out and attend to all such matters as shall be necessary for the proper management and control of the property of the Club.
- To deal with and adjudicate upon any complaints to it of misconduct generally detrimental to the policy, interests, or welfare of the Club
- To ensure the Weigh-In Officer of the Club maintains a list showing the names and addresses of existing members of the Club.

C. EXECUTIVE COMMITTEE

- i. The Executive Committee shall consist of the following voting Members:
 - President
 - Vice President
 - Secretary
 - Treasurer
 - Weigh-In Officer
 - Publicity Officer
 - Committee Person No. 1
 - Committee Person No. 2
 - Committee Person No. 3
- ii. Regular meetings of the Executive Committee shall be set throughout the year, if deemed necessary.
- iii. Should it be necessary to call additional meetings, all Executive Committee members shall be notified at least forty-eight (48) hours prior to the meeting being held where possible.
- iv. Should a quorum of the Executive Committee be present an emergency meeting may be called at any time.
- v. Any member of the Executive Committee who, without leave of the Executive Committee, has failed to attend three (3) consecutive meetings shall be deemed to have resigned and shall be replaced in accordance with Clause 3, B, xii.

5. DUTIES

- i. The Executive Committee shall exercise the functions and powers of the Club and its decisions shall be subject to ratification by the Committee at the next meeting.

- ii. Consider nominations for Life Membership and make recommendations to the Committee prior to the Annual General Meeting.
- iii. Ensure the presentation of a financial report to all Committee meetings and make recommendations to the Club on matters of finance and policy.

A. DUTIES OF THE EXECUTIVE COMMITTEE

- i. The **PRESIDENT** shall:
 - Preside at meetings of the Club and direct where necessary
 - Prepare a report for presentation to the Annual General Meeting
 - Attend other meetings where appropriate or appoint a delegate
- ii. The **VICE PRESIDENT** shall:
 - Assist the President and perform such other duties as directed by the Committee
 - In conjunction with the Secretary liaise with Government Departments if required for funding or grants etc.
- iii. The **SECRETARY** shall:
 - Act as Public Officer of the Association
 - Maintain a register of Life Members
 - Maintain a register of Registered Members in conjunction with the Weigh-In Officer
 - Be responsible for correspondence and issue notices as required
 - Be responsible for the presentation of the Executive Committee report to the Club
 - Conduct such other business as directed by the Committee
 - In conjunction with the Vice President, prepare and submit applications for grants
 - Distribute all relevant material to the members

- In conjunction with the Publicity Officer, co-ordinate the advertisement of upcoming events within the Club
- Maintain a record in a Minute Book of all proceedings of each meeting of the Club or Executive Committee, plus each Special Executive Committee or Annual General Meeting
- Accurately record minutes of all meetings of the Club
- Distribute a copy of minutes to members at their request.

iv. The **TREASURER** shall:

- Be responsible for all funds that may be established by the Club
- Keep a record of all assets, liabilities, and properties of the Club
- Keep necessary books of account and produce them on the instruction of the Committee
- Receive all monies payable to the Club and issue receipts as required
- Bank all monies within seven (7) days of receipt, where possible
- Pay accounts passed for payment
- Pay other accounts as necessary and have these ratified at the next meeting
- Send accounts as required
- Submit a written financial report to each Committee meeting
- Present a financial statement at the Annual General Meeting

v. The **WEIGH-IN OFFICER** shall:

- Accept all registrations on a date determined from year to year, along with the Treasurer
- Maintain a register of members and their details in conjunction with the Secretary
- Be responsible for maintenance and upkeep of the fish scales

- Be available to members who wish to weigh in fish outside of an outing, where possible
 - Attend monthly weigh ins
 - Maintain the fish register and point system for end of year function and awards
- vi. The **PUBLICITY OFFICER** shall:
- In conjunction with the Secretary, co-ordinate the advertisement of upcoming events within the Club
- vii. The **COMMITTEE NO. 1,2 AND 3** shall:
- Perform all duties as directed by the President

6. ADMINISTRATION

A. FINANCE

- i. The funds of the Club shall be derived from annual Membership fees, other fees, and donations, and subject to any resolution passed by the Club in a Committee, Special Executive Committee, or Annual General Meeting, such other sources as the Executive Committee determines.
- ii. The main banking accounts of the Club shall be kept at a bank or building society approved by the Committee and all cheques operating on accounts shall be signed by any two (2) of the President, Secretary or Treasurer.
- iii. The Financial Year of the Association shall commence on 1 July and end on 30 June of each year.
- v. The current bank statements or pass books shall be tabled at each meeting of the Committee, together with a written /verbal financial report.
- vi. A financial statement shall be presented to each Annual General Meeting.
- vii. No Office Bearer of the Association shall be entitled to receive remuneration for any services as such.

B. INSPECTION OF RECORDS

Any registered Member may inspect the books of accounts and the minute book of the Club at any reasonable time.

C. ALTERATIONS TO THE CONSTITUTION, BY-LAWS, STANDING ORDERS, AND POLICIES OF THE ASSOCIATION

This Constitution, By-Laws, Standing Orders, and Policies of the Club may be altered by special resolution passed by at least three-quarters (3/4) of the members present and voting at an Annual General Meeting or Special Executive Committee Meeting of the Club in which not less than twenty-one (21) days written notice specifying the resolution/s to be proposed has been given.

Ratified at the Annual General Meeting of the Casino Social Fishing Club on 28 November 2022

.....

Laurence Benn

President

Casino Social Fishing Club

.....

Melissa Lindsay

Secretary

Casino Social Fishing Club

7. CASINO SOCIAL FISHING CLUB BY-LAWS

A. MEMBERSHIP

- i. All members applying for membership of the Club shall do so on the appropriate form and shall pay to the Club all membership fees or such other fees as set down by the Committee each year.
- ii. All members making such application shall thereby agree that they shall abide by the Constitution, By-Laws, Standing Orders and Policies of the Club.
- iii. All members must be financial members to take part in any fishing outing or competition.
- iv. Memberships need to be paid before the first outing after the Annual General Meeting to keep points accumulated from the Annual General Meeting.
- v. Membership fees will be decided annually at the Annual General Meeting.
- vi. Memberships must be paid in full as no part payments will be accepted.
- vii. New members may register at any time throughout the year provided they do so before attending an outing to accrue points.
- viii. All new members must be approved by the Committee at a Special Executive Committee Meeting prior to becoming Financial Members, membership fees will be determined by the Committee based on a sliding scale.
- ix. The Committee has every right to remove any member who has acted in a manner prejudicial to the good name of the Casino Social Fishing Club.
- x. Any Junior member turning 11 before the Annual General Meeting will fish the following year as a Cadet.
- xi. Any Cadet member turning 18 before the Annual General Meeting will fish the following year as an Adult. (Adult membership fees will then apply)
- xii. Any membership commencing after the 1st October in any year will be financial until the AGM of the following year.

B. OUTINGS

- i. Outings will commence Friday at 5PM and conclude Sunday at 5PM.
- ii. Outings during Daylight Savings will commence Friday at 5PM and conclude Sunday at 6PM.

- iii. Outings that occur over a long weekend will commence Friday at 5PM and conclude Monday at 5PM. (will conclude at 6PM during daylight savings)
- iv. Fishing licenses are the responsibility of the individual members and not a liability on the Casino Social Fishing Club.
- v. All outings will be open unless otherwise stipulated.
- vi. Only one (1) fishing outing to be held between Club monthly meetings, except for if there is Junior Fun Days or Carp Muster is arranged.
- vii. The Casino Social Fishing Club will endeavour to hold one (1) “Kid’s Fishing Day” a year.

C. WEIGH IN

- i. Weigh-Ins will be held at the Hotel Cecil Casino each month after the Outing commencing at 5PM (6PM during daylight savings)
- ii. Cost to attend Weigh-In BBQ will be determined at the Annual General Meeting each year, with the categories being Single, Couple and Family.
- iii. Fish must be weighed in by posting them to the Casino Social Fishing Club Facebook page or group chat no later than thirty (30) minutes after the commencement of the weigh-in, unless otherwise discussed.
- iv. To obtain points for attending the Weigh-In either the set fee must be paid, or the members must stay and socialise.
- v. Fish being weighed in must have its head on, not be filleted and be 85% whole.
- vi. Fish can be weighed in at an authorised shop. The certificate must show the date caught, reflect that the fish was gilled and gutted, and the weight.
- vii. Weigh-Ins will acknowledge the monthly winners of the Adult, Cadet, and Junior members.
- viii. Fish being weighed-in on a brag mat must have the head of the fish on zero, with the outing word clearly visible.
- ix. Fish can be weighed-in outside the outing weekend, these fish need to be weighed-in by posting to the Casino Social Fishing Club Facebook page or group chat with the current outing word. These fish will only go towards the end of year awards, no outing points will be earned.

- x. Non-members attending a weigh-in will pay double the fee set down for members, using the same categories – Single, Couple, and Family.
- xi. Fish not listed on the Casino Social Fishing Club board will be at the discretion of the Weigh-In Officer for eligibility of points.
- xii. Dogfish (also known as Hard Headed Catfish) will not be accepted for weigh-in.
- xiii. The cut-off date for fish to be weighed-in each year is midnight of the last outing in November.

D. UNIFORMS

- i. Club shirts are available for purchase; however, these are not a compulsory item.
- ii. Further merchandise may be available to purchase at a later date.

E. POINT SCORE

- i. Members must have obtained 15 function points to be eligible for the Christmas Party at a discounted rate.
- ii. Members must obtain 15 function points to qualify for trophies/vouchers at the end of year presentation.
- iii. Members with less than 15 points will contribute monetary amount based on a sliding scale to attend the Christmas Party and Presentation.
- iv. Non-members price to attend the Christmas Party will be decided by the Executive Committee at the Annual General Meeting.
- v. Points from the Annual General Meeting onwards will count towards the next years points.
- vi. Points are also accumulated throughout the year towards the following awards:
 - Club Person of the Year
 - Female Champion of the Year
 - Male Champion of the Year
 - Cadet Champion of the Year
 - Junior Champion of the Year
 - Family of the Year
- vii. An Executive Committee Award will also be awarded.

viii. Fish points are calculated as followed:

- Deep Sea – 2 points per fish
- Deep Sea – 4 points per kilogram

- Land Based – 2 points per fish
- Land based – 4 points per kilogram

ix. Fish Categories for awards are as follows:

SALTWATER	FRESHWATER
Snapper	Yellowbelly
Jewfish	Freshwater Catfish
Bream	Cod
Whiting	Australian Bass
Flathead	Carp
Tailor	Mullet
Blackfish	Freshwater Special
Kingfish	
Mackerel	
Trag	
Tuna	
Shark	
Saltwater Special	

F. FUNDRAISING

i. The Executive Committee must sanction all fundraising connected with the Club.

G. STANDING ORDERS

The chairman shall:

- i. Make sure a quorum is always present throughout a meeting.
- ii. Conduct the meeting in accordance with the rules.
- iii. Ensure that no member speaks for an undue length of time or unnecessarily repeats points that have already been put before the meeting.
- iv. Terminate any discussion which is not, at that time, relevant to the business before the meeting.

The Chairman's ruling on all points of order and procedure shall be final unless a motion is moved, seconded, and carried "That the Chairman's ruling is disagreed with"

The mover may speak briefly in support of his or her motion and the Chairman explains why the ruling was given. The Chairman takes the vote.

All members shall raise their hand to indicate they wish to address the chair.

There shall be no limit on the number of speakers for or against a motion, providing the debate is still active, but if there is no speaker in opposition to the previous two (2) speakers, the debate shall be closed. The mover of the motion shall have the right of reply before the vote is taken.

Any member may move without the debate that the question “now be put” and if the motion is seconded and carried by a majority vote, the motion or amendment before the meeting shall be put at once.

Any mover may move that the meeting “now proceed to the next business”. This requires a seconder and shall be voted upon without discussion. If carried the original motion shall not be revived at the same meeting. If lost, the original motion shall be put without further discussion except that the mover shall have the right of reply.

Any member may put that the motion before the Chair be deferred.

A motion or amendment which is not passed at a meeting may not be brought forward at the same meeting, however, may be brought forward at a subsequent meeting.

Upon evidence of a mistake in facts that have been presented to the meeting or upon receipt for further information, a motion may be rescinded at the same meeting, provided that all members who voted on the motion are present and agree to the rescission. A resolution may be rescinded on notice of motion at a subsequent meeting.

An amendment which is a direct negative of the motion shall not be allowed.

An amendment moved and seconded is voted upon before the motion. The mover of the original motion may exercise their right of reply before the amendment is voted upon. No second or subsequent amendment shall be received until the first

amendment has been voted upon. An amendment, which is carried becomes the motion and is open to further amendment.

The mover and seconder of the motion under discussion are not entitled to move or second amendments to it. If the mover is in agreement with any proposed amendment, he or she can accept it and may seek leave to alter the motion accordingly.

No motion or amendment may be withdrawn without the consent of the mover or

seconded and the consent of the meeting. Voting on motions before the Chair be by show of hands except that a secret ballot shall be taken if any member requests it.

The voting on any motion shall be recorded at the request of any member.

Voting for all positions shall be by secret ballot on the ballot paper printed and distributed by the Club and shall be decided in order.

- For positions to which only one (1) person is to be elected, Members shall vote for one (1) candidate only. The candidate with the highest number of votes shall be declared elected.

H. ALTERATIONS TO BY-LAWS

These By-Laws and Standing Orders of the Club may be altered by special resolution passed by at least three-quarters (3/4) of the members present and voting at an Annual General Meeting or Special Executive Committee Meeting of the Club in which not less than twenty-one (21) days written notice specifying the resolution/s to be proposed has been given.

Ratified at the Annual General Meeting of the Casino Social Fishing Club on 28 November 2022

.....
Laurence Benn
President
Casino Social Fishing Club

.....
Melissa Lindsay
Secretary
Casino Social Fishing Club

8. APPENDICIES

A. AWARDS CRITERIA, NOMINATION AND PROCEDURES

1. LIFE MEMBER AWARD

- i. To be eligible for Life Membership a member must have served as a member of the Casino Social Fishing Club a minimum period as the Executive Committee deems appropriate and must have made a significant contribution to the fishing club during this time.
- ii. Nominations must be made on the Club nomination form and must be signed by at least two (2) members of the Executive Committee.
- iii. Any member of the Executive Committee may instigate a nomination and organise signatures on the endorsement form.
- iv. The endorsement form will then be displayed to all members of the Committee, except the nominee, and objections will be noted. Provided two-thirds (2/3) of the Committee present and voting at the Annual General Meeting endorse the nomination, the Life Membership will be granted.
- v. The Life Membership will be presented at the Annual General Presentation.

B. INTERNET / FACEBOOK MEDIA POLICY

The Casino Social Fishing Club encourages each member to participate in the spirit of fishing and respect other members.

Members of the Club and other users of the internet, Facebook, Twitter, or other social media are bound not to:

- i. Engage in any behaviour that will harass or threaten any person or other member.
- ii. Engage in any personal attacks on members or general public, being verbal, written or otherwise.
- iii. Use any form of written or visual communication to harass, denigrate, criticise, or humiliate any member of the Club or general public.
- iv. Use any form of social media, being the internet, Facebook, Twitter, or otherwise to engage in behaviour that espouses, encourages, or in any way seeks to discriminate against any member of the club or general public on the grounds of race, religion, or sexual orientation.

All persons associated with the Club who fail to honour and abide by this media policy should be aware that such behaviour may result in the suspension of the member from the Club.

The Club reserves the right to in those circumstances which it deems to be serious, refer reported instances to the appropriate authorities for further investigation.