



West Dean Parish Council

Parish Clerk

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Dear Councillor,
You are hereby summoned to attend a
Meeting of West Dean Parish Council
On **Thursday 24 June 2021 at 7:00pm** in the **King George's Hall**

The public and press are welcome to attend.

Important message about COVID-19:-

- You **MUST NOT** attend if you or anyone in your household has had COVID-19 symptoms in the last 7 days
- Please sanitise your hands and supply and wear your own face mask
- Those attending must check-in by scanning the Village Hall's QR Code (posted-up at the entrance) using the NHS Test and Trace app, and observe 2m social distancing measures
- There will be no access to the Hall's WC and kitchen facilities
- If you attend and develop symptoms within 7 days, you **MUST** use the Test and Trace system to alert others with whom you have been in contact.

In the interest of public safety, we thank you for your consideration and co-operation.

AGENDA

- 68/21 Apologies for Absence**
- 69/21 Declarations of interest**
- 70/21 Minutes:** to consider approval of the Minutes of the **Annual Parish Council Meeting on 17 May 2021**
- 71/21 Finance**
- i) 2020/21 Internal Audit (Annual Governance and Accountability Return)
- Results of the Annual Internal Audit Report
 - Approval and signature of Certificate of Exemption
 - Approval and signature of Section 1- the Annual Governance Statement
 - Approval and signature of Section 2- Accounting Statements
 - Publication of the Notice of Public Rights
- 72/21 Correspondence, AOB, urgent matters**
- i) Select a date for the West Dean Village 'Spring Clean'
- 73/21 Date of next meeting**
- If agreed, the date of the next **West Dean Parish Council** meeting will be held on **Tuesday 10 August at 7:00pm** in the **King George's Hall**