



West Dean Parish Council

Parish Clerk
07798 698199
westdeanparishclerk@hotmail.co.uk

Dear Councillor,
You are hereby summoned to attend the **ANNUAL PARISH COUNCIL MEETING** of
West Dean Parish Council
on
Wednesday 8 May 2019
to be held in
King George's Hall, West Dean
at
7:00pm

The public and press are welcome to attend

AGENDA

- 39/19 Election of the Chair**
- 40/19 Election of the Vice-chair**
- 41/19 Apologies for absence**
- 42/19 Open Forum**
- 43/19 Declarations of interest**
- 44/19 Consider approval of Minutes of the Parish Council meeting held on Wednesday 27 February 2019. Any matters arising**
- 45/19 WCC update: Cllr Devine**
- 46/19 Statutory obligations (Led by MC)**
- i) Annual PC Insurance
 - ii) Annual fees and subscriptions (WALC, NALC, ICO)
 - iii) Annual RoSPA safety inspection
 - iv) Annual Internal Audit
- 47/19 Governance (Led by MC)**
- i) Standing Orders – for approval and adoption
 - ii) Financial Regulations – for approval and adoption
 - iii) Policy on Grants under S137 – for approval and adoption
 - iv) Councillor Register of Interests for WCC Monitoring Officer (Localism Act 2011)
- 48/19 Website – proposals for consideration and approval (Led by SH)**
- ICT support package (expires June 2019)
 - West Dean Parish Council logo
 - New website and Councillor emails
 - Compliance with GDPR, Local Government Transparency Code 2015, and Accessibility Regulations 2018
 - Social Media Policy

- 49/19** **Planning**
19/03127/FUL - 6 Moodys Hill, West Dean
Proposal: Two storey and single storey extension to side and rear of property, demolish existing front porch and replace with new
Observation date: 01/05/2019 (extension approved by WCC to 09/05/2019)
- 19/03955/TCA** - School House, West Dean
Proposal: Remove Maple Tree 2. Ash Tree - Reduce sides & Top by 2 metres and shape.
Observation date: 10/05/2019
- 50/19** **Village Maintenance**
i) Recreation ground - maintenance (as identified in 2018 RoSPA report)
ii) Consideration of 3x quotes for new shed (for lawnmower)
iii) Great British Spring Clean - 11 May 2019
iv) Lawnmower repair
v) Increased use of Dean railway station – consideration to parking facilities
- 51/19** **Electoral Review of Wiltshire Council – Draft Recommendations of the Local Government Boundary Commission for England**
West Dean Parish Council’s response
- 52/19** **Finance and Cheques (Led by MC)**
i) Lloyds Bank – new mandate for approval
ii) Standing Order to adjust Clerk Salary to reflect new pay scales wef 1 April 2019
iii) Request for assistance with funding the purchase of a 2nd defib in the village
iv) Payments to be authorised
v) VAT reclaim
vi) End of year accounts (2018/19)
- 53/19** **Correspondence**
i) Request for permission to get a permit to metal detect on public footpaths
ii) Request for permission of use of rec grd for car parking Sun 9 June (open garden event to raise funds for village hall)
- 54/19** If agreed, the date of the next West Dean Parish Council Meeting will be held on
Wednesday 3 July 2019 at 7:00pm in the King George’s Hall, West Dean