



West Dean Parish Council

By Order of Melanie Camilleri, Clerk

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19 May 2023

Dear Councillor,
You are hereby summoned to attend the
**EXTRAORDINARY GENERAL MEETING of
WEST DEAN PARISH COUNCIL MEETING**
on **Thursday 25 May 2023 7pm**
in the **King George's Hall**

To transact the following business.

The public and press are welcome to attend.

AGENDA

34/23 **Apologies for Absence**

35/23 **Declarations of interest**

36/23 **Co-option of new Councillors**

- i) To consider all applications for co-option
- ii) To resolve to appoint and ratify all co-options with completion of the necessary paperwork (Declaration of Acceptance of Office Register of Interests)
- iii) Allocation of the following areas of responsibility to Councillors: -
 - a. West Dean Rec Grd/Play Park
 - b. Planning
 - c. West Dean Emergency Plan

37/23 **Village Maintenance**

- i) To resolve to purchase 2x new Planters (+ compost) for the village green

38/23 **Clerk/RFO**

- i) To resolve to appoint a Councillor to serve as acting Clerk and RFO until such time a permanent replacement has been recruited
- ii) To resolve to agree hand-over arrangements of the papers of the Clerk/RFO's office before 31 May 2023.

39/23 **Date of next meeting**

If agreed, the date of the next Meeting for **West Dean Parish Council** will be held on **Thursday 13 July 2023 at 7:00pm** in the **King George's Hall**.