



**Extraordinary General Meeting of
West Dean Parish Council**

Tuesday 11 August 2020 commenced at 7pm

Held by video conference (in order to protect the health and safety of councillors and members of the public during the COVID-19 'Stay at Home' government directive)

Present: Harry Urquhart (HU) – Chair, Jane Higgins (JH), Bill Seabrook (BS), Christine Warry (CW), Andy Francis (AF), and David Sutton (DS)

Others present: Melanie Camilleri (MC) – Clerk/RFO.

48/20 Apologies for Absence: Sarah Hurst (SH).

49/20 Public Forum: No member of the public attended

50/20 Declarations of interest: None

51/20 The Minutes of the Parish Council meeting held on **Wednesday 23 July 2020** were approved and signed.

52/20 Planning

20/05559/FUL and 20/06546/LBC

Address: The Old Cart Shed, Church Farm Barn, West Dean, SP5 1JH

Proposal:- To restore and renovate "The Old Cart Shed" adding a small addition to the rear of the building as a welfare room and altogether to be used as the Farm/Estate office.

AF proposed, seconded by BS and resolved unanimously to SUPPORT these applications.

HU requested MC to enquire from Wiltshire Planning as to why so many fields in the application form were redacted and if this is likely to be the case for future planning applications made to Wiltshire Council

53/20 Finance

i) Cashflow report and payments: AF proposed, seconded by JH and resolved unanimously that:-

- a. the cheques and Standing Order be approved and signed.
- b. MC to settle future invoices by BACS once councillors have authorised payment at the Parish Council meeting. To satisfy financial controls, MC to provide councillors with copies of bank statements to evidence payments made in accordance with instructions.

Bank balances

Main Account (as at 16 July 2020): £3,679.34

Savings Account (as at 09 July 2020): £7,513.18

Main Account

Payee	Detail	Amount £	Method
M Camilleri	Clerk Salary + office space (August)	437.88	S/order
Void	Void	0.00	706
Clive Francis	Grass cutting (June and July)	1056.00	707
Total debit		£1,527.90	

54/20

To consider the West Dean Village Management Plan

i) Contents:-

- List of tasks were considered, and some changes made. MC to update the Plan
- Five Rivers Group - Dun River Management Plan and recommendations was discussed. Resolved unanimously:-
 - The principle of narrowing the river approved. DS to present options on how plus associated costs to WDPC for consideration and approval

ii) Allocation of spend 2020/21

- Resolved unanimously
 - WDPC to financially support Grant applications to help meet costs of narrowing Dun River - in the region of £400 but DS to confirm to MC
 - As this recommended work is not likely to take place until October 2021, DS to obtain quotes for interim maintenance (weed clearing) October 2020.
 - Purchase of Grit bins to store sandbags no longer proceeding. Instead, AF will contact residents in September so that they may stock-up a supply of sandbags at their own property, ready to deploy in the event of flooding.

iii) Anticipated budget 2021/22: MC to start the budgeting process at the Sept meeting.

Being no further business, JH closed the meeting at 20:15pm

DRAFT MINUTES TO BE SIGNED AT THE NEXT MEETING OF THE PARISH