

**Extraordinary Meeting of West Dean Parish Council
Tuesday 6 August 2019 7:30pm at Laburnum, West Dean SP5 1EZ**

Present: Harry Urquhart (HU) – Chair, Jane Higgins (JH), Bill Seabrooke (BS), Mike Marx (MM), Sarah Hurst (SH), and Astrid Lynn (AL)

Others present: Melanie Camilleri (MC) – Clerk/RFO. No members of the public attended.

- 76/19 Apologies for Absence:** Christine Warry
- 77/19 Open Forum**
- 78/19 Declarations of interest:** AL declared she'd not be able to comment on agenda item 85/19 given her role in TVBC Planning dept.
- 79/19 Mid-year budget for approval:** MC ran through high level PC accounts and Finances in light of the spending demand for new defib and playground resurfacing.
- 80/19 Risk Assessment:** Hog Roast Risk Assessment was carried out. MC to prepare a Financial Risk Assessment and a Reserves Policy for approval.
- 81/19 Replacement bark for playground:**
MC confirmed funding available for Vitaplay's quote option 1) replace the bark. Primarily due to sizeable VAT refund secured and recently paid by HMRC (not featured in the original budget). MC advised Vitaplay can commence work wef 4 Sept.

It was unanimously agreed that Vitaplay's quote option 1) replace the bark, is the preferred option. MC to confirm with Vitaplay. JH to apply for South Wilts Community Area Grant for financial support with the project (up to 50%). In addition, Laura Harris may approach Village Fete Committee to request additional financial support.
- 82/19 Solution for grass cutting in the village:** unanimously agreed that quotes to be obtained for one year grass-cutting service wef March 2020. In the meantime, JH will arrange for the lawnmower to be collected by its original owner.
- 83/19 Recreation Ground hedge.** MM to ask Simon if he will cut
- 84/19 Defibrillators:** new one in place at West Dean Club. It was unanimously agreed that best solution to replace the broken defib at Village Hall is the one sourced via David Sutton (who has provided a quote reflecting a £500 discount he's secured). David may now place the order and approach Village Fete Committee to request financial support for the purchase.
- 85/19 Planning Application 19/01678/LBWS**
Site: Snowdrop Cottage, West Dean, SP5 1JA
Details: Re-roof annexe with existing tiles, replace damaged tiles, and repair roof window. Observation date: 23 Aug 2019
Councillors voted by a show of hands. No objection: 1. Abstain: 1 (AL due to declared interest given her role in TVBC Planning dept.)
- 86/19 Polling District Review consultation:** SH felt material to the community in light of electoral boundary review and accessibility of polling locations. SH to respond
- 87/19 Correspondence and AOB**
Given the activity and funding demands upon PC relating to Village Maintenance, BS will produce a 'Village Management Plan' and circulate to councillors.
- 88/19** The date of the next **West Dean Parish Council** meeting will be held on **Wednesday 4 September 2019 at 7:00pm in the King George's Hall, West Dean**

Being no further business, HU closed the meeting at 9:50pm