



**Minutes of the West Dean Parish Council Meeting  
Monday 17 February 2022 7:00pm, King George's Hall**

Councillors present: Harry Urquhart (HU) – Chair, Andy Francis (AF), Jane Higgins (JH), and Ben Rowe (BR).

Others present: Melanie Camilleri (MC) – Clerk/RFO, Cllr Deborah Hook (WTPC), PC Peter Yung, and four members of the public.

- 01/22 Apologies for Absence:** Cllr Seabrooke and Cllr Britton (Wiltshire Council)
- 02/22 Declarations of interest:** None
- 03/22 Minutes:** the Minutes of the Parish Council Meeting held on **06 December 2021** were approved
- 04/22 Public Forum**
- 05/22 To receive a report from Councillor Richard Britton (Wiltshire Council):** Apologies sent
- 06/22 Planning**
- i) Consideration to new planning applications and treeworks  
22/00140/TREES: Dean House, Rectory Hill, West Dean  
PROPOSAL: Lime T1 - Fell, Yew T2 - Formatively prune, reduce long laterals by up to 1.5m, Ash T3 - Reduce to main fork, no less than 4m from ground level, Ash T4 - Reduce lateral growth by up to 3m, Oak T5 - Reduce lateral growth by up to 4m  
*For information only*
  - ii) PL/2021/11298 15 Hillside Close, West Dean, Salisbury, SP5 1EX: Unanimously ratified a 'No Objection' decision was made under the Scheme of Delegation.
- 07/22 Phonebox**
- i) AF reported that shelves have been installed. BR will support a member of the public launching a 'Plant Swap' initiative from the phonebox.
- 08/22 Finance**
- i) The Cash Flow Report and payments were approved  
**Bank balances**  
Treasurers Account 16 Feb 2022: £5,838.81  
Business Bank Instant 09 Feb 2022: £2,616.94

Payee	Detail	Amount £ (incl vat)	Method
M Camilleri	Salary + offices expenses	730.90	S/O
M Rowe	Carols on the Green	70.00	BACS
M Camilleri	Salary + offices expenses	730.90	S/O
C Mundy	Shelving for phonebox	210.00	BACS
Andy Francis	Bark for Play Park x 2 bags	424.18	BACS
M Camilleri	WDPC website renewal	143.86	BACS
WTPC	NDP Contribution	250.00	BACS
Total debit		<b>£2,559.84</b>	

- ii) Unanimously agreed to renew the West Dean Village website.

09/22

### **Councillors Reports**

#### **BR**

Considering setting-up a Wildlife Group which offers educational initiatives with support from volunteers and in collaboration with bodies such as The Friends of Bentley Wood. BR will deliver a presentation at the Annual Parish Meeting.

#### **AF**

Reported the bags of bark for the playground have arrived – delivered to the car park which need to be moved and contents distributed in the playground. Volunteers needed.

#### **HU**

WDPC's 'Business Plan' – session for the councillors to be held in June 2022.

#### **JH**

Will update the West Dean Emergency Plan and present to the PC for approval at the May Annual Parish Council Meeting 12 May.

#### **PC Peter Yung**

There is a rising no. of members of the public falling victim to fraud crime. The Fraud Officer (based in Devizes) offers free 45min sessions to communities delivering guidance on how individuals can protect themselves from fraud. AF to consider dates to deliver session to a series of small groups in the Village Hall (which can be held on eves and weekends if needed).

10/21

### **Village Events 2022**

- i) Great British Spring Clean 25 March – 10 April: Provisional date set as 09 April 2022 subject to further consideration given the continued advice in the Salisbury region 'not to pick-up anything we don't drop'. MC to approach Karen Linaker of Wiltshire Council for further guidance.
- ii) WDPC Village Fete – date set as 04 June 2022
- iii) Queen's Platinum Jubilee 03 June – 06 June: -
  - a. AF to establish costings to purchase a fir (Xmas) tree (or other such tree which is a native species and most suitable to soil/location). To be planted on the Green. A commemorative plaque can be added. AF to approach the Village Fete Committee and request a financial contribution.
  - b. Light a Beacon – MC to send AF details on co-ordinated activities.
- iv) World Clean-up Day: 17 Sept 2022 (involving more than 191 countries to tackle Global waste crisis). Agreed that Cllr Rowe would look into this and report back at the next meeting.

11/22

### **WDPC Meetings 2022**

- i) Meeting dates and venue: 14 April, 12 May, 28 July, 13 October, 15 December (to be confirmed)
- ii) Annual Parish Meeting: 12 May 2022 (same date as Annual Parish Council meeting)

12/22

### **Correspondence, AOB, urgent matters**

- i) Regrettably The Dun Valley News publication will cease publication after the March 2022 edition due to it being no longer financially viable.
- ii) £100 funds raised at Carols on the Green which was donated to the Romsey Foodbank
- iii) Defibs have been checked and confirmed ok by David Sutton.

13/22

### **Date of next meeting**

The date of the next **West Dean Parish Council** meeting will be held on **Thursday 14 April 2022 at 7:00pm** in the **King George's Hall**

Being no further business, HU closed the meeting at 8:30pm.

**DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING**