



**Ordinary Meeting of West Dean Parish Council
Wednesday 19 February 2020 commenced at 7pm
in the King George's Hall, West Dean**

Present: Harry Urquhart (HU) – Chair, Bill Seabrook (BS), Christine Warry (CW), Jane Higgins (JH), Sarah Hurst (SH) and Andy Francis

Others present: Melanie Camilleri (MC) – Clerk/RFO, and six members of the public.

- 15/20 Apologies for Absence: Councillor Devine**
- 16/20 Co-option of new Councillors**
- i) The Councillors ratified Andy Francis (AF) being co-opted onto the Parish Council. On behalf of the parish council HU expressed how pleased they were to have AF onboard given his positive contribution in the village. MC will provide councillor paperwork for AF to complete
 - ii) Mr David Sutton will be co-opted onto the Parish Council at the March meeting.
 - iii) Allocation of councillors' responsibility will be agreed at the March meeting
- 17/20 Open Forum**
- 18/20 Declarations of interest: None**
- 19/20 Minutes**
The Minutes of the Parish Council meeting held on Wednesday 15 January 2020 were approved and signed
- 20/20 WCC update from Cllr Devine: No update (apologies received)**
- 21/20 NDP: update from Alan Bannister**
- i) Reg 16 NDP reviewed by the SG and as a result, substantive policy issues have been raised. The crux of the issues is that the policies must be 'clear, concise, and determinable'. This means intricacies of wording must be tightened.
 - ii) As timetable reviewed, the parish council will consider 'best and final offer' for approval at the Parish Council meeting 18 March 2020
 - iii) Referendum will be held with 25 days' notice (anticipated Sept)
- 22/20 Village Maintenance**
- i) Emergency Plan: JH has updated AF's Community Emergency Plan.
 - Councillors to consider plan. Key considerations - appointment of Emergency co-ordinators, Emergency Recovery Centre, list of support network names/contact nos, Prepare-Act-Survive guidelines, publication of contacts (observing GDPR). Once approved, to be published on PC website and laminated copies provided to households at greatest risk of flooding and the most vulnerable.
 - AF to investigate costs of purchasing (and location) a grit-bin(s) with the view to store sandbags which can be deployed quickly in an emergency.
 - The councillors expressed thanks to Alan and Cynthia Banister for offering out their home to anyone affected by flooding
 - Anthony Mavrogordato (AM) of the West Tytherley Flood Action Group reported concerns over the performance of the footbridge during the recent flooding of the River Dun. Improvements were made to the bridge after the 2013 floods, however, the structure of the bridge means debris accumulated exacerbating the flooding situation. HU proposed, seconded by SH and resolved unanimously that the structure of the bridge is reviewed. As the bridge is located in Hampshire, AM will report to West

- Tytherley PC (with photos) for action (request to the HCC Highways Bridge engineers)
- The councillors expressed thanks to Mathew & Ben Rowe for clearing logs/debris at the footbridge.
 - The PC to write to landowners if fallen branches in River Dun need clearing
 - The PC to write to Network Rail regarding wiring causing an obstruction
 - ii) Village lights: Quote to replace x3 lights with LED lightbulbs = £488.98 from Bennet & Dean. CW pointed out that x4 lights need replacing. AF proposed, seconded by HU and resolved unanimously that x4 lights are replaced. AF to action. CW pointed out one light is staying on until the early hours. AF will ask them to adjust sensor when they attend
 - iii) Road Bridge: MC reported that structural engineers last inspected the bridge April 2019. MC to request report and ask how they are monitoring
 - iv) Telephone Kiosk: MC reported that the kiosk is not on the hit-list to decommission. The door mechanism is in need of attention - MC to report
 - v) Parish Steward: MC has asked for the 2020 Timetable from Wiltshire Council. AF has the Parish Steward's phone number so will call to ask date of his next visit.
 - vi) Train Service:-
 - CW wrote to South Western Trains about the absence of any service (nor even bus replacement) during the strikes Dec 2019. A reply was eventually received on 12 February expressing regret for the lack of service at Dean Station and explaining that the available guards had only been able to run 50% of the Monday to Friday services while replacement buses were organised on expected passenger demand and again they were not able to cover the entire network.
 - The recent land slide in Salisbury has disrupted service between Salisbury and Romsey. Bus replacement service in place.
 - Details of the replacement bus service are being obtained and will be made available on the PC Facebook page
 - vii) Playground RoSPA inspection Report:-
 - a. AF has instructed Martin Lambe to paint the slide.
 - b. AF to source missing caps.
 - c. Climbing wall - has too much lateral movement and the webbing at the rubber matting is exposed. MC to contact original suppliers to return to remedy
 - d. AF will organise for application of weed killer. The area will be fenced-off during and 24 hrs after application for public safety.
 - viii) Village Management Plan: All to consider and agree dates for Spring Clean and Hog Roast (SH will contact Hog supplier and musicians to check availability) + any other events for the diary. Email SH with dates.

23/20

Housing Needs Survey

- i) Consideration to the logistics of conducting (timing, scope, method, approach): this item was adjourned until 18 March when Vicky Bodman from Wiltshire Council will attend to provide information and guidance on conducting a HNS

24/20

Finance

i) **Bank balances**

Main Account (as at 24 Jan 2020): £3,333.59

Savings Account (as at 09 Jan 2020): £5,357.78

Main Account

Payee	Detail	Amount £	Method
M Camilleri	Clerk Salary + office space (1 Feb)	437.88	S/order
Bennett & Dean	Light Repair	209.76	000694
Sarah Goddard	Website hosting GoDaddy	100.66	000695
Total debit		£748.24	

Receipts	Detail	Amount £	Deposit Ref.
None			
	Total credit	£0	

- ii) VE Day Celebration – consideration to financial contribution for entertainer at the West Dean Club (£120 for the Clown): JH proposed, seconded by HU and resolved unanimously that the full £120 be granted.

25/20

Correspondence and AOB

- i) West Dean: Decisions on Planning Application: For info.
- ii) Planning development cases 17/01528 and 18/05906: *For info*
- iii) SH showcased the new PC website which will go-live as soon as the switch of host takes place (from ICT to GoDaddy). All councillors thanked SH for all her hard work producing such a professional looking website.
- iv) Mathew Rowe reported resurrecting the project to put in place a footpath up Rectory Hill. He will be contacting all the ‘interested’ parties who need to grant approval. He will keep the councillors informed on progress.

26/20

The next **West Dean Parish Council** will be held on **Wednesday 18 March 2020 at 7:00pm in the King George's Hall, West Dean**

Being no further business, HU closed the meeting at 9:15pm

DRAFT MINUTES TO BE SIGNED AT THE NEXT MEETING OF THE PARISH