

GSRC Transport Policy and Procedure

Transport Policy

Glasgow Schools' Rowing Club is not responsible for transporting athletes to and from training/competitions, unless as part of an organised trip (see below). It is the responsibility of parents to ensure that appropriate transport arrangements are made for their children. Where parents transport their own children, or make private arrangements with other adults to deliver or collect their children, they are responsible for their children's safety and for the suitability of any travel arrangements.

Transport Procedure

Glasgow Schools' Rowing Club may offer transport to Training/Competitions and will be responsible for the transport of the athletes for organised club events, such as away training camps. In each case a risk assessment will be done prior to the journey to determine the correct procedure to be followed.

Clubs Responsibility

- To communicate the travel arrangements with both the athlete and the parent/career, including the person who will be transporting the athlete, the reasons for the journey and drop of and collection times and places.
- To record any concerns, complaints and/or accidents on relevant documentation.
- To establish the suitability of any driver. The driver like all coaches/volunteers who have unsupervised access to children in the club, should have PVG checking in place.
- To ensure drivers representing the club have valid car insurance, MOT and driving licence prior to carrying any passengers.
- To ensure the driver has a point of contact and mobile phone should they break down.
- To take all reasonable safety measures e.g. children in the back seat, seatbelts worn.

Coaches/Volunteers Rights

- To expect the parents to ensure their children are dropped off and collected at the agreed time and place.
- To respectful behaviour from children and young people, other adults, members or parents involved in the trip.
- To not be left vulnerable when working with children.

Parents' Responsibility

- To talk to their child about transport arrangements to check they are comfortable about the plans. Parents should be aware that when transport is offered to local events, the club often do not know in advance how many athletes will travel.
- To provide the coach/team manager with all relevant information and emergency contact number.
- To ensure that their child is at the agreed drop off point on time and collection arrangements are in place at the end of the trip.

Parents' Rights

- To know their child is safe.
- To be informed of the destination, reason for the journey, travel plans, who the adults travelling will be (including driver if applicable) and time and place of departure and return.
- To have a contact number for an adult on the trip.
- To be informed of any problems or concerns relating to their child.

Athletes' Responsibility

- To be aware of the travel plans, venue, reason for the journey and time and place of collection and return.
- To communicate any concerns regarding the trip to an appropriate adult.
- To wear an appropriate seatbelt that complies with current legislation, and behave responsibly in vehicles at all times.
- To show respect to the other athletes and adults on the trip.

Athletes' Rights

- To be safe
- To be respected by the other athletes and adults on the trip.
- To have their concerns listened to
- To be aware of the travel plans, venue, reason for the journey and time and place of collection and return.