

SEA CADETS ONLINE APPLICATION

A STEP-BY-STEP GUIDE FOR PARENTS

BEFORE YOU BEGIN:

Complete the application with your prospective cadet whenever possible. Have a separate email address available for your prospective cadet. Do not use your child's school email address.

1 WATCH FOR YOUR REGISTRATION EMAIL

Look for the email with your registration link and code in your inbox or spam folder. It may take up to 24 hours. Make sure you keep a copy of your registration code.

2 USE ONLY ONE REGISTRATION CODE

If more than one child is applying and you receive multiple codes, use just one. You can add other cadets or an adult volunteer later.

3 CREATE AND SAVE YOUR ACCOUNT

Create a username and password and save them securely. You will need this login again during the application and after joining.

4 START THE APPLICATION

Log in, confirm the local unit shown or choose another unit. When adding your child's information, ensure you provide your prospective cadet with an email address that is different from yours.

5 CHOOSE THE PRIMARY CONTACT

Select the parent or guardian who should receive emails from Sea Cadets and who will maintain the cadet's records as the primary contact.

6 REVIEW THE CODE OF CONDUCT TOGETHER

Review the Cadet Code of Conduct with your child before acknowledging it. Enter the passcode you created when asked to VALIDATE.

7 PROVIDE HEALTH INFORMATION

Provide accurate health information. If accommodations may be needed, you will receive instructions after the interview on how to request them and on the accommodation approval process.

8 VISIT AND INTERVIEW WITH THE LOCAL UNIT

After you submit the initial application, the unit will contact you to schedule a family visit and an interview. The application cannot be approved until you meet with the unit.

9 FINAL APPROVAL AND PAYMENT

After your interview and any accommodation requests are approved, you will receive an electronic invoice for national enrollment and insurance. The fee is \$125 per cadet and \$50 per volunteer. Your local unit will charge a separate fee that varies by location.

