

HCS Board Meeting 10-21-19

Attendance

Attending: Nicole Flanary, Ron Elkins, Jean Spruell, Tom Winslow, Joyce Betts, Anna Uzelle, Ricky Cannon

Staff attending: Juliana Harris, Kelly Craft

Guests: Teresa Harrison, Boyd Agency

Meeting Called to order

Meeting called to order by Nicole Flanary at 6:35 PM

Nicole reviewed the mission of Hobgood Charter School.

Motion to approved agenda by Ricky, Joyce motioned to approve with amendments, motion carries unanimously.

Motion to approve minutes from 9/23/19 and 9/30/19 meetings by Ricky, Joyce 2nd, motion carries unanimously

No public comment is offered.

Agenda

Motion by Ricky to move into closed session to discuss a personnel issue, 2nd by Ron, motion carries unanimously. No motions are made during closed session. Motion by Ron to come out of closed session, 2nd by Ricky, motion carries unanimously.

Athletics Transportation Policy

Teresa Harrison discussed insurance related matters regarding athletics and our coverages. Anna presented a draft of a private vehicle use policy. After discussion, Anna will revise the policy to be presented and approved at our next meeting.

Building and Grounds

Ricky shares that Donald Warren is repairing the heating unit for the first-grade class room. Ricky notes that roof repairs seem to have been effective. The need for a maintenance person is raised, but tabled until after the presentation of school finances.

It is shared that a parent wishes to donate to replace the double doors leading to the gym. Ricky will research what is needed and follow up. The elementary building door has a gap that still needs to be addressed. The gym floor will soon be refinished. A letter was sent home to parents regarding no street shoes on the gym floor and the need for help in keep the surface healthy.

New mats/mat service could be helpful. Ron will research a potential facilities service program with Cintas.

Finance

Nicole and Juliana reviewed the Budget Analysis Reports from CSP. Juliana reports that the remainder of the 501c3 application has been outsourced to a 3rd party.

Ricky motions to approve Juliana to hire an hourly, 12-month employee to fill a maintenance person position, 2nd by Joyce, motion carries unanimously.

Academic Excellence

Juliana is working toward getting our K-3 read to achieve portal setup online. HCS 3rd grade students have taken their BOG testing and 9 of 36 already meet criteria needed for end of year scores. Students not passing the BOG testing are being assessed and Juliana is working to get them to the required achievement levels.

3rd grade students will be participating in a community service project getting sweet potatoes donated to local food bank recipients. K students will be visiting the Scotland House retirement community and will read and sing to residents. Juliana also gave a brief overview of disciplinary issues.

Governance

Joyce advised the group that there is self-guided online board training available through the charter school office.

Grade Expansion

Joyce, Nicole, and Juliana will be the leads on completing and submitting the charter amendment application.

CSP Grant

Ron and Juliana briefed the group on our application plans for the CSP grant, its purpose, requirements, and timeline.

Miscellaneous

Teresa Harrison advised the group that our school affiliated clubs need general liability insurance.

To dos: Joyce to work on amendment. Ron to prepare info for marketing plans regarding grade expansion. Nicole to work on the related budget and finances. Ron to gather info regarding possible facilities services program for the school. Anna to revise the draft of private vehicle transportation policy. HCS admin team to create a form for private vehicle drivers. Nicole to schedule finance committee meeting to include herself, Tom, and Anna.

Next meeting: 11/25/19, 6:30 PM and HCS Campus.

Motion to adjourn by Jean, 2nd by Joyce, motion carried unanimously.