

## HCS Board Meeting 7-15-19

### **Attendance**

Attending: Richard James, Ron Elkins, Joe McDowell, Nicole Flanary, Joyce Betts, Jean Spruell

Absent: Zane Stillwell, Cara Archer, Ricky Cannon

Staff attending: Juliana Harris, Shanna Steinert

### **Meeting Called to Order**

Meeting called to order by Chairperson Joe McDowell at 7:00 PM

Joe added a Thought of the Day for members: "we also rejoice in our sufferings, because we know that suffering produces perseverance; perseverance, character; and character, hope" Romans 5:3-4 and the Emphasis of the day, "Get the fundamentals down and the level of everything you do will rise," Michael Jordan

Joe reminds the board to the proper process to handle any community member or parent's grievances and encourages board members to not address details of board work, or entertain conversations about issues that should be directed to our principal.

Joe calls for approval of the agenda. Nicole asks to add board training to the agenda and Joe wants to add nominations to the agenda. Nicole motions to approve the revised agenda, Richard with a 2<sup>nd</sup>, motion carries unanimously.

### **Review and Approval of Board Minutes**

Motion to approve minutes is tabled by motion by Nicole, 2<sup>nd</sup> by Richard till next meeting due to them not being available for review. Motion carries unanimously.

### **Enrollment and Marketing Update**

Ron presented a numerical update on enrollment numbers by grade level. Steady growth continues to happen week by week. Marketing events at Food Lion of Scotland Neck and the 4<sup>th</sup> of July celebration in Hobgood were successful. Paid and free Facebook and Instagram marketing continues.

### **Closed Session**

Motion made by Ron to go into a closed session for discuss a personnel issue. 2<sup>nd</sup> by Nicole, motion carries unanimously. Closed session concluded. Motion to come out of closes session made by Richard, 2<sup>nd</sup> by Jean, motion carries unanimously.

### **Buildings and Grounds Update**

Joe explained the ongoing repairs to the middle building on campus. Cosmetic repairs would cost between an additional \$6-10K while more complete repairs would cost approximately \$20K. After discussion, the more complete repairs will continue.

## **Finance**

Nicole reviewed some financial policy wording. Motion by Nicole to change policy around purchase approvals language to read "any purchase of or contract over \$5,000 to require board approval." 2<sup>nd</sup> by Ron, motion carries unanimously. Motion made by Ron to update all school name instances to read Hobgood Charter School in all policies, manuals, or handbooks. 2<sup>nd</sup> by Joyce. Motion carries unanimously. Motion by Nicole to amend policy around cash deposit timing to change from "timely manner" to "2 business days." 2<sup>nd</sup> by Joyce. Motion carries unanimously.

Juliana Harris request funding for 3 additional teachers. Motion to approval moving \$55,000 from Operations budget to staffing budget made by Nicole. 2<sup>nd</sup> by Ron, motion carries unanimously.

## **Miscellaneous**

Ron presents proposals for VOIP phone systems for the school. Motion by Ron to approve proposal from Elect Data Solutions. 2<sup>nd</sup> by Richard, motion carries unanimously.

Ron informs board that COECO Office systems will be donating a Canon color MFP to Hobgood Charter School.

Ron motioned to adjourn, 2<sup>nd</sup> by Nicole, motion carried unanimously.

Next meeting: TBD