



Board Meeting Minutes: Dec 19, 2022

**Board Members Present:** Shawn Dawes, Linda Goodrich, Tom Winslow, Joe McDowell, Shanna James and Jean Spruell . Hope MacNeill

**Staff Present:** Juliana Harris and Kelly Craft

**Guest Present:** None

The meeting was called to order by Joe McDowell at 6:39pm.

Motion to approve agenda by Tom and 2nd by Linda. Motion carried unanimously.

Review & approval of board minutes. Motion to approve minutes from November 24, 2022 as amended by Linda, 2nd by Tom. Motion carried unanimously.

Emergency Board minutes were reviewed and approved. Motion to approve minutes from 12/7/2022 by Shawn. 2nd by Shanna.

Review of mission statement of HCS by Joe McDowell.

**Quote of the day:** Reflect upon your present blessings- of which every man has many- not on your past misfortunes, of which all men have some. (From "A Christmas Carol" by Charles Dickens

Public comment: No comment

### **Board Committee Reports**

#### ***Building and Grounds:***

Updates provided on bathroom renovations. Renovations will help with plumbing concerns. Modular updates: units look great. Inspection delays at the county level noted by Joe. Contractors are working with the county as required. Grant proposal submitted for all items covered in the new building. Grant will not cover exterior items. .

#### ***Finance***

Juliana updated the Board that Halifax County did an audit and identified money that is owed to HCS for underfunding student fees from our last school year. Will reflect in future financial report to the board, once received and categorized by CSP. Monitoring took place with DPI and Administration on federal ESSR grants to ensure funds were spent on designated activities. The DPI consultant stated it would take three weeks for the report to be written and sent to the school, and if any findings were noted; there would be 30 days to address those findings. Cory (CSP) has started on a 5yr forecast to provide the bank. Truist grant submitted. Transportation grant has been submitted. (Funding up to 65% can be provided) December 30th due date.



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### ***Academic Excellence***

Students appreciative of exemption policy that has been put into place. Juliana provided updates on exam scores. Math 3 kids 100% proficiency. This included 11th graders. Biology scores could be better. No provision for remediation for biology. 22% proficiency for Biology. Juliana discussed why no retesting was allowed 1st semester based on NC statute. CTE courses (Food & Nutrition I and Health Science I) scores pending. Scores may not come in till staff/students return from break. For public safety classes, several students received credentials.

For college courses: Edgecombe CC will waive student fees but Halifax CC will not. Shawn updated members of the board. Discussions could take place with Halifax CC on waiving those fees. Other options could be school pay fees or families (not recommended). Fees range depending on the classes. Fees for Halifax CC are \$54. Fees do not cover textbooks. 7 students this fall took college transfer courses.

Motion to approve coverage of student fees by HCS for attendance for college course(s) adding line item for community college expenditures for approval of expenses fees and text book (s) for College Promise Program by Shawn and 2nd by Hope. Motion carried unanimously.

Remote instruction plan was reviewed noting remote instruction for weather-related emergencies for up to 5 days per year. The plan includes how students will be serviced and what programs will be utilized due to weather emergencies. Motion to approve remote instruction plan by Tom, 2nd by Shanna

### ***Governance***

Juliana states charter renewal has to be submitted, Two policies due to OCS by March. Graduation policy needs to be approved. The state requires a minimum of 22 HS credits. Student and discipline policy is already in place

Self-study submitted. Site visit will take place in the future.

### ***Development***

Scotland Neck and Tarboro parade participation. Good turn out and good visibility to these and surrounding communities.

Open enrollment January 8th and closes on February 15.

Flyers going out to childcare centers and preschools

NC access approval for outreach coordinator, CSP said you can not have someone on payroll that is being paid a salary and also being paid for a separate contract.

Motion made to compensate individual for duties performed by media coordinator not covered by salary first semester to retroactively pay for hours worked by Shanna, 2nd by Shawn Motion carried unanimously.



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Parents of HCS showed their appreciation to members of the board by giving each member a gift. On behalf of the board, we thank each of you for your generosity and gift. The board expressed their appreciation for this.

Motion to move into closed session to discuss personnel by Tom, 2nd by Linda. Motion carried unanimously.

Motion to move out of closed session by Linda, 2nd by Shanna. Motion carried unanimously.

**Motion to adjourn at 8:36 by Shanna, 2nd by Tom. Motion carried unanimously.**

**Minutes recorded by: Shanna James**

