



## Board Meeting Minutes 9-20-2021

**Board Members Present:** Linda Goodrich, Ricky Cannon, Tom Winslow, Hope McNeil and Shanna James, Jean Spruell, Joe McDowell (virtual via zoom).

**Staff Present:** Juliana Harris and Kelly Craft

**Guest Present:** None

The meeting was called to order by Joe McDowell at 6:33 pm.

Joe reviewed the mission statement.

**Quote of the Day:** “You’ve got to be very careful if you don’t know where you are going, because you might not get there.” – Yogi Berra.

Motion to approve the agenda with slight correction to add discussion about activity bus. Motion approved by Juliana Harris, 2nd by Shanna. Motion carried unanimously.

Minutes from August 23, 2021 were reviewed. Motion to approve by Hope McNeil and 2nd by Linda Goodrich, motion carried unanimously.

No public comment at this time.

### **Building and Grounds:**

Ricky Cannon discussed activity bus needs and he found a good model for a good price. No additional DMV approval if used for sole purpose purchased for. Ricky will follow up with DPI to confirm. Motion to approve spending for activity bus was made by Ricky Cannon, 2nd by Jean Spruell. Motion carried unanimously.

Mini split discussion took place and the possible need for service on panel box. According to David Bowen, there is no room to add more circuits. The school will have another individual to look at the panel box and address the need to add more breakers.

Maintenance for grounds has included an increase in cost due to increased cost of fuel and chemicals. Cost includes landscaping and an area where employees park. Motion to approve increase in cost by Ricky Cannon, 2nd by Hope McNeil. Motion carried unanimously.

### **Gym Project:**



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Gym update: Completion of the gym has been delayed due to manufacturer providing supplies as a result of COVID. Project will complete once all supplies/equipment i.e volleyball system is provided to school.

### **Modular/Building Proposal:**

Juliana Harris discussed modularity for growth of the school. She mentioned different floor plans/sizes. School will be responsible for preparing the site. It is recommended to have approximately a 3 yr lease in place. There is approximately a 2 month process for preparation/installation. Bathrooms are included. More to be discussed in future meetings to finalize the plan.

### **Finance**

Cory Draughon offered to assist with future growth of the school from a financial perspective. For the August report, additional columns were added (% of total & Client average).

Cafeteria Agreement was next on agenda. Juliana Harris was provided an invoice and breakdown of online orders. She will clarify food cost.

Seating for the cafeteria was discussed. Options were proposed that will best accommodate students and staff, with functional seating as the main priority. Booths seem the best fit with providing approximately 115 individuals with 3 lunch periods taking place. Cost approximately would be \$27,000. The benches would be installed, easy to clean/sanitize and better on new floors to decrease wear and tear.

Pam mentioned the need for additional freezer space. Ricky Cannon has ordered a double door freezer. Comparisons were made between freezer purchased versus commercial items.

### **Academic Excellence**

Some staff members and students have tested positive for Covid. Also, due to exposure, students/staff members in quarantine due to exposure. Some athletics games and practices have been canceled to decrease additional exposure and positive cases. School continues to follow the safe tool kit. More than half of the staff has been vaccinated.

**Test Results:** Discussion of test scores were shared by Juliana Harris to board including comparison of county and state scores. Additional breakdown by gender and each grade were shared. Test results are now public for viewing. Scores showed HCS tested well when compared to surrounding counties. Math, Science and reading scores were displayed.



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**Federal Grants:** Grant money was used toward technology for the school, such as laptops. Funds also allow for additional staff, 1st and 2nd grade teacher assistants. Possible need for 2 more additional teacher assistants. Recent change to 3rd grade assistant who needed to resign due to family needs.

### **Governance**

Each month the board will review the mask mandate, at this time a mask will still be required. Motion to approve mask mandate by Ricky Cannon, 2nd by Jean Spruill. Motion carried unanimously.

### **Development**

NC Access Grant: Nothing to discuss.

### **No closed session**

**Motion to adjourn at 8:11 by Tom, 2nd by Ricky Cannon. Motion carried unanimously.**

Joe thanked Juliana Harris , on behalf of the board that we appreciate all she and school staff has done and continue to do.

**Minutes recorded by: Shanna James**

