

# Scipio Town Council

## Meeting Minutes

### November 20, 2025

#### **Attendance**

All council members were present.

**1. Welcome-** A Prayer was given by Tom. Pledge of Allegiance was led by Kasey Brunson.

**2. Approval of Minutes:** Minutes were read by Rebecca. Motion made by Jed, seconded by Kasey, All in favor.

**3. Invoices and Receipts:** Linda reviewed invoices and receipts. Motion to approve by Kasey, seconded by Bryce. All in favor  
She also discussed agreed-upon procedures, town financials, and the need to develop an impact fee facilities plan and it must be determined by the impact on current infrastructure, but we need to have a plan in place to get this report done and get the taxes and CIB money.

**4. Ambulance:** No report.

**5. R6- Jess Peterson:** Jess Peterson updated council on HB48 Division of forestry & wildland urban interface lands and the possible need to adopt the 2006 Urban Interface Code if we have not done so. Council will verify adoption status and prepare an ordinance if needed.

He also discussed data privacy requirements, including filing the data privacy report, GRAMA request, and designating the Mayor and Clerk as data privacy officers. Jess will assist with compliance of this.

**6. Planning and Zoning:** Council received the General Plan and will review it for alignment with town goals and any needed changes. Council will vote on adoption in December.

The current Planning & Zoning Committee is as follows:

Erin Cain (Chair), Cathy Monroe (Vice Chair), Amber Monroe, Lisa Lanier, John Rawlins, Bob Monroe

#### **7. Fire Department**

Casey Draper reported on HB-48 and to add on to what Jess talked about and adopting county standards, including the 2006 code. He will assist in developing a plan.

Additional updates:

- Fire district approved a budget increase, including a 40% O&M increase effective January 1, 2026
- Fire risk mapping required by the state
- Equipment racks installed; \$500 installation quote received to put it together.

**8. Water Department:** Richard reported that the water tested good.

**9. Streets and Fitness Center:** Bryce reported Main Street Christmas lights will be put up after thanksgiving, asked if Linda could order replacement light bulbs to replace burned out ones. Fitness center security upgrades and probably need a camera installed. The door needs repair because sometimes it is not shutting all the way. Game room equipment has been damaged; council discussed next steps or what to do with that room. Gym equipment maintenance needed on cables. Bryce has already replaced some broken cables.

**10. Parks and Cemetery-** Jed Wasden: discussed gopher control and a phased plan to address bare and sparse areas at the cemetery, with budgeting to be considered next year if needed.

**11. Events and Museum-** Kasey Brunson: Reported Museum furnace replacement

**12. Mayor Business:** Tom reported that the new water meters should be arriving the first part of January and, they did maintenance at the spring and roto rooting. Christmas lights contest winners to be voted on in December Meeting. The Memory Tree Lighting will be December 1 at 6:00 PM; Linda will post flyers and Facebook notice.

Clerk Report: Rebecca reported:

- Lead and Copper Notice due by December 1
- ULCT may attend inauguration if they are available
- Inauguration of new Mayor and Council is planned for January 5, 2026 at 7:00 PM
- Notary to be arranged

**13. Adjournment:** Motion made by Bryce, Second by Jed. All in favor.

Adjourned: 8:18 PM