

Scipio Town Council

Minutes of Meeting

January 18th, 2024- 7pm

Members present: Mayor: Tom Memmott- Council Members: Richard Probert, Bryce Monroe, Jed Wasden, Kasey Brunson

Present: Clerk- Rebecca Bond, Treasurer- Linda Stephenson

Prayer & Pledge: Bryce offered the prayer; the Pledge of Allegiance was led by Tom.

- 1. Minutes of December Meeting:** Minutes were read aloud by Rebecca. Richard made a motion to accept the minutes, 2nd by Bryce. All in favor.
- 2. Declaration of conflict of Interest:** Rebecca went over this with council. The purposes of this are to establish standards of conduct for municipal officers and employees and to require these persons to disclose actual or potential conflicts of interest between their public duties and their personal interests.
- 3. Invoices and Receipts for December:** Linda went over these. Council had a copy to look at. Motion to accept made by Bryce 2nd by Kasey B. All in favor.
- 4. Fee Schedule-Linda Stephenson:** Changed the fees for the community center. Will raise the fee to rent to \$30 for short time and \$100 for all day. Also, will add a \$100 refundable cleaning deposit for all rentals. Bryce or Amber will inspect the building after rentals. Council voted to accept the fee schedule changes. All in favor- motion passes. Linda also passed out a reimbursement form if your own expenses are used.
- 5. Ambulance:** No one present
- 6. Fire department:** Casey Draper and Kevin Monroe went to winter fire school in St George. No other business.
- 7. Water Department:** Richard reported that the water tests were good this month. Need to make a new ordinance for the turn on/off water meter fee. Council can think about this and we will talk about it next month.
- 8. Water meter application update:** Rebecca gave council a copy of the current water meter application. She is going to type it up so we can have a PDF and a link on the website. See if we want to make any changes or add anything. Will have it ready to look at next meeting.
- 9. Ensign:** Kurt Marchant with Ensign went to work for the state so we will be getting a new rep. Lead and copper survey needs to be done by fall of this year. The state mandate is all lead, copper and galvanized pipes need to be removed from meter to house.
- 10. Streets/Fitness Center:** Snow plow truck has the strobe light out. Needs a new one.
- 11. Parks & Cemetery:** Nothing to report
- 12. Events & Museum:** Nothing to report
- 13. Resolution for time and place of monthly meeting:** Will hold our monthly town board meetings on the 3rd Thursday of every month this year. All in Favor- Yes- passes. Will post in paper.
- 14. Open Public Meeting Act:** Tom went over this. Must have 3 council members present at a meeting to have a quorum.

15. **Purchasing Policy Review 2023:** 250 and under is ok, 250+ to 1,000 needs signature of Mayor, and department head and approval from town council.
16. **Laws on Planning and Zoning:** Went over the responsibilities of the them and handed out a paper for them to look at with the laws. If any questions talk to a board member.
17. **Date for Council Dinner:** Date was set for February 17th, will also make plaques for the outgoing council members that served.
18. **Public Comment:** None
19. **Adjourn:** Jed W. made motion to adjourn, 2nd by Bryce. All in favor. Time was 8:00 pm.