



Corporate Charter and Bylaws

of the

Pennsylvania State Association of Election Board Officers

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Whereas, the Office of Judge and Inspector of Elections in the Commonwealth of Pennsylvania first established by law in 1799 and mandated by Article Seven, Section 11 of the Pennsylvania State Constitution, are now the last elected division election officers in the United States; and

Whereas, the Office of Judge and Inspectors of Elections, being duly elected as constitutional officers, deserves the dignity and respect in as they are guardians of the elections throughout the Commonwealth, their import is exhibited by the fact they are elected to office, the assumption that officers voters elect shall not be rendered surplusage;

1 **W**hereas, the voice of the Office of Judge and Inspectors of Election are more adequately
2 represented when collectively assembled;

3 **N**ow **T**herefore, the duly elected and appointed Judges and Inspectors of Election do hereby
4 establish and incorporate their state association for the purposes of providing education, assistance,
5 collegiately, and advocacy, the

6 **PENNSYLVANIA STATE ASSOCIATION OF ELECTION BOARD OFFICERS,**

7 as a nonprofit corporation pursuant to Nonprofit Corporation Law of 1988 of Title 15 of the
8 Pennsylvania Consolidated Statutes, and establish these bylaws as set forth herein.

9 **1. Purpose.** The purpose of the PENNSYLVANIA STATE ASSOCIATION OF ELECTION
10 BOARD OFFICERS (the “State Association”), incorporated January 5, 2026 within the
11 provisions of the Nonprofit Corporation Law of 1988, shall be to provide education, assistance,
12 and representation on behalf of the office of Judge of Elections and Inspectors of Elections of
13 all District Election Board throughout the Commonwealth of Pennsylvania, as provided by the
14 State Constitution, Article &, § 11, and without pecuniary gain or profit the objectives to include:

- 15 A. Promulgating best practices to assist the Commonwealth to ensure the integrity of the
16 Electoral franchise;
- 17 B. Advocate for consideration and passage beneficial legislation to enable Judges and Inspectors
18 of Elections to effectively discharge their duties;
- 19 C. Maintain productive relationship with the County Board of Elections and the Secretary of the
20 Commonwealth to facilitate efficient administration entrusted to the District Election Boards.

21 **2. Membership.**

- 22 A. **Voting Members.** – Voting Membership shall consist of all Judges and Inspectors of
23 Elections in each District Election Board in the Commonwealth in good standing.
- 24 B. **Non-Voting Members.** – Non-Voting Membership shall consist of all Clerks, Machine
25 Operators, Foreign Language Translators, and Constables and their deputies appointed for
26 Election Day duties; County Directors of Elections or their designee, and when so
27 established, supervisors administrating District Election Boards, the Secretary of the
28 Commonwealth or his as his designee, and the State Director of Elections.
- 29 C. **Life Members.** – State Chairman upon expiration of their terms and other Judges and
30 Inspectors of Elections recognized for their laudable public service may at the pleasure of the
31 Board of Directors be elected as Life Members, notwithstanding their terms has expired.

32 **3. Board of Directors and Officers.**

- 33 A. **Membership.** – The Board of Directors shall consist of the following Officers:
 - 34 (1) The State Chairman, who shall serve one term of four years.
 - 35 (2) The State Chairman-Elect, who shall serve a term of four years and thereupon shall
36 automatically succeed to and serve as State Chairman for a subsequent term of four years.

1 The State Chairman Elect shall be a member of the political party opposite that of the
2 State Chairman.

3 (3) A County Chairman elected as *Regional Director from of Eastern District* of
4 Pennsylvania representing Berks, Bucks, Chester, Delaware, Lancaster, Lehigh,
5 Montgomery, Northampton and Philadelphia Counties.
6 (4) A County Chairman elected as *Regional Director from the Middle District* of
7 Pennsylvania representing Adams, Bradford, Cameron, Carbon, Centre, Clinton,
8 Columbia, Cumberland, Dauphin, Franklin, Fulton, Huntingdon, Juniata, Lackawanna,
9 Lebanon, Luzerne, Lycoming, Mifflin, Monroe, Contour, Northumberland, Perry, Pike,
10 Potter, Schuylkill, Snyder, Sullivan, Susquehanna, Toga, Union, Wayne, Wyoming and
11 York Counties.
12 (5) A County Chairman elected as *Regional Director from the Western District* of
13 Pennsylvania representing Allegheny, Armstrong, Beaver, Bedford, Blair, Butler,
14 Cambria, Clarion, Clearfield, Crawford, Elk, Erie, Layette, Forest, Greene, Indiana,
15 Jefferson, Lawrence, McLean, Mercer, Somerset, Venango, Warren, Washington and
16 Westmoreland Counties.

17 **B. Election.** – The Directors and County Chairmen shall be elected in the year after Judges and
18 Inspectors of Elections stand for election and shall serve for a single four-year term or until
19 their successors are elected, as follows:

20 (1) *Procedures for Appointment of County Chairman and Chairman Elect.* —
21 (i) The County Board of Elections shall appoint from among the duly elected Judges and
22 Inspectors of Election a County Chairman and a County Chairman Elect
23 (a) The County Election Director shall first canvass all elected Judges and Inspectors
24 of Election to ascertain those willing to serve.
25 (b) Upon receiving interest, the County Election Director shall recommend
26 candidates to the County Board of Elections.
27 (c) The County Chairman Elect shall be a member of the political party opposite that
28 of the County Chairman.
29 (d) If a vacancy occurs for County Chairman, the County Chairman Elect
30 automatically assume the office and the County Board of Elections shall appoint
31 a new County Chairman Elect. If a vacancy occurs for County Chairman Elect,
32 the County Board of Elections shall proceed to appoint a successor.
33 (2) *Procedures for Election of State Board of Directors.*
34 (i) Upon receipt of certification from the County Board of Elections, the State Chairman
35 shall summon all County Chairmen to convene the Annual Meeting for election of
36 the State Chairman, State Chairman-elect, and Regional Directors and to fill such
37 vacancies as may arise, and for the conduct of regular business.
38 (ii) If a vacancy occurs for State Chairman, the State Chairman elect shall automatically
39 become State Chairman. The Board shall elect successors to all other Board of
40 Director offices.

1 **C. Powers and Duties of the Board of Directors.** – The Board of Directors shall exercise all
2 powers and duties imposed, required or granted to perform by law, and shall meet not less
3 than quarterly to authorize all appropriations and drafts of monies from the accounts of the
4 State Association, resolutions expressing the public sentiments of the State Association.

5 **D. Powers and Duties of the County Caucuses.** – All Judges and Inspectors of Elections
6 within each county shall constitute a County Caucus which shall meet one month prior to
7 each Primary and Election at the County Seat of which the County Chairman shall preside
8 and exercise all powers and duties delegated by the Board of Directors and conduct of such
9 other business as may be brought to the Caucus' attention by the County Board of Elections
10 and the Director of Elections.

11 **E. Powers and Duties of the Chief Counsel and Secretary.** – The Board of Directors shall
12 appoint a Chief Counsel and Secretary who shall serve at the pleasure of the Board. The
13 Chief Counsel shall be a member in good standing of the bar of the Pennsylvania Supreme
14 Court.

15 **4. Miscellaneous Matters.**

16 **A. Fiscal Year.** – The calendar year shall be the fiscal year of the State Association.

17 **B. Registered Office.** – The State Association shall establish its registered office in the Capitol
18 of the Commonwealth.

19 **C. Meetings.** – All meetings of the Board of Directors and of each County Chapter and Class
20 County meetings may be by Zoom or similar conference telephone or other electronic
21 technology pursuant to Section 5708 of the Nonprofit Corporation Law of 1988, 15 Pa.C.S.
22 § 5708, so long as all persons participating in the meeting can hear each other. Participation
23 in a meeting by conference telephone or other electronic technology shall constitute presence
24 in person at the meeting.

25 **D. Gender, Number and Tense.** – Designation of Chairman is gender-neutral. The singular
26 shall include the plural and the plural the singular, and words used in the past or present tense
27 shall include the future tense.

28 **E. Dissolution.** – In the event of dissolution, any income in excess of expenses shall be
29 distributed to any other nonprofit corporation which has established its tax exempt status
30 under Section 501(c)(3) of the Internal Revenue Code.

31 **F. Prohibition of Private Inurement and Other Activities.** – No member shall obtain any
32 private inurement nor shall the State Association carry on any other activities not permitted
33 to be carried on by an organization exempt from Federal income tax under section 501(c)(3)
34 or section 170(c)(2) of the Internal Revenue Code (or the corresponding provision of any
35 future internal revenue Law).

36 **G. Amendment.** – These bylaws may be amended from time to time by two-thirds vote of two
37 successive terms of Board of Directors.