

PERSONAL INFORMATION

Celine Zarb

📍 Reality 85, William Reid street, DGL 1340 Dingli (Malta)

📞 79451584

✉ celinezarb@gmail.com

JOB APPLIED FOR

Digital artist

WORK EXPERIENCE

Jun 2014–Aug 2016

Animator/Leader

Dun Bosco Salesians, Dingli (Malta)

This was a volunteer job I did at the Dingli Salesan Oratory from the summer of 2014 till that of 2016 (Sajf Allegrija). In those 3 years I planned weekly activities for kids, outings and fun things throughout the summer, and helped execute them. I also volunteered during the winters, planning activities and leading workshops.

-Leadership skills

-Responsibility skills

-Ability to get children's attention, and learning how to help and work with different types of personalities

-identifying the needs of different individuals, and learning how to help them.

-Confidence and altruism

2 Apr 2016–11 Dec 2016

waitress, bartender

The Xara Lodge, Rabat (Malta)

-quick and efficient service with a smile, for 6-10 hours at a time

-serving food on platter

-serving drinks behind bar

-prep and service of fine dining

1 Oct 2016–31 Aug 2017

Waitress

The Veduta, Rabat (Malta)

-serving food quickly

-pleasing customers

-being helpful and nice

31 Aug 2017–28 May 2019

Barista

Costa Coffee, Valletta, Mriehel (Malta)

-making and serving Costa standard coffee to every customer

-interacting and helping customers

-dealing professionally with complaints and inappropriate customers

-maintenance of shop

-running shifts efficiently

-always be nice, friendly and helpful

12 Aug 2019–22 Nov 2019

Marketing assistant

Altaro Software Ltd., San Gwann (Malta)

- regular updating of records
- assisting in event management
- communicating with various teams

EDUCATION AND TRAINING

Sep 2002–Jun 2014

School Leaving Certificate

MQF Level 1

St. Monica School, Gzira (Malta)

The teachings of
Maltese
English Literature
English Language
Maths
French
Italian
Biology
Chemistry
Physics
Religion
Environmental Studies
Art

23 Apr 2014–Jun 2014

SEC Matriculation Certificate

MQF Level 3

MATSEC (Malta)

The O-levels:
Maltese
English Literature
English Language
Maths
French
Italian
Biology
Chemistry
Physics
Religion
Environmental Studies
Art

1 Oct 2014–Jun 2016

Matriculation Certificate

MQF Level 4

GF Abela Junior College, Msida (Malta)

The A-Levels
Biology
Chemistry

Intermediates
 Physics
 Classical Studies
 English
 Systems of Knowledge

1 Oct 2016–30 Jun 2017

Diploma in Design Foundation Studies

MQF Level 5

University of Malta, Qroqq (Malta)

- The composition of a page
- The elements of colour and design
- Plastic Arts (clay modelling)
- Printing (with woodblocks and ink)
- Graphic Design
- Photography
- Typography
- Still life drawing

1 Oct 2017–Present

Bachelor of Fine Arts(Hons) in Digital Arts

EQF level 6

University of Malta, Msida (Malta)

- Design
- Adobe software
- traditional, 2D and 3D animation
- Illustration
- creative development

PERSONAL SKILLS

Mother tongue(s) Maltese, English

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
Italian	C1	B2	B2	B1	B2
SEC O-level certificate					
French	B1	B2	B1	B1	B1
SEC O-Level Certificate					

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
 Common European Framework of Reference for Languages - Self-assessment grid

Communication skills

I gained excellent communication skills through my years of voluntary work, as well as from my various educational experiences. I have a wide vocabulary through indulgent personal reading and it provides me with the means to communicate appropriately in any situation.

I can be calm and collected and can effectively communicate with whomever necessary on the spot.

Organisational / managerial skills

-leadership skills gained from being a leader at the salesian oratory, even more so as a member of the core team there.

-confidence backed up by knowledge and fact, which helps to lead others

-shift runner at Costa Coffee made me capable of seeing what needs to be done and how it's best to

do it

- Job-related skills**
- I always go into a situation prepared
 - I make sure to know my subject before trying to lead others
 - I can shoulder and distribute responsibility
 - kindness and altruism

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem-solving
Proficient user	Proficient user	Independent user	Independent user	Independent user

Digital skills - Self-assessment grid

ECDL

- good command of office suite
- growing skills of adobe suite: photoshop, indesign, illustrator, after effects
- autocad, rhino, blender