



St. Mary's Episcopal Church  
Minutes for the Bishop's Committee Meeting  
Sunday, February 26, 2023

Presiding Member: Rev. Dani Lee (Priest-in-Charge)

Elected Members: Jim Meador (Junior Warden), Rob Jaramillo (Clerk), Dave Castelli, Mary Allen, Gidge Sundquist, and Sue Hidley

Ex Officio Members: Taran Bhagat (Senior Warden) Absent: Marilyn Oliver (Treasurer)

Clergy: Rev. Alison Desiderio Peterson (Deacon)

**Meeting opened at 1:32 PM (Quorum Established)**

**I. Opening prayer: Offered by Rev. Dani**

**II. Spiritual practice**

Preceding the meeting, a Lenten study was offered by Dcn. Alison, so this practice was skipped.

**III. Adoption of agenda**

*Motion: Rob moved to adopt the agenda; Mary seconded. All were in favor; the motion passed.*

**IV. Approval of January minutes**

*Motion: Jim moved to accept the minutes; Sue seconded. All were in favor; the motion passed.*

**V. Election of Junior Warden**

*Motion: Taran moved to elect Jim Meador as Junior Warden; Rob seconded. All were in favor; the motion passed.*

Taran also asked that we form a Building & Grounds Committee, to assist Jim in his duties. The members who have agreed to be members include John Bolinder and Robert Redd. Jim will be the presiding member, as Junior Warden, and Taran Bhagat will be an ex officio member.

**VI. Election of Treasurer**

*Motion: Taran moved to elect Marilyn Oliver as Treasurer; Sue seconded. All were in favor; the motion passed.*

**VII. Election of Clerk**

Taran asked that we consider electing a Clerk that would be in compliance with our by-laws (must be a communicant in good standing). He mentioned that Teddi Reeves would accept the position, if Arianne, as Parish Administrator, continued to get paid to take the minutes.

Rev. Dani suggested that we consider electing someone who was willing to attend the meetings.

Rob said he would consider the position under similar conditions (delegating the minutes to Arianne).

*Motion: Gidge moved to elect Rob as Clerk; Dave seconded. All were in favor; the motion passed.*

**VIII. Financial report**

Taran relayed some points offered by Andrew (CPA)

- The Treasurer's Report as of January 2023 for the General Fund reflects monthly results. we will, obviously, not have "year-to-date" results that differ from monthly results until the close of February 2023.

- Income as a whole was near budget, with support group donations exceeding budget.
- There was a surplus for the month of \$1,624; however, the month of January did not include any Vicar compensation. We expect a slight deficit, as budgeted, for subsequent months.
- We may have under budgeted copier/copier lease expenses. Something to discuss. Might be worthwhile to purchase a machine, as previously discussed in the Finance Committee.

*Motion: Mary moved to accept the financial report; Rob seconded. All were in favor; the motion passed.*

Taran mentioned that we also need to appoint a Finance Committee, which must consist of the Treasurer, at least one other member of the Bishop's Committee, and two additional members. He suggested Mary fill the Bishop's Committee seat, since she has already been a part of that committee. He also suggested that Robert Redd remain, but didn't have any suggestions for the fourth spot.

*Follow-up: Taran will ask Shaunna Gage if she would accept an appointment to the Finance Committee, then reach out to the BC for approval.*

#### **Supplemental Minutes from BC Retreat (March 4th)**

Taran let everyone know that Shaunna accepted the position, so the seats on the Finance Committee will be filled by Marilyn, Mary, Robert, Shaunna, and Taran (ex officio).

*Motion: Gidge moved to approve the Finance Committee; David seconded. All were in favor; the motion passed.*

### **IX. Unfinished Business**

#### **A. Approve December minutes, if available (Shaunna/Arianne)**

Shaunna still hasn't found the minutes.

*Follow-up: Taran will check with Shaunna again.*

#### **B. Addendum to Support Group Contract (Shaunna/Arianne)**

Arianne (property portion) and Samantha (music portion) are still working out the details on what should be included in the contract.

*Follow-up: Rev. Dani and Taran will get an update on the status.*

#### **C. Parking Lot Grant Status (Shaunna/Taran)**

*Follow-up: Taran will reach out to Kurt Cook (President of the Standing Committee) about the disbursement of the approved grant for \$20k.*

#### **D. Siding Quotes (Taran)**

Taran gave the details of the three quotes from Big Game Construction.

- Replacement of wood shingle shakes on the entire building with High end Vinyl shakes for \$26,450.
- Replacement of wood shingle shakes on the entire building with stucco for \$24,250.
- Replace the section that has been leaking, with cedar shakes, to match as close as possible for \$1,250.

Rev. Dani recommended that we check with insurance before choosing one of the quotes.

*Follow-up: Rev. Dani will talk with Shaunna about reaching out to our insurance company on the leak in our siding.*

### **X. Use of building**

- #### **A. The Narcotics Anonymous Support Group would like to hold a bake sale on Saturday, April 15<sup>th</sup> from 2-5pm. They would like to use the kitchen and Parish Hall for this event.**

*Motion: Dave moved to allow NA to use the requested space; Mary seconded. All were in favor; the motion passed.*

- B. Timp Musicians Choir would like to hold an Easter themed choral concert in the Sanctuary on Friday, March 24 and/or Saturday, March 25.**

*Follow-up: Rev. Dani will find out if this is for-profit.*

- C. MacyLynn Keller is a BYU student who would like to hold a violin recital in the Sanctuary sometime in early April.**

*Follow-up: Rev. Dani will find out when this recital will be, to make sure there are no conflicts.*

#### **Supplemental Minutes from BC Retreat (March 4th)**

Rev. Dani let us know that our concerns have been addressed and that there shouldn't be any reason that we couldn't allow the use of the building for Timp Musicians Choir's concert and MacyLynn Keller's recital.

*Motion: Susan moved that we accept hosting both events; Rob seconded. All were in favor; the motion passed.*

#### **XI. Stewardship campaign**

Taran mentioned that a campaign seems to be unnecessary this time of year and suggested that we just stick with distributing pledge cards.

*Follow-up: Rev. Dani will make sure Arianne gets these added to the bulletin and that a blurb is also included in the newsletter, with the deadline to have them in by Palm Sunday.*

#### **XII. Holy Week services**

- Wednesday - Tenebrae service at 6pm
- Thursday - Holy Thursday service at 6pm
- Friday - Good Friday service at 6pm
- Saturday - No service
- Sunday - Easter service at our normal Sunday service time

Stations of the Cross will be skipped this year.

#### **XIII. Other business**

##### **A. Anti-racism training impressions**

Everyone seemed to think the Kaleidoscope training was wonderful and that we should communicate that back to the diocese.

Rob mentioned how moving it was.

We all thought it would be important and a great opportunity to take Forrest up on his offer to educate us more on the subject, focusing more on the Native American struggle.

*Follow-up: Rev. Dani will make sure to add land acknowledgment to our service and communicate our enjoyment of the training back to the diocese.*

##### **B. Sound system**

We need to look into getting a better sound system, including microphones and speakers, for our services.

*Follow-up: Rev. Dani will talk to St. Stephens about their setup, while Gidge and Taran will work on bids.*

##### **C. Bulletins**

The diocese would like all parishes to reduce their paper waste, so we will work to reduce that waste by asking those who can to use the book in our pews.

We will start slowly, by reducing the number of full bulletins printed; still offering it in a larger format and via QR code.

*Follow-up: Rev. Dani will work with Arianne to get this started.*

**D. Non-profit security grant application**

Dave asked us to consider the Homeland Security grant. He said that we missed the deadline last time we tried, but that he still thinks it is important for our church. He also mentioned that, if we qualified, we would need to pay for any improvements to our property, but then those funds would be reimbursed. The goal would be to “add safety without losing spirit”.

Rev. Dani mentioned that better lighting outside and cameras around the premises would be very useful for added security.

*Follow-up: Dave will fill out the application, with our assistance.*

**XIV. Closing prayer: Offered by Dcn. Alison**

**Meeting closed at 3:16 PM**

**BC Retreat will be on March 4th.**

**Next BC Meeting will be held on March 19th.**

**Minutes taken by Taran Bhagat**

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**Clerk's Signature**