**Agenda – Bishop’s Committee Meeting of St. Mary’s Episcopal Church, Provo**

20 October 2019, 12:30 p.m.

**Bishop’s Warden:** Steven Nordstrom. **Bishop’s Committee:** Jim Meador (Junior Warden), Shaunna Gage (Clerk), George Benish (Treasurer), Taran Bhagat, Robert Redd, Patricia Castelli, Brian Kreller.

**Clergy:** The Rev. Susan Toone. The Rev. Sandra Jones.

1. Opening prayer and devotional – 5 min.
2. New Vicar - 5 min.
   1. Introductions
   2. Next steps: adjust rota, schedule celebration of new ministry
3. Worship – 5 min.
   1. Feedback, suggestions
   2. Ending Child Homelessness Sunday: decide on best Sunday for this
   3. Conversations about faith - Steven
4. Finance – 25 min.
   1. Treasurer’s report for September -- **Approve**
   2. Audit follow ups
      1. Weekly counting and deposit process revision
      2. 1099 for supply clergy making $600 or more in one calendar year
      3. Tithely and Paypal fees accounting
   3. Set up bank accounts for priest and deacon discretionary funds
   4. Pledge drive update (only $7,000 after 3 weeks)
   5. Update Church Windows, clean up data
5. Facilities – 20 min.
   1. ADA toilets in the bathrooms
   2. Plaque to explain labyrinth
   3. Front doors fix and repaint
   4. St. Mary Garden statue
   5. Mailbox installation
   6. Emergency Preparedness/Disaster Response – resource from Diocese
6. Programs and Ministries – 20 min.
   1. Children’s ministry
   2. Boy Scout Troop reached out with inquiry (troop of boys and girls)
      1. Letter from Dave Castelli
   3. Food and Care, CMOP
   4. Blessing of the Animals
   5. Formation: EfM, Tuttle School, Conference in January in Atlanta
7. Vacancy in the Bishop’s Committee: plan of action – 5 min.
8. **Approve** **minutes** of September meeting and Special meeting to approve LOA – 3 min.
9. Benediction and adjournment – 2 min.

Total time: est. 90 min.