

MICS SOAR FOUNDATION BOARD MEMBER APPLICATION

Thank you for your consideration of serving as a Board member for Mountain Island Charter School SOAR Foundation, Inc. Please find some general information about our foundation and this position below. If you are interested in service beginning July 1st (with some transition prior), please submit the attached application prior to January 31st (email it to micssoarfoundation@gmail.com or give your application to a current Soar Board Member).

I. General Description

Mountain Island Charter School SOAR Foundation (“SOAR” or “Foundation”) is a non-profit organization that exists to hold assets for and support Mountain Island Charter School (“School”). The Foundation owns the land, buildings and other hard assets utilized by the School. In addition, the Foundation serves as the fundraising entity for the School.

SOAR is a non-profit foundation, run by its Board of Directors. The Board of Directors is responsible for the governance, policy and overall financial health of the organization. The Foundation exists to ensure that the School has adequate financial resources and physical assets to execute its mission of educating its students. The Foundation does not direct or administer any part of the policies or daily activities of the School.

Regular meetings of the Foundation Board are held on the 1st Wednesday every other month. Special meetings may be called by the Chairperson of the Board whenever deemed necessary. No action of the Board is official unless taken at a regular or special meeting.

Robert’s Rules of Order is used in conducting the business of the Board.

All Board actions are recorded in the minutes as the official permanent record of the Board, a copy of which is available online once approved.

II. Qualifications

- A. Be an advocate of public education in NC, and the charter school role in the public education system.
- B. Be a resident or be aware of the multi-county community(ies) that surrounds MICS.
- C. Have experience and/or a skill set that adds value to the work of the Board.
- D. Have the respect of those who you have worked with previously.
- E. Have a desire to be an active Board member in a non-profit organization.
- F. Be a team member who can provide solutions and a positive attitude.
- G. Be a financial contributor to MICS.
- H. Cannot hold any conflicts of interest with the Foundation or the School.

III. Responsibilities

- A. Set up, review and revise (as necessary) the policies of the Foundation
- B. Support the School in its efforts to meet its chartered obligations
- C. Work with the school administration to support their day to day operation of the school
- E. Attend Board meetings with little interruption
- F. Oversee and ensure fiscal responsibility in the operation of the Foundation.
- G. Initiate and create long range (5 year) planning for financials and operations.
- I. Coordinate with School administration to execute and support fundraising programs
- J. Coordinate with the School to ensure proper maintenance of the facilities and other assets

IV. General information

- A. Per current bylaws, Board members will serve two three year terms, before requiring additional Board approval
- B. Applications will be reviewed by Board Members, and interviews will typically be conducted in February from at least a portion of applications received. Elections will typically occur by the Board at their first meeting after January. Transition will occur from that date to June 30th. These schedules may be adjusted as need to fill positions at the discretion of the Board.
- C. The officers of the Board will be Chairperson, Secretary and Treasurer. Other members are at large members. Bylaws currently state that 9 members is the maximum board size.

Application for MICS Board Member for Fiscal Year Starting July 1, 2018

Name _____ Phone _____ Email _____

Street Address _____ City _____ ZIP _____

Business _____ Business phone _____

Marital Status _____ Spouse's Name _____

Education/Degree: _____ School _____

Professional Organization or Society Memberships: _____

Children (Name/Age, School Attending/Attended):

Write a brief statement about your vision for an ideal fundraising program.

Share your thoughts about the role of charter schools in NC.

Why do you wish to serve on the SOAR Foundation Board?

List experiences that you have had to prepare you to serve on this board.

Resume' or listing of work/volunteer history may be attached. Answers to the above can also be attached if additional space is needed.

Please list three (non-Board member) references who could be contacted (Name/Relationship/Phone or Email):

- NOTE: All Board member candidates will be subject to a background check prior to selection.