

**MICHIGAN**
ASSOCIATION OF AIR MEDICAL
PROVIDERS

Attn:

Subject: Notification of Hazard(s) Identified at

Hospital Helipad

Dear _____,

In efforts to ensure patient safety as well as the safety of air medical teams, the Michigan Association of Air Medical Providers (MAAP) conducts periodic safety assessments of hospital helipads to identify hazards that increase safety risk related to aircraft operations.

When these assessments reveal a hazard(s) on or in close proximity to a helipad, MAAP notifies the helipad operator of the hazard(s) and requests mitigation or elimination of the hazard(s). Dependent on the severity of the hazard, MAAP may recommend to its member air medical programs to temporarily suspend use of the helipad until actions have been taken to address the hazard.

Recently, a hazard was identified on the helipad operated by your hospital. Attached please find a copy of the assessment checklist (which may include photographs) identifying the hazard(s).

MAAP trusts that your organization recognizes the safety of helipad operations as an absolute requirement and that immediate actions will be taken to address the identified hazard(s).

Please provide immediate acknowledgement of this communication by replying to [insert MAAP group e-mail address]. In your reply, please raise any questions you may have and include a brief description of the intended actions to be taken to mitigate or eliminate the identified hazard(s) as well as an estimated completion date.

Once actions to address the hazard(s) have been completed, please send an additional e-mail reply to [insert MAAP group e-mail address] detailing the actions taken.

Please note that you may receive additional inquiries on this subject from the direct air carrier that discovered the hazard(s).

We sincerely thank you for your immediate attention on this subject and for your on-going focus to assure safety in helipad operations.

Sincerely,
Michigan Association of Air Medical Providers



Tiffany Obetts
President