

Why We Need to Collect Information About Your Child

Ballarat Speech Pathology needs to collect information about your child for the primary purpose of providing a quality service to your child. In order to thoroughly assess, diagnose and provide therapy, we need to collect some personal information from you (about your child).

If you do not provide this information; we may be unable to treat your child. This information will also be used for:

- a. The administrative purpose of running the practice;
- b. Billing either directly or through an insurer or compensation agency;
- c. Use within the practice if passing your case to another speech pathologist within the practice for your child's ongoing management;
- d. Disclosure of information to your child's doctors, other health professionals or to teachers to facilitate communication and best possible care for you/your child; and
- e. In the case of insurance or compensation claim it may be necessary to disclose and/or collect information that affects your return to work.

We do not disclose your personal information to overseas recipients. Ballarat Speech Pathology has a Privacy Policy that will be provided to you. This policy provides guidelines on the collection, use, disclosure and security of your/your child's information. The Privacy Policy contains information on how you may request access to, and correction of, your/your child's personal information and how you may complain about a breach of your/your child's privacy and how we will deal with such a complaint.

To ensure the process of quality treatment provision, information about your/your child's assessment results and progress may be given to other relevant service providers, who are involved in your/your child's management. These may include your/your child's doctor, teachers, specialists, insurers, solicitors, employers or others, but only where it is considered to be of benefit to your/your child's progress.