

**LP FULL BOARD MEETING  
DECEMBER 13, 2023  
PIMA ROOM, SUN CITY GRAND**

The meeting was called to order at 1:02 p.m.

**ATTENDANCE:**

See List Enclosed

**BOARD REPORTS:**

1. Deboarh Campbell presented the November Board Minutes for approval. Motion to accept by Janet Stephens, seconded by Anita Pfeifer. Unanimous vote to approve.
2. Sandy Gialinas presented the November 2023 Treasurer's Report. Janet Stephens asked for 1) Clarification on the total income on the November 2023 report vs the total income on the explanation of No-Regular Income and Expenses: Sandy stated the dollar amount will be corrected to the higher amount. 2) Where should the cost for the fabric and thread for aprons be expenses? In club expenses or merchandise? The expenses will be in the Merchandise Category. Motion to approve, with the documented changes above. Lonna Espedal. Seconded by Marianne Billeri. Unanimous vote to approve.
3. Merchandise Report presented by Janet Stephens. (See attached)

**NEW BUSINESS:**

1. Advertising Report by Deborah Campbell. The 2024 schedule will be: ¼ page ad in the Lifestyles in the January, February, October & November. The E-Blast and Club news will go out every month.
2. Community Service: Anita Miller, Co-Chairs, reported that she and Dawn Yex will meet with Jesse Rodriques at Valley View Community Food Bank to go over the 2024 Community Service project.
3. Events Co-Chairs, Kathy Kearney and Bonnie Manning reported on the 2023 Holiday Party and the upcoming 2024 Brunch. (see attachment). A proposal for the February brunch will be shared during the January board meeting.


4. Handicap report was given by Susan Jones. She had some suggestions and guidelines for the Daily Co-Directors regarding disqualifications.
5. Membership report was given by Susan Jones & Anita Pfeifer. Our current membership is 378. Monday- 77, Tuesday – 99, Wednesday – 59, Thursday 92 and Friday – 51. Our largest membership was 412 before the pandemic.
6. Money Awards Reported given by Maryanne Billeri. Total payout for November 2023 was \$1294.00. (see attachment)
7. Swing into Spring report given by Sandy Gialinas and Maryanne Billeri. Sandy asked how many gift cards would be available to be given away at the event. Janet Stephens will get that information to Sandy and Maryanne. An update will be given at the January board meeting
8. Glow in the Dark Tournament report given by Deborah Campbell and Janet Stephens. The event will be February 6 and February 7<sup>th</sup>. Check-in will be at 5:30 p.m. and putting will begin at 6:00 p.m. Daily volunteers will do sign ups from January 8<sup>th</sup> to January 26<sup>th</sup>. We will register 100 players/guests per night.
9. Wacky Week – Deborah Campbell and Janet Stephens reported they will have more information at the next board meeting.
10. Website – Lynda Taruffelli is our new Website Chair. She and Janet Stephens will work together to update the website.
11. Daily Co-Directors input: Some of the suggestions, ideas or thoughts were –
  - Keep the daily announcements short.
  - Both daily co- directors need to be at the putting green by 8:30 am.to set up.
  - The Mentor program needs to be followed. Too many new putters are not being paired up with experienced putters. Pair up the putters at the putting sessions not before since you don't know who will be putting.
  - We need emergency contact information with cell phone numbers on next year's membership application form.
  - Frost Delay – daily co-directors need to check the SCG website. If there is a frost delay that ends at 9:30 a.m. – we will putt, if it is later than 9:30 a.m, putting will be cancelled for that day. If putting is cancelled, follow the documented notification process in the daily co-directors check list.

- Aging Putters – putters that need assistance. Please contact Janet Stephens to discuss the situation.
- Daily Co-Directors would like to change the check-in end time from 9:30 a.m. to 9:25 a.m.
- Reminder the holes-in-one data needs to be entered into the daily payout spreadsheets the day of putting.
- Question from Lonna Espedal: can the dally check in tally spreadsheet be delivered electronically vs a hard copy. At the time of the meeting the process will stay the same.

**OLD BUSINESS:**

1. Volunteer Recognition will be the week of January 15 thru January 19<sup>th</sup>.  
Volunteers will receive a thank you card and a newly designed volunteer pin.

No other business to present. The meeting was adjourned at 2:49 PM.

A handwritten signature in black ink that reads "Janet Stephens". The signature is written in a cursive style with a horizontal line underneath the name.

JANET STEPHENS, PRESIDENT

President Janet Stephens

Janet Stephens

Vice President Judy Pratt

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Secretary Deborah Campbell

Deborah Campbell

Treasurer Sandra Gialinas

Sandra Gialinas

Monday Co-Director Janice Cary

Janice Cary

Monday Co-Director Jean McLaughlin

Patricia McCreary  
Jean McLaughlin

Tuesday Co-Director Donna Rhodes-Brown

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Tuesday Co-Director Jan Woloshyn

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Wednesday Co-Director Sue Jahnke

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Thursday Co-Director Lonna Espedal

Lonna Espedal

Thursday Co-Director Kathy Kearney

Kathy Kearney

Friday Co-Director Laura Davidow

Laura Davidow

Friday Co-Director Patricia Hunter

Patricia Hunter

Community Service Anita Miller

Anita Miller

Community Service Dawn Yex

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Handicaps Susan Jones

Susan Jones

Community Service ~~Anita Pfeifer~~  
Anita Miller

Anita Pfeifer

Events Kathy Kearney

Kathy Kearney

Events Bonnie Manning

Bonnie Manning

Membership Susan Jones

Susan Jones

Membership Anita Pfeifer

Anita Pfeifer

Money Awards Maryanne Billeri

Maryanne Billeri

Money Awards Anita Pfeifer

Anita Pfeifer

Website LYNDA TARULLI Lynda Tarulli

**LP BOARD MEETING**  
**Nov. 8, 2023**  
**PALO VERDE ROOM, SUN CITY GRAND**

Meeting called to order at 1:10pm

**ATTENDANCE:**

Janet Stephens, President  
Sandy Gialinas, Treasurer

Judy Pratt, Vice President  
Deborah Campbell, Secretary

**Board Reports:**

1. Deborah Campbell presented the October 11, 2023, board minutes for review. Motion to accept as presented by Janet Stephens and seconded by Judy Pratt Unanimous to accept. Deborah Campbell presented the October 24, 2023, minutes of the General Meeting. Motion to accept as presented by Janet Stephens and seconded by Judy Pratt. Unanimous to accept.
2. Sandy Gialinas presented the October 2023 Treasurer's Report. Motion to accept by Sandy Gialinas and seconded by Judy Pratt. Unanimous to accept.
3. Merchandise Report presented by Judy Pratt. Sandy Gialinas reported she purchased material for the blue aprons and she, Janet Salzwedel and Susan Jones will begin the process of making new ones.
4. Membership status reported by Sandy Gialinas. We currently have a membership of 368 members.

**NEW BUSINESS:**

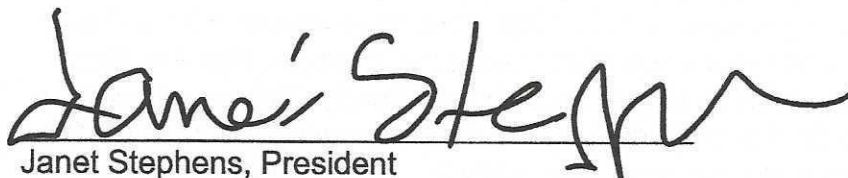
1. Community Service: Janet Stephens reported that Dawn Yex and Anita Miller will co-chair this committee and have selected Valley View Food Bank as the 2024 recipient.
2. Janet Stephens reported that Jennifer Cielsa Pro Shop has implemented a new check in process beginning November 13, 2023. The daily co-directors will drop off the check in sheets to the Pro Shop after the putting session. The Pro Shop will process all 5 days of check in sheets on Sunday. Sandy Gialinas will pick up the receipts on Monday for the preceding week. She will review the receipts for any putter delinquencies with their dues and notify their daily co-directors. She will NOT distribute the receipts to the directors. The putters will be instructed how to go to the Cam website and check their balances.

3. December 13, 2023, full board agenda review. Janet went over the proposed agenda, and it was approved by the Board.
4. Treasurer Back up – Janet will try to set up a meeting with Katie Pennington who showed an interest at the General Membership meeting.
5. Janet Stephens discussed having a web programmer to assist the club. She has contacted a volunteer and will have follow-up discussions with her.

#### **OLD BUSINESS:**

1. Discussion on attending the Sun City Grand Open House on November 21. Sandy Gialinas has volunteered if other daily directors will also volunteer. Janet will send out an email.
2. Deborah Campbell reported that we had 37 putters lined up for the Festival Tournament.
3. Janet Stephens gave an update on the December 1<sup>st</sup> Happy Hour. A decision will be made on the Holiday Hour at the end of the second week of sales.
4. General Membership Meeting Feedback – consensus was the meeting was a success. Some suggestions were made for the 2024 meeting.
5. Clip Board distribution. The daily handouts last week went well. It was decided that in the future clip boards will be in the new member packets.
6. Volunteer Recognition: Janet Stephens reported that she will create the labels and give the labels and pins to Sandy Gialinas to put together.

Adjourned at 2:43pm

  
Janet Stephens, President

## Lady Putters Treasurer's Report November 2023

### Income

Membership Renewals	40.00
New Membership	200.00
Member Merchandise	81.00
New Member Merchandise	450.00
Weekly Member Fees	1,264.00
Interest Income	0.04
Special Events	2,520.00
Wacky Week of Putting	0.00
Advance from Credit Card	0.00

<b>Total Income</b>	<b>\$ 4,555.04</b>
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### Expenses

Directors Operating Expenses	49.79
Executive Board Operating Exp	50.98
Club Operating Expenses	610.63
Member Awards Payouts	0.00
Merchandise	1570.82
October General Meeting	0.00
Happy Hour	2906.28
Swing into Spring Week	0.00
Vol Appreciation	0.00
Glow In the Dark Putting	0.00
Wacky Week of Putting	0.00
Directors Treat Expenses	0.00
Credit Card Payment	0.00

<b>Total Expenses</b>	<b>5188.50</b>
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Net Income (Loss)	<b>\$ (633.46)</b>
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### End of Month Balance

Checking Account Balance	\$ 13,348.86
Savings Account Balance	\$ 5,373.80
Total Available Cash	<u>\$ 18,722.66</u>
Credit Book	
Total Club Balance	<b>\$ 1,386.00</b>
	<u><b>\$ 20,108.66</b></u>

Respectfully Submitted, Sandra Gialinas, Treasurer



## Explanation of Non-Regular Income and Expenses - November 2023

### Income

<u>Item</u>	<u>Amount</u>	<u>Explanation</u>
Renewal	40.00	2 @ \$20
New Members	650.00	10 @ \$65
Member Contribution	1386.00	4 days (M-Thur)
Current Members	81.00	Shirts 3 @ 27
Happy Hour Social	2,520.00	90 Tickets @ \$28.00 ea.
Interest	0.04	
<b>Total</b>	<b>\$ 4,677.04</b>	

### Expenses

<u>Item</u>	<u>Amount</u>	<u>Explanation</u>
Executive Board	50.98	D. Campbell - ink
Directors	49.79	J. Salzwedel (W) ink
Club Expenses	100.00	Golf Workers Holiday Luncheon Club Contribution
Club Expenses	142.01	Fabric and thread for aprons (110.04 savings)
Club Expenses	39.05	Clip boards
Copies	471.58	Scorecards, various forms from balance
Merchandise	1,428.81	Shirts and name tags
Happy Hr. Event	48.78	J. Stephens faux plants for tables
Personal Touch Catering	2,857.50	Happy Hour Social
<b>Total</b>	<b>\$ 5,188.50</b>	

### Additional Notes

November							Total
Income	Wk 1	Wk 2	Wk 3	Wk 4	Wk 5	Nov-23	
Membership Renewals	0	0	0	0	2	40.00	
New Membership	2	4	1	1	2	200.00	
Member Merchandise	0.00	27.00	54.00	0.00	0.00	81.00	
New Member Merchandise	90.00	180.00	45.00	45.00	90.00	450.00	
Weekly Member Fees	0	462	446	0	356	1264.00	
Interest						0.04	
Happy Hour					2520.00	2520.00	
Wacky Week of Putting						0.00	
Advance From Credit Card						0.00	
<b>Total Income</b>	<b>130.00</b>	<b>749.00</b>	<b>565.00</b>	<b>65.00</b>	<b>3,046.00</b>	<b>4555.04</b>	

Expenses							Total
	Wk 1	Wk 2	Wk 3	Wk 4	Wk 5	Nov-23	
Directors Operating Expenses			49.79			49.79	
Executive Board Operating Expenses		50.98				50.98	
Club Operating Expenses			100.00	510.63		610.63	
Member Awards Payouts						0.00	
Merchandise		32.00	40.00	1458.82	40.00	1570.82	
October General Meeting						0.00	
Happy Hour				48.78	2857.50	2906.28	
Swing into Spring						0.00	
Vol Appreciation						0.00	
Glow In the Dark Putting						0.00	
Wacky Week of Putting						0.00	
Directors Treat Expenses						0.00	
Credit Card Payment						0.00	
<b>Total Expenses</b>	<b>0.00</b>	<b>82.98</b>	<b>189.79</b>	<b>2018.23</b>	<b>2897.50</b>	<b>5188.50</b>	

**November 2023**

<b>Income</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Variance</b>
Membership Renewals	340.00	6,000	(5,660.00)
Member Merchandise	118.00	100	18.00
New Membership	980.00	600	380.00
New Member Merchandise	2205.00	1,350	855.00
Happy Hour	2520.00	5,600	(3,080.00)
Brunch/Raffle Tickets	0.00	6,800	(6,800.00)
Weekly Member Fees	1326.00	12,500	(11,174.00)
Wacky Week of Putting Raffle Tickets	0.00	500	(500.00)
<b>Total Income</b>	<b>\$ 7,489.00</b>	<b>\$ 33,450</b>	<b>(25,961.00)</b>
<b>Expenses</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Variance</b>
Directors Operating Expenses	112.64	275.00	162.36
Executive Board Operating Expenses	50.98	500.00	449.02
Club Operating Expenses	2,118.00	2,725.00	607.00
Member Awards Payouts	0.00	11,000	11,000.00
Merchandise	1,866.82	2,100	233.18
October General Membership Mtg 2023	477.38	500	22.62
Happy Hour	2,906.28	7,350	4,443.72
Brunch/Baskets	0.00	7,450	7,450.00
Swing into Spring Week 2024	0.00	1,500	1,500.00
Vol Appreciation	691.19	700	8.81
Glow in the Dark Putting	0.00	1,500	1,500.00
Wacky Week of Putting	0.00	500	500.00
Directors Treat Expenses	0.00	250	250.00
<b>Total Expenses</b>	<b>\$ 8,223.29</b>	<b>\$ 36,350</b>	<b>28,126.71</b>

ITEM	HAVE	NEED	BALANCE	ON ORDER	"EXCESS"
APRON <i>Blue</i>	4		4		4
<b>SHIRTS</b>					
SMALL	3		3		3
MEDIUM	3		3		3
LARGE	4		4		4
X LARGE	5		5		5
2 X	1		1		1
3 X	1		1		1
11/30/23					

# Board Meeting December 13, 2023

## Happy Hour Recap:

<b>Income</b>	\$2520.00	Ticket Sales = 90 x \$28
<b>Expenses</b>	\$2857.50	Caterer - inclusive of tax and tip
	\$119.92	Gift baskets for raffle
	\$68.95	Dessert + water
	\$48.78	Decorations
	\$3095.15	Total Expenses
<b>Net Expense</b>	<b>\$575.15</b>	<b>Total Expense to Lady Putters</b>

## Comments

\*90 attendees - some women did not attend because they felt it was too expensive

\*Caterer was Personal Touch - they were a pleasure to work with and the food was great

\*Grand event staff was difficult to work with - not returning calls or emails

\*Bar Service was never communicated with even though the required form was submitted 2 months prior to the event - they arrived 30 minutes late

## Brunch Update:

February 29, 2024 (theme TBD)

Caterer: Personal Touch

Time: Can we shift to 10-12 versus 9:30-11:30?

Tickets: Cost still TBD, we plan to sell them the same way we did the Happy Hour. No actual ticket

Seating: there will be seats for all attendees but we do not plan to assign seating

Raffle: Plan to have 10 raffle baskets

Entertainment: TBD

**Sun City Grand Lady Putter's Money Awards Report  
Board Meeting**

**12/13/2023**

**Beginning year 2023-2024**

**November Payouts**

<b>Hole in Ones:</b>	<b>814.00</b>
<b>Magic Holes:</b>	<b>50.00</b>
<b>Low Gross:</b>	<b>170.00</b>
<b>Low Net:</b>	<b>260.00</b>
<b>Total Payouts:</b>	<b>1294.00</b>

**Note: This figure also includes \$34.00 Paid to Renters who had left Grand before the season ended.**

**Respectfully Submitted,**



**Maryanne Billeri**

**Money Awards Chair**