

**LP BOARD MEETING
JANUARY 10, 2024
MEDITERRIAN ROOM, SCG**

ATTENDANCE:

Janet Stephens, President
Sandy Gialinas, Treasurer
Kathy Kearney, Events Chair

Judy Pratt, Vice President
Deborah Campbell, Secretary
Maryanne Billeri, Swing into Spring Co-Chair

NEW BUSINESS REPORT:

CHAIR REPORT:

1. Kathy Kerney reported on the Annual Brunch that will be held on February 29, 2024. The theme is Leap into Spring. Each day will create two baskets with a cost between \$50.00 - \$75.00. The caterer will be Personal Touch and there is a wide food selection. Reservations will be made from February 5th through February 16th. There will be no assigned tables. She was asked to check on the following items and report back to the board meeting on February 14, 2024:
 - Ask water costs from Personal Touch.
 - Ask Westside Concepts for water costs.
 - Purchased from Costco

After discussing options for the costs to the putters, it was decided by the Board that the cost per person will be \$24.00. Motion to approve by Judy Pratt and seconded by Sandy Gialinas. it was unanimously approved.

We also discussed giving the proceeds of the raffle, less expenses, to the Valley View Food Bank. It was approved.

BOARD REPORTS:

1. Deborah Campbell presented the board minutes for the December 13, 2023, meeting. Motion to accept as presented by Sand Gialinas and seconded by Janet Stephens. It was unanimously approved.
2. Sandy Gialinas presented the December 2023 Treasurers report. Janet Stephens asked questions about the September and October numbers and asked Sandy Gialinas to correct them and present a revised October, November, and December report for approval to the board via email.

Sandy asked Janet about the Chartered Club Form (CCF)-7 report due next week. Janet clarified that the report was not due until the last Friday in January

2024. The CCF-10, Participation Report is due on January 15, 2024. Sandy and Janet will meet to review the CCF-7 report before it is due.

3. Judy Pratt presented the merchandise report. After she audits the merchandise purchases, she would like to place an order for shirts. The board agreed that this would be a smart move before the shirt costs go up.

NEW BUSINESS:

1. Janet Stephens asked each board member about their ability to back up their Lady Putters files to cloud storage, such as a One Drive. Deborah reported she had recently accomplished this and shared the files with Janet Stephens. Judy Pratt said the only files she had was the inventory excel file. Sandy Gialinas reported that none of the financial or document files were backed up to cloud storage. Janet Stephens asked Sandy to put all the Lady Putters financial files on a USB and give to Janet.
2. The board discussed the vacancy for the Elections Chair position. Lady Putters must recruit someone from our daily putters' group. Positions up for elections for 24-25:

President (24) – Janet Stephens
Secretary (25)– Deborah Campbell

Vice Pres (25) – Judy Pratt
Treasurer – Vacant (filled)

Daily Co-Directors: Vacancies on Tuesday, Wednesday, Thursday and Friday.

OLD BUSINESS REPORT:

CHAIR REPORTS CONT'D:

- 1 Advertising Program: Deborah Campbell reported on the status of our advertising program with SCG Activities Dept.
2. Community Service: Anita Miller and Dawn Yes are setting up a meeting with Valley View Food Bank director: Jessie Rodriquez.
3. Glow in The Dark – Deborah Campbell and Janet Stephens gave an update on the Glow event sign ups. Each putter will be charged \$5.00 to help offset the cost of the glow balls. Payment will not be collected until the night of the event. The Pro Shop will set up the course each night and staff will be in attendance. Lady Putters will pay the \$2.00 per putter fee to the Pro Shop. There will be snacks,

coffee, and hot chocolate. The week has been hampered by the cold and freeze warnings. Hoping for a healthy sign up this week.

4. Swing into Spring: Maryanne Billeri and Sandy Gialinas gave an update on the Swing event. They are getting gift cards from Westside Concepts, Target, Culvers, Trader Joes, Frys, and LP free membership for the holes-in-one. In addition, there will be five (5) gift cards raffled off each day. Sandy Gialinas will purchase 2000 raffle tickets. Scores by hole will be documented on the scorecard however no other data will be calculated. Low gross, low net or handicaps will not be calculated this week. HIOs will be paid out through the monthly payout process. The only volunteers needed are the daily Set Up volunteers. At the beginning of March, Janet will send out, in her weekly email announcements, information regarding the event. Sandy or Maryanne will provide Janet with the specific information to be included in the email. HIO will be marked. There will be a parting gift for each putter.

5. Deborah Campbell and Janet Stephens shared there will be three (3) gift cards raffled per day, \$1.00 per raffle ticket.

VOLUNTEER RECOGNITION:

Janet Stephens reported that Volunteer Recognition will be the week of January 15-19th. The thank you cards will be in the daily co-directors' bins each day.

ADJOURNED: 2:50 pm



Approved and signed by Janet Stephens
Lady Putter's President

Lady Putters Treasurer's Report January 2024

Income		
Membership Renewals	40.00	
New Membership	280.00	
Member Merchandise	27.00	
New Member Merchandise	630.00	
Weekly Member Fees	902.00	
Interest Income	0.05	
Special Events	0.00	
Wacky Week of Putting	0.00	
Advance from Credit Card	0.00	
Total Income	\$ 1,879.05	
Expenses		
Directors Operating Expenses	0.00	
Executive Board Operating Exp	0.00	
Club Operating Expenses	19.08	
Member Awards Payouts	0.00	
Merchandise	104.00	
October General Meeting	0.00	
Happy Hour / Brunch	123.62	
Swing into Spring Week	550.56	
Vol Appreciation	9.63	
Glow In the Dark Putting	44.47	
Wacky Week of Putting	0.00	
Directors Treat Expenses	0.00	
Credit Card Payment	0.00	
Total Expenses	851.36	
Net Income (Loss)	\$ 1,027.69	
End of Month Balance		
Checking Account Balance		\$ 10,489.86
Savings Account Balance		\$ 5,373.89
Total Available Cash		<u>\$ 15,863.75</u>
Credit Book		<u>\$ 924.00</u>
Total Club Balance		<u>\$ 16,787.75</u>
Respectfully Submitted, Sandra Gialinas, Treasurer		

Explanation of Non-Regular Income and Expenses – January 2024

<u>Income</u>	<u>Amount</u>	<u>Explanation</u>
Membership Renewal	40.00	2 @ \$20.00
New Members	280.00	14 @ \$20.00
New Member Merchandise	630.00	14 @ \$45.00
Member Merchandise	27.00	1 shirt
Weekly Member fees	902.00	451
Interest	0.05	
 Total Income	 \$1879.05	

<u>Expenses</u>	<u>Amount</u>	<u>Explanation</u>
Club Operating	19.08	Raffle Tixs for events
Merchandise	104.00	Billed for 13 @ \$8 (Jan.)
Brunch Baskets	123.62	Friday baskets
Swing into Spring	550.56	Gift bags / treats
Volunteer Appreciation	9.63	Labels
Glow in the Dark	44.47	Finger lights
 Total Expenses	 \$851.36	

January										
Income	WK 1	WK 2	WK 3	WK 4	WK 5	Jan-24	Total			
Membership Renewals	0	1	1	0	0	40.00	40.00			
New Membership	1	4	5	1	3	280.00	280.00			
Member Merchandise	0.00	0.00	0.00	0.00	27.00	27.00	27.00			
New Member Merchandise	45.00	180.00	225.00	45.00	135.00	630.00	630.00			
Weekly Member Fees	0	0	414	192	296	902.00	902.00			
Interest						0.05	0.05			
Happy Hour						0.00	0.00			
Wacky Week of Putting						0.00	0.00			
Advance From Credit Card						0.00	0.00			
Total Income	65.00	280.00	759.00	257.00	518.00	1879.05	1879.05			
							Total			
Expenses	WK 1	WK 2	WK 3	WK 4	WK 5	Jan-24				
Directors Operating Expenses						0.00	0.00			
Executive Board Operating Expenses						0.00	0.00			
Club Operating Expenses				19.08		19.08	19.08			Raffle Toys
Member Awards Payouts						0.00	0.00			
Merchandise	24.00			80.00		104.00	104.00			name tag
October General Meeting						0.00	0.00			
Happy Hour / Brunch						123.62	123.62			Brunch Baskets (F)
Swing into Spring		120.39	123.62			550.56	550.56			gift bags candy
Vol Appreciation						9.63	9.63			labels
Glow In the Dark Putting						44.47	44.47			finger lights
Wacky Week of Putting						0.00	0.00			
Directors Treat Expenses						0.00	0.00			
Credit Card Payment						0.00	0.00			
Total Expenses	24.00	120.39	123.62	583.35	0.00	851.36	851.36			

January 2024

	YTD	YTD	
Income	Actual	Budget	Variance
Membership Renewals	400.00	6,000	(5,600.00)
Member Merchandise	180.00	100	80.00
New Membership	1380.00	600	780.00
New Member Merchandise	3105.00	1,350	1,755.00
Happy Hour	2520.00	5,600	(3,080.00)
Brunch/Raffle Tickets	0.00	6,800	(6,800.00)
Weekly Member Fees	3280.00	12,500	(9,220.00)
Wacky Week of Putting Raffle Tickets	0.00	500	(500.00)
Total Income	\$10,865.00	\$ 33,450	(22,585.00)
	YTD	YTD	
Expenses	Actual	Budget	Variance
Directors Operating Expenses	112.64	275.00	162.36
Executive Board Operating Expenses	50.98	500.00	449.02
Club Operating Expenses	2,150.28	2,725.00	574.72
Member Awards Payouts	2,478.00	11,000	8,522.00
Merchandise	1,970.82	2,100	129.18
October General Membership Mtg	477.38	500	22.62
Happy Hour	2,906.28	7,350	4,443.72
Brunch/Baskets	400.47	7,450	7,049.53
Swing into Spring Week 2024	550.56	1,500	949.44
Vol Appreciation	700.82	700	(0.82)
Glow in the Dark Putting	44.47	1,500	1,455.53
Wacky Week of Putting	0.00	500	500.00
Directors Treat Expenses	0.00	250	250.00
Total Expenses	\$11,842.70	\$ 36,350	24,507.30