

## LADY PUTTERS (LP) DAILY ELECTION VOLUNTEER PROCEDURES

- Volunteers may not be a current member of the executive board or a candidate for any office
- During the second week in February make announcements at the daily putting sessions concerning the election of board members and daily co-directors
- Encourage members to volunteer to be a candidate for the board positions and daily co-directors. Refer them to the LP website for all job descriptions.
- Have candidates complete and sign the **Lady Putters Candidate Consent form**. Give all completed forms to the election chairperson by the end of the fourth week of February.
- If there is one candidate for each office and one set of daily co-directors, a proclamation announcing the incoming officers will be conducted at your daily session on election week. You will be notified by the election chair if this occurs.
- If there are multiple candidates for any office or daily co-director positions, assist the chairperson to create numbered ballots that will be used for each day when the “ballot” method is used
- Get a current membership list for your day from your co-daily directors. Check off members when they vote using the “ballot” method. Place ballots in a secure container that you receive from the election chairperson.
- When voting is complete, along with a designated helper count the votes and submit the ballots and tally sheet to the election chairperson
- When voting is complete, turn in the container with the ballots and daily membership listing to the election chairperson

LADY PUTTERS (LP) CANDIDATE CONSENT FORM

I submit my name to be a candidate for the office of:

\_\_\_\_\_

(Print Office Name)

For the Lady Putters \_\_\_\_\_ Putting season  
(date)

PUTTING SESSION:

(Circle day)

MON      TUES      WED      THUR      FRI

NAME \_\_\_\_\_

(signature)

NAME \_\_\_\_\_

(print)

LADY (LP) PUTTERS DAILY ELECTION

DAY \_\_\_\_\_

DATE \_\_\_\_\_

TOTAL NUMBER OF PAID PLAYERS TODAY \_\_\_\_\_

EXECUTIVE BOARD:

APPROVE

OPPOSE

PRESIDENT \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

VICE PRESIDENT \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SECRETARY \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CO-TREASURER \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CO-TREASURER \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CO-DIRECTORS:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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