

### Sunshine Volunteer Procedure

- When notified by your daily co-director or a member, send an appropriate card to the member or to her family (e.g., get well, sympathy, etc.) If you receive information from a member, please verify with your daily co-directors before sending a card.
- One card per incident, per season, per putter.
- The treasurer will supply cards and stamps. If more cards or stamps are needed, email the treasurer.
- You may get the member's address from your daily co-director.
- If you wish, you can bring cards to your putting session and have other members sign the card.