

YALE ELEMENTARY
RICHARDSON INDEPENDENT SCHOOL DISTRICT
Where all students connect, learn, grow and succeed

Dear Yale Families,

Welcome to the 2018-2019 school year! I would like to take this opportunity to review the arrival and dismissal procedures for our school.

All arrival and dismissal will occur through the **FRONT** (north) side of the building at the Collins Blvd Carpool Lane. The East side staff parking lot on Bynum Dr will be closed. This is also known as the 5th/6th grade door. No drop-off or pick-up will occur on the east side of the building. Cars will not be allowed to pull through the staff parking lot or park on Bynum Dr. All traffic and students will need to come through the **FRONT** carpool lane. This is to ensure safety of all students and staff.

When entering the **FRONT** Collins Carpool Lane, pull your vehicle forward to the drop-off/pick-up zone. In the mornings, students will enter through the 3rd grade door by going up the stairs by the north east doors. In the afternoon, again please pull forward to the drop-off/pick-up zone and your student will meet you at your vehicle. Students will stand with the youngest sibling. Look for your youngest child's grade level sign. Students will stand in descending order with 6th at the **FRONT** of the carpool line and kinder at the end of the carpool line.

Families who walk to pick-up their student will wait at the **marquee** which is on the Yale Park (West) side of the school.

Additional reminders:

- ~ Phone use in school zones is subject to ticketing. Please keep your attention on the road.
- ~ Abide by safety laws and only use the designated crosswalks.
- ~ Do not exit your car. Visit with your student to be ready to exit the car with their backpack on and ready to go. Students with instruments should also have them in reach to grab quickly.

Student safety is our priority, and we appreciate your help.

Sincerely,

Suzanne Davis
Principal