



MANCHESTER COMMUNITY ADVISORY COUNCIL 2025 WORK PLAN

Advisory Group 2025 Chair: Carol Malmquist

Advisory Group Staff: Anne Williams

Advisory Group Purpose/Mission Statement: The Manchester Community Advisory Council provides a forum for community discussion on the many issues and interests found in the Manchester community. This Council fosters enhanced communication between residents of the Manchester area and Kitsap County government. The Council includes representatives of the broad interests found in Manchester, who work together in a proactive approach toward addressing the interests and concerns of the community.

2025 Goal	Status	Priority Level	Methods to Achieve Goal	Comments
TIER 1: HIGH PRIORITY				
Strengthen community identification and engagement	Ongoing	High	Have presence at community events (Earth Day-April, Salmon Bake-June, Manchester Festival & Flea Market-Aug, Oktoberfest, Tree Lighting.)	Have brochures available to hand out, and partner with other groups on their events such as library, school, PTA, Port of Manchester, Water District, Manchester Community Association, as well as local businesses.
		High	Host Yearly Community Open House (May) at Manchester Elementary.	Continue to have an active social media presence in Manchester community pages, Manchester 2.0 Facebook groups.
		High	Create and mail annual postcard to residents at end of year to promote MCAC activities and accomplishments.	Post meeting notices at library, Post Office, and Manchester Elementary School. Meeting agendas & minutes posted on Manchester Facebook page. Maintain email list of interested residents and send information on meetings and events.

2025 Goal	Status	Priority Level	Methods to Achieve Goal	Comments
Work with County on land-use issues	Ongoing	High High High	<p>Zoning Committee meets regularly to review elements of Comp Plan updates. Monthly review of new building & land use permits.</p> <p>Continued communication on minimum lot sizes and buildable lots with DCD staff to ensure adherence to legacy lot requirements.</p> <p>Advocate for boundary line adjustment ordinance.</p> <p>Encourage & monitor adherence to the Manchester Comprehensive Plan.</p>	Meetings with DCD on a routine basis to get updates and provide input on the Comp Plan and other county updates (e.g., Critical Areas Ordinance, Parks, Recreation, and Open Space, and Transportation Improvement Projects).
Vacation Rental Code & Ordinance	In Process	High	Meet with leaders from DCD to stay abreast of rules and regulations in this area as the policy is revisited in 2025.	Collect input, share information with homeowners on how to report issues. Provide input to county on drafts when available.
Review Bylaws	In Process	High	Work with County and new Commissioner to revisit Bylaws.	The last review was 2022 and Bylaws state a review should take place every 3 years.

2025 Goal	Status	Priority Level	Methods to Achieve Goal	Comments
Address ongoing road improvements	Ongoing	High	Review road signage on arterials and explore any other options to reduce speeds. Complete 2025 Road Safety Survey and launch pilot neighborhood road safety campaign called Drive Friendly in collaboration with Public Works-Roads and Sheriff's Office.	Communicate potential projects and timelines to community. Work with Non-motorized Facilities Committee to advocate for Manchester projects.
		High	Monitor status of current road projects via communication with the County.	Schedule annual presentation from Road Traffic Manager and Long Range Planners.
		High	Engage with the annual TIP process and use results from survey to make any requested changes.	
		High	Keep informed on the Fuel Depot project.	
TIER 2: MODERATE PRIORITY				
Address stormwater issues	In Progress	Moderate	Continue to monitor planned stormwater projects in Manchester.	Invite PW staff to meetings as necessary to inform the public.
Address sewer and septic issues	In Progress	Moderate	Continue community education and outreach for keeping septic systems healthy.	Invite attendance at periodic "Septic Sense" workshops in conjunction with MCA.
Address safety issues	In Progress	Moderate	Promote use of Kitsap1 and SeeClickFix to report safety concerns and crime.	Schedule annual update with the Kitsap County Sheriff's Office and bring representative from Kitsap1.
Disaster Planning	In progress	Moderate	Bring information to residents to ensure preparedness for natural disasters.	Schedule annual update with the Kitsap County Dept of Emergency Management, SKFR and KPHD Emergency Preparedness.

2025 Goal	Status	Priority Level	Methods to Achieve Goal	Comments
TIER 3: LOW PRIORITY				
Refine and expand trails and walkways	Ongoing	Low	Advocate for bike lane/walkway on Beach Drive.	Work with Public Works to keep informed on TIP and road projects.
		Low	Advocate for walkway along Alaska and along Chester and Madrone.	Write TIP request from MCAC to include Safe Route to Schools funding.
		Low	Advocate for North/South & East/West trails easement across North Manchester.	Establish east-west rights-of-way (e.g. Utah Street vacation of ROW). Get commitment from Board of County Commissioners to ensure this area is not developed.
		Low	Support work of trails committee for trail in north part of Manchester.	Alaska to California via Montana Street, Oregon & Idaho street rights-of-way and Water District property. Need to address liability issues.
		Low	Explore opportunities for pocket parks.	
		Low	Working on permit with Public Works. (Alaska to California @ Montana Street). Related to item #3.	

GOALS COMPLETED OR DELETED			
Goal	Status	Year	Comments
Complete work on 2016 Manchester Comprehensive Plan	Complete	2015 - 2016	Held meeting for public on progress in October 2015 Worked with county to address issues on zoning and height restrictions Removed cluster development from plan and zoning regulations Updated zoning regulations for commercial district
Address zoning issues to improve business climate in commercial district	Complete	2016	Updated zoning tables as part of comprehensive plan update
Install signage for outlying streets identifying Manchester (California, Alaska, Nebraska, Chester)	Complete	2017	Welcome to Manchester signs installed on California, Alaska, & Nebraska near Mile Hill.
Update MCAC flyer/brochure	Complete	2018	Flyer updated and distributed at various community events
Amend bylaws to clarify MCAC representation	Complete	2018	Bylaws amended to add a second at-large position, community organizations position.
Advocate for walkway on Colchester	On hold		Beach and Alaska are higher priorities
Postcard mailing about MCAC	Complete	2022	Done!
Expand use of (social) media	Ongoing	2022	
Post meeting notices at Post Office & Library	Ongoing	2022	Janelle does this regularly
MCAC info on Manchesterwa.org website and other community Facebook groups.	Complete	2022	
Utah Street easement	Complete	2023	Granted
Manchester Road Safety Survey	Complete	2024-25	Questions completed and approved in 2024. Survey distributed in early 2025.