

FRIENDS OF THE MANCHESTER LIBRARY (FOML)

Regular Board Meeting Minutes for June 25, 2025

Action items:

- 1) John to pursue memorial request with Laua Augove.
- 2) Kathleen to host a Salmon Bake wrap-up meeting via Zoom on 7/8 at 7PM.
- 3) All are requested to develop ideas for recognition of the Bow family and friends.
- 4) Chuck Williams to investigate the feasibility of crushed granite behind Library.
- 5) Dennis to investigate feasibility of purchasing a commercial handwashing station.

Motions approved:

- A) Motion to approve expense for glass serving dish approved unanimously.
- B) Motion to approve \$1169.51 for extra Salmon Bake signage approved.

Call to Order: President Dave Denniston called the meeting to order at 7:00 p.m. and determined there was a quorum (6/7) present. Dave stated that he wanted to congratulate the entire team and particularly Kathleen and Penny who made the Salmon Bake such a major success on short notice. He then asked all to introduce themselves.

Attending: D. Denniston, T. McBride, P. Johnson, D. O'Connell, B. Peterson, E. Cisney, K. Wilson, John & Joan Winslow, C. Campbell, P. Rees, Sharon & Kevin Holst, Ron Pribbenon, and Paul Nuchims.

Excused absence: C. Williams

Minutes of the previous meeting: The minutes of May 28, 2025, approved with deletion of the word donation from Motion #3, and changing the status of the siding replacement to "underway".

Correspondence: No correspondence report presented.

Carol Kowalski on 7/4 Parade: Carol Kowalski was available for a brief time and ask whether the FOML might offer their children's' book certificates again this year to help encourage our young readers. We readily agreed and Peggy Rees has offered to hand-out the certificates at the event. We also agreed to offer these same certificates at the MCA Festival on 8/3.

Two-minute reports:

Treasurer: Theresa asked whether there were any questions regarding her written reports, and there were none. Theresa noted that the income generated at the Salmon Bake was in line with past years despite slightly lower attendance and she attributed that to our price increase to \$25 for adults. We did not record a plate count this year. The reports suggest that our profit for the event was approximately \$5500, with some expenses still pending.

Secretary: No report.

Branch Manager: In addition to her written report, Kathleen noted that the summer learning activities are in full swing and the Manchester Library is now fully staffed again.

Kitsap Regional Library (KRL) Board: Eric Cisney noted that the Little Boston branch has initiated a new activity called “Puzzle Club” which apparently is popular in other areas of the country. Otherwise, the Library Board is focused on success for the upcoming levy lid lift.

Bookstore: Peggy noted the success of the Salmon Bake book sale, but mentioned that we needed more help with putting all the books away at the conclusion of the event. The next special book sale will be on Saturday October 4.

Gardens: Carol Campbell mentioned that the gardens are in good shape.

Newsletter: John read a report from Ray Pardo and said that Ray expressed his appreciation for the FOML presenting them with the salmon themed glass serving dish in honor of his service. The next newsletter will be issued for Labor Day in early September. The Website was updated on June 23 and he is keeping up with all the tasks the FOML has for him!

Facilities: Tom Sack submitted a written report but was unable to attend this meeting.

Plant Sale: Carol Campbell was delighted to report that there are new plants blooming, and that presents the best opportunity to sell them, so the sidewalk plant sale has resumed!

Salmon Bake: Kathleen had 25 special Salmon Bake thank you cards printed out and will be sending them to donors and other key individuals. There is also a large donor’s thank you poster that will be posted as soon as the latest of the donors names will be added. This will be on display at the Independence Day parade and the MCA festival and then posted in the Library. Eric suggested that we use social media to thanks all those who attended the Salmon Bake and alert them that we are already planning for next year’s event and more volunteers are always welcome. Eric also explained that we need more tables for the Salmon Bake and Book Sale (~4-8’ tables and ~6-6’ tables); the details will be discussed at the Salmon Bake wrap-up meeting which will be held via Zoom on Monday 7/7 at 7:00PM; Kathleen will issue the notice of the meeting. Peggy suggested that we do a community survey of how we did at the Salmon Bake...and solicit ideas for the future and seek added volunteers there too.

Port Meeting: No report.

MCAC: No report.

MCA: The group met last evening and are busy planning the 8/2 Festival which will be held in Qua-Quad park and they expect 20 vendors to participate. In addition, they will present a Jazz concert on 8/16 5-7:00PM.

Social Media: No report.

Website: Updated 6/23.

Old Business:

Siding replacement/Repainting: Eric reported that he and Dennis are progressing well. Eric will see if the existing paint bid is still valid, and if not, he will have it re-bid.

Request from Laua Augove for friend's memorial: Kathleen suggested that a donation could be used for Science Fiction books and then KRL could insert plaques in each book noting the memorial donation. John will pursue with Laua.

Rework of Policy #121 on Major Project bidding: No further action needed. Policy was approved 7/24/2024.

New Business:

Bow family volunteer recognition: A number of ideas were discussed on how we could properly recognize the Bow family and friends for the past ~55 years of support on the Salmon Bake. A number of ideas were suggested, like Special Friends recognition (last done in August 2023), adding a plaque to a bench in front of the Library, etc. Dave suggested that we think more about this and bring our newest ideas next month.

Glass serving dish for recognition of Pardo's: John suggested that the FOML cover the expense for the serving dish. The motion was approved unanimously.

Approval of added \$1169.51 for Salmon Bake signage: A motion was made and approved to authorize payment for extra signage for the Salmon Bake.

Discussion of improvement to ground cover near wall paintings behind Library: Several ideas were suggested to replace the crushed rock adjacent to the wall paintings. Dennis suggested we try the crushed granite similar to that used in QuaQuad park "racetrack". We will ask Chuck Williams for his thoughts and discuss in July.

Potential purchase of handwashing station for community events with food service: Dennis suggested that we consider the purchase of a commercial handwashing station to solve a longstanding issue at community events in Manchester. He will investigate further and report in July.

Soroptimists celebrate 80th anniversary: It was noted that the Soroptimists of Port Orchard will celebrate on Thursday July 24th, 5-8:00PM at the downtown Port Orchard marina with a band and free cake.

Adjournment of official business: The meeting adjourned at 8:02 p.m.

Minutes by Secretary, John Winslow

Next Meeting: Wednesday July 23rd at 7:00 p.m.

Schedule of future events in 2025:

Board Meetings: (all 7-8:15 p.m.) 5/28, 6/25, 7/23, 8/27, 9/24, 10/22, 12/3

Special Book Sales: 6/15, 10/4

Plant Sales: Ongoing

Salmon Bake (Fathers' Day): 6/21/25

Garden Weeding (9:30 a.m.): Second Fridays 7/11, 8/8, 9/12, 10/10